

**CITY COUNCIL AGENDA
Monday, December 14, 2015**

Workshop – 7:00 p.m.

WS-1 Repetitive Loss Area Analysis Report (RLAA) - 2016 Draft

Council Meeting – 7:30 p.m.

1. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
 2. Minutes of the November 23, 2015 City Council Meeting
 3. Claims for City Operations for December 14, 2015
 4. Public Housing Authority Claims for December 14, 2015
 5. Authorize City Manager to Sign Claims for Year End 2015
 6. City Council Meeting Dates & Holidays for 2016
 7. Write Off Uncollected Accounts - Utilities, Weeds & Miscellaneous
 8. Resolution to Write Off Outstanding Accounts Payable & Payroll Warrants
 9. Resolution to Write Off Uncollected Public Housing Authority Accounts
 10. Cereal Malt Beverage Renewals for 2016
 11. Massage Therapy Business Establishment License for Bodyworks
 12. Approve New Fees & City Fee Increases
- REGULAR MEETING AGENDA
13. Vacation of Santa Fe Subdivision to Saratoga Park, Block 56
 14. Resolution to Approve the Public Housing Authority 2016 Budget
 15. Street Program Change Order
 16. City Manager's Report
 17. City Council Items
 18. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING

7:00 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, December 14, 2015

Life is Better in Bonner Springs

ITEM NO. WS-1

City Council Workshop Agenda Monday, December 14, 2015 – 7:00 p.m.

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

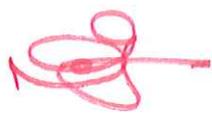
AGENDA ITEM: Repetitive Loss Area Analysis Report (RLAA) - 2016 Draft

NARRATIVE: Information on the Repetitive Loss Area Analysis Report is enclosed.

To: Mayor and City Council

Thru: Sean Pederson, City Manager 

From: Don E. Slone, AICP, CFM, Planning Director – Floodplain Manager – CRS Coordinator
Brian Hunt, CBO, Building Official 



Subject: Repetitive Lose Area Analysis Report (RLAA) – 2016 Draft Plan

Recommendation:

Staff recommends the City Council take the following two actions:

1. Review and discuss the RLAA Report – 2016 “Repetitive Loss Area Analysis Report”; and
2. Based upon City Council consensus, Staff will prepare the final RLAA Report for City Council review and approval by resolution at the January 11, 2016 City Council meeting.

Exhibit: RLAA Report – 2016 “Repetitive Loss Area Analysis Report”

Background:

The City became the newest Community Rating System (CRS) community in the State of Kansas on October 1, 2014. I began the CRS application process on November 8, 2013 with a required Community Assist Visit (CAV) by the State NFIP Coordinator from the Division of Water Resources (DWR). During the CAV, DWR reviewed the City’s Floodplain Management Program that dated back to the 1990’s. All documentation was provided and the CAV was closed on December 17, 2013. DWR sent a letter to the City that officially closed the CAV and enabled the City to make application for the CRS program. FEMA Region VII recommended the City for the CRS program with the Insurance Service Office who oversees the CRS program for FEMA.

We began the application process in late December 2013 and completed it in June 2014. The Insurance Service Office notified the City on July 24, 2014 that we accumulated enough points to obtain a Class 8 rating effective on October 1, 2014. This Rating provides a 10% reduction in flood insurance policies within the Special Flood Hazard Area and a 5% reduction in policies for property within the non-special flood hazard area on or after October 1, 2014.

As part of our CRS application, I prepared a Repetitive Loss Area Analysis Report (RLAA) in February 2104. That RLAA Report was not evaluated at that time as the City had enough points for the Class 8 rating.

Discussion:

The attached RLAA Report was revised as part of our request for a “CRS Class Modification” from our Class 8 rating to a possible Class 7 rating. The City desires to utilize the Repetitive Loss Area Analysis under Activity 502 as a Category B community that currently has 7 repetitive loss properties.

Repetitive Loss Property Definition:

Repetitive loss properties are those properties for which two or more claims of more than \$1,000 have been paid by the National Flood Insurance Program (NFIP) within a 10-year period since 1978 (e.g. two claims during the periods 1978-1987, 1979-1988, etc.).

The Class 7 rating provides a 15% reduction in flood insurance policies within the Special Flood Hazard Area and a 5% reduction in policies for property within the non-special flood hazard area.



City of Bonner Springs

RLAA REPORT – 2016



“REPETITIVE LOSS AREA ANALYSIS REPORT”

PAGE RESERVED FOR ADOPTING RESOLUTION

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Privacy Note - The Privacy Act of 1974 (5 U.S.C. 522a) restricts the release of certain types of data to the public. Flood insurance policy and claims data are included in the list of restricted information. FEMA can only release such data to state and local governments, and only if the data is used for floodplain management, mitigation, or research purposes. Therefore, this report does not specifically identify the NFIP repetitive loss properties or include claims information for any individual property.



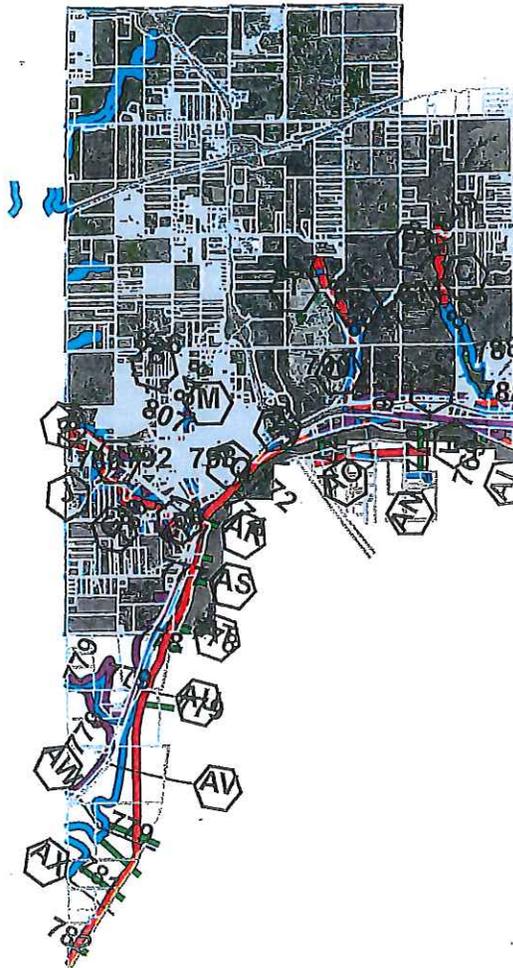
RLAA REPORT

SECTION 1 – INTRODUCTION

The City of Bonner Springs is located in the southwest corner of Wyandotte County with the City of Edwardsville to the east, the Kansas River and Johnson County to the south and Leavenworth County to the west. The City's population was 7,314 according to the 2010 Census with a current population estimate of 7,553.

The topography of Bonner Springs varies greatly from level flat floodplains to steep inclines adjacent to flooding sources. The floodplains are alluvial soils with upland areas primarily loess soils.

Temperatures range from a high of 113 degrees F recorded in August 1936, to a low of -22 degrees F as recorded in February 1899. The average maximum temperature in the area is 64.8 degrees F; the average minimum temperature is 46.3 degrees F. The average annual precipitation in the area is 36.70 inches, based on records from 1935 to 1974. Heaviest rainfall is expected during the spring and summer months. The heaviest precipitation recorded during a 24-hour period was 7.03 inches in September 1914. Humidity is normally greater than 60 percent due to the abundance of precipitation, numerous rivers, and a current of warm, moist air from the Gulf of Mexico.



SECTION 2 – SOURCES OF FLOODING

The City of Bonner Springs, Kansas contains five primary watersheds that all include FEMA defined Special Flood Hazard Areas. The primary body of water is the Kansas River to the south with Wolf Creek and Spring Creek to the west. To the east are West Mission Creek and East Mission Creek. All four of these watersheds drain into to the Kansas River watershed.

A Wilson & Company (City Engineer) Study in 2007 for the City's Wastewater Treatment and Collection Master Plan showed the following Watershed and Drainage Basins and Sub-Basins:

- Wolf Creek – 18,473 acres
- Springs Creek – 1,281 acres
 - Grandview Sub-Basin – 276 acres
 - Kansas Ave Sub-Basin – 1,005 acres
- Downtown – 342 acres
- Lone Star – 324 acres
- West Mission Creek – 2,029 acres
 - Camp Naish Sub-Basin – 803 acres
 - Shawnee/Rock Sub-Basin – 236 acres
- East Mission Creek – 2,597 acres

The City contacted other agencies about past studies that could affect the cause for the flooding and none were found.

The flooding source for the City's Repetitive Loss (RL) areas is Spring Creek. The Spring Creek watershed contains 1,281 acres and begins north of Metropolitan Avenue and runs south to the Kansas River. Both of the City's RL Areas are along Spring Creek and flooding is due to insufficient storm water drainage and overbank flooding. The existing topography is fairly flat at the upper reach around Metropolitan Avenue. Spring Creek generally contains the 1% annual chance storm within its narrow channel until it runs south of Morse Avenue at Lions Park where it spreads out once again until it reaches the Kansas River.

The last major flooding event occurred on August 27, 2004 with overbank flooding that affected 6 of the 7 RL properties. It was later determined that the flooding was due to a localized event that "exceeded" the 1% annual change storm.



SECTION 3 – RLAA APPROACH

The City originally prepared a Repetitive Loss Area Analysis Report (RLAA) in February 2104 as part of the City's initial Community Rating System (CRS) program application. The RLAA was not evaluated at that time; therefore, the report is being revised for submittal as part of our request for a Class Modification from our current CRS Class 8 rating to a possible CRS Class 7 rating. The City desires to utilize the Repetitive Loss Area Analysis under Activity 502 as a Category B community that currently has 7 repetitive loss properties.

A Category B community must:

- (a) Prepare a map of the repetitive loss area(s) (Section 503.a),
- (b) Review and describe it repetitive loss problem,
- (c) Prepare a list of addresses of all properties with insurable buildings in those areas, and
- (d) Undertake an annual outreach project to those addresses (Section 504). A copy of the outreach project is submitted with each year's recertification.

Repetitive Loss Property:

Repetitive loss properties are those properties for which two or more claims of more than \$1,000 have been paid by the National Flood Insurance Program (NFIP) within a 10-year period since 1978 (e.g., two claims during the periods 1978-1987, 1979-1988, etc.).

The Repetitive Loss Areas were mapped using the City's GIS Parcel Information/FEMA Floodplain Layer and adopted Flood Insurance Rate Maps (FIRM's), FIRM panels 20209C0109D and 20209C0117D adopted September 2, 2011 and Repetitive Loss data provided by FEMA in early 2015.

Note: The City's 2011 Flood Insurance Rate Maps were amended and became effective on September 2, 2015; however, no changes were made to the previous FIRM panels for Spring Creek.

The 7 properties listed as Repetitive Loss is included under Appendix 1 and were mapped with the other flood prone properties that created two groupings that were used to create two separate Repetitive Loss areas.

A letter was sent to all 27 property owners (25 letters) that are within the 2 RL areas. (Appendix 2) The letter described the City's participation in the National Flood Insurance Program (NFIP) CRS program. Even though we are making application for inclusion to the CRS program, I asked the property owners to complete the attached Questionnaire (Appendix 3) that included a map of the Repetitive Loss Area. The letter explained the reason they were receiving the letter as their property was within one of the 2 Repetitive Loss Areas. The letter also explained what a Repetitive Loss is in accordance with FEMA and the NFIP.

Of the 25 letters and questionnaires sent to the 27 property owners, only 3 were returned. It has been 10 years since the last major flood in the City and several properties have sold and have not experienced any flooding. Of the 3 responses, none indicated any flooding or damage since the August 27, 2004 flood. The City acquired 5 properties within Repetitive Loss Area 2 in 2008 one being an RL property.

13331 Metropolitan Avenue

Parcel No. 187716
 Imperial Gardens – Lot 17
 Year Built – 1977 – Full Basement
 Owner – Carolyn L. Simpson
 Flood Zone – AE
 Mitigation – No



1050492902003003000 07/03/2013

Property has flooded with damage to the basement. Mitigation recommended is to elevate the structure and change the basement to a “non-habitable” space.

13323 Metropolitan Avenue

Parcel No. 187717
 Imperial Gardens – Lot 18
 Year Built – 1977 – Full Garage Basement
 Owner – Chris and Susan Peterson
 Flood Zone – AE
 Mitigation – No



1050492902003002000 07/03/2013

Property has flooded with damage to the basement garage. Mitigation recommended is to elevate the structure and maintain the basement to a “non-habitable” space.

13315 Metropolitan Avenue

Parcel No. 187718
 Imperial Gardens – Lot 19
 Year Built – 1977 – Full Basement
 Owner – George and Etta Cox
 Flood Zone – AE
 Mitigation – No



1050492902003001000 07/03/2013

Property has flooded with damage to the garage. Mitigation recommended is to “remove the structure” and elevate if damaged due to the close proximity of Spring Creek.

766 Lakewood Drive

Parcel No. 187719
 Imperial Gardens – Lot 20
 Year Built – 1977 – Full Basement
 Owner – Garry and Nancy Eastwood
 Flood Zone – AE
 Mitigation – No



1050492902003069000 07/03/2013

Property does not experience flooding, just a damp lawn during exceptionally heavy rain events. No Mitigation recommended.

762 Lakewood Drive
 Parcel No. 187720
 Imperial Gardens – Lot 21
 Year Built – 1979 – Full Walkout Basement
 Owner – Donna J. Howerton, Trust
 Flood Zone – AE
 Mitigation – No



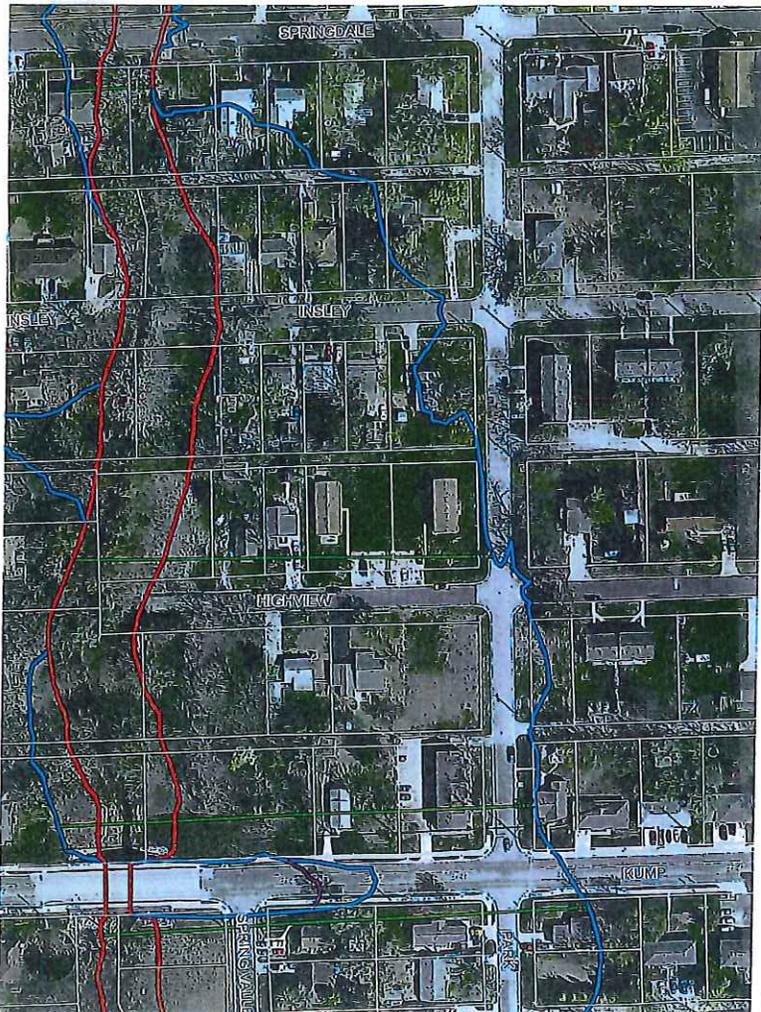
1050492902003068000 07/03/2013

Property does not experience flooding, just a damp lawn during exceptionally heavy rain events. No Mitigation recommended.

