

CITY COUNCIL AGENDA

Monday, August 8, 2016

Council Meeting – 7:30 p.m.

1. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.

2. Minutes of the July 18, 2016 Budget Workshop
3. Minutes of the July 25, 2016 City Council Meeting
4. Claims for City Operations
5. Public Housing Authority Claims
6. Consumption/Possession Permit – Tiblow Days Chamber Request for Cereal Malt Beverage
7. Consumption/Possession/Sale Permit – Tiblow Days – Chamber Request for Alcoholic Beverages
8. Carnival Permit – Chamber Tiblow Days
9. Kobi's Annual Bike Show Consumption/Possession/Sales Permit
10. PHA Bid Rejection for Bathroom Renovations

REGULAR MEETING AGENDA

11. Public Hearing for 2016 Budget Amendments and 2017 Budget
12. Approve 2016 Budget Amendments & 2017 Budget & Establish Maximum Expenditures
13. Special Use Permit: Rose Palms Support Services
14. Bid Award for 2016 Pipe Lining Program
15. City Manager's Report
16. City Council Items
17. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

NO WORKSHOP MEETING

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, August 8, 2016

Life is Better in Bonner Springs

ITEM NO. 1.

City Council Regular Agenda Monday, August 8, 2016 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 2.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the July 18, 2016 Budget Workshop

ACTION: Make a Motion to Approve the Minutes of the July 18, 2016 Budget Workshop

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the minutes for approval.

Special City Council Budget Workshop Meeting - Monday, July 18, 2016 – 6:30 p.m.

Governing Body Present: Mayor Jeff Harrington and Councilmembers: Bob Reeves, Mark Kipp, Mike Thompson, Rodger Shannon, Dani Gurley, Tom Stephens and Joe Peterson

Governing Body Absent: Councilmember George Cooper

City Staff Present for Budget Workshop: Sean Pederson City Manager; Amber McCullough, City Clerk; Tillie LaPlante; Finance Director; John Claxton; EMS Chief; Rick Sailer Public Works and Utilities Director; Jack Granath, Library Director and Ed Kennedy, Police Captain

The Finance Director stated this final 2017 Budget Workshop will include Special funds and Enterprise Funds. The Mill Levy's for Library, Debt Service and General Funds stayed the same and the valuations increased 0.41 %.

The Library Director presented:

➤ **Capital Improvement Fund –**

- Anticipated Sales Tax Capital Items -2016: technology - \$30,000; facility - \$10,500
- Anticipated Sales Tax Capital Items -2017: technology - \$13,700

➤ **Fundraising Account -**

- Account balance is \$12,484
- Staff anticipates spending \$6,000 a year from the account on programs and books.
- The next Jazz on the Lake fundraiser is planned for February 18, 2017.

➤ **General Fund Changes – Income –**

- 30% of income comes from Wyandotte County Library board and they increased the funds provided this year.

➤ **General Fund Changes – Expenses –**

- Personnel Services decreased due to two percent (2%) cost of living adjustment and an anticipated retirement.
- Increased Contractual Services budget - \$1,659 (1.39%)
- Increased Commodity Items budget - \$18,220 (19.56%) North East Kansas Library System (NEKLS) requires the Library spend 12% on commodity items in order to be accredited.

The Finance Director presented:

➤ **2016 Budget Amendments:**

- Water Fund – Amend for Cornell, Emerson and Sheidley waterlines, storage tank maintenance and 134th Street pressure reducing valve which were budgeted in 2015 and not spent.

➤ **Tax Levy:**

- Debt Service - Pays for all debt payments. Estimated 2.43% revenue increase for 2017 Budget. The estimated carry over to 2017 is \$103,589.

➤ **Special Revenue Funds:**

- Emergency Medical Service – Revenue from ambulance fees and City sales tax.
- Tiblow Transit - Budget includes new vehicle purchase and reflects increased fares.
- Streets - Budget includes adequate carry over to fund projects as we do not receive some of the State revenue until October. Includes funds for a road conditions study.
- Library Sales Tax – Debt was paid off in 2016.
- Capital Improvement Sales Tax –Estimated 4.93% revenue decrease due to loss of dealership. Carryover \$277,607 for larger planned capital improvements in the future.
- Emergency Services Capital – Fire, Police and EMS - Revenue source is one-quarter cent sales tax. Budget includes cost of new Records Management System and new vehicles.
- Drug & Alcohol - Funded by Liquor Tax received. Per State Law, one-third to Drug & Alcohol, one-third to General Fund and one-third to Special Parks. Budget includes 50% of the cost of DARE officer.
- Risk Management - Pays unfunded liability costs.
- Sidewalk Escrow - Escrows money for required sidewalk projects.
- Bonner Pointe TIF Increment - Pays developer tax increment of Ad Valorem taxes less 0.5% percent for administration fees.
- Bonner Springs Center CID Fund - Revenue source is the 1% CID Sales tax for the first CID paid to the developer less a 5% administration fee.
- Bonner Springs Center City Contribution - Transfer from General Fund per development agreement.

The Finance Director presented:

➤ Enterprise Funds:

- Solid Waste – The budget includes a 5% increase.
- Storm Water Utility Budget includes a rate increase, sampling and testing as well as Capital items.
- Proposed Water & Sewer Rate Increases - Propose to increase water rates 5% and sewer rates 7%.
- Wastewater – The budget includes a 7% rate increase and reserve carryover of \$775,543 (5.4 months).
- Water – The budget includes a 5% rate increase and reserve carryover of \$1,109,623 (6.9 months).

The Finance Director distributed a copy of the presentation and stated that a final 2017 Budget review will be provided in the July 25 City Council Meeting agenda in the form of the Budget Summary. The regular meeting agenda for July 25 will include an item to approve the Public Hearing Notice for the 2017 Budget and to set the Public Hearing for Monday, August 8, 2016.

The City Manager stated he sent out a Request For Proposal for an Organizational and Staff Analysis in the next month or so to look at the Public Works/Utilities department. The analysis would be funded by money from the Director position that is not being filled.

The meeting adjourned at 7:30 p.m.

Amber McCullough, City Clerk _____

ITEM NO. 3.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the July 25, 2016 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on July 25, 2016

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the minutes for approval.

City Council Workshop Meeting – Monday, July 25, 2016 – 7:00 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Bob Reeves, Mike Thompson, Joe Peterson, Rodger Shannon, Dani Gurley and Mark Kipp

Governing Body Absent: Councilmember George Cooper

City Staff Present: Sean Pederson, City Manager and Amber McCullough, City Clerk and Tillie LaPlante, Finance Director

WS - 1- Small Business (Retail) Attraction and Incentive Program Renewal – The City Manager presented:

- The City Clerk provided the proposed updated ordinance in legislative style at the meeting.
- The new ordinance changes the name of the program from Retail Attraction and Incentive Program to Small Business Attraction and Incentive Program.
- Staff updated definitions in the ordinance to include only retail and restaurant businesses as defined in the Zoning Ordinance, and to clarify that a location must be unoccupied for twelve months.
- Changes in fees waived are as follows:
 - Building Permit fee – initial fee to be waived - unchanged
 - Water and Sewer fee – the water connection fee will be waived. The initial three months fees will not be waived as those fees are fixed and if waived, are absorbed by the taxpayers.
 - Sign Permit fee – initial fee to be waived - unchanged
 - Solid Waste fee – no solid waste fee will be waived as this is a fixed cost that would be absorbed by the taxpayers if unpaid.

The City Council reached consensus without opposition to move forward with the changes to the Retail Attraction and Incentive Plan.

WS - 2- Westgate Funding Agreement – Tyler Ellsworth, Kutak Rock, presented:

- The Westgate Funding Agreement is included in the agenda.
 - The developer will request TIF, CID and IRB incentives.
 - The Funding Agreement is the developer's commitment to pay the cost of incentives.
 - The developer deposited \$27,000 with agreement to make two additional \$15,000 deposits if needed.
- The City Council reached consensus without opposition to move forward with the item.

The meeting adjourned 7:26 p.m.

City Council Minutes – Regular Meeting – Monday, July 25, 2016

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, July 25, 2016.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Bob Reeves, Joe Peterson, Mike Thompson, Rodger Shannon, Dani Gurley and Mark Kipp

Governing Body Absent: Councilmember George Cooper

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director; Matt Beets, Project Manager; Rick Sailer, Public Works and Utilities Director and Denny Hubbel, Fire Chief

The Mayor led the Pledge of Allegiance to the Flag of the United States of America and requested a moment of silence for Captain Melton of the Kansas City, KS Police Department.

Item No. 1 – Strategic Planning Presentation – Sheila Shockey, Shockey Consulting, presented the following:

- Reviewed the process to develop the Strategic Plan.
- Reviewed the proposed vision (where we see the community in ten years), mission (the City’s role in the vision) and eight goal areas which include: Public Safety; Community Facilities and Infrastructure; Housing; Library, Arts, and Culture; Parks and Recreation; Financial Stability; Business and Job Growth; Internal Operations and City Workforce.
- The plan will be sent to department heads and those who participated in the planning process for input.
- Please submit any feedback to the City Manager.

Item No. 2 - Citizen Concerns About Items Not on Today’s Agenda – None presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 3 through 7 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 3 – Minutes of the July 11, 2016 City Council Meeting – Presented for approval.

Item No. 4 – Claims for City Operations for July 25, 2016 - Presented for approval were the Supplement Claims in the amount of \$100,726.88 and Regular Claims in the amount of \$159,638.76.

Item No. 5 – Public Housing Authority Claims for July 25, 2016 – Presented for approval were Regular Claims in the amount of \$16,372.33.

Item No. 6 – Appointments to Boards and Commissions – Drug and Alcohol Advisory Committee: Reappoint Lisa Krone to another three-year term expiring August 2019. Planning Commission: Reappoint Lew Kasselmann and Dave Pierce for additional three-year terms expiring August 2019; Planning Commission/Board of Zoning Appeals: Reappoint Craig Stephan for an additional three-year term expiring August 2019; Band Commission: Appoint Andrew Christensen for a three-year term expiring April 2019 to fill the vacant student position.

Item No. 7 – Request for Use of Streets for YMCA Rock, Roll & Run 5k October 8, 2016 – The YMCA requested use of City streets for a Rock, Roll and Run 5K on October 8, 2016. The run takes the place of the Big Pumpkin Run held previously.

Item No. 8 – Westgate Funding Agreement – The City Council discussed the Westgate Funding Agreement at the Workshop meeting.

CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda. Stephens seconded the motion and it carried on a vote of seven to zero. The Mayor abstained from check no.130672 Peterson abstained on check no. 130729.

REGULAR MEETING AGENDA

Item No. 9 – Small Business (Retail) Attraction and Incentive Program Renewal Ordinance – The City Council discussed the proposed amendment to modify and renew the Small Business Attraction and Incentive Program in the Workshop meeting.

Reeves made a Motion to Approve the Ordinance to Renew the Small Business Attraction and Incentive Program for an Additional Five Years. Thompson seconded the motion and it carried on a vote of seven to zero. **Assigned Ordinance No. 2429.**

Item No. 10 – Presentation and Acceptance of the 2015 Audit – The Finance Director introduced Sean Gordon with Mize, Huzer & Company who presented the following review of the 2015 Audit:

- The 2015 audit contains an unmodified opinion which is the best opinion the City can receive.

➤ There were no significant deficiencies or material weaknesses and no findings or violations in internal controls. Gurley made a Motion to Accept the 2015 Audit. Reeves seconded the motion and it carried on a vote of seven to zero.

Item No. 11 – Approve Notice of Budget Hearing and Schedule Public Hearing – State law requires the City publish a Public Hearing notice ten days prior to the date of the Public Hearing.

