CITY COUNCIL AGENDA
Monday, November 9, 2015

Council Meeting – 7:30 p.m.

1. Proclamation Presentation Veterans Day

2. Proclamation Presentation Pancreatic Cancer Awareness

3. Proclamation Presentation America Recycles Day

4. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

   CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.

5. Minutes of the October 26, 2015 City Council Meeting

6. Claims for City Operations for November 9, 2015

7. Public Housing Authority Claims for November 9, 2015

   REGULAR MEETING AGENDA

8. PHA Utility Study

9. Final Payment and Acceptance for Pavement Preservation Project

10. Final Payment and Acceptance for Concrete Repair Program

11. City Manager's Report

12. City Council Items

13. Mayor's Report

City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

NO WORKSHOP MEETING

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, November 9, 2015

Life is Better in Bonner Springs

Phone: 913-422-1020 Fax: 913-441-1366 Website: www.bonnersprings.org

ITEM NO. 1.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Proclamation Presentation Veterans Day

ACTION: Presentation by the Mayor to the VFW

STAFF RECOMMENDATION:

The Mayor will present a Proclamation at the meeting to members of the Local VFW.

ITEM NO. 2.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Proclamation Presentation Pancreatic Cancer Awareness

ACTION: Proclamation Presentation

STAFF RECOMMENDATION:

The Mayor will present a Proclamation at the meeting to Mallory Wetta with the Pancreatic Cancer Action Network.

ITEM NO. 3.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Proclamation Presentation America Recycles Day

ACTION: Proclamation Presentation

STAFF RECOMMENDATION:

The Mayor will present a Proclamation to City Staff in recognition of America Recycles Day.

ITEM NO. 4.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 5.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the October 26, 2015 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on October 26, 2015

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval.

City Council Workshop Meeting – Monday, October 26, 2015 – 7:00 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Dani Gurley, Joe Peterson , Mike Thompson, Mark Kipp, Bob Reeves and Rodger Shannon
City Staff Present: Jack Helin, City Manager; Amber McCullough, City Clerk

WS – 1– Executive Session - Non-Elected Personnel Matters – Cooper made a motion to go into executive session at 7:00 p.m. to discuss matters of non-elected personnel for a time not to exceed fifteen minutes. Reeves seconded the motion and it carried on a vote of eight to zero.

Stephens made a motion to return to open session with no action taken at 7:10 p.m. Gurley seconded the motion and it carried on a vote of eight to zero.

The meeting adjourned at 7:10 p.m.

City Council Minutes – Regular Meeting – Monday, October 26, 2015

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, October 26, 2015.
Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Mark Kipp, Rodger Shannon, Dani Gurley, Joe Peterson, Bob Reeves and Mike Thompson
City Staff Present: Jack Helin, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director; Marcia Harrington, Community and Economic Development Director; Matt Beets, Project Manager; Rick Sailler, Utilities Director; Kevin Bruemmer, Public Works Director; Skip Dobbs, Parks and Recreation Director and Gloria Ochoa, Senior Center Director

The Mayor led the Pledge of Allegiance to the Flag of the United States of America.
Item No 1. – John Helin Proclamation – The Mayor presented a Proclamation to John Helin in recognition of his years of service to the City.
Item No. 2 – Citizen Concerns About Items Not on Today's Agenda – None Presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 3 through 8 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.
Item No. 3 – Minutes of the October 12, 2015 City Council Meeting – Presented for approval.
Item No. 4 – Claims for City Operations for October 26, 2015 - Presented for approval were the Supplement Claims in the amount of $24,534.04 and Regular Claims in the amount of $157,211.10.
Item No. 5 – Public Housing Authority Claims – October 26, 2015 – Presented for approval in the amount of $37,776.73.
Item No. 6 – Appointments to Boards and Commissions – Drug and Alcohol Advisory Committee – Appoint Andy Frazier to fill the unexpired term of Cynthia Meyer who resigned. The term will expire August 2017. Appoint Jack Knight to replace Linda Armbrust. The term will expire August 2018. Appoint Patrick Paine to replace Vicki Timm. The term will expire August 2018. Vaughn Trent Community Services – Reappoint Jane Hanks for an additional two year term to expire November 2017.
Item No. 7 – Private Use of Public Streets – James Matney, Bacon Wagon LLC, applied and paid the appropriate fees for a permit to park on the north side of Third Street across from the Community Center on October 30 and 31, 2015 during 3rd Street Asylum operation.
Item No. 8 – Extend Audit Contract with Mize & Hauser for 2015 Audit - Staff recommended an extension of the contract with Mize, Hauser & Company for another one-year period for an amount of $15,995 for fiscal year 2015. If the auditors need to perform a single audit, the fee will increase to $18,140.

