

**CITY COUNCIL AGENDA  
Monday, November 14, 2016**

**Workshop – 6:00 p.m.**

WS-1 Personnel Policies

WS-2 Executive Session to Discuss Non-Elected Personnel Matters

**Council Meeting – 7:30 p.m.**

1. Pancreatic Cancer Awareness Proclamation
2. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.

3. Minutes of the October 24, 2016 City Council Meeting
4. Claims for City Operations
5. Public Housing Authority Claims
6. EMS Veterans Choice Program Provider Agreement
7. Adoption of Personnel Manual

**REGULAR MEETING AGENDA**

8. 2017 Public Housing Utility Allowances
9. Ordinance to Adopt the Standard Traffic Ordinance 2016 Edition
10. Ordinance to Adopt the Uniform Public Offense Code 2016 Edition
11. Agreement for Water and Wastewater Rate Analysis
12. Wastewater Treatment Plant Screening Equipment Installation Project Bid Award
13. City Manager's Report
14. City Council Items
15. Mayor's Report



# *City of Bonner Springs*

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

## **WORKSHOP MEETING**

**6:00 p.m.**

## **REGULAR CITY COUNCIL MEETING**

**7:30 p.m.**

## **CITY HALL COUNCIL CHAMBERS**

**Monday, November 14, 2016**

*Life is Better in Bonner Springs*

**ITEM NO. WS-1**

**City Council Workshop Agenda  
Monday, November 14, 2016 – 6:00 p.m.**

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Tom Stephens</b>				
<b>George Cooper</b>				
<b>Bob Reeves</b>				
<b>Dani Gurley</b>				
<b>Joe Peterson</b>				
<b>Mike Thompson</b>				
<b>Mark Kipp</b>				
<b>Rodger Shannon</b>				
<b>Mayor Jeff Harrington</b>				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**AGENDA ITEM: Personnel Policies**

**NARRATIVE:** Updates to the Personnel Policies and a recommended Pay Matrix will be presented at the Workshop. The updated Personnel Manual is on the Consent Agenda for approval at this Council Meeting. Staff is looking for consensus to move forward with presenting the Pay Matrix to Department Heads prior to final approval at the November 28, 2016 Council Meeting.

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Tom Stephens</b>				
<b>George Cooper</b>				
<b>Bob Reeves</b>				
<b>Dani Gurley</b>				
<b>Joe Peterson</b>				
<b>Mike Thompson</b>				
<b>Mark Kipp</b>				
<b>Rodger Shannon</b>				
<b>Mayor Jeff Harrington</b>				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Executive Session to Discuss Non-Elected Personnel Matters**

**ACTION:** Make a Motion to enter Executive Session to Discuss Non-Elected Personnel Matters

**ITEM NO. 1.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Pancreatic Cancer Awareness Proclamation**

**ACTION: The Mayor will present a proclamation.**

**ITEM NO. 2.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Tom Stephens</b>				
<b>George Cooper</b>				
<b>Bob Reeves</b>				
<b>Dani Gurley</b>				
<b>Joe Peterson</b>				
<b>Mike Thompson</b>				
<b>Mark Kipp</b>				
<b>Rodger Shannon</b>				
<b>Mayor Jeff Harrington</b>				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)**

**ACTION: None**

**RECOMMENDATION:**

This item is for comments and questions from the audience about items that are not included on today's agenda.

## **CONSENT AGENDA**

**The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.**

**ITEM NO. 3.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Minutes of the October 24, 2016 City Council Meeting**

**ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on October 24, 2016**

**RECOMMENDATION: The City Manager and City Clerk Recommend Approval**

Enclosed are the minutes for approval.

## City Council Minutes – Regular Meeting – Monday, October 24, 2016

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, October 24, 2016.

**Governing Body Present:** Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Dani Gurley, Joe Peterson, Mike Thompson, Mark Kipp, Bob Reeves and Rodger Shannon

**City Staff Present:** Sean Pederson, City Manager; Amber McCullough, City Clerk; Rick Sailer, Public Works and Utilities Director; Don Slone, Planning Director; and Tillie LaPlante, Finance Director

The Mayor asked VFW Post 6401 Commander John Mahin to lead the Pledge of Allegiance to the Flag of the United States of America.

**Item No. 1 – National Flood Insurance Program Community Rating System Plaque Presentation –** Sara Henry, Department of Homeland Security Federal Emergency Management Agency, presented a plaque to the Planning Director to recognize the City for becoming the newest CRS Class 7 Community in Kansas on October 1, 2016.

**Item No. 2 - Proclamation Presentation – Veteran’s Day –** The Mayor presented a proclamation to VFW Post 6401 Commander John Mahin and Past Commander Larry Hollenbeck in recognition of Veteran’s Day.

**Item No. 3 – Proclamation Presentation – America Recycles Day –** The Mayor presented a proclamation to the City Clerk in recognition of America Recycles Day.

**Item No. 4 - Citizen Concerns About Items Not on Today’s Agenda –** Jennifer Davis, resident of Bonner Springs, attended the Thriftway building auction and is curious about what plans are for the area. The City Manager stated the city acted on behalf of the safety of citizens regarding the building. The building sold at the auction and the highest bidder is taking progressive steps to keep the current tenant. The city has not seen the plans for the location.

### CONSENT AGENDA

The Mayor read the Consent Agenda Items 5 through 9 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

**Item No. 5 – Minutes of the October 10, 2016 City Council Meeting –** Presented for approval.

**Item No. 6 – Claims for City Operations for October 24, 2016 -** Presented for approval were the Supplement Claims in the amount of \$24,834.07 and Regular Claims in the amount of \$129,815.85.

**Item No. 7 – Public Housing Authority Claims for October 24, 2016 –** Presented for approval were Regular Claims in the amount of \$36,573.05.

**Item No. 8 – Appointments to Boards and Commissions – Cemetery Advisory Board:** Appoint Jay Allbee to fill the unexpired vacancy which expires January 2018.

**Item No. 9 – Extend Audit Contract with Mize & Houser for 2016 Audit –** Staff recommended an extension of the contract with Mize, Hauser & Company for another one-year period for an amount of \$15,995 for fiscal year 2016. If the auditors need to perform a single audit, the fee will increase to \$18,345.

### CONSENT AGENDA APPROVAL

Cooper made a Motion to Approve the Consent Agenda. Gurley seconded the motion and it carried on a vote of eight to zero. Councilmember Peterson abstained from check no. 131521. Mayor Harrington abstained from check no. 131467.

