

PLANNING COMMISSION MEETING MINUTES

Tuesday, October 27, 2015 @ 7:00 p.m.

Members Present: Craig Stephan, Sherri Neff, Lew Kasselmann, Merle Parks, Jason Krone, Lloyd Mesmer and Dave Pierce

Members Absent: Mark Yates

Staff Present: Don Slone, AICP, CFM, Planning Director – Floodplain Manager

Chairman Parks called the meeting to order at 7:02 p.m. and asked for a roll call. Roll call listed above.

Chairman Parks introduced **Item No. 1: Presentation – Proclamation National Community Planning Month – October 2015**. The Planning Director stated Mayor Harrington was scheduled to present the Proclamation; however, since he is not present, he recommended moving ahead with Item No. 2 and will revisit once the Mayor arrives.

Chairman Parks introduced **Item No. 2: Approval of Minutes** and called for a motion to approve the minutes of the June 16, 2015 Planning Commission meeting. Commissioner Stephan made a motion to approve the minutes as written with a second from Commissioner Neff. Chairman Parks asked if there were any questions or comments about the minutes. Seeing none, he called for the vote. The minutes were approved by unanimous vote.

New Business:

Chairman Parks introduced **Item No. 3: Election of Officers** and asked for nominations for Chairman.

Commissioner Stephan made a motion to approve all current Planning Commission Officers: Chairman, Merle Parks, Vice-Chairman, Dave Pierce and Secretary, Don Slone with a second from Commissioner Krone. Chairman Parks asked if there were any further nominations. Seeing none he called for the vote. Motion passed 7-0 for Merle Parks to remain as Chairman, Dave Pierce as Vice-Chairman and Don Slone as Secretary of the Planning Commission for 2015-2016.

Chairman Parks introduced **Item No. 4: Rezoning: BSZ-131: “Lot 2 Replat of Lot 3, Berkel Subdivision”** A request to rezone 9.56 acres from R-3, Multi-Family Residential District to A-1, Agricultural District classification. Requested by Kristopher Davis, property owner of record. This request is to change the current zoning classification to allow for the construction of a new single-family residence and barn on Lot 2 Replat of Lot 3, Berkel Subdivision located at 14100 Woodend Road.

Chairman Parks opened the public hearing at 7:04 p.m. and asked for Staff Presentation. The Planning Director presented the case including the background dating back to 1984 with a Staff Recommendation to approve this item as listed in the Staff Report. The Planning Director also stated that this is a “down-zoning” back to its original A-1, Agricultural District zoning in 1984. The Planning Director stated that the applicant is present to answer any questions.

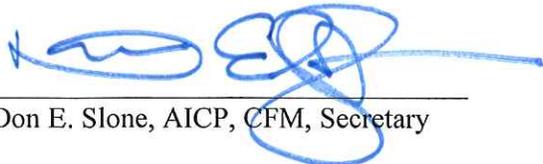
Chairman Parks asked if the applicant would like to address the Planning Commission. **Kristopher Davis** stated that he is in agreement with Staff’s Recommendation as listed in the Staff Report and would be glad to answer any questions.

Chairman Parks asked if anyone in the audience had any questions or comments. Chairman Parks asked if the Planning Commission had any comments or questions. Seeing none he closed the public hearing at 7:07 p.m. and asked for a motion. Commissioner Kasselmann made a motion to approve the Rezoning as listed in the Staff Report with a second from Commissioner Pierce.

Chairman Parks asked if there were any further questions or comments. Seeing none he called for a vote. Motion passed 7-0.

The Planning Director stated that he will forward this item to the Governing Body on November 23, 2015 with a Planning Commission recommendation of approval.

Chairman Parks asked if there was any further business. Seeing none, he adjourned the meeting at 7:09 p.m.



Don E. Slone, AICP, CFM, Secretary