CONSENT AGENDA APPROVAL

Cooper made a Motion to Approve the Consent Agenda. Stephens seconded the motion and it carried on a vote of eight to zero.

REGULAR MEETING AGENDA

Item No. 9 – Project Acceptance and Final Payment for Riverview Waterline – The Project Manager presented:

- Staff recommended the City Council approve Final Payment to Westland Construction in the total amount of $3,951.50 and accept the Riverview Waterline Project for a total cost of $79,030.
- The contractor began work on July 29 and finished site restoration of September 4.
- Staff began disinfection and testing and on October 22 the new waterline passed all tests and was placed in service.
- KDOT agreed to reimburse the City of 100% of the design, construction, inspection services and City Staff time on the project. There is no financial impact to the City.

Reeves made a Motion to Approve Final Payment to Westland Construction in the Amount of $3,951.50 and Accept the Riverview Waterline Project for a Total Cost of $79,030.00. Thompson seconded the motion and it carried on a vote of eight to zero.
Item No. 10 – Ordinance to Establish City Manager Salary and Contract - The proposed Ordinance establishes a salary for the City Manager effective upon publication.
Stephens made a Motion to Approve an Ordinance to Establish the City Manager's Salary. Cooper seconded the motion and it carried on a vote of eight to zero. **Assigned Ordinance No. 2416.**

Gurley made a Motion to Approve the City Manager's Contract. Shannon seconded the motion and it carried on a vote of eight to zero.

Item No. 11 – City Manager's Report – The City Manager reported:

- The Public Housing Authority Director provided good information on E-cigarettes which was included in the agenda. She met with residents regarding the public housing smoke free policy.
- Staff ordered a sign for Steventon Lane advising that the road is closed.
- Staff is moving the warning sign closer to the dip on Morse Avenue.
- State Senator Fitzgerald's statements on property taxes and the State budget were included in the agenda.

Item No. 12 – City Council Items –

- The Councilmembers each thanked the City Manager for his assistance and leadership.
- Kipp thanked Staff for the cards and thoughts when his mother-in-law passed away.

Item No. 13 – Mayor's Report – The Mayor:

- Commended the level of professionalism demonstrated by City Staff led by the City Manager.
- Commended the work of the Bonner Springs Emergency Services during events.

The meeting adjourned at 7:57 p.m. _____ Amber McCullough, City Clerk

ITEM NO. 6.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Claims for City Operations for November 9, 2015

ACTION: Make a Motion to Approve the Claims for City Operations for November 9, 2015