Repetitive Loss Area No. 2 – Report

Repetitive Loss Area No. 2 includes 22 properties 16 of which are completely within the Special Flood Hazard Area (SFHA). The remaining 6 properties have a portion of the property in the SFHA. Of the 22 properties, 5 have experienced repetitive losses from Spring Creek.

Repetitive Loss Area No. 2



ELLENDALE ADDITION
 to the city of
 BONNER SPRINGS
 Wyandotte County, Kansas

Scale 1" = 100'

Description —
 This plat is the full center of Park and Spring streets in Bonner Springs, Wyandotte County, Kansas. These streets are the full center of Park Street and Spring Street. The lots are numbered as follows: Pratt Avenue, Springdale Avenue, Insley Avenue, Highview Avenue, and Kump Avenue. The lots are numbered in a grid pattern.

Dedication —
 The lots proposed herein are dedicated to the public use in the City of Bonner Springs. The purpose of this dedication is to provide for the use of these streets as public streets and to provide for the use of these streets as public streets.

In witness whereof I have hereunto set my hand and official seal at the City of Bonner Springs, Kansas, this 10th day of July, 1917.

STATE OF KANSAS) ss.
 COUNTY OF WYANDOTTE)
 I, J. H. HARRIS, County Clerk, do hereby certify that the foregoing is a true and correct copy of the original record of the same as the same appears in my office.

332 – 338 Springdale Avenue

Parcel No. 187670
 Ellendale – Block 3, Lot 21 & 22
 Year Built – 1961 – Slab on Grade
 Owner – Ward Development LLC
 Flood Zone – AE
 Mitigation – No



1050492903024006000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to “remove the structure” and elevate if damaged due to the close proximity of Spring Creek.

326 Springdale Avenue

Parcel No. 187669
 Ellendale – Block 3, Lot 19 & 20
 Year Built - 2002
 Owner – Regina Shirey
 Flood Zone – AE
 Mitigation – Yes



0492903024005000 03/17/2011

Property has flooded with no damage. No Mitigation recommended as the structure is elevated above the BFE.

320 Springdale Avenue

Parcel No. 187668
 Ellendale – Block 3, W ¼ Lot 17 & all Lot 18
 Year Built – 1963 – Full Walkout Basement
 Owner – Charles and Helen Scheidt
 Flood Zone – AE
 Mitigation – No



1050492903024004000 07/08/2013

Property has experienced flooding. 2’ water in basement during the August 27, 2004 event. Mitigation recommended is to change the basement to a “non-habitable” space.

316 Springdale Avenue

Parcel No. 187667
 Ellendale – Block 3, W ½ Lot 16, East ¾ Lot 17
 Year Built – 1962 – Full Walkout Basement
 Owner – Millard Burns
 Flood Zone – AE
 Mitigation – No



1050492903024003000 07/08/2013

Property has not experienced flooding, just a damp lawn during exceptionally heavy rain events. No Mitigation recommended.

323 W. Insley Avenue

Parcel No. 187662
Ellendale – Block 3, Lot 7
Year Built – 1962 – Crawl Space
Owner – Jim Cline
Flood Zone – AE
Mitigation – No



1050492903024013000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

317 W. Insley Avenue

Parcel No. 187661
Ellendale – Block 3, Lot 8
Year Built – 1962 – Crawl Space
Owner – Shawn Brown
Flood Zone – AE
Mitigation – No



0492903024014000 10/29/2012

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

315 W. Insley Avenue

Parcel No. 187663
Ellendale – Block 3, Lot 9
Year Built – 1965 – Crawl Space
Owner – Kaelyn Sanchez
Flood Zone – AE
Mitigation – No



0492903024015000 11/09/2010

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

311 W. Insley Avenue

Parcel No. 187664
Ellendale – Block 3, Lot 10
Year Built – 1961 – Crawl Space
Owner – Katherine Hanks
Flood Zone – AE
Mitigation – No



1050492903024016000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

306 N. Park Street

Parcel No. 187665
 Ellendale – Block 3, Lot 11 & 12
 Year Built – 1963 – Full Basement
 Owner – Abran Landeros
 Flood Zone – AE
 Mitigation – No



1050492903024017000 07/08/2013

Property has flooded with damage to the basement during the August 27, 2004 event. Mitigation recommendation is to fill the basement and elevate the structure.

322 W. Insley Avenue

Parcel No. 187657
 Ellendale – Block 2, Lot 18
 Year Built – 1962 – Crawl Space
 Owner – Carl Rowland and Ashley Hamon
 Flood Zone – AE
 Mitigation – No



1050492903025005000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

318 W. Insley Avenue

Parcel No. 187656
 Ellendale – Block 2, Lot 17
 Year Built – 1962 – Crawl Space
 Owner – Albert Owens
 Flood Zone – AE
 Mitigation – No



1050492903025004000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

314 W. Insley Avenue

Parcel No. 187655
 Ellendale – Block 2, Lot 16
 Year Built – 1963 – Crawl Space
 Owner – James and Heather Cunningham
 Flood Zone – AE
 Mitigation – No



1050492903025003000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

310 W. Insley Avenue

Parcel No. 187654
Ellendale – Block 2, Lot 15
Year Built – 1962 – Crawl Space
Owner – Aitkens Contracting LLC
Flood Zone – AE
Mitigation – No



0492903025002000 06/15/2011

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

212 N. Park Street

Parcel No. 187653
Ellendale – Block 2, Lot 13 & 14
Year Built – 1962 – Full Basement
Owner – Daniela Sanchez
Flood Zone – AE
Mitigation – No



0492903025001000 06/15/2011

Property has flooded with damage to the basement. Mitigation recommended is to elevate the structure and maintain the basement to a “non-habitable” space.

321 Highview Avenue

Parcel No. 187650
Ellendale – Block 2, E 12 ft. Lot 6 & all Lot 7
Year Built – 1932 – Crawl Space
Owner – Aitkens Contracting LLC
Flood Zone – AE
Mitigation – No



0492903025019000 01/28/2013

Property has flooded with damage to the first floor. No Mitigation recommended as the structure is elevated above the BFE.

317 Highview Avenue

Parcel No. 187651
Ellendale – Block 2, Lot 8
Year Built – 1940 – Crawl Space
Owner – Ronald Ruth
Flood Zone – AE
Mitigation – No



1050492903025020000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

309 Highview Avenue

Parcel No. 187652
Ellendale – Block 2, Lot 9 & 10
Year Built – 1962 – Slab on Grade
Owner – Carroll and Juanita Clark
Flood Zone – AE
Mitigation – No



1050492903025021000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to “remove the structure” and elevate if damaged due to the type of construction. Access to the second floor is from the first floor.

301 Highview Avenue

Parcel No. 187649
Ellendale – Block 2, Lot 11 & 12
Year Built – 1962 – Slab on Grade
Owner – Carroll and Juanita Clark
Flood Zone – AE
Mitigation – No



1050492903025022000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to “remove the structure” and elevate if damaged due to the type of construction. Access to the second floor is from the first floor.

314 Highview Avenue

Parcel No. 187646
Ellendale – Block 1, W ½ L16 all Lot 17
Year Built – 1952 – Crawl Space
Owner – Steven Everett
Flood Zone – AE
Mitigation – No



1050492903025016000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

310 Highview Avenue

Parcel No. 187645
Ellendale – Block 1, Lots 13-15 & E ½ Lot 16
Year Built – 1942 – Crawl Space
Owner – Bobby and Phyllis Johnson
Flood Zone – AE
Mitigation – No



1050492903025015000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

311 W. Kump Avenue

Parcel No. 187681
Ellendale – Block 1, Lot 9 & 10
Year Built – 1925 – Crawl Space
Owner – Samuel and Stephanie Moore
Flood Zone – AE
Mitigation – No



1050492903025013000 07/08/2013

Property has flooded with damage to the first floor. Mitigation recommended is to elevate the structure.

100 – 108 N. Park Street

Parcel No. 187643
Ellendale – Block 1, Lot 11 & 12
Year Built – 1988 – Crawl Space
Owner – Guy B. Tiner
Flood Zone – AE
Mitigation – Yes



0492903025014000 06/28/2012

Property has not flooded. No Mitigation recommended as the structure was constructed above the BFE.

Overall Plan Recommendations:

1. The City should continue to enforce all regulations designed to prevent flooding from getting worse including the Floodplain Management Regulations, Zoning Ordinance and Building Codes;
2. Residents should investigate the various ways they can protect their property from flood damage;
3. Residents should prepare for flooding by buying insurance coverage and preparing a household disaster plan;
4. The City will continue to provide annual reminders, information, references, and technical assistance to residents of repetitive loss areas; and
5. The City will continue to provide annual reminders, information, references, and technical assistance to all residents with property in the special flood hazard area of the City as well as the unincorporated area of Wyandotte County known as the Loring Service Area.

APPENDIX 1 REPETITIVE LOSS AREA PROPERTY LIST

2015 Repetitive Loss Area List of Properties:

<u>No.</u>	<u>Street</u>	<u>Property Owner(s)</u>	
13331	Metropolitan Ave.	Simpson, Carolyn L	
13323	Metropolitan Ave.	Peterson, Chris A	Peterson, Susan B
13315	Metropolitan Ave.	Cox, George C Jr.	Cox, Etta
766	Lakewood Rd.	Eastwood, Garry R	Eastwood, Nancy C
762	Lakewood Rd.	Howerton, Donna J Trust	
332 – 338	Springdale Ave.	Ward Development LLC	
326	Springdale Ave.	Regina Shirey	
320	Springdale Ave.	Scheidt, Charles J	Scheidt, Helen M
316	Springdale Ave.	Burns, Millard O	
323	W. Insley Ave.	Cline, Jim	
317	W. Insley Ave.	Brown, Shawn S	
315	W. Insley Ave.	Sanchez, Kaelyn	
311	W. Insley Ave.	Hanks, Katherine	
306	N. Park St.	Landeros, Abran	
322	W. Insley Ave.	Rowland, Carl D	Hamon, Ashley D
318	W. Insley Ave.	Owens, Albert R	
314	W. Insley Ave.	Cunningham, James	Cunningham, Heather
310	W. Insley Ave.	Aitkens Contracting LLC	
212	N. Park St.	Sanchez, Daniela	
321	Highview Ave.	Aitkens Contracting LLC	
317	Highview Ave.	Ruth, Ronald J	
309	Highview Ave.	Clark, Carroll C	Clark, Juanita P
301	Highview Ave.	Clark, Carroll C	Clark, Juanita P
314	Highview Ave.	Everett, Steven N	
310	Highview Ave.	Johnson, Bobby J	Johnson, Phyllis M
311	W. Kump Ave.	Moore, Samuel A	Moore, Stephanie L
100 – 108	N. Park St.	Tiner, Guy B	



APPENDIX 2 REPETITIVE LOSS NOTIFICATION LETTER



City of Bonner Springs

February 21, 2014

To: Property Owner
 From: Don E. Slone, AICP, CFM, Planning Director – Floodplain Manager
 Subject: Repetitive Loss Area Analysis

The City of Bonner Springs is actively engaged in efforts to reduce loss of life and property due to flooding through many floodplain management activities, including participation in the National Flood Insurance Program's Community Rating System.

The National Flood Insurance Program's (NFIP) Community Rating System (CRS) is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum NFIP requirements.

As a result, flood insurance premium rates for City residents and businesses are discounted to reflect the reduced flood risk resulting from the community actions meeting the three goals of the CRS:

1. Reduce flood damage to insurable property;
2. Strengthen and support the insurance aspects of the NFIP, and
3. Encourage a comprehensive approach to floodplain management.

One of the activities required is a Repetitive Loss Area Analysis. This requires a review of areas of the City that have properties that are NFIP-insured and have had at least two paid flood losses of more than \$1000 each in any 10-year period since 1978. As part of this analysis we collect data on each building within the area, determine the cause(s) of the repetitive damage, and review alternative approaches to determine area, determine whether any property protection measures or drainage improvements are feasible.

According to our records, your property is located within one of the two Repetitive Loss Areas within the City. This may mean your property has sustained damage more than once or it is in proximity to other properties that have sustained damage.

Included with this letter is a questionnaire that will serve as a data collection tool. Please take a moment to answer each of the questions to the best of your ability and return the Questionnaire to the Planning Department by next Friday, February 28, 2014. The results of the analysis will be made available to FEMA and the State of Kansas upon request as well as other inquiries including the residents of the repetitive loss area(s).

Our offices are open 8:00 a.m. to 5:00 p.m., Monday through Friday. You can contact me at (913) 667-1708, by email, dslone@bonnersprings.org, or stop by the Planning Department at City Hall, 205 E. 2nd Street, Bonner Springs, KS 66012-0038.

Thank you in advance, for your cooperation with these important activities.

Don E. Slone, AICP, CFM
 Planning Director – Floodplain Manager

Enclosure:
 Repetitive Loss Area Analysis Questionnaire
 Repetitive Loss Area Map

APPENDIX 3 QUESTIONNAIRE SENT TO RLAA PROPERTIES

“QUESTIONNAIRE FOR REPETITIVE LOSS AREA PROPERTIES”

“Please check all that Apply”

Property Address: _____

Name: _____

Bonner Springs, Kansas 66012

Phone Number: () _____

<input type="checkbox"/>	Yard only	<input type="checkbox"/>	Electrical/Mechanical equipment
<input type="checkbox"/>	Damp basement only	<input type="checkbox"/>	Crawlspace/under elevated floor
<input type="checkbox"/>	Water in basement that drains naturally or with pump	<input type="checkbox"/>	Inside-in basement
<input type="checkbox"/>	Flooded with damage and insurance claim	<input type="checkbox"/>	Inside-on first floor
		<input type="checkbox"/>	Inside-on second floor or higher
		<input type="checkbox"/>	Outside-At/close to grade
		<input type="checkbox"/>	Outside-Lower than first floor
		<input type="checkbox"/>	Outside-At or higher than first floor

If you have the following, where is it?

