

City Council Minutes – Regular Meeting – Monday, December 14, 2015

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, December 14, 2015.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Mark Kipp, Dani Gurley, Joe Peterson, Rodger Shannon, Bob Reeves and Mike Thompson

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director; Matt Beets, Project Manager; Carrie Newton, Public Housing Authority Director and Don Slone, Planning Director

The Mayor led the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 - Citizen Concerns About Items Not on Today's Agenda – None Presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 12 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. Stephens requested to pull Item No. 6 for separate consideration.

Item No. 2 – Minutes of the November 23, 2015 City Council Meeting – Presented for approval.

Item No. 3 – Claims for City Operations for December 14, 2015 - Presented for approval were the Supplement Claims in the amount of \$128,354.38 and Regular Claims in the amount of \$584,582.02.

Item No. 4 – Public Housing Authority Claims – December 14, 2015 – Presented for approval in the amount of \$5,573.74.

Item No. 5 – Authorize City Manager to Sign Claims for Year End 2015 – Staff recommended the City Council authorize the City Manager to approve claims for year-end 2015 and provide a separate 2015 Year-End Claims Register with the January 11, 2016 City Claims item for that agenda.

Item No. 7 – Write Off Uncollected Accounts - Utilities, Weeds and Miscellaneous – The Finance Director recommended the City Council approve staff to write off uncollected charges for utilities, weed mowing and other miscellaneous items. Collection efforts will continue.

Item No. 8 – Resolution to Write off Uncollected Accounts Payable and Payroll Warrants – Staff recommended the City Council approve a Resolution to write off outstanding accounts payable and payroll warrants in the total amount of \$306.85. **Assigned Resolution No. 2015-10.**

Item No. 9 – Resolution to Write Off Uncollected Public Housing Authority Accounts - The Housing Authority exhausted attempts to collect money due from vacated tenants. Staff recommended the City Council approve a Resolution to write off uncollected vacated tenant accounts to total \$2,551.38.

Assigned Resolution No. 2015-11.

Item No. 10 – Cereal Malt Beverage Renewals for 2016 – Staff Presented for approval the 2016 Cereal Malt Beverage License renewals.

Item No. 11 – Massage Therapy Business Establishment License for Bodyworks – Bill Miller applied and paid the fee for renewal of a 2016 Massage Therapy Business Establishment License.

Item No. 12 – Approve New Fees & City Fee Increases – Staff recommended the City Council approve new City fees and fee increases:

- Copy Fees – Black and white -\$.10 per page, color -\$.25 per page, Comprehensive Master Plan - \$.20 per page/\$30 for complete copy.
- Parks and Recreation – Late fee for all youth sports programs - \$10, Program Fee for Little Chefs - \$32 resident/\$37 non-resident, Program Fee for Safe Sitters - \$45 resident/\$50 non-resident, Discount for camp sessions paid in full – 10%.
- Storm Water Utility Fee increase of \$.50 per month to \$3.00 for residential users and \$5.50 per month for commercial users effective January 1, 2016.

CONSENT AGENDA APPROVAL

Stephens made a Motion to Approve the Consent Agenda as Amended. Cooper seconded the motion and it carried on a vote of eight to zero.

REGULAR MEETING AGENDA

Item No. 6 – City Council Meeting Dates and Holidays for 2016 – Staff presented the 2016 City Council Meeting Dates Schedule for approval. The list included the holidays observed by the City. Stephens made a motion to Approve the City Council Meeting Dates for 2016 as Amended with the December City Council Meeting to be on December 19, 2016. Cooper seconded the motion and it carried on a vote of eight to zero.

Item No. 13 – Vacation of Santa Fe Subdivision to Saratoga Park, Block 56 – The Planning Director presented:

- Jason and Christina Slinkard requested the City vacate the right-of way for Santa Fe Road, Linwood Avenue and the fifteen foot alley platted in 1889.
- All abutting property owners signed the petition and are in agreement.
- The Planning Commission unanimously recommended approval of an ordinance to vacate the right-of-way and retain a utility easement subject to four conditions listed in the agenda packet.
- Staff recommended the City Council approve an Ordinance vacating the right-of-way and retaining the utility easement.

Reeves made a Motion to Adopt an Ordinance to Vacate the Right-of-Way for Santa Fe Subdivision to Saratoga Park, Block 56, and Retain a Utility Easement Subject to Four Conditions. Gurley seconded the motion and it carried on a vote of nine to zero. **Assigned Ordinance No. 2418.**

Item No. 14 – Resolution to Approve the Public Housing Authority 2016 Budget – The Public Housing Authority Director presented:

- Annually the Public Housing Authority Board of Directors approves the budget.
- The proposed budget includes a reserve balance to carry over to 2017 of \$198,614 which is approximately 9.36 months.

Cooper made a Motion to Approve a Resolution to Approve the Public Housing Authority 2016 Budget. Reeves seconded the motion and it carried on a vote of eight to zero. **Assigned Resolution No. 2015-12.**

Item No. 15 – Street Program Change Order Accounts - The Project Manager presented:

- Staff discussed the change order at the July 27 City Council meeting.
- Staff authorized the contractor to edge mill and overlay Park Drive and Pratt Avenue, replace concrete sidewalk along east Morse and to resurface a small area of the parking lot near the intersection of Third Street and Elm.
- McAnany Construction is under contract for \$501,941.85 per the approved bid. The change order increases the overall project cost to \$546,204.74.
- Staff recommended the City Council approve the change order in the amount of \$44,262.89 and authorize the Mayor to sign the agreement.

Gurley made a Motion to Approve the Construction Change Order No.1 with McAnany Construction in the Amount of \$44,262.89 for the Street Program and Authorize the Mayor to Sign the Agreement. Shannon seconded the motion and it carried on a vote of eight to zero.

Item No. 16 – City Manager’s Report – The City Manager reported:

- The welcome sign at K-7 and K-32 is complete.
- City offices will be closed on Wednesday, December 16 from 12 p.m.- 2 p.m. for the employee luncheon.
- City offices will be closed on Christmas Day and New Year’s Day.
- If any one has concerns about the language of the April Sales Tax ballot included in the agenda packet please contact the City Clerk or City Manager.

Item No. 17 – City Council Items –

- Peterson thanked staff for patching the asphalt at Berger and 138th Street and asked if the cones on the sidewalk at Berger and Jana Lei belong to the City?
- Reeves stated the ADA ramps on the sidewalk on Morse look like they need to be cleaned off. Staff explained there is plastic covering the panel and it is typically removed a couple weeks after placement.
- Cooper wished everyone a good holiday season and encouraged everyone to take time to read about the reason for the holiday.

Item No. 18 – Mayor’s Report – The Mayor:

- Met with the Youth Council and they helped turn on the lights on the Mayor’s Christmas Tree.
- Thanked everyone for their hard work on the Christmas Parade event.
- Continues to attend regular meetings with Mayors Holland and McTaggart.
- Met with the Wyandotte and Johnson County Council on Mayors.
- Reported the red traffic light at Nettleton and Kump is out and a green traffic light is out on the K-7 southbound exit ramp at K-32
- Stated a traffic cone at 132nd and Swartz needs to be retrieved.
- Wished everyone a Merry Christmas and Happy New Year.

The meeting adjourned at 7:56 p.m.

_____ Amber McCullough, City Clerk