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Enclosed are the Supplement Claims for City Operations in the amount of $94,740.55 and the Regular Claims in the amount of $200,805.72.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 11/03/2015
Time: 4:13 pm
Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
128443	10/22/2015	Printed		4413	AT & T 5001	PHONE SERVICE	3,343.20
128444	10/22/2015	Printed		9975	KENNEDY BACON	SOCCER REFEREE FEES	154.00
128445	10/22/2015	Void	10/22/2015			Void Check	0.00
128446	10/22/2015	Void	10/22/2015			Void Check	0.00
128447	10/22/2015	Void	10/22/2015			Void Check	0.00
128448	10/22/2015	Void	10/22/2015			Void Check	0.00
128449	10/22/2015	Void	10/22/2015			Void Check	0.00
128450	10/22/2015	Void	10/22/2015			Void Check	0.00
128451	10/22/2015	Printed		6536	BANKCARD PROCESSING CENTER	CONF EXP,TRAINING,MAINT SUPP	5,926.21
128452	10/22/2015	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	117.00
128453	10/22/2015	Printed		7279	KARLY BRUNGARDT	VOLLEYBALL REFEREE FEES	45.00
128454	10/22/2015	Void	10/23/2015	7193	CHASE PROCESSING	VOID CK 10/23/15	0.00
128455	10/22/2015	Printed		3665	W H GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS	2,220.00
128456	10/22/2015	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	2,777.62
128457	10/22/2015	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	747.28
128458	10/22/2015	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,687.82
128459	10/22/2015	Printed		8001	MIDWEST PUBLIC RISK	HEALTH,DENTAL,VISION INSURANCE	68,697.53
128460	10/22/2015	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,496.83
128461	10/22/2015	Printed		0136	NEW DIRECTIONS	4TH QUARTER EAP SERVICES	888.98
128462	10/22/2015	Printed		1594	FAITH L. SEATON	SOCCER REFEREE FEES	152.00
128463	10/22/2015	Printed		7384	HOPE M. SEATON	SOCCER REFEREE FEES	128.00
128464	10/22/2015	Printed		4441	TMHC SVCS INC	DRUG POOL EXPENSES	707.00
128465	10/22/2015	Printed		8307	UNITED WAY	CONTRIBUTIONS	216.00
128466	10/22/2015	Printed		4137	UNIVERSITY OF KS HOSPITAL AUTH	PHYSICALS & DRUG SCREEN	538.00
128467	10/22/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	21.00
128468	10/23/2015	Printed		7513	HSA BANK	PAYROLL DEDUCTIONS	670.00
128469	10/27/2015	Void	10/27/2015			Void Check	0.00
128470	10/27/2015	Printed		6536	BANKCARD PROCESSING CENTER	TRAINING & MEDICAL SUPPLIES	2,207.08

