

CITY COUNCIL AGENDA

Monday, June 27, 2016

Workshop – 6:30 p.m.

WS-1 Moving to Fall Elections

WS-2 Records Management Update

Council Meeting – 7:30 p.m.

1. Proclamation - Parks and Recreation Month
2. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.

3. Minutes of the June 11, 2016 Strategic Planning Retreat
4. Minutes of the June 13, 2016 City Council Meeting
5. Claims for City Operations for June 27, 2016
6. Public Housing Authority Claims for June 27, 2016

REGULAR MEETING AGENDA

7. Wastewater Treatment Plant Headworks Equipment Bid Award
8. Ordinance to Amend Court Costs
9. City Manager's Report
10. City Council Items
11. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING

6:30 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, June 27, 2016

Life is Better in Bonner Springs

ITEM NO. WS-1

City Council Workshop Agenda Monday, June 27, 2016 – 6:30 p.m.

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

AGENDA ITEM: Moving to Fall Elections

NARRATIVE:

A memo and preliminary draft ordinance are enclosed.

Memorandum

Date: June 23, 2016
To: Mayor and City Council
Through: Sean Pederson, City Manager
From: Amber McCullough, City Clerk
Subject: Change to Fall Election Cycle

Background: The City currently elects the Mayor and Council in the Spring of odd-numbered years. House Bill 2104 passed in by Legislators in 2015 requires cities to transition to Fall election cycles and reaffirm the Mayor-Council-Manager form of government.

Discussion: Staff is working to draft the required ordinance(s) to transition from spring to fall elections to be presented for consideration on the July 11th City Council Meeting Agenda. The League of Kansas Municipalities has drafted sample ordinances and recommends we reaffirm the Mayor-Council-Manager form of government as part of this process. A preliminary draft of one of the sample ordinances from the League is enclosed.

The governing body positions with terms that would have expired in April 2017, shall expire on the second Monday in January of 2018, when the city officials elected in the November 2017 general election take office. The governing body positions with terms that would have expired in April 2019, shall expire on the second Monday in January of 2020, when the city officials elected in the November 2019 general election take office.

The chart below outlines the updated term dates.

Governing Body Member	Current Term End Date	New Term End Date	Election Date
Jeff Harrington, Mayor	April 2019	January 2020	November 2019
George Cooper, Ward 1	April 2017	January 2018	November 2017
Mike Thompson, Ward 1	April 2019	January 2020	November 2019
Dani Gurley, Ward 2	April 2019	January 2020	November 2019
Tom Stephens, Ward 2	April 2017	January 2018	November 2017
Bob Reeves, Ward 3	April 2019	January 2020	November 2019
Rodger Shannon, Ward 3	April 2017	January 2018	November 2017
Mark Kipp, Ward 4	April 2019	January 2020	November 2019
Joe Peterson, Ward 4	April 2017	January 2018	November 2017

Financial Impact: The financial impact of transitioning to a fall election cycle would include only the cost to generate and publish the required ordinance(s). Changing the election cycle will not add any elections we would not have already required, as it only changes the timing of the election to fall instead of spring.

EDITOR'S NOTE: This sample charter ordinance transitioning the city election cycles to November is intended for mayor-council cities of the second class. Both cities that have chartered out of certain statutes to stagger their elections, and those that HAVE NOT chartered out to establish staggered terms, should consider adopting this ordinance. This ordinance SHOULD NOT be adopted without first conferring with your city attorney.

CHARTER ORDINANCE NO. _____

A CHARTER ORDINANCE EXEMPTING THE CITY OF BONNER SPRINGS, KANSAS, FROM THE PROVISIONS OF (K.S.A. 14-103) AND/OR (K.S.A. 14-201) AND/OR (K.S.A. 14-204), RELATING TO THE ELECTION OF OFFICERS, THEIR TERMS OF OFFICE, TRANSITIONS TO NOVEMBER ELECTIONS, THE APPOINTMENT OF OFFICERS, AND NOMINATION PETITIONS; AND, PROVIDING SUBSTITUTE AND ADDITIONAL PROVISIONS ON THE SAME SUBJECT; AND REPEALING CHARTER ORDINANCES NO. 13 AND 30.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BONNER SPRINGS, KANSAS:

Section 1. The City of Bonner Springs, Kansas, by the power vested in it by Article 12, Section 5 of the Kansas Constitution hereby elects to and does exempt itself and make inapplicable to it the provisions of **(K.S.A. 14-103) AND/OR (K.S.A. 14-201) AND/OR (K.S.A. 14-204)**, that apply to this city, but are parts of enactments which do not apply uniformly to all cities.

Section 2. (a) The governing body shall consist of a mayor and eight council members to be elected to terms as set forth herein. The mayor and council members shall be residents and qualified electors of the City of Bonner Springs, Kansas.

(b) The governing body of the city may, by ordinance, divide the city into wards and precincts, establish the boundaries thereof, and number the same. No ordinance redefining wards and precincts shall become effective less than 30 days prior to the next regular city election.

Section 3. Those governing body positions with terms expiring in April 2017, shall expire on the second Monday in January of 2018, when the city officials elected in the November 2017 general election take office. Those governing body positions with terms expiring in April 2019, shall expire on the second Monday in January of 2020, when the city officials elected in the November 2019 general election take office. **[INSERT APPROPRIATE OPTION]**

~~**[EDITOR'S NOTE: THE OPTIONS BELOW ARE FOR CITIES THAT HAVE HELD ELECTIONS IN APRIL OF EVEN YEARS. IF THE CITY ALSO HELD ODD YEAR ELECTIONS, IT SHOULD ALSO ADOPT THE PARAGRAPH ABOVE. THE OPTIONS BELOW CORRESPOND TO OPTION 2 IN SECTION 3.]**~~

~~**OPTION 1: [FOR CITIES WITH APRIL EVEN YEAR ELECTIONS THAT WISH TO TRANSITION THOSE OFFICIALS TO A NOVEMBER EVEN YEAR CYCLE]**~~

~~Those governing body positions with terms expiring in April 2016, shall expire on the second Monday in January of 2017, when the city officials elected in the November 2016 general election take office. Those governing body positions with terms expiring in April 2018, shall expire on the second Monday in January of 2019, when the city officials elected in the November 2018 general election take office.~~

~~OPTION 2: [FOR CITIES WITH APRIL EVEN YEAR ELECTIONS THAT WISH TO TRANSITION THOSE OFFICIALS TO A NOVEMBER ODD YEAR CYCLE. AS AN ALTERNATIVE TO EXTENDING THESE TERMS, CITIES MAY CHOOSE TO HOLD AN ELECTION IN NOVEMBER 2016 FOR A ONE OR THREE YEAR TERM.]~~

