

City Council Minutes – Regular Meeting – Monday, August 8, 2016

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, August 8 2016.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Mike Thompson, Rodger Shannon, George Cooper, Dani Gurley and Mark Kipp

Governing Body Absent: Councilmembers: Bob Reeves and Joe Peterson

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director; Don Slone, Planning Director and Rick Sailer, Public Works and Utilities Director

The Mayor led the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 - Citizen Concerns About Items Not on Today's Agenda – None presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 10 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 2 – Minutes of the July 18, 2016 Budget Workshop – Presented for approval.

Item No. 3 – Minutes of the July 25, 2016 City Council Meeting - Presented for approval.

Item No. 4 – Claims for City Operations for August 8, 2016 - Presented for approval were the Supplement Claims in the amount of \$78,604.35 and Regular Claims in the amount of \$144,830.31.

Item No. 5 – Public Housing Authority Claims for August 8, 2016 – Presented for approval were Regular Claims in the amount of \$6,636.43.

Item No. 6 – Consumption/Possession Permit – Tiblow Days Chamber Request for Cereal Malt Beverage – The Chamber applied for a Consumption/Possession Permit for Cereal Malt Beverages for the Chamber BBQ for Tiblow Days from 8:00 a.m. on August 26 through 1:59 a.m. August 27, 2016. The approval is contingent upon satisfactory inspection and the Chamber requested the permit fee be waived.

Item No. 7 – Consumption/Possession Permit – Tiblow Days Chamber Request for Alcoholic Beverages – The Chamber applied for a Consumption/Possession/Sales Permit for Alcoholic Beverages for Tiblow Days from 4:00 p.m. to 11:59 p.m. on August 26 and August 27, 2016. The approval is contingent upon satisfactory inspection and the Chamber requested the permit fee be waived.

Item No. 8 – Carnival Permit – Chamber Tiblow Days – The Chamber applied for a Carnival Permit for Tiblow Days for August 25, 26 and 27, 2016. The approval is contingent upon satisfactory inspection. Jones and Company will provide the Carnival and the Chamber requested the permit fee be waived.

Item No. 9 – Kobi's Annual Bike Show Consumption/Possession/Sales Permit – Kobi's applied for a Consumption/Possession/Sales Permit for Alcoholic Beverages for their annual Bike Show on September 10, 2016 from 8 a.m. to Midnight. The request included a Temporary Alcoholic Beverage License, the Private Use of Parking Lot Permit to be approved administratively, permission to park motorcycles on the west side of Cedar from Second Street to Front Street approval contingent upon a safety inspection. Kobi's requested the City Council waive the fees for the fundraiser.

Item No. 10 – PHA Bid Rejection for Bathroom Renovations –

➤ On May 20, 2016 the Public Housing Authority (PHA) received one bid for bathroom renovations of the Bonner Springs Housing Authority family units; The Wilson Group - \$110,957.

➤ HUD policies prohibit the PHA from accepting the bid since only one bid was received.

➤ Staff recommended the City Council reject the bid and use a cooperative bid through a state-wide program or other housing authorities.

CONSENT AGENDA APPROVAL

Gurley made a Motion to Approve the Consent Agenda. Shannon seconded the motion and it carried on a vote of six to zero.

REGULAR MEETING AGENDA

Item No. 11 – Public Hearing for 2016 Budget Amendments and 2017 Budget – The Mayor opened the public hearing at 7:32 p.m. and the City Manager made a presentation as follows:

➤ Reviewed the 2017 Budget process.

➤ The 2017 Budget maintains the current mill levy rate with the exception of the school district which will lower their mill levy .120 mills.

➤ The goal of the 2017 Budget is to continue to provide high quality service, continue investment in street and sidewalk maintenance and address concerns identified by the strategic plan.

