



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING

6:30 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, January 11, 2016

Life is Better in Bonner Springs

ITEM NO. WS-1

**City Council Workshop Agenda
Monday, January 11, 2016 – 6:30 p.m.**

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

AGENDA ITEM: Public Housing Trash Policy for Family Units

NARRATIVE: The enclosed memo provides information on the recommendation to change the family housing units to residential trash service.

City of Bonner Springs
Public Housing Authority



Date: January 11, 2016
To: Mayor & City Council
Through: Sean Pederson, City Manager
From: Carrie Newton, PHA Executive Director
Subject: **Adopt a Residential Trash Policy for Family Units**

Background:

PHA currently has a flat monthly cost with Deffenbaugh for our regular pick up of all units. Deffenbaugh currently services Vaughn Dale three times a week and the family units twice a week, with a total of six dumpsters on site. With the current set up, we have to schedule and pay for bulk item pickups for all sites.

Discussion

Although the PHA has a standard rate with Deffenbaugh, we run into regular problems with the way the current service is set up. These challenges currently include:

- *Lack of Resident Responsibility*- With the current set up, the dumpsters face the alleyways, with enclosures around them. The residents, more often than not, just throw their trash over the enclosure and do not pay attention to whether or not it lands in the dumpster. This causes trash pile up inside the enclosure, which brings along pest and litter problems. We try to keep up with the cleaning of the enclosures, but with a staff of two, it is not as often as we would like or is needed.
- *Deffenbaugh Not Picking Up When Scheduled*-PHA has had a serious problem with Deffenbaugh not picking up on their scheduled days/times for the commercial pick up. Switching to residential would cause pick up to be more consistent, as we are surround by residential units in the neighborhood.
- *Illegal Dumping*- Due to the dumpsters facing the alleyways, we face a major problem with illegal dumping. People from around the community use our dumpsters to dispose of their own trash, including (and mostly) bulky items. This causes the PHA additional trash charges to dispose of these items.

Policy Changes

PHA is recommending that we cancel the family unit Commercial Account and switch them to Residential. This policy would give more responsibility to the residents as well as prevent illegal dumping. City Code states that if a building is four units or under, they may use residential trash services.

With this policy, the residents would have a durable trash can, provided by the PHA, which they would be responsible for using to dispose of their trash. Each week, the residents would then pull their trash can to the curb for residential pick up. With this service, bulky items are also included with the regular pick up at no additional charge.

The residents will also have more responsibility in regards to the disposal of their trash. They can be easily cited for a lease violation if they do not dispose of the trash in a proper manner, i.e. putting full bag inside trash can and making sure no litter or trash is around their site.

Upon the effective date of this change, Deffenbaugh will be asked to remove their dumpsters from the property and the enclosures will be taken down. Removing the enclosures will help to ensure that trash is still not disposed there, even without a dumpster.

Recommended Timeline

The PHA must hold a thirty day Open Comment Period, which will begin on January 12, 2016. We will then seek final approval at the February 22, 2016 City Council meeting for effective date of March 1, 2016.

Financial Impact

This policy change will initially cost the PHA money up front, but in the long run will pay for itself. Current and expected charges are as follows:

- *2015 Year Totals for 6 Sites-* With no bulk item pickups, our monthly bill is a flat \$271.54. However; due to bulk items, we have been spending an average of \$356.54 monthly for services; totaling \$4,278.48 for the year.
- *PHA Provided Trash Cans-* The PHA will incur an initial cost of around \$1300 to provide trash cans for each unit. While the PHA is providing them initially, the resident will sign an agreement that they will pay for replacement or repair if damages are incurred by them.
- *Predicted 2016 Totals for 21 Sites-* The PHA expects to spend an average of \$320 per month on trash services. This is \$432 less per year on trash services and includes free bulk pick up. The City will pay the cost up front each month and the PHA will reimburse the City with the last check run of every month.

Recommendation

Staff recommends adoption of the attached Residential Trash Policy for all Bonner Springs Housing Authority family units.

*Attachments: Residential Trash Service Addendum for Bonner Springs Housing Authority
Sample trash cans and prices*

City of Bonner Springs
Public Housing Authority



Residential Trash Policy Addendum

Effective March 1, 2016

1. ***Purpose of Residential Trash Service:*** The parties desire to mitigate (i) lack of resident responsibility in regards to disposal of their trash; (ii) the maintenance, cleaning, and excessive costs attributable to alleyway dumpsters/enclosures.
2. ***Designated Trash Can Areas:*** The trash cans will be kept on the back porch of each unit and marked with a PHA marker. City Code prevents them from being placed in the front of the buildings.
3. ***Residential Trash Schedule:*** The residents will be responsible for moving their trash can from the back of the building to the street curb no earlier than 4 PM Monday evenings and no later than 7 AM Tuesday mornings. Failure to put the trash bin on the curb, resulting in overflowing trash, will result in a lease violation. The following items are City Code Restrictions:
 - 1) All trash should be set three (3) feet or closer to the curb for pick up.
 - 2) All bulk items must be placed three (3) feet or closer to the curb on your normal trash day. Anything containing refrigerants must be scheduled for pick up. Residents may do that through the PHA office.
 - 3) All trash cans must be fifty (50) gallons or less
 - 4) All trash bags must be fifty (50) gallons or less; they must also be tied securely.
 - 5) All large boxes must be flattened and bundled
4. ***Violations:*** Circumstances that are considered violations include, but are not limited to; (i) overflowing trash bins due to not putting them curbside each week; (ii) not using trash bins, resulting in trash/litter around your unit; (iii) damage to the PHA provided trash bin. Should this occur, residents will incur the cost of repair and/or replacement.

- 1) **First Violation:** Resident will receive a warning letter from management, with pictures if possible, describing their violation, policy and what the next step will be if not corrected.
- 2) **Second Violation:** Resident will receive a 14/30 from management. This notice will state that they have 14 days to correct the matter or 30 days to vacate the premises. If there is a violation after issuance of a 14/30, another does not have to be provided to resident.
- 3) **Third Violation:** Eviction proceedings through Wyandotte County Courts. Residents will be responsible for court and attorney fees.

5. **Effect of Breach and Right to Terminate Lease:** A breach of this Addendum shall give each party all the rights contained herein, as well as the rights provided for in the Lease. A material breach of this Addendum by the Tenant shall be a material breach of the Lease and grounds for immediate termination of the Lease by the Property Manager/Owner.

6. **Property of Bonner Springs Housing Authority:** Tenant acknowledges that the outside trash bin provided by the PHA, is the sole property of the PHA. The bin will be added to the checklist for the move in/move out walk through process. At move in, the resident will note damage (if any) to the trash bin. At move out, management will verify that the trash bin is still accounted for and that no further damage has incurred. If the resident caused damages or the trash bin is missing, the resident will be charged to offset the cost or repair and/or replacement. Move out is not the only time charges can incur. If the trash bin is damaged, or removed during tenancy, the charges will be added to the rent account ledger of the resident.

 Tenant Signature

 Date

 Tenant Signature

 Date

 Property Manager/Owner Signature

 Date

ITEM NO. WS-2

City Council Workshop Agenda Monday, January 11, 2016 – 6:30 p.m.

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

AGENDA ITEM: Strategic Planning

NARRATIVE: The enclosed memo provides information on Strategic Planning.



City of Bonner Springs
Memorandum

To: Honorable Mayor and City Council
From: Sean Pederson, City Manager
Re: Strategic Planning
Date: January 11th, 2016

What is Strategic Planning:

- A response to events
- A response to community concerns
- A response to change — present and future
- An exercise in coalescing the community

How:

- Extract ideas for potential goals by understanding the City and Organization's Strengths, Weaknesses, Opportunities and Threats (SWOT)
- After identifying goals, develop measurable objectives for each goal.
- Evaluate resources to accomplish goals, objectives
- Make decisions and set priorities
 - Decide which items can be accomplished and which must be delayed or left undone
 - Decide which existing programs must be reduced
- Translate the plan into action and measure performance
- Adjust plan if/when needed

Recommendation

City Manager desires the City Council reach consensus on staff pursuing a Consultant to assist in development of Strategic Plan and bring forward an agreement for such purposes.

Attachments: Sample language to solicit consultant to assist in Strategic Plan Development & Sample Agreement

I. PROJECT BACKGROUND, DESCRIPTION AND MINIMUM SCOPE OF SERVICES

A. Project Background and Description

The City of Bonner Springs wishes to engage in the development and implementation of a Strategic Plan to help establish and achieve its long-range vision of a city. The City Council is comprised of the Mayor and eight members. **The City of Bonner Springs is seeking a consultant with experience working with governing bodies with a successful strategic plan development program and/or process, not simply a facilitator of discussion.**

The City desires a plan that identifies the City's underlying principles on which decisions should be based and includes specific goals and objectives to be achieved.

The Strategic Plan is to be developed to reinforce long-term planning for both operating (day-to-day operations and services) and capital (long-term investment projects such as road construction, water distribution and sewer maintenance) programs.

In addition, City Council wishes to enlist staff's assistance, via the City department heads, in developing the Strategic Plan. This team approach will allow staff to better understand City Council's goals and vision, thus allowing staff to more successfully plan City projects and budgets to achieve the shared vision.

The Strategic Plan will be an integral tool utilized by the City Council and staff to ensure proper alignment with City Council's vision for the community and staff's work to achieve said vision. Departments' work plans, budgets, staff assignments, capital projects, and efforts are developed around the Strategic Plan. The Strategic Plan provides the direction and vision; and staff develops the detailed road map based on the Strategic Plan to ensure achievement of City Council's goals and objectives identified in the Strategic Plan.

The selected consultant will work with the Council to ensure the Strategic Plan accurately reflects their vision and direction for the community. In addition, the selected consultant will also work with the City Council to help identify their governing practices and basic protocols in how they work together as a City Council, work with staff, and how they represent the City to neighboring jurisdictions on policy issues.

Timing of work and availability will be important in selection. City Council is interested in completing a Strategic Plan by _____ . The majority of the Strategic Plan work is completed in a retreat format.

B. Minimum Scope of Services

Consultant will work with City Council and specified staff in the creation of the City's Strategic Plan, and deliver a final product that reflects the City Council's Strategic Plan for the City of Bonner Springs. The project consists of providing facilitation services and production (draft and final) of the City's Strategic Plan. This includes: (1) interviewing Council and the Executive Team in advance of the retreat to identify issues/topics for discussion; (2) working with the Mayor and the City Manager to establish the agenda for the retreat; (3) facilitating the retreat; and (4) development of the City's Strategic Plan and goals, including the production of all associated documents and materials (hereinafter, the "Project"). The Project shall be considered complete upon the delivery (electronically, in a form acceptable to the City) of all documents and associated materials developed through meetings with City Council and the Executive Team.

SAMPLE AGREEMENT

AGREEMENT TO FURNISH CONSULTING & FACILITATION SERVICES TO THE CITY OF BONNER SPRINGS FOR THE DEVELOPMENT OF THE CITY'S STRATEGIC PLAN

THIS AGREEMENT, made and entered into this ____ day of _____, 20____, between the **CITY OF BONNER SPRINGS**, hereinafter called the "City," and _____, a(n) corporation/partnership/ joint venture/individual [choose one] organized pursuant to the laws of the State of _____ hereinafter called the "Consultant," is as follows:

WHEREAS, the City wishes to utilize Consultant in the facilitation of the development and annual review and update of the City's Strategic Plan, which includes team building, strategic planning and goal setting, development and implementation of governance processes through a series of meetings with individual City Council members, the full City Council and selected City staff;

WHEREAS, the City desires to engage the Consultant to render the professional facilitation services described in this Agreement and the Consultant is qualified and willing to perform such services; and

WHEREAS, sufficient authority exists in City Charter and state statute, sufficient funds have been budgeted for these purposes and are available, and other necessary approvals have been obtained.

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth, the City and the Consultant agree as follows:

I. THE PROJECT

[NOTE: THIS SECTION MAY BE REFINED BASED UPON THE SUCCESSFUL CONSULTANT'S PROPOSAL; A HIGH LEVEL SUMMARY OF THE SELECTED CONSULTANT'S PROCESS MAY BE INCORPORATED HERE AND THIS SECTION MODIFIED ACCORDINGLY.]

The project consists of providing strategic plan development services and production of the annual review and update of the City's Strategic Plan. Consultant will work with City Council and associated staff in the review and update of the City's existing Strategic Plan, and deliver a final product that reflects the City Council's Strategic Plan for the City of Bonner Springs. The project consists of providing facilitation services and production of the annual review and update of the City's Strategic Plan. This includes: (1) interviewing Council and the Executive Team in advance of the retreat to identify issues/topics for discussion; (2) working with the Mayor and the City Manager to establish the agenda for the retreat; (3) facilitating the retreat; and (4) development/refinement of the City's Strategic Plan and goals, including the production of all associated documents and materials (hereinafter, the "Project"). The Project shall be considered complete upon the delivery (electronically, in a form acceptable to the City) of all documents and associated materials developed through meetings with City Council and the Executive Team.

II. CONSULTANT'S SERVICES AND RESPONSIBILITIES

The Consultant agrees that it will furnish all of the technical, administrative, professional, and other labor; all supplies and materials, equipment, printing, vehicles, local travel, office space and facilities, testing and analyses, calculations, and any other facilities or resources necessary to complete the Project.

III. ADDITIONAL SERVICES

When authorized in writing by the City, the Consultant agrees to furnish or obtain from others, additional services due to changes in the Project or its design, subject to separate written agreement between the City and Consultant as to additional compensation for additional services.

IV. CONSULTANT'S FEE

Alternate No. 1 - Lump Sum. As compensation for the Project, the Consultant shall be paid a lump sum fee of _____ [amount in words] _____ (\$_____), which shall constitute full and complete payment for the Project and all expenditures which may be made and expenses incurred, except as otherwise expressly provided in this Agreement.

Alternate No. 2 - Hourly Basis Per Scheduled Rates. The compensation for the Project shall be according to the fee schedule attached hereto and incorporated herein, including reimbursable expenses as described therein. The maximum amount billable under this Agreement shall not exceed _____ [amount in words] _____ (\$_____). The Consultant shall submit invoices to the City for services rendered during the preceding month, such invoices to be in the form and detail reasonably required by the City. Reimbursable expenses shall be itemized. The City agrees to pay the Consultant within thirty (30) days of receipt of properly documented invoices.

