

CITY COUNCIL AGENDA
Monday, July 25, 2016

AMENDED

Workshop – 7:00 p.m.

- WS-1 Small Business (Retail) Attraction and Incentive Program Renewal
- WS-2 Westgate Funding Agreement

Council Meeting – 7:30 p.m.

AMENDED

1. Strategic Planning Presentation
2. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
3. Minutes of the July 11, 2016 City Council Meeting
4. Claims for City Operations
5. Public Housing Authority Claims
6. Appointments to Boards and Commissions
7. Request for Use of Streets for YMCA Rock, Roll & Run 5K October 8, 2016
8. Westgate Funding Agreement

REGULAR MEETING AGENDA
9. Small Business (Retail) Attraction and Incentive Program Renewal Ordinance
10. Presentation and Acceptance the 2015 Audit
11. Approve Notice of Budget Hearing and Schedule Public Hearing
12. Bid Award for Lion's Park
13. City Manager's Report
14. City Council Items
15. Mayor's Report

CITY COUNCIL AGENDA

Monday, July 25, 2016

Workshop – 7:00 p.m.

WS-1 Small Business (Retail) Attraction and Incentive Program Renewal

WS-2 Westgate Funding Agreement

Council Meeting – 7:30 p.m.

1. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.

2. Minutes of the July 11, 2016 City Council Meeting
3. Claims for City Operations
4. Public Housing Authority Claims
5. Appointments to Boards and Commissions
6. Request for Use of Streets for YMCA Rock, Roll & Run 5K October 8, 2016
7. Westgate Funding Agreement

REGULAR MEETING AGENDA

8. Small Business (Retail) Attraction and Incentive Program Renewal Ordinance
9. Presentation and Acceptance the 2015 Audit
10. Approve Notice of Budget Hearing and Schedule Public Hearing
11. Bid Award for Lion's Park
12. City Manager's Report
13. City Council Items
14. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING

7:00 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, July 25, 2016

Life is Better in Bonner Springs

ITEM NO. WS-1

City Council Workshop Agenda Monday, July 25, 2016 – 7:00 p.m.

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

AGENDA ITEM: Small Business (Retail) Attraction and Incentive Program Renewal

NARRATIVE:

The enclosed memo discusses the background and recommended changes to the ordinance.

The ordinance is attached with changes in legislative style.

Memorandum

Date: July 21, 2016
To: Mayor and City Council
From: Sean Pederson, City Manager

Subject: Small Business (Retail) Attraction and Incentive Program Renewal

Recommendation: Approve an ordinance to modify and renew the previously named Retail Attraction and Incentive Program for an additional five years as the Small Business Attraction and Incentive Program.

Background: The Retail Attraction and Incentive Program was first adopted by ordinance on August 8, 2011 in an effort to be proactive in attracting new business, assisting existing businesses with growth, and filling vacant retail spaces. The program provides an incentive by ordinance for new or existing retail businesses to locate or relocate in existing vacant commercial tenant spaces or buildings throughout the City by providing grants over a five year period and waiving and reimbursing eligible City fees.

Discussion: An ordinance is enclosed with minor updates in legislative style. After staff review, the following highlighted changes reflect a narrower scope that will help to maximize the program's impact.

- Definitions
 - “*Vacant*” has now been defined as meaning a period of 6 months.
 - “*Retail*” and “*Restaurant*,” viewed as the main focus of the program, have been defined to align with other City Ordinances.
- Water and Sewer payments – As the water and sewer costs are fixed, and ultimately require a “payment,” the recommendation is to modify the incentive. The new language states the City will waive the connection fees (totaling \$25) for a new business accepted into the program.
- Solid Waste – Although this item has paid back expenses, it has been minimal. Most businesses, especially in the downtown, share dumpsters making them ineligible for this waiver. As solid waste, like other utilities, is a fixed cost, Staff recommends it to be removed from the program.

Financial Impact:

Incentives

- \$64,950.82 has been paid in incentives through the General Fund through June 2016
- \$836.51 has been paid in incentives through the Solid Waste Fund through June 2016
- 1,090,400 gallons of water and sewer usage charges has been waived

Business Participation

- 20 businesses have been approved for the program
- 9 businesses are currently active in the program
- 6 businesses have closed
- 2 businesses have moved out of the city
- 3 businesses were removed from the program for non-payment or late submission of sales tax

Business Locations and Status

- Downtown – 4 active, 5 closed, 1 moved, 3 removed for non-payment/delinquent taxes
- K-7 & K-70 – 3 active, 1 closed
- K-7 & Ks. Ave – 2 active
- K-32 – 1 moved

ORDINANCE NO. _____

An Ordinance to Adopt the Retail-Small Business Attraction & Retention Incentive Program for the City of Bonner Springs, Kansas

Whereas, the City of Bonner Springs (City) strives to improve the economic vitality of the community and improve the business environment through attraction of new retail businesses, assistance to current retail businesses to grow and remain in Bonner Springs and to fill vacant retail tenant spaces and buildings.

Be it Ordained by the Governing Body of the City of Bonner Springs, Kansas:

Section 1. Eligibility. The applicant must meet the following criteria in order to qualify for the incentive program and must maintain compliance with program policies as set forth in Section 3.

- A. Business is a new or current retail business that generates sales tax on goods and/or services and meets the definition of "Retail" or "Restaurant" as defined in the City of Bonner Springs Zoning Ordinance. -
- B. Applicant must be the business owner.
- C. Business will occupy a current vacant tenant space or building that is (1) not participating in the Neighborhood Revitalization Property Tax Rebate Program, ~~or~~ (2) not located in a Community Improvement District (CID), Tax Increment Financing District (TIF) or Transportation Development District (TDD), and (3) not been occupied for a period of twelve months.
- D. Applicant is current on all federal, state, county or local taxes.
- E. Applicant has met all City codes and regulations.
- F. Applicant obtains an annual business license from the City and business remains in good standing with the City.
- G. If applicable, applicant obtains an alcohol license from the State of Kansas and City and business remains in good standing with both entities.
- H. Applicant completes timely submission of sales tax to the State Department of Revenue.
- I. Applicant signs an application with the City, which states that the business owner is aware that the grant program is dependent upon approval by future City Councils and is aware that the grant checks will be made public in the check register approved by the City Council.
- J. Date of signed contract for purchase or lease of property in which the business will operate is on or after ~~program effective date as stated in Section 7~~ August 11, 2011.

Section 2. Program Incentives. The incentive program is comprised of two parts:

- A. Grant Program: For a business that qualifies, the City will provide grant funds from the General Fund. The formula to determine the grant amount is based on a certain percentage of 1% of their retail sales on goods and/or services of which the Kansas retailer's sales tax is actually paid to the Kansas Department of Revenue.
 1. New Businesses: The grant is based upon an amount equal to 75% of 1% of ~~their~~ retail sales for two (2) years and 50% of 1% of ~~their~~ retail sales for three (3) years to commence after an application is approved and upon the first sales tax distribution received by the City from the Kansas Department of Revenue for that business.
 2. Current Businesses: The grant is based upon an amount equal to 50% of 1% of ~~their~~ retail sales for five (5) years to commence after an application is approved and upon

the first sales tax distribution received by the City from the Kansas Department of Revenue for that business.

- B. Waiver or Reimbursement of Fees: The following fees would be either waived or reimbursed for a business that qualifies:
1. Building Permit Fees: The initial building permit fees will be waived.
 2. Water and Sewer Fees: The initial first three months of water and sewer fees will be waived. The water meter must be in the business owner's name and must only serve the eligible business.
 3. Sign Permit Fees – The initial sign permit fees will be waived.
 4. Solid Waste Fees (trash dumpster) – The first three months of solid waste (trash dumpster) fees will be reimbursed to the qualifying business. The applicant must submit copies of paid invoices to the City for reimbursement from the Solid Waste Fund. The trash dumpster must be in the business owner's name, used only by the qualifying business and be appropriately sized for the type of business. Shared trash dumpsters and/or oversized dumpsters will not be eligible for reimbursement.

Section 3. Program Policies. The following policies of the incentive program will be followed:

- A. Incentive is available to a business even if a similar business already exists within the city.
- B. Illegal activity and/or violation of any law, regulation or code are cause for termination from the program.
- C. Home occupations and businesses that operate under Chapter VIII, Article 14, Adult Entertainment Code are not eligible for the program.
- D. The retail incentive program is not available for businesses that locate within a Community Improvement District (CID), Tax Increment Financing District (TIF) or Transportation Development District (TDD). If a business is approved for the program and the area in which they locate becomes an incentivized district, the business will no longer be eligible for the program.
- E. An eligible business cannot benefit from both the Neighborhood Revitalization Property Tax Rebate Program (NRP) and the Retail Attraction and Retention Incentive Program. A business is not eligible for the retail incentive if ~~they-it~~ moves into a building or tenant space that is currently participating in the NRP. If a business is participating in the retail incentive program and the property subsequently enters the NRP, the business will no longer be eligible for the retail incentive.
- F. A current business cannot relocate to take advantage of the incentive unless there are extenuating circumstances, the business expands or a new business plan will be undertaken. Extenuating circumstances could mean loss of lease due to sale or foreclosure of building, change in landlord or ownership, or considerable increase in lease amount. A new business plan could mean relocating to downsize to reduce overhead in order to maintain a viable business.
- G. If a business is accepted into the program and then subsequently relocates due to expansion, ~~they-it~~ will be eligible for a one year extension of the program excluding additional fee waivers and reimbursements.
- H. The grant incentive will only be paid to an eligible business on a quarterly basis if sales tax submissions are not in arrears.
- ~~I. Applications will only be accepted after the program's effective date as stated in Section 7.~~

Section 4. Program Funds. The program will require an annual budget appropriation from the General Fund and Solid Waste Fund.

