

City Council Minutes – Regular Meeting – Monday, August 22, 2016

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, August 22, 2016.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Bob Reeves, Joe Peterson, Rodger Shannon, George Cooper, Dani Gurley and Mark Kipp

Governing Body Absent: Councilmember Mike Thompson

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; Matt Beets, Project Manager and Carrie Newton, Public Housing Authority Executive Director

The Mayor led the Pledge of Allegiance to the Flag of the United States of America. Councilmember Cooper requested a moment of silence for Connie Harrington.

Item No. 1 - Citizen Concerns About Items Not on Today's Agenda – None presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 7 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 2 – Minutes of the August 8, 2016 City Council Meeting – Presented for approval.

Item No. 3 – Claims for City Operations for August 22, 2016 - Presented for approval were the Supplement Claims in the amount of \$37,573.10 and Regular Claims in the amount of \$197,716.12.

Item No. 4 – Public Housing Authority Claims for August 22, 2016 – Presented for approval were Regular Claims in the amount of \$19,987.32.

Item No. 5 – Massage Therapy Business Establishment and Therapist License for Anne Platt – Ann Platt submitted renewal applications for a Massage Therapy Business Establishment License and a Massage Therapist License. She paid the required fee and provided the required continued education certification. The Police Department conducted a background check and found no violations. The recommendation for approval is contingent upon a satisfactory safety inspection.

Item No. 6 – Contract for Public Works and Utilities Efficiency Study – The City Council discussed the Public Works and Utilities Efficiency Study in the Workshop Meeting.

CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda. Gurley seconded the motion and it carried on a vote of seven to zero.

REGULAR MEETING AGENDA

Item No. 7 – Public Housing HUD Procurement Policy – The Public Housing Executive Director presented:

- The Public Housing Executive Director and the Financial Analyst with the HUD Kansas City Field Office determined the Bonner Springs Public Housing Authority's (PHA) procurement policy is outdated, inaccurate and difficult to understand.
- Staff proposed changes to the policy including but not limited to:
 - Clarify the policy.
 - Update the small purchase limit to \$3,000 and only require one quote.
 - Purchases between \$3,001 and \$149,999 require at least three quotes.
 - Sealed bidding is only required for purchases over \$150,000.

➤ Staff included a copy of the proposed updated procurement policy in the agenda.

Reeves made a motion to Approve the HUD Procurement Policy for the Public Housing Authority. Cooper seconded the motion and it carried on a vote of seven to zero.

Item No. 8 – Contract Approval for Public Housing Bathroom Renovations – The Public Housing Executive Director presented:

- The family units at the PHA were built without showers. Eight have been remodeled to install showers.
- The enclosed bid is to remodel the remaining twelve units to include installing showers, new tubs, flooring, tile mirrors and vanities.
- Each renovation will take 1-2 days and residents will have access to their facilities overnight.
- The enclosed bid is through the National Joint Powers Alliance cooperative bid program.
- Staff recommended the City Council approve the contract with the Wilson group for family unit bathroom renovations at a cost not to exceed \$119,149.47 to be administered by The Gordian Group.
- The PHA budgeted \$126,768 for the project which leaves \$7,618.53 to be used for possible change orders or allocated toward another project.

Stephens made a motion to Approve the Contract with the Wilson Group for Family Unit Bathroom Renovations at a Cost Not to Exceed \$119,149.47. Cooper seconded the motion and it carried on a vote of seven to zero.

Item No. 9 – Ordinance for No Parking at Bonner Industrial Park – The City Clerk presented:

- The City received a request to evaluate parking in the Bonner Industrial Park.
- The enclosed Ordinance complies with the American Public Works Association design specifications which recommend no parking in industrial areas due to heavy truck traffic.
- Staff will notify adjoining business of the ordinance change and allow thirty days before posting signs.

Shannon made a Motion to Adopt an Ordinance for No Parking in the Bonner Industrial Park. Reeves seconded the motion and it carried on a vote of seven to zero. **Assigned Ordinance No. 2431.**

Item No. 10 – Bid Award for Front Street Sanitary Sewer Project – The Project Manager presented:

- A sanitary sewer line at the Spring Creek Pump Station on Front Street has partially collapsed and needs to be replaced.
- The pipeline was constructed at about the same time as two other sections which have already been replaced.
- The City received five bids on August 11, 2016: She Digs It, LLC - \$314,863; Schuetz Construction, LLC - \$262,742; Pyramid Excavation and Construction, Inc. - \$179,179; Westland Construction, Inc. - \$120,750 and Utility Solutions, LLC - \$86,650.
- Since the low bid was \$34,000 less than the second bidder staff met with Utility Solutions on August 17th to verify they understood the project.
- Staff recommended the City Council award the bid for the Front Street sanitary sewer repair project to Utility Solutions, LLC for an amount not to exceed \$86,650.

Gurley made a Motion to Award the Bid for the Front Street Sanitary Sewer Project to Utility Solutions LLC for an Amount Not to Exceed \$86,650. Shannon seconded the motion and it carried on a vote of seven to zero.

Item No. 11 – City Manager’s Report – The City Manager:

- Reported the Police Department received a certificate from the Kansas House of Representatives as part of the Back the Blue rally in Leavenworth which Chief Zaretski attended.
- Reminded everyone this weekend is Tiblow Days and to be aware there will be some street and parking lot closures for the weekend.
- Reminded everyone City Offices will be closed Monday, September 5, 2016 for Labor Day.

Item No. 12 – City Council Items –

- Kipp attended the Park Board meeting
- Reeves stated the cemetery roads look great.
- Cooper stated the old Thriftway parking lot is getting worse. The City Manager reported Staff followed up with the owner of the building. The funding grant the owner applied for is no longer available; he must reapply.
- Stephens attended the Forum on Race Thursday night.

Item No. 13 – Mayor’s Report – The Mayor reported:

- He cannot express enough how grateful he and his family are for the community support they received on his mother’s passing.
- The Forum on Race went well. He commented we are doing well building our community and need to concentrate on our own community and the improvements we can make.
- He continues to regularly attend Johnson and Wyandotte County Mayors’ meetings.
- Tiblow Days and the Mayor’s Banquet are this weekend.

The meeting adjourned at 8:09 p.m.

_____ Amber McCullough, City Clerk