CITY COUNCIL AGENDA
Monday, September 14, 2015

Workshop – 7:00 p.m.

WS-1 Pay Plan Change

Council Meeting – 7:30 p.m.

1. Prostate Cancer Awareness Month Proclamation

2. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

   CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.

3. Minutes of the August 24, 2015 City Council Meeting

4. Minutes of the August 20, 2015 Special Council Meeting

5. Claims for City Operations for September 14, 2015

6. Public Housing Authority Claims for September 14, 2015

7. Resolution to Write Off Unpaid Minimum Annual Contract Payments from Rural Water District #7

8. Appointments to Boards & Commissions

9. League Voting Delegates for Annual Conference Business Meeting

10. Amusement Permit - Circus at Agricultural Hall of Fame

    REGULAR MEETING AGENDA

11. Presentation and Accept the 2014 Audit

12. 2016 Water & Wastewater System Impact Fees

13. City Manager's Report

14. City Council Items

15. Mayor's Report

City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING

7:00 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, September 14, 2015

Life is Better in Bonner Springs

Phone: 913-422-1020 Fax: 913-441-1366 Website: www.bonnersprings.org

ITEM NO. WS-1

City Council Workshop Agenda
Monday, September 14, 2015 – 7:00 p.m.

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

AGENDA ITEM: Pay Plan Change

NARRATIVE: The enclosed memorandum discusses the background and recommendation to change the pay plan to discontinue the training period pay increase.

MEMORANDUM

DATE: 14 September 2015
TO: Mayor and City Council
FROM: Carol Sharp, Human Resources
THRU: City Manager

Recommendations: The City Council to approve a change to the pay plan that eliminates the pay adjustment of fifty cents upon completion of the training period currently contained in the City's pay plan.

Background: The Personnel Classification and Pay Plan section number 8 "Pay Adjustments Upon Completion of the Training Period" reads: ***Effective for all employees hired after July 1, 2012, a new employee in their first full or part-time job with the City upon satisfactory completion of the 6 month training period is eligible for a fifty cent ($.50) merit increase. This training period merit increase will be a one-time increase as a City employee.***

If an employee's evaluation after the training period is within 90 days of the annual evaluation, the employee's evaluation will be made at the same time in which the annual evaluations occur for all City employees with the merit increase being effective the first pay period in January of the next year.

Our current pay plan was adopted in December of 2004. At that time, after satisfactory completion of the training period, new employees were eligible for a small percentage increase. Staff believed that small amount was not adequate to motivate employees to continue employment with the City. At the October 22, 2007 Council meeting, staff recommended and Council approved changing this policy to an increase of fifty cents per hour for satisfactory completion of the training policy.

Prior to July 1, 2012, all newly hired employees were eligible for the training period increase and all employees who were promoted or changed positions within the City also received the increase after 6 months in their new position. This sometimes resulted in employees who transferred to a new department and received the increase after 6 months earning a higher hourly rate than employees already in that department. To address this problem, staff recommended that for employees hired after July 1, 2012, the training period merit increase would be a one-time only increase. Council approved the current policy at the June 25, 2012 Council meeting,

Discussion: The problem with the current policy is that the fifty cent increase causes compression issues whenever we complete a salary survey or when employees hired before July 1, 2012 transfer to a different position.

Findings of the salary survey resulted in a 9.1 percent increase in our salary ranges. Newly hired employees whose pay rates were lower than the bottom of their new pay range received adjustments to bring them to the minimum of their range. Other employees received increases based on the time in their current positions. The salary survey does not take the fifty cent increase into consideration so, in some instances, when

the newly hired employee completes their six month training period and receives the fifty cent increase they will earn more per hour than employees in the same position but with over one year of service in the same position or range.

Staff surveyed local cities to see if their pay plans include an increase upon completing the training period. Twelve cities were contacted and eight responses were received. Seven of the eight cities do not give an increase after completion of a one year training period. New employees in these cities are placed on the regular pay plan and evaluated after one year of service with no pay increase.

Staff believes it is important for new employees to be evaluated upon the completion of the training period but that the fifty cent increase needs to be eliminated. The recommended change to the policy is shown below in legislative style.