Section 5. Program Expiration. The program shall expire on August 8, 2021 with an option to renew.

Section 6. Approval Process. The City Manager is authorized to cause an application to be prepared that sets forth the eligibility criteria. The Community and Economic Development ~~Director-Department~~ and Finance ~~Director-Department~~ are responsible to review applications and the City Manager is responsible for approval.

Section 7. Effective Date. This ordinance shall be in full force and effect from and after its passage and publication in the official City newspaper.

Approved by the City Council and signed by the Mayor on July 25, 2016.

Jeff Harrington, Mayor

Attest:

Amber McCullough, City Clerk

(Seal)

ITEM NO. WS-2

City Council Workshop Agenda Monday, July 25, 2016 – 7:00 p.m.

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

AGENDA ITEM: Westgate Funding Agreement

NARRATIVE:

The Westgate Funding Agreement is attached for your review and approval. Staff will be present to answer any questions regarding the agreement.

FUNDING AGREEMENT

THIS FUNDING AGREEMENT (this "Agreement") is entered into this ____ day of _____, 2016, between Triple R Properties, LLC (the "Applicant"), and the City of Bonner Springs, Kansas (the "City"). The Applicant and the City are sometimes hereinafter collectively referred to as the "Parties" and each a "Party".

RECITALS

- A. The City is a municipal corporation and political subdivision duly organized and existing under the laws of the State of Kansas and authorized by K.S.A. 12-1770 *et seq.*, as amended (the "TIF Act"), to provide tax increment financing for certain qualified projects upon compliance with the procedures set forth in the TIF Act.
- B. The Applicant is a Kansas limited liability company qualified to do business in the State of Kansas and the owner of certain real property generally located at the southwest corner of 118th Street and State Avenue, within Wyandotte County, Kansas, as generally depicted on *Exhibit A* attached hereto (the "Site").
- C. The Applicant has requested that the City consider the establishment of a redevelopment district (as defined in the TIF Act) (the "Redevelopment District"), prepare a redevelopment project plan (as defined in the TIF Act) (the "Redevelopment Project Plan"), consider the Redevelopment Project Plan in accordance with the TIF Act, and, if approved, implement and administer the Redevelopment Project Plan through its completion. In order to do so, the City must retain outside administrative and professional staff, outside counsel and consultants, and incur expenses, but is without a source of funds to pay for such staff, counsel, consultants and expenses.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements hereinafter expressed, the receipt and sufficiency of which are hereby acknowledged, the Parties mutually agree as follows:

1. **Recitals.**

The recitals set forth above are hereby incorporated as though more fully set forth herein.

2. **TIF Application**

By execution of this Agreement, the Applicant is applying to the City for the establishment of the Redevelopment District and the preparation of the Redevelopment Project Plan. The Applicant agrees, represents and warrants that any information provided to the City in connection with the Redevelopment District and the Redevelopment Project Plan shall be accurate and complete to the best knowledge of the manager or member of the Applicant providing such information.

3. Services to be performed by the City.

The City shall retain outside administrative and professional staff, outside counsel and consultants, and incur expenses which it, in its sole discretion, deems necessary to:

(a) Consider the establishment of the Redevelopment District in accordance with the provisions of the TIF Act, prepare an independent feasibility study and market study on behalf of the City, give all notices, make all publications, hold all hearings as required by the TIF Act, and prepare the required resolutions and ordinances to establish the Redevelopment District;

(b) If the Governing Body of the City establishes the Redevelopment District, prepare and consider the Redevelopment Project Plan in accordance with the provisions of the TIF Act, give all notices, make all publications, hold all hearings as required by the TIF Act, and prepare the required resolutions and ordinances to approve the Redevelopment Project Plan;

(c) Concurrent with establishment of the Redevelopment District and preparation of the Redevelopment Project Plan, prepare and negotiate a definitive agreement (the "Development Agreement") between the Parties for establishment and implementation of the Redevelopment District and the Redevelopment Project Plan; and

(d) If the Development Agreement is entered into, administer the Redevelopment Project Plan and the Development Agreement until terminated or completed.

4. Payment.

The Applicant shall pay the City for its fees and expenses, the time of its outside administrative and professional staff, as the City may from time to time deem appropriate, all charges for the City's outside counsel and consultants, and all other expenses incurred by the City in providing the services set forth in **Section 3** (the "Charges"), subject to the following conditions:

(a) In order to ensure the prompt and timely payment of the Charges, the Applicant shall establish a fund in the amount of \$57,000.00 (the "Fund") by paying an initial tranche amount of \$27,000.00 (the "Initial Tranche") to the City contemporaneous with the execution of this Agreement, the receipt of which is hereby acknowledged by the City. Thereafter, the City shall pay all Charges from moneys on deposit in the Fund and shall provide a statement thereof to the Applicant on a monthly basis, which statement shall provide the amount expended from the Fund, the purpose of the expenditure, the date of the expenditure and the recipient of the money. The City shall use reasonable efforts to provide to the Applicant estimates of the Charges, to the extent available, in advance of incurring such Charges. If, in the judgment of the City, there are insufficient amounts on deposit in the Fund, after deposit of the Initial Tranche, to pay for the projected Charges expected to be incurred over the next sixty (60) days, it may request

that the Applicant deposit a second tranche in the amount of \$15,000.00 (the "Second Tranche") in the Fund. The Applicant will deposit the Second Tranche in the amount of \$15,000.00 in the Fund. If, in the judgment of the City, there are insufficient amounts on deposit in the Fund, after deposit of the Second Tranche, to pay for the projected Charges expected to be incurred over the next sixty (60) days, it may request that the Applicant deposit a third tranche in the amount of \$15,000.00 (the "Third Tranche") in the Fund. The Applicant will deposit the Third Tranche in the amount of \$15,000.00 in the Fund. If, in the judgment of the City, there are insufficient amounts on deposit in the Fund, after deposit of the Third Tranche, to pay for the projected Charges expected to be incurred over the next sixty (60) days, the Applicant shall make a subsequent deposit or deposits into the Fund in an amount equal to the Third Tranche or such other amount which in the judgment of the City is required to provide sufficient funds to pay the projected Charges.

(b) The Applicant previously submitted a sum in the amount of \$5,000.00 to the City as a nonrefundable TIF application fee (the "Initial Application Fee"), the receipt of which is hereby acknowledged by the City. No additional charges shall be made against the Fund to pay for the City's employees' time for processing the TIF application and performing the services described under subsections (a) and (c) of **Section 3** of this Agreement; provided, however, that the Applicant and the City may negotiate certain administrative fees in the Development Agreement. In connection with submitting a Redevelopment Project Plan to the City, as described under subsection (b) of **Section 3** of this Agreement, the Applicant shall pay the City a nonrefundable Redevelopment Project Plan application fee of \$2,500 and thereafter shall pay a fee in the amount of 1% of the total TIF assistance requested based upon the estimated eligible redevelopment project costs, in a maximum amount of \$30,000 (the Redevelopment Project Plan fees are referred to as the "TIF Fee"). Neither the Initial Application Fee nor the TIF Fee shall be charged against the Fund.

(c) All statements submitted to the City for Charges from its outside counsel or consultants shall be payable within thirty (30) days of receipt thereof from moneys on deposit in the Fund.

(d) If the Redevelopment Project Plan is adopted, all payments made under this Agreement are eligible for reimbursement pursuant to the TIF Act and may be reimbursed out of the special tax increment fund created for the Redevelopment Project Plan.

5. Termination.

(a) The City may terminate this Agreement upon ten (10) days written notice in the event the Applicant fails to make any payments when due.

(b) The Applicant may terminate this Agreement at any time in the event it determines not to proceed further to complete the Redevelopment Project Plan upon written notice to the City thereof.

(c) If either Party terminates this Agreement, the City shall apply the balance of the Fund to outstanding Charges pursuant to this Agreement, and any monies due and owing to the City pursuant to any other agreement between the City and the Applicant, and shall pay the remaining balance, if any, to the Applicant within thirty (30) days of such termination. In the event the balance of the Fund is insufficient to pay the outstanding Charges payable hereunder, the Applicant shall pay such Charges within thirty (30) days of receipt of a statement from the City of the balance required to pay such Charges.