If you have the following, where is it?

<input type="checkbox"/>	Does your property experience flooding?	<input type="checkbox"/>	Duct work
<input type="checkbox"/>	Stream or other source of riverine flooding	<input type="checkbox"/>	Crawlspace/under elevated floor
<input type="checkbox"/>	Site is flat or drains poorly	<input type="checkbox"/>	Inside-in basement
<input type="checkbox"/>	Natural drainage-Exceptionally heavy precipitation overwhelmed drainage system	<input type="checkbox"/>	Inside-on first floor
<input type="checkbox"/>	Drainage system-Undersized culvert or inadequate drainage feature downstream	<input type="checkbox"/>	Inside-on second floor or higher
		<input type="checkbox"/>	Outside-At/close to grade
		<input type="checkbox"/>	Outside-Lower than first floor
		<input type="checkbox"/>	Outside-At or higher than first floor

Source of flooding

Areas flooded

<input type="checkbox"/>	Water over 1st floor-Flood level higher than floor level
<input type="checkbox"/>	Water over 1st floor-Building is on slab close to grade
<input type="checkbox"/>	Water below 1st floor-Water in crawlspace
<input type="checkbox"/>	Water below 1st floor-Water in enclosed area below elevated floor
<input type="checkbox"/>	Water in areas below grade-Building is a blevel, split level or has finished areas below grade
<input type="checkbox"/>	Water in areas below grade-Building has basement with below grade window wells or stairwell
<input type="checkbox"/>	Water in areas below grade-Building has basement, no obvious entry point for water
<input type="checkbox"/>	Damage to items outside the structure-Likely damage to deck, bulkhead, etc.
<input type="checkbox"/>	Damage to items outside the structure-Outside A/C unit is low
<input type="checkbox"/>	Damage to items outside the structure-Storage tanks present

Was any mitigation performed on property as a result of damage? Yes or No

If yes, what type and how was it funded?

Does your property have any of these on it?

<input type="checkbox"/>	Carport
<input type="checkbox"/>	Deck
<input type="checkbox"/>	Detached Garage
<input type="checkbox"/>	Sited
<input type="checkbox"/>	Other

For questions please call the Bonner Springs Planning Department at (913) 667-1708

ITEM NO. 1.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 2.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the November 23, 2015 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on November 23, 2015

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the minutes for approval.

City Council Workshop Meeting – Monday, November 23, 2015 – 7:00 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Dani Gurley, Joe Peterson, Mike Thompson, Mark Kipp, Bob Reeves and Rodger Shannon

City Staff Present: Jack Helin, City Manager; Amber McCullough, City Clerk; Skip Dobbs, Parks and Recreation Director; Kevin Bruemmer, Public Works Director; Tillie LaPlante, Finance Director and Don Slone, Planning Director

WS – 1– Sales Tax Election – The City Clerk presented:

- The Sales tax approved by voters in 2006 sunsets December 2016.
 - The one quarter percent (.25%) raises approximately \$467,500 per year.
 - The City Council reached consensus at the August 24, 2015 City Council meeting to conduct a mail in ballot election in the spring to extend the sales tax for General Fund purposes.
 - Staff reviewed anticipated revenue changes which might be offset by renewing the sales tax.
- The City Council reached consensus without opposition to hold a mail in ballot election in April 2016.

WS-2 – Review Fees and Rates –

- Copy Fees – Current copy fees cover the cost of black and white copies but not color. Staff recommended keeping the cost of black and white copies at \$.10 per page and setting the cost for color copies at \$.25 per page.
- Comprehensive Master Plan – The current cost for copying the 122-page Comprehensive Master Plan is \$.20 per page. Staff recommended setting a flat fee for the plan of \$30. It is available on the City website if someone would like to access it without a fee.
- Parks and Recreation – Staff recommended the City Council approve the following fees:
 - Late Fee for all youth sports programs - \$10
 - Program Fee for Little Chefs - \$32 (residents) and \$37 (non-residents)
 - Program Fee for Safe Sitters - \$45 (residents) and \$50 (non-residents)
 - A 10% discount for youth camp sessions paid in full
- Storm water Utility Fees – Staff recommended the City Council approve increasing the Storm water Utility fee by \$0.50 to \$3.00 per month for residential customers and \$5.50 per month for commercial customers effective January 1, 2016.

The meeting adjourned at 7:27 p.m.

City Council Minutes – Regular Meeting – Monday, November 23, 2015

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, November 23, 2015.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Mark Kipp, Dani Gurley, Joe Peterson, Rodger Shannon, Bob Reeves and Mike Thompson

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director; Don Slone, Planning Director; Carrie Newton, Public Housing Authority Director; Kevin Bruemmer, Public Works Director; Rick Sailer, Utilities Director and Skip Dobbs, Parks and Recreation Director

The Mayor led the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 - Citizen Concerns About Items Not on Today's Agenda – None Presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 6 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 2 – Minutes of the November 9, 2015 City Council Meeting – Presented for approval.

Item No. 3 – Claims for City Operations for November 23, 2015 - Presented for approval were the Supplement Claims in the amount of \$25,765.34 and Regular Claims in the amount of \$107,321.94.

Item No. 4 – Public Housing Authority Claims – November 23, 2015 – Presented for approval in the amount of \$14,488.71.

Item No. 5 – Appointments to Boards and Commissions – Parks and Recreation Advisory Board: Reappoint Angie Thomas and Jason Schram to additional three year terms to expire December 2018.

Item No. 6 – Waste Management Industrial Waste and Disposal Services Agreement – Waste Management recently purchased the Johnson County Landfill and requires a signed agreement from the City to continue to accept sludge from the wastewater treatment facility to the landfill.

CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda. Cooper seconded the motion and it carried on a vote of eight to zero.

REGULAR MEETING AGENDA

Item No. 7 – Rezoning Lot 2 Replat of Lot 3, Berkel Subdivision – The Planning Director presented:

➤ Kristopher Davis requested the City rezone 9.56 acres located at 14100 Woodend Road from R-3 Multi-Family Residential to A-1 Agricultural.

➤ Staff and the Planning Commission recommended approval of the request.

Cooper made a Motion to Approve an Ordinance to Rezone Lot 2 Replat of Lot 3, Berkel Subdivision, From R-3, Multi-Family Residential to A-1, Agricultural District. Gurley seconded the motion and it carried on a vote of nine to zero. **Assigned Ordinance No. 2417.**

Item No. 8 – Stormwater Repair Program Bid Approval – The Public Works Director presented:

➤ November 17, 2015 the City received four bids for the 2015 Stormwater Repair Program; Freeman Concrete Construction - \$150,470, Wiedenmann Inc. - \$145,450, Kansas Heavy Construction, Inc. – 120,385 and Westland Construction - \$93,725.

➤ Staff recommended the City Council award the Stormwater Repair Program bid to Westland Construction in the amount of \$93,725.

Reeves made a Motion to Award the Bid for the 2015 Stormwater Repair Program to Westland Construction in the Amount of \$93,725. Shannon seconded and it carried on a vote of eight to zero.

Item No. 9 – Bonner Springs Housing Authority Smoke Free Policy - The Public Housing Director presented:

➤ The City Council reached consensus with no opposition at the October 12, 2015 Workshop to address a non-smoking policy for all Bonner Springs Public Housing Authority (PHA) units.

➤ Housing and Urban Development (HUD) recently announced their Open Comment period and proposal to mandate smoke free policies in all Public Housing Agencies.

➤ Staff recommended the City Council approve the smoke free policy for all Bonner Springs PHA units.

Cooper made a Motion to Adopt the Smoke Free Policy For All Bonner Springs Housing Authority Units. Reeves seconded the motion and it carried on a vote of eight to zero.

Item No. 10 – City Manager's Report – The City Manager reported:

➤ City offices will be closed Thursday and Friday for Thanksgiving.

➤ Reminded everyone of the Candy Cane Christmas on Tuesday, December 1, 2015.

- The Santa Express 5K Run will be at the Agricultural Hall on Saturday, December 5, 2015.
- On January 15, 2016 the City will redeem the remaining outstanding principal of \$455,000 on the 2006-A bonds used to finance construction of the library. The City will realize an interest savings of \$3,419.31. The Library Board and Director are compiling a capital needs list and timeline for additional sales tax collections.
- Reviewed the 3rd Street Asylum's revenue increases since 2010.
- Chief Zaretski and Captain Kennedy graduated from the Kansas Certified Public Manager program on Friday, November 20, 2015.
- Dustin Care, Parks and Recreation department, accepted a new position as Director of Parks and Recreation for Sikeston, MO.

Item No. 11 – City Council Items –

- Thompson encouraged everyone to continue to point out the positive things that are happening in the City.
- Cooper stated the Veteran's Day programs at Bonner Springs and Edwardsville Elementary Schools were good.
- Cooper asked when the Welcome sign on K-7 will be repaired.
- Cooper stated new businesses need to enclose their dumpsters.
- Wished everyone a Happy Thanksgiving.

Item No. 12 – Mayor's Report – The Mayor reported:

- He hears fewer negative comments and promotes the positive aspects of the City.
- Anticipates the Welcome sign should be repaired within the next few weeks.
- Street lights are out on Oak Street, he encouraged people to report to staff when they notice a light out.
- Spent time recently in Kansas and Missouri and commended the City staff and residents on the great things we have going on.
- Attended the Kansas Economic Development Annual Convention in Garden City and received a lot of good information about things going on across the state.
- Receives a lot of input from businesses that are continuing to prosper in the City.
- The line up for the Holiday Parade is at 5:30 p.m. on Tuesday, December 1, 2015.

The meeting adjourned at 7:58 p.m.

_____ Amber McCullough, City Clerk

ITEM NO. 3.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Claims for City Operations for December 14, 2015

ACTION: Make a Motion to Approve the Claims for City Operations for December 14, 2015

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the Supplement Claims for City Operations in the amount of \$128,354.38 and the Regular Claims in the amount of \$584,582.02.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 12/09/2015

Time: 4:17 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
128683	11/20/2015	Void	11/20/2015			Void Check	0.00
128684	11/20/2015	Void	11/20/2015			Void Check	0.00
128685	11/20/2015	Void	11/20/2015			Void Check	0.00
128686	11/20/2015	Void	11/20/2015			Void Check	0.00
128687	11/20/2015	Void	11/20/2015			Void Check	0.00
128688	11/20/2015	Void	11/20/2015			Void Check	0.00
128689	11/20/2015	Void	11/20/2015			Void Check	0.00
128690	11/20/2015	Void	11/20/2015			Void Check	0.00
128691	11/20/2015	Printed		6536	BANKCARD PROCESSING CENTER	TRAINING,PROTECT GEAR,MEMB FEE	9,239.20
128692	11/20/2015	Printed		3665	W H GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS	2,220.00
128693	11/20/2015	Printed		7513	HSA BANK	PAYROLL DEDUCTIONS	670.00
128694	11/20/2015	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	2,751.87
128695	11/20/2015	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	747.28
128696	11/20/2015	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,758.32
128697	11/20/2015	Printed		8001	MIDWEST PUBLIC RISK	HEALTH,DENTAL,VISION INSURANCE	67,605.98
128698	11/20/2015	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,496.83
128699	11/20/2015	Printed		7536	PRIEB HOMES	BUILDING PERMIT OVERPAYMENT	168.00
128700	11/20/2015	Printed		1811	RICOH USA, INC.	COPIER LEASES	176.36
128701	11/20/2015	Printed		4441	TMHC SVCS INC	DRUG POOL EXPENSES	303.50
128702	11/20/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	21.72
128703	12/04/2015	Printed		7541	KOLENE ANDERSON	SECURITY DEPOSIT REFUND	26.30
128704	12/04/2015	Printed		7539	ARCHWAY HOMES INC	SECURITY DEPOSIT REFUND	21.16
128705	12/04/2015	Printed		4413	AT & T 5001	PHONE SERVICE	3,348.27
128706	12/04/2015	Printed		7084	AT&T U-VERSE	INTERNET SVC 10/10-11/9	354.00
128707	12/04/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	274.99
128708	12/04/2015	Printed		7542	ESEKA BETENDELO	COURT BOND REFUND	500.00
128709	12/04/2015	Printed		0144	CITY OF BONNER SPRINGS KS	SECURITY DEPOSITS APPLIED	1,150.00
128710	12/04/2015	Printed		7545	CAROLYN GOSS	REC PROG CANCELLATION	37.00
128711	12/04/2015	Printed		7513	HSA BANK	PAYROLL DEDUCTIONS	670.00
128712	12/04/2015	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	2,755.30
128713	12/04/2015	Printed		7546	BROOKE ISTAS	REC PROG CANCELLATION	32.00
128714	12/04/2015	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	747.28
128715	12/04/2015	Printed		2014	KCPL	ELECTRIC SERVICE	59.52
128716	12/04/2015	Printed		7538	SADIE KELLY	SECURITY DEPOSIT REFUND	40.40
128717	12/04/2015	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,687.82
128718	12/04/2015	Printed		5803	MAX RIEKE & BROTHERS INC	SECURITY DEPOSIT REFUND	856.51
128719	12/04/2015	Printed		7551	SCOTT MAYNARD	COURT BOND REFUND	20.00
128720	12/04/2015	Printed		7547	AMY JO MCCLAIN	RENTAL DEPOSIT REFUND	250.00
128721	12/04/2015	Printed		7548	CAYLA MCQUITTY	RENTAL DEPOSIT REFUND	65.00
128722	12/04/2015	Printed		7543	CINDY MOLDER	SECURITY DEPOSIT REFUND	31.07
128723	12/04/2015	Printed		7550	CATIE O'CONNOR	RENTAL DEPOSIT REFUND	100.00
128724	12/04/2015	Printed		7549	JUAN SERRANO	RENTAL DEPOSIT REFUND	100.00
128725	12/04/2015	Printed		7552	DAWN SIMMONS	RENTAL DEPOSIT REFUND	180.00
128726	12/04/2015	Printed		9832	TANIA STANLEY	RENTAL CANCELLATION REFUND	362.50
128727	12/04/2015	Printed		7333	YOMAIRA VALENZUELA	RENTAL DEPOSIT REFUND	167.50
128728	12/04/2015	Printed		0915	VERIZON WIRELESS	COMMUNICATION - IND PK - UT	11.01
128729	12/04/2015	Printed		7544	W CARTER ASSOCIATES	SECURITY DEPOSIT REFUND	42.72
128730	12/04/2015	Void	12/04/2015			Void Check	0.00
128731	12/04/2015	Printed		1315	WALMART COMMUNITY GEGRB	CLEANING & OFFICE SUPPLIES	624.36
128732	12/04/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	23,680.61

Total Checks: 50

Checks Total (excluding void checks):

128,354.38

Total Payments: 50

Bank Total (excluding void checks):

128,354.38

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 12/09/2015

Time: 4:17 pm

Page: 2

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Total Payments: 50							Grand Total (excluding void checks): 128,354.38