V. COMMENCEMENT & COMPLETION OF PROJECT

Consultant understands and agrees that time is an essential requirement of this Agreement. The Project shall be completed as soon as good practice and due diligence will permit. In any event, the Project shall be completed within four (4) months after the Consultant receives notice to proceed, exclusive of time lost or due to delays beyond the control of the Consultant.

VI. TERMINATION

This Agreement shall terminate at such time as the Project is completed and the requirements of this Agreement are satisfied, or upon the City's providing Consultant with seven (7) days advance written notice, whichever occurs first. In the event the Agreement is terminated by the City's issuance of said written notice of intent to terminate, the City shall pay Consultant for all services previously authorized and completed on the Project prior to the date of termination plus any services the City deems necessary during the notice period. Said compensation shall be paid upon the Consultant's delivering or otherwise making available to the City all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing work on the Project, whether completed or in progress.

VII. INSURANCE

During the course of the Project, the Consultant shall maintain Workers' Compensation Insurance in accordance with the Workers' Compensation laws of the State of Kansas, Automobile Liability of \$500,000 per person/\$1,000,000 per occurrence, and Commercial General Liability of \$500,000 per person/\$1,000,000 per occurrence. The City shall be named as an additional insured under the Consultant's Automobile and Commercial General Liability coverages, providing that such insurance is primary with respect to claims made by the City, and these coverages shall be occurrence-based policies, and shall specifically provide that all coverage limits are exclusive of costs of defense, including attorney fees. The Consultant shall provide certificates of insurance to the City indicating compliance with this paragraph. It shall be an affirmative duty of the Consultant to notify the City in writing within two days of the cancellation of or substantive change to any of the insurance policies set out herein, and failure to do so shall constitute a breach of this Agreement.

VIII. EQUAL EMPLOYMENT OPPORTUNITY

In connection with the execution of this Agreement, the Consultant shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, sex, national origin, or disability. Such actions shall include, but not be limited to the following: employment; upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Consultant represents that it will require a similar affirmation of nondiscrimination in any contract it enters into with a subcontractor as part of the execution of this Agreement.

IX. PROHIBITED INTEREST

A. The Consultant agrees that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its services hereunder. The Consultant further agrees that in the performance of the Agreement, no person having any such interests shall be employed.

B. No official or employee of the City shall have any interest, direct or indirect, in this Agreement or the proceeds thereof.

X. GENERAL PROVISIONS

A. Independent Contractor. In the performance of the Project, the Consultant shall act as an independent contractor and not as agent of the City except to the extent the Consultant is specifically authorized to act as agent of the City.

B. Books and Records. The Consultant's books and records with respect to the Project and reimbursable costs shall be kept in accordance with recognized accounting principles and practices, consistently applied, and will be made available for the City's inspection at all reasonable times at the

places where the same may be kept. The Consultant shall not be required to retain such books and records for more than three (3) years after completion of the Project.

C. Ownership and Format of Drawings & Project Documents. All plans, documents, drawings, specifications and the like relating to the Project shall be the joint property of the City and Consultant. Upon completion of the Project, or at such other time as the City may require, the Consultant shall deliver to the City a complete corrected set of documents in an electronic/digital format acceptable to the City and such additional copies thereof as the City may request, corrected as of the date of completion of the Project.

D. Responsibility; Liability.

1. Professional Liability. The Consultant shall exercise in its performance of the Project the standard of care normally exercised by nationally recognized organizations engaged in performing comparable services. The Consultant shall be liable to the City for any loss, damages or costs incurred by the City for the repair, replacement or correction of any part of the Project that is deficient or defective as a result of any failure of the Consultant to comply with this standard.

2. Indemnification. To the fullest extent permitted by law, the Consultant shall indemnify, defend, and hold harmless the City and its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Project, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Project itself) including the loss of use resulting therefrom, but only to the extent caused by the negligent act or omission of, or breach of contract by, the Consultant, any subcontractor of the Consultant, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

Such obligations shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph D.2. The City may, if it so desires, withhold the payments due the Consultant so long as shall be reasonably necessary to indemnify the City on account of such injuries.

In any and all claims against the City or any of its agents or employees by any employee of the Consultant, any subcontractor of the Consultant, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligations under this paragraph D.2 shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Consultant or any subcontractor under the workers' compensation acts, disability benefit acts or other employee benefit acts.

E. Communications. All communications relating to the day-to-day activities for the Project shall be exchanged between the following Project representatives of the City and the Consultant.

All notices and communications required or permitted hereunder shall be in writing and delivered personally (which may include email to the address designated above) to the respective Project representatives of the City and the Consultant or shall be sent via registered mail, postage prepaid, return receipt requested to the parties at their addresses shown herein. When sent via registered mail, notices shall be effective three (3) days after mailing.

F. Assignment. The Consultant shall not assign this Agreement in whole or in part, including

the Consultant's right to receive compensation hereunder, without the prior written consent of the City; provided, however, that such consent shall not be unreasonably withheld with respect to assignments to the Consultant's affiliated or subsidiary companies, and provided, further, that any such assignment shall not relieve the Consultant of any of its obligations under this Agreement. This restriction on assignment includes, without limitation, assignment of the Consultant's right to payment to its surety or lender.

G. Applicable Laws and Venue. This Agreement shall be governed by the laws of the State of Kansas and the Charter of the City of Bonner Springs. This Agreement shall be deemed entered into in Wyandotte County, State of Kansas. The location for settlement of any and all claims, controversies and disputes arising out of or related to this Agreement or any breach thereof, whether by alternative dispute resolution or litigation, shall be proper only in Wyandotte County.

H. Entire Agreement. This Agreement and its attachments shall constitute the entire agreement between the parties hereto and shall supersede all prior contracts, proposals, representations, negotiations and letters of intent, whether written or oral, pertaining to the Project. To the extent there is any conflict between the terms of this Agreement and the terms of an attachment hereto, this Agreement shall control.

I. Subcontracting. Consultant may not employ subcontractors to perform work on the Project without the City's express prior written approval. Consultant is solely responsible for any compensation, insurance, and all clerical detail involved in employment of subcontractors.

J. Enforcement of Agreement. In the event it becomes necessary for either party to bring an action against the other to enforce any provision of this Agreement, in addition to any other relief that may be granted, the prevailing party in such action shall be entitled to an award of its reasonable attorney fees as determined by the Court.

K. Authorization. The person or persons signing and executing this Agreement on behalf of each Party, do hereby warrant and guarantee that he/she or they have been fully authorized to execute this Agreement and to validly and legally bind such Party to all the terms, performances and provisions herein set forth.

INSURANCE CERTIFICATES REQUIRED BY THIS AGREEMENT SHALL BE SENT TO.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers on the date first appearing above.

SIGNATURE PAGE TO FOLLOW

ITEM NO. WS-3

**City Council Workshop Agenda
Monday, January 11, 2016 – 6:30 p.m.**

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

AGENDA ITEM: Official Newspaper Designation

NARRATIVE: Please refer to Regular Agenda Item No. 8.

ITEM NO. WS-4

**City Council Workshop Agenda
Monday, January 11, 2016 – 6:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

AGENDA ITEM: Presentation by Seldin Organization and Builders Development Corporation for Development of Affordable Senior Housing

NARRATIVE: The Seldin Organization and the Builders Development Corporation will make a presentation to the Governing Body regarding an affordable senior housing development. Information about the project is enclosed.

City of Bonner Springs, Kansas
Memorandum

DATE: January 7, 2016
TO: Mayor and City Council
THRU: Sean Pederson, City Manager 
FROM: Marcia Harrington, Community and Economic Development Director 

SUBJECT: Presentation by Seldin Organization and Builders Development Corporation for Development of Affordable Senior Housing

Recommendation: The City Manager and Community and Economic Development Director recommend consensus to include a Resolution of Support for development of affordable senior housing by Seldin Affordable Housing Program, LLC and Builders Development Corporation as an action item on the January 25, 2015, City Council agenda for the purpose of applying for the Low Income Housing Tax Credit (LIHTC) Program.

Background: The Kansas Housing Resources Corporation has identified Bonner Springs as an area in need of affordable housing, which can include either designated senior housing units or regular housing units for all ages. Both types can include market rate units as well. The federal government provides a LIHTC Program to promote the development of affordable rental housing for low-income individuals and families. Additional information about the LIHTC program is attached for your review. The annual deadline for submittal of LIHTC applications to the state is February 5 with award of projects announced in April-May.

Discussion: We have recently experienced interest in our community for affordable housing projects and have assisted various companies to identify viable properties for these projects. Jim Rieker with the Seldin Organization in Omaha, Nebraska and Michael Snodgrass with Builders Development Corporation in Kansas City, Missouri are interested in building affordable senior rental housing in Bonner Springs and will be at the Council Workshop on January 11 to make a presentation about their proposed project. They have identified a 4.5 acre parcel owned by Guy Tiner at 13200 Kansas Avenue, which is property immediately west and adjacent to the Bonner Highlands apartment complex. They have identified this site due to its size; infrastructure; proximity to similar project; proximity to amenities that are important to seniors, such as pharmacies, grocery stores, hair salons, health care, etc. and property tax rebate program. The Neighborhood Revitalization Program allows for 50% property tax abatement for 10 years for senior housing tax credits projects.

The property is identified on the Future Land Use Map as medium density, which would require R-2 zoning for Duplex Residential District. Their desire is to construct a 3-level building, which would consist of up to 60 units, with an estimated 48 affordable units and 12 market rate units. The estimated investment is \$10,000,000. In order to construct a multi-family structure, the Comprehensive Plan would need to be changed to High Density Residential and the property rezoned from R-1 to R-3 Multi-Family Residential District. R-3 zoning currently exists for the Bonner Highlands development adjacent and east of the site, northeast of the site and across the street in the southeast corner of 132nd and Kansas Avenue. R-1 Single-Family Residential District currently exists to the west, north and south of the proposed site.

The attached non-binding Resolution of Support is a necessary part of the state's application process and is provided for the City Council's consideration for support of the development project. As with any development or redevelopment project, all city zoning, ordinances, codes and regulations must be adhered

to in order for the project to be approved on the City level. If there is consensus at the Workshop to support the project, this item will be placed as an action item on the January 25 City Council agenda.

Financial Impact: The current property taxes the City receives on this parcel are \$170.64. The City would eventually realize additional property taxes with this estimated \$10,000,000 new senior housing project. In addition, new residents to the community would undoubtedly help to increase sales tax revenues. If awarded the housing tax credits, the company would realize a reduction to their income tax liability and increased revenues for their business.

What is LIHTC? - As part of the Tax Reform Act of 1986, the United States Congress created the Low-Income Housing Tax Credit (LIHTC) Program to promote the development of affordable rental housing for low-income individuals and families. To date, it has been the most successful rental housing production program in the nation, creating thousands of residences with very affordable rents. The housing tax credit, rather than a direct subsidy, encourages investment of private capital in the development of rental housing by providing credits to offset an investor's federal income tax liability.

Affordable Rents - In exchange for the financing provided through the credit, owners agree to keep rents affordable over a 30-year period for families with incomes at or below 60 percent of the local median income.

Debt Reduction - Financial institutions, such as banks, insurance companies and government-sponsored enterprises make equity investments in exchange for receiving the tax credits. Equity from the sale of tax credits reduces the amount of debt financing that the property owner incurs. This process reduces the property's monthly debt service, lowers the operating costs, and makes it economically feasible to operate the property at below-market rents.

KHRC's Role - KHRC administers the LIHTC program on behalf of the State of Kansas. The Corporation allocates credits based upon selection criteria and application ranking procedures set forth in KHRC's housing allocation plan. In addition, KHRC monitors tax credit properties during the compliance period to ensure that rents and residents' incomes do not exceed program limits, and that properties are well-maintained. KHRC has authority to allocate approximately \$60 million of ten year credits each year.

How Does the Program Work? - Owners of tax credit properties are eligible to take the federal tax credit each year for 10 years, provided the property continues to operate in compliance with federal guidelines. Excluding land, the annual amount of the tax credit is approximately 9% of the qualified cost of building or rehabilitating the property.

Credit Value - The property owner typically sells the tax credits to a corporation or group of investors. Currently the average rate per credit is 77 cents on the dollar. The proceeds provide equity in the development, which reduces the amount of debt required to build the property, and therefore reduces the monthly debt service and the amount of rent income that is required.

Eligibility - Tax credit rents must be affordable to households earning 60 percent or less of the local median income. Residents are responsible for their own rent payments, unless rent subsidies are available from other sources. KHRC is required by the Internal Revenue Service to monitor tax credit properties for the compliance period to ensure that rents and resident's incomes do not exceed federal limits and that the properties are well maintained.

Rules and Regulations - Owners of properties receiving tax credit allocations must follow IRS rules and regulations that oversee the program. Owners are required to provide certain reports to KHRC and maintain certain records for the agency's review. The tax credit program operates under a Qualified Allocation Plan (QAP) which is amended annually.

Application Process - KHRC evaluates housing tax credit applications based on several characteristics, such as:

- Site/Location
- Development Design
- Development Team
- Targeting/Extended Use
- Financial Characteristics

Federal Regulations - Federal regulations require KHRC to allocate tax credits giving preference to proposals that:

- Serve the lowest income tenants
- Serve qualified tenants for the longest periods
- Contribute to a concerted Community Revitalization Plan
- Are intended for eventual tenant ownership

RESOLUTION NO. _____

WHEREAS, the City of Bonner Springs, Kansas, has been informed by Jim Rieker of Seldin Affordable Housing Program, LLC and Michael Snodgrass of Builders Development Corporation that a low income housing tax credit application will be filed with the Kansas Housing Resources Corporation for the development of affordable senior rental housing to be known as Prairie View and located at 13200 Kansas Avenue, Bonner Springs, Kansas, with a legal description as follows:

PT L8: BEG 15FT N & 5FT E SW COR; E 89.62FT; NELY 117.69FT, E 37.38FT, N 796FT, W 247.69FT, S 821FT to POB CONTG 4.54 AC in the Davis Estates Subdivision in the City of Bonner Springs, Wyandotte County, Kansas.