6. No obligation to proceed with Redevelopment Project Plan.

The Applicant acknowledges that the City is not obligated by the execution of this Agreement to establish the Redevelopment District or to approve the Redevelopment Project Plan and that the establishment of the Redevelopment District and the approval of the Redevelopment Project Plan are subject to the sole discretion of the Governing Body of the City and the requirements of the TIF Act.

7. Notice.

Any notice, approval, request or consent required by or asked to be given under this Agreement shall be deemed to be given if it is in writing and mailed by United States mail, postage prepaid, or delivered by hand, and addressed as follows:

To the City:

Sean Pederson, City Manager
City of Bonner Springs
205 East Second Street
P.O. Box 38
Bonner Springs, Kansas 66012

And

Amber McCullough, City Clerk
City of Bonner Springs
205 East Second Street
P.O. Box 38
Bonner Springs, Kansas 66012

With a copy to:

Dorothea Riley, Esq.
Kutak Rock LLP
Two Pershing Square
2300 Main Street, Suite 800
Kansas City, Missouri 64108

To the Applicant:

Triple R Properties, LLC
608 Delaware
Leavenworth, KS 66048

With a copy to:

Korb Maxwell, Esq.
Polsinelli PC
900 W. 48th Place, Suite 900
Kansas City, Missouri 64112

Each Party may specify that notice be addressed to any other person or address by giving to the other Party ten (10) days prior written notice thereof.

8. Governing Law.

This Agreement shall be construed in accordance with the laws of the State of Kansas.

9. Counterparts.

This Agreement may be executed in counterparts, each of which shall be an original and all of which, taken together, shall constitute one and the same instrument.

(Signatures on following page)

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives the day and year first above written.

TRIPLE R PROPERTIES, LLC,
a Kansas limited liability company

By: [Signature]
Name: Michael Reilly
Title: Managing Partner

ACKNOWLEDGMENT

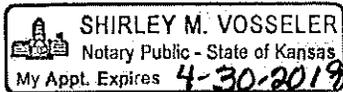
STATE OF Kansas)
) SS.
COUNTY OF Leavenworth)

BE IT REMEMBERED, that on this 13th day of July, 2016, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Michael C. Reilly of Triple R Properties, LLC, a Kansas limited liability company, and that said instrument was signed and delivered on behalf of said limited liability company, and such person duly acknowledged the execution of the same to be the act and deed of said limited liability company.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal the day and year last above written.

[Signature: Shirley M. Vosseler]
Notary Public

My Commission Expires: 4-30-2019



IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives the day and year first above written.

CITY OF BONNER SPRINGS, KANSAS

By: _____
Jeff Harrington, Mayor

(SEAL)

ATTEST:

By: _____
Amber McCullough, City Clerk

EXHIBIT A

The Site



ITEM NO. 1.

City Council Regular Agenda Monday, July 25, 2016 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 2.

**City Council Regular Agenda
Monday, July 25, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the July 11, 2016 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on July 11, 2016

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the minutes for approval.

City Council Workshop Meeting – Monday, July 11, 2016 – 5:30 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Bob Reeves (arrived 5:50), Mike Thompson, Joe Peterson and Rodger Shannon

Governing Body Absent: Councilmembers Dani Gurley and Mark Kipp

City Staff Present: Sean Pederson, City Manager and Amber McCullough, City Clerk and Tillie LaPlante, Finance Director; Brian Hunt, Building Official; Barb Bille, Property Maintenance Code Officer; Don Slone, Planning Director; Rick Sailer, Public Works and Utilities Director; Skip Dobbs, Parks and Recreation Director; Gloria Ochoa, Senior Center Director; Justine Spease, Recreation Coordinator; Betsy Smith, Recreation Coordinator – Special Events; Denny Hubbel, Fire Chief; Ed Kennedy, Police Captain; Juli Hurley, Court Clerk and Michael Fillardo, Parks and Recreation Intern

Others Present: Tyler Ellsworth, Kutak Rock, LLP

WS - 1- Resolution for IRB Conveyance and Redemption –Tyler Ellsworth, Kutak Rock, presented:

- Super 8 was granted partial property tax abatement in 2006.
- The hotel operator has a contract for sale and is interested in paying off the bonds early.
- The Resolution in the agenda is required to redeem the IRB and convey the property back to the operator.

WS - 2- Budget Work Session – The Finance Director stated staff will review the General Fund and Parks and Recreation budgets:

- Overview of the proposed 2017 Budget:
 - Maintains the current mill levy, provides financial stability - increases the General Fund Contingency from 6% to 10% to cover the legislative tax lid and other unknown expenses. Carryover for 2017 is 5% which is the maximum allowed and introduces new initiatives to begin addressing Strategic Plan goals

The City Manager presented:

- New initiatives – Strategy, research , performance:
 - OpenGov – An online program that makes the budget more transparent and builds trust with the community.
 - National Citizens Survey – Provides a benchmark of the performance of different departments. Staff recommends doing the survey every 3-5 years.
 - Performance Measures – ICMA Insights program applies across seven different segments in the City.
 - Consolidate Departments – Staff recommended consolidating some departments to make the budget more transparent and to encourage organization-wide thinking.
 - Personnel Changes –
 - The Police Department needs to hire two Police Officer I positions.
 - The City needs to hire a part-time parks maintenance position.
 - Replace the unfilled GIS/IT/PIO position with an Economic Development Analyst.
 - Replaced the Economic Development Director position with a Recreation Coordinator-Special Events.

The Finance Director presented:

- Change in Valuations and Taxes:
 - Ad Valorem Tax: 2016 – \$69,483,884; 2017 - \$69,768,310; \$284,426 increase. Tax increase based on current Mill Levy rate - \$9,573.*
 - NRP Valuations: 2016 - \$3,073,541; 2017 - \$2,621,279; \$452, 262 increase. Tax increase based on current Mill Levy rate - \$15,222.
 - Delinquent Tax (decreases total tax revenues): 2016 – (\$56,828); 2017 – (\$58,705); \$1,877 decrease.
 - Payment in Lieu of Tax: 2016 – \$49,251; 2017 - \$56,323; \$7,072 increase
 - Motor Vehicle Tax: 2016 - \$281,665; 2017 - \$312,895; \$31,230 increase
 - Net Increase in Tax Revenue (without Mill levy increase): \$61,220.

*Based on estimated valuations. Tax rates may increase or decrease based on final certified valuations.

The Finance Director reviewed:

- The General Fund revenue and expenditures.
- The General Fund proposed budgets with explanations for increase/decrease impacts.

The next meeting to discuss Special Revenue and Enterprise Funds will be Monday, July 18 at 6:30 p.m.

The meeting adjourned 6:43 p.m.

City Council Minutes – Regular Meeting – Monday, July 11, 2016

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, July 11, 2016.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Bob Reeves, Joe Peterson, Mike Thompson and Rodger Shannon

Governing Body Absent: Councilmembers Dani Gurley and Mark Kipp

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; Tillie Laplante, Finance Director; Rick Sailer, Public Works and Utilities Director and Matt Beets, Project Manager

The Mayor requested a moment of silence against violence and in of support for our Police Department and asked Officer Marshall to lead the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 - Citizen Concerns About Items Not on Today's Agenda – Murrel Bland, 8311 Garfield, speaking on behalf of Business West, encouraged Staff to lower the mill levy rate by one mill to be competitive with surrounding communities whose property taxes are about 15% less than Bonner Springs'. Commended the City Council for supporting the K-32 corridor project and encouraged the same support for developing the K-7 corridor.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 8 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 2 – Minutes of the June 27, 2016 City Council Meeting – Presented for approval.

Item No. 3 – Claims for City Operations for July 11, 2016 - Presented for approval were the Supplement Claims in the amount of \$10,521.30 and Regular Claims in the amount of \$220,122.24.

Item No. 4 – Public Housing Authority Claims for July 11, 2016 – Presented for approval were Regular Claims in the amount of \$4,354.88

Item No. 5 – Appointments to Committee for Marion Vaughn Award – The Mayor recommended the appointment of Councilmembers Gurley and Kipp, former Mayor Ted Stolfus, Chamber of Commerce President Jeremy Davis, Vaughn Trent Executive Director Rachael Nickerson, Rotary Club President Nancy Winship and last year's recipient Judy Miksch.

Item No. 6 – Debra Fisher dba Essential Massage Business Establishment and Therapist License Renewals – Debra Fisher submitted applications to renew her Massage Therapist license and her Business Establishment license for Essential Massage, 207 Oak Street, Suite D, and paid the appropriate fees.

Item No. 7 – Create 2 Day Request for Use of City Streets for October 1 Junker's Jamboree – Create 2 Day applied for a Use of City Streets Permit for the Junker's Jamboree on Saturday, October 1, 2016 from 6:00 a.m to 2:00 p.m. The event includes closure of Oak Street and Second and Third Streets from Elm to Cedar.