Thompson made a Motion to Approve the Budget Hearing Notice and Schedule the Public Hearing for the 2016 Budget Amendments and the 2017 Budget for Monday, August 8, 2016. Shannon seconded the motion and it carried on a vote of seven to zero.

Item No. 12 – Bid Award for Lion’s Park – The Project Manager presented:

➤ On July 14, 2016 the City received five bids for the Lion’s Park Trail Extension Project: Bettis Asphalt & Construction - \$244,186.40; Gunter Construction Company - \$124,669; McConnell & Associates Corp. - \$120,822.04; Tenoch Construction, Inc. - \$119,577 and Little Joe’s Asphalt - \$91,138.

➤ The City Council approved funds in the amount of \$160,000 in the 2016 Capital Improvement Fund to construct a walking trail along 130th Street between Nettleton and Swartz. The planned trail was within the K-7 right-of-way and KDOT did not approve the trail as it may conflict with future K-7 improvements.

➤ The Parks Department plans to construct an internal trail system within the Lion’s Park property with the funds.

➤ Staff recommended the City Council award the bid to Little Joe’s Asphalt.

Stephens made a Motion to Award the Bid for the Lion’s Park Trail Extension Project to Little Joe’s Asphalt in the Amount of \$91,138. Gurley seconded the motion and it carried on a vote of seven to zero.

Item No. 13 – City Manager’s Report – The City Manager added:

➤ The Senior Center is hosting their 26th Annual Spaghetti Dinner on Friday, August 5, 2016 from 4:30 to 7:30 pm in the Community Center Sunflower Room.

➤ Tiblow Days takes place August 25th through August 27th, 2016.

➤ City staff sends condolences to the Kansas City, Kansas Police Department for the loss of Captain Melton.

Item No. 14 – City Council Items –

➤ Reeves reported people moving out on Kindred Street have left a mess. Can the street sweeper come through to pick up pieces of wood and debris?

Item No. 15 – Mayor’s Report – The Mayor reported:

➤ He expressed deepest sympathies to Mayor/CEO Holland regarding Captain Melton’s death.

➤ Pastor Beeman, First Christian Church of Bonner Springs, coordinated a community event to encourage conversation in the community. The Pastor invited local Mayors, City Managers and other stakeholders. The Mayor invited the City Council to attend Wednesday evening at the First Christian Church.

➤ The Library and NAACP are hosting an event the following week at the library.

➤ Met with Dan Brunghardt, USD204 school district and local Mayors and City Managers. The school district is going through a branding process and is looking for ways to reach out to the community.

➤ He is excited about the Citizen’s Academy hosted by the Police Department.

The meeting adjourned at 8:53 p.m.

_____ Amber McCullough, City Clerk

ITEM NO. 4.

City Council Regular Agenda Monday, August 8, 2016 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Claims for City Operations

ACTION: Make a Motion to Approve the Claims for City Operations

STAFF RECOMMENDATION: The City Manager, City Clerk, and Finance Director Recommend Approval

Enclosed are the Supplement Claims for City Operations in the amount of \$78,604.35 and the Regular Claims in the amount of \$144,830.31.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 08/04/2016

Time: 8:24 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
130777	07/29/2016	Printed		4413	AT & T 5001	PHONE SERVICE	3,719.69
130778	07/29/2016	Printed		7084	AT&T U-VERSE	INTERNET SVC 6/10/16-7/9/16	185.00
130779	07/29/2016	Printed		2470	ATMOS ENERGY	GAS SERVICE	45.29
130780	07/29/2016	Void	07/29/2016			Void Check	0.00
130781	07/29/2016	Void	07/29/2016			Void Check	0.00
130782	07/29/2016	Void	07/29/2016			Void Check	0.00
130783	07/29/2016	Void	07/29/2016			Void Check	0.00
130784	07/29/2016	Void	07/29/2016			Void Check	0.00
130785	07/29/2016	Void	07/29/2016			Void Check	0.00
130786	07/29/2016	Printed		6536	BANKCARD PROCESSING CENTER	BAND GIFT CARDS,BROCHURES,TRNG	10,494.59
130787	07/29/2016	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/JUNE 2016	17,554.72
130788	07/29/2016	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	129.50
130789	07/29/2016	Printed		7513	HSA BANK	PAYROLL DEDUCTIONS	545.00
130790	07/29/2016	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	647.10
130791	07/29/2016	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	562.61
130792	07/29/2016	Printed		2014	KCPL	ELECTRIC SERVICE	199.48
130793	07/29/2016	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	3,227.82
130794	07/29/2016	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,595.08
130795	07/29/2016	Printed		7636	TIME WARNER CABLE	INTERNET SVC-PD,CITY HALL	384.54
130796	07/29/2016	Printed		0915	VERIZON WIRELESS	COMMUNICATION - IND PK - UT	11.01
130797	07/29/2016	Printed		7530	WASTE MANAGEMENT OF MISSOURI	LANDFILL CHARGES JULY 1-15	2,283.40
130798	07/29/2016	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	35,843.12
130799	07/29/2016	Printed		1704	YELLOW PAGES-YP LLC	TIBLOW AD WYCO YELLOW PAGES	176.40

Total Checks: 23 **Checks Total (excluding void checks): 78,604.35**

Total Payments: 23 **Bank Total (excluding void checks): 78,604.35**

Total Payments: 23 **Grand Total (excluding void checks): 78,604.35**

Check Register Report

CHECK REGISTER

Date: 08/04/2016

Time: 8:28 am

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
130800	08/03/2016	Printed		2666	ABLE HANDS INTERPRETING SVCS	DEAF INTERPRETING SVC-COURT	106.00
130801	08/03/2016	Printed		3562	ALAMAR	UNIFORMS-PD	674.28
130802	08/03/2016	Printed		3303	ASPHALT SALES CO INC	ASPHALT-PW	3,123.95
130803	08/03/2016	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
130804	08/03/2016	Printed		5184	AT & T MOBILITY	MOBILE PHONE SVC 6/24-7/23	3,797.33
130805	08/03/2016	Printed		9842	AUTOZONE	MOTOR OIL&PARTS F/CEM DIR.	35.72
130806	08/03/2016	Printed		7514	AXIOM INSTRUMENTATION SERVICES	QUARTERLY CALIBRATION GAS-WWTP	180.00
130807	08/03/2016	Printed		2129	BARTLETT & WEST INC	FILTER BACKWASH TANK-UT	210.00
130808	08/03/2016	Printed		7244	JENNIE BECK	CANCELTION F/SWIM LESSONS	35.00
130809	08/03/2016	Printed		0109	BERNING TIRE COMPANY	VEH & TIRE REPAIRS-P&R	391.90
130810	08/03/2016	Printed		7809	HERIBERTO BERUMEN	SECURITY DEPOSIT REFUND	22.73
130811	08/03/2016	Printed		7027	BONNER SPRINGS ANIMAL CARE CTR	VET SERVICES-PD	1,154.00
130812	08/03/2016	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	1,597.48
130813	08/03/2016	Printed		4743	BSN SPORTS, INC	VOLLEYBALL NETS-REC PROGRAM	132.48
130814	08/03/2016	Printed		7807	SEAN BUSSELL	SECURITY DEPOSIT REFUND	86.10
130815	08/03/2016	Printed		0139	BYERS GLASS & MIRROR INC	FELT IN DOOR REPL-FIRE/EMS	282.00
130816	08/03/2016	Printed		7102	CENTRAL SECURITY GROUP-	SECURITY SYSTEM MONITORING	122.00
130817	08/03/2016	Printed		3891	CERTIFIED LABORATORIES	GREASE & WD40-PW	670.50
130818	08/03/2016	Printed		6354	CINTAS FAS LOCK BOX 636525	FIRE EXTINGUISHER INSPECTIONS	220.58
130819	08/03/2016	Void	08/03/2016			Void Check	0.00
130820	08/03/2016	Printed		0144	CITY OF BONNER SPRINGS KS	SECURITY DEPOSITS APPLIED	1,575.00
130821	08/03/2016	Printed		2410	CITY TREASURER KCK	RESIDENTIAL REFUSE SVC	33,084.72
130822	08/03/2016	Printed		7668	CITY WIDE MAINTENANCE CO	CUSTODIAL SVCS & JANITORIAL SUP	477.27
130823	08/03/2016	Printed		7808	ALEXIS CLARK	SECURITY DEPOSIT REFUND	11.27
130824	08/03/2016	Printed		0951	COCA-COLA REFRESHMENTS USA INC	DRINKS F/AQUATIC PARK	515.65
130825	08/03/2016	Printed		0213	COLEMAN EQUIPMENT INC	EQUIP. REPLACEMENT PARTS-UT	28.19
130826	08/03/2016	Printed		5560	COMMERCIAL AQUATIC SVCS INC	CHEMICAL & MAINT SUPPLIES-POOL	223.48
130827	08/03/2016	Printed		0222	CONRAD FIRE EQUIPMENT INC	EQUIPMENT MAINT/REPAIRS-FIRE	170.00
130828	08/03/2016	Printed		2216	CROSBY PLUMBING	PLUMBING REPAIRS-P&R	118.00
130829	08/03/2016	Printed		6509	CS CAREY, INC.	MULCH-P&R	220.00
130830	08/03/2016	Printed		7772	CUSTOM TREE CARE, INC	TREE REMOVAL-PW	800.00
130831	08/03/2016	Printed		6724	D K LEASING, LLC	CONCRETE FILL-UT	430.50
130832	08/03/2016	Printed		0458	DAIRY QUEEN	BAND CONCERT GIFT CARDS	300.00
130833	08/03/2016	Printed		7810	DISKO PROMOTIONS INC	BEACH BALLS F/REC PROGRAM	475.64
130834	08/03/2016	Printed		0053	DPC INDUSTRIES INC	CHEMICALS-WTP	2,498.21
130835	08/03/2016	Printed		7142	EDWARDS CHEMICALS INC.	CHEMICALS&JANITORIAL SUP-POOL	937.20
130836	08/03/2016	Printed		0274	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES-EMS	41.40
130837	08/03/2016	Printed		5516	EXECUTIVE MARKETING PROMOTIONS	UNIFORMS -P&R	206.00
130838	08/03/2016	Printed		2621	EXPRESS WASH AMERICA LLC	CAR WASHES-PD/UT	160.00
130839	08/03/2016	Printed		4342	FELDMANS	PLANT MAINT SUP,UNIFORMS	255.59
130840	08/03/2016	Printed		7792	FITNESS EQUIPMENT INC.	FITNESS EQUIP REPAIRS-FIRE/EMS	130.00
130841	08/03/2016	Printed		7108	FOLEY EQUIPMENT COMPANY	EQUIPMENT RENTAL F/TREE REMOVL	2,155.99
130842	08/03/2016	Printed		7225	FORTILINE, INC	AQUATIC PARK SUPPLIES	52.77
130843	08/03/2016	Printed		7806	CHANCE FOUTS	SECURITY DEPOSIT REFUND	31.11
130844	08/03/2016	Printed		3834	FRED PRYOR SEMINARS	ADMIN ASSISTANT CONF-UT	199.00
130845	08/03/2016	Printed		2755	FTC EQUIPMENT LLC	POOL SLIDE PUMP REPAIRS	3,339.33
130846	08/03/2016	Printed		3286	GCI CASTINGS INC	MANHOLE COVER -WW	75.00
130847	08/03/2016	Printed		1942	GRASS PAD INC	FERTILIZER, TOPSOIL, INSECTICD	128.38
130848	08/03/2016	Printed		0021	HACH COMPANY	CHEMICALS-UT	517.62