WHEREAS, this housing development will contain one (1) multi-family structure consisting of up to a total of sixty (60) living units;

WHEREAS, the units will only target the elderly population of 55 years of age and older;

WHEREAS, the development will be new construction;

WHEREAS, the property will include the following amenities: washer, dryer, dishwasher, microwave, refrigerator, controlled access, outdoor courtyard, raised garden beds and common areas, such as activity room, fitness center, computer room, dining area and office.

WHEREAS, the project site is located in a Neighborhood Revitalization Program Property Tax Rebate Program whereby eligible senior housing tax credit projects receive fifty (50) percent property tax abatement for ten (10) years;

NOW, THEREFORE, BE IT RESOLVED by the City of Bonner Springs, Kansas, Governing Body that we support the development of the aforesaid housing in our community, subject to public input and Planning Commission and/or Governing Body approval for the following: approval of a Comprehensive Plan change, rezoning, platting, site/landscape plan, compliance with city ordinances and compliance with the building permit process and any other items deemed necessary.

In the event that any of the characteristics mentioned above should change prior to the issuance of a building permit, this resolution is null and void.

ADOPTED BY THE GOVERNING BODY AND APPROVED BY THE MAYOR, this 25 day of January 2016.

Mayor Jeff Harrington

ATTEST:

Amber McCullough, City Clerk

SEAL

ITEM NO. 1.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 2.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the December 14, 2015 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on November 23, 2015

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the minutes for approval.

City Council Workshop Meeting – Monday, December 14, 2015 – 7:00 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Dani Gurley, Joe Peterson, Mike Thompson, Mark Kipp, Bob Reeves and Rodger Shannon

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; and Don Slone, Planning Director

WS – 1– Repetitive Loss Area Analysis Report (RLAA) – 2016 Draft – The Planning Director presented:

- The City received a Community Rating System Class 8 rating effective October 1, 2014 which provides a ten percent (10%) flood insurance policy reduction within the Special Flood Hazard area and a five percent (5%) flood insurance policy reduction within the non-special flood hazard area.
- Staff revised the RLAA Report as part of a request for a CRS Class modification from Class 8 to Class 7.
- A Community Rating System Class 7 rating provides a fifteen percent (15%) flood insurance policy reduction within the Special Flood Hazard area and a five percent (5%) flood insurance policy reduction within the non-special flood hazard area.

The City Council reached consensus without opposition to continue to pursue a Community Rating System Class 7 rating.

The meeting adjourned at 7:28 p.m.

City Council Minutes – Regular Meeting – Monday, December 14, 2015

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, December 14, 2015.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Mark Kipp, Dani Gurley, Joe Peterson, Rodger Shannon, Bob Reeves and Mike Thompson

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director; Matt Beets, Project Manager; Carrie Newton, Public Housing Authority Director and Don Slone, Planning Director

The Mayor led the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 - Citizen Concerns About Items Not on Today's Agenda – None Presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 12 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. Stephens requested to pull Item No. 6 for separate consideration.

Item No. 2 – Minutes of the November 23, 2015 City Council Meeting – Presented for approval.

Item No. 3 – Claims for City Operations for December 14, 2015 - Presented for approval were the Supplement Claims in the amount of \$128,354.38 and Regular Claims in the amount of \$584,582.02.

Item No. 4 – Public Housing Authority Claims – December 14, 2015 – Presented for approval in the amount of \$5,573.74.

Item No. 5 – Authorize City Manager to Sign Claims for Year End 2015 – Staff recommended the City Council authorize the City Manager to approve claims for year-end 2015 and provide a separate 2015 Year-End Claims Register with the January 11, 2016 City Claims item for that agenda.

Item No. 7 – Write Off Uncollected Accounts - Utilities, Weeds and Miscellaneous – The Finance Director recommended the City Council approve staff to write off uncollected charges for utilities, weed mowing and other miscellaneous items. Collection efforts will continue.

Item No. 8 – Resolution to Write off Uncollected Accounts Payable and Payroll Warrants – Staff recommended the City Council approve a Resolution to write off outstanding accounts payable and payroll warrants in the total amount of \$306.85. Assigned Resolution No. 2015-10.

Item No. 9 – Resolution to Write Off Uncollected Public Housing Authority Accounts - The Housing Authority exhausted attempts to collect money due from vacated tenants. Staff recommended the City Council approve a Resolution to write off uncollected vacated tenant accounts to total \$2,551.38.

Assigned Resolution No. 2015-11.

Item No. 10 – Cereal Malt Beverage Renewals for 2016 – Staff Presented for approval the 2016 Cereal Malt Beverage License renewals.

Item No. 11 – Massage Therapy Business Establishment License for Bodyworks – Bill Miller applied and paid the fee for renewal of a 2016 Massage Therapy Business Establishment License.

Item No. 12 – Approve New Fees & City Fee Increases – Staff recommended the City Council approve new City fees and fee increases:

- Copy Fees – Black and white -\$.10 per page, color -\$.25 per page, Comprehensive Master Plan - \$.20 per page/\$30 for complete copy.
- Parks and Recreation – Late fee for all youth sports programs - \$10, Program Fee for Little Chefs - \$32 resident/\$37 non-resident, Program Fee for Safe Sitters - \$45 resident/\$50 non-resident, Discount for camp sessions paid in full – 10%.
- Storm Water Utility Fee increase of \$.50 per month to \$3.00 for residential users and \$5.50 per month for commercial users effective January 1, 2016.

CONSENT AGENDA APPROVAL

Stephens made a Motion to Approve the Consent Agenda as Amended. Cooper seconded the motion and it carried on a vote of eight to zero.

REGULAR MEETING AGENDA

Item No. 6 – City Council Meeting Dates and Holidays for 2016 – Staff presented the 2016 City Council Meeting Dates Schedule for approval. The list included the holidays observed by the City. Stephens made a motion to Approve the City Council Meeting Dates for 2016 as Amended with the December City Council Meeting to be on December 19, 2016. Cooper seconded the motion and it carried on a vote of eight to zero.

Item No. 13 – Vacation of Santa Fe Subdivision to Saratoga Park, Block 56 – The Planning Director presented:

- Jason and Christina Slinkard requested the City vacate the right-of way for Santa Fe Road, Linwood Avenue and the fifteen foot alley platted in 1889.
- All abutting property owners signed the petition and are in agreement.
- The Planning Commission unanimously recommended approval of an ordinance to vacate the right-of-way and retain a utility easement subject to four conditions listed in the agenda packet.
- Staff recommended the City Council approve an Ordinance vacating the right-of-way and retaining the utility easement.

Reeves made a Motion to Adopt an Ordinance to Vacate the Right-of-Way for Santa Fe Subdivision to Saratoga Park, Block 56, and Retain a Utility Easement Subject to Four Conditions. Gurley seconded the motion and it carried on a vote of nine to zero. **Assigned Ordinance No. 2418.**

Item No. 14 – Resolution to Approve the Public Housing Authority 2016 Budget – The Public Housing Authority Director presented:

- Annually the Public Housing Authority Board of Directors approves the budget.
- The proposed budget includes a reserve balance to carry over to 2017 of \$198,614 which is approximately 9.36 months.

Cooper made a Motion to Approve a Resolution to Approve the Public Housing Authority 2016 Budget. Reeves seconded the motion and it carried on a vote of eight to zero. **Assigned Resolution No. 2015-12.**

Item No. 15 – Street Program Change Order Accounts - The Project Manager presented:

- Staff discussed the change order at the July 27 City Council meeting.
- Staff authorized the contractor to edge mill and overlay Park Drive and Pratt Avenue, replace concrete sidewalk along east Morse and to resurface a small area of the parking lot near the intersection of Third Street and Elm.
- McAnany Construction is under contract for \$501,941,85 per the approved bid. The change order increases the overall project cost to \$546,204.74.
- Staff recommended the City Council approve the change order in the amount of \$44,262.89 and authorize the Mayor to sign the agreement.

Gurley made a Motion to Approve the Construction Change Order No.1 with McAnany Construction in the Amount of \$44,262.89 for the Street Program and Authorize the Mayor to Sign the Agreement. Shannon seconded the motion and it carried on a vote of eight to zero.

Item No. 16 – City Manager’s Report – The City Manager reported:

- The welcome sign at K-7 and K-32 is complete.
- City offices will be closed on Wednesday, December 16 from 12 p.m.- 2 p.m. for the employee luncheon.
- City offices will be closed on Christmas Day and New Year’s Day.
- If any one has concerns about the language of the April Sales Tax ballot included in the agenda packet please contact the City Clerk or City Manager.

Item No. 17 – City Council Items –

- Peterson thanked staff for patching the asphalt at Berger and 138th Street and asked if the cones on the sidewalk at Berger and Jana Lei belong to the City?
- Reeves stated the ADA ramps on the sidewalk on Morse look like they need to be cleaned off. Staff explained there is plastic covering the panel and it is typically removed a couple weeks after placement.
- Cooper wished everyone a good holiday season and encouraged everyone to take time to read about the reason for the holiday.

Item No. 18 – Mayor’s Report – The Mayor:

- Met with the Youth Council and they helped turn on the lights on the Mayor’s Christmas Tree.
- Thanked everyone for their hard work on the Christmas Parade event.
- Continues to attend regular meetings with Mayors Holland and McTaggart.
- Met with the Wyandotte and Johnson County Council on Mayors.
- Reported the red traffic light at Nettleton and Kump is out and a green traffic light is out on the K-7 southbound exit ramp at K-32
- Stated a traffic cone at 132nd and Swartz needs to be retrieved.
- Wished everyone a Merry Christmas and Happy New Year.

The meeting adjourned at 7:56 p.m.

_____ Amber McCullough, City Clerk

ITEM NO. 3.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the December 17, 2015 Special Meeting

ACTION: Make a Motion to Approve the Minutes of the Special Meeting held on December 17, 2015

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the minutes for approval.

Special Meeting City Council - Thursday, December 17, 2015 – 6:00 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers George Cooper, Tom Stephens, Rodger Shannon, Mike Thompson, Dani Gurley, Bob Reeves and Mark Kipp

Governing Body Absent: Councilmembers Joe Peterson

Consideration of an Additional Holiday for December 24, 2015 – Cooper made a motion to add an additional holiday on December 24, 2015 as well as a half day holiday for December 31, 2015. Stephens seconded the motion and it carried on a vote of seven to zero.

The meeting adjourned at 6:06 p.m.

Amber McCullough, City Clerk

ITEM NO. 4.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Claims for City Operations for January 11, 2016

ACTION: Make a Motion to Approve the Claims for City Operations for January 11, 2016

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the Supplement Claims for City Operations in the amount of \$364,891.50 and the Regular Claims in the amount of \$72,647.96.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 01/07/2016

Time: 10:27 am

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
128834	12/18/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	1,347.19
128835	12/18/2015	Printed		7561	MARIELE CAMPOS	RENTAL DEPOSIT REFUND	100.00
128836	12/18/2015	Printed		7562	JILL CAVANAUGH	RENTAL DEPOSIT REFUND	180.00
128837	12/18/2015	Printed		7102	CENTRAL SECURITY GROUP-	SECURITY SYSTEM MONITORING	122.00
128838	12/18/2015	Printed		7560	NINA DAVIS	RENTAL DEPOSIT REFUND	150.00
128839	12/18/2015	Printed		6131	LEIF FRENCH	PAYROLL CORRECTION-PD	561.60
128840	12/18/2015	Printed		3665	W H GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS	2,220.00
128841	12/18/2015	Printed		7558	SUSAN LYNNE HODGES	COURT BOND REFUND	100.00
128842	12/18/2015	Printed		7513	HSA BANK	PAYROLL DEDUCTIONS	670.00
128843	12/18/2015	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	2,750.15
128844	12/18/2015	Printed		3108	JC COMMUNICATIONS BEST	AFTER HRS ANSWERING SVC	93.00
128845	12/18/2015	Printed		5077	KANSAS BOARD OF EMS	EMT LICENSE RENEWAL-EMS	30.00
128846	12/18/2015	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	747.28
128847	12/18/2015	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,687.82
128848	12/18/2015	Printed		7559	SHELLEY MESEKE	RENTAL DEPOSIT REFUND	150.00
128849	12/18/2015	Printed		8001	MIDWEST PUBLIC RISK	HEALTH,DENTAL,VISION INSURANCE	69,954.42
128850	12/18/2015	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,496.83
128851	12/18/2015	Void	12/18/2015			Void Check	0.00
128852	12/18/2015	Void	12/18/2015			Void Check	0.00
128853	12/18/2015	Printed		6709	NUTS & BOLTS	STREET,BUILDING,MAINT SUPPLIES	524.25
128854	12/18/2015	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	250.00
128855	12/18/2015	Printed		1811	RICOH USA, INC.	COPIER LEASES	339.07
128856	12/18/2015	Printed		3714	SAMS CLUB DIRECT	TABLES,CHAIRS&CARTS-COMM CNT	3,000.00
128857	12/18/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	15,073.72
128858	12/18/2015	Printed		7557	FRANKLIN YOUNG	COURT BOND REFUND	100.00
128859	12/30/2015	Printed		0549	A SURE CLEAN	CLEAN SUNFLOWER ROOM & HALLWAY	495.00
128860	12/30/2015	Printed		3562	ALAMAR	UNIFORMS-PD	644.80
128861	12/30/2015	Printed		7449	APEX ENVIROTECH, INC.	LAB TESTING -UT	1,004.00
128862	12/30/2015	Printed		0825	ARLAN CO INC	LOUNGE CHAIRS F/AQUATIC PARK	5,977.62
128863	12/30/2015	Printed		4413	AT & T 5001	PHONE SERVICE	3,348.27
128864	12/30/2015	Printed		7084	AT&T U-VERSE	INTERNET SVC 11/10-12/9/15	292.83
128865	12/30/2015	Printed		7349	ATF BONNER SPRINGS,LLC	RETAIL INCENTIVE REBATE	128.19
128866	12/30/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	58.69
128867	12/30/2015	Printed		9842	AUTOZONE	STREET MAINT SUPP,EQUIP PARTS	81.63
128868	12/30/2015	Printed		1113	AWWA	2016 MEMBERSHIP DUES-UT	75.00
128869	12/30/2015	Void	12/30/2015			Void Check	0.00
128870	12/30/2015	Void	12/30/2015			Void Check	0.00
128871	12/30/2015	Void	12/30/2015			Void Check	0.00
128872	12/30/2015	Void	12/30/2015			Void Check	0.00
128873	12/30/2015	Void	12/30/2015			Void Check	0.00
128874	12/30/2015	Void	12/30/2015			Void Check	0.00
128875	12/30/2015	Printed		6536	BANKCARD PROCESSING CENTER	TRAINING,ID PRINTER,UNIFORM	10,731.44
128876	12/30/2015	Printed		1917	BATTERIES PLUS	BACKUP SERVER F/UT & PW	71.99
128877	12/30/2015	Printed		0109	BERNING TIRE COMPANY	TIRES & FLAT REPAIR-TIBLOW	687.31
128878	12/30/2015	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/NOVEMBER 2015	4,546.13
128879	12/30/2015	Printed		7027	BONNER SPRINGS ANIMAL CARE CTR	VET SERVICES-PD	773.00
128880	12/30/2015	Printed		6869	BONNER SPRNGS PARTNERS II, LLC	CID PAYMENT 4TH QUARTER	21,725.70
128881	12/30/2015	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	542.28
128882	12/30/2015	Printed		6734	BREATHING AIR SERVICES, INC	AIR COMPRESSOR INSPECT-FIRE	250.00
128883	12/30/2015	Printed		5303	SHAWN BROWN	CLEAN CARPET-CC SWR BACKUP	300.00