Item No. 8 – Appointments to Boards and Commissions – Band Commission: Appoint Patricia Welicky to fill the vacant position to expire April 2019.

CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda. Peterson seconded the motion and it carried on a vote of six to zero.

REGULAR MEETING AGENDA

Item No. 9 – Resolution for IRB Conveyance and Redemption – In the Workshop Session, Tyler Ellsworth, Kutak Rock, LLP explained the process to redeem the 2006 Super 8 IRB and convey the property back to the operator.

Cooper made a Motion to Approve the Resolution Authorizing Conveyance and Redemption of the IRB. Peterson seconded the motion and it carried on a vote of six to zero. **Assigned Resolution No. 2016 - 10**

Item No. 10 – Ordinance to Affirm Mayor-Council-Manager Form of Government – The City Clerk presented:

➤ Staff discussed with the City Council at the June 27 Workshop.

➤ State Legislative changes require the City to re-affirm the Mayor-Council-Manager form of government.

Shannon made a Motion to Approve the Ordinance Affirming the Mayor-Council-Manager Form of Government. Reeves seconded the motion and it carried on a vote of six to zero. **Assigned Ordinance No. 2428.**

Item No. 11 – Charter Ordinance Moving to Fall Elections - The City Clerk presented:

➤ State Legislative changes require the City to move local elections to the fall and to extend the current terms from April to January of the following year.

➤ Changes were discussed at the June 27, 2016 Workshop Session.

Thompson made a Motion to Approve the Charter Ordinance Moving to Fall Elections. Cooper seconded the motion and it carried on a vote of seven to zero. **Assigned Charter Ordinance No. 34**

Item No. 12 – 2016 Pavement Preservation Program Award of Bid – The Project Manager presented:

➤ On June 30, 2016 the City received one bid for the 2016 Pavement Preservation Program:

Harbour Construction - \$212,748.42

➤ This type of work is specialized and the City usually only receives one or two bids.

➤ The City's estimate for the work was \$203,648.27 and the City Council approved 2016 budget authority in the Street Fund for street repairs in the amount of \$715,000.

➤ The bid exceeded the City's estimate so staff contacted the contractor and negotiated a slightly different procedure to reduce the cost to \$200,008.42.

➤ Staff recommended the City Council award the bid for pavement preservation to Harbour Construction.

Reeves made a Motion to Award the Bid for Pavement Preservation to Harbour Construction in the Amount of \$200,008.42 for the 2016 Pavement Preservation Program. Stephens seconded the motion and it carried on a vote of six to zero.

Item No. 13 – Santa Fe Wastewater Interceptor Engineering – The Public Works and Utilities Director presented:

➤ The pumping facility at 138th Street south of Pratt has reached its life capacity and staff estimates improvements will cost \$250,000-\$300,000.

➤ In 2008 the Utilities Department completed design engineering work for a Grandview Wastewater Interceptor from Metropolitan to 138th and Kump. The plans were put on hold but are considered 95% complete.

➤ Staff recommended the City abandon the 138th Street lift station and design and construct a new Santa Fe Wastewater Interceptor at an estimated cost of \$800,000 including an estimated engineering cost of \$100,000.

➤ The 2016 Budget included capital expenditures in the amount of \$250,000 but those were paid with General Obligation Bonds issued in 2016. \$100,000 of the budgeted funds will be reallocated to design engineering costs.

➤ Staff recommended the City Council approve allocating funds estimated at \$100,000 for design engineering for the Santa Fe Wastewater Interceptor project.

Thompson made a Motion to Approve Allocation of Funds Estimated at \$100,000 for Design Engineering for the Santa Fe Wastewater Interceptor Project. Shannon seconded the motion and it carried on a vote of six to zero.

Item No. 14 - City Manager's Report – The City Manager:

➤ Reminded everyone the next Budget Workshop covering Special Revenue and Enterprise funds is Monday, July 18th at 6:30 at City Hall.

➤ Stated the Kansas Legislature passed a law effective July 1, 2016 that prohibits cities from regulating placement of political signs on unpaved right of ways.

Item No. 15 – City Council Items –

➤ Reeves thanked staff for work done on Linda Lane and Lakewood Road. Reeves Stated weeds at 134th and Metropolitan are starting to impede visibility of the stop sign. Reeves asked are the weeds in an agricultural zone the property owner's responsibility? The City Manager stated State law regulates that owners in agricultural zones are only required to maintain an area around the home. The City is working to address the regulations.

➤ Shannon stated weeds 10-15 yards north of Metropolitan on 134th are blocking the fire hydrant.

Item No. 16 – Mayor's Report – The Mayor:

➤ Thanked everyone for standing with the City Council for the moment of silence at the beginning of the meeting.

➤ Challenged the City to continue the work being done to open communication with residents

➤ Glad to see the Police Department starting the Citizen's Academy to learn more about the police department.

➤ Encouraged everyone to attend the Senior Center Spaghetti Dinner is August 5th.

➤ Invited everyone to the NAACP's 59th Annual Freedom Fund banquet is September 17th.

➤ Announced Providence Medical Center was designated as a Level 4 trauma center and is celebrating July 14th from 11:00 a.m. -1:00 p.m.

➤ The Wyandotte County Fair Livestock auction is July 15 at 7:30 p.m.

➤ Continued conversations with other local governments and the Wyandotte Economic Council.

➤ Councilmember Cooper stated Kobi's is celebrating 30 years of business this weekend with a fundraiser for Vaughn Trent

The meeting adjourned at 8:06 p.m.

Amber McCullough, City Clerk

ITEM NO. 3.

**City Council Regular Agenda
Monday, July 25, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Claims for City Operations

ACTION: Make a Motion to Approve the Claims for City Operations for July 25, 2016

STAFF RECOMMENDATION: The City Manager, City Clerk, and Finance Director Recommend Approval

Enclosed are the Supplement Claims for City Operations in the amount of \$100,726.88 and the Regular Claims in the amount of \$159,638.76.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