Check Register Report

CHECK REGISTER

Date: 12/09/2015

Time: 4:13 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

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128733	12/08/2015	Printed		3169	AKAWAM	COFFEE SERVICE-CITY HALL	208.64
128734	12/08/2015	Printed		0402	ALDEN-HARRINGTON FUNERAL HOME	GET WELL PLANT-EMPLOYEE	43.00
128735	12/08/2015	Printed		7449	APEX ENVIROTECH, INC.	LAB TESTING -UT	1,004.00
128736	12/08/2015	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
128737	12/08/2015	Printed		5184	AT & T MOBILITY	MOBILE PHONE SERVICE	2,460.44
128738	12/08/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	1,688.42
128739	12/08/2015	Printed		1461	AUGUSTINE EXTERMINATORS	PEST CONTROL-FIRE/EMS	75.00
128740	12/08/2015	Printed		7514	AXIOM INSTRUMENTATION SERVICES	REPL SENSORS F/DRY WELL-WWTP	2,200.89
128741	12/08/2015	Printed		5588	JAMES BALLEW	INSTALLATION CHRISTMAS LIGHTS	1,375.00
128742	12/08/2015	Printed		2129	BARTLETT & WEST INC	ENGINEERING REPORT F/TANK MIXR	1,491.00
128743	12/08/2015	Printed		0109	BERNING TIRE COMPANY	VEH & TIRE REPAIRS	134.85
128744	12/08/2015	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/OCTOBER 2015	6,591.73
128745	12/08/2015	Printed		2849	BOCKYN LLC	RECREATION SOFTWARE FEES	150.00
128746	12/08/2015	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	639.96
128747	12/08/2015	Printed		3764	CHAD CANNON MD	MEDICAL DIRECTOR SVCS-EMS	1,800.00
128748	12/08/2015	Printed		7070	CAPITAL ELECTRIC CONSTRUCTION	WELL MAINTENANCE	816.40
128749	12/08/2015	Printed		0019	CHEMQUEST INC	CHEMICALS-WATER	3,374.25
128750	12/08/2015	Printed		2410	CITY TREASURER KCK	RESIDENTIAL REFUSE SVC	32,599.20
128751	12/08/2015	Printed		7554	DEL R. COLEMAN	RENTAL CANCELLATION REFUND	100.00
128752	12/08/2015	Printed		0218	COMMENCO INC	RADIOS & INSTALLATION-FIRE,PW	1,352.06
128753	12/08/2015	Printed		2676	CONOCO	PROPANE F/POWER WASHER	91.30
128754	12/08/2015	Printed		1739	CUSTOM WELDING & FABRICATION	VEH MAINT/REPAIR-UT	349.00
128755	12/08/2015	Printed		4716	DAVE'S PLUSS CONSTRUCTION	ASPHALT RESTORATION-UT	6,449.07
128756	12/08/2015	Printed		5211	DUKE'S ROOT CONTROL INC	SANITARY SEWER ROOT CONTROL	5,104.53
128757	12/08/2015	Printed		6645	EDUCATION FOUNDATION	FALL HOMES TOUR BANNER-CTC	105.00
128758	12/08/2015	Printed		2626	EL POTRO MEXICAN CAFE 3 LLC	FOOD F/EMPLOYEE LUNCHEON	560.00
128759	12/08/2015	Printed		5516	EXECUTIVE MARKETING PROMOTIONS	UNIFORM SHIRTS-P&R	68.93
128760	12/08/2015	Printed		2621	EXPRESS WASH AMERICA LLC	CAR WASH -UT	5.00
128761	12/08/2015	Printed		4342	FELDMANS	WATER PUMP,UNIFORM,WEED KILLER	562.06
128762	12/08/2015	Printed		3286	GCI CASTINGS INC	DISTRIBUTION & COLLECTION SUPP	83.00
128763	12/08/2015	Printed		2430	HAMBLIN PETROLEUM	MOTOR FUEL	6,745.65
128764	12/08/2015	Printed		4275	HAYNES EQUIPMENT CO INC	GRINDER PUMP REPLACEMNT&REPAIR	11,751.17
128765	12/08/2015	Printed		2813	HD SUPPLY WATERWORKS LTD	METER PARTS & BACKFLOW DEVICES	4,373.02
128766	12/08/2015	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN-EMS	7.08
128767	12/08/2015	Printed		0821	HOLLIDAY SAND AND GRAVEL CO	SAND F/CEMETERY	108.22
128768	12/08/2015	Printed		6581	INLAND TRUCK PARTS CO.	VEH REPAIRS-UT	1,794.50
128769	12/08/2015	Printed		3289	J & D EQUIPMENT INC	EQUIPMENT REPL PARTS-PW	429.00
128770	12/08/2015	Printed		1236	MELVA JARRETT	RENTAL DEPOSIT REFUND	150.00
128771	12/08/2015	Printed		5345	JOHNSON COUNTY WASTEWATER	WASTEWATER CHARGES/SEPT-OCT	389.34
128772	12/08/2015	Printed		7556	BEVERLY JORDAN	FINE OVERPAYMENT	10.00
128773	12/08/2015	Printed		5308	KANSAS ONE-CALL SYSTEM, INC	LOCATE FEES/NOVEMBER 2015	86.00
128774	12/08/2015	Printed		2014	KOPL	ELECTRIC SERVICE	628.71
128775	12/08/2015	Printed		2940	KDHE-DIVISION HEALTH & ENVIRON	ANALYTICAL SVCS 7/1-9/30/15	748.00
128776	12/08/2015	Printed		0406	KELLER FIRE & SAFETY INC	FIRE EXTINGUISHER INSPECT-PD	168.50
128777	12/08/2015	Printed		4578	KSAWWA	WATER OPERATOR TRAINING-UT	80.00
128778	12/08/2015	Printed		3699	KSFFA	2016 MEMBERSHIP DUES-FIRE	50.00

Check Register Report

CHECK REGISTER

Date: 12/09/2015

Time: 4:13 pm

Page: 2

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
128779	12/08/2015	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00
128780	12/08/2015	Printed		6837	LAMAR TEXAS LIMITED PARTNERSHP	BILLBOARD ADVERTISING-CTC	415.00
128781	12/08/2015	Printed		0852	LANMAN INCORPORATED	COMPUTER SVC/MAINT	790.00
128782	12/08/2015	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-PD/EMS	211.07
128783	12/08/2015	Printed		3030	LEAGUE OF KANSAS MUNICIPALITIES	MEETING REGISTRATION FEE-CM	80.00
128784	12/08/2015	Printed		3603	LEI VALLEY REDEVELOPMENT LLC	REIMBURSE OFF-SITE SEWER	1,500.00
128785	12/08/2015	Printed		1138	LIGHT BULBS ETC	CHRISTMAS LIGHTS-PW	82.99
128786	12/08/2015	Printed		1836	LOWE'S CREDIT SERVICES	LED LIGHTS,SUPPLIES F/HANDRAIL	221.82
128787	12/08/2015	Printed		7553	MCANANY CONSTRUCTION INC	2015 STREETS PROGRAM-PW	396,145.89
128788	12/08/2015	Printed		8821	METRO CHIEFS & SHERIFFS ASSN	2016 MEMBERSHIP FEES	150.00
128789	12/08/2015	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	27.36
128790	12/08/2015	Printed		6506	MID AMERICA VALVE & EQUIPMENT	VALVES F/BOOSTER STATION-UT	2,658.00
128791	12/08/2015	Printed		5116	MILLER SIGN SHOPPE LLC	INDUSTRIAL DISTRICT SIGN-PW	1,713.00
128792	12/08/2015	Printed		2478	MOORE MEDICAL CORP	EYE WASH, COLD MEDICINE	57.49
128793	12/08/2015	Printed		9839	MUELLER SYSTEMS, LLC	REPL HEADS F/METERS-UT	2,695.00
128794	12/08/2015	Void	12/08/2015			Void Check	0.00
128795	12/08/2015	Printed		0947	O'REILLY AUTO STORES INC	GENERATOR BATTERY & VEH MAINT	877.60
128796	12/08/2015	Printed		0187	OLATHE WINWATER WORKS	SADDLES F/WATERLINE & METERS	2,188.71
128797	12/08/2015	Printed		3393	PACE ANALYTICAL	LAB TESTING F/WWTP	1,443.00
128798	12/08/2015	Printed		7003	ERIC PARR B	ARCGIS SETUP,TRAINING & SYNC	1,000.00
128799	12/08/2015	Printed		7469	SEAN PEDERSON	ICMA & OU EDI PROF DEV EXP	1,096.82
128800	12/08/2015	Printed		3531	PERRY & TRENT LLC	PROSECUTOR SVCS	7,187.00
128801	12/08/2015	Printed		7012	PAUL PETERSON	VEH MAINT/REPAIRS-PD	545.14
128802	12/08/2015	Printed		7022	POSTMASTER	PO BOX RENTAL FEE	220.00
128803	12/08/2015	Printed		0904	PREDATOR TERMITE & PEST CONTRL	MOWING & PEST CONTROL	150.50
128804	12/08/2015	Printed		7032	PRINTING SYSTEMS	TAX FORMS & ENVELOPES	230.22
128805	12/08/2015	Printed		0646	PUSHWATER ENTERPRISES INC	UTILITY BILLS-FINANCE	1,045.00
128806	12/08/2015	Printed		4746	QUEEN'S PRICE CHOPPER	BREAKFAST W/SANTA SUPPLIES-P&R	68.17
128807	12/08/2015	Printed		8031	REDDI SERVICES INC	VACUUM SUMP PUMP STATION-UT	1,964.60
128808	12/08/2015	Printed		1811	RICOH USA, INC.	COPIER LEASES	1,229.31
128809	12/08/2015	Printed		5264	ROBERTS AUTO PLAZA INC	2015 CHEVY TRUCK-UT	26,638.00
128810	12/08/2015	Printed		3011	ANTHONY R RUSSO	JUDGE PRO-TEM	200.00
128811	12/08/2015	Printed		4561	RICK SAILLER	AHEAD PROGRAM REIMB-UT	300.00
128812	12/08/2015	Printed		8441	SHAWNEE COPY CENTER	NEWSLETTER/CALENDAR, STAMP	122.00
128813	12/08/2015	Printed		7237	SK DESIGN GROUP INC.	WATERLINE DESIGN ENGINEERING	3,005.49
128814	12/08/2015	Printed		7437	JUSTINE SMITH	MILEAGE EXPENSE 10/6-11/17	44.85
128815	12/08/2015	Printed		7555	ELIZABETH STANLEY	RENTAL DEPOSIT REFUND	100.00
128816	12/08/2015	Printed		6081	STAPLES ADVANTAGE	BATTERY BACKUP,CALC PAPER,CORD	116.00
128817	12/08/2015	Printed		0766	T A STOLFUS DVM	VET SERVICES-PD	277.00
128818	12/08/2015	Printed		2466	TFM COMM INC	VEH EQUIPMENT REPAIRS-PD	45.00
128819	12/08/2015	Printed		7096	THOMPSON PUMP & MANUFACTURING	RENTAL OF BYPASS PUMPS-UT	1,874.76
128820	12/08/2015	Printed		7529	DENNY TOKIC	CONCRETE WORK F/WWTP & WELL	6,950.00
128821	12/08/2015	Printed		0017	TOMPKINS INDUSTRIES INC	PARTS F/SNOW PLOW & SANDER-PW	235.22
128822	12/08/2015	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	TRAFFIC SIGNL,TOWER LIGHT REP	7,894.39
128823	12/08/2015	Printed		3736	UNIFIED TREASURER	PRISONER CARE-PD	2,486.75

Check Register Report

CHECK REGISTER

Date: 12/09/2015

Time: 4:13 pm

Page: 3

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
128824	12/08/2015	Void	12/08/2015			Void Check	0.00
128825	12/08/2015	Printed		6819	UNIFIRST COPPRORATION	UNIFORM,RUG RENTAL-PW,UTIL	491.49
128826	12/08/2015	Printed		8404	VESTA LEE LUMBER COMPANY	LUMBER & STAPLES-P&R,PD	102.58
128827	12/08/2015	Printed		0712	W W GRAINGER	AIR FILTERS-P&R, UT	215.41
128828	12/08/2015	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	65.31
128829	12/08/2015	Printed		7530	WASTE MANAGEMENT OF MISSOURI	LANDFILL CHARGES-10/15-11/15	5,577.73
128830	12/08/2015	Printed		2845	WATTS UP	LIGHT BULBS-OAK ST & PW SHOP	463.32
128831	12/08/2015	Printed		8399	WESTFALL GMC TRUCK INC	VEH MAINT/REPAIRS-EMS	582.53
128832	12/08/2015	Printed		8411	WILSON & COMPANY ENGINEERS	ENGINEERING SVCS	1,033.50
128833	12/08/2015	Printed		4353	THE WORLD COMPANY	ORDINANCE,BID NOTICE,ADS	226.50
Total Checks: 101						Checks Total (excluding void checks):	584,582.02
Total Payments: 101						Bank Total (excluding void checks):	584,582.02
Total Payments: 101						Grand Total (excluding void checks):	584,582.02

ITEM NO. 4.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Public Housing Authority Claims for December 14, 2015

ACTION: Make a Motion to Approve the Public Housing Authority Claims for December 14, 2015

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Claims in the amount of \$5,573.74.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 12/09/2015

Time: 4:21 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97299	12/09/2015	Printed		P325	P A GREEN WAY HOME CLEANING	CLEAN AFTER TENANTS MOVED (2)	990.80
97300	12/09/2015	Printed		P827	P ATMOS ENERGY	TENANT UTILITY REIMBURSEMENT	175.29
97301	12/09/2015	Printed		P655	P CINTAS FAS LOCKBOX 636525	SPRINKLER SYSTEM INSPECTION	208.88
97302	12/09/2015	Printed		P834	P CORY SCHIMMEL	SECURITY DEPOSIT REFUND	197.00
97303	12/09/2015	Printed		P840	P EARL BRYANT ENTERPRISES INC	HEATER REPAIR- 1 UNIT	645.00
97304	12/09/2015	Printed		P991	P JAMES O. GOSS JR	PEST CONTROL	625.00
97305	12/09/2015	Printed		P550	P KANSAS NAHRO	2016 MEMBERSHIP FEES	100.00
97306	12/09/2015	Printed		P477	P LANMAN	COMPUTER MAINTENANCE	150.00
97307	12/09/2015	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	135.00
97308	12/09/2015	Printed		P503	P LOWES COMPANIES INC	PLUMBING,ELECTRICAL,MAINT SUPP	77.25
97309	12/09/2015	Void	12/09/2015			Void Check	0.00
97310	12/09/2015	Printed		P800	P NUTS & BOLTS	MAINT & PLUMBING SUPPLIES	411.89
97311	12/09/2015	Printed		P 798	P PERRY & TRENT LLC	LEGAL SERVICES	350.00
97312	12/09/2015	Printed		P990	P THE NELROD COMPANY	NEW DIRECTOR TRAINING	798.00
97313	12/09/2015	Printed		P546	P VESTA LEE LUMBER CO	BEAM FOR OFFICE	292.00
97314	12/09/2015	Printed		P640	P W W GRAINGER	JANITORIAL SUPPLIES	83.92
97315	12/09/2015	Printed		P472	P WESTAR ENERGY	TENANT UTILITY REIMBURSEMENT	333.71

Total Checks: 17

Checks Total (excluding void checks):

5,573.74

Total Payments: 17

Bank Total (excluding void checks):

5,573.74

Total Payments: 17

Grand Total (excluding void checks):

5,573.74

ITEM NO. 5.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Authorize City Manager to Sign Claims for Year End 2015

ACTION: Make a Motion to Authorize the City Manager to Approve Claims for the Year End 2015

STAFF RECOMMENDATION: The City Manager, Finance Director and City Clerk Recommend Approval

For a number of years, we have had only one City Council meeting in December. This creates some problems with the payment of invoices due in 2015 that would not be paid until the first meeting in January 2016. There are four weeks between the December 14, 2015 meeting and the January 11, 2016 meeting.