Total Checks: 28 **Checks Total (excluding void checks): 94,740.55**

Total Payments: 28 **Bank Total (excluding void checks): 94,740.55**

Total Payments: 28 **Grand Total (excluding void checks): 94,740.55**

Check Register Report

CHECK REGISTER

Date: 11/04/2015
Time: 10:08 am
Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
128471	11/03/2015	Printed		3167	ACE PIPE CLEANING INC	SEWER LINE TV WORK	2,361.30
128472	11/03/2015	Printed		1592	ACME BRICK & TILE	ENGRAVED BRICK-CENTENNIAL PARK	15.00
128473	11/03/2015	Printed		5763	AERO MOD INC	PLANT MAINT SUPPLIES-UT	27.43
128474	11/03/2015	Printed		3562	ALAMAR	UNIFORMS-PD	113.99
128475	11/03/2015	Printed		7518	JOSEPH W. ANGELL JR	DIRECTORY WALL STONE WORK-CEME	400.00
128476	11/03/2015	Printed		3303	ASPHALT SALES CO INC	ASPHALT-PW	198.59
128477	11/03/2015	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
128478	11/03/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	53.58
128479	11/03/2015	Printed		9975	KENNEDY BACON	SOCCER REFEREE FEES	142.00
128480	11/03/2015	Printed		0109	BERNING TIRE COMPANY	FLAT REPAIR&MOUNT NEW TIRE-UT	64.00
128481	11/03/2015	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/SEPTEMBER 2015	6,449.12
128482	11/03/2015	Printed		0121	BONNER SPGS LIBRARY	WY/LV/JO CO TAX DISTRIBUTION	7,329.50
128483	11/03/2015	Printed		2798	BONNER SPRINGS AUTO REPAIR LLC	VEH MAINT/REPAIRS-FIRE	171.96
128484	11/03/2015	Printed		7279	KARLY BRUNGARDT	VOLLEYBALL REFEREE FEES	90.00
128485	11/03/2015	Printed		7527	LISA BUNICH	RENTAL DEPOSIT REFUND	160.00
128486	11/03/2015	Printed		0019	CHEMQUEST INC	CHEMICALS-WATER	3,374.25
128487	11/03/2015	Printed		5713	CHRIS TREE SERVICE	TREE REMOVAL-P&R	200.00
128488	11/03/2015	Printed		0144	CITY OF BONNER SPRINGS KS	SECURITY DEPOSITS APPLIED	675.00
128489	11/03/2015	Printed		2410	CITY TREASURER KCK	RESIDENTIAL REFUSE SVC	32,599.20
128490	11/03/2015	Printed		6248	CLASSIC GRAPHICS INC	HELMET LETTERING-FIRE	80.00
128491	11/03/2015	Printed		3895	CLAYTON PAPER INC	COPY PAPER-CITY HALL & PD	883.90
128492	11/03/2015	Printed		0213	COLEMAN EQUIPMENT INC	EQUIP RENTAL&TIRE/WHEEL-PW/UT	1,312.50
128493	11/03/2015	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	RECYCLING CONTAINER-TIBLOW DAY	75.00
128494	11/03/2015	Printed		7483	DXP ENTERPRISES INC	SEAL HOUSING & BOOSTER PUMP-UT	5,309.09
128495	11/03/2015	Printed		6026	ECT, INC	PLANT MAINTENANCE-UT	1,845.79
128496	11/03/2015	Printed		7142	EDWARDS CHEMICALS INC.	CUSTODIAL SUPPLIES-PARKS	171.39
128497	11/03/2015	Printed		4342	FELDMANS	EQUIP REPL PARTS, WHITE PAINT	82.53
128498	11/03/2015	Printed		7526	MACI FOX	SECURITY DEPOSIT REFUND	13.31
128499	11/03/2015	Printed		6505	FUN SERVICES OF KC LLC	DOG BOUNCER F/OPEN HOUSE-FIRE	250.00
128500	11/03/2015	Printed		7515	KATIE GILLESPIE	RENTAL DEPOSIT REFUND	100.00
128501	11/03/2015	Printed		0021	HACH COMPANY	CHEMICALS-UT	536.49
128502	11/03/2015	Printed		0804	HARBOUR CONSTRUCTION INC	PAVEMENT PRESERVATION PROGRAM	30,811.57
128503	11/03/2015	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN- EMS	9.44
128504	11/03/2015	Printed		2966	EVA HICKMAN	RENTAL DEPOSIT REFUND	100.00
128505	11/03/2015	Printed		2503	JAYS UNIFORMS	UNIFORMS-FIRE	471.26
128506	11/03/2015	Printed		1835	KACE	KACE CONFERENCE REGISTRATION	79.50
128507	11/03/2015	Printed		7516	KANSAS CITY CALIBRATION LAB	BACKFLOW TESTER CALIBRATION-UT	177.15
128508	11/03/2015	Printed		0400	KANSAS CITY PETERBILT	VEH MAINT/REPAIRS-FIRE	799.53
128509	11/03/2015	Printed		2052	KANSAS WATER PROTECTION FEE	4TH QTR 2015 WATER TAX	4,379.42
128510	11/03/2015	Printed		2014	KCPL	ELECTRIC SERVICE	61.29
128511	11/03/2015	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00
128512	11/03/2015	Printed		6837	LAMAR TEXAS LIMITED PARTNERSHP	BILLBOARD ADVERTISING-CTC	415.00
128513	11/03/2015	Printed		0852	LANMAN INCORPORATED	COMPUTER SVC/MAINT-FIRE/EMS	600.00
128514	11/03/2015	Printed		5636	TILLIE LAPLANTE	KSGFOA CONF EXPENSE-FINANCE	27.90
128515	11/03/2015	Printed		7522	DAVID LAWRENCE	SECURITY DEPOSIT REFUND	8.62
128516	11/03/2015	Printed		1836	LOWE'S CREDIT SERVICES	MATERIAL FIX SHED ROOF-P&R	186.35
128517	11/03/2015	Printed		3007	MES-MIDAM	UNIFORM-EMS	276.00