CHECK REGISTER

Date: 07/20/2016

Time: 12:14 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
130670	07/19/2016	Printed		0015	A-1 SEWER & SEPTIC SVC INC	WELL MAINTENANCE-UT	717.50
130671	07/19/2016	Printed		9828	ABC TIRE, LLC	DISPOSAL OF TIRES-PW	225.00
130672	07/19/2016	Printed		0402	ALDEN-HARRINGTON FUNERAL HOME	GET WELL PLANT-EMPLOYEE	46.00
130673	07/19/2016	Printed		7449	APEX ENVIROTECH, INC.	LAB TESTING -UT	1,034.00
130674	07/19/2016	Printed		3303	ASPHALT SALES CO INC	ASPHALT-PW	1,575.95
130675	07/19/2016	Printed		3006	ATD INTERNATIONAL CORP	MOVED PHONE LINES -COM CNTR	238.25
130676	07/19/2016	Printed		7349	ATF BONNER SPRINGS,LLC	RETAIL INCENTIVE REBATE	339.66
130677	07/19/2016	Printed		2470	ATMOS ENERGY	GAS SERVICE	766.60
130678	07/19/2016	Printed		7780	ELIZABETH ANN BARGER	SWIM TEAM COACH FEES	1,200.00
130679	07/19/2016	Printed		0109	BERNING TIRE COMPANY	FLAT REPAIRS-PD,TIBLOW,CEMETER	64.00
130680	07/19/2016	Printed		7784	MEIKA BERRY	RENTAL DEPOSIT REFUND	200.00
130681	07/19/2016	Printed		2849	BOCKYN LLC	RECREATION SOFTWARE FEES	150.00
130682	07/19/2016	Printed		6869	BONNER SPRNGS PARTNERS II, LLC	CID PAYMENT 2ND QUARTER	41,588.17
130683	07/19/2016	Printed		7422	JULIO ISRAEL CASAS	RENTAL DEPOSIT REFUND	130.00
130684	07/19/2016	Printed		7325	CERTIFIED FOLDER DISPLAY SVC	BROCHURE DISTRIBUTION-TOURISM	198.20
130685	07/19/2016	Printed		0019	CHEMQUEST INC	WATER PLANT CHEMICALS	3,374.25
130686	07/19/2016	Printed		6354	CINTAS FAS LOCK BOX 636525	EQUIP MAINT/REPAIRS-FIRE	190.00
130687	07/19/2016	Printed		7668	CITY WIDE MAINTENANCE CO	JANITORIAL SUPPLIES	290.87
130688	07/19/2016	Printed		0458	DAIRY QUEEN	GIFT CARDS-CITY BAND	900.00
130689	07/19/2016	Printed		7764	MICHAEL DANIELS	BASEBALL UMPIRE FEES	170.00
130690	07/19/2016	Printed		7745	DATEC, INC	IN-CAR PRINTERS & SUPPLIES-PD	4,741.40
130691	07/19/2016	Printed		9965	DEE DEE'S JEWELRY &	RETAIL INCENTIVE REBATE	59.89
130692	07/19/2016	Printed		7256	DEPARTMENT OF HEALTH & ENVIRO	KDHE LOAN #1 PRINCIPAL,INT&SVC	27,266.06
130693	07/19/2016	Printed		4329	JAMES DOBBS	MILEAGE EXPENSE 5/30-7/8	138.78
130694	07/19/2016	Printed		7360	DSG EQUIPMENT & SUPPLIES INC	PROPANE TANK-PW	350.00
130695	07/19/2016	Printed		3147	DURHAM SCHOOL SERVICES LP	BUSES F/SUMMER CAMP ACTIVITIES	600.00
130696	07/19/2016	Printed		7142	EDWARDS CHEMICALS INC.	CHEMICALS&JANITORIAL SUP-POOL	1,028.64
130697	07/19/2016	Printed		2626	EL POTRO MEXICAN CAFE 3 LLC	RETAIL INCENTIVE REBATE	1,385.50
130698	07/19/2016	Printed		7361	EPS ON SITE SOLUTIONS	HEALTH FAIR BLOODWORK	1,821.00
130699	07/19/2016	Printed		5516	EXECUTIVE MARKETING PROMOTIONS	UNIFORMS-AQUATIC PARK	43.66
130700	07/19/2016	Printed		4736	FASTENAL	CORDLESS GREASE GUN-PW	169.00
130701	07/19/2016	Printed		4342	FELDMANS	UNIFORM,EQUIP REPL PARTS-UT/PW	173.83
130702	07/19/2016	Printed		7225	FORTILINE, INC	DISTRIBUTION MAINT SUPPLIES-UT	301.84
130703	07/19/2016	Printed		7783	GOVERNMENTJOBS.COM, INC	HUMAN RESOURCE SOFTWARE	15,494.00
130704	07/19/2016	Printed		1942	GRASS PAD INC	PLANTS & FLOWERS F/PARKS	82.12
130705	07/19/2016	Printed		7383	GREAT PLAINS SOCIETY FOR	ANIMAL SHELTER EXPENSE-PD	135.00
130706	07/19/2016	Printed		0021	HACH COMPANY	HACH SERVICE AGREEMENT-WWT	663.00
130707	07/19/2016	Printed		5640	AARON HALL	BAND ASST DIRECTOR-1/2 PMT	735.50
130708	07/19/2016	Printed		4275	HAYNES EQUIPMENT CO INC	GRINDER PUMP REPAIRS-UT	711.83
130709	07/19/2016	Printed		9836	HEALTHY SOLUTIONS INC.	FLU VACCINATIONS	100.00
130710	07/19/2016	Printed		7348	HEARTLAND STEAK N SHAKE LLC	RETAIL INCENTIVE REBATE	1,127.40
130711	07/19/2016	Printed		7785	LUCRETIA HENDERSON	RENTAL DEPOSIT REFUND	185.00
130712	07/19/2016	Printed		7781	DAVID L HOWE	WINDSHIELD-PW	160.00
130713	07/19/2016	Printed		3289	J & D EQUIPMENT INC	EQUIP REPLACEMENT PARTS-PW	82.56
130714	07/19/2016	Printed		5345	JOHNSON COUNTY WASTEWATER	WASTEWATER CHARGES/JUNE 2016	187.03
130715	07/19/2016	Printed		1126	JEFFREY JOHNSON	ADVANCED ELECTRICAL CONF EXP	87.09

Check Register Report

CHECK REGISTER

Date: 07/20/2016

Time: 12:14 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 2

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
130716	07/19/2016	Printed		1888	JEFF W. JONES	RETAIL INCENTIVE REBATE	2.51
130717	07/19/2016	Printed		0837	KANSAS CITY METRO TACTICAL	BASIC SWAT TRAINING-PD	800.00
130718	07/19/2016	Printed		0400	KANSAS CITY PETERBILT	VEHICLE MAINT/REPAIRS-FIRE	539.86
130719	07/19/2016	Printed		7787	KANSAS MUNICIPAL UTILITIES	WATER MAINT/QUALITY WKSHP-UT	25.00
130720	07/19/2016	Printed		5308	KANSAS ONE-CALL SYSTEM, INC	LOCATE FEES/JUNE 2016	123.00
130721	07/19/2016	Printed		3517	KEY EQUIPMENT & SUPPLY CO	EQUIPMENT MAINT/REPAIRS-UT/PW	111.11
130722	07/19/2016	Printed		0593	KS FEDERAL SURPLUS PROPERTY	FINGERPRINT SCANNER-PD	200.00
130723	07/19/2016	Void	07/19/2016	3516	KUTAK ROCK LLP	VOID CK 7-19-16	0.00
130724	07/19/2016	Printed		0852	LANMAN INCORPORATED	COMPUTER SVC/MAINT	800.00
130725	07/19/2016	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-PD	109.18
130726	07/19/2016	Printed		4600	LAYNE CHRISTENSEN CO	WELL MAINTENANCE-UT	350.00
130727	07/19/2016	Printed		3603	LEI VALLEY REDEVELOPMENT LLC	REIMBURSE OFF-SITE SEWER	1,500.00
130728	07/19/2016	Printed		1836	LOWE'S CREDIT SERVICES	PLANTS F/CENTENNIAL PARK	409.98
130729	07/19/2016	Printed		7604	M.R.P.P. INC.	ORDINANCES,BIDS,PUBLIC NOTICES	88.20
130730	07/19/2016	Printed		0930	STANLEY R MCAFFEE	PUBLIC DEFENDER FEES-COURT	640.00
130731	07/19/2016	Printed		7587	MCANANY OIL CO., INC.	MOTOR FUEL	10,299.29
130732	07/19/2016	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	14.50
130733	07/19/2016	Printed		6849	MJV-A LLC	UNIFORM CLEANING-PD	355.00
130734	07/19/2016	Printed		2826	SUSAN MUCKENTHALER	TRANSCRIPTION SERVICES-PD	195.60
130735	07/19/2016	Printed		0136	NEW DIRECTIONS	3RD QUARTER EAP SERVICES	883.49
130736	07/19/2016	Printed		0947	O'REILLY AUTO STORES INC	VEH & EQUIP MAINT SUPPLIES	508.99
130737	07/19/2016	Printed		0187	OLATHE WINWATER WORKS	HYDRANT WRENCHES-UT	75.00
130738	07/19/2016	Printed		3393	PACE ANALYTICAL	LAB TESTING F/WWTP	140.00
130739	07/19/2016	Printed		7012	PAUL PETERSON	VEH MAINT/REPAIRS-PD	778.56
130740	07/19/2016	Printed		0646	PUSHWATER ENTERPRISES INC	BUSINESS CARDS-PD	34.00
130741	07/19/2016	Printed		3932	QUILL	POST-ITS,LEGAL & RULED PADS-PD	59.47
130742	07/19/2016	Printed		5302	R E PEDROTTI CO INC	TELEMETRY MAINTENANCE-WWT	1,114.00
130743	07/19/2016	Printed		8035	REEVES-WIEDEMAN COMPANY	PARTS F/TOILETS-P&R, PW	316.05
130744	07/19/2016	Printed		2566	RICHARD REINWALD JR	PAINT 9 BALLARDS-WW	275.00
130745	07/19/2016	Printed		1811	RICOH USA, INC.	COPIER LEASES	176.67
130746	07/19/2016	Printed		7386	RODEO DR LLC	RETAIL INCENTIVE REBATE	46.25
130747	07/19/2016	Printed		3011	ANTHONY R RUSSO	JUDGE PRO-TEM	200.00
130748	07/19/2016	Printed		6390	S&S WORLDWIDE	SUMMER CAMP SUPPLIES	426.40
130749	07/19/2016	Printed		3714	SAMS CLUB DIRECT	FOOD&SUPPLIES F/SC ACTIVITIES	114.17
130750	07/19/2016	Printed		6885	JUDY SHELTON	REIMB FLOWERS F/CITY HALL POTS	190.25
130751	07/19/2016	Printed		0735	SIMPLE SIMONS PIZZA	PIZZA FOR AQUATIC PARK	231.00
130752	07/19/2016	Printed		7782	SISTER CITIES INTERNATIONAL	MEMBERSHIP DUES-CM	290.00
130753	07/19/2016	Printed		3578	SPECTRA	COLLECTION MAINT SUPPLIES-WW	594.00
130754	07/19/2016	Printed		7670	STAPLES CONTRACT & COMMERCIAL	INK,CLIPBOARDS,FOLDERS,PENS	305.75
130755	07/19/2016	Printed		0766	T A STOLFUS DVM	VET SERVICES-PD	421.00
130756	07/19/2016	Printed		6662	STRUCTURAL TECHNOLOGY INC	GROUND LADDER INSPECTION-FIRE	753.35
130757	07/19/2016	Printed		4483	SYSCO OF KC	FOOD F/AQUATIC PARK	808.92
130758	07/19/2016	Printed		7191	THIS AND THAT, LLC	RETAIL INCENTIVE REBATE	21.23
130759	07/19/2016	Printed		2063	THOMAS MCGEE LC	CITY TREASURER-BOND	180.00
130760	07/19/2016	Printed		0352	TIGER TOW & TRANSPORT INC	TOWING SVC-PD	319.00
130761	07/19/2016	Printed		7636	TIME WARNER CABLE	INTERNET SVC-FIRE/EMS	236.05
130762	07/19/2016	Printed		4441	TMHC SVCS INC	DRUG POOL EXPENSES	369.25
130763	07/19/2016	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	LIGHT POLE REPL,SIGNAL REPAIRS	6,030.14
130764	07/19/2016	Printed		0299	TRAINING @ YOUR PLACE	TECH SUPPORT-COURT	47.50