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 01/07/2016

Time: 10:27 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 2

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
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128885	12/30/2015	Printed		9904	CAROLYN CAIHARR	RENTAL DEPOSIT REFUND	100.00
128886	12/30/2015	Printed		3764	CHAD CANNON MD	MEDICAL DIRECTOR SVCS-EMS	900.00
128887	12/30/2015	Void	12/30/2015			Void Check	0.00
128888	12/30/2015	Printed		7070	CAPITAL ELECTRIC CONSTRUCTION	PLANT/TELEMETRY/BOOSTER MAINT	28,736.16
128889	12/30/2015	Printed		4847	DUSTIN CARE	MILEAGE EXPENSE 10/12-11/19	74.75
128890	12/30/2015	Printed		0213	COLEMAN EQUIPMENT INC	EQUIPMENT RENTAL-PW	193.47
128891	12/30/2015	Printed		0218	COMMENCO INC	RADIO BATTERIES-FIRE	137.60
128892	12/30/2015	Printed		0222	CONRAD FIRE EQUIPMENT INC	UNIFORMS-FIRE	217.80
128893	12/30/2015	Printed		2216	CROSBY PLUMBING	PLUMBING REPAIRS-COMM CNT	557.00
128894	12/30/2015	Printed		6724	D K LEASING, LLC	CONCRETE FILL-UT	609.00
128895	12/30/2015	Printed		7567	DANKO EMERGENCY EQUIPMENT	GLOVES-FIRE	521.79
128896	12/30/2015	Printed		9965	DEE DEE'S JEWELRY &	RETAIL INCENTIVE REBATE	67.03
128897	12/30/2015	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	DUMPSTER CHARGES	97.00
128898	12/30/2015	Printed		4329	JAMES DOBBS	MILEAGE EXPENSE 9/28-11/27	169.92
128899	12/30/2015	Printed		2658	DOUBLE D INC.	SNOW CONTROL MATERIAL-PW	12,207.67
128900	12/30/2015	Printed		1075	DSA PRECISION CLEANING	CUSTODIAL SUPPLIES	588.16
128901	12/30/2015	Printed		2626	EL POTRO MEXICAN CAFE 3 LLC	RETAIL INCENTIVE REBATE	3,270.97
128902	12/30/2015	Printed		2621	EXPRESS WASH AMERICA LLC	CAR WASH-PD,UT,ENV CODES	65.00
128903	12/30/2015	Printed		4736	FASTENAL	BOLTS F/WWTP DRYPIT	76.02
128904	12/30/2015	Printed		4342	FELDMANS	BLOWER,SHOVELS,WEEDEER	458.12
128905	12/30/2015	Printed		0321	FIRE DETECTION SERVICES INC	FIRE ALARM MONITOR-6 MONTHS	803.00
128906	12/30/2015	Printed		7225	FORTILINE, INC	COPPER TUBING-UT	310.00
128907	12/30/2015	Printed		2755	FTC EQUIPMENT LLC	REPAIR 3 MOTORS & SHAFT-WWTP	16,811.11
128908	12/30/2015	Printed		2898	GARLAND TAYLOR HOME	RETAIL INCENTIVE REBATE	25.17
128909	12/30/2015	Printed		3001	GOODYEAR TIRE & RUBBER CO	TIRES-FIRE	2,319.46
128910	12/30/2015	Printed		0688	GRAFIKA FREELANCE DESIGN LTD	AD DESIGN FEES 5/1-12/28	1,005.00
128911	12/30/2015	Printed		1942	GRASS PAD INC	AQUATIC HERBICIDE-PW	259.90
128912	12/30/2015	Printed		7383	GREAT PLAINS SOCIETY FOR	ANIMAL SHELTER EXPENSE	315.00
128913	12/30/2015	Printed		7571	VALERIE GUIER BAILES	FENCE REPAIR @ LIONS PK	670.00
128914	12/30/2015	Printed		9428	MARCIA HARRINGTON	MILEAGE EXPENSE 7/14-12/2/15	145.23
128915	12/30/2015	Printed		1089	HAWKINS, INC	CHEMICALS-UT	2,854.50
128916	12/30/2015	Printed		4275	HAYNES EQUIPMENT CO INC	GRINDER PUMP REPLACEMENTS-WW	2,318.53
128917	12/30/2015	Printed		7348	HEARTLAND STEAK N SHAKE LLC	RETAIL INCENTIVE REBATE	2,085.42
128918	12/30/2015	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN-EMS	4.72
128919	12/30/2015	Printed		4587	EDWARD WAYNE HICKMAN	USED IMPELLER-WW	175.00
128920	12/30/2015	Printed		5589	ICE-MASTERS, INC	CLEAN ICE MACHINE-PW/UT	257.50
128921	12/30/2015	Printed		1021	JACKSON SERVICE CENTER INC	VEH MAINT/REPAIRS-TIBLOW	313.67
128922	12/30/2015	Printed		2503	JAYS UNIFORMS	UNIFORMS-FIRE	1,098.13
128923	12/30/2015	Printed		5902	JC'S SPEEDY LUBE	VEH MAINT/REPAIRS-UT	71.49
128924	12/30/2015	Printed		1012	JO CO FIRE & EMERGENCY SVCS	2016 MEMBERSHIP DUES-FIRE	350.00
128925	12/30/2015	Printed		5345	JOHNSON COUNTY WASTEWATER	WASTEWATER CHARGES/NOV 2015	183.42
128926	12/30/2015	Printed		1888	JEFF W. JONES	RETAIL INCENTIVE REBATE	11.63
128927	12/30/2015	Printed		6132	KAW VALLEY ENGINEERING INC	BRIDGE INSPECTION-PW	1,600.00
128928	12/30/2015	Printed		0837	KC METRO TACTICAL OFFICER ASSC	2016 MEMBERSHIP DUES-PD	175.00
128929	12/30/2015	Printed		2014	KOPL	ELECTRIC SERVICE	146.76
128930	12/30/2015	Printed		7103	KEITH'S TRANSMISSION & SALES	VEH MAINT/REPAIRS-PD	950.00

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 01/07/2016

Time: 10:27 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 3

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
128931	12/30/2015	Printed		4285	KNAPHEIDE EQUIPMENT	INSTALL CAB GUARD/WARNG LIGHTS	1,810.00
128932	12/30/2015	Printed		5387	REBECCA KORGOL	RENTAL DEPOSIT REFUND	100.00
128933	12/30/2015	Printed		7569	KPERS	UNCLAIMED CASH EVIDENCE-PD	112.43
128934	12/30/2015	Printed		1177	KS DEPT OF REVENUE	(11) CM BEVERAGE STAMP TAX	275.00
128935	12/30/2015	Printed		3516	KUTAK ROCK LLP	MARKET DISCLOSURE PREP & FILE	2,750.00
128936	12/30/2015	Printed		3629	LADD SERVICE COMPANY	WATER SOFTENER INSTALLATION-PW	1,621.50
128937	12/30/2015	Printed		6837	LAMAR TEXAS LIMITED PARTNERSHP	BILLBOARD ADVERTISING-CTC	415.00
128938	12/30/2015	Printed		0852	LANMAN INCORPORATED	COMPUTER SVC/MAINT-FIRE/EMS	175.00
128939	12/30/2015	Printed		2727	LEADERSHIP 2000	TRAINING TUITION-PD	1,500.00
128940	12/30/2015	Printed		1836	LOWE'S CREDIT SERVICES	MATERIAL F/DUGOUT ROOFS&GARAGE	2,057.30
128941	12/30/2015	Printed		7570	AARON MARVINE	REIMBURSE UNIFORM BOOTS-P&R	99.99
128942	12/30/2015	Printed		0930	STANLEY R MCAFFEE	PUBLIC DEFENDER FEES-COURT	390.00
128943	12/30/2015	Printed		9817	MEDASSURE HEARTLAND, LLC	MEDICAL WASTE DISPOSAL-EMS	37.13
128944	12/30/2015	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	27.24
128945	12/30/2015	Printed		1978	MID AMERICA COACH INC	VEH MAINT/REPAIRS-TIBLOW	346.92
128946	12/30/2015	Printed		5116	MILLER SIGN SHOPPE LLC	CITY ENTRANCE SIGN	4,378.00
128947	12/30/2015	Printed		3443	WES MILLS	ACCOUNTABILITY TAGS -FIRE	104.50
128948	12/30/2015	Printed		6849	MJV-A LLC	UNIFORM CLEANING 11/1-11/30/15	246.60
128949	12/30/2015	Printed		7573	MICHAEL MOORE	RENTAL DEPOSIT REFUND	100.00
128950	12/30/2015	Printed		7450	JENNIFER LYNN MYERS	JUDGE PRO-TEM	200.00
128951	12/30/2015	Printed		5003	NATIONAL SIGN COMPANY INC	TRUCK ROUTE SIGNS-PW	79.35
128952	12/30/2015	Printed		6244	NEXTEL	WIRELESS CARDS-PD	43.27
128953	12/30/2015	Printed		5050	NORTHERN SAFETY CO INC	SAFETY GLASSES-PW	80.77
128954	12/30/2015	Printed		0947	O'REILLY AUTO STORES INC	VEH MAINT SUPPLIES	172.34
128955	12/30/2015	Printed		5261	OLATHE DODGE	VEH MAINT/REPAIRS-PD	210.41
128956	12/30/2015	Printed		0187	OLATHE WINWATER WORKS	METER SETTERS-UT	16,790.00
128957	12/30/2015	Printed		2126	OMNI SVC GROUP LLC	NOVEMBER AMB BILLING	1,184.55
128958	12/30/2015	Printed		7565	OPTIV SECURITY INC	3 YR KEY FOB TOKENS-PD	152.52
128959	12/30/2015	Printed		7574	WENDY ORNDORFF	RENTAL DEPOSIT REFUND	100.00
128960	12/30/2015	Printed		3393	PACE ANALYTICAL	LAB TESTING F/WWTP	259.00
128961	12/30/2015	Printed		7003	ERIC PARR B	ARCGIS ONLINE TRAINING-PROJMgr	150.00
128962	12/30/2015	Printed		7575	PERKY'S CAFE	RETAIL INCENTIVE REBATE	133.17
128963	12/30/2015	Printed		3531	PERRY & TRENT LLC	LEGAL SVC-CM	217.00
128964	12/30/2015	Printed		7012	PAUL PETERSON	VEH MAINT/REPAIRS-PD	368.12
128965	12/30/2015	Printed		2884	PITNEY BOWES	QTRLY MAINT/RENTAL AGMT	462.00
128966	12/30/2015	Printed		7490	PLAYTIME, LLC	GATOR HEAD FLOATABLE-POOL	4,230.77
128967	12/30/2015	Printed		0904	PREDATOR TERMITE & PEST CONTRL	PEST CONTROL-PD	96.00
128968	12/30/2015	Printed		2838	PREMIER AUTOMOTIVE OF BS KS	VEH MAINT/REPAIRS-FIRE,P&R	1,188.76
128969	12/30/2015	Printed		0646	PUSHWATER ENTERPRISES INC	RESTAURANT/SHOPPING GUIDES-CTC	227.00
128970	12/30/2015	Printed		4746	QUEEN'S PRICE CHOPPER	FOOD F/SC ACTIVITIES	213.26
128971	12/30/2015	Printed		3932	QUILL	TONER,FRAMES,STAPLER-PW/UT	228.04
128972	12/30/2015	Printed		7566	CHRIS REEDY	RPR WALL-CITY ENTRANCE SIGN	800.00
128973	12/30/2015	Printed		2119	RICOH USA, INC	COPIER LEASE	25.42
128974	12/30/2015	Printed		1811	RICOH USA, INC.	COPIER LEASE	146.80
128975	12/30/2015	Printed		7386	RODEO DR LLC	RETAIL INCENTIVE REBATE	43.97
128976	12/30/2015	Printed		5214	SCALETRON INDUSTRIES LTD	REPAIR OF WTP SCALES	877.85
128977	12/30/2015	Printed		8441	SHAWNEE COPY CENTER	WATER TERMINATION DOOR HANGERS	231.95
128978	12/30/2015	Printed		3029	SHAWNEE GUN SHOP INC	RANGE RENTAL FEE-PD	140.00
128979	12/30/2015	Printed		2927	SHRED-IT US JV LLC	SHREDDING SERVICE-EMS	45.80
128980	12/30/2015	Printed		5018	SIGNCO	LOGOS&TRUCK NUMBERS-UT/PW	466.44