Check Register Report

CHECK REGISTER

Date: 08/04/2016

Time: 8:28 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 2

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
130849	08/03/2016	Printed		0079	HANNA RUBBER CO	FIRE HOSES & NOZZLES-UT	444.00
130850	08/03/2016	Printed		4275	HAYNES EQUIPMENT CO INC	GRINDER PUMP REPAIRS-UT	2,457.54
130851	08/03/2016	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN- EMS	181.34
130852	08/03/2016	Printed		7803	ANGELA HELMER	SECURITY DEPOSIT REFUND	40.41
130853	08/03/2016	Printed		0821	HOLLIDAY SAND AND GRAVEL CO	SAND F/SWINGSET PROJ-P&R	428.10
130854	08/03/2016	Printed		3804	JEFF HURLEY	SECURITY DEPOSIT REFUND	297.23
130855	08/03/2016	Printed		7720	IBEC, LLC	SECURITY CAMERA SYS-COMM CNT	4,245.00
130856	08/03/2016	Printed		7605	ICON STRATEGIC MANAGEMENT	REPLACES CK #130675	238.25
130857	08/03/2016	Printed		3108	JC COMMUNICATIONS BEST	AFTER HRS ANSWERING SVC	73.00
130858	08/03/2016	Printed		0359	JIMS LOCK & SAFE SERVICE	KEYS & CYLINDER REKEY-PD	15.50
130859	08/03/2016	Printed		7373	KANEQUIP INC	TRACTOR A/C LINE REPAIR-PW	938.20
130860	08/03/2016	Printed		7376	KANSAS CITY CHAPTER OF YOUNG	CHILDREN PROGRAM F/CAMP	263.00
130861	08/03/2016	Printed		6093	KANSAS STATE TREASURER	STATE COURT FEES	9,883.50
130862	08/03/2016	Printed		5517	KC CORING & CUTTING CONSTRUCTN	HOLE DRILLED F/BASKETBALL GOAL	315.00
130863	08/03/2016	Printed		2940	KDHE-DIVISION HEALTH & ENVIRON	ANALYTICAL SVCS-UT	298.00
130864	08/03/2016	Printed		1999	KRWA	MEMBERSHIP DUES-UT	920.00
130865	08/03/2016	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00
130866	08/03/2016	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-EMS	67.16
130867	08/03/2016	Printed		7805	JACLYN LIETZEN	SECURITY DEPOSIT REFUND	5.43
130868	08/03/2016	Printed		7802	CIERRA LOE	SECURITY DEPOSIT REFUND	39.27
130869	08/03/2016	Void	08/03/2016			Void Check	0.00
130870	08/03/2016	Printed		1836	LOWE'S CREDIT SERVICES	LUMBER,PLANTS,BLINDS F/CC-P&R	1,231.20
130871	08/03/2016	Printed		5487	HANNAH MCDONALD	SECURITY DEPOSIT REFUND	32.25
130872	08/03/2016	Printed		9817	MEDASSURE HEARTLAND, LLC	MEDICAL WASTE DISPOSAL-EMS	38.24
130873	08/03/2016	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	29.00
130874	08/03/2016	Printed		7057	MIZE HOUSER & COMPANY P.A.	2015 AUDIT SERVICES-FINANCE	440.00
130875	08/03/2016	Printed		2478	MOORE MEDICAL CORP	MEDICAL SUPPLIES-EMS	184.89
130876	08/03/2016	Printed		7800	AZLYN MORRISON	SECURITY DEPOSIT REFUND	15.40
130877	08/03/2016	Printed		7450	JENNIFER LYNN MYERS	JUDGE PRO-TEM	200.00
130878	08/03/2016	Printed		3094	NORRIS EQUIPMENT CO LLC	LAWNMOWER PARTS-P&R	51.30
130879	08/03/2016	Printed		5050	NORTHERN SAFETY CO INC	GLOVES-PW, UT	320.60
130880	08/03/2016	Printed		0947	O'REILLY AUTO STORES INC	VEH & EQUIP MAINT SUPPLIES	114.86
130881	08/03/2016	Printed		7482	OFFICE OF THE CHIEF FINANCIAL	2015 AUDIT FILING FEE-FINANCE	150.00
130882	08/03/2016	Printed		2126	OMNI SVC GROUP LLC	JUNE AMB BILLING	1,748.47
130883	08/03/2016	Printed		3393	PACE ANALYTICAL	LAB TESTING F/WWTP	1,171.00
130884	08/03/2016	Printed		3618	PENNYS CONCRETE INC	CONCRETE-STORMWATER UT	671.20
130885	08/03/2016	Printed		3531	PERRY & TRENT LLC	PROSECUTOR & LEGAL SVCS	8,767.00
130886	08/03/2016	Printed		7012	PAUL PETERSON	VEH MAINT/REPAIRS-PD	774.00
130887	08/03/2016	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	825.00
130888	08/03/2016	Printed		2838	PREMIER AUTOMOTIVE OF BS KS	VEH MAINT/REPAIRS-UT	961.00
130889	08/03/2016	Printed		0646	PUSHWATER ENTERPRISES INC	PAST DUE NOTICES,ENVEL,BUS CRD	1,444.40
130890	08/03/2016	Printed		4746	QUEEN'S PRICE CHOPPER	SUPPLIES F/SC ACTIVITIES/BAND	132.71
130891	08/03/2016	Printed		1811	RICOH USA, INC.	COPIER LEASES	1,295.66
130892	08/03/2016	Printed		7710	GLEANARD SHANE ROACH	CONCRETE REPL @ COMM CNT	4,700.00
130893	08/03/2016	Printed		7796	ROCK & DIRT CONSTRUCTION	SECURITY DEPOSIT REFUND	1,364.89
130894	08/03/2016	Printed		7799	SHARON ROWAN	SECURITY DEPOSIT REFUND	4.88
130895	08/03/2016	Printed		6390	S&S WORLDWIDE	SUMMER CAMP SUPPLIES	142.22
130896	08/03/2016	Printed		7798	MOLLY SHEPLAY	SECURITY DEPOSIT REFUND	3.98
130897	08/03/2016	Printed		2927	SHRED-IT US JV LLC	SHREDDING SERVICE-EMS	52.69
130898	08/03/2016	Printed		1945	SIMMONS GUN SPECIALTIES INC	AMMUNITION-PD	2,110.00
130899	08/03/2016	Void	08/03/2016			Void Check	0.00
130900	08/03/2016	Void	08/03/2016			Void Check	0.00

Check Register Report

CHECK REGISTER

Date: 08/04/2016

Time: 8:28 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 3

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
130901	08/03/2016	Printed		0735	SIMPLE SIMONS PIZZA	PIZZA F/AQUATIC PARK	735.00
130902	08/03/2016	Printed		3709	SIRCHIE FINGER PRINT LAB INC	SUPER CLEANER TOWELETTES-PD	60.45
130903	08/03/2016	Printed		7237	SK DESIGN GROUP INC.	DESIGN ENGINEERING-UT,PW	11,046.45
130904	08/03/2016	Printed		7795	ERIC SNIDER	SECURITY DEPOSIT REFUND	75.00
130905	08/03/2016	Printed		9993	SOUTHEASTERN EMERGENCY	MEDICAL SUPPLIES-EMS	551.44
130906	08/03/2016	Printed		7670	STAPLES CONTRACT & COMMERCIAL	TONER,PRINTING CALCULATOR,ENV	306.51
130907	08/03/2016	Printed		7660	SUPREME GREEN LANDWORKS, LLC	SHEIDLEY DRAINAGE IMPROV PROJ	7,130.00
130908	08/03/2016	Printed		4483	SYSCO OF KC	FOOD F/AQUATIC PARK	1,161.94
130909	08/03/2016	Printed		5375	TG TECHNICAL SERVICES	GAS MONITOR CALIBRATION-UT	150.00
130910	08/03/2016	Printed		7622	AMY THARNISH	RENTAL DEPOSIT REFUND	100.00
130911	08/03/2016	Printed		5822	THE WRAP FACTORY	SPAGHETTI DINNER BANNER-SC	108.00
130912	08/03/2016	Printed		7096	THOMPSON PUMP & MANUFACTURING	BYPASS PUMP F/WWTP	5,456.47
130913	08/03/2016	Printed		7797	CHRISTOPHER THORNE	SECURITY DEPOSIT REFUND	7.02
130914	08/03/2016	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	PARKING LOT LIGHT REPL-P&R	875.00
130915	08/03/2016	Printed		7794	WILLIAM TROWER	RENTAL DEPOSIT REFUND	80.00
130916	08/03/2016	Void	08/03/2016			Void Check	0.00
130917	08/03/2016	Printed		6819	UNIFIRST COPRORATION	UNIFORM,RUG RENTAL-PW,UTIL	478.87
130918	08/03/2016	Printed		8404	VESTA LEE LUMBER COMPANY	ADHESIVE F/BLOCKS @ COMM CNTR	15.16
130919	08/03/2016	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	65.31
130920	08/03/2016	Void	08/03/2016			Void Check	0.00
130921	08/03/2016	Void	08/03/2016			Void Check	0.00
130922	08/03/2016	Printed		1315	WALMART COMMUNITY GECRB	CAMP,CLEANING SUP,MONITORS	789.00
130923	08/03/2016	Printed		7588	WASTE MANAGEMENT OF MISSOURI	DUMPSTER CHARGES	98.47
130924	08/03/2016	Printed		7793	MEGAN WILCOX	SUMMER CAMP CANCELATION	85.50
130925	08/03/2016	Printed		8411	WILSON & COMPANY ENGINEERS	ENGINEERING SVCS	2,790.00
Total Checks: 126						Checks Total (excluding void checks):	144,830.31
Total Payments: 126						Bank Total (excluding void checks):	144,830.31
Total Payments: 126						Grand Total (excluding void checks):	144,830.31

ITEM NO. 5.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Public Housing Authority Claims

ACTION: Make a Motion to Approve the Public Housing Authority

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Regular Claims in the amount of \$6,636.43.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 08/03/2016

Time: 12:14 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97455	08/03/2016	Printed		P325	P A GREEN WAY HOME CLEANING	CLEAN AFTER TENANT MOVE	529.20
97456	08/03/2016	Printed		P827	P ATMOS ENERGY	TENANT UTILITY REIMBURSEMENT	144.28
97457	08/03/2016	Printed		P598	P CROSBY PLUMBING	PLUMBING MAINTENANCE	2,428.70
97458	08/03/2016	Printed		P580	P DENNIS HUNT	PLUMBING,HEATING&COOLING MAINT	2,925.00
97459	08/03/2016	Printed		P991	P JAMES O. GOSS JR	PEST CONTROL	30.00
97460	08/03/2016	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	142.00
97461	08/03/2016	Printed		P503	P LOWES COMPANIES INC	SMOKE DETECTOR & SHOWER SEAL	44.92
97462	08/03/2016	Printed		P333	P SHAWN BROWN	WATER EXTRACTION-1 UNIT	50.00
97463	08/03/2016	Printed		P713	P WASTE MANAGEMENT OF MISSOURI	REFUSE SERVICE	62.61
97464	08/03/2016	Printed		P472	P WESTAR ENERGY	TENANT UTILITY REIMBURSEMENT	279.72

Total Checks: 10	Checks Total (excluding void checks):	6,636.43
Total Payments: 10	Bank Total (excluding void checks):	6,636.43
Total Payments: 10	Grand Total (excluding void checks):	6,636.43

ITEM NO. 6.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Consumption/Possession Permit – Tiblow Days Chamber Request for Cereal Malt Beverage

ACTION: Make a Motion to Approve a Consumption/Possession Permit for Cereal Malt Beverages for the Chamber BBQ for Tiblow Days & to Waive the Fee Contingent Upon a Satisfactory Inspection

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

The Chamber made application for a Consumption/Possession Permit for Cereal Malt Beverages for Tiblow Days from 8:00 a.m. to 1:59 a.m. on Friday, August 26 through Saturday, August 27. They will not sell beer and individuals will have it in their possession for personal consumption and not to serve another person. The permit, if approved, allows possession and consumption only on the City's property shown on the enclosed diagram.