Check Register Report

CHECK REGISTER

Date: 07/20/2016

Time: 12:14 pm

Page: 3

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
130765	07/19/2016	Printed		5097	TYLER TECHNOLOGIES INC	FUNDBALANCE SOFTWARE SUPPORT	7,600.77
130766	07/19/2016	Printed		3025	U.S. VENTURE, INC	TIRES-PD	1,300.25
130767	07/19/2016	Printed		6819	UNIFIRST COPORATION	UNIFORM,RUG RENTAL-PW,UTIL	135.13
130768	07/19/2016	Printed		3078	USA BLUE BOOK	PLANT MAINT SUPPLIES-UT	132.91
130769	07/19/2016	Printed		8404	VESTA LEE LUMBER COMPANY	LUMBER,EMORY CLOTH,PAINT THINR	173.59
130770	07/19/2016	Printed		3230	WALLY'S BODY SHOP	VEHICLE MAINT/REPAIRS-PD	608.10
130771	07/19/2016	Printed		7530	WASTE MANAGEMENT OF MISSOURI	LANDFILL CHARGES JUNE 15-30	1,949.71
130772	07/19/2016	Printed		7588	WASTE MANAGEMENT OF MISSOURI	DUMPSTER CHARGES	104.88
130773	07/19/2016	Printed		2845	WATTS UP	LIGHT BULBS F/BAY-PW,UT	559.00
130774	07/19/2016	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	3,002.12
130775	07/19/2016	Printed		7788	WYANDOTTE COUNTY SPORT ASSOC	BASEBALL TOURNMNT REGIST-REC	150.00
130776	07/19/2016	Printed		7786	LISA YANCEY	RENTAL DEPOSIT REFUND	185.00

Total Checks: 107

Checks Total (excluding void checks): 159,638.76

Total Payments: 107

Bank Total (excluding void checks): 159,638.76

Total Payments: 107

Grand Total (excluding void checks): 159,638.76

ITEM NO. 4.

**City Council Regular Agenda
Monday, July 25, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Public Housing Authority Claims

ACTION: Make a Motion to Approve the Public Housing Authority Claims for July 25, 2016

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Regular Claims in the amount of \$16,372.33.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 07/20/2016

Time: 9:35 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97446	07/20/2016	Printed		P325	P A GREEN WAY HOME CLEANING	CLEAN AFTER TENANT MOVE	630.00
97447	07/20/2016	Void	07/20/2016			Void Check	0.00
97448	07/20/2016	Printed		P 797	P BANKCARD PROCESSING CENTER	MAINT,PLUMBING&ELECTRICAL SUPP	275.09
97449	07/20/2016	Printed		P312	P C & C LOCK SERVICE	KEY COPIES	19.75
97450	07/20/2016	Void	07/20/2016			Void Check	0.00
97451	07/20/2016	Printed		P506	P CITY OF BONNER SPGS	REIMB WAGES/BENEFITS/UTIL	13,835.78
97452	07/20/2016	Printed		P598	P CROSBY PLUMBING	PLUMBING MAINTENANCE	366.00
97453	07/20/2016	Printed		P580	P DENNIS HUNT	HEATING & COOLING MAINTENANCE	1,140.00
97454	07/20/2016	Printed		P753	P RICOH USA, INC	COPIER LEASE	105.71

Total Checks: 9 **Checks Total (excluding void checks): 16,372.33**

Total Payments: 9 **Bank Total (excluding void checks): 16,372.33**

Total Payments: 9 **Grand Total (excluding void checks): 16,372.33**

ITEM NO. 5.

**City Council Regular Agenda
Monday, July 25, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Appointments to Boards and Commissions

ACTION: Make a Motion to Approve Appointments to Boards & Commissions

STAFF RECOMMENDATION: The Mayor Recommends Approval

Drug and Alcohol Advisory Committee - Reappoint Lisa Krone to another three year term ending August 2019. Ms. Krone's bio form is on file in the City Clerk's Office.

Planning Commission - Appoint Lew Kasselmann and Dave Pierce for additional three year terms ending August 2019. Reappoint Craig Stephan to the Planning Commission/Board of Zoning Appeals for an additional three year term ending August 2019. All bio forms are on file in the City Clerk's Office.

Band Commission - Appoint Andrew Christiansen for a three year term ending April 2019 to fill the vacant student position on the Commission.

ITEM NO. 6.

City Council Regular Agenda Monday, July 25, 2016 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Request for Use of Streets for YMCA Rock, Roll & Run 5K October 8, 2016

ACTION: Make a Motion to Approve the Request for Use of Streets for the YMCA of Greater Kansas City Rock, Roll & Run 5K

STAFF RECOMMENDATION: The City Manager and Clerk Recommend Approval

The application and route for the 5K is enclosed. This will take the place of the Big Pumpkin Run which has taken place for multiple years. Since this is the first Rock, Roll & Run 5K, it requires Council approval. Future events may be administratively approved as long as there are no significant changes to the event.

**City of Bonner Springs
Private Use of Public Parking Lot Application**

Fee \$50.00 (Non-Alcohol) - Fee \$250.00 (Alcohol on Premises) - Per Ordinance No. 2304
Not-for-profit associations, organizations or individuals exempt from payment of established fees.
GB Policy GB-11-01R Provides Administrative Approval for Annual Uses with no Significant Changes.

Date: 7.20.16 Applicant/Sponsor Name: Nancy Winchip
Business or Organization: YMCA of Greater Kansas City
Street Address/Mailing Address: 2251 S. 138th St
City/State/Zip: Bonner Springs, KS 66012
Phone: Home: 913.422.9348 Work: _____ Cell: _____
Email: nancywinchip@kansascityymca.org
Date/Time/of Requested Event: October 8th, 2016 - 8A-noon
Public Parking Lot(s) Requested: n/a

City Receipt Number

Clear diagram of the Parking Lot area to be used attached. (Cannot be closer than 30 feet from Centennial Park).

Park Requested: n/a
Street(s) Requested: North 126th Street, WyCo Park Road.

Route Attached: Riverview Ave

Police, Fire, EMS or Other Municipal Services Needed: Yes No If yes, what services? road safety

Names of Security Personnel for Chief Police Approval: _____

Certificate of Insurance that Names the City as an Additional Insured Attached.

Tent will be Used: Yes No If yes, you must submit an application for a tent permit.

Event to Raise Funds for Charitable Purposes: Yes No

Organization Status Proof Attached: ← have partnered before

If yes, what Charitable Purpose? YMCA

Provide Full Explanation of Purpose of Event to Include Details if there will be admissions charged or rental of booth spaces charged:

The YMCA of Greater Kansas City - Specifically Bonner Springs Family Ymca, Providence Ball Ymca, & 8th Street Ymca - are hosting a 5K run followed by a Providence Medical Center Health Fair, at

Attach List of Vendors that will participate in event. Attach a list of planned activities. 5K run the amphitheater

Application Requirements:

- A. Submit this application to the City Clerk's Office Two (2) Weeks Prior to the City Council Meeting prior to the date of the Event for City Council Approval
- B. The applicant shall bag the signs that state alcohol is prohibited before an event for alcohol, remove the bags after the event and clean the entire parking lot and adjacent area immediately following the end of the event.
- C. Attach sketch/diagram (Exhibit A) of area of the parking lot. Define Fenced Area for Sale/Consumption & Possession of Alcoholic Beverages on the diagram if applicable. Area requires Building Official approval for type of fence material, size and egress. Must keep a twenty foot minimum fire lane open from Second Street to the south end of the parking lot. Must provide access for DeGoler Pharmacy.
- D. Submit two copies of the State Temporary Alcoholic Beverage License (limited to four permits per year per KSA 41-2645) if applicable. One copy to be attached to the application for a City Temporary Alcoholic

Beverage Permit and the other copy attached to this application for an Alcoholic Beverage Consumption/Possession Permit.