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SUPPLEMENTAL CHECK REGISTER

Date: 01/07/2016

Time: 10:27 am

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Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
128981	12/30/2015	Printed		7437	JUSTINE SMITH	AHEAD PROGRAM REIMB-P&R	300.00
128982	12/30/2015	Printed		9993	SOUTHEASTERN EMERGENCY	UNIFORMS-EMS	931.00
128983	12/30/2015	Void	12/30/2015			Void Check	0.00
128984	12/30/2015	Printed		6081	STAPLES ADVANTAGE	OFFICE CHAIR,CALENDARS,TONERS	1,065.74
128985	12/30/2015	Printed		0963	STATE INDUSTRIAL PRODUCTS	MEDICAL SUPPLIES-EMS	340.74
128986	12/30/2015	Printed		7044	TARGET DIRECT MARKETING	2016 PROGRAM CALENDARS-P&R	6,727.50
128987	12/30/2015	Printed		2466	TFM COMM INC	LATE FEE-PD	0.68
128988	12/30/2015	Printed		7191	THIS AND THAT, LLC	RETAIL INCENTIVE REBATE	27.35
128989	12/30/2015	Printed		7096	THOMPSON PUMP & MANUFACTURING	PUMP RENTAL DRYPIT-WW	219.30
128990	12/30/2015	Printed		7568	THORMAN ENTERPRISES	SEWER BACKUP REMOVAL@COMM CNT	9,495.41
128991	12/30/2015	Printed		0483	TINBERG TURF	IRRIGATION REPAIR @ CENTENNIAL	204.83
128992	12/30/2015	Printed		4441	TMHC SVCS INC	DRUG POOL EXPENSES	382.25
128993	12/30/2015	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	TRAFFIC SIGNAL CONTROLLER REPL	3,408.00
128994	12/30/2015	Void	12/30/2015			Void Check	0.00
128995	12/30/2015	Printed		6819	UNIFIRST COPRORATION	UNIFORM,RUG RENTAL-PW,UTIL	624.07
128996	12/30/2015	Printed		4137	UNIVERSITY OF KS HOSPITAL	PHYSICALS & DRUG SCREEN	1,700.00
128997	12/30/2015	Printed		8402	VALLEY FEED & SUPPLY COMPANY	GRASS SEED & STRAW-UT	133.99
128998	12/30/2015	Printed		0915	VERIZON WIRELESS	COMMUNICATION - IND PK - UT	11.01
128999	12/30/2015	Printed		8404	VESTA LEE LUMBER COMPANY	DISTRIBUTION&BUILDING MAINTSUP	135.83
129000	12/30/2015	Printed		7009	VICTOR PHILLIPS CO INC	VEH MAINT/REPAIRS-PW	1,853.62
129001	12/30/2015	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	65.31
129002	12/30/2015	Void	12/30/2015			Void Check	0.00
129003	12/30/2015	Void	12/30/2015			Void Check	0.00
129004	12/30/2015	Printed		1315	WALMART COMMUNITY GECRB	EMPLOYEE RECOGNITION GIFTS	1,371.07
129005	12/30/2015	Printed		7530	WASTE MANAGEMENT OF MISSOURI	LANDFILL CHARGES 11/16-11/30	2,344.16
129006	12/30/2015	Printed		7572	WASTE MANAGEMENT OF MISSOURI	DUMPSTER CHARGES	275.00
129007	12/30/2015	Printed		2845	WATTS UP	FLOOD & DECO LIGHTS F/OAK ST	252.97
129008	12/30/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	28,835.28
129009	12/30/2015	Printed		4735	WESTLAND CONSTRUCTION	142ND ST PRV	8,630.00
129010	12/30/2015	Printed		6810	WOOD OIL CO	FUEL-PD	15.36
129011	12/30/2015	Printed		3012	WORK ZONE	SENIOR CENTER & STREET SIGNS	335.50
129012	12/30/2015	Void	12/30/2015	7513	HSA BANK	VOID CK 12/30/15	0.00
129013	12/30/2015	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	1,295.83
129014	12/30/2015	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	747.28
129015	12/30/2015	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,687.82
129016	12/30/2015	Void	12/30/2015			Void Check	0.00
129017	12/30/2015	Printed		7008	PETTY CASH	VEH REGISTRATION,TOLLS,MEALS	185.74
129018	12/30/2015	Printed		7513	HSA BANK	PAYROLL DEDUCTIONS	3,570.00
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Total Payments: 185						Bank Total (excluding void checks):	364,891.50
Total Payments: 185						Grand Total (excluding void checks):	364,891.50

Check Register Report

CHECK REGISTER

Date: 01/07/2016

Time: 10:17 am

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
129019	01/06/2016	Printed		4698	1ST DUE EMERGENCY RESPONSE	UNIFORMS-FIRE	372.82
129020	01/06/2016	Printed		7577	AITKENS CHIROPRACTIC CENTER	OCCUP LICENSE OVERPYMNT REFUND	10.00
129021	01/06/2016	Printed		3562	ALAMAR	UNIFORMS-PD	68.63
129022	01/06/2016	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
129023	01/06/2016	Printed		5184	AT & T MOBILITY	MOBILE PHONE SERVICE	2,322.68
129024	01/06/2016	Printed		0121	BONNER SPGS LIBRARY	WY CO TAX DISTRIBUTION	8,224.50
129025	01/06/2016	Printed		7422	JULIO ISRAEL CASAS	RENTAL DEPOSIT REFUND	115.00
129026	01/06/2016	Printed		2133	CCMFOA OF KANSAS	2016 ANNUAL DUES-CTIY CLERK	100.00
129027	01/06/2016	Printed		7102	CENTRAL SECURITY GROUP-	SECURITY SYSTEM MONITORING	122.00
129028	01/06/2016	Printed		0204	CHAMBER OF COMMERCE	2016 MEMBERSHP DUES-CITY CLERK	750.00
129029	01/06/2016	Printed		7583	CHRISTOPHER JACOB GALE CARMACK	REFRIGERATOR REPAIRS-CITY HALL	140.22
129030	01/06/2016	Printed		6354	CINTAS FAS LOCK BOX 636525	FIRE EXTINGUISHER INSPECTIONS	1,054.40
129031	01/06/2016	Void	01/06/2016			Void Check	0.00
129032	01/06/2016	Printed		0144	CITY OF BONNER SPRINGS KS	SECURITY DEPOSITS APPLIED	1,050.00
129033	01/06/2016	Printed		5320	CREATIVE PRODUCTS SOURCING INC	DARE SUPPLIES-PD	241.39
129034	01/06/2016	Printed		7579	JERRY DEFRIES	RENTAL DEPOSIT REFUND	100.00
129035	01/06/2016	Printed		3134	ESRI	GIS MAINTENANCE 2016	3,700.00
129036	01/06/2016	Printed		7581	JOY GILRATH	RENTAL DEPOSIT REFUND	150.00
129037	01/06/2016	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN- EMS	11.80
129038	01/06/2016	Printed		4232	IEDC	2016 MEMBERSHIP DUES-ECO DEV	405.00
129039	01/06/2016	Printed		0765	KANSAS I-70 ASSOCIATION	2016 MEMBERSHIP DUES-CTC	3,000.00
129040	01/06/2016	Printed		3703	KANSAS MAYORS ASSOC	2016 MEMBERSHIP DUES-MAYOR	50.00
129041	01/06/2016	Printed		5389	KORDA INC	2016 MEMBERSHIP DUES-CTC	650.00
129042	01/06/2016	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00
129043	01/06/2016	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-PD,EMS	212.88
129044	01/06/2016	Printed		3030	LEAGUE OF KANSAS MUNICIPALITIES	2016 MEMBERSHP DUES-CITY CLERK	3,572.01
129045	01/06/2016	Printed		1258	MARCAN	2016 MEMBERSHIP DUES-PD	35.00
129046	01/06/2016	Printed		7057	MIZE HOUSER & COMPANY P.A.	AUDIT SERVICES YE 12/31/15	1,700.00
129047	01/06/2016	Printed		2478	MOORE MEDICAL CORP	FIRST AID KITS,MEDICAL SUPP	136.71
129048	01/06/2016	Printed		2826	SUSAN MUCKENTHALER	TRANSCRIPTION SERVICES-PD	428.40
129049	01/06/2016	Printed		7467	NEW WORLD SYSTEMS CORPORATION	SOFTWARE MAINT AGM-PD,FIRE/EMS	13,408.00
129050	01/06/2016	Printed		7575	PERKY'S CAFE	SECURITY DEPOSIT REFUND	75.00
129051	01/06/2016	Printed		3531	PERRY & TRENT LLC	PROSECUTOR SERVICES	3,960.00
129052	01/06/2016	Printed		7012	PAUL PETERSON	VEH MAINT/REPAIRS-PD	212.82
129053	01/06/2016	Printed		0646	PUSHWATER ENTERPRISES INC	FLYERS & BUSINESS CARDS-P&R,PD	266.34
129054	01/06/2016	Printed		1811	RICOH USA, INC.	COPIER LEASES	904.60
129055	01/06/2016	Printed		7580	JASON SCHRAM	RENTAL DEPOSIT REFUND	150.00
129056	01/06/2016	Printed		6081	STAPLES ADVANTAGE	INK CARTRIDGES,BINDERS,FOLDERS	351.65
129057	01/06/2016	Printed		7585	STAR FUEL	SECURITY DEPOSIT REFUND	66.38
129058	01/06/2016	Printed		0766	T A STOLFUS DVM	VET SERVICES-PD	610.00
129059	01/06/2016	Printed		7257	THE PITNEY BOWES BANK INC	POSTAGE FOR METER	1,100.00
129060	01/06/2016	Printed		7568	THORMAN ENTERPRISES	SWR BACKUP CONSTRUCTION-CC	16,272.10
129061	01/06/2016	Printed		7584	MICHAEL TIMMONS	SECURITY DEPOSIT REFUND	20.99
129062	01/06/2016	Printed		0299	TRAINING @ YOUR PLACE	COMPUTER SVCS/ MAINT-ENV CODE	47.50
129063	01/06/2016	Printed		7105	TRAVEL INDUSTRY ASSOCIATION OF	2016 MEMBERSHIP DUES-CTC	300.00
129064	01/06/2016	Printed		7438	ULTRAMAX	AMUNITION-PD	553.49
129065	01/06/2016	Printed		3736	UNIFIED TREASURER	PRISONER CARE-PD	2,229.50
129066	01/06/2016	Printed		7530	WASTE MANAGEMENT OF MISSOURI	LANDFILL CHARGES DEC 1-15,2015	2,757.57
129067	01/06/2016	Printed		7578	JAIME WITT	RENTAL DEPOSIT REFUND	100.00

Check Register Report

CHECK REGISTER

Date: 01/07/2016

Time: 10:17 am

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Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
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Total Checks: 49	Checks Total (excluding void checks):	72,647.96
Total Payments: 49	Bank Total (excluding void checks):	72,647.96
Total Payments: 49	Grand Total (excluding void checks):	72,647.96

ITEM NO. 5.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Public Housing Authority Claims for January 11, 2016

ACTION: Make a Motion to Approve the Public Housing Authority Claims for January 11, 2016

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Supplement Claims in the amount of \$28,685.70, and the Regular Claims in the amount of \$612.89.

Check Register Report

PUBLIC HOUSING SUPPLEMENTAL

Date: 01/06/2016

Time: 11:46 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97316	12/30/2015	Printed		P325	P A GREEN WAY HOME CLEANING	CLEAN AFTER TENANT MOVE	191.80
97319	12/30/2015	Printed		P 797	P BANKCARD PROCESSING CENTER	TRAINING, PLUMBING/MAINT SUPPLY	482.94
97320	12/30/2015	Printed		P636	P BERNING TIRE INC	TIRE DISPOSAL FEE	10.00
97321	12/30/2015	Printed		P321	P CHERYL BAUGHMAN	SECURITY DEPOSIT REFUND	184.90
97324	12/30/2015	Printed		P506	P CITY OF BONNER SPGS	REIMB WAGES/BENEFITS/UTIL	24,066.23
97325	12/30/2015	Printed		P540	P DEFFENBAUGH DISPOSAL SVC	REFUSE SERVICE	271.54
97326	12/30/2015	Printed		P320	P GLENN SCHNECK	ROOF SIDING REPLACED 2 UNITS	1,450.00
97327	12/30/2015	Printed		P503	P LOWES COMPANIES INC	ELECTRICAL&MAINT SUPPLIES	243.16
97328	12/30/2015	Printed		P 798	P PERRY & TRENT LLC	LEGAL SERVICES	44.00
97329	12/30/2015	Printed		P753	P RICOH USA, INC	COPIER LEASE	365.15
97330	12/30/2015	Printed		P316	P SPECTRUM PAINT	PAINT F/APARTMENTS	382.08
97331	12/30/2015	Printed		P984	P TONI LEDUC	SECURITY DEPOSIT REFUND	463.04
97332	12/30/2015	Printed		P322	P TRI SERVICES MEP LLC	REPL EXIT SIGNS & ELECT MAINT	453.50
97333	12/30/2015	Printed		P439	P WOOD OIL	FUEL FOR MOWER	77.36

Total Checks: 14 **Checks Total (excluding void checks): 28,685.70**

Total Payments: 14 **Bank Total (excluding void checks): 28,685.70**

Total Payments: 14 **Grand Total (excluding void checks): 28,685.70**

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 01/06/2016

Time: 11:28 am

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Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97334	01/06/2016	Printed		P827	P ATMOS ENERGY	TENANT UTILITY REIMBURSEMENT	162.93
97335	01/06/2016	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	135.00
97336	01/06/2016	Printed		P472	P WESTAR ENERGY	TENANT UTILITY REIMBURSEMENT	314.96
Total Checks: 3						Checks Total (excluding void checks):	612.89
Total Payments: 3						Bank Total (excluding void checks):	612.89
Total Payments: 3						Grand Total (excluding void checks):	612.89

ITEM NO. 6.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Unified Government Contract for Senior Center Funds for 2016

ACTION: Make a Motion to Approve an Agreement with the Area Agency on Aging Mill Levy Funds for the Senior Center

STAFF RECOMMENDATION: The City Manager, City Clerk, Finance Director, Senior Center Director and Parks and Recreation Director Recommend Approval

The enclosed agreement provides for 2016 funds in the amount of \$6,450 for the Senior Center and provides for two annual renewals but does not guarantee the same level of funds for the renewal periods.

