

PLANNING COMMISSION MEETING MINUTES
Tuesday, January 19, 2016 @ 7:00 p.m.

Members Present: Craig Stephan, Mark Yates, Sherri Neff, Lew Kasselmann, Merle Parks, Jason Krone and Lloyd Mesmer

Members Absent: Dave Pierce

Staff Present: Don Slone, AICP, CFM, Planning Director – Floodplain Manager

Chairman Parks called the meeting to order at 7:00 p.m. and asked for a roll call. Roll call listed above.

Chairman Parks introduced **Item No. 1: Approval of Minutes** and called for a motion to approve the minutes of the November 24, 2015 Planning Commission meeting. Commissioner Stephan made a motion to approve the minutes as written with a second from Commissioner Yates. Chairman Parks asked if there were any questions or comments about the minutes. Seeing none, he called for the vote. The minutes were approved by unanimous vote.

New Business:

Chairman Parks introduced **Item No. 2: Special Use Permit: SUP-133: "A Step Above Academy"**, a request for a special use permit in order to continue the day care center last approved under Ordinance No. 2137 on August 14, 2006. Requested by Crystal Wenger under contract from James and Nancy Thomas, A Step Above Academy of Wyandotte County, LLC, property owners of record. The property is located at 600 N. 118th Street on 1.4 acres of property zoned A-1, Agricultural District. No additions or alterations are being proposed with this request. The property is being purchased by the applicant and requires the issuance of a new special use permit.

Chairman Parks opened the public hearing at 7:02 p.m. and asked for Staff Presentation. The Planning Director presented the case including the background dating back to 1998 with a Staff Recommendation to approve this item as listed in the Staff Report. The Planning Director stated that the applicant was called out of the country and provided a letter stating that she is in agreement with the listed conditions. The Chairman asked if the letter will be made part of the official record, the Planning Director confirmed that it would be part of the record. The Planning Director introduced Stephanie Krier, Director and Nancy Thomas property owner of the A Step Above Academy and stated that they were here to represent the applicant who was pout of the country.

Chairman Parks asked if the applicant's representatives if they would like to address the Planning Commission. They both stated that they have nothing to add but would be glad to answer any questions.

Commissioner Krone asked how long it would take to obtain the license. Nancy Thomas stated it takes about a month once they receive the SUP approval letter.

Chairman Parks asked if anyone in the audience had any questions or comments. Seeing none he closed the public hearing at 7:05 p.m. and asked for a motion. Commissioner Stephan made a motion to approve the special use permit subject to the six (6) listed conditions with a second from Commissioner Krone.

Chairman Parks asked if the Planning Commission had any comments or questions. Seeing none he called for the vote. Motion passed 8-0.

The Planning Director stated that he will forward this item to the Governing Body on February 8, 2016 with a Planning Commission recommendation of approval.

Chairman Parks asked if there was any further business. Seeing none, he adjourned the meeting at 7:08 p.m.



Don E. Slone, AICP, CFM, Secretary