- E. Not-for-profit organizations, as defined by the IRS, must provide proof of their non-profit status. Applicants of for-profit businesses or organizations must have or obtain an occupational license and ensure vendors that participate in the event have or obtain an occupational license from the City.
- F. Not-for-profit organizations, association or individuals must provide proof of their non-profit status. A not-for-profit certificate of good standing from the Kansas Secretary of State is an acceptable proof for purposes of this subsection.
- G. Unincorporated associations, organizations or individuals not registered with the Kansas Secretary of State Who requests use of a parking lot for a not-for-profit event or activity must provide certification of their not-for-profit status.
- H. All applicants must have or obtain all applicable business licenses and ensure vendors that participate in the event have or obtain an occupational license from the City.
- I. A late or incomplete application will not be placed on the agenda for City Council consideration on the date requested.

Restrictions:

- A. No more than four special event permits will be approved per calendar year to any individual, business, association, or organization for the use of a public parking lot.
- B. Any event or activity that a for-profit individual, business, association or organization co-sponsors, promotes or participates in any way with any not-for-profit qualified individual, business, association or organization as defined in Section 12-703, paragraph J or K of this ordinance, will count as an event for the for-profit entity.
- C. No permit will be approved for more than three consecutive days, except for the carnival for Tiblow Days.
- D. No permit will be issued for use of the Centennial Park Parking Lot that is within thirty (30) feet of Centennial Park.
- E. No permit will be approved that will conflict with the Annual Chamber of Commerce Tiblow Days, Marble Days or any other city approved celebration.
- F. Activities for any approved event shall not take place between the hours of 12 a.m. midnight and 6 a.m. of any day of the permitted event.
- G. No permit will be issued in conflict with any Zoning Ordinance, or other City Ordinance or regulation.
- H. Sale, possession and/or consumption of alcoholic beverages or cereal malt beverages require separate permits per Chapter III Beverages, Article 1 General Provisions, Sections 3-104 and 3-105 and Chapter 8 Temporary Permits of this Code. Applications for these permits shall be submitted at the same time as the permit required in this Article.

Display of Permit: A permit issued shall prominently display the permit at the special event site or have the permit available to display to any officer or employee of the City upon demand.

Revocation of Permit: The City Manager or designee may suspend or revoke a permit issued if: The permittee fails to meet the conditions imposed on the issuance of the permit; violates any provision of this Code or other ordinance of the City governing the activities permitted by the permit or if the permit was obtained by fraud or misrepresentation.

Hazard Prohibited: No person shall make any use of the public parking lot that constitutes an immediate hazard requiring immediate action to protect the public.

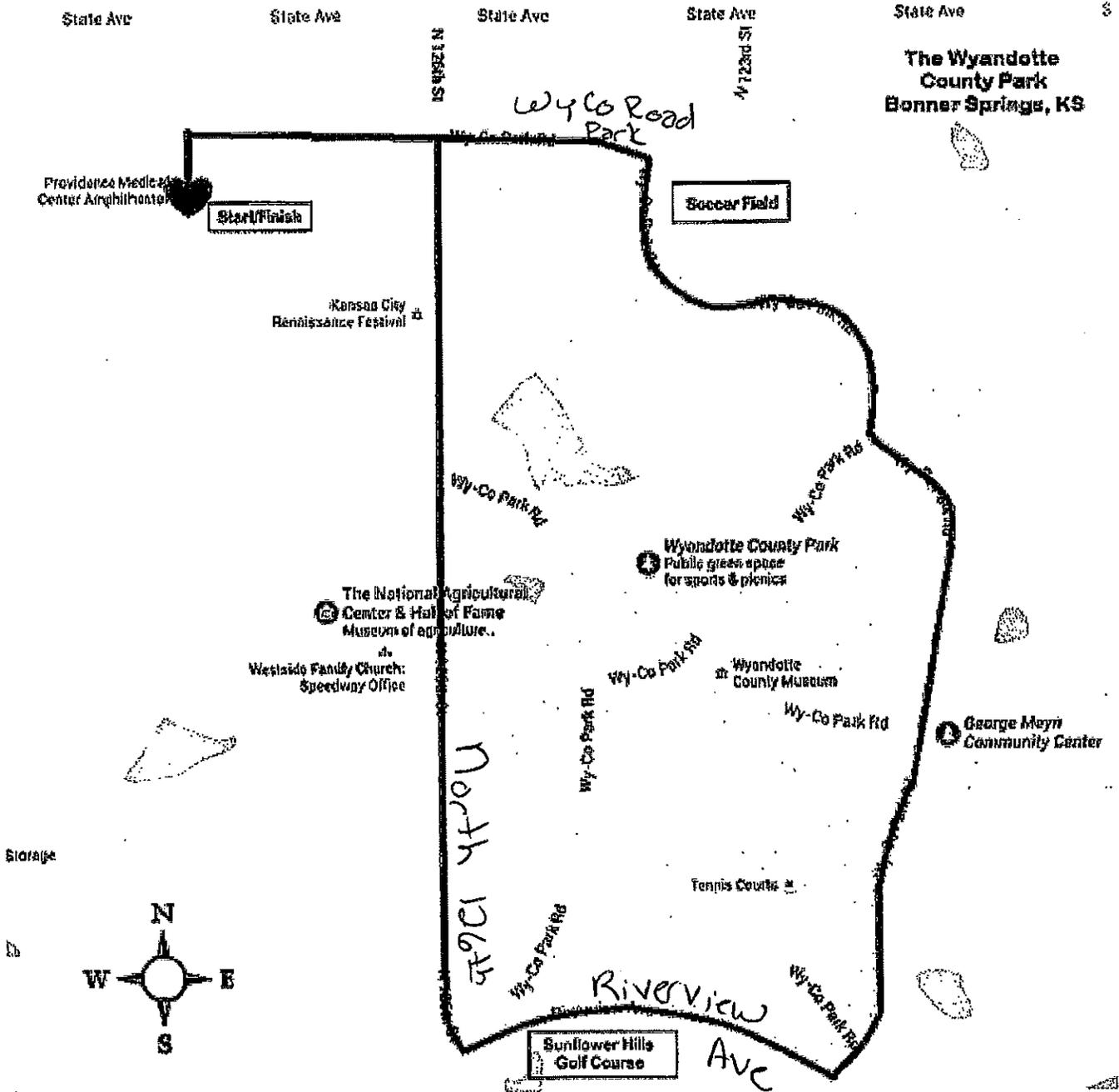
Penalty: Any person who violates the requirements of Ordinance No. 2304, upon conviction, shall be fined not less than \$20.00 nor more than \$500.00 or be imprisoned for not more than thirty (30) days, or be both so fined and imprisoned. Each day that a person violates the requirements of this Article shall constitute a separate offense.

I hereby confirm by signing this application that I understand the regulations and will comply with all regulations and ordinances of the City of Bonner Springs, as outlined above.


Signature of Applicant

Date Approved by the Governing Body: _____

Rock, Roll & Run



ITEM NO. 7.

**City Council Regular Agenda
Monday, July 25, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Westgate Funding Agreement

ACTION: Make a Motion to Approve the Westgate Funding Agreement

STAFF RECOMMENDATION: The City Manager, City Clerk, Finance Director, and Bond Counsel Recommend Approval

Please see Workshop Item No. 2 for more information.

ACTION FOR CONSENT AGENDA

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 8.

City Council Regular Agenda Monday, July 25, 2016 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Small Business (Retail) Attraction and Incentive Program Renewal Ordinance

ACTION: Make a Motion to Approve the Ordinance to Renew the Small Business Attraction and Incentive Program for an Additional Five Years

STAFF RECOMMENDATION: The City Manager Recommends Approval

Please see Workshop Item No. 1 for more information.

ITEM NO. 9.

City Council Regular Agenda Monday, July 25, 2016 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Presentation and Acceptance the 2015 Audit

ACTION: Make a Motion to Accept the 2015 Audit

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Sean Gordon, with Mize Houser & Company, will be present at the meeting to present the 2015 Audit and answer City Council questions.

The 2015 Audit contains an unmodified opinion which is the best opinion the City can receive for an audit. Enclosed loose in your agenda packet is a copy of the Audit. If you do not wish to keep your copy of the Audit, please return it to the City Clerk after the meeting on Monday.

Finance Director Memorandum

Date: July 20, 2016
Thru: Sean Pederson, City Manager
To: Mayor & Council
From: Tillie LaPlante, Finance Director

Subject: **2015 Audit**

Enclosed is the 2015 Audit prepared by our auditors, Mize, Houser & Company. Included loose in the audit document is an audit committee letter (Auditor's Communication to Those Charged With Governance) provided for the Mayor and City Council. Accounting standards require this letter to be submitted by the auditor as a part of all governmental audits. It provides general information about the performance of the audit. The City did not receive a management letter which provides discussion items the auditor wishes to bring to the City's attention because there were no items for discussion noted by the auditors. The 2015 audit contained an unmodified opinion which is the best opinion the City can receive on its audit.

ITEM NO. 10.

**City Council Regular Agenda
Monday, July 25, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Approve Notice of Budget Hearing and Schedule Public Hearing

ACTION: Make a Motion to Approve the Budget Hearing Notice & Schedule the Public Hearing for the 2016 Budget Amendments & the 2017 Budget for Monday, August 8, 2016

STAFF RECOMMENDATION:

Enclosed is the Public Hearing Notice required by State Law to be published ten days prior to the date of the Public Hearing that sets the Public Hearing for the 2016 Budget Amendments and the 2017 Budget for Monday, August 8, 2016.