The City pays bills within thirty days of receipt of an invoice or sooner if necessary. A number of invoices, for credit cards and utilities, include a penalty if not paid by a required date. The City Staff currently processes these invoices and/or refunds prior to City Council approval but show a list of those checks on a Supplement Claims Register. The City Manager is charged with the responsibility for daily operations. The City Manager, City Clerk and Finance Director must comply with state budget law that prohibits the expenditure of funds above that approved by the City Council in any fund for each fiscal year.

If the City Council approves the requested authorization, City Staff will process and mail payments for 2015 and will provide a separate 2015 Year End Supplemental Claims Register with the January 11, 2016 City Claims Item for that agenda. The City Council approved this item for the first time in 2013.

ITEM NO. 6.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Council Meeting Dates & Holidays for 2016

ACTION: Make a Motion to Approve City Council Meeting Dates for 2016

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Attached is the meeting schedule for 2016.

For a number of years, we have held only one meeting in December that is usually the second Monday. The schedule shows the meeting for December to be on the second Monday, December 12.

City of Bonner Springs
2016 Holiday Schedule & City Council Meeting Dates

<u>Holiday</u>	<u>Day</u>	<u>Date</u>
New Year's Day	Friday	January 1
Martin Luther King Day	Monday	January 18
President's Day	Monday	February 15
Memorial Day	Monday	May 30
Independence Day	Monday	July 4
Labor Day	Monday	September 5
Veteran's Day	Friday	November 11
Thanksgiving	Thursday & Friday	November 24 & 25
Christmas	Sunday	December 25 (Holiday Observed Monday, Dec. 26)

One personal floating day at employee's choice.

City Council meetings held on the second and fourth Monday unless otherwise noted.
Work Sessions – Generally 6:00 or 6:30 p.m. - City Council Meetings - 7:30 p.m.

Meeting Dates:

January 11 & 25
February 8 & 22
March 14 & 28
April 11 & 25
May 9 & 23
June 13 & 27
July 11 & 25
August 8 & 22
September 12 & 26
October 10 & 24
November 14 & 28
December 12 – Second Monday

NOTE: Material for City Council agendas due at 8 a.m. the Wednesday prior to each Council Meeting date unless otherwise notified. Holidays & Meeting Dates posted annually on the City's website.

pc: Mayor and City Council
Department Heads
Media
Staff
Bulletin Board

ITEM NO. 7.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Write Off Uncollected Accounts - Utilities, Weeds & Miscellaneous

ACTION: Make a Motion to Write Off Uncollected Accounts - Utility, Weeds & Miscellaneous Charges per the Governing Body Policy GB-03-01

STAFF RECOMMENDATION: The City Manager, Finance Director and City Clerk Recommend Approval

The Governing Body Policy GB-03-01 provides the procedure to annually write off uncollected bills.

The enclosed memorandum provides the information for uncollected charges for utilities, weed charges and other miscellaneous write offs. Collection efforts will continue after the City Council's action on Monday.

The memorandum explains the City's policy for uncollected EMS bills.

MEMORANDUM

December 9, 2015

To: Mayor and City Council

Thru: Sean Pederson, City Manager

From: Tillie LaPlante, Finance Director

Re: Write off of Past Due City Bills

Recommendation – Approve the write off of uncollected revenue per city policy.

Discussion – Following is a list of utility bills, weed mowing charges, and other miscellaneous billings which have been outstanding with no activity since November of 2014. Per the city's write off policy, I am requesting that these accounts which are over one year in arrears be written off of the City's books. The city will continue to pursue collection of the utility accounts and miscellaneous billings through the State's setoff collection program and the weed mowing charges through assessment to the owner's tax bill.

Per the city's policy, ambulance bills which are deemed uncollectable are written off of the City's books throughout the year as they are turned into the State's setoff collection program for collection. Due to HIPPA restrictions, we are not allowed to release names related to medical services. The total ambulance billings written off and turned into the setoff collection program from December 2014 through November 2015 was \$55,616.85. During that same time period, the city collected \$22,317.75 for ambulance bills through the State's setoff collection program.

Weed Mowing Write-Offs (December 2013-November 2014)

<u>Name</u>	<u>Amount</u>
Vest, Eric	\$175.00
Berry, Adam	\$225.00
Lawrence, Kenneth	\$225.00
Roberts, Lois D	\$525.00
Weston Assoc	\$425.00
Calkins, Daniel	\$650.00
Studna, Regan Harry	\$225.00
MFGI 234, LLC	\$1,375.00
Lohmann, David	\$400.00
McCullough, Michael	\$225.00
Total	\$4,450.00

Miscellaneous Write-Offs (December 2013-November 2014)

<u>NAME</u>	<u>AMOUNT</u>	<u>SERVICE</u>
Santos, Keith	\$ 217.50	Grinder pump maintenance
Buck, Shane	\$232.98	Reimburse water hydrant parts/labor
Total	\$ 450.48	

UTILITY ACCOUNT WRITE-OFFS (DECEMBER 2013-NOVEMBER 2014)

NAME	AMOUNT	NAME	AMOUNT
ERICA TYNER	\$128.12	DONNAVEAN DRYDALE	\$239.32
JAMIE WILSON	\$353.01	BRANDON HUBBEL	\$186.74
WILLARD GROOMS	\$1,348.48	DONNA HILL	\$105.41
TRAVISTINE DODDS	\$108.79	TINA CARPENTER	\$102.50
BRUCE COONCE	\$26.54	PAMELA SWEETS	\$113.23
MARILYN GOTT	\$179.23	MITCHELL LUMAN	\$254.14
RICHARD JONES	\$126.07	LINWOOD BATCHELOR	\$112.24
JEREMY DAVIS	\$34.21	ERIN GRIFFITH	\$88.01
ROSEMARY FESENMEYER	\$30.34	EDWARD CLARK	\$8.81
JOSEPH DUNN	\$163.87	KEITH FRAZIER	\$168.53
D'ONNA FERGUSON	\$59.59	RICHARD BROCKII	\$28.84
GWEN DICKINSON	\$96.87	WILLIAM MILLER	\$31.70
JOSEPH GICINTO	\$80.05	MONICA NILGES	\$71.99
SANDRA ERWIN	\$110.04	KEITH CLARK	\$48.04
MBS REALTY	\$5.21	BRIAN KESSLER	\$118.50
TAMMIE SIMS	\$17.74	PATRICIA MORRIS	\$89.16
SCOTT RAMSEY	\$24.12	KERRY HAWKINS	\$26.37
LOUISE ZARING	\$150.99	KATHY WADMAN	\$190.89
BRANDY LEWANDOWSKI	\$191.60	PAMELA DODSON	\$87.04
JOHN ATKINSON	\$63.91	JOSEPH LEE WAITE	\$249.65
CAROL DAY	\$124.35	LISA SCOTT	\$65.99
LAURA TROTTA	\$36.58	DORINDA LANIER	\$118.03
CARMEN JACKMAN-STANCIL	\$101.84	MICHAEL MCCULLOUGH	\$328.13
ANGELIA LEE BROWN	\$193.26	RANDY DERNOVISH	\$265.34
RONDA CLARK	\$115.73	AMANDA CLARK	\$148.39
MARY GIBSON	\$0.06	DENNIS SUTTON	\$12.10
LEE MUSSMAN	\$145.46	NICOLE ROGERS	\$8.55
JOHN OZGA	\$137.37	GARY AUSTIN	\$11.11
KEITH CARVER	\$82.83	ROCHELLE SANNIPOLI	\$5.11
JENNIFER RAINES	\$74.88	KYLE KLEIN	\$117.08
KELLY SHADDEN	\$42.71	KEIZA MAUZY	\$78.09
		TOTAL	\$7,832.88

ITEM NO. 8.

City Council Regular Agenda Monday, December 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Resolution to Write Off Outstanding Accounts Payable & Payroll Warrants

ACTION: Make a Motion to Approve a Resolution to Authorize the Cancellation of Certain Accounts Payable & Payroll Warrants Issued

STAFF RECOMMENDATION: The City Manager, Finance Director and City Clerk Recommend Approval

State law authorizes cities to cancel Accounts Payable and Payroll checks not cashed after publication of a list of checks in the City's official newspaper. Individuals have sixty days to contact City Hall to claim the check. The total amount to be written off is \$306.85.

After approval of the enclosed Resolution, all unclaimed checks will be canceled and the funds put back into the account paid from.

RESOLUTION NO. 2015-

A Resolution to Authorize the Cancellation of Certain Accounts Payable and Payroll Warrants Issued by the City of Bonner Springs as Authorized by KSA 10-816

Be it Resolved by the Governing Body of the City of Bonner Springs, Kansas:

Whereas, the City issued certain individuals accounts payable and/or payroll checks that were not cashed, and

Whereas, KSA 10-816 authorizes the Governing Body to cancel and set aside such unclaimed warrants, and

Whereas, publication of the unclaimed warrants dated from August 2011 to August 2012 occurred on September 17 and 24, 2015 in the City's official newspaper that requested individuals listed in the notice to contact City Hall within 60 days, and

Whereas, the publication provided sufficient time and notice to all individuals to make a claim for their checks to be issued, and

Whereas, the Attached Exhibit A that lists all unclaimed warrants in the total amount of \$306.85 is a part of this Resolution.

Now, Therefore, be it Resolved by the Governing Body of the City of Bonner Springs, Kansas:

Unclaimed warrants listed on the attached Exhibit A shall be cancelled and such monies shall revert to the City fund drawn from.

Approved by the City Council and Signed by the Mayor on December 14, 2015.

Attest:

Jeff Harrington, Mayor

Amber McCullough, City Clerk

(Seal)

Exhibit A

Notice of Outstanding Checks - City of Bonner Springs

Following is a list of outstanding checks issued by the City of Bonner Springs (Prior to August 2012). If you are listed below, contact the Finance Director at City Hall at 913-667-1709 within 60 days of this publication for reissue of the designated check.

ALAN KOROSEC	\$19.67
FRANCES KOEHN	\$11.75
SALLY MOORE	\$19.30
BRADLEY BEAL	\$35.00
AMY MILLER	\$33.85
ANITA SOTO-JIMINEZ	\$22.57
MARCIA ROBERTS	\$60.00
CHAD HAHN	\$8.63
CLINTON SELDOMRIDGE	\$10.00
TIMOTHY WILSON	\$86.08
Total	\$306.85

ITEM NO. 9.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Resolution to Write Off Uncollected Public Housing Authority Accounts

ACTION: Make a Motion to Approve a Resolution to Write Off Uncollected Public Housing Authority Accounts

STAFF RECOMMENDATION: The City Manager and Public Housing Authority Director Recommend Approval

Enclosed is a memorandum that recommends approval of a Resolution to write off uncollected Public Housing Authority accounts in the total amount of \$2,551.38. After approval of the resolution to write off the uncollected amounts, the Housing Authority will continue collection efforts.

City of Bonner Springs
Public Housing Authority



December 14, 2015

TO: Mayor and City Council
THRU: Sean Pederson, City Manager
FROM: Carrie Newton, Executive Director
RE: Resolution to Write Off Uncollected Public Housing Authority Accounts

Recommendation:

Staff recommends Council approve the Resolution to write off uncollected vacated tenant accounts in the amount of \$2,551.38.

Background:

The Housing Authority has exhausted attempts to collect monies due from the vacated tenants and requires Council authorization to remove these inactive accounts from our rental register in accordance with HUD's practices. This action is requested at HUD's direction and at the request of our fee accountant. HUD directs that this be done so as not to distort the accounts receivable balance and the operating reserve balance.

Financial Impact:

Collection efforts continue after accounts are removed from the rental register. The accounts are submitted to the Kansas State Setoff Program for collection.

Approval of the proposed Resolution would authorize the write-off of three vacated tenant accounts in the total amount of \$2,551.38.

City of Bonner Springs
Public Housing Authority



RESOLUTION NO. 2015-_____

Resolution to Write Off Uncollected Public Housing Authority Accounts

Be it Resolved by the Governing Body of the City of Bonner Springs, Kansas:

WHEREAS, former tenants of the Bonner Springs Housing Authority vacated the Housing Project with rent and/or other charges due and payable; and

WHEREAS, the Public Housing Authority made demand for payment of such accounts receivables; and

WHEREAS, the Public Housing Authority desires to charge off the vacated tenant accounts as a collection loss.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Bonner Springs, Kansas, that the following vacated tenant accounts are declared to be a collection loss and the same hereby approved to be a loss to the Bonner Springs Housing Authority.

Julia Rogers	\$2,030.29
Richard Ungerbuhler	\$ 125.00
Desire' and Jack Gelushia	\$ 396.09

Approved by the City Council and Signed by the Mayor on December 14, 2015.

Jeff Harrington, Mayor

Attest:

Amber McCullough, City Clerk

(Seal)

ITEM NO. 10.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Cereal Malt Beverage Renewals for 2016

ACTION: Make a Motion to Approve Cereal Malt Beverage License Renewals for 2016

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

The enclosed list provides the businesses that made application to renew their Cereal Malt Beverage License for 2016. All businesses paid their renewal fee and meet the ordinance requirements. The Police Department conducted background checks. The Building Official completed safety inspections for all businesses.