### REGULAR MEETING AGENDA

**Item No. 10 – Award Bid for 134<sup>th</sup> Street Pressure Reducing Valve Project –** The Project Manager presented:

- On October 13, 2016 the City received one bid from Engineered Systems, Inc. - \$25,938. There are limited companies in the area that can provide this equipment so receiving one bid is common.
- In 2013 at the request of KDOT the City moved the sanitary sewer and water pipelines from K-7 to 134<sup>th</sup> Street to facilitate the K-7/I-70 project. Part of the design included the location of a Pressure Reducing Valve (PRV) near the intersection of 134<sup>th</sup> and I-70 to maintain water pressure between zones.
- Staff recommended the City Council award the bid for the 134<sup>th</sup> Street PRV equipment to Engineered Systems, Inc. for an amount not to exceed \$25,938.

Stephens made a Motion to Award the Bid for the 134<sup>th</sup> Street PRV Equipment to Engineered Systems, Inc. for an Amount Not to Exceed \$25,938. Reeves seconded the motion and it carried on a vote of eight to zero.

**Item No. 11 – City Manager’s Report –** The City Manager announced:

- Monster Bash will be held at the Community Center on Sunday, October 30<sup>th</sup> for kids 12 and under.
- The Library is hosting the 4<sup>th</sup> Annual Boo Bash on Sat Oct 29<sup>th</sup> from 12-2p.m.
- City offices will be closed on Friday, November 11<sup>th</sup> in honor of Veterans Day.
- Tiblow will provide free transportation for Bonner Springs residents on Tuesday, November 8<sup>th</sup>.
- Nachbar automotive will relocate to the former Victory Ford location in the next couple weeks.

**Item No. 12 – City Council Items –**

- Cooper went to the Thriftway building auction.

**Item No. 13 – Mayor’s Report –** The Mayor:

- Continues to meet with local mayors on a regular basis.
- Looks forward to Mayor Holland’s prayer breakfast next week.
- Announced the Mayor’s Youth Council will meet next week.
- Stated the Bonner Springs Arts Alliance has been displaying their proposed monument artwork at the Chamber of Commerce to get the word out to local businesses.
- Received compliments about the 3<sup>rd</sup> Street Asylum.
- Stated he appreciates Tiblow providing free rides on Election Day.
- Stated the building at 112 Oak was sold at auction. The City made many efforts through the years to assist the previous owners and is supportive of all our privately owned businesses. The condition of the building led the City to take action for the safety of citizens and hopefully the new owners will remedy the condition of the building. The Mayor reminded everyone that developing or redeveloping property takes a long time and requires patience.
- Stated the fencing around Dairy Queen is for remodeling, but the drive through is still open. Does not know the timeline for completion of the remodel.
- Stated other private properties on Oak Street have sold lately; he is encouraged that the commercial environment is supportive.
- Cooper stated Edwardsville received a grant from MARC for road improvements and suggested staff should investigate similar grants.

The meeting adjourned at 8:02 p.m.

\_\_\_\_\_ Amber McCullough, City Clerk

**ITEM NO. 4.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Tom Stephens</b>				
<b>George Cooper</b>				
<b>Bob Reeves</b>				
<b>Dani Gurley</b>				
<b>Joe Peterson</b>				
<b>Mike Thompson</b>				
<b>Mark Kipp</b>				
<b>Rodger Shannon</b>				
<b>Mayor Jeff Harrington</b>				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Claims for City Operations**

**ACTION: Make a Motion to Approve the Claims for City Operations for November 14, 2016**

**RECOMMENDATION: The City Manager, City Clerk, and Finance Director Recommend Approval**

Enclosed are the Supplement Claims for City Operations in the amount of \$24,085.64 and the Regular Claims in the amount of \$325,525.59.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.



# Check Register Report

CHECK REGISTER

Date: 11/10/2016

Time: 2:11 pm

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Bonner Springs City Hall

BANK: UNION BANK & TRUST

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131627	11/09/2016	Printed		7844	AAA SATELITE LLC	SECURITY SYSTEM-WWTP	2,763.00
131628	11/09/2016	Printed		7901	ACME HYDRAULICS, INC	EQUIP. REPLACEMENT PARTS-PW	410.00
131629	11/09/2016	Printed		0402	ALDEN-HARRINGTON FUNERAL HOME	PLANT-SPEASE	61.00
131630	11/09/2016	Printed		5998	AMERICAN LAW ENFORCEMENT	CALIBRATE RADAR SYSTEM-PD	360.00
131631	11/09/2016	Printed		6000	APAC	GRAVEL-PW	634.54
131632	11/09/2016	Printed		7449	APEX ENVIROTECH, INC.	LAB TESTING -UT	1,034.00
131633	11/09/2016	Printed		0825	ARLAN CO INC	FIELD MARKING PAINT-P&R	193.54
131634	11/09/2016	Printed		7791	ARMORED REPUBLIC LLC	UNIFORMS-EMS	2,373.00
131635	11/09/2016	Printed		2894	ARROW INTERNATIONAL	MEDICAL SUPPLIES-EMS	550.00
131636	11/09/2016	Printed		3303	ASPHALT SALES CO INC	ASPHALT-PW	1,032.80
131637	11/09/2016	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
131638	11/09/2016	Printed		5184	AT & T MOBILITY	MOBILE PHONE SVC 9/24-10/23	3,719.70
131639	11/09/2016	Printed		2470	ATMOS ENERGY	GAS SERVICE	17.90
131640	11/09/2016	Printed		9842	AUTOZONE	VEHICLE SUPPLIES-PW	35.38
131641	11/09/2016	Printed		7514	AXIOM INSTRUMENTATION SERVICES	WELL MAINT SUPPLIES-UT	256.71
131642	11/09/2016	Printed		6388	AXIOM SECURITY	EQUIPMENT MAINT/REPAIRS-WWTP	180.00
131643	11/09/2016	Printed		0109	BERNING TIRE COMPANY	VEHICLE MAINT/REPAIRS-PD/TIBLW	235.35
131644	11/09/2016	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	493.68
131645	11/09/2016	Printed		0139	BYERS GLASS & MIRROR INC	WINDOW F/COMM CENTER	489.32
131646	11/09/2016	Printed		3764	CHAD CANNON MD	MEDICAL DIRECTOR SVCS-EMS	4,750.00
131647	11/09/2016	Printed		0019	CHEMQUEST INC	WATER PLANT CHEMICALS	3,374.25
131648	11/09/2016	Printed		5723	TERRENCE L CHRISTENSEN	UNIFORMS-EMS	421.50
131649	11/09/2016	Printed		0144	CITY OF BONNER SPRINGS KS	SECURITY DEPOSITS APPLIED	750.00
131650	11/09/2016	Printed		2410	CITY TREASURER KCK	RESIDENTIAL REFUSE SVC	33,084.72
131651	11/09/2016	Printed		7668	CITY WIDE MAINTENANCE CO	CUSTODIAL SVCS & JANITORIAL SUP	4,707.00
131652	11/09/2016	Printed		0213	COLEMAN EQUIPMENT INC	STORMWATER SYSTEM MAINT-UT	187.26
131653	11/09/2016	Printed		0218	COMMENCO INC	RADIOS INSTALLED NEW	831.61
131654	11/09/2016	Printed		2676	CONOCO	AMBULANCE PROPANE F/POWER	85.00
131655	11/09/2016	Printed		5169	CREATIVE CARNIVALS & EVENTS	WASHER-PW,UT MOONWALK RENTAL-REC PROGRAM	250.00
131656	11/09/2016	Printed		2216	CROSBY PLUMBING	STORMWATER SYS MAINT/REP-UT	2,900.00
131657	11/09/2016	Printed		1739	CUSTOM WELDING & FABRICATION	WELD PIPE & TANK-WTP,PW	286.49
131658	11/09/2016	Printed		6724	D K LEASING, LLC	CONCRETE FILL-UT	271.00
131659	11/09/2016	Printed		4716	DAVE'S PLUSS CONSTRUCTION	ASPHALT STREET REPAIR-UT	3,760.75
131660	11/09/2016	Printed		4329	JAMES DOBBS	MILEAGE EXPENSE 9/12-10/21	112.32
131661	11/09/2016	Printed		0053	DPC INDUSTRIES INC	CHEMICALS-WTP	1,946.15
131662	11/09/2016	Printed		7906	BRYAN ETTER	SECURITY DEPOSIT REFUND	44.42
131663	11/09/2016	Printed		5516	EXECUTIVE MARKETING PROMOTIONS	UNIFORMS-P&R	258.17
131664	11/09/2016	Printed		4736	FASTENAL	PLIERS-UT	7.28
131665	11/09/2016	Printed		4342	FELDMANS	DOG FOOD,UNIFORM,ORANGE FENCE	171.53
131666	11/09/2016	Printed		7716	JOHN FOLEY	MOWING-UT	1,710.00
131667	11/09/2016	Printed		2755	FTC EQUIPMENT LLC	LEI VALLEY PUMP REPL-UT	11,860.04
131668	11/09/2016	Void	11/09/2016			Void Check	0.00
131669	11/09/2016	Printed		7858	GALLS, LLC	UNIFORMS-PD	1,049.05
131670	11/09/2016	Printed		0710	GOVERNMENT FINANCE OFFICERS	2017 MEMBERSHP DUES-FINANCE/CC	170.00
131671	11/09/2016	Printed		1942	GRASS PAD INC	GRASS SEED-UT	74.50
131672	11/09/2016	Printed		7383	GREAT PLAINS SOCIETY FOR	ANIMAL SHELTER EXPENSE	450.00
131673	11/09/2016	Printed		7902	KIM GUYETT	SECURITY DEPOSIT REFUND	75.00