The expenditures for the 2017 Budget reflect the budget information presented to the City Council in Special Budget Workshop meetings held on July 11 and 18. After publication of the Hearing Notice in the official City newspaper, proposed expenditures cannot be increased but can be decreased with approval of the Certificate on August 8 to establish the maximum expenditures for all funds.

NOTICE OF BUDGET HEARING

2017

The governing body of
City of Bonner Springs

will meet on the August 8, 2016 at 7:30 p.m. at 205 East Second Street for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax for the 2017 Budget.

Detailed budget information is available at City Hall and will be available at this hearing.

The hearing will include 2016 Budget Amendments shown in bold in the 2016 Expenditures column.

SUPPORTING COUNTIES

Wyandotte County (home county) Johnson County, Leavenworth County

BUDGET SUMMARY

Proposed Budget 2017 Expenditures and Amount of 2016 Ad Valorem Tax establish the maximum limits of the 2017 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2015		Current Year Estimate for 2016		Proposed Budget for 2017		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2016 Ad Valorem Tax	Estimate Tax Rate *
General	7,032,644	23.994	8,551,088	23.986	9,190,745	1,673,462	23.986
Debt Service	2,179,168	4.476	2,212,375	4.481	1,802,704	312,633	4.481
Library	387,912	5.146	406,611	5.190	421,373	362,098	5.190
Spec. Rev. CIP Sales Tax	407,569		535,000		322,500		
Spec. Rev. Tourism	111,239		122,876		142,254		
Spec. Rev. Drug & Alcohol	77,091		67,650		66,000		
Spec. Rev. Economic Developm	11,931		12,945		0		
Spec. Rev. Emerg Serv Capital	346,405		491,427		816,297		
Spec. Rev. Emerg Med Service	626,103		716,144		749,856		
Spec. Rev. Library Sales Tax	424,075		501,689		502,080		
Spec. Rev. Park Dedication	0		0		0		
Spec. Rev. Recreation Programs	111,395		213,380		181,145		
Spec. Rev. Risk Management	48,807		34,445		139,084		
Spec. Rev. Senior Center	47,205		51,191		57,918		
Spec. Rev. Sidewalk Escrow	0		0		34,607		
Spec. Rev. Soccer	10,485		21,115		19,065		
Spec. Rev. Special Parks & Rec	70,390		88,420		81,740		
Spec. Rev. Street Projects	828,845		919,100		1,011,200		
Spec. Rev. Summer Ball	28,018		66,850		47,875		
Spec. Rev. Swimming Pool	231,648		259,698		293,873		
Spec. Rev. Tiblow Transit	67,067		155,114		154,005		
Bonner Pointe TIF Increment	196,982		240,000		260,000		
Bonner Springs Center CID	63,929		100,000		100,000		
Bonner Springs Ctr City Contrib	25,244		50,000		50,000		
Enterprise Fund - Solid Waste	406,497		422,477		484,539		
Enterprise Fund - Storm Water	134,541		185,726		169,474		
Enterprise Fund - Wastewater	1,664,319		1,758,944		1,720,809		
Enterprise Fund - Water	1,818,345		2,347,186		1,940,161		
Non-Budgeted Funds-A	989,068						
Totals	18,346,922	33.616	20,531,451	33.657	20,759,304	2,348,193	33.657
Less: Transfers	3,186,950		3,332,103		2,918,789		
Net Expenditure	15,159,972		17,199,348		17,840,515		
Total Tax Levied	2,320,982		2,338,579		XXXXXXXXXXXXXXXXXXXX		
Assessed Valuation	69,045,005		69,483,884		69,768,310		
Outstanding Indebtedness, January 1,	2014		2015		2016		
G.O. Bonds	17,820,000		16,880,000		15,280,000		
Revenue Bonds	0		0		0		
Other	1,750,000		900,000		857,579		
Lease Purchase Principal	0		0		0		
Total	19,570,000		17,780,000		16,137,579		

*Tax rates are expressed in mills

Amber McCullough
City Official Title: City Clerk

ITEM NO. 11.

**City Council Regular Agenda
Monday, July 25, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Bid Award for Lion's Park

ACTION: Make a Motion to Award the Bid for the Lion's Park Trail Extension Project to Little Joe's Asphalt in the Amount of \$91,138.

STAFF RECOMMENDATION: The City Manager, Parks and Recreation Director, Project Manager, and Finance Director Recommend Approval

The enclosed memo discusses the trail project and financial impact. A map of the project is enclosed.

**CITY OF BONNER SPRINGS
PROJECT MANAGER MEMORANDUM**

Date: July 18, 2016
To: Mayor and City Council
Through: City Manager
From: Project Manager, Parks Director

Subject: Lion's Park Trail Extension Project

Recommendation

Award the bid for Lion's Park Trail Extension Project to Little Joe's Asphalt in the amount of \$91,138.

Background

City Council approved funds in the 2016 Capital Improvement Fund to construct a walking trail along 130th Street between Nettleton and Swartz. Since the 130th Street trail is within the K-7 right-of-way, Staff contacted KDOT about this project in the fall of 2015. After the first of the year, KDOT informed us they would not allow this trail to be constructed as it may conflict with future K-7 improvements.

We looked at other possible trail locations in the area and found none that could be constructed with these funds. However, the Parks Department planned to construct an internal trail system within the Lion's Park property. A map of Lion's Park is attached to identify the proposed trail.

Discussion

The notice to bidders was published on the City's website, at Drexell's plan-house, and was advertised in the Wyandotte County Echo on 30 June 2016. On 14 July 2016, the City Clerk opened bids from five contractors. The bids received were:

Little Joe's Asphalt	\$91,138.00
Tenoch Construction, Inc.	\$119,577.00
McConnell & Associates Corp.	\$120,822.04
Gunter Construction Company	\$124,669.00
Bettis Asphalt & Construction	\$244,186.40

The bid from Little Joe's Asphalt was checked for accuracy; no errors were found to affect the bid. Little Joe's Asphalt was a subcontractor on the Phase 4 walking trail project constructed in 2013 and provided excellent services.

Staff met with a representative from Little Joe's Asphalt the morning of 20 July 2016, and walked the project to ensure the Contractor understood the project completely.

Financial Impact

\$160,000 was budgeted in the Capital Improvement Fund for the 130th Street Trail. A portion of these funds will be used for the Lion's Park Trail extension and signage.

ITEM NO. 12.

**City Council Regular Agenda
Monday, July 25, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: July 21, 2016

To: Mayor and City Council

1. **Condolences to the Kansas City, Kansas Police Department** – The City sends their condolences to the Kansas City, Kansas Police Department for the loss of Captain Melton. A visitation will be held Friday, July 22nd at the Jack Reardon Civic Center, located at 520 Minnesota Avenue in Kansas City, Kansas, from 4-7 p.m. Melton will be laid to rest on July 23 with the funeral to be held at Children's Mercy Park at 9 a.m. Parking will be available at the Speedway.
2. **Tiblow Days** – The Tiblow Days event will take place Thursday, August 25 through Saturday, August 27. Events include the Smokin' on Oak BBQ Competition, Car Show, Parade, Tiblow Trot, and Vendors.

Please contact Chris Brake at 913-667-1720 or by email at deputycityclerk@bonnersprings.org to confirm if you will ride in the parade and if you will need for her to arrange a vehicle/driver for you.

The Mayor's Banquet is Friday, August 26. Complimentary tickets will be provided for City Councilmembers. For persons that wish to attend the banquet, tickets are \$20 each and will be available for purchase at the City Hall front desk. Tickets must be purchased by August 19.

3. **"Seniors Helping Seniors"** – Senior Citizens will host the Community Wide Spaghetti Dinner for the 26th year!

The Bonner Springs Senior Center will sponsor an "All-You-Can-Eat" Spaghetti Dinner Friday, August 5, 2016, from 4:30pm to 7:30pm in the Community Center Sunflower Room, 200 East 3rd St. in Bonner Springs.

This event is organized to raise money to give two \$1,000 scholarships to graduating Bonner Springs High School seniors. All proceeds support the Bonner Springs Senior Citizens' Nancy Jones-Johnson Scholarship Fund. Tickets are available for \$6.00 in advance or \$7.00 at the door. Children 4 and under eat free. Dinner includes spaghetti with meat sauce, salad, garlic bread, beverage and one dessert. An extra dessert is \$1.00. Carry outs are available upon request.

Give a ticket as a gift, invite the entire family or just come with a friend. It's for the entire community, not just senior citizens! To volunteer, or for more information, contact the Senior Center at 913- 441-0169.

ITEM NO. 13.

**City Council Regular Agenda
Monday, July 25, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 14.

**City Council Regular Agenda
Monday, July 25, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.