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
128518	11/03/2015	Printed		3443	WES MILLS	SOCCER MEDALS-REC PROGRAM	350.00
128519	11/03/2015	Printed		7505	NESSELHUF HEATING & COOLING	A/C REPAIRS- FIRE/EMS	1,390.00
128520	11/03/2015	Printed		1054	NETTLETON MANOR	SECURITY DEPOSIT REFUND	377.28
128521	11/03/2015	Printed		7519	AUSTIN JOE NICKELL	SECURITY DEPOSIT REFUND	51.52
128522	11/03/2015	Printed		0947	O'REILLY AUTO STORES INC	VEH & EQUIP MAINT SUPPLIES	223.08
128523	11/03/2015	Printed		0187	OLATHE WINWATER WORKS	METER MATERIALS-UT	1,535.00
128524	11/03/2015	Printed		3393	PACE ANALYTICAL	LAB TESTING F/WWTP	115.00
128525	11/03/2015	Printed		7517	AMITTIA PARKER	RENTAL DEPOSIT REFUND	100.00
128526	11/03/2015	Printed		7521	LACEY PARKS	SECURITY DEPOSIT REFUND	20.46
128527	11/03/2015	Printed		3618	PENNYS CONCRETE INC	CONCRETE-PW	259.20
128528	11/03/2015	Printed		3531	PERRY & TRENT LLC	PROSECUTOR & LEGAL SVC	6,695.00
128529	11/03/2015	Printed		7493	PHOENIX CONCRETE & UNDERGROUND	STREET,CURB & SIDEWALK REPAIRS	30,088.61
128530	11/03/2015	Printed		2884	PITNEY BOWES	POSTAGE MACHINE SUPPLIES	65.44
128531	11/03/2015	Printed		2290	PMSI	CRACK SEALANT F/ASPHALT ROADS	3,937.50
128532	11/03/2015	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	820.00
128533	11/03/2015	Printed		0904	PREDATOR TERMITE & PEST CONTRL	MOWING & PEST CONTROL	556.25
128534	11/03/2015	Printed		8002	QUICK DELIVERY INC	DELIVERY FEES- P&R	56.25
128535	11/03/2015	Printed		1811	RICOH USA, INC.	COPIER LEASES	1,005.82
128536	11/03/2015	Printed		7524	MARGARET ROBINSON	SECURITY DEPOSIT REFUND	16.93
128537	11/03/2015	Printed		3011	ANTHONY R RUSSO	JUDGE PRO-TEM	200.00
128538	11/03/2015	Printed		1594	FAITH L. SEATON	SOCCER REFEREE FEES	104.00
128539	11/03/2015	Printed		7384	HOPE M. SEATON	SOCCER REFEREE FEES	88.00
128540	11/03/2015	Printed		1727	ALEXIS SECHRIST	VOLLEYBALL UMPIRE FEES	120.00
128541	11/03/2015	Printed		7523	JOSHUA SEIBOLD	SECURITY DEPOSIT REFUND	19.63
128542	11/03/2015	Printed		7237	SK DESIGN GROUP INC.	ENGINEERING F/134TH ST PRV-UT	2,200.00
128543	11/03/2015	Printed		6081	STAPLES ADVANTAGE	CHAIRMAT,TONER,NAME HOLDERS	385.72
128544	11/03/2015	Printed		0963	STATE INDUSTRIAL PRODUCTS	DISINFECTANT SPRAY-EMS	261.73
128545	11/03/2015	Printed		7520	HEATH STEELE	SECURITY DEPOSIT REFUND	16.03
128546	11/03/2015	Printed		7528	JESSICA STINSON	SECURITY DEPOSIT REFUND	75.00
128547	11/03/2015	Printed		0766	T A STOLFUS DVM	VET SERVICES-PD	615.00
128548	11/03/2015	Printed		6525	SUNFLOWER EMBROIDERY LLC	UNIFORMS-POLICE	24.00
128549	11/03/2015	Printed		7257	THE PITNEY BOWES BANK INC	POSTAGE FOR METER	1,200.00
128550	11/03/2015	Printed		7525	LOREN THIBODEAU	SECURITY DEPOSIT REFUND	184.67
128551	11/03/2015	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	STREETLIGHT MAINT-PW	420.00
128552	11/03/2015	Printed		3736	UNIFIED TREASURER	PRISONER CARE-PD	7,803.25
128553	11/03/2015	Printed		6819	UNIFIRST COPRORATION	UNIFORM,RUG RENTAL-PW,UTIL	131.93
128554	11/03/2015	Printed		3088	VANCE BROTHERS, INC	ASPHALT-PW	449.58
128555	11/03/2015	Printed		0915	VERIZON WIRELESS	COMMUNICATION - IND PK - UT	11.01
128556	11/03/2015	Printed		8404	VESTA LEE LUMBER COMPANY	LUMBER, CONCRETE BLOCKS	82.30
128557	11/03/2015	Printed		0712	W W GRAINGER	AIR FILTERS & EQUIP SUPPLIES	417.04
128558	11/03/2015	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	65.31
128559	11/03/2015	Void	11/03/2015			Void Check	0.00
128560	11/03/2015	Void	11/03/2015			Void Check	0.00
128561	11/03/2015	Printed		1315	WALMART COMMUNITY GECRB	CLEANING & OFFICE SUPPLIES	428.47
128562	11/03/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	28,370.43
128563	11/03/2015	Printed		4735	WESTLAND CONSTRUCTION	RIVERVIEW WATERLINE PROJECT-UT	3,951.50
128564	11/03/2015	Printed		8411	WILSON & COMPANY ENGINEERS	ENGINEERING SVCS	1,371.25
128565	11/03/2015	Printed		7286	MARYAM ZLITNI	VOLLEYBALL REFEREE FEES	120.00