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Date: 11/10/2016

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131676	11/09/2016	Printed		2813	HD SUPPLY WATERWORKS LTD	DISTRIBUTION MAINT SUPPLIES-UT	865.88
131677	11/09/2016	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN- EMS	119.80
131678	11/09/2016	Printed		7907	KRISTI HOFFINE	SECURITY DEPOSIT REFUND	15.78
131679	11/09/2016	Printed		0821	HOLLIDAY SAND AND GRAVEL CO	SAND F/CEMETERY & PW	283.20
131680	11/09/2016	Printed		7911	HOME TOWN THRIFTWAY	SECURITY DEPOSIT REFUND	150.00
131681	11/09/2016	Printed		5589	ICE-MASTERS, INC	ICE MACHINE RENTAL-PW	107.00
131682	11/09/2016	Printed		6581	INLAND TRUCK PARTS CO.	VEHICLE MAINT/REPAIRS-UT	834.34
131683	11/09/2016	Printed		3289	J & D EQUIPMENT INC	EQUIP. REPLACEMENT PARTS-PW	429.00
131684	11/09/2016	Printed		7891	APRIL JEFFRIES	RENTAL DEPOSIT REFUND	100.00
131685	11/09/2016	Printed		7234	JOHNSON COUNTY COMMUNITY	POLICE ACADEMY TRAINING	1,579.20
131686	11/09/2016	Printed		7874	CHEYENNE JONES	VOLLEYBALL REFEREE FEES	60.00
131687	11/09/2016	Printed		8018	KANSAS LAW ENFORCEMENT TRAINING	MEALS & LODGING F/TRAINING-PD	225.00
131688	11/09/2016	Printed		5308	KANSAS ONE-CALL SYSTEM, INC	LOCATE FEES/OCTOBER 2016	131.00
131689	11/09/2016	Printed		1921	KUSTOM SIGNALS INC	IN-CAR VIDEO SYSTEM-PD	5,481.80
131690	11/09/2016	Printed		3516	KUTAK ROCK LLP	WESTGATE TIF	351.50
131691	11/09/2016	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00
131692	11/09/2016	Printed		5636	TILLIE LAPLANTE	KSGFOA FALL CONF EXPENSE	25.16
131693	11/09/2016	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-PD/EMS	213.13
131694	11/09/2016	Printed		3030	LEAGUE OF KANSAS MUNICIPALITIES	EMPLOYEE LEAGUE SVC AWARDS	988.29
131695	11/09/2016	Void	11/09/2016			Void Check	0.00
131696	11/09/2016	Printed		1836	LOWE'S CREDIT SERVICES	HANDRAIL/DOOR SUPPLIES,LIGHTS	569.28
131697	11/09/2016	Printed		7904	CURRY RONALD MARSH	SECURITY DEPOSIT REFUND	124.33
131698	11/09/2016	Printed		7587	MCANANY OIL CO., INC.	MOTOR FUEL	10,303.35
131699	11/09/2016	Printed		9817	MEDASSURE HEARTLAND, LLC	MEDICAL WASTE DISPOSAL-EMS	38.24
131700	11/09/2016	Printed		7774	METRO AIR CONDITIONING CO	NEW ROOFTOP AIR HANDLER WWTP	14,000.00
131701	11/09/2016	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	29.00
131702	11/09/2016	Printed		6694	METROMEDIA, INC	AD F/KCK VISITOR GUIDE-TOURISM	937.00
131703	11/09/2016	Printed		0073	METROPOLITAN COMMUNITY COLLEGE	DRIVING TRACK RENTAL-PD	400.00
131704	11/09/2016	Printed		7895	MID STATES PROPANE	PROPANE -PD	218.00
131705	11/09/2016	Printed		3759	MIDWEST BUS SALES INC	VEH MAINT/REPAIRS-TIBLOW	305.23
131706	11/09/2016	Printed		3443	WES MILLS	SOCCER MEDALS-REC PROGRAM	344.00
131707	11/09/2016	Printed		6849	MJV-A LLC	UNIFORM CLEANING 10/1-10/31-PD	144.00
131708	11/09/2016	Printed		2478	MOORE MEDICAL CORP	MEDICAL SUPPLIES-EMS	429.91
131709	11/09/2016	Printed		5003	NATIONAL SIGN COMPANY INC	SAFETY EQUIPMENT-PW	693.00
131710	11/09/2016	Printed		2645	JAMES A. NEAL	INSPECTION SVCS-FRONT ST SEWER	3,027.50
131711	11/09/2016	Printed		7896	BRYAN E NELSON	TREE REMOVAL@LIONS PARK	800.00
131712	11/09/2016	Printed		3094	NORRIS EQUIPMENT CO LLC	REPLACE MOWER MOTOR &PARTS-P&R	4,698.18
131713	11/09/2016	Void	11/09/2016			Void Check	0.00
131714	11/09/2016	Void	11/09/2016			Void Check	0.00
131715	11/09/2016	Void	11/09/2016			Void Check	0.00
131716	11/09/2016	Void	11/09/2016			Void Check	0.00
131717	11/09/2016	Printed		6709	NUTS & BOLTS	BUILDING/PLANT/VEH MAINT&SUP	687.71
131718	11/09/2016	Void	11/09/2016			Void Check	0.00
131719	11/09/2016	Printed		0947	O'REILLY AUTO STORES INC	VEH & EQUIP MAINT SUPPLIES	464.36