Attached is the application and the Chamber will provide security. The Police Department conducted a satisfactory background check and the Building Official will conduct a safety inspection when the Chamber secures the area.

City of Bonner Springs
**Application Cereal Malt Beverage (3.2 Beer Only) Consumption/
Possession Permit**

Application shall be submitted to the City Clerk's Office Ten (10) Days Fee - \$75.00
Prior to the City Council Meeting prior to the date of the Event
(Ordinance 2049 – August 9, 2004, Revised Ordinance 2093, May 23, 2005)

City Use – Receipt No.

Date: 7/15/2016

Applicant Name: Regina Utter, Executive Director

Business or Organization: Bonner Springs-Edwardsville Chamber of Commerce

Street/Mailing Address: PO Box 548 / 309 Oak Street

City/State/Zip: Bonner Springs, KS 66012

Phone: 913-422-5044 Email: info@bsedwchamber.org

Location of Event: 3rd Street in front of the Community Center; the Union Bank & Trust parking lot; the parking lot above Mutual Savings & Loan (BBQ Contestants)

Date/Time of Event: August 26-27, 2015; 7:00am - 1:59am daily

Proof of Security: _____

Certificate of Insurance Naming the City as an Additional Insured Attached: _____
Fence Material for Security & to Define Bier Garten Area is required and subject to approval by the Building Official for type and egress per the International Fire Code.

The undersigned has applied for a permit for possession and consumption of Cereal Malt Beverages in accordance with the regulations adopted by Ordinance No. 2049 and Revised by Ordinance No. 2093.

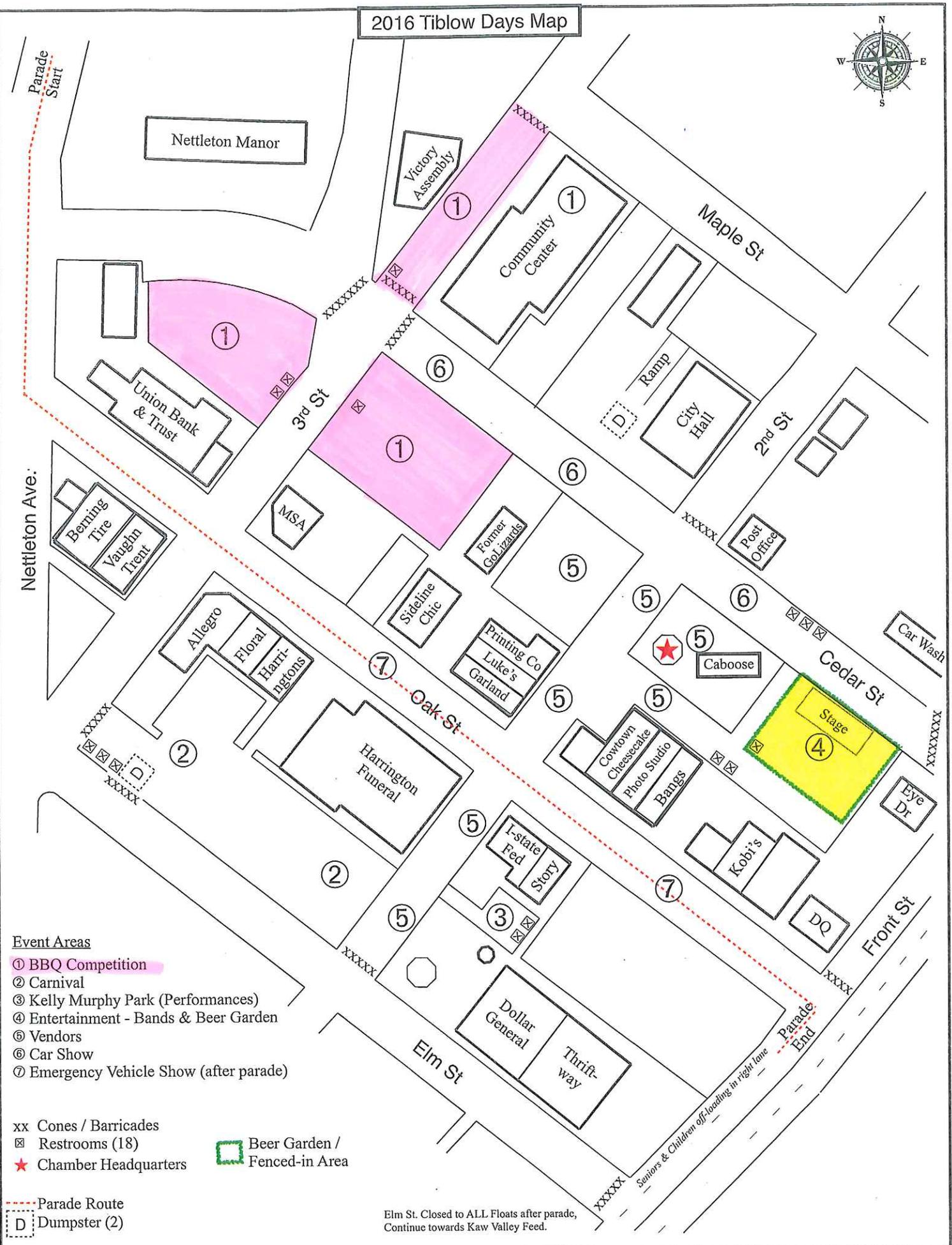
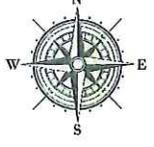


Signature (Owner/Agent)

If on private property, signature of property owner: _____

Date Approved by the Governing Body:
pc: Police Department, Fire Department, EMS Department, Building Official

2016 Tiblow Days Map



Event Areas

- ① BBQ Competition
- ② Carnival
- ③ Kelly Murphy Park (Performances)
- ④ Entertainment - Bands & Beer Garden
- ⑤ Vendors
- ⑥ Car Show
- ⑦ Emergency Vehicle Show (after parade)

- xx Cones / Barricades
- ☒ Restrooms (18)
- ★ Chamber Headquarters
- ☒ Beer Garden / Fenced-in Area

- - - Parade Route
- D Dumpster (2)

Elm St. Closed to ALL Floats after parade, Continue towards Kaw Valley Feed.

Seniors & Children off-loading in right lane

ITEM NO. 7.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Consumption/Possession/Sale Permit – Tiblow Days – Chamber Request for Alcoholic Beverages

ACTION: Make a Motion to Approve an Alcoholic Liquor Consumption/Possession/Sale Permit for the Chamber for Tiblow Days & to Waive the Permit Fee Contingent Upon a Satisfactory Inspection

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

The Chamber made application for an Alcoholic Beverage Consumption/Possession/Sale Permit for Tiblow Days, Friday, August 26 and Saturday, August 27 from 4 p.m. to 11:59 p.m. The Chamber will provide security and secure the area used in the parking lot adjacent to Centennial Park.

The Chamber requests that all permit fees be waived. They made application to the City and the State for a Temporary Alcoholic Beverage License to permit the sale of alcoholic beverages. The City temporary permit does not require City Council approval but we must receive a copy of the State's Temporary Permit before issuance of the City permit.

Approval is contingent upon receipt of the State's temporary permit. Enclosed is a drawing of the area to be used for the Bier Garten that complies with the required distance from Centennial Park.

City of Bonner Springs

**Application Alcoholic Beverages Above 3.2 Beer Consumption/Possession Permit
(Only Permitted in the City Public Parking Lot South of Centennial Park) – Fee \$75.00**

Application shall be submitted to the City Clerk's Office Ten (10) Days Prior to the City Council Meeting prior to the date of the Event

Ordinance No. 1500, Revised Ordinance Nos. 2136, 2138, 2245

Date: 7/15/2016

Applicant/Sponsor Name: Regina Utter

Business or Organization: Bonner Springs-Edwardsville Chamber of Commerce

Street Address/Mailing Address: PO Box 548 / 309 Oak Street

City/State/Zip: Bonner Springs, KS 66012

Phone: Home: _____ Work: 913-422-5044

Cell: 913-206-0340 Email: info@bsedwchamber.org

City Receipt Number

Date/Time/Purpose of Requested Event: Annual Tiblow Days Festival; August 26, 2016 from 5:00pm to 11:59pm and August 27, 2016 from 5:00pm to 11:59pm

Names of Security Personnel: Bonner Springs Police Department & Private Security Detail

Check all that apply: Will sell 5.0 Beer Wine Alcoholic Beverages
Tent will be Used: Yes No If yes, you must submit an application for a tent permit. The fee is \$25 and issuance of the tent permit is subject to an inspection by the Building Official prior to operation of the event.

Application Requirements:

- Submit this application to the City Clerk's Office Ten (10) Days Prior to the City Council Meeting prior to the date of the Event for City Council Approval
- Provide the names of Security Personnel for Approval by the Chief of Police.
- Attach sketch (Exhibit A) of area of the parking lot. (Cannot be located closer than 30 feet from Centennial Park.
- Attach a Certificate of Insurance Naming the City as an Additional Insured.
- Define Fenced Area for Sale/Consumption & Possession of Alcoholic Beverages on the diagram. Area requires Building Official approval for type of fence material, size and egress.
- Submit two copies of the State Temporary Alcoholic Beverage License (**limited to four permits per year per KSA 41-2645**). One copy to be attached to the application for a City Temporary Alcoholic Beverage Permit and the other copy attached to this application for an Alcoholic Beverage Consumption/Possession Permit.
- Requirements per City Ordinance No. and per State Law are attached as Exhibit B.
- **A late or incomplete application will not be placed on the agenda for City Council consideration.**

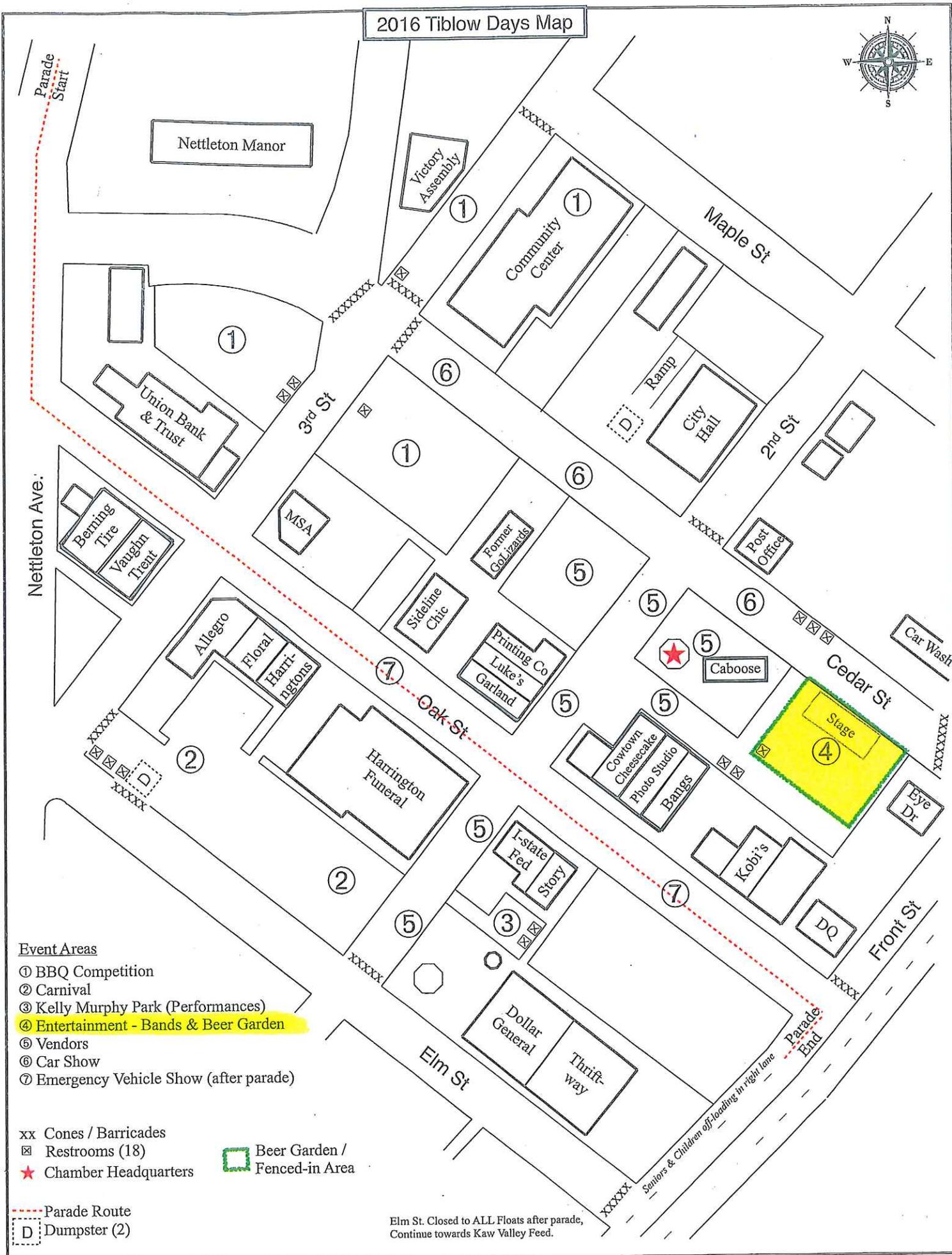
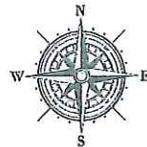
I hereby confirm by signing this application that I understand that the regulations and that I will comply with all regulations and ordinances of the City of Bonner Springs, as outlined above.