Total Checks: 95 **Checks Total (excluding void checks): 200,805.72**

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
				Total Payments: 95		**Bank Total (excluding void checks):**	**200,805.72**
				Total Payments: 95		**Grand Total (excluding void checks):**	**200,805.72**

ITEM NO. 7.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Public Housing Authority Claims for November 9, 2015

ACTION: Make a Motion to Approve the Public Housing Authority Claims for November 9, 2015

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Claims in the amount of $3,353.82.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 11/04/2015
Time: 10:15 am
Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97282	11/03/2015	Printed		P827	P ATMOS ENERGY	TENANT UTILITY REIMBURSEMENT	144.62
97283	11/03/2015	Printed		P580	P DENNIS HUNT	REPLACE WATER HEATER 1 UNIT	900.00
97284	11/03/2015	Printed		P653	P GRASS PAD	GRASS SEED/MULCH-ALL BLDGS	1,664.85
97285	11/03/2015	Printed		P991	P JAMES O. GOSS JR	PEST CONTROL	200.00
97286	11/03/2015	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	135.00
97287	11/03/2015	Printed		P503	P LOWES COMPANIES INC	MAINTENANCE MATERIALS	37.92
97288	11/03/2015	Printed		P472	P WESTAR ENERGY	TENANT UTILITY REIMBURSEMENT	271.43
				Total Checks: 7		**Checks Total (excluding void checks):**	**3,353.82**
				Total Payments: 7		**Bank Total (excluding void checks):**	**3,353.82**
				Total Payments: 7		**Grand Total (excluding void checks):**	**3,353.82**

ACTION FOR CONSENT AGENDA

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

Reminder:

1. **Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
2. **If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
3. **If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 8.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: PHA Utility Study

ACTION: Make a Motion to Approve a Resolution Setting the Utility Allowances for the Bonner Springs Public Housing Authority

STAFF RECOMMENDATION: The Public Housing Authority Director Recommends Approval

The enclosed memorandum explains the utility allowance schedule for the Public Housing Authority (PHA). A consultant assisted the PHA and conducted a utility allowance study.

City of Bonner Springs
Public Housing Authority

EQUAL HOUSING OPPORTUNITY

Public Housing Memorandum

Date: November 9, 2015
To: Mayor & City Council
Through: Sean Pederson, City Manager
From: Carrie Newton, PHA Executive Director

Subject: 2015 Utility Allowance Schedule

Recommendation:
Staff recommends approval of the proposed utility allowance schedule.

Background:
"Family rent" in the Public Housing program is the sum of rent and the allowance for tenant-paid utilities. The requirement is for the Public Housing Authority (PHA) to review the utility allowances at least annually. Upon completion of this study, a suggestion is made on any necessary changes to close any gap between the cost of utilities and the amount of the utility reimbursement.

Discussion:
The Housing Authority solicited the services of Zeffert and Associates to conduct a utility allowance study. They analyzed consumption and utility rates for the two-, three- and four-bedroom apartments. The chart below summarizes the proposed change in utility allowances:

Apartment Size	Current Utility Allowance	**Proposed Utility Allowance**	Change
2 Bedroom	$111	**$109**	-2
3 Bedroom	$139	**$139**	0
4 Bedroom	$146	**$174**	+28

The decrease in utility allowances increases the tenant rent payment and vice versa. If the tenant rent is lower than the utility allowance, a utility reimbursement will result. The Housing Authority pays the utility companies directly each month for any utility reimbursement due on the resident's housing account.