# Check Register Report

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Date: 11/10/2016

Time: 2:11 pm

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<b>UNION BANK &amp; TRUST Checks</b>							
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131721	11/09/2016	Printed		2126	OMNI SVC GROUP LLC	OCT AMB BILLING	1,349.91
131722	11/09/2016	Printed		3393	PACE ANALYTICAL	LAB TESTING F/WWTP	363.00
131723	11/09/2016	Printed		7003	ERIC PARR B	IMPERVIOUS SURFACE PROJECT	225.00
131724	11/09/2016	Printed		3618	PENNYS CONCRETE INC	CONCRETE-STORMWATER UT	507.00
131725	11/09/2016	Printed		3531	PERRY & TRENT LLC	PROSECUTOR SVCS	15,378.00
131726	11/09/2016	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	825.00
131727	11/09/2016	Printed		0904	PREDATOR TERMITE & PEST CONTRL	MOWING PW, POLICE, FIRE,WWTP	1,120.00
131728	11/09/2016	Printed		7889	PREMIER AUTOMOTIVE OF BS LLC	VEHICLE MAINT/REPAIRS-UT	1,323.63
131729	11/09/2016	Printed		4746	QUEEN'S PRICE CHOPPER	AWWA TRAINING CLASS SUP-UT	48.67
131730	11/09/2016	Printed		3932	QUILL	STEP STOOL,MONITOR STAND-PD	53.98
131731	11/09/2016	Printed		6838	REJIS COMMISSION	COURT SOFTWARE-RMS	9,037.50
131732	11/09/2016	Printed		1811	RICOH USA, INC.	COPIER LEASE	151.23
131733	11/09/2016	Printed		5264	ROBERTS AUTO PLAZA INC	2016 CHEVROLET TRUCK-UT	28,896.00
131734	11/09/2016	Printed		7910	SAFE SITTER, INC	SAFE SITTER UPDATED SUPPLIES	375.00
131735	11/09/2016	Printed		2605	KOLBE M. SEATON	SOCCER REFEREE FEES	74.00
131736	11/09/2016	Printed		8441	SHAWNEE COPY CENTER	LETTERHEAD-FIRE	125.00
131737	11/09/2016	Printed		8822	SHAWNEE MISSION FORD INC	VEHICLE MAINT/REPAIRS-PW	61.39
131738	11/09/2016	Printed		7878	SHRED-IT US HOLDCO, INC	SHREDDING SERVICE-EMS	52.69
131739	11/09/2016	Printed		7909	JOEL SMITH	SECURITY DEPOSIT REFUND	19.25
131740	11/09/2016	Printed		7899	JUSTINE SPEASE	MILEAGE EXPENSE 9/20-10/18	50.33
131741	11/09/2016	Printed		3578	SPECTRA	PLANT MAINTENANCE SUPPLIES-UT	350.00
131742	11/09/2016	Printed		7900	MARC STANDRE	REFUND AMBULANCE PAYMENT	10.00
131743	11/09/2016	Printed		7670	STAPLES CONTRACT & COMMERCIAL	LAMINATING POUCHES,PRINTN CALC	560.04
131744	11/09/2016	Printed		6251	MARK STITES	LEADERSHIP TRAINING EXPENSE-PD	95.99
131745	11/09/2016	Printed		0766	T A STOLFUS DVM	VET SERVICES-PD	263.00
131746	11/09/2016	Printed		7908	ROY STUMBOUGH	SECURITY DEPOSIT REFUND	97.22
131747	11/09/2016	Printed		7903	COLLEEN TAYLOR	SECURITY DEPOSIT REFUND	75.40
131748	11/09/2016	Printed		5375	TG TECHNICAL SERVICES	GAS MONITOR CALIBRATION-UT	150.00
131749	11/09/2016	Printed		7257	THE PITNEY BOWES BANK INC	POSTAGE FOR METER	1,000.00
131750	11/09/2016	Printed		7096	THOMPSON PUMP & MANUFACTURING	BYPASS PUMPING F/W FRONT ST-WW	809.00
131751	11/09/2016	Printed		0352	TIGER TOW & TRANSPORT INC	TOWING-PD	175.00
131752	11/09/2016	Printed		6669	TNEMEC	PAINT F/POOL	373.48
131753	11/09/2016	Printed		7760	TOP CARE LAWN SERVICES INC	MOWING-PROPERTY MGMT	185.00
131754	11/09/2016	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	TRAFFIC SIGNAL REPAIRS	278.50
131755	11/09/2016	Printed		5176	TRESKO INC	REPLACEMENT ICE MACHINE-FIRE	2,115.00
131756	11/09/2016	Void	11/09/2016			Void Check	0.00
131757	11/09/2016	Printed		7872	TRINITY AUTOMOTIVE LLC	VEH MAINT/REPAIRS-PD	2,261.35
131758	11/09/2016	Printed		7905	ASHLEY TROTMAN	SECURITY DEPOSIT REFUND	18.34
131759	11/09/2016	Printed		1186	UNIFIED GOVERNMENT OF	AMPHITHEATRE IMPROVEMNTS DEBT	1,303.80
131760	11/09/2016	Void	11/09/2016			Void Check	0.00
131761	11/09/2016	Printed		6819	UNIFIRST COPRORATION	UNIFORM,RUG RENTAL-PW,UTIL	618.09
131762	11/09/2016	Printed		6332	UTILITY SOLUTIONS LLC	FRONT ST SANITARY SEWER REPAIR	78,664.75
131763	11/09/2016	Printed		8404	VESTA LEE LUMBER COMPANY	GAS PIPE FITTINGS,EMERY CLOTH	377.69
131764	11/09/2016	Printed		0712	W W GRAINGER	BUILDING/GROUNDS/PLANT MAINT	511.55
131765	11/09/2016	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	70.18



**ITEM NO. 5.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Public Housing Authority Claims**

**ACTION: Make a Motion to Approve the Public Housing Authority Claims for November 14, 2016**

**RECOMMENDATION: The City Manager and Finance Director Recommend Approval**

Enclosed are the Regular Claims in the amount of \$26,929.37.

# Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 11/10/2016

Time: 9:49 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST-PHA Checks</b>							
97517	11/10/2016	Printed		P325	P A GREEN WAY HOME CLEANING	CLEAN AFTER TENANT MOVE	413.00
97518	11/10/2016	Printed		P827	P ATMOS ENERGY	TENANT UTILITY REIMBURSEMENT	160.36
97519	11/10/2016	Printed		P655	P CINTAS FAS LOCKBOX 636525	SPRINKLER/FIRE EXTING INSPECTN	393.77
97520	11/10/2016	Printed		P580	P DENNIS HUNT	PLUMBING MAINTENANCE	300.00
97521	11/10/2016	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	142.00
97522	11/10/2016	Printed		P503	P LOWES COMPANIES INC	PLUMBING & MAINT SUPPLIES	51.29
97523	11/10/2016	Printed		P334	P MIKE TROYER	MOLD REMEDIATION- ELEVATOR RM	550.00
97524	11/10/2016	Printed		P800	P NUTS & BOLTS	ELECTRICAL/PLUMBING/MAINT SUP	190.70
97525	11/10/2016	Printed		P838	P RH ZEFFERT AND ASSOCIATES	UTILITIES ALLOWANCE STUDY	21.00
97526	11/10/2016	Printed		P335	P SAMANTHA SHALABI	SECURITY DEPOSIT REFUND	191.00
97527	11/10/2016	Printed		P987	P THE WILSON GROUP INC	BATHROOM RENOVATION-FAM UNITS	24,258.00
97528	11/10/2016	Printed		P713	P WASTE MANAGEMENT OF MISSOURI	REFUSE SERVICE	62.61
97529	11/10/2016	Printed		P472	P WESTAR ENERGY	TENANT UTILITY REIMBURSEMENT	195.64
<b>Total Checks: 13</b>						<b>Checks Total (excluding void checks):</b>	<b>26,929.37</b>
<b>Total Payments: 13</b>						<b>Bank Total (excluding void checks):</b>	<b>26,929.37</b>
<b>Total Payments: 13</b>						<b>Grand Total (excluding void checks):</b>	<b>26,929.37</b>

**ITEM NO. 6.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: EMS Veterans Choice Program Provider Agreement**

**ACTION: Make a Motion to Approve the Veterans Choice Program Provider Agreement with the Department of Veterans Affairs**

**RECOMMENDATION: The City Manager and EMS Director Recommend Approval**

The Veterans Choice Program Provider Agreement allows the City to collect payment from the Veterans Administration for Veteran transport to authorized facilities. Due to the number of pages, the agreement was not included in the agenda packet, but is available electronically and will be available at the Council Meeting Monday evening.

**ITEM NO. 7.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Tom Stephens</b>				
<b>George Cooper</b>				
<b>Bob Reeves</b>				
<b>Dani Gurley</b>				
<b>Joe Peterson</b>				
<b>Mike Thompson</b>				
<b>Mark Kipp</b>				
<b>Rodger Shannon</b>				
<b>Mayor Jeff Harrington</b>				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Adoption of Personnel Manual**

**ACTION: Make a Motion to Approve the Changes to the Personnel Policies Discussed at the Workshop Meeting**

**RECOMMENDATION: The City Manager and Human Resources Director Recommend Approval**

Please see Workshop Item No. 1 for more information.

## ACTION FOR CONSENT AGENDA

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
  - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
  - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: \_\_\_\_\_

## REGULAR AGENDA

The City Council will consider the following items individually.

**ITEM NO. 8.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: 2017 Public Housing Utility Allowances**

**ACTION: Make a Motion to Approve a Resolution Setting the Utility Allowances for the Bonner Springs Public Housing Authority**

**RECOMMENDATION: The City Manager and Public Housing Director Recommend Approval**

The enclosed memorandum explains the utility allowance schedule for the Public Housing Authority (PHA). A consultant assisted the PHA and conducted a utility allowance study.

*City of Bonner Springs*  
*Public Housing Authority*



Public Housing Memorandum

Date: November 14, 2016  
To: Mayor & City Council  
Through: Sean Pederson, City Manager  
From: Carrie Newton, PHA Executive Director

**Subject: 2016 Utility Allowance Schedule**

**Recommendation:**

Staff recommends approval of the proposed utility allowance schedule, effective January 1, 2017.

**Background:**

“Family rent” in the Public Housing program is the sum of rent and the allowance for tenant-paid utilities. The requirement is for the Public Housing Authority (PHA) to review the utility allowances at least annually. Upon completion of this study, a suggestion is made on any necessary changes to close any gap between the cost of utilities and the amount of the utility reimbursement.

**Discussion:**

The Housing Authority solicited the services of Zeffert and Associates to conduct a utility allowance study. They analyzed consumption and utility rates for the two-, three- and four-bedroom apartments. The chart below summarizes the proposed change in utility allowances:

Apartment Size	Current Utility Allowance	Proposed Utility Allowance	Change
2 Bedroom	\$109	\$109	0
3 Bedroom	\$139	\$139	0
4 Bedroom	\$174	\$152	-22

The decrease in utility allowances increases the tenant rent payment and vice versa. If the tenant rent is lower than the utility allowance, a utility reimbursement will result. The Housing Authority pays the utility companies directly each month for any utility reimbursement due on the resident’s housing account.

**Attachment:** Zeffert and Associates report cover letter

**Financial Impact:**

The four bedroom decrease will cause for a lower Utility Reimbursement that we will have to pay out. We only have two 4 bedroom units, so as a whole, it does not affect us drastically, but will have some savings. An update of the utility allowances will keep us in compliance with HUD regulations regarding utility allowances.

RESOLUTION 2016-

A RESOLUTION TO ADOPT UTILITY ALLOWANCES FOR THE PUBLIC HOUSING PROGRAM IN THE CITY OF BONNER SPRINGS, KANSAS.