8. ~~Pay Adjustments upon Completion of the Training Period~~: *Evaluation Upon Completion of the Training Period*:
   Upon completion of the 6 month training period, newly hired employees will receive a job performance evaluation conducted by their supervisor. If satisfactory, they become a regular employee and fall under the pay plan and normal evaluation requirements. However, if an employee's 6 month training period ends within 90 days of the annual evaluation, the employee's evaluation will be made at the same time in which the annual evaluations occur for all City employees.
   ~~*Effective for all employees hired after July 1, 2012, a new employee in their first full or part-time job with the City upon satisfactory completion of the 6 month training period is eligible for a fifty cent ($.50) merit increase. This training period merit increase will be a one-time increase as a City employee.*~~

   ~~*If an employee's evaluation after the training period is within 90 days of the annual evaluation, the employee's evaluation will be made at the same time in which the annual evaluations occur for all City employees with the merit increase being effective the first pay period in January of the next year.*~~

Summary: Any increases given to specific employees can cause pay compression. Eliminating a fifty cent increase at the end of the training period will resolve the pay compression issues caused by this increase and will bring our policy more in line with other public entities. New employees would continue to receive a performance evaluation after completing the six month training period.

ITEM NO. 1.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Prostate Cancer Awareness Month Proclamation

ACTION: The Mayor will Present the Proclamation

STAFF RECOMMENDATION: None

ITEM NO. 2.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 3.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the August 24, 2015 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on August 24, 2015

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval.

City Council Workshop Meeting – Monday, August 24, 2015 – 6:30 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Bob Reeves, Rodger Shannon, Dani Gurley, Joe Peterson, Mike Thompson and Mark Kipp
City Staff Present: Jack Helin, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director; Kevin Bruemmer, Public Works Director and Rick Sailler, Utilities Director

WS – 1– Stormwater Utility Fees – The Public Works Director presented:
- Staff recommended a fifty cent ($.50) per month increase in the Stormwater Utility Fee.
- The increased fees will create approximately $16,626 additional revenue for the City annually.

The City Council reached consensus without opposition to move forward.
WS – 2 – Water and Wastewater Capital Improvement Project (CIP) Schedule – The Utility Director reviewed the three-year, five-year and fifteen-year Capital Improvement Projects plan including debt and debt payments.
WS – 3 – 2016 Water and Wastewater System Impact Fees – The Utility Director presented:
- The City Council did not approve to increase the 2015 Water and Wastewater System Impact Fees in December 2014.
- System Impact fees are not "developer" expenses; they are part of the building expense paid for by the property owner.
- Staff recommended the City Council approve Water System Impact Fee increases:
    - 5/8" residential Impact Fee increase from $2,385 to $2,500 (4.8%)
    - 5/8" commercial Impact Fee to be eliminated.
- Staff recommended the City Council approve Water System Impact Fees for irrigation increases:
    - Sixty percent (60%) of the standard System Impact Fee
    - 5/8" meter decrease from $1,775 to $1,500
    - 1" meter increase from $2,815 to $3,000
    - 2" meter increase from $6,990 to $7,500
    - New 3" meter System Impact Fee of $18,000
- Staff recommended the City Council approve to maintain the current Meter/Tap Impact Fees.
- Staff recommended the City Council approve Wastewater System Impact Fee increases:
    - 5/8" meter increase from $3,855 to $4,000
    - 1" meter increase from $7,705 to $8,090
    - 2" meter increase from $13,175 to $14,750
    - New 3" meter System Impact Fee of $32,250
- System Impact Fee increases would be effective January 1, 2016.
- The System Impact Fee increases may or may not result in additional annual revenues dependent on the number of 2016 building permits issued.

The City Council reached consensus without opposition to move forward.
WS – 4 – Sales Tax Renewal – Item was moved to the City Manager's Report

The meeting adjourned at 7:28 p.m.

City Council Minutes – Regular Meeting – Monday, August 24, 2015

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, August 24, 2015.
Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Dani Gurley, Joe Peterson, Mike Thompson, Bob Reeves, Mark Kipp, George Cooper and Rodger Shannon
City Staff Present: Jack Helin, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director and Brian Hunt, Building Official