~~Those governing body positions with terms expiring in April 2016, shall expire on the second Monday in January of 2018, when the city officials elected in the November 2017 general election take office. Those governing body positions with terms expiring in April 2018, shall expire on the second Monday in January of 2020, when the city officials elected in the November 2019 general election take office.~~

~~OPTION 3: [FOR CITIES THAT INTEND TO HOLD APRIL 2016 ELECTIONS AND TRANSITION THOSE TERMS TO A NOVEMBER EVEN YEAR CYCLE]~~

~~Those governing body positions with terms expiring in April 2016, shall expire when the city officials elected in the April 2016 general election take office. The terms of the officials elected in the April 2016 election shall expire on the second Monday in January of 2019, when the city officials elected in the November 2018 general election take office.~~

~~OPTION 4: [FOR CITIES THAT INTEND TO HOLD APRIL 2016 ELECTIONS AND TRANSITION THOSE TERMS TO A NOVEMBER ODD YEAR CYCLE]~~

~~Those governing body positions with terms expiring in April 2016, shall expire when the city officials elected in the April 2016 general election take office. The terms of the officials elected in the April 2016 election shall expire on the second Monday in January of 2020, when the city officials elected in the November 2019 general election take office.~~

Section 4. [INSERT APPROPRIATE OPTION]

OPTION 1: [FOR CITIES WITH STAGGERED FOUR-YEAR TERMS IN ODD-YEARS]

A general election of city officers take place on the Tuesday succeeding the first Monday in November 2017. Succeeding elections will be held every two years for all such governing body positions whose terms have expired. One council member from each ward shall be elected at one election, and the other council member from that ward shall be elected at the succeeding election. The council members shall have four year terms. The Mayor shall have a four year term.

Section 5. SAME; OFFICE AND POWERS OF THE MAYOR. The laws establishing and relating to the mayor-council form of government in cities of the second class shall govern the selection and powers of the mayor for the City of Bonner Springs, Kansas.

Section 6. SAME; MEETINGS. The laws establishing and relating to the mayor-council form of government in cities of the second class shall govern the rules for governing body meetings for the City of Bonner Springs, Kansas.

Section 7. CITY MANAGER. (a) The city governing body shall appoint a city manager to be responsible for the administration and affairs of the city. The city manager shall serve at the pleasure of the governing body.

(b) The city manager shall see that all laws and ordinances are enforced. The city manager shall appoint and remove all heads of departments and all subordinate officers and employees of the city. All appointments shall be made upon merit and fitness alone.

Section 8. The City Manager shall appoint, by and with the consent of the City Council, a Municipal Judge of the Municipal Court, a Chief of Police, City Clerk, City Treasurer, City Attorney and may appoint police officers and such other officers as they may deem necessary. Officers so appointed and confirmed shall hold their offices for the term specified in a written contract, if any, or if none, at the pleasure of the City Manager. The City Council shall by ordinance specify their duties and compensation, and by ordinances may abolish any office created by them whenever they may deem it expedient. A licensed professional engineer may be retained to act in the capacity of City Engineer for specifically defined duties, and provide for reasonable compensation for the services rendered.

OPTION 2: [FOR CITIES WITH STAGGERED TWO-YEAR TERMS IN ODD AND EVEN YEARS]

A general election of city officers take place on the Tuesday succeeding the first Monday in November 2016. Succeeding elections will be held every year for all such governing body positions whose terms have expired. One council member from each ward shall be elected at one election, and the other council member from that ward shall be elected at the succeeding election. The council members shall have two year terms. The Mayor shall have a ~~(two) OR (four)~~ year term.

OPTION 3: [FOR CITIES WITH UNSTAGGERED TWO-YEAR TERMS IN ODD YEARS, THAT FOLLOW THE STATUTORY PROCESS IN K.S.A. 14-201]

A general election of city officers take place on the Tuesday succeeding the first Monday in November 2017. Succeeding elections will be held every two years for all such governing body positions whose terms have expired. The mayor and council members ~~(and city treasurer)~~ shall hold their offices for a term of two years.

Section 5. The mayor shall appoint, by and with the consent of the council, a municipal judge of the municipal court, a chief of police, city clerk, city attorney, and any other officers deemed necessary. Any officers appointed and confirmed shall hold an initial term of office of not to exceed one year and until their successors are appointed and qualified. Any officers who are reappointed shall hold their offices for a term of one year and until their successors are appointed and qualified. The council shall by ordinance specify the duties and compensation of the office holders, and by ordinance may abolish any office created by the council whenever deemed expedient.

[EDITOR'S NOTE: RATHER THAN INCORPORATING SECTION 6 INTO A CHARTER ORDINANCE, IT MAY ALSO BE ADOPTED BY ORDINARY ORDINANCE.]

Section 9. In accordance with K.S.A. 25-205, and amendments thereto, any person may become a candidate for city office elected at large by having had filed on their behalf, a nomination petition or a

declaration of candidacy, accompanied by any fee required by law. The nomination petition must be signed by _____ of the qualified electors of the City of Bonner Springs.

Section 10. All elections for the City of Bonner Springs, Kansas shall be nonpartisan.

Section 11. This Charter Ordinance shall be published once each week for two consecutive weeks in the official city newspaper.

Section 12. This Charter Ordinance shall take effect 61 days after the final publication unless a sufficient petition for a referendum is filed, requiring a referendum to be held on the ordinance as provided by Article 12, Section 5, Subsection (c)(3) of the Constitution of the State of Kansas, in which case this charter Ordinance shall become effective upon approval by the majority of the electors voting thereon.

Passed by the Governing Body, not less than two-thirds of the members elect voting in favor thereof, this _____ day of _____, 20____.

Mayor

Attest:

City Clerk
[SEAL]

ITEM NO. WS-2

**City Council Workshop Agenda
Monday, June 27, 2016 – 6:30 p.m.**

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

AGENDA ITEM: Records Management Update

NARRATIVE:

Representatives from the EMS, Fire, and Police Departments will be in attendance to give reports on the Records Management Program

ITEM NO. 1.

**City Council Regular Agenda
Monday, June 27, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Proclamation - Parks and Recreation Month

ACTION: The Mayor will present a Proclamation to Parks and Recreation Staff

STAFF RECOMMENDATION:

ITEM NO. 2.

**City Council Regular Agenda
Monday, June 27, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 3.

**City Council Regular Agenda
Monday, June 27, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the June 11, 2016 Strategic Planning Retreat

ACTION: Make a Motion to Approve the Minutes of the Strategic Planning Retreat

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the minutes for approval.