WHEREAS, The Department of Housing and Urban Development (HUD) provides funds to the Bonner Springs Housing Authority for the operation of the Public Housing Program; and

WHEREAS, HUD and federal program regulations require Housing Authorities to at least annually review, revise and adopt as needed, new utility allowances; and

WHEREAS, the Housing Authority used a contractor, Zeffert and Associates, to complete the review that included the analysis of consumption and utility rates by each bedroom size; and

WHEREAS, HUD regulations require Housing Authorities to adjust allowances where rates changed 10% or more since the last time the Housing Authority revised the utility schedule; and

WHEREAS, the utility analysis shows that rates and usage increased since the last revision of the utility schedule.

Now, Therefore, Be It Resolved by the Governing Body of The City of Bonner Springs, to accept and approve the utility allowance schedule provided by Zeffert and Associates, which will be effective January 1, 2017 and to amend the utility reimbursement procedure to require utility reimbursements to be paid directly to the utility vendor.

2 Bedroom	3 Bedroom	4 Bedroom
\$109	\$139	\$152

Adopted by the Governing Body of the City of Bonner Springs, Kansas and Signed by the Mayor on November 14, 2016.

\_\_\_\_\_  
Jeff Harrington, Mayor

ATTEST:

\_\_\_\_\_  
Amber McCullough, City Clerk

(Seal)

**ITEM NO. 9.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Ordinance to Adopt the Standard Traffic Ordinance 2016 Edition**

**ACTION: Make a Motion to Adopt the Standard Traffic Ordinance 2016 Edition**

**RECOMMENDATION: The City Manager, City Attorney, City Prosecutor, and City Clerk Recommend Approval**

The City annually adopts the Standard Traffic Ordinance prepared by the League of Kansas Municipalities. The City Attorney's office reviewed the 2016 Edition and recommends approval with the same amendments as last year.

## ORDINANCE NO.

### **An Ordinance to Adopt the Standard Traffic Ordinance, Edition 2016 Prepared and Published by the Kansas League of Municipalities with Amendments, that Prescribe Additional Regulations, Establish Maximum Speed Limits and to Repeal Ordinance Number 2414**

Be it Ordained by the Governing Body of the City of Bonner Springs, Kansas:

Section 1. Adoption of Standard Traffic Ordinance with amendments, deletions, omissions and changes: There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City, that certain standard traffic ordinance known as the "Standard Traffic Ordinance For Kansas Cities," 2016 Edition prepared and published in book form by the League of Kansas Municipalities, 300 S. W. 8th Street, Topeka, Kansas, 66603-3912, save and except sections, parts or portions as are hereafter omitted, deleted, modified or changed by this Ordinance, such incorporation being authorized by K.S.A. 12-3009 through 12-3012, inclusive, as amended. Not less than one (1) copy of said Standard Traffic Ordinance shall be marked or stamped "Official Copy as Incorporated by Ordinance No. 2437 of the City of Bonner Springs, Kansas", with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or changes and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. All persons duly charged with enforcing and administering said Standard Traffic Ordinance shall be provided copies thereof.

Section 2. Traffic Infractions and Traffic Offenses.

(a) An ordinance traffic infraction is a violation of any section of this ordinance that prescribes or requires the same behavior as that prescribed or required by a statutory provision that is classified as a traffic infraction in K.S.A. 8-2118;

(b) All traffic violations which are included within this article, and which are not ordinance traffic infractions as defined in subsection (a) of this section, shall be considered traffic offenses.

Section 3. Amendments to Standard Traffic Ordinance. The Standard Traffic Ordinance Incorporated by Section 1 is amended as provided in the following sections.

Section 4. Definitions. In addition to the definitions set forth in Article 1, Section 1 of the Standard Traffic Ordinance, 2016 Edition, the following definition is added:

(1) Center Lines- A continuous or broken line marked upon the surface of a roadway by paint or otherwise to indicate each portion of the roadway allocated to traffic proceeding in opposite directions, and if the line is not so painted or otherwise marked, it is an imaginary line in the roadway equally distant from the edges of the roadway.

Section 5. Authority to Make Emergency, Temporary and Experimental Regulations - Article 2, Section 3 of the Standard Traffic Ordinance is hereby amended to read as follows:

1. The Chief of Police, City Manager or City Engineer are each hereby empowered to make regulations necessary to make effective the provisions of this and other traffic ordinances of the city, to establish no parking zones on special occasions to expedite traffic or for safety purposes, signs being properly posted, to make and enforce temporary or experimental regulations to cover emergencies or special conditions or to determine the advisability of permanent regulations for recommendation to the governing body, and test traffic-control devices under actual conditions of traffic. No temporary or experimental regulation shall remain in force for more than one (1) year.

2. The City Clerk shall keep a record of all regulations adopted under the power and

authority herein granted. A copy of this record shall be kept in the City offices and be subject to public inspection.

#### Section 6. Careless Driving

Article 6 of the Standard Traffic Ordinance is hereby amended by adding a new Section 29.1 as follows: No person shall operate any vehicle in such a manner as to indicate a careless or heedless disregard for the rights or the safety of others, or in such a manner as to endanger, or be likely to endanger, any person or property. A violation of this Section is a standard traffic infraction.

#### Section 7. Maximum Speed Limits

Article 7, Section 33(a) of the Standard Traffic Ordinance is amended as follows:

(a) Except when a special hazard exists or except as provided by subsection b of this section that requires lower speed for compliance with Section 32, the limits specified in this section or established as hereinafter authorized shall be maximum lawful speeds and no person shall drive a vehicle at a speed in excess of such maximum speed limits:

1. Twenty (20) miles per hour in any business district.
2. Thirty (30) miles per hour in all other districts of the city not enumerated herein.
3. Ten (10) miles per hour in any park.
4. On any separated multilane highway, as designated and posted by the Secretary of Transportation, 75 miles per hour or such lower speed as posted.
5. Sixty (60) miles per hour on all State Highways within the City where signs indicating such speeds are posted.
6. Notwithstanding any other ordinance to the contrary, the governing body of this City by separate ordinance may specify and establish other speed limits for specific streets or portions of streets.

Section 8. Officers Authorized to Remove Vehicles. Article 13, Section 84 of the Standard Traffic Ordinance is hereby amended by adding the following as subsection (c)(4).

- (4) Said motor vehicle does not display license plates or displays license plates reported stolen.

Section 9. Stopping, Standing or Parking Prohibited in Specified Places - Article 13, Section 85 of the Standard Traffic Ordinance is hereby amended by adding the following as subsection (a)(12): At any location where the curb has been painted yellow which is the official curb paint color of the City indicating "no parking".