The Mayor opened with the Pledge of Allegiance to the Flag of the United States of America.
➢ **Item No. 1 – Citizen Concerns About Items Not on Today's Agenda** – None presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 6 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.
Item No. 2 – Minutes of the August 10, 2015 City Council Meeting – Presented for approval.
Item No. 3 – Claims for City Operations for August 24, 2015 - Presented for approval were the Supplement Claims in the amount of $29,637.90 and Regular Claims in the amount of $171,921.82.
Item No. 4 – Public Housing Authority Claims – August 24, 2015 – Presented for approval in the amount of $16,112.48.
Item No. 5 – Kobi's Annual Bike Show Consumption/Possession/Sales Permit - Kobi's made application, paid the appropriate fees and provided a Certificate of Insurance for their annual Bike Show on September 12 from 8 a.m. to Midnight. The request included a Temporary Alcoholic Beverage License, the Private Use of Parking Lot Alcohol Permit to be approved administratively, permission to park motorcycles on the west side of Cedar from Second Street to Front Street and an Alcoholic Consumption/Possession Permit for City Council approval contingent upon a safety inspection. Kobi's requested the City Council waive the fees for the fundraiser.
Item No. 6 – Massage Therapy Business Establishment License and Massage Therapist License for Anne Platt – Ann Platt submitted renewal applications for a Massage Therapy Business Establishment License and a Massage Therapist License. She paid the required fee and provided the required continued education certification. The Police Department conducted a background check and found no violations. The recommendation for approval is contingent upon a satisfactory safety inspection.

CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda. Gurley seconded the motion and it carried on a vote of eight to zero.

REGULAR MEETING AGENDA

Item No. 7 – Amendments to Chapter XIV, Streets and Sidewalks, Article 6. Trees and Shrubs – The City Manager presented:
➢ Staff included the proposed ordinance in the agenda packet in legislative style.
➢ Staff recommended the City Council approve the amendments to Chapter XIV, Street and Sidewalks including the addition of Failed Re-inspection Fees according to the same schedule as the Property Maintenance Code.
Reeves made a Motion to Approve an Ordinance Amending Certain Sections and Articles of Chapter XIV of the Code of Ordinances. Shannon seconded the motion and it carried on a vote of seven to one.
Assigned Ordinance No. 2413.
Item No. 8 – Ordinances to Adopt Building Codes- The Building Official presented:
➢ Staff recommended the City Council approve adoption of updated building codes as discussed in the Workshop meeting on August 10, 2015.
➢ Staff included the proposed ordinances in the agenda in legislative style.
Shannon made a Motion to Approve an Ordinance to Adopt the 2015 International Building Code with Amendments. Stephens seconded the motion and it carried on a vote of eight to zero.
Assigned Ordinance No. 2405.
Kipp made a Motion to Approve an Ordinance to Adopt the 2015 International Residential Code with Amendments. Cooper seconded the motion and it carried on a vote of eight to zero.
Assigned Ordinance No. 2406.
Thompson made a Motion to Approve an Ordinance to Adopt the 2014 NFPA 70 National Electrical Code with Amendments. Cooper seconded the motion and it carried on a vote of eight to zero.
Assigned Ordinance No. 2407.

Peterson made a Motion to Approve an Ordinance to Adopt the 2015 International Plumbing Code with Amendments. Gurley seconded the motion and it carried on a vote of eight to zero.
Assigned Ordinance No. 2408.
Gurley made a Motion to Approve an Ordinance to Adopt the 2015 International Fuel Gas Code with Amendments. Shannon seconded the motion and it carried on a vote of eight to zero.
Assigned Ordinance No. 2409.
Reeves made a Motion to Approve an Ordinance to Adopt the 2015 International Mechanical Code with Amendments. Thompson seconded the motion and it carried on a vote of eight to zero.
Assigned Ordinance No. 2410.
Cooper made a Motion to Approve an Ordinance to Adopt the 2015 International Property Maintenance Code with Amendments. Kipp seconded the motion and it carried on a vote of eight to zero.
Assigned Ordinance No. 2411.
Stephens made a Motion to Approve an Ordinance to Adopt the 2015 International Fire Code with Amendments. Shannon seconded the motion and it carried on a vote of eight to zero.
Assigned Ordinance No. 2412.

➢ **Item No. 9 – City Manager's Report** – The City Manager presented:
➢ Wished everyone a Happy Labor Day and reminded everyone that City offices will be closed on Monday, September, 7 for Labor Day.
➢ Requested the City Council reach consensus to put a ballot measure to the citizens in 2016 to extend the current Library Sales Tax amount for a period of time to be used for General Fund purposes.
➢ Stated voters approved in 2006 the Library Tax which will sunset in 2016. The tax is one quarter of one percent (.25%) and generates an estimated $467,500 per year.
➢ Presented Workshop Item No. 4 for the Sales Tax Renewal with two options to place the measure on a ballot:
- Spring 2016 – Mail-In Ballot or Special Election at the polling locations; allows to better plan the 2017 budget, keeps the issue non-political by separating it from the candidate election cycle, cost is estimated at $10,500 for a mail-in ballot and $16,161 for a Special Election. Staff included funds for the mail-in ballot in the 2016 budget.
- Fall 2016 – Places the issue on the general election ballot which eliminates cost for the City, might get better voter turnout since it correlates with the presidential election, will leave a three month gap between the sunset of the current tax and the start of the new tax.