Strategic Planning Council Retreat – Saturday, June 11, 2016 – 8:00 a.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Mark Kipp, Tom Stephens, George Cooper, Bob Reeves, Rodger Shannon, Mike Thompson, Dani Gurley, Joe Peterson

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director

Others Present: Sheila Shockey and Lauren Garrott, Shockey Consulting

1. **Strategic Planning Overview and Ground Rules** - Sheila Shockey, Shockey Consulting, introduced herself and Shockey Staff and gave an overview of the retreat process.
2. **Financial Report** - Tillie LaPlante, Finance Director, gave a financial report and overview of the budget process.
3. **City Staff & Public Input Summary** – Sheila Shockey reviewed the input received from City staff and the public through the surveys available.
4. **Vision Statement** – The Governing Body worked with Shockey Consulting staff to develop a vision statement.
5. **Mission Statement** – The Governing Body worked with Shockey Consulting staff to develop a mission statement.
6. **Develop Goal Statements & Vital Few Objectives** – Based on staff and public input, the Governing Body prioritized objectives for staff.
7. **Major Initiatives** – The Governing Body discussed a few major projects that could be presented in future budgets.
8. **Meeting Wrap-up** – The information shared today will be presented to Executive Staff to discuss at their meeting on Tuesday in order to develop implementation strategies and goals.

The meeting adjourned at 3:45 p.m.

ITEM NO. 4.

**City Council Regular Agenda
Monday, June 27, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the June 13, 2016 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on June 13, 2016

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the minutes for approval.

City Council Workshop Meeting – Monday, June 13, 2016 – 6:45 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Bob Reeves, Dani Gurley, Mike Thompson, Mark Kipp, Joe Peterson, George Cooper and Rodger Shannon

Governing Body Absent: Councilmembers: Mark Kipp and George Cooper

City Staff Present: Sean Pederson, City Manager and Amber McCullough, City Clerk and Carol Sharp, Human Resources Director

WS – 1 – NeoGov Human Resources Software – The City Manager presented:

- NeoGov specializes in human resources software for governments.
- Staff recommended the City Council approve to purchase the Insight and Perform portions of the NeoGov software.
- NeoGov is the number one ranked government job posting site with 20 million registered users.
- Currently the City budgets about \$6,000 annually to advertise job openings.
- Initial cost for the program is \$10,000 for setup and training plus the annual fee pro-rated of approximately \$5,500.
- Annual cost is approximately \$11,000.
- Funds for the FY2016 will come from the unfilled IT position budgeted for 2016.
- The City Council reached consensus to move forward keep the item on the meeting agenda for June 13, 2016.

The meeting adjourned at 7:15 p.m.

City Council Minutes – Regular Meeting – Monday, June 13, 2016

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, June 13, 2016.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Bob Reeves, Dani Gurley, Joe Peterson, Mike Thompson and Rodger Shannon

Governing Body Absent: Councilmembers: George Cooper and Mark Kipp

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director; Marcia Harrington, Community and Economic Development Director; Carol Sharp, Human Resources Director; Skip Dobbs, Parks and Recreation Director and Gloria Ochoa, Senior Center Director

The Mayor asked for a moment of silence for the victims of the tragedy in Orlando and led the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 – Marcia Harrington Retirement Plaque and Proclamation – The Mayor presented a proclamation and plaque to Marcia Harrington in recognition of her years of service to the City. Clausie Smith, Former Mayor of Bonner Springs, commended Marcia on the work she did for the City. Jack Helin, former City Manager of Bonner Springs, thanked Marcia for her service.

Item No. 2 - Citizen Concerns About Items Not on Today's Agenda – None Presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 3 through 6 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 3– Minutes of the May 23, 2016 City Council Meeting – Presented for approval.

Item No. 4 – Claims for City Operations for June 13, 2016 - Presented for approval were the Supplement Claims in the amount of \$132,288.03 and Regular Claims in the amount of \$209,778.90.

Item No. 5 – Public Housing Authority Claims for June 13, 2016 – Presented for approval were Regular Claims in the amount of \$9,647.29.

Item No. 6 – Kobi's Parking Lot Request for Reunion – Kobi's Club & Deli applied for use of the Centennial Park parking lot and for a temporary alcohol permit on July 16, 2016 from 8:00 a.m. until 12:00 a.m. for an anniversary celebration.

CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda. Gurley seconded the motion and it carried on a vote of six to zero.

REGULAR MEETING AGENDA

Item No. 7 – NeoGov Human Resources Software Contract – The City Council discussed use of NeoGov software at the Workshop Meeting.

Reeves made a Motion to Approve the Contract with NeoGov for Software Services. Thompson seconded the motion and it carried on a vote of six to zero.

Item No. 8 - North Park Shelter Bid – The Parks and Recreation Director presented:

- The City budgeted \$35,100 for a North Park shelter.
- The City received three bids on May 12, 2016 for purchase and installation of the North Park Shelter: Primetime Contracting - \$115,890, Shepard Construction - \$58,727 and Reinwald Construction - \$48,750.
- Each of the bids were over the \$35,100 budgeted for the project.
- Staff will restructure the scope of work to reduce the cost and will re-bid the project.
- Staff recommended the City Council reject the bids.

Shannon made a Motion to Reject the Bids for Purchase and Installation of the North Park Shelter. Reeves seconded and the motion carried on a vote of six to zero.

Item No. 9 - City Manager's Report – The City Manager added:

- June 15, 2016 the City will begin accepting utility payments online for a \$1.25 convenience charge. Credit cards will no longer be accepted over the phone beginning July 1, 2016.
- Thanked the community for participating in the online community forum survey for the Strategic Plan.
- Budget Workshops will be held before the City Council Meetings in July.
- Thanked Marcia and commended her on her knowledge and understanding of community development.

Item No. 10 – City Council Items –

- Stephens and Reeves wished Marcia success in her future endeavors.
- Gurley thanked Marcia for her help.
- Peterson thanked Marcia for her help and was impressed with the Strategic Planning retreat on Saturday.
- Thompson and Shannon thanked Marcia for her help and work.

Item No. 8 – Mayor’s Report –

- The Police Department’s Memorial service was very professional and respectful.
- Attended the dedication for the Sheriff’s Memorial at the Wyandotte County Courthouse.
- Commended the City’s exemplary emergency service personnel.
- The Rise and Shine Education Foundation breakfast was an overwhelming success.
- The Cemetery Memorial Day Celebration was run as well as he has ever seen it.
- Junkers Jamboree was last Saturday was a success with over sixty vendors.
- The Bonner Springs Fire Department participated in the Touch-a-Truck at the Agricultural Hall of Fame last weekend.
- Thanked Stephens and Shannon for representing the City Council by presenting Eagle Scout proclamations.
- Looking forward to the third annual Festival of Arts on June 25th.
- Thanked Marcia for her excellence in her profession.

