

## City Council Minutes – Regular Meeting – Monday, November 14, 2016

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, November 14, 2016.

**Governing Body Present:** Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Dani Gurley, Joe Peterson, Mike Thompson, Mark Kipp, Bob Reeves and Rodger Shannon

**City Staff Present:** Sean Pederson, City Manager; Amber McCullough, City Clerk; Carol Sharp, Human Resources Director; Tillie LaPlante, Finance Director; Carrie Newton, Public Housing Authority (PHA) Executive Director; and Rick Sailler, Public Works and Utilities Director

The Mayor led the Pledge of Allegiance to the Flag of the United States of America.

**Item No. 1 – Pancreatic Cancer Awareness Proclamation** – The Mayor presented a proclamation to Mallory Wetta, Volunteer Chair for the Kansas City Affiliate, Pancreatic Cancer Action Network, in recognition of World Pancreatic Cancer Day.

**Item No. 2 - Citizen Concerns About Items Not on Today’s Agenda** – None presented.

### CONSENT AGENDA

The Mayor read the Consent Agenda Items 3 through 7 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

**Item No. 3 – Minutes of the October 24, 2016 City Council Meeting** – Presented for approval.

**Item No. 4 – Claims for City Operations for November 14, 2016** - Presented for approval were the Supplement Claims in the amount of \$24,085.64 and Regular Claims in the amount of \$325,525.59.

**Item No. 5 – Public Housing Authority Claims for November 14, 2016** – Presented for approval were Regular Claims in the amount of \$26,929.37.

**Item No. 6 – EMS Veterans Choice Program Provider Agreement** – Staff recommended the City Council approve an agreement to become a Veterans Choice Program Provider for Veteran ambulance transport to Veterans hospitals.

**Item No. 7 Adoption of Personnel Manual** – Staff recommended the City Council approve the changes to the Personnel Manual discussed at this evening’s Workshop.

### CONSENT AGENDA APPROVAL

Stephens made a Motion to Approve the Consent Agenda. Gurley seconded the motion and it carried on a vote of eight to zero.

### REGULAR MEETING AGENDA

**Item No. 8 – Public Housing Utility Study for 2017 Utility Allowances** – The Public Housing Authority (PHA) Executive Director presented:

- Zeffert and Associates conducted the annual utility allowance study for two-, three-, and four- bedroom apartments. The only change this year drops the four-bedroom apartments by \$22. There are two residents affected by this change.
- Reeves asked if the study is reflective of the costs for utilities.
- It is based on the average utility cost for the past twelve months.

Gurley made a Motion to Approve a Resolution Setting the 2017 Utility Allowances for the Bonner Springs Housing Authority. Cooper seconded the motion and it carries on a vote of eight to zero.

**Item No. 9 – Ordinance to Adopt the Standard Traffic Ordinance 2016 Edition** – The City Clerk presented:

- The City annually adopts the Standard Traffic Ordinance prepared by the League of Kansas Municipalities (LKM). The City Attorney’s office reviewed this year’s edition and recommends approval with the same amendments as last year.
- Cooper asked if we are able to temporarily change some of the speed limits to 20 MPH to see how it goes.
- According to Kansas Statute, the speed limits can only be changed from the uniform standard limits upon a finding of fact that warrants the change or an engineered traffic study.

Thompson made a Motion to Approve an Ordinance to Adopt the Standard Traffic Ordinance 2016 Edition.

Reeves seconded the motion and it carried on a vote of eight to zero.

**Item No. 10 – Ordinance to Adopt the Uniform Public Offense Code 2016 Edition** – The City Clerk presented:

- The City annually adopts the Uniform Public Offense Code prepared by the League of Kansas Municipalities (LKM). The City Attorney's office reviewed this year's edition and recommends approval with the same amendments as last year.
- Reeves asked if air guns, air rifles, bows and other such weapons are allowed to be fired within the City.
- The City Code has a section with a map detailing the areas these and other weapons are allowed to be discharged. In most parts of the City, they are not allowed to be fired.

Shannon made a Motion to Approve an Ordinance to Adopt the Uniform Public Offense Code 2016 Edition.

Reeves seconded the motion and it carried on a vote of eight to zero.