CMB Current Year Report

<i>Year</i>	<i>Name of Business</i>	<i>Restrictions</i>	<i>Fee</i>	<i>Street Address</i>
2015	Lin's Chinese Restaurant	Consumption on Premises	\$225.00	13034 Kansas Avenue
2015	Walmart Store # 486	Unopened Container	\$75.00	12801 Kansas Avenue
2015	Bonner Springs Pizza Company	Consumption on Premises	\$75.00	128 Oak Street
2015	Quik Trip Corporation	Unopened Containers	\$75.00	389 North 130 Street
2015	Papa Bob's Bar-B-Que	Consumption on Premises	\$225.00	11610 Kaw Drive
2015	Wood Oil #6	Unopened Containers	\$75.00	413 Front Street
2015	Sunflower Hills Golf Course	Consumption on Premises	\$225.00	12200 Riverview
2015	Queen Enterprises, LLC dba Bonner Springs Price Chopper	Unopened Containers	\$75.00	501 South Commercial Driv
2015	Springs Enterprise LLC dba Discount Smokes	Unopened Containers	\$75.00	13010 Kansas Avenue
2015	7-Eleven, Inc. dba 7-Eleven Store #36691	Unopened Container	\$75.00	34 North 130 Terrace
2015	Walgreens #12922	Unopened Containers	\$75.00	550 South 129 Street

ITEM NO. 11.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Massage Therapy Business Establishment License for Bodyworks

ACTION: Make a Motion to Approve a Massage Therapy Business Establishment License Renewal for Bodyworks Massage

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Bill Miller paid the renewal fees and submitted an application for renewal of his Massage Therapy Business Establishment License and Massage Therapist License. The Police Department conducted a satisfactory background check and the Building Official completed a safety inspection. The application complies with the requirements for renewal.

We did not include a copy of the application due to the confidential information it contains.

ITEM NO. 12.

City Council Regular Agenda Monday, December 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Approve New Fees & City Fee Increases

ACTION: Make a Motion to Approve New Fees & City Fee Increases for Parks & Recreation, Solid Waste & Utilities

STAFF RECOMMENDATION: The City Manager, Finance Director, City Clerk, Parks and Recreation Director, Planning Director and Public Works Director Recommend Approval

Staff briefed the City Council at the November 23, 2015 Workshop meeting as follows:

Copy Fees – Current copy fees cover the cost of black and white copies but not color. Staff recommended keeping the cost of black and white copies at \$.10 per page and setting the cost for color copies at \$.25 per page.

Comprehensive Master Plan – The current cost for copying the 122-page Comprehensive Master Plan is \$.20 per page. Staff recommended setting a flat fee for the plan of \$30. It is available on the City website if someone would like to access it without a fee.

Parks and Recreation – Staff recommended the City Council approve the following fees:

- Late Fee for all youth sports programs - \$10;
- Program Fee for Little Chefs - \$32 (residents) and \$37 (non-residents);
- Program Fee for Safe Sitters - \$45 (residents) and \$50 (non-residents);
- A 10% discount for youth camp sessions paid in full.

Storm water Utility Fees – Staff recommended the City Council approve increasing the Storm water Utility fee by \$0.50 to \$3.00 per month for residential customers and \$5.50 per month for commercial customers effective January 1, 2016.

ACTION FOR CONSENT AGENDA

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 13.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Vacation of Santa Fe Subdivision to Saratoga Park, Block 56

ACTION: Make a Motion to Adopt an Ordinance to Vacate the Right-of-Way for Santa Fe Subdivision to Saratoga Park, Block 56, and Retain a Utility Easement Subject to Four Conditions

STAFF RECOMMENDATION: The City Manager, Planning Director and Planning Commission Recommend Approval

The enclosed memorandum provides the recommendation and background information to vacate the right-of-way at Santa Fe Subdivision to Saratoga Park, Block 56, subject to the following four conditions:

1. The sureyor shall provide a signed and sealed Exhibit for filing purposes (completed);
2. The surveyor shall combine both legal descriptions onto one sheet for filing purposes (complete);
3. The applicant shall pay all fees associated with the publishing of the ordinance granting the vacation; and
4. Provide a check to the Planning Department payable to the Register of Deeds Office in the amount of \$28.00 for filing with the Register of Deeds the final ordinance and exhibits granting the vacation.

To: Mayor and City Council
 Thru: Sean Pederson, City Manager
 From: Don E. Slone, AICP, CFM, Planning Director – Floodplain Manager
 Subject: Vacation: EV-103: “Santa Fe Subdivision to Saratoga Park, Block 56”



Recommendation:

The Planning Commission, by unanimous vote, recommends approval of an ordinance to vacate the right-of-way and retain as a utility easement as depicted on the attached Exhibit. Both the Utilities Department and Westar Energy currently have active utilities in the right-of-way, the area shall be retained as a utility easement. This recommendation is subject to the following four (4) conditions:

1. The surveyor shall provide a signed and sealed Exhibit for filing purposes (completed);
2. The surveyor shall combine both Legal Descriptions onto one (1) sheet for filing purposes (completed);
3. The applicant shall pay all fees associated with the publishing of the ordinance granting the vacation; and
4. Provide a check to the Planning Department payable to the Register of Deeds Office in the amount of \$28.00 for filing with the Register of Deeds the final ordinance and exhibits granting the vacation.

Exhibits:

Exhibit, Legal Descriptions, Color Coded Ownership Exhibit, Santa Fe Subdivision to Saratoga Park Plat, Ordinance No. 1641 and the adopting Ordinance with amended Exhibits.

Background:

A petition was filed to request the vacation of the right-of-way for Santa Fe Road, Linwood Avenue and the 15’ alley as shown on the attached Exhibit. The request is to remove the unused right-of-way that was platted in 1889. All abutting property owners signed the petition and are in agreement with the requested vacation.

Discussion:

Staff presented the following information to the Planning Commission including an Excerpt of the Minutes and Exhibits from the November 24, 2015 Public Hearing by the Planning Commission:

VACATION: SANTA FE SUBDIVISION TO SARATOGA PARK, BLOCK 56

Case No.: EV-103

Applicant: Jason & Christine Slinkard

Property Owners: Jason & Christine Slinkard – 819 Loring Ln – Parcel No. 203100
 Donald & Renee Slinkard – 214 Santa Fe Rd. – Parcel No. 203104
 Ronald Campbell – 220 Santa Fe Rd. – Parcel No. 203105
 Ronald Campbell – 224 Santa Fe Rd. – Parcel No. 203106
 Dora Ruth – 230 Santa Fe Rd. – Parcel No. 960425
 Martin & Blanca Gomez – 219 Limit Ave – Parcel No. 203109
 Faron & Parrish Prince – 833 Loring Ln – Parcel No. 203111

Location: Various As Noted Above

Plat: Santa Fe Subdivision to Saratoga Park - Block 56 (Plat Filed: October 15, 1889)

Zoning: I-2, Heavy Industrial District

Right-of-Way Area: 0.333 acres

Planning Director’s Comments:

1. The surveyor shall provide a signed and sealed Exhibit for filing purposes;
2. The surveyor shall combine both Legal Descriptions on one sheet for filing purposes;
3. The applicant shall pay all fee’s associated with the publishing of the ordinance granting the vacation; and
4. Provide a check to the Planning Department payable to the Register of Deeds Office in the amount of \$28.00 for filing with the Register of Deeds the final ordinance and exhibits granting the vacation.

Review Comments Received from Other Departments/Agencies

Building Official: No objections.

City Engineer: No objections.

Economic Development Director: No objections.

Public Works Director: No objections.

Utilities Director:

1. The original Sanitary Sewer Force Main (SSFM) from Custom Welding is in the subject ROW;
2. The City assumed responsibility of the SSFM when we allowed additional connections;
3. The Loring Lane SSFM extends west from the Santa Fe Road SSRM within the 15’ Alley;
4. The City provides SS service to four (4) properties, besides Custom Welding as follows:
 - a. 833 W. 2nd
 - b. 219 Limit
 - c. 905 W. 2nd
 - d. 2860 Loring (909 W. 2nd)
5. The Utilities Department requests the existing ROW and Alley be maintained as a utility easement for the existing SSFM (Santa Fe Rd. & Loring Ln.).

County Surveyor: No objections.

Atmos Energy: No objections.

AT&T: No objections.

Time Warner Cable: No comments received.

Westar Energy:

1. Westar Energy requests the entire right-of-way be maintained as a utility easement, as we currently have a main line pole with a transformer in the north east corner of the easement. Then we have a pole to the west that serves a customer.

Excerpt of the Minutes from the October 27, 2015 Public Hearing by the Planning Commission:

Chairman Parks introduced **Item No. 2: Vacation: EV-103: “Santa Fe Subdivision to Saratoga Park, Block 56”** A petition was filed by Jason and Christine Slinkard requesting a vacation of part of the right-of-way of Santa Fe Road, Linwood Avenue and the 15’ wide alley as dedicated in Block 56 of Santa Fe Subdivision to Saratoga Park. This request is to vacate the platted right-of-way for Santa Fe Road, Linwood Road and the 15’ wide alley generally located at the northwest corner of Santa Fe Road and Loring Lane.

Chairman Parks opened the public hearing at 7:04 p.m. and asked for Staff Presentation. The Planning Director presented the case including the original platting in 1889. Staff’s recommendation is to approve the vacation subject to the four (4) conditions listed in the Staff Report. The Planning Director stated the first two conditions were completed by the applicant’s surveyor.

Chairman Parks asked if the applicant’s would like to address the Planning Commission. **Jason and Christine Slinkard** stated that they had nothing to add but would be glad to answer any questions.

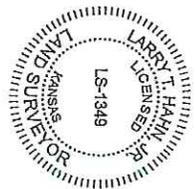
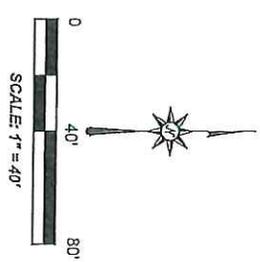
Chairman Parks asked if anyone in the audience had any questions or comments. Seeing none he closed the public hearing at 7:07 p.m. and asked for a motion. Commissioner Stephan made a motion to approve the requested vacation subject to the four (4) listed conditions with a second from Commissioner Mesmer.

Chairman Parks asked if the right-of-way being vacated could be used for part of the City's trail system. The Planning Director stated the right-of-way being vacated was not part of the any trail system but rather the old Santa Fe Road alignment that was never constructed. The trail system the Chairman referenced was proposed along the old railroad right-of-way of the Atchison Topeka Santa Fe Railroad that went up Wolf Creek.

Chairman Parks asked if the Planning Commission had any comments or questions. Seeing none he called for the vote. Motion passed 7-0.

The Planning Director stated that he will forward this item to the Governing Body on December 14, 2015 with a Planning Commission recommendation of approval.

EXHIBIT: EV-103: "SANTA FE SUBDIVISION TO SARATOGA PARK" BLOCK 56



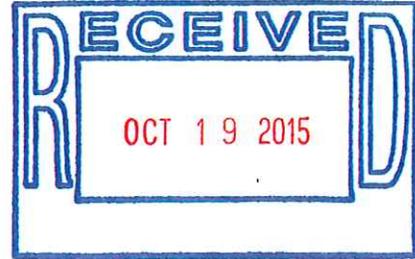
HAHN SURVEYING
PO BOX 471
LANESING, KANSAS 66043
(913) 547-3405
lthahn3@icarr.com

EXHIBIT: EV-103: "SANTA FE SUBDIVISION TO SARATOGA PARK"
BLOCK 56



HAHN SURVEYING

PO BOX 41
LANSING, KANSAS 66043
(913) 727-1007
(913) 547-3405
lhahn3@kc.rr.com



VACATION

Page 1 of 2

Date: October 18, 2015

The following described property being part of Santa Fe Road and a 15' wide alley as dedicated in block 56 of Santa Fe Subdivision To Saratoga Park, A subdivision in The City Of Bonner Springs, Wyandotte County, Kansas, described as follows to be vacated; Beginning at the southeast corner of lot 20, block 56 of said Santa Fe Subdivision To Saratoga Park;

Thence, N 19 degrees 48'48"E, 125.79 feet along the west line of 15 feet wide alley to the South right of way line of Santa Fe Road, said point also being the northeast Corner of said lot 20;

Thence, N 66 degrees 55'16"W, 239.76 feet along the south right of way line of said Santa Fe Road;

Thence, N 19 degrees 48'14"E, 140.32 feet to the south right of way line of First Avenue (as platted);

Thence, S 66 degrees 55'16"E, 25.00 feet along said south right of way line, said point Also being the northwest corner of lot 1, Block 56 Santa Fe Subdivision To Saratoga Park;

Thence, S 19 degrees 48'14"W 110.39 feet along the west line of said lot 1 to the north Right of way line of Santa Fe Road;

Thence, S 66 degrees 55'16"E, 250.00 feet along said north right of way line to lot corner 10 and 11, Block 56, Santa Fe Subdivision To Saratoga Park;

Thence, S 19 degrees 48'14"W, 15.00 to the centerline of Santa Fe Road;

Thence, N 66 degrees 55'16"W, 20.20 feet along said centerline;

Thence, S 19 degrees 48'48"W, 140.09 feet along the east line of 15 feet wide alley to the Southwest corner of lot 19, Block 56, Santa Fe Subdivision To Saratoga Park;

Thence, N 69 degrees 20'43"W, 15.00 feet to the point of beginning.

Containing 0.288 acres / 12,555.258 sq. ft., more or less.



EXHIBIT: EV-103: "SANTA FE SUBDIVISION TO SARATOGA PARK"
BLOCK 56



HAHN SURVEYING

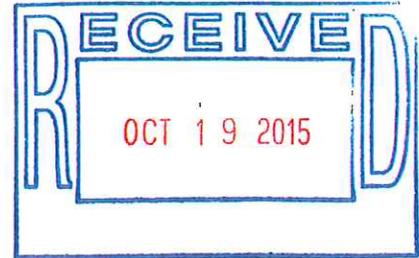
PO BOX 41

LANSING, KANSAS 66043

(913) 727-1007

(913) 547-3405

lhahn3@kc.rr.com



VACATION

Page 1 of 2

Date: October 18, 2015

The following described property being part of Linwood Avenue as dedicated in block 56 of Santa Fe Subdivision To Saratoga Park, A subdivision in The City Of Bonner Springs, Wyandotte County, Kansas and including a portion of Loring Lane as now established, described as follows to be vacated;

Beginning at the southeast corner of lot 17, block 56 of said Santa Fe Subdivision To Saratoga Park;

Thence, N 19 degrees 48'48"E, 70.00 feet along the west line of Linwood Avenue (as platted), to the south right of way line of vacated Santa Fe Road, said point also being the northeast corner of lot 15, block 56, Santa Fe Subdivision To Saratoga Park;

Thence, S 66 degrees 55'16"E, 35.41 feet along the south right of way line of said vacated Santa Fe Road;