Attachment: Zeffert and Associates report cover letter

Financial Impact:
The 2 bedroom will minimally affect the rent for those units. The four bedroom increase will cause for a higher Utility Reimbursement that we will have to pay out. We only have two 4 bedroom units, so as a whole, it does not affect us drastically. An update of the utility allowances will keep us in compliance with HUD regulations regarding utility allowances.

Zeffert & Associates

10/12/2015

To: Regional Office

Subject: Utility Allowance Calculations

Project: Bonner Springs Housing Authority
Location: Bonner Springs, KS
Mangement: Bonner Springs Hsg Auth UA

Based on billing history data, we have analyzed the utility usage for this Project and have calculated Utility Allowances for the apartment sizes shown below.
Based on this data, we find that:

Apt Size	2015 UA	Calculated Average	Change $	Change %	Proposed UA
2		109			109
3		139			139
4		174			174

Apt Size	Electric	Gas	Total
2	68	41	109
3	101	38	139
4	118	56	174

If you have any questions about these calculations, please call the UA department at (800) 820-4079

RESOLUTION 2015-____

A RESOLUTION TO ADOPT UTILITY ALLOWANCES FOR THE PUBLIC HOUSING PROGRAM IN THE CITY OF BONNER SPRINGS, KANSAS.

WHEREAS, The Department of Housing and Urban Development (HUD) provides funds to the Bonner Springs Housing Authority for the operation of the Public Housing Program; and

WHEREAS, HUD and federal program regulations require Housing Authorities to at least annually review, revise and adopt as needed, new utility allowances; and

WHEREAS, the Housing Authority used a contractor, Zeffert and Associates, to complete the review that included the analysis of consumption and utility rates by each bedroom size; and

WHEREAS, HUD regulations require Housing Authorities to adjust allowances where rates changed 10% or more since the last time the Housing Authority revised the utility schedule; and

WHEREAS, the utility analysis shows that rates and usage increased since the last revision of the utility schedule.

Now, Therefore, Be It Resolved by the Governing Body of The City of Bonner Springs, to accept and approve the utility allowance schedule provided by Zeffert and Associates, which will be effective January 1, 2016 and to amend the utility reimbursement procedure to require utility reimbursements to be paid directly to the utility vendor.

2 Bedroom	3 Bedroom	4 Bedroom
$109	$139	$174

Adopted by the Governing Body of the City of Bonner Springs, Kansas and Signed by the Mayor on November 9, 2015.

_____
Jeff Harrington, Mayor

ATTEST:

_____
Amber McCullough, City Clerk

(Seal)

ITEM NO. 9.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Final Payment and Acceptance for Pavement Preservation Project

ACTION: Make a Motion to Accept the 2015 Pavement Preservation Program at a Total Cost of $79,520.34 and Approve a Change Order and Final Payment to Harbour Construction for the Amount of $1,200.00.

STAFF RECOMMENDATION: The City Manager, City Clerk, Finance Director, Project Manager and Public Works Director Recommend Approval

The enclosed memorandum explains the background and financial impact of the recommendation.

CITY OF BONNER SPRINGS
PROJECT MANAGER MEMORANDUM

Date: October 28, 2015
To: Mayor and City Council
Through: City Manager, Sean Pederson
From: Project Manager, Matt Beets

Subject: Approve Final Payment and Change Order for the 2015 Pavement Preservation Program and Accept the Project.

Recommendation

- Approve Change Order #1(Final) in the amount of $1,200 for the 2015 Pavement Preservation Program.
- Approve Final Payment to Harbour Construction in the total amount of $1,200.
- Accept the 2015 Pavement Preservation Program for a total cost of $79,520.34.

Background

On 02 July 2015, Staff released for bid the 2015 Pavement Preservation Program. On 16 July the City Clerk opened bids from one Contractor. City Council awarded the project to Harbour Construction at the 27 July City Council meeting and a Pre-Construction meeting was held with the Contractor on 10 September at the Public Works facility.