The meeting adjourned at 7:47 p.m.

_____ Amber McCullough, City Clerk

ITEM NO. 5.

**City Council Regular Agenda
Monday, June 27, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Claims for City Operations for June 27, 2016

ACTION: Make a Motion to Approve the Claims for City Operations for June 27, 2016

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the Supplement Claims for City Operations in the amount of \$241,334.54 and the Regular Claims in the amount of \$337,236.31.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 06/23/2016
 Time: 8:38 am
 Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
130354	06/17/2016	Printed		7749	SARAH APPENFELLER	REC PROGRAM REFUND	50.00
130355	06/17/2016	Printed		5184	AT & T MOBILITY	MOBILE PHONE SERVICE	3,569.39
130356	06/17/2016	Printed		2470	ATMOS ENERGY	GAS SERVICE	456.62
130357	06/17/2016	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	133.00
130358	06/17/2016	Printed		0121	BONNER SPGS LIBRARY	WY,LV,JO CO TAX DISTRIBUTION	140,024.38
130359	06/17/2016	Printed		7750	THERESA FIELDS	RENTAL DEPOSIT REFUND	100.00
130360	06/17/2016	Printed		3665	W H GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS	2,110.00
130361	06/17/2016	Printed		7742	TODD GUGGISBERG	SUMMER CAMP REFUND	257.00
130362	06/17/2016	Printed		5640	AARON HALL	BAND ASST DIRECTOR-1/2 PMT	735.50
130363	06/17/2016	Printed		6746	JOSEPH HOOTMAN	BASEBALL UMPIRE FEES	32.00
130364	06/17/2016	Printed		7513	HSA BANK	PAYROLL DEDUCTIONS	645.00
130365	06/17/2016	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	2,609.60
130366	06/17/2016	Printed		7748	BLAKE A JENKINS	BASEBALL UMPIRE FEES	20.00
130367	06/17/2016	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	562.61
130368	06/17/2016	Printed		2697	KANSAS RURAL COMMUNITIES FOUND	FESTIVAL OF ARTS DONATION	250.00
130369	06/17/2016	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	3,227.82
130370	06/17/2016	Printed		7160	BLAKE MCMAHAN	BASEBALL UMPIRE FEES	330.00
130371	06/17/2016	Printed		7747	LOGAN WAYNE MEACHAM	BASEBALL UMPIRE FEES	89.00
130372	06/17/2016	Printed		7751	MADISON MESSINGER	SECURITY DEPOSIT REFUND	75.00
130373	06/17/2016	Printed		8001	MIDWEST PUBLIC RISK	HEALTH,DENTAL,VISION INSURANCE	64,674.85
130374	06/17/2016	Printed		7746	JASON M. MILLER	COURT BOND REFUND	147.00
130375	06/17/2016	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,390.01
130376	06/17/2016	Void	06/17/2016			Void Check	0.00
130377	06/17/2016	Void	06/17/2016			Void Check	0.00
130378	06/17/2016	Void	06/17/2016			Void Check	0.00
130379	06/17/2016	Void	06/17/2016			Void Check	0.00
130380	06/17/2016	Void	06/17/2016			Void Check	0.00
130381	06/17/2016	Void	06/17/2016			Void Check	0.00
130382	06/17/2016	Void	06/17/2016			Void Check	0.00
130383	06/17/2016	Printed		6709	NUTS & BOLTS	BUILDING/PARK/MAINT SUPPLIES	1,712.50
130384	06/17/2016	Printed		7672	SIMON REMIGIO	RENTAL DEPOSIT REFUND	140.00
130385	06/17/2016	Printed		1811	RICOH USA, INC.	COPIER LEASES	395.02
130386	06/17/2016	Printed		7159	KEITH SANTOS	BASEBALL UMPIRE FEES	179.00
130387	06/17/2016	Printed		2726	BRANDON SPIESS	BASEBALL UMPIRE FEES	318.00
130388	06/17/2016	Printed		7636	TIME WARNER CABLE	INTERNET SVC-FIRE/EMS	236.05
130389	06/17/2016	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	15,740.19
130390	06/17/2016	Printed		2754	STEVE WILLIAMS	BASEBALL UMPIRE FEES	125.00
Total Checks: 37						Checks Total (excluding void checks):	241,334.54
Total Payments: 37						Bank Total (excluding void checks):	241,334.54
Total Payments: 37						Grand Total (excluding void checks):	241,334.54