- 2017 Budget total is \$17,840,515
 - Estimated 2017 Contingency Funds are ten percent (10%) of projected expenditures, the maximum allowed by state law.
 - Revenue increase due to quarter-cent sales tax revenue and \$81,500 from the Unified Government for the loss of Victory Ford.
 - Expenditures:
 - Custodial services were contracted out and department budgets reflect this change.
 - Planning, Economic Development, Community Development, Building Codes and Property Maintenance Codes departments were combined into one department.
 - The Project Manager department was consolidated under Public Works.
 - 2017 Budget Highlights:
 - \$760,000 to continue to invest in streets and infrastructure
 - Feasibility study for a government facility
 - Pavement Condition Program to evaluate the quality of city streets
 - Financial transparency programs
 - Citizens survey to evaluate quality and delivery of services to constituents
 - The Utility Fund includes a 10.5 month carryover for water and 4 month carryover for wastewater.
 - Reviewed the 2016 Budget amendment for Water for three projects budgeted for 2015 but not completed and for unexpected well maintenance on Well No.4. Staff plans to complete the three water projects in the fall of 2016.
- The Mayor closed the public hearing at 7:43 p.m.

Item No. 12 – Approve 2016 Budget Amendments and 2017 Budget and Establish Maximum Expenditures

- Staff included the 2017 Certificate which listed the funds that State Law requires cities to set maximum expenditures for and to set the estimated mill levy at 33.657. The Certificate included the 2016 Budget Amendments.
- State Law requires cities to publish the vote of the City Council if the adoption of the budget increases property taxes over the previous year per the computation page in the State Budget. The 2017 Budget, if adopted, provides for a total property tax amount less than the maximum levy, therefore the City is not required to publish the vote.

Gurley made a Motion to Adopt the 2016 Budget Amendments and 2017 Budget and Establish Maximum Expenditures. Thompson seconded the motion and it carried on a vote of six to zero.

Item No. 13 – Special Use Permit: Rose Palms Support Services – The Planning Director presented:

- Michael Brooks, owner of Rose Palms Support Services applied for a Special Use Permit for an adult day care center.
- Staff and the Planning Commission, by unanimous vote, recommended approval of a Special Use Permit. Thompson made a Motion to Adopt an Ordinance Approving SUP-135 for Rose Palms Support Services Subject to the Six Conditions Listed in the Staff Report. Shannon seconded the motion and it carried on a vote of seven to zero. **Assigned Ordinance No. 2430.**

Item No. 14 – Bid Award for 2016 Pipe Lining Program – The Public Works and Utilities Director presented:

- On July 28, 2016 the City received two bids for the 2016 Cured-In-Place-Pipe (CIPP) project: SAK Construction, LLC - \$57,738.75 and Insituform Technologies USA, LLC - \$64,745.25.
- The locations for the CIPP project are Garfield line between Garfield and Park and Jamison line between Garfield and Jamison.
- The 2016 Wastewater Budget included \$70,000 for CIPP work.
- Staff recommended the City Council approve to award the bid to SAK Construction, LLC.

Stephens made a Motion to Award the Bid for 2016 CIPP to SAK Construction, LLC in the Amount of \$57,738.75. Shannon seconded the motion and it carried on a vote of six to zero.

Item No. 15 – City Manager’s Report – The City Manager added:

- An update on the mill levies affecting Bonner Springs citizens was included in the City Manager’s report in the agenda.
- Information about the Governing Body annual training required by MPR was included with the agenda. The City Manager asked them to complete the training no later than 5:00 p.m. on September 23, 2016.
- The City was contacted by the Unified Government and acquired a canine and equipped vehicle for patrol and narcotics.

Item No. 16 – City Council Items –

- Kipp met with Police Chief Zaretski and toured the Police Department

- Cooper offered his condolences to Representative Schwab.
- Stephens joined the Citizen’s Police Academy and reviewed the first class.

Item No. 17 – Mayor’s Report – The Mayor:

- Attended the Community Forum on Racism at the First Christian Church.
- Stated the canine addition is a great opportunity for the Police Department.
- Stated the Library and NAACP are hosting a round table discussion August 18th at the Library.
- Announced the guest speaker at the Mayor’s Banquet is local filmmaker, Ty Jones.
- Met with Mayors Holland and McTaggart.
- Offered condolences to the Schwab family.
- Encouraged everyone to pay attention to themselves and to be part of the solution.

The meeting adjourned at 8:13 p.m. _____ Amber McCullough, City Clerk