Upon approval by the City Council and signature by the Mayor, the City Clerk will send the agreement to the Unified Government for their approval and signature.

PROFESSIONAL SERVICE AGREEMENT

THIS AGREEMENT made as of January 1, 2016, between the Unified Government of Wyandotte County/Kansas City, Kansas (hereinafter called the "Unified Government"), and Bonner Springs Senior Center, (hereinafter called the "Provider or Consultant").

WHEREAS, the Unified Government is in need of provider for senior center services to the Elderly of Wyandotte County funding provided by the mill levy funds.

WHEREAS, the Provider represents that they have sufficient experience and qualified personnel to perform, and the Unified Government desires the Provider to perform, the professional services herein described; and

NOW, THEREFORE, the Unified Government and the Provider, in consideration of their mutual covenants herein, agree in respect to the performance of professional services by the Provider and the payment for those services by the Unified Government as set forth below.

ARTICLE I

Scope of Services

The Provider shall perform for the Unified Government Area Agency on Aging Department ("AAA") the following professional services:

1. Priority for Services

Agency shall offer services to persons 60 years of age and older, with priority to economically and socially disadvantaged persons, frail and elderly, as per conditions set out below:

- (a) The provider shall publicize its services to insure that potential clients, other service providers and the AAA's Information and Referral program are aware of services and referral procedures.
- (b) The provider shall refer clients to agencies for other services as identified.
- (c) The provider shall maintain all appropriate licenses and certificates to provide these service(s). The facility to be used for the provision of services to clients shall meet the accessibility standards of the ADA (must be documented) and all applicable local and state standards for health and safety.

Senior Center Requirements

1. Purpose. To promote a better quality of life for senior citizens, 60 years of age and older, residing in Wyandotte County. The center will provide various functions and activities related to developing self-respect and usefulness, stimulating new interests and skills, promoting physical and emotional health and combating loneliness.

2. Scope. The senior center shall:
 - Schedule daily activities, functions, and provide services as needed.
 - Continue to coordinate with referral agencies in Wyandotte County.
 - Provide information about the program, purpose of the program, and its guidelines.

3. Administration. The duties of the director of the senior center shall include, but not limited to:
 - Planning and implementation of services.
 - Day-to-day operation and scheduling of activities, functions, and services.
 - Coordination of services with the Wyandotte/Leavenworth Area Agency on Aging.
 - Financial accountability on the use of the funds allocated to the program.
 - Provide outreach to those persons who are in need of the same.
 - Evaluating and updating of services.

ARTICLE II

Reporting

The provider is required to submit a monthly financial and program report and must complete forms requesting funds to the Wyandotte/Leavenworth Area Agency on Aging by the 10th of each month. The Unified Government reserves the right to conduct an on-site assessment of the project annually. Prior notice will be given on the date and time of assessment.

The provider will be responsible for maintaining a separate accounting record for all mill levy funds expended and will be required to expend these funds according to an approved budget schedule. Any revisions and requests must be submitted in writing to the Unified Government and approved in writing by the Unified Government.

Final reports are due thirty days after the end of the reporting year using a calendar year beginning January 1 through December 30. Any changes, revisions, adjustments, or addendums must first be in writing to the Wyandotte/Leavenworth Area Agency on Aging before implementation.

Compensation

The Unified Government shall pay the Provider costs and expenses on a monthly basis up to \$6,450.00 for the entire one year term of this Agreement.

ARTICLE III

Term

This Agreement shall commence on January 1, 2016 and shall terminate on December 31, 2016, unless terminated or renewed sooner as provided below. If the provider has complied with all the terms and conditions of this Agreement the parties shall have the option to renew for an additional one year term until December 31, 2017 based upon mutual renegotiation of the terms and conditions of this Agreement. If there is no default and upon mutual renegotiation of terms and conditions of this Agreement, this Agreement may then be renewed an additional one year term until December 31, 2018.

ARTICLE IV

Provider's Responsibilities

In addition to the services identified in Article I "Scope of Services" the provider shall also do the following:

1. Comply with all local, state and federal rules, regulations and laws applicable to this Agreement.
2. Indemnify and hold harmless the Unified Government, its officers, employees, and agents, from all claims, damages, losses and expenses, including reasonable attorney's fees, arising out of or resulting from the performance of the services, provided that any such claim, damage, loss, or expense is caused in whole or in part by a negligent act, error or omission of the Provider, its subcontractors, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.
3. Conform to Equal Employment Opportunity and Affirmative Action requirements prior to the execution of this Agreement.
4. Maintain throughout the duration of this contract insurance in the following amounts and will, upon request of the Unified Government, furnish copy of certification thereof:

(a) Worker's Compensation and Employer's Liability

Workers' Compensation	Statutory
Employers' Liability	Statutory

(b) Comprehensive Automobile Liability

Bodily Injury	\$500,000 each person
	\$500,000 each accident
Property Damage	\$500,000 each occurrence

(c) Comprehensive General Liability

Bodily Injury	\$1,000,000 each person
	\$1,000,000 each accident
Property Damage	\$1,000,000 each occurrence

The Provider shall maintain Professional Liability Insurance in an amount of \$1,000,000, and provide Unified Government with certification thereof upon request.

5. Employ only persons qualified to efficiently perform the obligations and duties of the Provider under this Agreement.

ARTICLE VI

Miscellaneous

1. Controlling law. This Agreement is to be governed by the laws of the State of Kansas
2. Assignment. The obligations of the Provider under this Agreement shall not be assigned without the approval in writing of the Unified Government.
3. Binding on Successors. The Unified Government and the Provider each is hereby bound, and the partners, successors, administrators and legal representatives of the Unified Government and the Provider are hereby bound, to the other party in respect of all covenants and obligations of this agreement.
4. Reuse of Information. Provider shall retain ownership of information, including reports, surveys, designs, presentation graphics and creative products, furnished under this service agreement. Unless covered by a separate license agreement, Unified Government shall have right of reuse of all information furnished under this agreement. Unified Government's right of reuse shall be unlimited in frequency and quantity and may be for completion of the project, an extension of the project by parties other than the Provider, or for uses unrelated to the project. When information is subject to third party royalties or license agreements Unified Government shall pay such royalties and license fees associated with the reuse of the documents. Unified Government's reuse of the information without verification or adaptation by the Provider shall be at the Unified Government's sole risk without liability or legal exposure to the Provider. No additional compensation shall be due the Provider for Unified Government's reuse of the information.

5. Termination for Default.

- 5.1 Default. If the Provider refuses or fails to perform any of the provision of this Agreement with such diligence as will ensure its completion within the time specified in this Agreement, or any extension thereof, or commits any other substantial breach of this Agreement, the Unified Government Procurement Officer ("Procurement Officer") may notify the Provider in writing of the delay or nonperformance and if not cured in ten days or any longer time specified in writing by the Procurement Officer, such officer may terminate the Provider's rights to proceed with the Agreement or such part of the Agreement as to which there has been delay or a failure to properly perform.
- 5.2 Compensation. The Unified Government shall pay the Provider the costs and expenses and reasonable profit for services performed by the Provider prior to receipt of the notice of termination; however, the Unified Government may withhold from amounts due the Provider such sums as the Procurement Officer deems to be necessary to protect the Unified Government against loss caused by the Provider because of the default. No amount over \$6,450.00 will be paid to the Provider by the Unified Government.
- 5.3 Excuse for Nonperformance or Delayed Performance. Except with respect to defaults of subcontractors, the Provider shall not be in default by reason of any failure in performance of this contract in accordance with its terms if the Provider has notified the Procurement Officer within 15 days after the cause of the delay and the failure arises out of causes such as, acts of God; acts of the public enemy; acts of terrorism; acts of the Unified Government and any other governmental entity in its sovereign or contractual capacity; fires; floods; epidemics; quarantine restrictions; strikes or other labor disputes. If the failure to perform is caused by the failure of a subcontractor to perform or to make progress, and if such failure arises out of the causes set forth above, the Provider shall not be deemed to be in default, unless the services to be furnished by the subcontractor were reasonably obtainable from other sources in sufficient time to permit the Provider to meet the terms of the Agreement. Upon request of the Provider, the Procurement Officer shall ascertain the facts and extent of such failure, and, if such officer determines that any failure to perform was occasioned by any one or more of the excusable causes, and that, but for the excusable cause, the Provider's progress and performance would have met the terms of the Agreement, the time for completion of the Agreement shall be revised accordingly, subject to the rights of the Unified Government under the clause entitled "Termination for Convenience".
- 5.4 Erroneous Termination for Default. If, after notice of termination of the Provider's right to proceed under the provisions of this Section, it is determined for any reason that the Provider was not in default under the provisions of this Section, or that the delay was excusable under the provision of Subsection 5.3, and both the Unified Government and the Provider agree, the rights and obligations of the parties shall be the same as if the notice of termination had not been issued. Otherwise, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to the Section entitled "Termination for Convenience".

6. Termination for Convenience.

6.1 Termination. The Procurement Officer may, when the interests of the Unified Government so require, terminate this Agreement in whole or in part, for the convenience of the Unified Government. The Procurement Officer shall give written notice of the termination to the Provider specifying the part of the Agreement terminated and when termination becomes effective.

6.2 Provider's Obligations. The Provider shall incur no further obligations in connection with the terminated services and on the date set in the notice of termination the Provider will stop work to the extent specified.

6.3 Compensation. The Procurement Officer shall pay the Provider the following amounts:

- (a) All costs and expenses incurred by the Provider for work accepted by the Unified Government prior to the Provider's receipt of the notice of termination, plus a reasonable profit for said work up
- (b) All costs and expenses incurred by the Provider for work not yet accepted by the Unified Government but performed by the Provider prior to receipt of the notice of termination, plus a reasonable profit for said work.
- (c) Costs and expenses incurred by the Provider under this section will be paid up to \$6,450.00 total during the term of this Agreement. No amount over \$6,450.00 will be paid by the Unified Government to the Provider.

Anticipatory profit for work and service not performed by the Provider shall not be allowed.

7. Disputes.

7.1 All controversies between the Unified Government and the Provider which arise under, or are by virtue of, this Agreement and which are not resolved by mutual agreement, shall be decided by the Procurement Officer in writing, within 30 days after a written request by the Provider for a final decision concerning the controversy; provided, however, that if the Procurement Officer does not issue a written decision within 30 days after written request for a final decision, or within such longer period as may be agreed upon by the parties, then the Provider may proceed as if an adverse decision had been received.

7.2 The Procurement Officer shall immediately furnish a copy of the decision to the Provider by certified mail, return receipt requested, or by any other method that provides evidence of receipt.

7.3 Any such decision shall be final and conclusive, unless fraudulent, or the Provider brings an action seeking judicial review of the decision in the Wyandotte County District Court.

7.4 The Provider shall comply with any decision of the Procurement Officer and proceed diligently with performance of this Agreement pending final resolution by the Wyandotte County District Court of any controversy arising under, or by virtue of, this Agreement, except where there has been a material breach of the Agreement by the Unified Government, provided, however, that in any event the Provider shall proceed diligently with the

performance of the Agreement where the Purchasing Officer or head of a Purchasing Agency has made a written determination that continuation of work under the Agreement is essential to the public health and safety.

8. Representations. The Provider certifies that:

8.1 The price submitted is independently arrived at without collusion.

8.2 The Provider has not knowingly influenced and promises that it will not knowingly influence a Unified Government employee or former Unified Government employee to breach any of the ethical standards set forth in Article 12 (Ethics in Public Contracting) of the Procurement Code and in Chapter 12 of the Procurement Regulations.

8.3 The Provider has not violated, is not violating, and promises that it will not violate the prohibition against gratuities and kickbacks set forth in R-12-106 (Gratuities and Kickbacks) of the Procurement Regulations.

8.4 The Provider represents that he has not retained and will not retain a person to solicit or secure a Unified Government contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business.

9. Equal Employment Opportunity. During the performance of this Agreement, the Provider agrees as follows:

9.1 The Provider will not discriminate against any employee or applicant for employment because of race, religion, color, sex, disability, age, national origin, or ancestry. The Provider will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, religion, color, sex, disability, age, national origin, or ancestry. Such action shall include, but not be limited, to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Provider agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Unified Government setting forth the provisions of this non-discrimination clause.

9.2 The Provider will, in all solicitations or advertisements for employees placed by or on behalf of the Provider, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, disability, age, national origin, or ancestry.

9.3 The Provider will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement so that such provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

9.4 The Provider shall assure that it and all subcontractors will implement the certificate of compliance in connection with this Agreement.

- 9.5 It the Provider shall fail, refuse or neglect to comply with the terms of these contractual conditions, such failure shall be deemed a total breach of the Agreement and such Agreement may be terminated, canceled or suspended, in whole or in part, and the Provider may be declared ineligible for any further Unified Government contract for a period of up to one year. Provided, that if an Agreement is terminated, canceled or suspended for failure to comply with this section, the Provider shall have no claims for damages against the Unified Government on account of such termination, cancellation or suspension or declaration of ineligibility.
- 9.6 The Provider shall assure that it is in compliance with and shall maintain sufficient records to document that, under all aspects of this Agreement, it has acted in a manner which is in full compliance with all applicable sections of the Equal Employment section of this contract and the following, as applicable: Title VI of the Civil Rights Act of 1964 (as amended) (42 USCS § 2000d et seq.); Title VII of the Civil Rights Act of 1964 (42 USCS §§ 2000e et seq.); Title VIII of the Civil Rights Act of 1968 (42 USCS § 3601 et seq.); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101, and amendments thereto); the Kansas Act Against Discrimination (KSA § 44-1001 through 1004, 1992 Supp. and amendments thereto); Chapter 11 of the Procurement Code and Regulations of the Unified Government of Wyandotte County/Kansas City, Kansas, and amendments thereto; and §§ 18-86 and 87 of the 1988 Code of Ordinances of the City of Kansas City, Kansas, and amendments thereto. Such records shall at all times remain open to inspection by an individual designated by the Unified Government for such purpose.
- 9.7 The Provider and the Unified Government, in carrying out this Agreement, shall also comply with all other applicable existing federal, state and local laws relative to equal opportunity and nondiscrimination, all of which are incorporated by reference and made part of this Agreement.
- 9.8 The Provider will be required to conform to Affirmative Action and Equal Employment Opportunity Requirements prior to the execution of this Agreement.
- 10 Cash Basis Law. This Agreement is subject to the Kansas Cash Basis Law, K.S.A. 10-1101 *et seq.* and amendments thereto. Any automatic renewal of the terms of the Agreement shall create no legal obligation on the part of the Unified Government. This Agreement shall be construed and interpreted so as to ensure that the Unified Government shall at all times stay in conformity with such laws and, as a condition of this Agreement, the Unified Government reserves the right to unilaterally sever, modify, or terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement is deemed to violate the terms of such law. The Unified Government is obligated only to pay periodic payments or monthly installments under the Agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during the Unified Government's current budget year or (b) funds made available from any lawfully operated revenue producing source.
- 11 Independent Contractor Relation. The parties agree that the legal relationship between them is of a contractual nature. Nothing in this Agreement shall be construed to create a relationship of employer and employee or principal and agent or any other relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the provisions of this Agreement.