Check Register Report

CHECK REGISTER

Date: 06/23/2016

Time: 12:44 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
130391	06/21/2016	Printed		0037	ADDICTION STRESS CENTER	ADSAP FEES	935.00
130392	06/21/2016	Printed		5936	ALTEC INDUSTRIES	VEH MAINT/REPAIRS-PW	1,011.84
130393	06/21/2016	Printed		6000	APAC	GRAVEL-PW	189.75
130394	06/21/2016	Printed		7449	APEX ENVIROTECH, INC.	LAB TESTING -UT	1,034.00
130395	06/21/2016	Printed		7744	ASHI	EMS TRAINING STREAMING ACCESS	994.00
130396	06/21/2016	Printed		4413	AT & T 5001	PHONE SERVICE	3,703.82
130397	06/21/2016	Printed		5981	BALDWIN COOKE	UTIL LOG BOOKS	201.96
130398	06/21/2016	Printed		0109	BERNING TIRE COMPANY	FLAT REPAIR-PW	18.00
130399	06/21/2016	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	1,594.54
130400	06/21/2016	Printed		6734	BREATHING AIR SERVICES, INC	AIR COMPRESSOR	250.00
130401	06/21/2016	Printed		4743	BSN SPORTS, INC	SOFTBALLS-REC PROGRAM	498.16
130402	06/21/2016	Printed		7070	CAPITAL ELECTRIC CONSTRUCTION	GAS DETECTION F/LIFT STATION	8,613.00
130403	06/21/2016	Printed		7325	CERTIFIED FOLDER DISPLAY SVC	BROCHURE DISTRIBUTION -TOURISM	396.40
130404	06/21/2016	Printed		5723	TERRENCE L CHRISTENSEN	CITY BAND SHIRTS	423.00
130405	06/21/2016	Printed		7668	CITY WIDE MAINTENANCE CO	CUSTODIAL SVS & JANITORIAL SUP	1,075.22
130406	06/21/2016	Printed		0951	COCA-COLA REFRESHMENTS USA INC	DRINKS F/LIONS & AQUATIC PARK	2,537.99
130407	06/21/2016	Printed		5560	COMMERCIAL AQUATIC SVCS INC	CHLORINE PUMPS-POOL	603.62
130408	06/21/2016	Printed		7741	COWTOWN CHEESECAKE CO	FOOD F/1-70 ASSN MTG-TOURISM	70.50
130409	06/21/2016	Printed		6509	CS CAREY, INC.	MULCH F/COMMUNITY GARDEN	100.00
130410	06/21/2016	Printed		7755	SHAYLA CUNNINGHAM	REC PROGRAM CANCELLATION	45.00
130411	06/21/2016	Printed		4329	JAMES DOBBS	MILEAGE EXPENSE 3/28-5/27	291.06
130412	06/21/2016	Printed		7360	DSG EQUIPMENT & SUPPLIES INC	PROPANE TANK-PW,UT,PARKS	350.00
130413	06/21/2016	Printed		7142	EDWARDS CHEMICALS INC.	CHEMICALS&JANITORIAL SUP-POOL	1,107.78
130414	06/21/2016	Printed		0274	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES-EMS	394.62
130415	06/21/2016	Printed		5516	EXECUTIVE MARKETING PROMOTIONS	UNIFORMS-POOL,CAMP,REC PROGRAM	7,380.26
130416	06/21/2016	Printed		2621	EXPRESS WASH AMERICA LLC	CAR WASHES-UT	10.00
130417	06/21/2016	Printed		4342	FELDMANS	UNIFORM&ORANGE BARRIER FENCE	238.90
130418	06/21/2016	Printed		7350	DEBRA FISHER	HEALTH FAIR CHAIR MASSAGE	162.50
130419	06/21/2016	Printed		7225	FORTILINE, INC	REPLACEMENT METERS&WELL MAINT	282.07
130420	06/21/2016	Printed		3834	FRED PRYOR SEMINARS	PROJECT MANAGEMNT WKSP-PROJMGR	199.00
130421	06/21/2016	Printed		1942	GRASS PAD INC	PLANT,FERTILIZER,POTTING MIX	193.41
130422	06/21/2016	Printed		9428	MARCIA HARRINGTON	MILEAGE EXPENSE 1/6-6/1	92.91
130423	06/21/2016	Printed		4275	HAYNES EQUIPMENT CO INC	GRINDER PUMP REPAIRS-UT	1,760.75
130424	06/21/2016	Printed		7757	JOANNA HEIDEBRECHT	RENTAL DEPOSIT REFUND	400.00
130425	06/21/2016	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN-EMS	148.30
130426	06/21/2016	Printed		7754	MELISSA HORNBACK	REC PROGRAM REFUND	60.00
130427	06/21/2016	Printed		7753	HY-VEE INC	DIETICIAN F/HEALTH FAIR	437.50
130428	06/21/2016	Printed		5932	IMAGE TREND INC	DATA INTERFACE F/EMS SOFTWARE	6,750.00
130429	06/21/2016	Printed		0359	JIMS LOCK & SAFE SERVICE	FIXED OFFICE DOOR-AQUATIC PARK	135.00
130430	06/21/2016	Printed		5345	JOHNSON COUNTY WASTEWATER	WASTEWATER CHARGES MAY 2016	203.02
130431	06/21/2016	Printed		0400	KANSAS CITY PETERBILT	VEHICLE MAINT/REPAIRS-FIRE	480.54
130432	06/21/2016	Printed		3517	KEY EQUIPMENT & SUPPLY CO	SWEEPER REPAIR - PW	1,487.57
130433	06/21/2016	Printed		3931	KSGFOA	2016 MEMBERSHIP DUES-FINANCE	50.00
130434	06/21/2016	Printed		0852	LANMAN INCORPORATED	COMPUTER SVC/MAINT & EQUIP	4,165.00
130435	06/21/2016	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-EMS	71.38