Signature of Applicant

Date Approved by the Governing Body: _____
pc: Police Department, Fire Department, EMS Department, Public Works Department
Alcoh Bev Consumption Possession Permit Application Revised December 2008

2016 Tiblow Days Map



Event Areas

- ① BBQ Competition
- ② Carnival
- ③ Kelly Murphy Park (Performances)
- ④ Entertainment - Bands & Beer Garden
- ⑤ Vendors
- ⑥ Car Show
- ⑦ Emergency Vehicle Show (after parade)

- xx Cones / Barricades
- ☒ Restrooms (18)
- ★ Chamber Headquarters
- ☐ Beer Garden / Fenced-in Area

- Parade Route
- D Dumpster (2)

Elm St. Closed to ALL Floats after parade,
Continue towards Kaw Valley Feed.

ITEM NO. 8.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

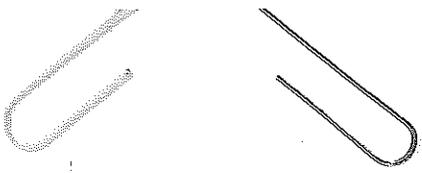
AGENDA ITEM: Carnival Permit – Chamber Tiblow Days

ACTION: Make a Motion to Approve a Carnival Permit for the Chamber for Tiblow Days & Waive the Permit Fee Contingent Upon a Satisfactory Inspection

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed is an application for a Carnival Permit for Tiblow Days for August 26 through 27 to close by 11 p.m. each day. Jones & Company will provide the carnival again this year and they will provide a certificate of insurance. The Chamber requests that the permit fee be waived. The Building Official will conduct a safety inspection once the carnival equipment is set up prior to its operation.

Attached is the cover letter from the Chamber that requests the use of City streets and facilities for this year's Annual Tiblow Days. In addition and per City Ordinance and adopted Governing Body Policy, they made application for the use of City Streets, Parking Lots and Facilities. Since this is an annual event per the adopted Governing Body Policy, City Staff will approve the request administratively.



City of Bonner Springs
Application For License to Conduct Carnivals, Amusement or Entertainment
And Parties on Vacant Private Property
Per Ordinance No. 1574
Amusement Fee - \$50.00/Party Fee - \$10.00

Date of Application: 7-15-2016

Name of Organization: Bonner Springs-Edwardsville Area Chamber of Commerce

Name of President: Jeremy Davis

Address: PO Box 548 / 309 Oak Street, Bonner Springs, KS 66012 Phone No. 913-422-5044

Name of Executive Director: Regina Utter

Address: PO Box 548 / 309 Oak Street, Bonner Springs, KS 66012 Phone No. 913-422-5044

Name of Manager/Operator of Carnival: Carl & Darcy Jones, Jones & Company Carnival

Description of Event: 2016 Tiblow Days Festival, Carnival operates August 25-27th. Carnival begins setup on August 20, 2016

Date of Event: August 25-27, 2016 Time: Varies by day

Address of Location of Event: Parking lot of 2nd/3rd Street & Elm, Kelly Murphy Park

Property Owner: City of Bonner Springs, KS

Owners Address: Bonner Springs, KS Phone No. 913-667-1716

Fee Paid: \$ 0

Deposit if Required by City Manager: \$ 0


Signature of President

Insurance Policy Attached

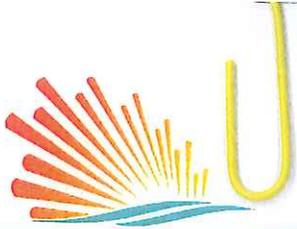

Signature of Executive Director

Council Approval Date: _____

Signature of Property Owner

After Approval Distribute To: Codes Department
Police Department

July 30, 2016



Mailing Address: PO Box 548
Physical Address: 309 Oak Street
Bonner Springs, KS 66012

913-422-5044
info@bsedwchamber.org
www.bsedwchamber.org
www.facebook.com/BSSEDWChamber

Office Hours:
Monday, Wednesday, & Friday
9:00am - 1:00pm

2016 Executive Officers

President *Jeremy Davis,*
Cars for Heroes

1st VP *Jeff Jones,*
Grand Slam Liquor

2nd VP *Randy Reed,*
Atmos Energy

3rd VP *Open*

Treasurer *Jane Jackson,*
Jackson's Service Center

Executive Director *Regina Utter,*
BSEDW Chamber of Commerce

2016 Board of Directors

Dr. Jerry Abbott, USD 204
Paul Barrett, Union Bank & Trust
Matt Beets, City of Bonner Springs
Paul Bush, KCB Bank
Mike Frentrop, A Sure Clean
Zack Daniel, City of Edwardsville
Mike Holloway, American Family
Michael Webb, City of Edwardsville
Matt Warner, Anytime Fitness
Mike Clouse, Holliday Sand & Gravel
Sean Pederson, City of Bonner Springs
Jeff Harrington, Alden-Harrington
Funeral Home
Dr. John Williamson, Williamson Family
Dentistry

City of Bonner Springs
205 East 2nd Street, Box 38
Bonner Springs, Kansas 66012

Dear Mayor Harrington & City Council Members:

The Bonner Springs-Edwardsville Area Chamber of Commerce Board of Directors would like to submit several requests regarding Tiblow Days, which will be held August 25-27, 2016.

1. Use of the city parking lot at Elm between 2nd & 3rd Streets for the carnival behind Alden-Harrington Funeral Home
2. Use of Kelly Murphy Park for vendor booths & entertainment
3. Use of Centennial Park for vendor booths and festival goers seating
4. Use of 2nd Street, Elm to Cedar for Vendor Booths
5. Use of 2nd Street & Cedar Parking Lot (behind Nationwide) for Vendor Booths
6. Use of 3rd Street, Cedar to Maple for BBQ Competition
7. Use of city streets for the Parade (route from Lions Park to Morse to Nettleton to Oak to K32/Front Street)
8. Use of Bonner Springs Community Center; to include the gym, parking lot behind the community center and the small parking lot off of Cedar that is adjacent to the 1918 building. The gym will be used for BBQ check in and judging. The parking lots will be for permit parking for the contestants/judges. The gym has already been reserved with the Parks and Recreation Department.
9. Use of Oak Street from Nettleton to K32/Front Street for Emergency Vehicles/Touch a Truck lineup (EMT, Firetrucks, Police Cars, etc.)
10. Use of Elm Street from 2nd to 3rd for carnival vehicles
11. Use of parking lot behind Berning Tire and the old Masonic Lodge
12. Use of Centennial Parking Lot; to include the entire parking lot and all the parking spaces. This is the area behind Kobi's, Red Fortune, and the Events Center. This area will be used for activities, vendor booths, bands, stage, etc.
13. Use of the City Parking lot behind Mutual Savings - southeast corner of 3rd & Cedar for BBQ Contest
14. Use of the City Parking lot behind Union Bank & Trust - southwest corner of 3rd & Cedar for BBQ Contest
15. Closing of K-32/Cedar from Front to 2nd Street.
16. We are asking the City of Bonner Springs to install temporary stop signs at the intersections of 2nd & Cedar and 3rd & Cedar to provide safety for pedestrian traffic.
17. We request that the City of Bonner Springs waive all permit fees associated with Tiblow Days.

There will be emergency vehicle access on all streets. No other traffic will be allowed during Tiblow Days open hours. All required permits/documents have been applied for. Tiblow Days schedule will vary according to the event.

The Chamber would like to thank you for the cooperation that the City of Bonner Springs has continued to give. Without your assistance, Tiblow Days would not be the successful celebration of Bonner Springs that it is.

Please do not hesitate to contact us if you have any questions. Thank you in advance.


Regina Utter
Executive Director


Jeremy Davis
2016 President

ITEM NO. 9.

City Council Regular Agenda Monday, August 8, 2016 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Kobi's Annual Bike Show Consumption/Possession/Sales Permit

ACTION: Make a Motion to Approve a Consumption/Possession/Sales Permit and Waiver of Fees for the Kobi's Annual Bike Show with Contingencies for Compliance

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Kobi's made application and has asked for a waiver of fees for their Annual Bike Show to be held on Saturday, September 10 from 8 a.m. to 12 midnight as follows:

Temporary Alcoholic Beverage License - This items does not require City Council approval. The City Clerk will issue this license upon receipt of a copy of the State Temporary Permit.

Private Use of Parking Lot Alcohol Permit - Per the Governing Body Policy, this application will be approved administratively since there are no significant changes from last year. Kobi's did request that the approval again include permission for motorcycles to park on the west side of Cedar, the placement of cones for safety purposes and to bag/unbag the no parking signs.

Alcoholic Consumption/Possession/Sales Permit - Enclosed is the application for this permit. The application provides the required information. The Police Department will run background checks on the security personnel. The Building Official will conduct a safety inspection prior to the issuance of the license.

The recommendation for approval is contingent upon: Satisfactory background checks for Security for the Event, a satisfactory inspection by the Building Official and receipt of a Certificate of Insurance that names the City as an additional insured.

City of Bonner Springs

Private Use of Public Parking Lot Application

Fee \$50.00 (Non-Alcohol) - Fee \$250.00 (Alcohol on Premises) - Per Ordinance No. 2304

Not-for-profit associations, organizations or individuals exempt from payment of established fees.

GB Policy GB-11-01R Provides Administrative Approval for Annual Uses with no Significant Changes.

Date: 8-1-16 Applicant/Sponsor Name: VICKI KOBIALKA-FREEMAN

Business or Organization: KOBIS CLUB & DELI

Street Address/Mailing Address: 113 OAK ST

City/State/Zip: BONNER SPRINGS KS 66012

Phone: Home: 9134412155 Work: 9134225657 Cell: 9134491457

Email: VICKI@KOBISHAR.COM

Date/Time/of Requested Event: SEPT 10-2016 8AM-MIDNIGHT

Public Parking Lot(s) Requested: LOT S. OF CENTENNIAL PARK

Clear diagram of the Parking Lot area to be used attached. [X] (Cannot be closer than 30 feet from Centennial Park).

