

Staff Use Only
<b>ECP - _____</b>
Date Rec'd: _____
Rec'd by: _____

**EARTH CHANGE PERMIT APPLICATION**

Earth Change Permits are required for all tracts of land on which land is disturbed.

Date: \_\_\_\_\_

**Subject Property Address:** \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail (*required*): \_\_\_\_\_

Engineering Company: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail (*required*): \_\_\_\_\_

Parcel No.: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Section/Township/Range: \_\_\_\_\_

Total Tract Acreage: \_\_\_\_\_ Land Area to be Disturbed: \_\_\_\_\_ acres /or/ \_\_\_\_\_ percentage

Estimated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

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**Earth Change Permit Application Information**

- Earth Change Permit is required for any and all lots or tracts of land on which earth will be disturbed.
- All lots or tracts one (1) acre or greater are required to provide a copy of the "Notice of Intent (NOI), for Stormwater Runoff from Construction Activities", which has been sent to the Kansas Department of Health and Environment (KDHE) in accordance with NPDES Phase II.
- All disturbed areas shall be revegetated within 45 days of completion of all earth work.
- All plans shall be reviewed by the City Engineer and City Planner prior to approval.
- No dirt movement shall be allowed prior to receipt of Earth Change permit.
- Any disturbance to the earth prior to issuance of an Earth Change Permit may result in a Stop Work Order and its associated procedures and fees.

**Submittal Requirements**

\_\_\_\_\_ Completed and signed Earth Change Permit application

\_\_\_\_\_ Check for \$100.00 – made payable to the City of Bonner Springs for application fee

\_\_\_\_\_ Three (3) copies of the Grading and Sedimentation & Erosion Control Plans for each separate land area to be Excavated, Filled, Graded, or Leveled

**Plans shall include:**

- Finished elevations of each separate land cut or fill;
- Present and future (as completed) points of entry and discharge for surface water;
- Identification of all temporary devices to be erected or established for the purpose of controlling or regulating surface water and erosion on property during construction;
- Identification of all permanent structures erected or established for controlling or regulating surface water and erosion on property after construction;
- Plans for on-site erosion and off-site sedimentation control upon any other public or private property or watercourse during all phases of construction;
- Plans indicating the course of receiving and discharging surface water during all phases of construction.

**If Subject Property is 1-acre or greater, Applicants Shall Submit**

\_\_\_\_ Three (3) copies of the Grading and Sedimentation & Erosion Control Plans Plans that include *information listed above, which shall be prepared under the supervision* of an engineer, geologist, architect, landscape architect, or a Certified Professional in Erosion and Sediment Control and *signed and sealed* by one of the above professionals licensed in the State of Kansas.

\_\_\_\_ Copy of NOI sent to KFHE

\_\_\_\_ Completed and signed Earth Change Permit application

\_\_\_\_ Check for \$100.00 – made payable to the City of Bonner Springs for application fee

***Please Note –***

A copy of the Earth Change Permit, Construction Stormwater Permit (SWP-3) issued by KDHE, and a set of Approved Grading and Sedimentation & Erosion Control Plans must remain on site during construction and located in a safe place for viewing by the City of Bonner Springs, KDOT, KDHE, and the Environmental Protection Agency (EPA).

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***By signing below, I hereby certify that I have read and understand all requirements and information provided. Additionally, I understand all work will be accomplished in accordance with the approved plans, and I acknowledge that upon release of the Earth Change Permit that I am “at risk” pending final approval of all construction plans by KDHE.***

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Name (PRINT): \_\_\_\_\_ Date: \_\_\_\_\_

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Plans Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
City Engineer

Permit Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
City Planner