Check Register Report

CHECK REGISTER

Date: 06/23/2016

Time: 12:44 pm

Page: 2

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
130436	06/21/2016	Printed		1836	LOWE'S CREDIT SERVICES	FLOOR TILE,EMERG LIGHT BATTERY	354.77
130437	06/21/2016	Printed		7756	LYME ASSOCIATION OF GREATER	TICK REMOVAL KITS-HEALTH FAIR	450.00
130438	06/21/2016	Printed		3007	MES-MIDAM	UNIFORM-EMS	406.54
130439	06/21/2016	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	13.26
130440	06/21/2016	Printed		5912	MID AMERICA REGIONAL COUNCIL	K-32 CORRIDOR STUDY	17,200.00
130441	06/21/2016	Printed		7036	MIDWEST PUBLIC RISK OF KANSAS,	PROPERTY/LIABILITY/AUTO INSUR	207,135.24
130442	06/21/2016	Printed		3443	WES MILLS	SWIM TEAM RIBBONS & PLAQUE	243.94
130443	06/21/2016	Printed		7758	KELLY NEWTON	REC PROGRAM REFUND	70.00
130444	06/21/2016	Printed		1478	NFPA	NATIONAL FIRE CODES SUBSCRIPT	1,305.00
130445	06/21/2016	Printed		0947	O'REILLY AUTO STORES INC	VEH & EQUIP MAINT SUPPLIES	382.00
130446	06/21/2016	Printed		2126	OMNI SVC GROUP LLC	MAY AMB BILLING	1,151.14
130447	06/21/2016	Printed		6006	OVERHEAD DOOR COMPANY OF KC	DOOR INSPECTION/EVALUATION-WTP	218.10
130448	06/21/2016	Printed		3393	PACE ANALYTICAL	LAB TESTING F/WWTP	1,094.00
130449	06/21/2016	Printed		3531	PERRY & TRENT LLC	PROSECUTOR SVCS	7,014.50
130450	06/21/2016	Printed		7012	PAUL PETERSON	VEH MAINT/REPAIRS-PROP MAINT	89.50
130451	06/21/2016	Printed		0904	PREDATOR TERMITE & PEST CONTRL	MOWING & PEST CONTROL	5,209.00
130452	06/21/2016	Printed		2838	PREMIER AUTOMOTIVE OF BS KS	VEHICLE MAINT/REPAIRS-FIRE	375.52
130453	06/21/2016	Printed		0646	PUSHWATER ENTERPRISES INC	BURNING PERMITS,SHOPPING GUIDE	526.75
130454	06/21/2016	Printed		4746	QUEEN'S PRICE CHOPPER	FOOD F/SC ACTIVITIES	51.87
130455	06/21/2016	Printed		5302	R E PEDROTTI CO INC	SCADA CHECK PROGRAMMING-WWTP	804.00
130456	06/21/2016	Printed		8035	REEVES-WIEDEMAN COMPANY	RESTROOM EQUIPMENT F/POOL	76.10
130457	06/21/2016	Printed		1811	RICOH USA, INC.	COPIER LEASES	171.33
130458	06/21/2016	Printed		3011	ANTHONY R RUSSO	JUDGE PRO-TEM	200.00
130459	06/21/2016	Printed		3714	SAMS CLUB DIRECT	CONCESSIONS SUPPLIES F/POOL	323.31
130460	06/21/2016	Printed		2694	SECURITY BANK OF KANSAS CITY	ESCROW AGENT FEE F/2016 A BOND	2,750.00
130461	06/21/2016	Printed		8441	SHAWNEE COPY CENTER	NEWSLETTER & CALENDAR-SC	75.00
130462	06/21/2016	Printed		2927	SHRED-IT US JV LLC	SHREDDING SERVICE-EMS	52.20
130463	06/21/2016	Void	06/21/2016			Void Check	0.00
130464	06/21/2016	Printed		0735	SIMPLE SIMONS PIZZA	PIZZA FOR AQUATIC PARK	378.00
130465	06/21/2016	Printed		7732	SITEONE LANDSCAPE SUPPLY,LLC	BALL FIELD CHALK -P&R	392.00
130466	06/21/2016	Printed		7237	SK DESIGN GROUP INC.	WATERLINE DESIGN ENGINEERING	3,047.90
130467	06/21/2016	Printed		7437	JUSTINE SMITH	MILEAGE EXPENSE 4/19-6/7/16	148.28
130468	06/21/2016	Printed		7670	STAPLES CONTRACT & COMMERCIAL	HAND SANITIZER,FOLDERS,ENVELPS	64.98
130469	06/21/2016	Printed		4483	SYSCO OF KC	FOOD&SUPPLIES F/POOL&LIONS PK	4,955.93
130470	06/21/2016	Printed		7096	THOMPSON PUMP & MANUFACTURING	BYPASS PUMP RENTAL F/WWTP	400.00
130471	06/21/2016	Printed		7636	TIME WARNER CABLE	INTERNET SVC-PD & CITY HALL	388.71
130472	06/21/2016	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	TRAFFIC SIGNAL REPAIRS	1,237.67
130473	06/21/2016	Printed		7752	UNIFIED GOVERNMENT TREASURER	MAIL BALLOT EXPENSE 4/12/16	7,931.10
130474	06/21/2016	Printed		6819	UNIFIRST COPORATION	UNIFORM,RUG RENTAL-PW,UTIL	135.13
130475	06/21/2016	Printed		8404	VESTA LEE LUMBER COMPANY	MAINT/REPAIR SUPPLIES-P&R	14.40
130476	06/21/2016	Printed		0712	W W GRAINGER	VEHICLE SUPPLIES-FIRE	304.64
130477	06/21/2016	Printed		7530	WASTE MANAGEMENT OF MISSOURI	LANDFILL CHARGES MAY 15-30	1,420.51
130478	06/21/2016	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	41.96
130479	06/23/2016	Printed		3562	ALAMAR	UNIFORMS-PD	24.75

ITEM NO. 6.

**City Council Regular Agenda
Monday, June 27, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Public Housing Authority Claims for June 27, 2016

ACTION: Make a Motion to Approve the Public Housing Authority Claims for June 27, 2016

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Regular Claims in the amount of \$22,117.97.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 06/22/2016

Time: 4:45 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97427	06/22/2016	Void	06/22/2016			Void Check	0.00
97428	06/22/2016	Printed		P 797	P BANKCARD PROCESSING CENTER	MAINT,PLUMBING&ELECTRICAL SUPP	406.93
97429	06/22/2016	Printed		P312	P C & C LOCK SERVICE	KEY COPIES	7.90
97430	06/22/2016	Void	06/22/2016			Void Check	0.00
97431	06/22/2016	Void	06/22/2016			Void Check	0.00
97432	06/22/2016	Printed		P506	P CITY OF BONNER SPGS	REIMB WAGES/BENEFITS/UTIL	19,508.47
97433	06/22/2016	Printed		P330	P CUMMINS CENTRAL POWER LLC	SERVICE CALL F/GENERATOR	261.88
97434	06/22/2016	Printed		P991	P JAMES O. GOSS JR	PEST CONTROL	250.00
97435	06/22/2016	Printed		P329	P JOHNSTONE SUPPLY	AIR CONDITIONER/HEATING UNIT	1,467.69
97436	06/22/2016	Printed		P331	P NATIONAL ASSOCIATION OF	NAHRO MEMBERSHIP DUES	100.00
97437	06/22/2016	Printed		P753	P RICOH USA, INC	COPIER LEASE	115.10
Total Checks: 11						Checks Total (excluding void checks):	22,117.97
Total Payments: 11						Bank Total (excluding void checks):	22,117.97
Total Payments: 11						Grand Total (excluding void checks):	22,117.97

ACTION FOR CONSENT AGENDA

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 7.

City Council Regular Agenda Monday, June 27, 2016 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Wastewater Treatment Plant Headworks Equipment Bid Award

ACTION: This Item Requires Two Motions:

- 1.) Award the Bid for an In-Channel Grinder to Franklin Miller, Inc. in the Amount of \$32,300.
- 2.) Award the Bid for a 6mm Rotary Mechanical Fine-Screen to Enviro-Care Company in the Amount of \$47,900.

STAFF RECOMMENDATION: The City Manager, Finance Director, and Public Works and Utilities Director Recommend Approval

A memo describing the background and financial impact of the recommendation is enclosed. The City Engineer's recommendation is also included with the packet.



City of Bonner Springs

"Building a Better Bonner"



MEMORADUM

Date: June 22, 2016
To: Mayor and City Council
Through: Public Works Director and City Manager
From: Project Manager

Subject: Award Two (2) Bids for Wastewater Treatment Plant Headworks Screening Equipment in the Total Amount of \$80,200.

Recommendation

1. Award bid for an in-channel grinder to Franklin Miller Inc. in the amount of \$32,300.
2. Award bid for a 6mm rotary mechanical fine-screen to Enviro-Care Company in the amount of \$47,900.