Nothing in this Agreement shall create any right or remedies in any third party. The parties agree that no persons supplied by the Provider are employees of the Unified Government and that no right of the Unified Government's civil service, retirement, or personnel rules accrue to such persons.

- 12 Waiver of Breach. The waiver by either party of a breach of any provision of this Agreement will not operate or be construed as a waiver of any subsequent breach by such party.
- 13 Severability. If a court of competent jurisdiction declares any part of this Agreement to be invalid, the balance of the agreement will remain valid and enforceable.
- 14 Entire Agreement. This Agreement set for the parties' entire agreement. Neither party has made any oral or side agreements or representations not contained in this Agreement. This is a legal document and not a mere recital and is binding upon the parties, their representatives, and successors in interest.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

Recommended for approval by:

Director Area Agency on Aging

**Unified Government of Wyandotte
County/Kansas City, Kansas**

By: _____
Douglas G. Bach, County Administrator

Attest: _____
Unified Government Clerk

Provider

By: _____

Title _____

Attest: _____

Title _____

ACTION FOR CONSENT AGENDA

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 7.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Solid Waste Fees

ACTION: Make a Motion to Increase the Solid Waste fee charged to customers for trash and recycling services from \$14.50 to \$14.75 effective February 1.

STAFF RECOMMENDATION: The City Manager, City Clerk and Finance Director Recommend Approval

The enclosed memo provides the recommendation to increase the Solid Waste fee for trash and recycling service from \$14.50 to \$14.75 effective February 1, 2016.

Memorandum

Date: January 5, 2016
To: Mayor & City Council
Through: Sean Pederson, City Manager
From: Amber McCullough, City Clerk
Subject: **Solid Waste (Residential Trash & Recycle) Rate Increase**

Recommendation:

The City Council approve an increase for the Residential Trash and Curbside Recycle from \$14.50 to \$14.75 effective February 1, 2016.

Background:

The City has an Interlocal agreement with the Unified Government who contracts with Deffenbaugh for weekly residential trash and recycle services. Periodically, the UG approves rate changes which are not subject to approval by the City of Bonner Springs.

For 2015, following a rate increase by the UG, the City Council approved an increase in this rate from \$13.70 to \$14.50.

Discussion:

Staff discussed the recommended rate increase with the City Council as part of the 2016 Budget process. At that time, City Council approved budget authority for a rate increase of up to \$0.50. The Staff recently received final confirmation from the Unified Government of the rate increase.

Cost Breakdown & Comparison

	Current	Proposed
Cost of Service (Per Unified Government & Deffenbaugh Agreement)	\$14.10	\$14.31
City Administrative Cost*	\$0.40	\$0.44
Total Cost	\$14.50	\$14.75

* Overhead costs (e.g. billing) incurred by the City

The recommended rate increase will result in a 1.7% increase to Bonner Springs residents. Upon approval by the City Council, the City Fee Schedule will be updated to reflect the increased rate. The increases will be effective February 1, 2016

ITEM NO. 8.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Resolution Declaring the Official City Newspaper

ACTION: Make a Motion to Approve a Resolution Declaring the Official City Newspaper as _____

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

The enclosed resolution requires a newspaper to be named as the official City newspaper.

Memorandum

Date: January 5, 2016
To: Mayor & City Council
Through: Sean Pederson, City Manager
From: Amber McCullough, City Clerk
Subject: **Resolution Declaring the Official City Newspaper**

Recommendation:

The City Council approve a resolution to declare an official City newspaper.

Background:

The Chieftain has been the official city newspaper for many years. Statute KSA 12-1651 states that the designation is required by resolution. The statute further states that once designated, it does not have to be done until such time as the Governing Body designates another newspaper. The state law further defines the qualifications for the official city newspaper as below in KSA 12-1651.

- 12-1651. Official newspaper in cities of second and third classes; qualifications. (a) The governing body of each city of the second and third class shall designate by resolution a newspaper to be the official city newspaper. Once designated the newspaper shall be the official city newspaper until such time as the governing body designates a different newspaper. (b) The newspaper selected for the official publications of cities of the second and third class shall be one which has the following qualifications:*
- (1) It must be published at least weekly 50 times each year and have been so published for at least one year prior to the publication of any official city publication.*
 - (2) It must be entered at the post office of publication as second-class mail matter.*
 - (3) More than 50% of the circulation must be sold to the subscribers either on a daily, weekly, monthly or yearly basis.*
 - (4) It shall have general paid circulation on a daily, weekly, monthly or yearly basis in the county and shall not be a trade, religious or fraternal publication.*

Discussion:

The Chieftain provided notice of their final publication on December 31, 2015. The Unified Government uses The Wyandotte Echo as their official newspaper. At last communication, the City of Edwardsville plans to recommend their Council declare The Wyandotte Echo as their official newspaper, while the School District declared The Wyandotte County Business News as their official newspaper.

Staff compared costs of the two publications and recommends The Wyandotte Echo due to the currently lower publication costs. We are also hopeful The Wyandotte Echo may reach more of the residents since the Unified Government also uses them for publication.

RESOLUTION NO.

**RESOLUTION DESIGNATING THE OFFICIAL CITY NEWSPAPER FOR THE
CITY OF BONNER SPRINGS, KANSAS**

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BONNER
SPRINGS, KANSAS, THAT:

Whereas, KSA 12-1651 states that cities of the second and third class shall designate by
resolution a newspaper to be the official city newspaper, and

Whereas, KSA 12-1651 states that once designated the newspaper shall be the official
city newspaper until such time as the Governing Body designs a different newspaper.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
CITY OF BONNER SPRINGS, KANSAS, that:

_____ is hereby designated as the official city newspaper for the City of Bonner
Springs, Kansas.

Passed and approved by the Governing Body of the City of Bonner Springs, Kansas, this
11th day of January 2016.

Jeff Harrington, Mayor

ATTEST:

Amber McCullough, City Clerk

ITEM NO. 9.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Resolution for Sales Tax Election

ACTION: Make a Motion to Approve a Resolution to Hold a Mail Ballot Election on April 12, 2016 to Levy a One-Quarter Percent General Retailer's Sales Tax in the City of Bonner Springs

STAFF RECOMMENDATION: The City Manager, City Clerk and Finance Director Recommend Approval

The enclosed memo provides the recommendation to approve a resolution to hold a mail ballot election in the Spring for a one-quarter percent sales tax for the general fund.



MEMORANDUM

Date: January 4, 2016
From: Amber McCullough, City Clerk & Tillie LaPlante, Finance Director
Through: Sean Pederson, City Manager
To: Mayor and City Council

Subject: **Resolution for Sales Tax Election**

Recommendation:

The City Council Approve a Resolution to Submit to the Electors of the City the Proposition through a Mail Ballot Election to Levy a One-Quarter Percent (.25%) General Purpose Retailer's Sales Tax for an Indefinite Period to be Effective upon the Expiration of the Current One-Quarter Percent (.25%) Library Sales Tax.

Background:

The City's levied retailer's sales tax established by Ordinance after an election of the voters includes:

General Purpose – Established in 1981 (Indefinite)	.50 percent by Ord. No. 1256
Capital Improvements General – Established in 1985 (Indefinite)	.50 percent by Ord. No. 1402 and Amended by Ord. No. 2246
Emergency Services – Extended in 2013 (10 Years)	.25 percent by Ord. No. 2352
Library - Established in 2006 (10 Years)	.25 percent by Ord. No. 2147
General Capital Improvements – Established in 2014 (10 Years)	.25 percent by Ord. No. 2374
Total	1.75 percent

The Library sales tax approved in 2006 will expire December 31, 2016. Collections started in 2007 and have been used to pay off 2006 bonds issued to build a new library. The City has collected sufficient Library sales tax to pay off the 2006 bonds this month, eleven months prior to the expiration of the sales tax. The bonds will be paid off January 15. The additional sales tax collected through the expiration of the tax on December 31, 2016 will be used for library capital needs.

At the Budget Workshop, August 24, 2015 and November 23, 2015 City Council Workshop, Staff discussed both the extending the quarter percent sales tax and to put a question on a ballot to approve the same rate of sales tax collected for the Library when that sales tax sunsets. There was consensus for staff to proceed with this initiative through a mail ballot election in Spring 2016.

The City sales tax history is as follows:

- In June 2009, the City Council amended Ordinance No. 1402, Section 2 to read: "Revenue generated from the additional one-half of one percent (.5%) levied by Ordinance No. 1402 is intended to be used to help finance capital improvements of the City. However, all or any portion of such revenue may be utilized for other purposes if such application is deemed appropriate by the Governing Body."
- This amendment was needed as the result of losses in general sales tax revenue due to the opening of a Walmart in Kansas City, Kansas as well as the estimated loss of sales tax revenue from the pending Walmart in Shawnee.
- Since 2009, we used the one-half cent sales tax for capital improvements partially for General Fund operations due to the economy.
- In 2013, when a special Aquatic Park sales tax expired, a capital improvement sales tax was approved through a mail in ballot election.

Discussion:

As discussed at the Workshops, there are advantages to keep the sales tax amount the same after the Library sales tax ends that include:

- Helps to replace a reduction in revenue currently generated by the Ford Dealership which will be moving to Kansas City, KS in 2016.
- Reduces dependence on mill levy funding. Current Kansas legislature will limit tax revenues for Cities over the CPI without an election.
- Provides an opportunity for a revenue source for general purposes to fund public services without a mill levy increase or an additional increase in the total current sales tax percent for the City.
- Everyone who pays the tax, non-residents included, directly benefit from the tax.
- Allows the use of the revenue for general purpose operations, and eliminates the need to use a portion of the one-half cent capital sales tax for operations and to use it to begin to catch up on deferred capital work.
- There would be no change in city sales tax charged for merchants or citizens on their receipts.
- The estimated amount paid annually through the Library sales tax for a Bonner Springs household of three with median income is \$42 (per IRS sales tax estimator). In order to collect the same annual revenue through property taxes, borne solely by Bonner Springs' residents, as collected through the Library sales tax, a resident with a median valued home would pay \$121 in property taxes. The difference in the cost to the resident is \$79 less with the sales tax.
- The effect of a one-quarter of one percent sales tax means that you pay only a quarter of a cent on every \$1 dollar purchase or only one penny for every \$4 purchase.
- The sales tax will generate an estimated \$467,000.

Recommendation:

The State requests 90 days advance notice before they collect a new sales tax. Since the current Library sales tax expires December 31, 2016, we need to pass an ordinance to do so no later than October 1, 2016. In order to know whether to include the tax in the 2017 budget and ensure there is no gap in the collection of the same amount of sales tax, staff recommends we hold a mail-in ballot election in Spring 2016.

Financial Impact:

We estimate that the one-quarter of one percent sales tax will generate approximately \$467,000 per year which is the equivalent of approximately 7 mills. The estimated \$10,500 cost for the election expense was budgeted for 2016.

RESOLUTION NO. 2016-

A Resolution to Submit to the Electors of the City the Proposition to Levy a One-Quarter Percent (.25%) Retailers' Sales Tax in the City of Bonner Springs, Kansas to be Used as a General Purpose Sales Tax to Fund General Operations to Provide an Adequate Level of Services Within the City of Bonner Springs

WHEREAS, the City of Bonner Springs, Kansas, levied a one-half percent (.5%) general purpose retailer's sales tax which took effect October 1, 1981; and

WHEREAS, the City of Bonner Springs, Kansas, levied a second one-half percent (.5%) general purpose retailer's sales tax to fund capital improvements which took effect on January 1, 1986; and

WHEREAS, the electors of the City voted to approve and the City Council subsequently levied special purpose sales taxes by: (i) Ordinance No. 1999 (Emergency Services – .25% - expired), (ii) Ordinance No. 2067 (Aquatic Center - .25% - expired), (iii) Ordinance No. 2147 (Library - .25%), (iv) Ordinance No. 2352 (Emergency Services – extension - .25%), and (v) Ordinance No. 2374 (Capital – .25%); and

WHEREAS, the combined total of the general purpose and special purpose sales taxes currently in effect is one and three-fourths (1.75%) percent; and

WHEREAS, the Governing Body of the City of Bonner Springs determined a need for additional revenue to fund general purpose needs of the City with such tax to be used for the general operational needs of the City to provide additional revenue as required to provide an adequate level of public services within the City; and

WHEREAS, the one-quarter percent (0.25%) retailer's library special purpose sales tax established by Ordinance No. 2147 will expire on December 31, 2016, and in order to keep the property tax rate as low as possible, the Governing Body has determined that a new general purpose retailer's sales tax of one-quarter of one percent (0.25%) should be established for an indefinite period of time to maintain the total City sales tax levy at one and three-fourths percent (1.75%).

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BONNER SPRINGS, KANSAS:

Section I: The question to levy a general purpose retailers' sales tax in the amount of one-quarter of one percent (.25%) shall be submitted to the electors of the City of Bonner Springs, Kansas, for a mail ballot election to be held on April 12, 2016 pursuant to KSA 12-187. If approved by a majority of the electors voting thereon, such tax shall remain in effect for an indefinite period following the date said tax would be first collected by the Kansas Department of Revenue.