During, the City Council meeting on 27 July, Staff presented three options to use additional street funds. These funds became available when the concrete bid came in below our estimate. Council chose to add Pratt between Bluegrass and 138th Street to the list of streets.

The Contractor mobilized and chipsealed Pratt and 130th Street/Swartz/132nd Street on 24 September. On 23 October, the Contractor completed all the pavement preservation work.

Upon acceptance of this project by City Council, the two-year maintenance period will become active.

Discussion

We authorized the Contractor to use additional tack oil to seal the full depth patches on 118th/121st Street before he chip-sealed the road. This was done to prevent the new asphalt patches from extruding the oil from the chipseal process and causing the chips not to stick. Typically we wait 30 days between these two processes but with the cooler weather, a 30 day wait time is not possible. Therefore, additional tack oil was used for a cost of $1,200 and is represented in Change Order #1.

Financial Impact

The Pavement Preservation work will be paid through the 2015 Street budget.

ITEM NO. 10.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Final Payment and Acceptance for Concrete Repair Program

ACTION: Make a Motion to Accept the 2015 Concrete Repair Program at a Total Cost of $111,978.62, Approve a Change Order for a Decrease of $19,733.09 and Final Payment to Phoenix Concrete for the Amount of $11,197.86.

STAFF RECOMMENDATION: The City Manager, City Clerk, Finance Director, Project Manager and Public Works Director Recommend Approval

The enclosed memorandum explains the background and financial impact of the recommendation.

CITY OF BONNER SPRINGS
PROJECT MANAGER MEMORANDUM

Date: October 28, 2015
To: Mayor and City Council
Through: City Manager, Sean Pederson
From: Project Manager, Matt Beets and Public Works Director, Kevin Bruemmer

Subject: Approve Final Payment for the 2015 Concrete Repair Program and Accept the Project.

Recommendation

- Approve Change Order #1(Final) for a decrease in the amount of $19,733.09 for the 2015 Concrete Repair Program.
- Approve Final Payment to Phoenix Concrete and Underground in the total amount of $11,197.86.
- Accept the 2015 Concrete Repair Program for a total cost of $111,978.62.

Background

On 10 August, 2015 the City Council approved a contract with Phoenix Concrete in the amount of $131,711.71. During construction plan quantities varied from actual quantities which resulted in a decrease in the contract amount of $19,733.09.

Upon acceptance of this project by City Council, the two-year maintenance period will become active.

Financial Impact

The City Council awarded the 2015 Concrete Program in the amount of $131,711.71 to Phoenix Concrete. Change Order #1(Final) is for a deduct of $19,733.09 bringing the new contract total to $111,978.62 with the remaining balance of $19,733.09 to be used as contingency for the remaining street work. Any unused funds will be carried over to 2016.

ITEM NO. 11.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: November 9, 2015
To: Mayor and City Council

1. **City Offices will be closed on Veterans Day, Wednesday, November 11th.** Trash pickup will occur as usual on Tuesday, November 10th.

2. **Mayor Holland's Listening Tour, District 7: November 17 at Bonner Springs High School from 5:30 to 7:30 p.m.** In 2017 the STAR bonds used to finance the Village West area will pay off and the Unified Government will see a sales tax windfall of around $12 million per year. Mayor Mark Holland is asking residents for their input on the best way to use this new income.

3. **A Candy Cane Christmas** – The Candy Cane Christmas event (parade and Mayor's tree lighting ceremony as well as other activities) is on Tuesday, December 1. City Councilmembers are invited to participate in the parade. Please let the City Clerk know if you need a vehicle. If you plan to be in the parade, please report to the First Christian Church parking lot by 5:30 p.m. The parade will begin promptly at 6:30 p.m. followed by the Mayor's Tree Lighting at Centennial Park. Events will then move to the Gymnasium at the Community Center.

4. **Trash and Recycling** – Over the past couple of months, the City has been experiencing problems with large portions of the City getting their trash and/or recycling picked up on the scheduled day. The current contract is a twenty year agreement between the contractor and the Unified Government (UG). The City has an interlocal agreement with the UG for inclusion under the contract to receive trash and recycling collection services. Staff has been working with representatives at Deffenbaugh and the UG to find a solution to the matter.

ITEM NO. 12.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 13.

City Council Regular Agenda
Monday, November 9, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.