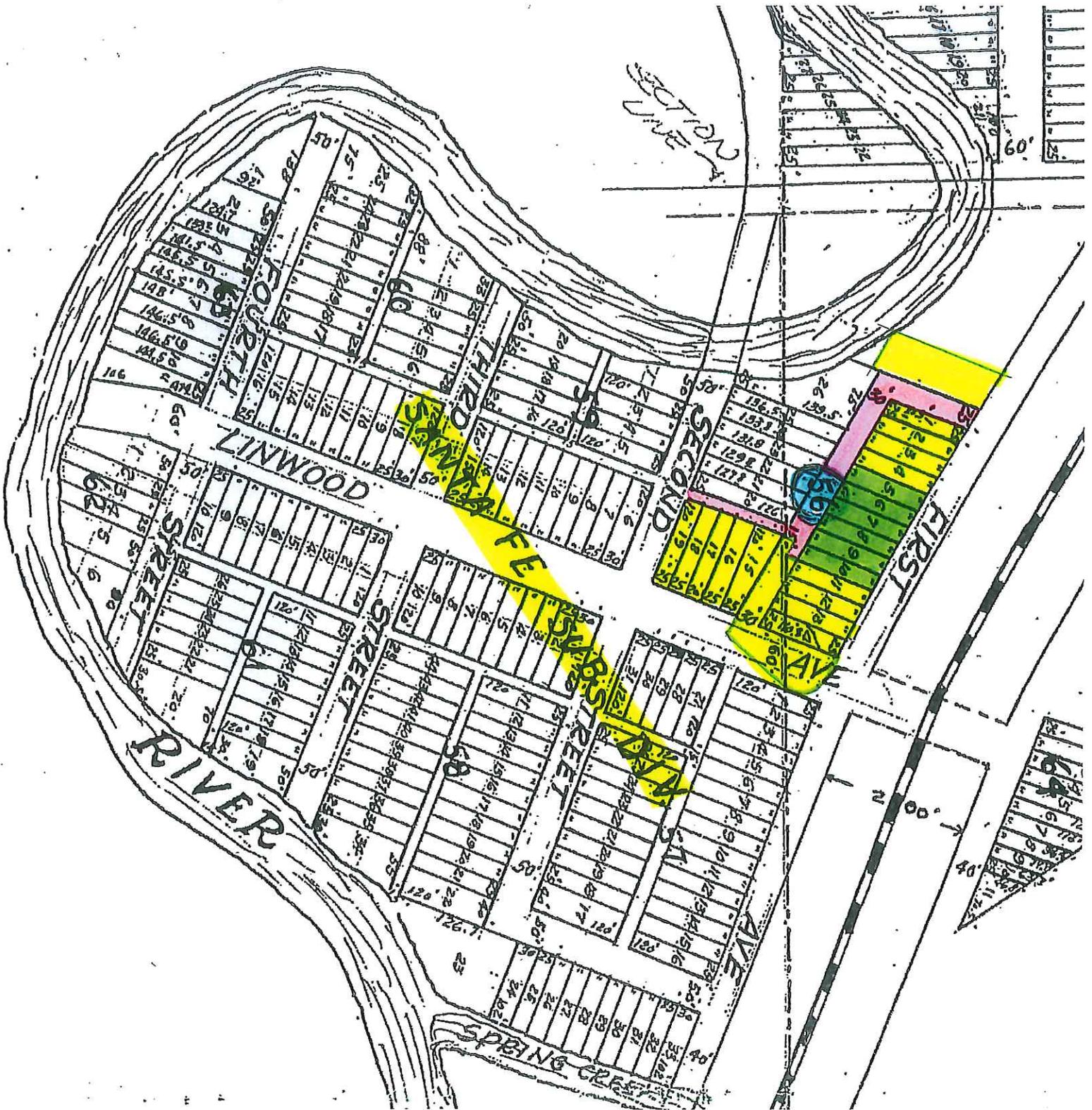
Thence, On a curve to the left having a arc length of 69.79 feet and a radius of 1219.00 feet, Said curve having a chord of S 31 degrees 34'06"W, 69.78 feet;

Thence, N 69 degrees 20'43"W, 21.13 feet to the point of beginning.

Contains 0.045 acres / 1938.573 sq. ft., more or less.



**EXHIBIT: EV-103: "SANTA FE SUBDIVISION TO SARATOGA PARK"
BLOCK 56**



1138740

3564 314

ORDINANCE NO. 1641

AN ORDINANCE VACATING PUBLIC RIGHT OF WAY IN THE SANTA FE SUBDIVISION TO SARATOGA PARK AND A PORTION OF LORING LANE AS NOW ESTABLISHED ADJACENT TO LOTS 11 THROUGH AND INCLUDING 17 OF SAID SUBDIVISION

WHEREAS, application has been filed by Murray L. Rhodes, Registered Licensed Surveyor on behalf of Joy McGill, owner of property adjacent to the land proposed to be vacated requesting the city to vacate the "--excess and unimproved right of way abutting the properties of Ms. McGill", and

WHEREAS, notice of public hearing has been duly and regularly published pursuant to K.S.A. 12-504 and public hearing was had on the 4th day of May, 1992.

After hearing the report of staff, the comments of agents or representatives of the applicant, and comments of those present wishing to speak for or against the said vacation, the Governing Body finds from the proofs and evidence presented that due and legal notice has been given by publication as required in this act; that no private rights will be injured or endangered by such vacation or exclusion; and that the public will suffer no loss or inconvenience thereby; and in justice and fairness to the petitioner the prayer of the petitioner ought to be granted and the property described in the application and described below, should be vacated.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF BONNER SPRINGS, KANSAS:

SECTION 1: The following described real property being a part of Santa Fe Road and Linwood Avenue as dedicated in Block 56 of the Santa Fe subdivision to Saratoga Park, a subdivision of land now in Bonner Springs, Wyandotte County, Kansas and including a portion of Loring Lane as now established being more particularly described as follows be and the same is hereby vacated.

NOTE: For course orientation, the bearings recited in the following descriptions are based on an assumed bearing of North, along the East line of Block 56, "Santa Fe Subdivision to Saratoga Park".

Beginning at the Northeast corner of Lot 14 in Block 56 of said "Santa Fe Subdivision to Saratoga Park"; Thence South 86' Degrees, 44' 04" East 57.04 feet, along the

Easterly prolongation of the Southerly line of Front Street (platted as First Street), to the beginning of a curve concave to the Southwest having a radius of 15.00 feet; Thence Southeasterly and Southerly 27.74 feet, along said curve to the right having a chord bearing South 33 Degrees, 45' 18" East and a chord distance of 23.95 feet; to a point of reverse curve being concave to the East having a radius of 1219.00 feet, to a point 12.00 feet Northwesterly of and at right angles to the West curb of Loring Lane, as now established; Thence Southerly 124.21 feet, along said curve to the left being concentric with and 12.00 feet Westerly of the West curb of said Loring Lane, having a chord bearing South 16 Degrees, 19' 30" West and a short distance of 124.16 feet, to the Easterly prolongation of the Southerly line of Santa Fe Road, as platted; Thence north 86 Degrees, 46' 04" West 155.61 feet, along said Southerly line and its Easterly prolongation, to the Northwest corner of Lot 15 in Block 56 in said "Santa Fe Subdivision to Saratoga Park"; thence north 15.00 feet to the center line of Santa Fe Road, as platted; Thence south 86 degrees, 44' 04" East 20.20 feet, along said center line; Thence North 15.00 feet to the southwest corner of Lot 11 in Block 56 of said "Santa Fe Subdivision to Saratoga Park" and the Northerly line of said Santa Fe Road; Thence South 86 Degrees, 44' 04" East 100.00 feet, along the Southerly line of Lots 11, 12, 13 and 14 in Block 56 of said "Santa Fe Subdivision to Saratoga Park", said line also being the Northerly line of Santa Fe Road, as platted, to the Southeast corner of said Lot 14, and the Westerly line of Linwood Avenue, as platted; Thence North 110.30 feet, along the Easterly line of said Lot 14, said line also being the Westerly line of Linwood Avenue, as platted, to the point of beginning. Subject to all easements and restrictions of record.

SECTION 2: The City hereby reserves all rights and easements to the City and the Owners of any lesser property rights for public utilities, right of way and easements for public service facilities originally held in such plat and any such easements and rights for utilities which are currently in use and in the future may be required in on, over across and above the above described property.

SECTION 3: This Ordinance shall become effective thirty (30) days after its publication in the official City Newspaper unless one or more interested parties file a written protest before the expiration of such time.

SECTION 4: The City Clerk be and she is hereby directed to cause a copy of this Ordinance to be filed in the office of the County Clerk and in the office of the Register of Deeds of Wyandotte County, Kansas.

3564 335

PASSED THIS 4 DAY OF May, 1992, BY THE CITY COUNCIL OF THE CITY OF BONNER SPRINGS, KANSAS.

APPROVED BY THE MAYOR THIS 4 DAY OF May, 1992.

J. A. Stalder
MAYOR

ATTEST:

Due Stennett
CITY CLERK

CERTIFICATION OF CITY CLERK

I hereby certify that the above is a true and correct copy of Ordinance No. 1641; that said ordinance was duly and regularly passed and approved by the Governing Body of the City of Bonner Springs, Kansas in compliance with K.S.A. 14-423, was duly and regularly published in the official city newspaper on the 7th day of May, 1992, and that no written protest has been filed in the office of the City Clerk of said City within thirty days after said publication.

July 9, 1992
Date

Due Stennett
CITY CLERK

*City of Bonner Springs
205 E. 1st
Bonner Springs, KS 66915*

Received
16
MAY 13 1992
CITY OF BONNER SPRINGS
KANSAS

1138740

ORDINANCE NO. _____

An Ordinance to Approve the Vacation of Public Right-of-Way in the Santa Fe Subdivision to Saratoga Park, Block 56, a Subdivision of Land in Bonner Springs, Wyandotte County, Kansas

Be it Ordained by the Governing Body of the City of Bonner Springs, Kansas:

Section I: Vacation of part of Santa Fe Road and a 15' wide alley and part of Linwood Avenue right-of-way now established as Loring Lane as dedicated in Block 56 of Santa Fe Subdivision to Saratoga Park, a subdivision in the City of Bonner Springs, Wyandotte County, Kansas, to wit:

Attached: Exhibit A – Survey and Exhibit B – Legal Descriptions

Section II: The City hereby reserves all rights and easements to the City and the Owners of any lesser property rights for public utilities, right of way and easements for public service facilities originally held in such plat and any such easements and rights for utilities which are currently in use and in the future may be required in, on, over, across and above the property described in Exhibit A and Exhibit B.

Section III: The Governing Body finds the following certain facts and condition for approval:

1. That due and legal notice has been given by publication as required by KSA 12-504;
2. No private rights will be injured or endangered by the vacation; and
3. The public will suffer no loss or inconvenience in approving the vacation.

Section IV: Upon approval, the Planning Director shall record this ordinance with the Wyandotte County Register of Deeds.

Section V: This ordinance shall be in full force and effect from and after its passage and publication in the official newspaper.

APPROVED by the Governing Body and signed by the Mayor of the City of Bonner Springs, Kansas, this 14th day of December, 2015.

Jeff Harrington, Mayor

ATTEST:

Amber McCullough, CMC, City Clerk

(SEAL)



HAHN SURVEYING

PO BOX 41
LANSING, KANSAS 66043
(913) 727-1007
(913) 547-3405
lhahn3@kc.rr.com

EXHIBIT "B"

VACATION

Page 1 of 2

Date: October 18, 2015

The following described property being part of Santa Fe Road and a 15' wide alley as dedicated in block 56 of Santa Fe Subdivision To Saratoga Park, A subdivision in The City Of Bonner Springs, Wyandotte County, Kansas, described as follows to be vacated;

Beginning at the southeast corner of lot 20, block 56 of said Santa Fe Subdivision To Saratoga Park;

Thence, N 19 degrees 48'48"E, 125.79 feet along the west line of 15 feet wide alley to the South right of way line of Santa Fe Road, said point also being the northeast Corner of said lot 20;

Thence, N 66 degrees 55'16"W, 239.76 feet along the south right of way line of said Santa Fe Road;

Thence, N 19 degrees 48'14"E, 140.32 feet to the south right of way line of First Avenue (as platted);

Thence, S 66 degrees 55'16"E, 25.00 feet along said south right of way line, said point Also being the northwest corner of lot 1, Block 56 Santa Fe Subdivision To Saratoga Park;

Thence, N 19 degrees 48'14"W 110.39 feet along the west line of said lot 1 to the north Right of way line of Santa Fe Road;

Thence, S 66 degrees 55'16"E, 250.00 feet along said north right of way line to lot corner 10 and 11, Block 56, Santa Fe Subdivision To Saratoga Park;

Thence, S 19 degrees 48'14"W, 15.00 to the centerline of Santa Fe Road;

Thence, N 66 degrees 55'16"W, 20.20 feet along said centerline;

Thence, S 19 degrees 48'48"W, 140.09 feet along the east line of 15 feet wide alley to the Southwest corner of lot 19, Block 56, Santa Fe Subdivision To Saratoga Park;

Thence, N 69 degrees 20'43"W, 15.00 feet to the point of beginning.

Containing 0.288 acres / 12,555.258 sq. ft., more or less.



And,

The following described property being part of Linwood Avenue as dedicated in block 56 of Santa Fe Subdivision To Saratoga Park, A subdivision in the City Of Bonner Springs, Wyandotte County, Kansas and including a portion of Loring Lane as now established, described as follows to be vacated;

Beginning at the southeast corner of lot 17, block 56 of said Santa Fe Subdivision To Saratoga Park;

Thence, N 19 degrees 48'48"E, 70.00 feet along the west line of Linwood Avenue (as platted), to the south right of way line of vacated Santa Fe Road, said point also being the northeast corner of lot 15, block 56, Santa Fe Subdivision To Saratoga Park;

Thence, S 66 degrees 55'16"E, 35.41 feet along the south right of way line of said vacated Santa Fe Road;

Thence, On a curve to the left having a arc length of 69.79 feet and a radius of 1219.00 feet, said curve having a chord of 31 degrees 34'06"W, 69.78 feet;

Thence, N 69 degrees 20'43"W, 21.13 feet to the point of beginning.

Contains 0.045 acres / 1938.573 sq. ft., more or less.

ITEM NO. 14.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Resolution to Approve the Public Housing Authority 2016 Budget

ACTION: Make a Motion to Approve a Resolution to Approve the Public Housing Authority 2016 Budget

STAFF RECOMMENDATION: The City Manager and Public Housing Authority Director Recommend Approval

Enclosed is a memorandum that provides the recommendation for approval of the Public Housing Authority's Budget for 2016, a Resolution for approval by the City Council and spreadsheets that provide budget information for 2010 through 2016.

City of Bonner Springs
Public Housing Authority



Public Housing Staff Report Memorandum

Date: December 14, 2015
To: Mayor & City Council
Through: Sean Pederson, City Manager
From: Carrie Newton, PHA Executive Director

Subject: Resolution to Approve FY 2016 PHA Operating Budget

Recommendation:

Staff recommends approval of the Resolution to approve the FY 2016 operating budget.

Discussion:

The Public Housing Authority (PHA) Operating Budget and Board Resolution approving the budget for FY 2016 are enclosed for Council consideration and approval.

The enclosed budget assumes that the PHA will receive 90% of the subsidy received in 2015 from the Department of Housing and Urban Development (HUD). The 2016 forms to calculate eligible subsidy will be submitted to HUD in January so the final 2016 funding level will not be known until congress makes some decisions regarding the overall budget.

The utility allowance study did not show a drastic change, so we anticipate a similar rental income amount as 2015.

We have proposed to use \$20,000 from our capital funds to support operating costs which has been pre-approved by HUD in our 2015 Capital Fund request and five year plan.