Section 10. Parking Prohibited At All Times in Designated Places of Certain Vehicles - Article 13, Section 96 of the Standard Traffic Ordinance is hereby amended to read as follows:

(a) When authorized signs are erected giving notice thereof, no person shall park a vehicle at any time upon that portion of any of the streets so posted or signed for "No Parking".

(b) It shall be unlawful for the driver, owner, or operator of any trailer, truck-trailer, tractor-trailer, semi-trailer, farm or road tractor or any other similar vehicle or vehicles with license capacity of more than 16,000 pounds (8 tons) to park or be left unattended at any time on any street, avenue or public roadway within the City of Bonner Springs, except those streets constructed of concrete or untreated gravel; it being specifically intended that no vehicle of more than 16,000 pounds (8 tons) capacity shall park on any street paved with bituminous concrete mat, asphalt or sealed with bituminous oil sealant.

(c) This section shall not apply to those vehicles parked or left unattended for the purposes of emergency refueling and emergency repairs or for loading or unloading.

Section 11. Spilling Loads on Highways Prohibited. Article 17, Section 179(a) is hereby amended to read as follows:

(a) No vehicle shall be driven or moved upon any street, highway, road or alley in the City of Bonner Springs, Kansas, unless such vehicle is so constructed, loaded and securely covered as to prevent any of its load from spilling, dropping, sifting, leaking or otherwise escaping therefrom, and no vehicle shall be driven or moved upon any street, highway, road or alley creating a hazard by reason of mud, debris, or dirt dropping from the tires of said vehicle. The dropping of sand for the purpose of securing traction, or water, or other substances being sprinkled upon any street, highway, road or alley in the cleaning or maintaining of such street, highway, road or alley is hereby excepted from the provisions of this section.

Section 12. Penalty for Scheduled Fines. The fine for violations of an ordinance traffic infraction or any other traffic offense for which the Municipal Judge establishes a fine in a fine schedule shall not be less than \$20 nor more than \$500. A person tried and convicted for violation of an ordinance traffic infraction or other traffic offense for which a fine has been established in a schedule of fines shall pay a fine fixed by the court not to exceed \$500.

Section 13. Ordinance No. 2414 of the City of Bonner Springs shall be and is hereby repealed.

Section 14. This Ordinance shall be in full force and effect from and after its passage and publication in the official city newspaper.

Approved by the Bonner Springs City Council and signed by the Mayor November 14, 2016.

Attest:

\_\_\_\_\_  
Jeff Harrington, Mayor

\_\_\_\_\_  
Amber McCullough, City Clerk

(Seal)

**ITEM NO. 10.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Ordinance to Adopt the Uniform Public Offense Code 2016 Edition**

**ACTION: Make a Motion to Approve an Ordinance to Adopt the Uniform Public Offense Code 2016 Edition**

**RECOMMENDATION: The City Manager, City Attorney, City Prosecutor, and City Clerk Recommend Approval**

The City annually adopts the Uniform Public Offense Code prepared by the League of Kansas Municipalities. The City Attorney's office reviewed the 2016 Edition and recommends approval with the same amendments as last year.

**ORDINANCE NO.**

**An Ordinance to Adopt the Uniform Public Offense Code for Kansas Cities, 2016 Edition, Prepared and Published by the League of Kansas Municipalities with Deletion of Article 10, Sections 10.5, 10.6, 10.7, 10.8 and 10.13, and to Repeal Ordinance No. 2415 of the City of Bonner Springs, Kansas.**

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Be It Ordained by the Governing Body of the City of Bonner Springs, Kansas:

Section 1. Uniform Public Offense Code Adopted and Amended:

12-101. There is hereby incorporated by reference for the purpose of regulating certain public offenses within the corporate limits of the City, that certain Uniform Public Offense Code for Kansas Cities, 2016 Edition, prepared and published in pamphlet form by the League of Kansas Municipalities, 300 S. W. 8th Street, Topeka, Kansas, 66603-3912, save and except those sections as are deleted, modified or amended by this Ordinance. Not less than one (1) copy of said Uniform Public Offense Code for Kansas Cities shall be marked or stamped "Official Copy as Incorporated by Ordinance No. 2438" with all sections or portions thereof intended to be deleted or amended clearly marked to show any such deletion or amendment and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. All persons duly charged to enforce and administer said Uniform Public Code for Kansas Cities shall be provided copies thereof.

Section 2. 12-102. The following sections of the Uniform Public Offense Code for Kansas Cities, 2016 Edition, are hereby deleted and omitted:

Article 10, Section 10.5	Unlawful Discharge of Firearms.
Article 10, Section 10.6	Air gun, air rifle, bow and arrow, slingshot, BB gun or paint ball gun.
Article 10, Section 10.7	Seizure of weapon.
Article 10, Section 10.8	Unlawful aiding and abetting.
Article 10, Section 10.13	Barbed wire.

Section 3. Ordinance No. 2415 of the City of Bonner Springs, Kansas shall be and is hereby repealed.

Section 4. This ordinance shall be in full force and effect from and after its passage and publication in the official city newspaper.

Adopted by the Bonner Springs City Council and Signed by the Mayor November 14, 2016.

Attest:

\_\_\_\_\_  
Jeff Harrington, Mayor

\_\_\_\_\_  
Amber McCullough, City Clerk

(Seal)

**ITEM NO. 11.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Agreement for Water and Wastewater Rate Analysis**

**ACTION: Make a Motion to Approve an Agreement with Carl Brown representing GettingGreatRates.com to Perform a Utility Rate Analysis for a Cost not to Exceed \$12,779**

**RECOMMENDATION: The City Manager and Finance Director Recommend Approval**

The City previously worked with Carl Brown [GettingGreatRates.com] in 2006 for the last utility rate analysis. With the changes over the past ten years, Staff recommends another analysis to look at current and future operating and capital needs of the utility departments. Due to the number of pages, the contract was not included in the packet but is available electronically and will be available at the Council Meeting.

## **Finance Director Memorandum**

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November 8, 2016

To: Mayor & City Council  
Through: Sean Pederson, City Manager  
From: Tillie LaPlante, Finance Director

Subject: Utility Rate Analysis

**Recommendation** : The City Council approve a proposal with Carl Brown [GettingGreatRates.com] to perform a Utility Rate Analysis for a cost not to exceed \$12,779.

**Background**: In 2006, after Request for Qualifications were sent to three firms, staff recommended and City Council approved a contract with Carl Brown to do a Utility Rate Analysis for the City's Water and Wastewater Funds at a cost of \$13,242.

**Discussion**: It has been 10 years since our last utility rate study in 2006. We have added housing as well as commercial development since the last study. Our rates have increased each year since 2006 based on market adjustments and maintaining sufficient reserves. It is time to take a more in-depth look at current and future operating and capital needs of the Water and Wastewater departments.