Background

City Council approved 2016 budget authority in the amount of \$170,000 for Headworks Screening Upgrades (\$150,000) and an Air Handler (\$20,000) at the Wastewater Treatment Plant (WWTP). The new equipment will improve efficiency and safety at the facility by removing solids and debris from the wastewater stream before it enters the treatment process. Equipment protection will be enhanced by this project, ultimately reducing operating cost caused by debris and is recommended by the City Engineer.

Staff met with the City Engineer and created the specifications for the Headworks Screening Equipment to fit the current facility. The In-Channel grinder will replace a current grinder which recently had issues and is no longer operational. The 6mm Rotary Screen will be installed to replace a screen which was decommissioned years ago and never replaced.

Discussion

Bids were sent to providers of equipment and posted on the City website on 9 June 2016. On 16 June the City Clerk's Office opened bids from 5 suppliers. The bids are as follows:

- | <u>In- Channel Grinder</u> | <u>6 mm Rotary Screen</u> |
|--|---|
| 1. Franklin Miller, Inc. - \$32,300 | 1. Enviro-Care Company - \$47,900 |
| 2. Fluid Equipment - \$39,092 | 2. Fluid Equipment - \$57,176 |
| 3. Technology International - \$49,964 | 3. Wes-Tech - \$62,603 |
| | 4. Technology International - \$279,500 |

The City Engineer's recommendation to award the bids is attached.

This bid is to supply the equipment and deliver to the treatment plant. This does not include installation or electrical work for which Staff will contact several contractors to get quotes. We anticipate the equipment to be delivered by early October and installed shortly afterwards.

Financial Impact

The original budget authority for this project was incorporated in the 2016 Wastewater budget but was included in the recent bond issue to free up reserves in the Wastewater fund.

Total project cost for the Headworks Screening Upgrade phase of the Wastewater Improvements is estimated at \$150,000. The approval of these bids in the amount of \$80,200 will leave \$69,800 remaining for installation expenses. This project is funded with bond proceeds received earlier this year.

**WILSON
& COMPANY**

800 East 101st Terrace, Suite 200
Kansas City, MO 64131
816-701-3100 phone
816-942-3013 fax

June 20, 2016

Rick Sailler
Public Works / Utilities Director
City of Bonner Springs
Kansas, USA 66012

**Re: Wastewater Treatment Facility – Headworks Equipment Bid
Engineering Recommendation**

Mr. Sailler –

Please accept this engineering recommendation on the selection of headworks equipment for the Wastewater Treatment Facility.

In-Channel Grinder

Bidder 1: Franklin Miller (Ray Lindsey Company), \$32,300.00
Bidder 2: JWC (Fluid Equipment Company), \$39,092.00
Bidder 3: JWC (Technology International, Inc.), \$49,964.00

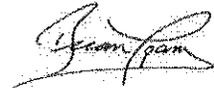
Recommendation: It is our recommendation to accept the bids as presented and award the purchase of equipment to Ray Lindsey Company for the Franklin Miller in-channel grinder.

Fine Screen

Bidder 1: Enviro-Care Company (EPEC), \$47,900.00
Bidder 2: Parkson (Fluid Equipment Company), 57,176.00
Bidder 3: Westech (Ray Lindsey Company), \$62,603.00
Bidder 4: Huber Technologies (Technology International, Inc.), \$279,500.00

Recommendation: It is our recommendation to accept the bids as presented and award the purchase of equipment to EPEC for the Enviro-Care Company fine screen.

Should you have any questions, please do not hesitate to contact me via phone a 785-827-0433 or by email at brian.spano@wilsonco.com. Thank you.



Brian Spano, P.E.
Water & Wastewater Service Unit Manager
Municipal Services Division

ITEM NO. 8.

**City Council Regular Agenda
Monday, June 27, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Ordinance to Amend Court Costs

ACTION: Make a Motion to Approve an Ordinance Amending the Court Costs in Chapter IX. Municipal Court, Article 1. General Provisions, Section 9-113. Court Costs, of the Code of Ordinances for the City of Bonner Springs

STAFF RECOMMENDATION: The City Manager, City Attorney, and City Clerk Recommend Approval

City Attorney Dan Trent advised Staff that K.S.A. 12-4117 was amended to be effective 7/1/2016 to increase the amount collected from Court costs paid to the State from \$20 to \$22.50. Staff recommends an increase of \$1 to the City's Court cost so that the total collected, including State fees, is \$60.00. Accordingly, the amount listed in the City Code section 9-113 would need to increase to \$36.50.

In the past, our ordinance has only included the amount retained by the City under the theory that the State portion is mandated by statute rather than ordinance. Mr. Trent recommends a change to the ordinance so it is clear that we are collecting both the funds the City retains and the State mandated amount. Language was added in legislative style to incorporate these recommended changes.

ORDINANCE NO. 2427

An Ordinance to Amend Section 9-113 of the Code of Ordinances of the City of Bonner Springs, Kansas, and Provide for the Municipal Court Cost Fee to be Assessed in the Sum of \$36.50 and any Fee Mandated by the State

Be it Ordained by the Governing Body of the City of Bonner Springs, Kansas:

Section I: Chapter IX Municipal Court, Article 1 General Provisions, Section 9-113 is amended to read as follows:

“Court Costs. There is hereby established a court cost fee in the sum of ~~\$33.50~~ \$36.50, which shall be retained by the City of Bonner Springs ~~which, plus any amount mandated to be collected by the Kansas Supreme Court, or pursuant to K.S.A. 12-4117 as amended.~~ This court cost shall be assessed against each accused person who enters a plea of guilty, ~~enters a plea of or~~ no contest, ~~or~~ enters into a diversion agreement, or is found guilty of any violation of any ordinance of the City. The costs shall be due at the time of the plea, conviction or diversion, unless an extension is granted by the Judge of the Municipal Court, and the costs shall be payable to the City.”

Comment [AM1]: The last ordinance in 2010 stated an amount of \$33.50. However, the codification in 2014 changed the amount to \$35.50 which is currently listed in the Code and charged for a Court fee.

Section II: Ordinance No. 2262 is repealed.

Section III: This Ordinance shall be in full force and effect from and after its passage and publication in the official city newspaper of the City of Bonner Springs, Kansas.

Approved by the City Council and Signed by the Mayor on June 27, 2016.

Jeff Harrington, Mayor

Attest:

Amber McCullough, City Clerk

(Seal)

ITEM NO. 9.