**Item No. 11 – Agreement for Water and Wastewater Rate Analysis** – The Finance Director presented:

- The last time the city had a utility rate analysis was 2006 with the same company. With the changes over the past ten years, Staff recommends another analysis to look at the current and future operating needs of the utility department not including stormwater.
- There will be a presentation to the Council of the results at the end of the study. We will provide a lot of the data for the study.
- The cost is split between sewer and water with discounts for the rate assessment and site visit. The cost this year is lower than the cost ten years ago for the study.
- Mr. Brown will recommend options taking into account our debt and future capital needs.
- Doubt there will be a rate decrease. The rates are based on the area and needs of the commodity in regards to the cost to cover operations, maintenance work and capital projects.
- Reeves asked if the study will include development fees.
- He will look at impact fees and give an opinion.

Reeves made a Motion to Approve an Agreement with Carl Brown representing GettingGreatRates.com to Perform a Utility Rate Analysis for a Cost not to Exceed \$12,779. Stephens seconded the motion and it carried on a vote of eight to zero.

**Item No. 12 – Wastewater Treatment Plant Screening Equipment Installation Project Bid Award** – The Public Works and Utilities Director presented:

- The bid is to install the owner supplied equipment which includes electrical work at the Wastewater Treatment Plant. A mandatory site visit was held for all contractors planning to bid.
- We received bids from five contractors with Foley Company having the low bid.
- Gurley asked if we have worked with Foley Company before.
- No, I don't believe so.
- Cooper asked if the equipment is in.
- The grinder is in, but not the screen.

Cooper made a Motion to Award the Bid for the Wastewater Treatment Plant Screening Equipment Installation Project to Foley Company for a Cost not to Exceed \$32,250. Reeves seconded the motion and it carried on a vote of eight to zero.

**Item No. 13 – City Manager's Report** – The City Manager announced:

- The City received the Gold Star award through KMIT, our worker's compensation carrier's Loss Prevention Certification Program. The Gold Star gives us a five percent discount on our worker's compensation insurance premiums.
- City Hall will be closed from 9:00 a.m. to 10:00 a.m. on Wednesday, November 16<sup>th</sup> to allow staff to attend Customer Service Training. City offices will also be closed in observance of the Thanksgiving holiday on Thursday and Friday, November 24<sup>th</sup> and 25<sup>th</sup>.
- Improvements at Lion's Park.

**Item No. 14 – City Council Items** –

- Kipp stated he attends the Parks and Recreation Advisory Committee meetings and the department has lot of good things going on.
- Kipp stated his brother's wife is battling pancreatic cancer and would appreciate your thoughts.
- Gurley stated the speed limit sign west of 138<sup>th</sup> Street off Morse was knocked down.
- Reeves stated the streets that were improved in this year's street program look good. The street behind Price Chopper and the car wash are being worked on now and really needed it.
- Reeves stated the "Do Not Pass" signs on 134<sup>th</sup> Street are on the right side of the road and he thought they were supposed to be on the left side of the road. Gurley stated 138<sup>th</sup> Street also has them on the right side of the road.
- Cooper attended the Veterans Day program at Bonner Springs Elementary. It was a good program, and they always do a good job.

- Stephens asked if we are able to stripe the edges of rural roads such as Kansas Avenue. The City Manager stated there are differences for stripping on rural roads, but he would look into it.
- Stephens stated it took one day for him to receive a call from a resident appreciative of Woodend being worked on in this year's street program.

**Item No. 15 – Mayor's Report** – The Mayor reported:

- He has received a lot of compliments on the street program. The upcoming Roadway Network Inventory Project will professionalize the program instead of the arbitrary way it has been done.
- He attended the Mayor's Prayer Breakfast with Councilmember Kipp. It was a nice program. He was contacted by ministers in the community wanting to revive the ministerial alliance. Beginning in January he will include an invocation at the beginning of the meeting. The Unified Government has one.
- The Council on Mayors meeting had lots of good information between the communities. One item is the American Royal is looking at a site closer to the Legends and may use STAR bonds for funding.
- He attended the Kansas City Area Development Council's (KCADC) luncheon which was well represented and addresses development accross the region.
- Invited everyone to resident, Cindy Lombardo's book launch this Thursday in Kansas City, Missouri.
- We were selected again by the Kansas Attorney General's Office for the National Consumer Protection document shredding event for residents in March. More information will be presented at a later date.

The meeting adjourned at 8:08 p.m.

\_\_\_\_\_ Amber McCullough, City Clerk