Mr. Brown has done hundreds of rate studies for various utility departments throughout the country including several in Kansas as reflected in the attached proposal. If approved, the rate study would be completed to incorporate the results in setting Water and Wastewater rates to take effect April 1, 2017.

**Financial Impact**: The \$12,779 cost of the Utility Rate Analysis would be paid from the 2016 Water and Wastewater Budgets with excess budget authority from the Workers Compensation and Health Insurance line items.

**ITEM NO. 12.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Tom Stephens</b>				
<b>George Cooper</b>				
<b>Bob Reeves</b>				
<b>Dani Gurley</b>				
<b>Joe Peterson</b>				
<b>Mike Thompson</b>				
<b>Mark Kipp</b>				
<b>Rodger Shannon</b>				
<b>Mayor Jeff Harrington</b>				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Wastewater Treatment Plant Screening Equipment Installation Project Bid Award**

**ACTION: Make a Motion to Award the Bid for the Wastewater Treatment Plant Screening Equipment Installation Project to Foley Company for a Cost not to Exceed \$32,250**

**RECOMMENDATION: The City Manager, City Clerk, Finance Director, Public Works and Utilities Director, and Project Manager Recommend Approval**

The enclosed memo discusses the need for the equipment, bid process, financial information, and recommendation for bid award.



# City of Bonner Springs



## MEMORADUM

Date: November 7, 2016  
To: Mayor and City Council  
Through: Public Works Director and City Manager  
From: Project Manager

**Subject: Bid Award for the Wastewater Treatment Plant Screening Equipment Installation Project**

**Recommendation:** Award the bid for the Wastewater Treatment Plant Screening Equipment Installation Project to Foley Company for an amount not to exceed \$32,250.00

**Background:**

City Council approved 2016 budget authority in the amount of \$175,000 for improvements to the Solids Removal System at the Wastewater Treatment Plant (WWTP). The new equipment will improve efficiency and safety at the facility by removing solids and debris from the wastewater stream before it enters the treatment process. This project will enhance equipment protection, ultimately reducing operating cost caused by debris. The project is recommended by the City Engineer.

**Discussion:**

A notice to bidders was published at Drexell's plan-house and was advertised in *The Wyandotte Echo* on 13 October 2016. Staff held a mandatory site visit for all contractors who plan to bid on 27 October 2016. On 03 November the City Clerk opened bids from five contractors. The bids are as follows:

1. Foley Company - \$32,250.00
2. Alelco Inc. - \$47,250.00
3. Mega industries Corporation - \$48,780.81
4. Pyramid Excavation and Construction Inc. - \$66,300.00
5. Crossland Heavy Contractors Inc. - \$80,899.00

This bid is to install owner supplied equipment which includes electrical work at the wastewater treatment plant.

**Financial Impact:**

Bond proceeds totaling \$175,000 were issued in April for the WWTP Screening Project. Approved project costs to date for engineering and equipment total \$98,430. With the addition of the equipment installation cost, the project cost to date will total \$130,680 leaving \$44,320 in additional bond proceeds for additional project costs.

**ITEM NO. 13.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM:** City Manager's Report

**ACTION:** None

**RECOMMENDATION:**

Report attached.

# City Managers Update

Date: November 10, 2016

To: Mayor and City Council

1. **2016 Gold Star Award** – The city received the Gold Star award through KMIT, our worker’s compensation carrier’s Loss Prevention Certification Program. Awards are based on annual completion of selected safety training programs and the number of accidents reported throughout the year. Achieving the Gold Star gives us a 5 percent discount on our worker’s compensation insurance premiums.
2. Due to personnel changes at Wilson & Company, Justin Klaudt has been assigned as the firm designated **City Engineer**.
3. **City Hall will be closed** from 9 am to 10 am on Wednesday November 16<sup>th</sup> so that staff may undergo Customer Service Training. City offices will also be closed in observance of the Thanksgiving holiday on Thursday and Friday, November 24<sup>th</sup> and 25<sup>th</sup>.
4. The City has been working with **Rollin' Grocer** (a mobile grocery store) to bring affordable, fresh food to our residents. Customers can come to the window of the truck and shop for groceries or they can come inside the ADA accessible store. Cash, EBT, credit and debit are welcome. Their first day in the community was on Nov. 10, when they came to Nettleton Manor. They will be back at Nettleton Manor on Nov. 29<sup>th</sup> from 2-3pm.
5. **Parks and Recreation Update**
  1. Sand Volleyball Courts at North Park
    - a. Staff and a volunteer have dug out the pit for 2 courts
    - b. Left to complete when time allows
      - i. Trench drainage ditch
      - ii. Install 4 posts in concrete piers
      - iii. Order and have sand transported to pit. This project is paid for by 20/20 Leadership of Bonner Springs High School. They raised some money and received 2 grants from the casino fund.
  2. Lions Park Baseball/Softball Field #1 Improvements are complete (\$30,000 investment)
  3. Playground at Lions Park is underway and planning a Ribbon Cutting on or about Tuesday, Nov. 22 (\$120,000 Investment)
  4. Trail addition at Lions Park is in the construction stage (\$91,200 investment)
  5. October Recreation Programming:
    - a. Kids’ Monster Bash – 292 kids not including adult guardians – attendance up by 180.8%
    - b. Pumpkin Carving – 63 pumpkin carvers! – attendance up by 385%
    - c. Princess & Pirate Party – 7 participants – first year
6. **3<sup>rd</sup> Street Asylum**  
 Sold 6,994 tickets x \$2.50/ea = \$17,485.00

Date	2015	2016
Tiblow Days Preview	303	384
1 <sup>st</sup> Weekend	338	415
2 <sup>nd</sup> Weekend	793	745
3 <sup>rd</sup> Weekend	1,021	1,229
4 <sup>th</sup> Weekend	1,539	1,871
5 <sup>th</sup> Weekend	1,850	2,350
	5,844 @ \$2	6,994 @ \$2.50

**ITEM NO. 14.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Tom Stephens</b>				
<b>George Cooper</b>				
<b>Bob Reeves</b>				
<b>Dani Gurley</b>				
<b>Joe Peterson</b>				
<b>Mike Thompson</b>				
<b>Mark Kipp</b>				
<b>Rodger Shannon</b>				
<b>Mayor Jeff Harrington</b>				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM:** City Council Items

**ACTION:** None

**RECOMMENDATION:**

**ITEM NO. 15.**

**City Council Regular Agenda  
Monday, November 14, 2016 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Mayor's Report**

**ACTION: None**

**RECOMMENDATION:**

The Mayor will give a verbal report at the meeting on Monday.