**City Council Regular Agenda
Monday, June 27, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: June 23, 2016

To: Mayor and City Council

1. **Budget Calendar** – An updated budget calendar is enclosed. Times for the meetings will be announced closer to the meeting dates.
2. **Independence Day Holiday** – City Offices will be closed Monday, July 4th in observance of the Independence Day Holiday.
3. **Parks and Recreation Month** – July is Parks and Recreation Month. The department's calendar of events for the month is enclosed. The month is full of fun events to celebrate the designation and further health and wellness, conservation and social equity efforts.
4. **Bonner Blast** is June 30th following the City Band Concert. There will be an Ice Cream Social and Little Miss and Mister Firecracker Pageant at 8:00 p.m. The Patriotic Band Concert will be 8:30 p.m. until 9:45 p.m. The Bonner Blast Fireworks Display will occur at 9:45 p.m. Entry forms for the Little Miss & Mister Firecracker Pageant are available at City Hall or online at <http://goo.gl/GcDBOq>. Registration fee is \$20.
5. **City Facebook Page** – The City Facebook page and the Convention & Tourism page have been merged to create one unified page. This increased the page “likes” for the merged page and increases the amount of people who see the information posted to the page. The name of the page is currently “City of Bonner Springs, Kansas - Convention and Tourism” due to Facebook designating that as the “new” merged page. After the 60 day waiting period to change the page name, it will be changed to simply “City of Bonner Springs, Kansas.”
6. **Sister Cities International** – We have begun the application process to become a Sister City to a comparable international city. Other cities in Kansas with Sister Cities include Abilene, Hays, Lawrence, Leavenworth, Shawnee, Victoria, and Wichita.

Sister Cities International was founded in 1956 by President Dwight D. Eisenhower with the intent of promoting peace through cultural exchange. A sister city relationship is a long-term, cooperative relationship between two cities in different countries through which cultural, educational, business, and technical exchanges take place. Sister city organizations plan and implement cooperative activities and exchanges in cultural, educational, municipal/technical, business, and humanitarian fields.

Sister Cities International helps to strengthen their organizations by sharing best practices, providing grants and funding opportunities, assisting with protocols and procedures related to sister cities, advocating for sister city organizations and international exchange, organizing conferences and meetings, and providing other resources including certificates, discounted travel insurance, visa consultations, webinars, and toolkits.

7. Public Works and Utilities Update:

- Well 2 is back in operation; Well 4 was cleaned and upgraded, we have a broken pipe to fix. All other wells are running good.
- New meters are on ordered for Lake of the Forest subdivision. The original meters were installed 10 years ago and have reached their life expectancy. The newer remote read meters are battery-powered and the batteries have a ten life expectancy. We replace meters based on the time of use and battery life.
- Sanitary Sewer (SS) pipeline cleaning is ongoing, including contractual work on the 24" main interceptor line along K-32. We are in process of contracting CCTV and CIPP work on SS pipes based on annual inspection program.
- Cornell, Emerson, Sheidley Waterline Project construction plans are being reviewed by KDHE, bidding should be begin in July.
- 134th Street PRV plans are being finalized and will be sent to KDHE for review.
- Stormwater (SW) System cleaning and inspection program ongoing. Staff has identified several SS pipelines which need lining and expect to find multiple SW pipelines which will need similar maintenance. We have taken several calls for storm related concerns from City residents.
- The SW pipe on Woodmont Avenue was repaired by a contractor; the bottom of the pipe was repaired using Injection Grouting method.
- 2016 Street Restoration and Rehabilitation Projects are being reviewed.
- Staff is working on completion of fire hydrant replacement and mowing now that the rains have stopped.
- Asphalt repairs will begin in July.

MEMORANDUM

To: Sean Pederson, City Manager

From: Tillie LaPlante, Finance Director

Re: Budget Calendar

Below is the proposed 2017 budget calendar. This schedule includes three council budget work sessions, all in July.

Friday, May 20	Financial History and YTD to Budget Managers
Saturday, June 11	Budget Briefing (prior to Council Goal Setting Session)
Wed-Thur, June 22-23	Individual meetings with Budget Manager, Finance Director, and City Manager
Monday, July 11	Budget Work Session – General Fund & All Parks & Recreation Funds
Monday, July 18	Budget Work Session – Special Revenue & Enterprise Funds
Monday, July 25	Budget Work Session (prior to council meeting) – Wrap-up
Monday, July 25	Approve Notice of Budget Hearing and Schedule Public Hearing for Adoption of 2017 Budget. State Law requires ten days from date of publication of hearing notice to the public hearing.
Monday, August 8	Conduct Budget Hearing and Adopt Ordinance Establishing 2017 Budget. State law requires ten days from budget hearing to filing with the County Clerk.
Tuesday, August 25	Deadline for City Clerk to Certify Budget to County Clerk

July 2016

"Life is Better in Bonner Springs"



Bonner Springs
Parks and Recreation



PARK AND RECREATION MONTH
JULY 2016

#SUPERJULY
MRPA.ORG / JULY



WHEN OUR POWERS COMBINE,
WE CHANGE LIVES

SUN	MON	TUE	WED	THU	FRI	SAT
3	4	5	6	7	8	9
Free Open Gym @ Community Center	Independence Day Military & Family swim FREE at Pool	Join us for Zumba at 6pm @ the Community Center	Read to a Dog @ Bonner Springs Library 1pm	FREE City Band Concert 8:30pm @ Kelly Murphy Park	Family Kickball Night 6pm-8pm @ Lions Park FREE	Buy a Mid-Season Pass from the Aquatic Park
10	11	12	13	14	15	16
Free Open Gym @ Community Center	Session 3 Swim Lessons Begin	Come play Pickleball for FREE at 2pm @ the Community	Free Open Gym @ Community Center	FREE City Band Concert 8:30pm @ Kelly Murphy Park	Go Fishing at North Park Lake	Glamping @ North Park
17	18	19	20	21	22	23
Free Open National Ice Cream Day - 50% off ice cream @ Pool	Disc Golf with the Director LP@6pm	Learn how to Geocache 4pm @ North Park FREE	Bark in the Park @ 221 Pratt 7:00pm	FREE City Band Concert 8:30pm @ Kelly Murphy Park	Adult Softball Deadline	Plan your next event at one of our facilities
24	25	26	27	28	29	30
Free Open Gym @ Community Center	Little Yoga in Lions Park @ 9am	Rent a Park Shelter for a Family Fun Day	Free Open Gym @ Community Center	FREE City Band Concert 8:30pm @ Kelly Murphy Park	Have you completed the Scavenger Hunt yet?	Membership Night @ Pool
31						
Free Open Gym @ Community Center						

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ITEM NO. 10.

**City Council Regular Agenda
Monday, June 27, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 11.

**City Council Regular Agenda
Monday, June 27, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.