Park Requested: SEPT 10-2016 8AM - MIDNIGHT

Street(s) Requested: CEDAR STREET FOR PARKING

Route Attached: []

Police, Fire, EMS or Other Municipal Services Needed: Yes [] No [X] If yes, what services? _____

Names of Security Personnel for Chief Police Approval: Keri Worley James U Worley

Certificate of Insurance that Names the City as an Additional Insured Attached. [X]

Tent will be Used: Yes [] No [X] If yes, you must submit an application for a tent permit.

Event to Raise Funds for Charitable Purposes: Yes [X] No []

Organization Status Proof Attached: [X]

If yes, what Charitable Purpose? VAUGHN TRENT

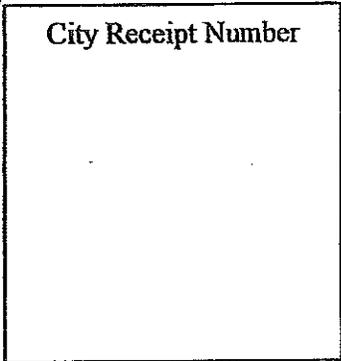
Provide Full Explanation of Purpose of Event to Include Details if there will be admissions charged or rental of booth spaces charged:

Vaughn Trent is a local organization. They provide emergency assistance to those who live in our school district & meet income guidelines. They provide free breads, pastries,

Attach List of Vendors that will participate in event. [] Attach a list of planned activities. [X] utility assistance etc.

Application Requirements:

- A. Submit this application to the City Clerk's Office Two (2) Weeks Prior to the City Council Meeting prior to the date of the Event for City Council Approval
B. The applicant shall bag the signs that state alcohol is prohibited before an event for alcohol, remove the bags after the event and clean the entire parking lot and adjacent area immediately following the end of the event.
C. Attach sketch/diagram (Exhibit A) of area of the parking lot. Define Fenced Area for Sale/Consumption & Possession of Alcoholic Beverages on the diagram if applicable. Area requires Building Official approval for type of fence material, size and egress. Must keep a twenty foot minimum fire lane open from Second Street to the south end of the parking lot. Must provide access for DeGoler Pharmacy.
D. Submit two copies of the State Temporary Alcoholic Beverage License (limited to four permits per year per KSA 41-2645) if applicable. One copy to be attached to the application for a City Temporary Alcoholic



ITEM NO. 10.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: PHA Bid Rejection for Bathroom Renovations

ACTION: Make a Motion to Reject the Bid from The Wilson Group

STAFF RECOMMENDATION: The City Manager and Public Housing Director Recommend Approval

A memo discussing the project and recommendation is enclosed.

City of Bonner Springs
Public Housing Authority



Public Housing Staff Report Memorandum

Date: August 8, 2016
To: Mayor & City Council
Through: Sean Pederson, City Manager
From: Carrie Newton, PHA Executive Director

Subject: Rejection of Bathroom Renovation Bid Proposal from The Wilson Group

Recommendation:

Staff recommends rejection of the bid received for bathroom renovations at twelve family units.

Discussion:

The Public Housing Authority accepted sealed bids for bathroom renovations of the Bonner Springs Housing Authority Family Units which ended on May 20, 2016.

As of the May 20, 2016 deadline, the Public Housing Authority only received one bid. The bid received was from The Wilson Group in the amount of \$110,957.00.

At this time, we are seeking to reject this bid for the following reasons:

*HUD informed us that we cannot accept the bid since it is the only one we received. During the past two months, Staff researched options and had discussions with HUD regarding the ability to use the single bid. Staff has determined that we must reject this bid and either rebid the project or use a cooperative bid through a State-wide program or other Housing Authorities. Staff's preference is to use a cooperative bid program so as not to have the same situation arise and receive only one bid.

Financial Impact:

There will be no financial impact to reject the bid. The total cost may change depending on the bid amounts provided from a rebid or cooperative bid project. At this time, there is \$126,768 remaining in the budget for this project.

ACTION FOR CONSENT AGENDA

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 11.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Public Hearing for 2016 Budget Amendments and 2017 Budget

ACTION: Conduct Public Hearing for the 2016 Budget Amendments & the 2017 Budget

STAFF RECOMMENDATION: The City Manager, City Clerk, and Finance Director Recommend Approval

Enclosed is a copy of the Public Hearing Notice (Summary) approved by the City Council on July 25 that scheduled a Public Hearing for Monday, August 8. The City Clerk published the notice in the Wyandotte Echo on July 28 per State Law.

The Mayor will open the Public Hearing and Staff will make a PowerPoint presentation on the proposed 2016 Budget Amendments and the recommended 2017 Budget. The Mayor will then invite the public to make comment.

The Mayor will close the Public Hearing after receipt of public comment and the City Council will consider the next agenda item to approve the 2016 Budget Amendments and to approve the 2017 Budget.

NOTICE OF BUDGET HEARING

2017

The governing body of
City of Bonner Springs

will meet on the August 8, 2016 at 7:30 p.m. at 205 East Second Street for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax for the 2017 Budget.

Detailed budget information is available at City Hall and will be available at this hearing.

The hearing will include 2016 Budget Amendments shown in bold in the 2016 Expenditures column.

SUPPORTING COUNTIES

Wyandotte County (home county) Johnson County, Leavenworth County

BUDGET SUMMARY

Proposed Budget 2017 Expenditures and Amount of 2016 Ad Valorem Tax establish the maximum limits of the 2017 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2015		Current Year Estimate for 2016		Proposed Budget for 2017		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2016 Ad Valorem Tax	Estimate Tax Rate *
General	7,032,644	23.994	8,551,088	23.986	9,190,745	1,673,462	23.986
Debt Service	2,179,168	4.476	2,212,375	4.481	1,802,704	312,633	4.481
Library	387,912	5.146	406,611	5.190	421,373	362,098	5.190
Spec. Rev. CIP Sales Tax	407,569		535,000		322,500		
Spec. Rev. Tourism	111,239		122,876		142,254		
Spec. Rev. Drug & Alcohol	77,091		67,650		66,000		
Spec. Rev. Economic Developm	11,931		12,945		0		
Spec. Rev. Emerg Serv Capital	346,405		491,427		816,297		
Spec. Rev. Emerg Med Service	626,103		716,144		749,856		
Spec. Rev. Library Sales Tax	424,075		501,689		502,080		
Spec. Rev. Park Dedication	0		0		0		
Spec. Rev. Recreation Programs	111,395		213,380		181,145		
Spec. Rev. Risk Management	48,807		34,445		139,084		
Spec. Rev. Senior Center	47,205		51,191		57,918		
Spec. Rev. Sidewalk Escrow	0		0		34,607		
Spec. Rev. Soccer	10,485		21,115		19,065		
Spec. Rev. Special Parks & Rec	70,390		88,420		81,740		
Spec. Rev. Street Projects	828,845		919,100		1,011,200		
Spec. Rev. Summer Ball	28,018		66,850		47,875		
Spec. Rev. Swimming Pool	231,648		259,698		293,873		
Spec. Rev. Tiblow Transit	67,067		155,114		154,005		
Bonner Pointe TIF Increment	196,982		240,000		260,000		
Bonner Springs Center CID	63,929		100,000		100,000		
Bonner Springs Ctr City Contrib	25,244		50,000		50,000		
Enterprise Fund - Solid Waste	406,497		422,477		484,539		
Enterprise Fund - Storm Water	134,541		185,726		169,474		
Enterprise Fund - Wastewater	1,664,319		1,758,944		1,720,809		
Enterprise Fund - Water	1,818,345		2,347,186		1,940,161		
Non-Budgeted Funds-A	989,068						
Totals	18,346,922	33.616	20,531,451	33.657	20,759,304	2,348,193	33.657
Less: Transfers	3,186,950		3,332,103		2,918,789		
Net Expenditure	15,159,972		17,199,348		17,840,515		
Total Tax Levied	2,320,982		2,338,579		XXXXXXXXXXXXXXXXXX		
Assessed Valuation	69,045,005		69,483,884		69,768,310		
Outstanding Indebtedness,							
January 1,	2014		2015		2016		
G.O. Bonds	17,820,000		16,880,000		15,280,000		
Revenue Bonds	0		0		0		
Other	1,750,000		900,000		857,579		
Lease Purchase Principal	0		0		0		
Total	19,570,000		17,780,000		16,137,579		

*Tax rates are expressed in mills

Amber McCullough
City Official Title: City Clerk

ITEM NO. 12.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Approve 2016 Budget Amendments & 2017 Budget & Establish Maximum Expenditures

ACTION: Make a Motion to Adopt the 2016 Budget Amendments & the 2017 Budget

STAFF RECOMMENDATION: The City Manager, City Clerk, and Finance Director Recommend Approval

The enclosed Certificate lists those funds that State Law requires cities to set maximum expenditures for, set the total ad valorem tax dollars and to set the estimated mill levy. The estimated mill levy for the 2017 Budget is 33.657 which is the same mill levy as the prior year.

After approval of the Certificate, the City Clerk will file the State Budget with the County Clerk's office prior to August 25 per State Law. The County Clerk's office sets the final mill levy when they certify the assessed values in October.

The second attachment is a computation page. State Law now requires cities to publish the vote of the City Council's adoption of their budget if it provides an increase in property taxes over the previous year adjusted by the CPI for all urban consumers. The attached computation page on Line 18 shows the maximum amount of property taxes of \$2,353,885 the City can adopt without a publication. The 2017 Budget, if adopted, provides for a total property tax amount of \$2,348,193 which is less than the maximum levy, therefore we are not required to publish a notice of vote.

CERTIFICATE

To the Clerk of Wyandotte County, State of Kansas

We, the undersigned, officers of

City of Bonner Springs

certify that: (1) the hearing mentioned in the attached publication was held; (2) after the Budget Hearing, the City Council adopted the maximum expenditures for 2016 Budget Amendments and adopted the maximum expenditures for various funds for the 2017 Budget and (3) the Amounts of the 2016 Ad Valorem Taxes are within statutory limitations.

		Page No.	2016 Budget Amendments	2017 Adopted Budget		
				Budget Authority for Expenditures	Amount of 2016 Ad Valorem Tax	County Clerk's Use Only
Table of Contents:						
Computation to Determine Limit for 2017		2				
Allocation of MVT, RVT, 16/20M Vehicle Tax		3				
Schedule of Transfers		4				
Statement of Indebtedness		5				
Statement of Lease-Purchases		6				
Computation to Determine State Library Grant		7				
Fund		K.S.A.				
General	12-101a	8		9,190,745	1,673,462	
Debt Service	10-113			1,802,704	312,633	
Library	12-1220			421,373	362,098	
Spec. Rev. CIP Sales Tax				322,500		
Spec. Rev. Tourism				142,254		
Spec. Rev. Drug & Alcohol				66,000		
Spec. Rev. Economic Development						
Spec. Rev. Emerg Serv Capital				816,297		
Spec. Rev. Emerg Med Service				749,856		
Spec. Rev. Library Sales Tax				502,080		
Spec. Rev. Park Dedication						
Spec. Rev. Recreation Programs				181,145		
Spec. Rev. Risk Management				139,084		
Spec. Rev. Senior Center				57,918		
Spec. Rev. Sidewalk Escrow				34,607		
Spec. Rev. Soccer				19,065		
Spec. Rev. Special Parks & Recreation				81,740		
Spec. Rev. Street Projects				1,011,200		
Spec. Rev. Summer Ball				47,875		
Spec. Rev. Swimming Pool				293,873		
Spec. Rev. Tiblow Transit				154,005		
Bonner Pointe TIF Increment				260,000		
Bonner Springs Center CID				100,000		
Bonner Springs Ctr City Contribution				50,000		
Enterprise Fund - Solid Waste				484,539		
Enterprise Fund - Storm Water				169,474		
Enterprise Fund - Wastewater				1,720,809		
Enterprise Fund - Water			2,347,186	1,940,161		
Non-Budgeted Funds-A						
Totals		XXXXXXXXXXXXXXXXXXXX		20,759,304	2,348,193	
Resolution required? Notice of the vote to adopt required to be published?					No	
Budget Summary		0				
Neighborhood Revitalization Rebate						
Assessed Valuation:		County Clerk's Use Only				
Wyandotte County						
Johnson County						
Leavenworth County						
0						
Total Assessed Valuation		0				
Assisted by:		Nov 1, 2016 Total Assessed Valuation				