Section II: The revenue from the levy of this one-quarter of one percent (.25%) will be used for the general operational needs of the City to provide additional revenue as required to provide an adequate level of public services within the City.

Section III: If approved by the majority of the electors voting thereon, such tax shall be identical, in its application and exemptions therefrom, to the Kansas Retailers' Sales Tax Act and all laws and administrative rules and regulations of the Kansas Department of Revenue relating to the State's Retailers' Sales Tax shall apply to such city retailers' sales tax insofar as such laws and regulations may be made applicable. The services of the Department of Revenue shall be utilized to administer, enforce and collect such tax.

Section IV: That the question to be considered by the voters be in substantially the following form:

“Shall a City General Purpose Retailers’ Sales Tax in the amount of one-quarter of one percent (.25%) be levied in the City of Bonner Springs, Kansas, pursuant to the authority granted in K.S.A. 12-187, such general purpose sales tax will be a portion of the total retailer’ sales tax of one and three-fourths percent (1.75%) which will be levied by the City upon passage of this proposition, with such tax to be used for the general operational needs of the City to provide additional revenue as required to provide an adequate level of public services within the City. **Such levy of tax to remain in effect for an indefinite period with collection to begin upon the repeal date of the current City Public Library Special Purpose tax of one-quarter percent (.25%) established by Ordinance No. 2147.** Yes or No.”

Section V: The County Election Commissioner shall cause to be published notice of this ballot question as provided by law.

Approved by the City Council and Signed by the Mayor of the City of Bonner Springs, Kansas, on January 11, 2016.

Jeff Harrington, Mayor

Attest:

Amber McCullough, City Clerk

(Seal)

Milestone – Sales Tax Question to Replace the Library Sales Tax

Action	Date	Comment
Memo, draft ballot language and election timeline prepared and reviewed by staff	11/9/2015	
- Brief City Council on Timeline for election, -review ballot language -Determine date for election (prior to April 30) -Gain consensus on the issue	11/23/2015	Election for April 12, 2016
Ballot Language prepared, reviewed by attorney	11/24/2015	
Ballot language sent to election commissioner for review	11/30/2015	
Staff prepares public information material and news release for election	12/1/2015	
Public Information and news release shared with City Council, adjustments made to material based on their input	12/14/2015	
84 days before the desired election date – deadline for the City of Bonner Springs to submit the written request for the election, accompanied with the approved resolution and ballot wording.	1/11/2016	
News Release sent to newspaper, added to City website & Social Media	January 2016	
Information material mailed to residents	3/10/2015	
21 days before election date is the deadline for Bonner Springs to publish the first Notice of Election. Two Notices are required, published in consecutive weeks. The second notice is published 7 days after the first Notice, but no later than 14 days prior to the election date.	3/17/2016	
20 days prior to the election date, there is a mass mailing of ballots to active voters who are registered prior to 30 days before the election date. Voters who register 20 to 30 days prior to the election date must request a mail ballot.	3/24/2016	
On Election Day and shortly after 12 Noon, all ballots cast are tabulated to produce the unofficial results. Results become official after the meeting of the County Board of Canvassers. For elections held on Tuesday, the Board of Canvassers meets on the Monday following Election Day.	4/12/2016	
Council Accept Ordinance Declaring Sales Tax	5/9/2016	



CITY OF BONNER SPRINGS
MAIL IN BALLOT

GENERAL SALES TAX

FACTS & INFORMATION

WHAT	The current ¼ of one percent special sales tax passed by citizens in 2006 that was used to pay for the construction of the Bonner Springs Library will end December 31, 2016. The City Council determined to ask the voters to renew the ¼ of one percent sales tax to be used for general operational needs. This replaces the existing special Library sales tax. If the special sales tax is approved, the total current City sales tax will not increase.
WHY	The advantage of this sales tax to residents is that the cost would be <u>shared by everyone that makes purchases in Bonner Springs creating a decreased dependence on property tax.</u> Examples of use include street and sidewalk repairs, quality of life, and continue to provide our public services.
WHEN	The question to approve this sales tax is on a ballot all registered voters will receive in the mail. If approved, the ¼ of one percent sales tax will be in place for indefinitely and will ensure the City has funds for general operational needs.
WHAT WILL THE TAX COST/SAVE YOU \$\$\$	This is not an increase in sales tax, but a renewal of the current rate. A ¼ of one percent sales tax equates to an additional one-quarter of a penny on every \$1 dollar purchase or one penny for every \$4 dollar purchase. Sales tax creates a decreased dependence on property taxes. If this proposition is not approved, to raise the same amount of funding, <u>property taxes would need to be raised</u> approximately seven mills. Seven mills would equate to \$120.75 a year based on a \$150K home.

Sales Tax Question

Shall the following be adopted?

Shall a City General Purpose Retailers' Sales Tax in the amount of one-quarter of one percent (.25%) be levied in the City of Bonner Springs, Kansas, pursuant to the authority granted in K.S.A. 12-187, such general purpose sales tax will be a portion of the total retailer' sales tax of one and three-fourths percent (1.75%) which will be levied by the City upon passage of this proposition, with such tax to be used for the general operational needs of the City to provide additional revenue as required to provide an adequate level of public services within the City. Such levy of tax to remain in effect for an indefinite period with collection to begin upon the repeal date of the current City Public Library Special Purpose tax of one-quarter percent (.25%) established by Ordinance No. 2147.

Yes or No

City of Bonner Springs
P.O. Box 38
Bonner Springs, KS 66012

PRSRT SRT
U.S. Postage Paid
Permit No. 38
Bonner Springs, KS

The «Household_Name» Residence
«Mail_Address» «Apt_Suite_Floor»
«Mail_City», «Mail_State» «Mail_Zip»

IMPORTANT INFORMATION ABOUT MAIL-IN BALLOT ELECTION

TIPS TO ENSURE YOUR VOTE WILL BE COUNTED

- Be sure to personally sign and write your correct address on the ballot return envelope.
- Voters must complete the ballot return envelope with both signature and address. If either line is blank, the ballot cannot be counted.
- Late ballots will not be counted. Be sure to mail with sufficient time to be **received by 12 noon, April 12, 2016** or return in person by 12 noon, April 12, 2016.
- If you are a registered voter and did not receive a ballot or have a damaged ballot, you have until April 5th to request a Replacement Ballot by mail.
- If you do not mail your ballot, you must **PERSONALLY** deliver it in the ballot return envelope to the office of the Wyandotte County Election Office, 850 State Avenue, Kansas City, KS 66101 at any time between 8a.m. to 5 p.m., Monday through Friday, and before Noon on Tuesday, April 12, 2016.

Mail ballot information can be obtained on the Wyandotte County Election Office website at www.wycokck.org/election, Upcoming Elections, Bonner Springs Mail Ballot – April 12, 2016. You may also call the Election Office at 913-573-8500 or the Bonner Springs City Clerk at 913-667-1716 for assistance.

One-Quarter Cent Sales Tax Question – April 12, 2016 General Election Information to Qualified Voters

The City of Bonner Springs sales tax rate is currently one and three-fourths (1.75%) percent. The Bonner Springs City Council approved the following question to be placed on the April 12 General Election ballot:

“Shall a City General Purpose Retailers’ Sales Tax in the amount of one-quarter of one percent (.25%) be levied in the City of Bonner Springs, Kansas, pursuant to the authority granted in K.S.A. 12-187, such general purpose sales tax will be a portion of the total retailer’ sales tax of one and three-fourths percent (1.75%) which will be levied by the City upon passage of this proposition, with such tax to be used for the general operational needs of the City to provide additional revenue as required to provide an adequate level of public services within the City. Such levy of tax to remain in effect for an indefinite period with collection to begin upon the repeal date of the current City Public Library Special Purpose tax of one-quarter percent (.25%) established by Ordinance No. 2147. Yes or No.”

If the above question is approved by the qualified voters of Bonner Springs, the City Council will consider an ordinance adopting the one-quarter cent sales tax. The current rate of 1.75% includes a .25% Special Library Tax which will be replaced with a general tax of the same amount, resulting in no increase in the rate. Upon approval of the establishment of the sales tax, the total sales tax would remain the same at:

State of Kansas	6.5%
Wyandotte County	1.0%
Bonner Springs	1.75%
Total	9.25%

The proposed sales tax is projected to generate approximately \$467,500 annually to finance general operational needs of the City to include, but not limited to, payments of such lease obligations and principal and interest payments on such temporary notes and general obligation bonds. Sales tax is paid by residents and non-residents who purchase taxable items or services within the City. The proposed sales tax, if approved, would remain in effect indefinitely.

Sales Tax Charged by Other Kansas Cities

Perry, Willis	8.00%
Basehor, Emporia, Greensburg, Lansing	8.50%
Altamont, Baldwin City, Iola, Manhattan	8.75%
Baxter Springs, Edwardsville, Paxico, Hiawatha	9.00%
Eudora, Louisburg, Paola, Parsons, Tonganoxie	9.25%
Mission, Shawnee	9.35%
DeSoto	9.475%
Coffeyville, Independence, Leavenworth, Neodesha	9.50%
Junction City	9.75%
Pomona	10.00%

Sales Tax Comparison - Value

If you purchase an item for \$100, you would currently pay \$9.25 in sales tax. If this proposition is approved, that amount will remain the same. Residents having questions about the proposed on-quarter cent sales tax should contact the Finance Director or the City Clerk at 422-1020.

ITEM NO. 10.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: 11 January, 2016

To: Mayor and City Council

1. Council Follow Up Items:

- a. Patch holes on 138th, Kump to Metropolitan – Patched
- b. Traffic signal at Kump & Nettleton – Reset to flash (4-way red) at night
- c. Guardrail on 138th – This is on PW task list to be removed this winter
- d. Green light out at K-7 & K-32 – Louver blocks light when close
- e. Cone on curb on 132nd – Cone removed and hole patched
- f. Red light out at Nettleton & Kump – Bulb replaced

2. **NEW STAFF** – Parks & Rec is excited to announce that Tiffany Glover started on January 4, as Recreation Coordinator – Sports. Tiffany lives in the Legends area, but hails from Chicago area. She attended Drury University in Springfield, Missouri, receiving her degree in Parks and Recreation Administration. She held a similar position for Liberty Parks and Recreation Department before coming here. She replaces Dustin Care who became the Parks & Recreation Director in Sikeston, Missouri.

Upcoming

1. Bunco: Thursday, January 14, @ 7pm – must preregister by Monday, January 11
2. Little Chefs: Starts Tuesday, January 19
3. Mother Son Valentine Dance: Saturday, February 6

Past

1. Winter Break Camp: 20 children registered (First time offered)
 - a. Two weeks that USD204 was out for Christmas
 2. New Program magnetic mail-outs have reached homes in Bonner, Basehor, and Edwardsville
3. **Annual Auditor Questionnaire** - The auditors sent the annual Conflict of Interest/Related Party questionnaire that each of you need to fill out, sign, date and return to them using the postage paid envelopes they provided by January 31st. The form and return envelope is loose in your agenda packet.
 4. **Board Expiration and Vacancy Report** – The report for the upcoming term expirations on the City boards and committees is attached. If you know of anyone who might be interested in applying to volunteer for one of the committees, please let City Clerk, Amber McCullough know by January 25th. She will contact them closer to the expiration date.
 5. **Martin Luther King, Jr. Day** – City Offices will be closed on Monday, January 18th in observance of this holiday.
 6. Rick Sailer has been appointed as the Interim Public Works Director.

Expirations/Vacancies Report

<i>First Name</i>	<i>Last Name</i>	<i>Committee</i>	<i>Terms Served</i>	<i>Resigned</i>	<i>Status</i>	<i>Term Expire</i>
Kristen	Christensen	Band Commission	4			4/2016
Claudia	Smith	Band Commission	1			4/2016
Vacant	Vacant	Band Commission	0			4/2016
Jessica	Christensen	Band Commission	1			4/2016
Coleen	Bosley	Bonner Beautiful Committee	1			4/2016
Barbara	Burdine	Bonner Beautiful Committee	1			4/2016
Marilyn	Tallman	Bonner Beautiful Committee	0			4/2016
Norman	Maier	Bonner Beautiful Committee	3			4/2016
Ted	Stolfus	Bonner Beautiful Committee	5			4/2016
Sheri	Neff	Bonner Beautiful Committee	4			4/2016
Elaine	Berg	Cemetery Advisory Committee	1			1/2016
Gayla	Reeves	Cemetery Advisory Committee	3			1/2016
Brad	Harrington	Cemetery Advisory Committee	1			1/2016
William	Miller	Drug & Alcohol Adv. Committee	4			8/2016
Leif	French	Drug & Alcohol Adv. Committee	3			8/2016
Lisa R.	Krone	Drug & Alcohol Adv. Committee	5			8/2016
Kelby	Sherer	Library Board	1			4/2016
Judy	Shelton	Parks & Recreation Advisory Board	1			12/2016
Jan	Madlock	Parks & Recreation Advisory Board	1			12/2016
Kent	Wilson	Parks & Recreation Advisory Board	2			12/2016
Dave	Pierce	Planning Commission	6			8/2016
Lew	Kasselman	Planning Commission	2			8/2016
Craig	Stephan	Planning Commission	6			8/2016

<i>First Name</i>	<i>Last Name</i>	<i>Committee</i>	<i>Terms Served</i>	<i>Resigned</i>	<i>Status</i>	<i>Term Expire</i>
Judy	Hitchcock	Senior Center Advisory Committee	1			3/2016
Claire	Gurley	Teen Advisory Council	1			5/2016
Mason	Dobbs	Teen Advisory Council	1			5/2016
Gwen	Barrett	Teen Advisory Council	3			5/2016
Jamison	Jackson	Teen Advisory Council	1			5/2016
David	Holt	Teen Advisory Council	1			5/2016
Kennedy	Bacon	Teen Advisory Council	3			5/2016
Jordan	Shaio	Teen Advisory Council	2			5/2016
Preston	Landers	Teen Advisory Council	2			5/2016
Pamela	Cone	Tourism Committee	1			7/2016
Bryan	Albers	Tourism Committee	2			7/2016
Jeannine	Gallagher	Vaughn Trent Community Services, In	11			11/2016

ITEM NO. 11.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 12.

**City Council Regular Agenda
Monday, January 11, 2016 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.