Financial Impact:

The Housing Authority is funded entirely by federal monies. No city funding is budgeted for Housing Authority expenditures; however, the City Council serves as the Governing Board of the Bonner Springs Housing Authority.

The proposed budget leaves a reserve balance to carryover to 2017 of \$198,614 which is approximately 9.36 months of expenditures based on the 2016 budget. HUD recommends 3-6 months reserve carryover. The PHA Board Resolution, form HUD-52574, if approved, represents the Board's approval of the 2016 Operating Budget as submitted for your consideration as well as certifying that the Housing Authority is in compliance with the six (6) items as identified in the Board Resolution.

PHA Board Resolution
Approving Operating Budget

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing -
Real Estate Assessment Center (PIH-REAC)

OMB No. 2577-0026
(exp. 04/30/2016)

Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Bonner Springs Housing Authority

PHA Code: KS009

PHA Fiscal Year Beginning: 1/1/2016

Board Resolution Number:

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

- Operating Budget approved by Board resolution on: 12/14/2015
- Operating Budget submitted to HUD, if applicable, on:
- Operating Budget revision approved by Board resolution on:
- Operating Budget revision submitted to HUD, if applicable, on:

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairperson's Name: Jeff Harrington	Signature:	Date:
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BONNER SPRINGS HOUSING AUTHORITY
OPERATING BUDGET

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 ESTIMATED	2016 PROPOSED
NONROUTINE EXPENDITURES:								
Extraordinary Maintenance	\$2,270	\$325	\$4,565	\$5,843	\$11,204	\$5,000	\$5,000	\$2,000
Replacement of Equipment	\$3,160	\$0	\$0	\$0	\$4,982	\$5,500	\$5,500	\$2,000
Property Betterments & Additions								
TOTAL NONROUTINE EXPENDITURES	\$5,430	\$325	\$4,565	\$5,843	\$16,186	\$10,500	\$10,500	\$4,000
TOTAL OPERATING EXPENDITURES	\$203,971	\$200,376	\$195,697	\$247,371	\$242,215	\$265,017	\$265,717	\$254,745
EXCESS/(DEFICIT)	(\$98,959)	(\$95,501)	(\$89,702)	(\$129,515)	(\$125,544)	(\$160,047)	(\$159,347)	(\$150,375)

\$21,228.75 per month operating cost

BONNER SPRINGS HOUSING AUTHORITY
OPERATING BUDGET

	2010 ACTUAL	2011 BUDGET	2012 ACTUAL	2013 ACTUAL	2014 ACTUAL	2015 BUDGET	2015 ESTIMATED	2016 PROPOSED
OTHER HUD CONTRIBUTIONS								
Operating Subsidy	\$134,819	\$125,761	\$83,753	\$120,536	\$128,157	\$109,127	\$121,990	\$110,000
Capital Funds	\$2,132	\$0	\$0	\$30,690	\$0	\$20,000	\$20,000	\$20,000
TOTAL OTHER HUD CONTRIBUTIONS	\$136,951	\$125,761	\$83,753	\$151,226	\$128,157	\$129,127	\$141,990	\$130,000
RESIDUAL RECEIPTS (DEFICIT) - BEFORE PROVISION	\$37,992	\$30,260	(\$5,949)	\$21,711	\$2,613	(\$30,920)	(\$17,357)	(\$20,375)
RESERVE JAN 1	\$150,760	\$188,787	\$219,047	\$213,099	\$234,810	\$237,423	\$236,347	\$218,989
RESERVE DEC 31	\$188,752	\$219,047	\$213,099	\$234,810	\$237,423	\$206,502	\$218,989	\$198,614
ADJUSTMENT FOR ACCRUALS	\$35				(\$1,076)			
EXPENDABLE FUND BALANCE DEC 31	\$188,787	\$219,047	\$213,099	\$234,810	\$236,347	\$206,502	\$218,989	\$198,614

9.36 # of months expendable cash

\$20,000 2015 Cap Funds - per 5 yr plan

ITEM NO. 15.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Street Program Change Order

ACTION: Make a Motion to Approve the Construction Change Order #1 with McAnany Construction in the Amount of \$44,262.89 for the 2015 Street Program and Authorize the Mayor to Sign the Agreement

STAFF RECOMMENDATION: The City Manager, Finance Director, Project Manager and Public Works Director Recommend Approval

The enclosed memorandum provides the information for the recommendation to approve the 2015 Streets Program Change Order.

**CITY OF BONNER SPRINGS
PROJECT MANAGERS MEMORANDUM**

DATE: December 7, 2015
TO: Mayor and City Council
THRU: City Manager, Sean Pederson
FROM: Project Manager, Matt Beets

SUBJECT: **2015 Streets Program Change Order #1**

Recommendation

Approve Construction Change Order #1 with McAnany Construction in the amount of \$44,262.89 for the 2015 Streets Program and authorize the Mayor to sign the agreement.

Discussion

At the 27 July City Council meeting, Staff recommended the use of remaining street funds to edge mill and overlay Park Drive and Pratt Avenue, and replace concrete sidewalk along east Morse. These funds were available after the Concrete bid came in under our estimates. City Council agreed with the staff recommendation and authorized Staff to include this option in the Concrete and Street Programs.

Staff also authorized the Contractor to resurface a small area in the parking lot near the intersection of 3rd Street and Elm. This parking lot was originally resurfaced a few years ago, however, a small area was not included which at the time was believed to be privately owned, but actually belongs to the City. The Contractor was scheduled to resurface the private portion of the lot this year, so Staff directed the Contractor to include our portion while he was working in the area.

The Contractor agreed to the additional work at his current unit cost from the 2015 Street program bid.

Financial Impact

McAnany Construction is under contract for \$501,941.85 as per approved bid. The addition of Change Order #1 increases the overall project cost to \$546,204.74 leaving a balance in the street project budget of \$22,296.30 for additional full depth if necessary or to carry over to 2016.

ITEM NO. 16.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: December 14, 2015

To: Mayor and City Council

1. Council Follow Up Items.

- a. **Commercial Dumpster Enclosure Grant Program** – At the November 23 City Council meeting, there was an inquiry as to whether or not the new business moving into 220 Cedar would be required to construct a dumpster enclosure. Dumpster enclosures are only required for new development. The Grant Program is designed to assist businesses that were not required to have dumpster enclosures at the time the City changed the Zoning regulation to require enclosures for dumpsters. Those businesses that did not have a dumpster enclosure at that time are considered “grandfathered” and are not required to have a dumpster enclosure. The intent of the Grant Program is to provide financial assistance to grandfathered businesses to construct dumpster enclosures. We can encourage them to do so with the grant program, but cannot require them to do so.
- b. **Welcome Sign** – The Welcome Sign near the Northbound K-7/K-32 ramp has been completed since the last Council Meeting.

2. **April Sales Tax Mail in Ballot Election** – The information to be mailed to residents prior to the Spring election is attached. Please review all information provided and contact City Clerk Amber McCullough or City Manager Sean Pederson if you have any questions or concerns. A resolution will be presented at the January 11, 2016 meeting to approve the ballot wording and request the election for April 12, 2016.

3. Community and Economic Development Update –

- a. **Supreme Green Landworks, LLC** – This new business is in the process of moving into the “red barn” building at 2527 S. 142nd Street just north of Berkel & Company. Jeff Wilde, owner of the company who lives in McLouth, has purchased the property. His former location was in Lenexa and found the building to be the perfect fit for his business. They employ 50 individuals to provide landscaping services and trenching for utility construction. Mr. Wilde anticipates another 10 being hired in 2016.
- b. **New Industrial Park Sign** – The Bonner Springs Industrial Park sign located at 43rd and Bonner Industrial Park has been replaced and new landscaping installed. The previous sign was made up of individual plastic letters that would not stay attached to the concrete wall. Public Works had a new metal sign made that attaches to the wall alongside the City logo. Grass Pad donated new plants and labor to enhance the sign.

4. **Christmas & New Year’s Holidays** – City Offices will be closed during the annual Employee Recognition and Holiday Luncheon on December 16, 2015 from noon to 2:00 p.m., and on Christmas Day, Friday, December 25, 2015 and New Year’s Day, Friday, January 1, 2016.

5. Parks & Recreation

Current

- Letters to Santa: 22 children wrote to Santa via the Parks Dept.—1 from Perris, CA
- Breakfast with Santa: 17 children (24 in 2014)
- Senior Center Craft: 6 participants
- Repairs to the lower level of Community Center have started
 - Walls repaired and painted by Dec 23
 - Floors by January 31
- Open Gym hours (Sunday, Dec 13 – Saturday, Jan 16)

Saturdays	9-11 am
Sundays	12:30 – 2:30pm*
Tuesdays	7-9 pm
Thursdays	6-8pm*

*not available Dec 27 or Jan 7 & 10

Upcoming

- Winter Break Youth Camp: 9 - registered
- January:
 - 6 Girls VB Deadline
 - 14 Bunco Party
 - 27 Adult VB Deadline

One-Quarter Cent Sales Tax Question – April 12, 2016 General Election Information to Qualified Voters

The City of Bonner Springs sales tax rate is currently one and three-fourths (1.75%) percent. The Bonner Springs City Council approved the following question to be placed on the April 12 General Election ballot:

“Shall a City General Purpose Retailers’ Sales Tax in the amount of one-quarter of one percent (.25%) be levied in the City of Bonner Springs, Kansas, pursuant to the authority granted in K.S.A. 12-187, such general purpose sales tax will be a portion of the total retailer’ sales tax of one and three-fourths percent (1.75%) which will be levied by the City upon passage of this proposition, with such tax to be used for the general operational needs of the City to provide additional revenue as required to provide an adequate level of public services within the City. Such levy of tax to remain in effect for an indefinite period with collection to begin upon the repeal date of the current City Public Library Special Purpose tax of one-quarter percent (.25%) established by Ordinance No. 2147. Yes or No.”

If the above question is approved by the qualified voters of Bonner Springs, the City Council will consider an ordinance adopting the one-quarter cent sales tax. The current rate of 1.75% includes a .25% Special Library Tax which will be replaced with a general tax of the same amount, resulting in no increase in the rate. Upon approval of the establishment of the sales tax, the total sales tax would remain the same at:

State of Kansas	6.5%
Wyandotte County	1.0%
Bonner Springs	1.75%
Total	9.25%

The proposed sales tax is projected to generate approximately \$467,500 annually to finance general operational needs of the City to include, but not limited to, payments of such lease obligations and principal and interest payments on such temporary notes and general obligation bonds. Sales tax is paid by residents and non-residents who purchase taxable items or services within the City. The proposed sales tax, if approved, would remain in effect indefinitely.

Sales Tax Charged by Other Kansas Cities

Perry, Willis	8.00%
Basehor, Emporia, Greensburg, Lansing	8.50%
Altamont, Baldwin City, Iola, Manhattan	8.75%
Baxter Springs, Edwardsville, Paxico, Hiawatha	9.00%
Eudora, Louisburg, Paola, Parsons, Tonganoxie	9.25%
Mission, Shawnee	9.35%
DeSoto	9.475%
Coffeyville, Independence, Leavenworth, Neodesha	9.50%
Junction City	9.75%
Pomona	10.00%

Sales Tax Comparison - Value

If you purchase an item for \$100, you would currently pay \$9.25 in sales tax. If this proposition is approved, that amount will remain the same. Residents having questions about the proposed on-quarter cent sales tax should contact the Finance Director or the City Clerk at 422-1020.



CITY OF BONNER SPRINGS
MAIL IN BALLOT

GENERAL SALES TAX

FACTS & INFORMATION

WHAT	The current ¼ of one percent special sales tax passed by citizens in 2006 that was used to pay for the construction of the Bonner Springs Library will end December 31, 2016. The City Council determined to ask the voters to renew the ¼ of one percent sales tax to be used for general operational needs. This replaces the existing special Library sales tax. If the special sales tax is approved, the total current City sales tax will not increase.
WHY	The advantage of this sales tax to residents is that the cost would be <u>shared by everyone that makes purchases in Bonner Springs creating a decreased dependence on property tax.</u> Examples of use include street and sidewalk repairs, quality of life, and continue to provide our public services.
WHEN	The question to approve this sales tax is on a ballot all registered voters will receive in the mail. If approved, the ¼ of one percent sales tax will be in place for indefinitely and will ensure the City has funds for general operational needs.
WHAT WILL THE TAX COST/SAVE YOU \$\$\$	This is not an increase in sales tax, but a renewal of the current rate. A ¼ of one percent sales tax equates to an additional one-quarter of a penny on every \$1 dollar purchase or one penny for every \$4 dollar purchase. Sales tax creates a decreased dependence on property taxes. If this proposition is not approved, to raise the same amount of funding, <u>property taxes would need to be raised</u> approximately seven mills. Seven mills would equate to \$ a year based on a \$150K home.

Sales Tax Question

Shall the following be adopted?

Shall a City General Purpose Retailers' Sales Tax in the amount of one-quarter of one percent (.25%) be levied in the City of Bonner Springs, Kansas, pursuant to the authority granted in K.S.A. 12-187, such general purpose sales tax will be a portion of the total retailer' sales tax of one and three-fourths percent (1.75%) which will be levied by the City upon passage of this proposition, with such tax to be used for the general operational needs of the City to provide additional revenue as required to provide an adequate level of public services within the City. Such levy of tax to remain in effect for an indefinite period with collection to begin upon the repeal date of the current City Public Library Special Purpose tax of one-quarter percent (.25%) established by Ordinance No. 2147.

Yes or No

City of Bonner Springs
P.O. Box 38
Bonner Springs, KS 66012

PRSRT SRT
U.S. Postage Paid
Permit No. 38
Bonner Springs, KS

The «Household_Name» Residence
«Mail_Address» «Apt_Suite_Floor»
«Mail_City», «Mail_State» «Mail_Zip»

IMPORTANT INFORMATION ABOUT MAIL-IN BALLOT ELECTION

TIPS TO ENSURE YOUR VOTE WILL BE COUNTED

- Be sure to personally sign and write your correct address on the ballot return envelope.
- Voters must complete the ballot return envelope with both signature and address. If either line is blank, the ballot cannot be counted.
- Late ballots will not be counted. Be sure to mail with sufficient time to be **received by 12 noon, April 12, 2016** or return in person by 12 noon, April 12, 2016.
- If you are a registered voter and did not receive a ballot or have a damaged ballot, you have until April 5th to request a Replacement Ballot by mail.
- If you do not mail your ballot, you must PERSONALLY deliver it in the ballot return envelope to the office of the Wyandotte County Election Office, 850 State Avenue, Kansas City, KS 66101 at any time between 8a.m. to 5 p.m., Monday through Friday, and before Noon on Tuesday, April 12, 2016.

Mail ballot information can be obtained on the Wyandotte County Election Office website at www.wycokck.org/election, Upcoming Elections, Bonner Springs Mail Ballot – April 12, 2016. You may also call the Election Office at 913-573-8500 or the Bonner Springs City Clerk at 913-667-1716 for assistance.

ITEM NO. 17.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 18.

**City Council Regular Agenda
Monday, December 14, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.