Address: _____

Email: _____

Attest: _____, 2016

County Clerk

Governing Body

City of Bonner Springs

2017

Computation to Determine Limit for 2017

		Amount of Levy
1. Total tax levy amount in 2016 budget	+ \$	<u>2,338,579</u>
2. Debt service levy in 2016 budget	- \$	<u>311,364</u>
3. Tax levy excluding debt service	\$	<u>2,027,215</u>

2016 Valuation Information for Valuation Adjustments

4. New improvements for 2016:	+		<u>299,825</u>
5. Increase in personal property for 2016:			
5a. Personal property 2016	+	<u>1,887,319</u>	
5b. Personal property 2015	-	<u>2,239,654</u>	
5c. Increase in personal property (5a minus 5b)	+	<u>0</u>	
			(Use Only if > 0)
6. Valuation of annexed territory for 2016:			
6a. Real estate	+	<u>0</u>	
6b. State assessed	+	<u>0</u>	
6c. New improvements	-	<u>0</u>	
6d. Total adjustment (sum of 6a, 6b, and 6c)	+	<u>0</u>	
7. Valuation of property that has changed in use during 2016:			<u>93,843</u>
8. Total valuation adjustment (sum of 4, 5c, 6d & 7)			<u>393,668</u>
9. Total estimated valuation July 1, 2016		<u>69,768,310</u>	
10. Total valuation less valuation adjustment (9 minus 8)			<u>69,374,642</u>
11. Factor for increase (8 divided by 10)			<u>0.00567</u>
12. Amount of increase (11 times 3)	+ \$		<u>11,503</u>
13. 2017 budget tax levy, excluding debt service, prior to CPI adjustment (3 plus 12)	\$		<u>2,038,718</u>
14. Debt service in this 2017 budget			<u>312,633</u>
15. 2017 budget tax levy, including debt service, prior to CPI adjustment (13 plus 14)			<u>2,351,351</u>
16. Consumer Price Index for all urban consumers for calendar year 2015			<u>0.125%</u>
17. Consumer Price Index adjustment (3 times 16)	\$		<u>2,534</u>
18. Maximum levy for budget year 2017 including debt service, not requiring 'notice of vote publication' or adoption of a resolution prior to adoption of the budget (15 plus 17)	\$		<u>2,353,885</u>

If the 2017 adopted budget includes a total property tax levy exceeding the dollar amount in line 18 you must, prior to adoption of such budget, adopt a resolution authorizing such levy and, subsequent to adoption of such budget, publish notice of vote by the governing body to adopt such budget in the official county newspaper and attach a copy of the published notice to this budget.

In no event will such resolution or published notice of the vote be required if the total budget year tax levy is \$1,000 or less.

ITEM NO. 13.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Special Use Permit: Rose Palms Support Services

ACTION: Make a Motion to Adopt an Ordinance Approving SUP-135 for Rose Palms Support Services Subject to the Six Conditions Listed in the Staff Report

STAFF RECOMMENDATION: The Planning Commission and Planning Director Recommend Approval

A memo discussing the Special Use Permit and the Planning Commission's recommendation is enclosed. The permit is contingent upon six conditions listed in the Staff report.

To: Mayor and City Council
 Thru: Sean Pederson, City Manager
 From: Don E. Slone, AICP, CFM, Planning Director
 Subject: **Special Use Permit: SUP-135: "Rose Palms Support Services"**

Recommendation:

The Planning Commission, by a unanimous vote, recommend approval of SUP-135 with the conditions specified based upon the Factors for Consideration presented in the Staff Report to forward to the Governing Body with a recommendation of approval.

Subject to the following six (6) conditions:

1. Provide the Planning Department with a copy of the Kansas Department of Health and Environment's State License for the new location;
2. Construct Trash Enclosure Doors on the Trash Enclosure to bring it into compliance with the adopted Screening Requirements of Article XVI, Section 7 of the Zoning Ordinance;
3. Obtain an Occupational License from the City Clerk in order to operate in the City;
4. Future expansions or additions to the site not identified with the Special Use Permit shall require the submission of a new Site Plan to be reviewed and approved by the Planning Commission;
5. The revocation of the Special Use Permit may occur for a violation of the Zoning Ordinance as provided in Article XXVII of the Zoning Ordinance or violation of any or all of the conditions set out in the Special Use Permit; and
6. The Special Use Permit is to be valid for a five (5) year period from the date of approval unless:
 - a. The subject property is sold, or
 - b. The operation of such use is discontinued for more than 12 months.

Exhibits:

Final Ordinance, Applicant's Letter, SUP Exhibit, Final Plat – Re/Max Square-Sunflower Hills, Property Photos including Dumpster Enclosure and Dumpster Enclosure Detail.

Discussion:

Staff presented the following information to the Planning Commission including an Excerpt of the Minutes and Exhibits from the July 19, 2016 Public Hearing by the Planning Commission:

SPECIAL USE PERMIT: ROSE PALMS SUPPORT SERVICES

Case No.: SUP-135
Applicant: Michael Brooks, Rose Palms Support Services, LLC
Owner: Buehler Ventures, LLC
Location: 134 N. 130th Street, Suite C (Lot 1, Re/Max Square-Sunflower Hills) (Parcel No. 242100)
Zoning: C-2, General Business District
Tract Size: 1.7 acres
Project Type: Adult Day Care Center

Project Description:

The property is currently under a contract to lease by the applicant who is requesting a Special Use Permit for an Adult Day Care Center. The submitted request is in accordance with the Zoning Ordinance; Article XXVII: Special Uses, Section 4(1) Day Care Centers with an approved SUP.

Factors for Consideration:

1. **The proposed special use complies with all applicable provisions of these regulations, including intensity of use regulations, yard regulations, and use limitations, unless specifically exempted by the provisions of these regulations** – The proposed use is allowed by Special Use Permit in the C-2, General Business District and therefore, is an acceptable use under the use limitations stated below. The current building meets all required setbacks for the C-2, zoning district. However, the trash enclosure doors are missing and do not meet the requirements of Article XVI: Section 7, Screening Requirements (See attached photo). Staff requires the trash enclosure doors be installed to bring the trash enclosure into compliance as part of this special use permit.
2. **The proposed special use at the specified location will contribute to and promote the welfare or convenience of the public** – The adult day care center will provide a valuable service to the community at large.
3. **The proposed special use will not cause substantial injury to the value of other property in the neighborhood in which it is to be located** – The property has been used as a realtor’s office, restaurant, and dental office, as well as other office uses since it was constructed in 1990. The use as an adult day care center will not cause injury to the value of adjoining properties.
4. **The location and size of the special use, the nature and intensity of the operation involved in or conducted in connection with it, and the location of the site:**
 - a. **The location, nature and height of buildings, structures, walls and fences on the site** – There are no additions or modifications proposed by the applicants for this site.
 - b. **The nature and extent of landscaping and screening on the site** – No new landscaping will be required.
5. **Off-street parking and loading areas will be provided in accordance with the standards set forth in these regulations, and such areas shall be screened from adjoining residential uses and located so as to protect such residential uses from any injurious effect** – There will be no increase in traffic in excess of the current traffic load as a result of the approval of the special use permit. There is currently sufficient parking for the proposed number of users and employees.
6. **Adequate utility, drainage, and other such necessary facilities have been or will be provided** – All utilities are currently provided to the site.
7. **Adequate access roads or entrance drives will be provided and shall be so designed to prevent traffic hazards and to minimize traffic congestion in public streets or alleys** – Access is provided by existing access to Riverview Avenue as well as access from the frontage road that abuts K-7 Hwy. This type of development will have a minimal impact to the local traffic system.

Excerpt of the Minutes from the July 19, 2016 Public Hearing by the Planning Commission:

Chairman Parks introduced **Item No. 2: Special Use Permit: SUP-135: “Rose Palms Support Services”**, for an adult day care center. Requested by Michael Brooks, Rose Palms Support Services, LLC, under lease from Buehler Ventures, LLC, property owners of record. The property is located at 134 N. 130th Street, Suite C, zoned C-2, General Business District.

Chairman Parks opened the public hearing at 7:02 p.m. and asked for Staff Presentation. The Planning Director presented the case with a Staff Recommendation to approve the Special Use Permit subject to the six (6) conditions listed in the Staff Report. The Planning Director then stated that he received a call from Ms. Joan Baumann who owns the property across the street at 13010 Riverview Avenue who stated that she had “no objections” to the proposed special use permit for the adult day care center.

Chairman Parks asked if the applicant would like to address the Planning Commission. **Michael Brooks, Rose Palms Support Services, LLC** stated that he wanted to expand the adult day care center from his current location

and found this new location in Bonner Springs to be a great fit for his business. He then stated that he has owned the business with his wife for the past 17 years.

Commissioner Stephan asked why he was relocating at this time. Mr. Brooks stated the current location on Parallel Avenue had changed over the years and has now become very busy and was not conducive to his clients or staff.

Commissioner Parks asked if they were licensed with the State of Kansas. Mr. Brooks stated that they are currently licensed by the State but received all their client referrals for service from Wyandotte County.

Commissioner Pierce asked what type of services they provide. Mr. Brooks stated that they provide "life skills" to their clients.

Commissioner Stephan asked if all his clients are ambulatory. Mr. Brooks stated that they are all ambulatory.

Commissioner Kasselmann asked what the age group of his clients is. Mr. Brooks stated the age group is generally 18-65 but does have a couple clients that were 67 and 68 years old respectively.

Commissioner Parks then asked Mr. Brooks if he was in agreement with the six (6) listed conditions. Mr. Brooks stated that he was in agreement.

Chairman Parks asked if anyone else in the audience had any further questions or comments. Seeing none he closed the public hearing at 7:10 p.m. and asked for a motion. Commissioner Stephan made a motion to approve the special use permit with the six (6) listed conditions with a second from Commissioner Mesmer.

Chairman Parks asked if there were any additional questions from the Planning Commission. Seeing none he called for the vote. Motion passed 7-0.

The Planning Director stated that he will forward this item to the Governing Body on August 8, 2016 with a Planning Commission recommendation of approval.

ORDINANCE NO. _____

An Ordinance to Approve a Special Use Permit under SUP-135: "Rose Palms Support Services" on property zoned C-2, General Business District commonly known as 134 N. 130 Street, Suite C, Bonner Springs, Wyandotte County, Kansas

BE IT ORDAINED BY the Governing Body of the City of Bonner Springs, Kansas:

Section I: That the Official Zoning Map be amended to include a Special Use Permit for "Rose Palms Support Services" approved under SUP-135 to allow an Adult Day Care Center on property zoned C-2, General Business District located at 134 N. 130 Street, Suite C, Bonner Springs, Wyandotte County, Kansas subject to the following six (6) conditions:

1. Provide the Planning Department with a copy of the Kansas Department of Health and Environment's State License for the new location;
2. Construct Trash Enclosure Doors on the Trash Enclosure to bring it into compliance with the adopted Screening Requirements of Article XVI, Section 7 of the Zoning Ordinance;
3. Obtain an Occupational License from the City Clerk in order to operate in the City;
4. Future expansions or additions to the site not identified within the Special Use Permit shall require the submission of a new Site Plan to be reviewed and approved by the Planning Commission;
5. The revocation of the Special Use Permit may occur for a violation of the Zoning Ordinance as provided in Article XXVII of the Zoning Ordinance or a violation of any or all of the conditions set out in the Special Use Permit; and
6. The Special Use Permit is to be valid for a five (5) year period from the date of approval unless:
 - a. The subject property is sold, or
 - b. The operation of such use is discontinued for more than 12 months.

Section II: This ordinance shall be in full force and effect from and after its passage and publication in the official city newspaper.

APPROVED by the Governing Body and signed by the Mayor on August 8, 2016.

Jeff Harrington, Mayor

ATTEST:

Amber McCullough, CMC, City Clerk

(SEAL)

8160 Parallel Parkway
Suite 202
Kansas City, KS 66112



T 913-788-8846
F 888-854-8514

May 8, 2016

Mr. Don E. Slone
Planning Director
City of Bonner Springs
205 E 2nd Street, P.O. Box 38
Bonner Springs, KS 66012

Dear Mr. Slone,

Thank you for your time and assistance. Please find the required application and supporting documentation for the "Adult Day Care Program" at 134 N 130th Street, Suite C Bonner Springs, KS. Rose Palms Support Services "Adult Day Care" will provide services to adults 18-65 with mild developmental disabilities. The program activities for the adult day program will include:

Money Management

Life Skill Building

Our office hours for the day program will be Monday-Friday 8:00am-5:00pm. The day program location will also serve as a meeting place for parent meetings, staff training and record keeping. This location may also expand to include business offices.

Thank you for your time and we look forward to working with you in the future. Please feel free to contact me with any questions or concerns at 913-244-4583.

Sincerely,

A handwritten signature in black ink that reads "Michael Brooks, MS".

Michael Brooks, MS
CEO
Rose Palms Support Services

Wyandotte County, KS SUP-135: "ROSE PALMS SUPPORT SERVICES"



Geospatial Services
 710 N 7th St, Suite 200 | Kansas City, KS 66101
 Ph: 913-573-2941 | gss@wycokick.org
 www.wycokick.org/gss



Legend

- Parcel ID
- Buildings
- Points of Interest
- Lakes
- Rivers
- Streams
- Parks*
- Platted Parcel
- Unplatted Parcel
- ROW Parcel
- Municipal Boundaries
- Railroads

Locator Map



Notes

Map Print Date: 6/22/2016 10:35 AM

626

0 313 626

Feet

Map Scale

1: 3,756



(c) 2015 Unified Government

DISCLAIMER: OF WARRANTY AND ACCURACY: Unified Government of Wyandotte Co./Kansas City, KS (UG) makes no representations or warranties about this map or its content, including, without limitation, accuracy, completeness, or fitness for any purpose. Users of this map document do so at their own risk; UG will not be liable to any such user for any loss or damage whatsoever.



ROSE PALMS SUPPORT SERVICES 134 N. 130TH STREET, SUITE C

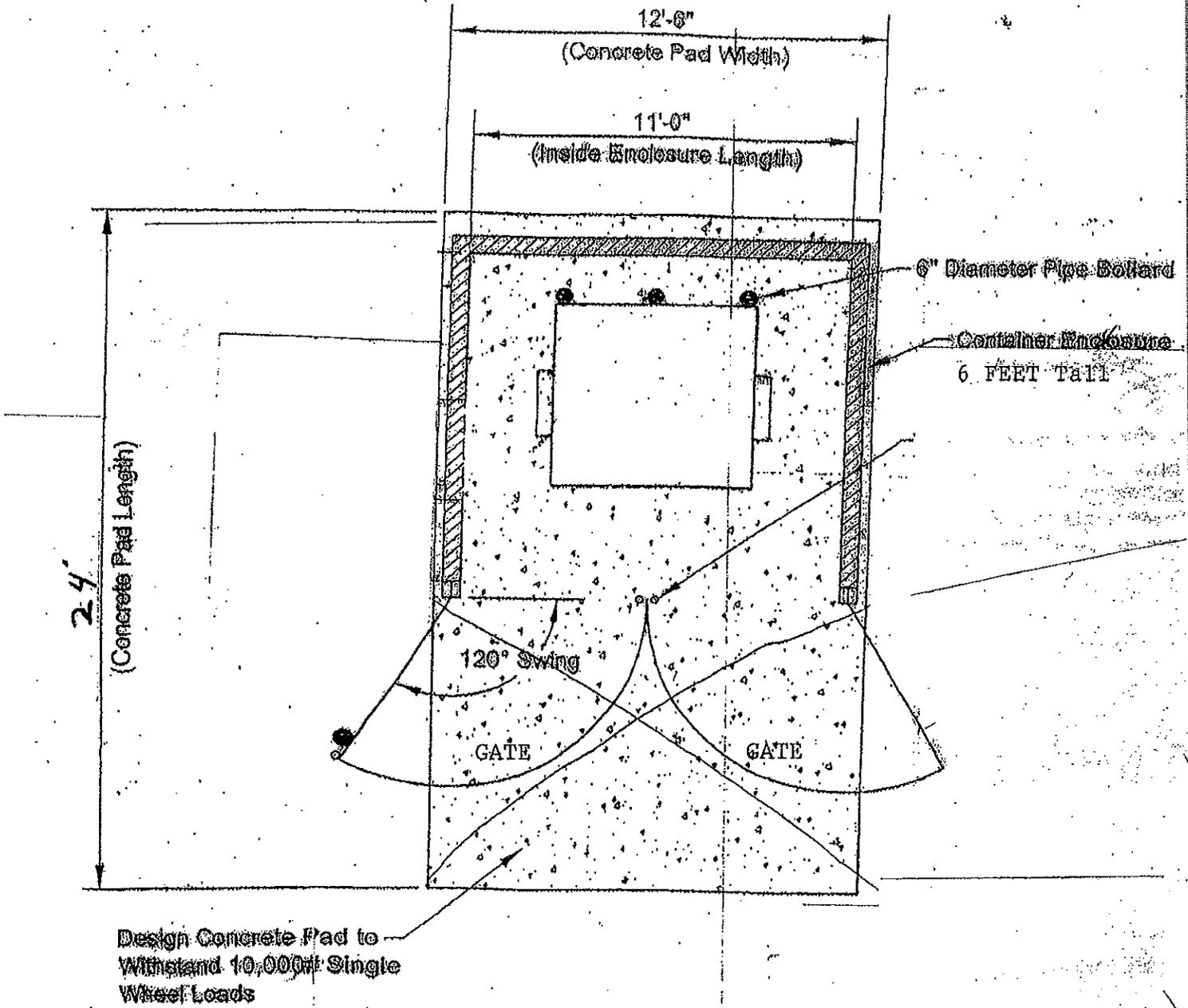


BUEHLER VENTURES, LLC BUILDING 134 N. 130TH STREET, SUITE A



TRASH ENCLOSURE - 134 N. 130TH STREET

DUMPSTER ENCLOSURE DETAIL



CONTAINER ENCLOSURE PLAN

SCALE: 1/4" = 1'-0"

ITEM NO. 14.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Bid Award for 2016 Pipe Lining Program

ACTION: Make a Motion to Award the Bid for 2016 CIPP to SAK Construction, LLC in the Amount of \$57,738.75.

STAFF RECOMMENDATION: The City Manager, City Clerk, Finance Director, Project Manager, and Public Works and Utilities Director Recommend Approval

A memo discussing the project and recommendation is enclosed.

**CITY OF BONNER SPRINGS
PROJECT MANAGER MEMORANDUM**

DATE: August 1, 2016
TO: Mayor and City Council
THROUGH: City Manager
FROM: Public Works Director, Project Manager

SUBJECT: 2016 Cured-In-Place-Pipe (CIPP) Bids

Recommendation

Award the bid for 2016 CIPP to SAK Construction, LLC in the amount of \$57,738.75.

Background

In several areas of Bonner Springs, the sewer main is located in back yards of properties. This proves to be difficult when performing general maintenance due to the limited access. Currently, we use trenchless technology to repair and maintain these sewer mains and cured-in-place pipe (CIPP) technology allows repairs without excavation and minimizes disruption to the property.

Discussion

The notice to bidders was published on the City's website, sent to several local contractors and was advertised in the Wyandotte County Echo on 14 July 2016. On 28 July 2016, the City Clerk opened bids from two contractors. The bids received were:

SAK Construction, LLC	\$57,738.75
Insituform Technologies USA, LLC	\$64,745.25

Since this type of work is more specialized and few contractors are capable of this type of work, minimal bidders were expected.

The bid from SAK Construction was checked for accuracy; no errors were found to affect the bid.

The locations for the 2016 CIPP work are:

Garfield line between Garfield and Park Drive
Jamison line between Garfield and Jamison

Financial Impact

The 2016 Wastewater budget has \$70,000 dedicated for CIPP work.

ITEM NO. 15.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: August 4, 2016

To: Mayor and City Council

1. Council Follow Up Items.

a. **Kindred Debris** – Staff looked at this area and found no excessive trash and debris at that time.

2. Mayor’s Banquet – The Mayor’s Banquet is Friday, August 26th. We provided invitation letters for Councilmembers loose in your packet envelopes. Please RSVP by August 12th and your tickets will be provided. For persons that wish to attend the banquet, tickets are \$25 each and can be purchased at the City Hall front desk, from a Rotary Club member, or online at <https://goo.gl/95XL4G>. Tickets must be purchased and RSVPs sent in by August 12th.

3. Tiblow Days Parade – Response Needed – Please contact Chris Brake at 913-667-1720 or by email at cbrake@bonnersprings.org to confirm if you will ride in the parade and if you will need a vehicle and/or driver arranged for you.

4. Back the Blue! Rally - Friday, August 12, 4 pm; Haymarket Square, Leavenworth, KS
The Back the Blue! Rally is an event in support of local law enforcement. An invitation was extended to our Mayor, Council and Police Chief. Keynote Speakers Kansas Secretary of State Kris Kobach, Kansas Attorney General Derek Schmidt, and Kansas State Representative Tony Barton. For more info and to RSVP, contact Bryant Larimore at 785-217-5396 or email bryant.larimore@gmail.com. A flyer for the event is enclosed.

5. Mill Levies – The published mill levies that make up the total mill levy for Bonner Springs, Wyandotte County are as follows:

	Current Certified Levy	Published in 2017 Budget	Difference Current/Budget
Bonner Springs			
General Fund	23.986	23.986	0.000
Debt Service	4.481	4.481	0.000
Library	5.190	5.190	0.000
Total Bonner Springs	33.657	33.657	0.000
County	38.813	38.813	0.000
State	1.500	1.500	0.000
Community College	27.336	27.336	0.000
USD #204	62.775	62.655	-0.120
Total Bonner Springs Wyandotte County	164.081	163.961	-0.120

6. Governing Body Annual Training – A sheet with information to login to Local Gov U for the MPR annual required training is enclosed loose in your packet. Please complete the required course no later than 5:00 p.m. on September 23, 2016. If you have any trouble with the program, please contact Amber McCullough at 913-667-1716 or amccullough@bonnersprings.org.

BACK THE BLUE!

RALLY IN SUPPORT OF OUR LOCAL LAW ENFORCEMENT



Spread the word!

Plan to attend!

FRIDAY, AUGUST 12

4:00 P.M.

HAYMARKET SQUARE

CHEROKEE STREET, LEAVENWORTH

Keynote Speakers

Kansas Secretary of State Kris Kobach

Kansas Attorney General Derek Schmidt

Kansas State Representative Tony Barton, 41st District

*LET'S SHOW THE MEN AND WOMEN WHO KEEP OUR COMMUNITY SAFE THAT
WE APPRECIATE THEM AND CARE ABOUT THEM!*

For more information contact Bryant Larimore (785) 217-5396 bryant.larimore@gmail.com

ITEM NO. 16.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 17.

**City Council Regular Agenda
Monday, August 8, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.