The City Council reached consensus without opposition to move forward on presenting the sales tax extension to the voters.
The City Council reached concensus without opposition to present the ballot measure in Spring 2016.
The City Council reached consensus without opposition to present the ballot measure in a mail-in ballot.
Item No. 10 – City Council Items –
➢ Cooper commended Councilmembers Stephens, Shannon and Thompson on the successful search for a new City Manager.
Item No. 11 – Mayor's Report – The Mayor:
➢ Invited everyone to Tiblow Days.
➢ Reminded everyone the Mayor's Banquet is Friday evening with guest speaker Bill Severns.
➢ Announced the 2015 Marion Vaughn recipient is Judy Miksch.
➢ Thanked the Chamber of Commerce, Rotary Club and City staff for their assistance with Tiblow Days.
Item No. 12 – Executive Session – Stephens made a Motion to go into Executive Session at 9:10 p.m. to Discuss Non-Elected Personnel Matters for a Period Not to Exceed Thirty Minutes. Gurley seconded the motion and it carried unanimously.
Cooper made a Motion to continue the Executive Session for thirty more minutes at 8:40 p.m. Gurley seconded the motion and it carried unanimously.
Reeves made a motion to return to open session with no action taken at 9:10 p.m. Stephens seconded the motion and it carried unanimously.

The meeting adjourned at 9:10 p.m. _____ Amber McCullough, City Clerk

ITEM NO. 4.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the August 20, 2015 Special Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Special Meeting Held on August 20, 2015

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval.

Special Meeting City Council - Monday, August 20, 2015 – 9:00 a.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers George Cooper, Tom Stephens, Rodger Shannon, Mike Thompson, Dani Gurley, Bob Reeves and Mark Kipp
Governing Body Absent: Councilmembers Joe Peterson

Executive Session to Discuss Matters of Non-Elected Personnel – Shannon made a motion to go into executive session at 10:00 a.m. to discuss matters of non-elected personnel for a time not to exceed eight hours. Stephens seconded the motion and it carried on a vote of seven to zero.

Gurley made a motion to return to open session with no action taken at 6:00 p.m. Stephens seconded the motion and it carried on a vote of seven to zero.

The meeting adjourned at 6:00 p.m.

_____
Amber McCullough, City Clerk

ITEM NO. 5.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Claims for City Operations for September 14, 2015

ACTION: Make a Motion to Approve the Claims for City Operations for September 14, 2015

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law

Enclosed are the Supplement Claims for City Operations in the amount of $139,865.11 and the Regular Claims in the amount of $226,817.34.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 09/09/2015
Time: 11:57 am
Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
127921	08/28/2015	Printed		7084	AT&T U-VERSE	INTERNET SVC 7/10-8/9/15	354.00
127922	08/28/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	48.49
127923	08/28/2015	Void	08/28/2015			Void Check	0.00
127924	08/28/2015	Void	08/28/2015			Void Check	0.00
127925	08/28/2015	Void	08/28/2015			Void Check	0.00
127926	08/28/2015	Void	08/28/2015			Void Check	0.00
127927	08/28/2015	Void	08/28/2015			Void Check	0.00
127928	08/28/2015	Void	08/28/2015			Void Check	0.00
127929	08/28/2015	Void	08/28/2015			Void Check	0.00
127930	08/28/2015	Printed		6536	BANKCARD PROCESSING CENTER	TRAINING,SWING SET,INSPT BKS	8,119.46
127931	08/28/2015	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/JULY 2015	7,979.15
127932	08/28/2015	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	131.00
127933	08/28/2015	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	670.00
127934	08/28/2015	Printed		7468	JOSEPH GAA	CM INTERVIEW TRAVEL EXPENSE	322.71
127935	08/28/2015	Printed		3665	W H GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS	3,876.00
127936	08/28/2015	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	4,706.16
127937	08/28/2015	Printed		3108	JC COMMUNICATIONS BEST	AFTER HRS ANSWERING SVC	83.00
127938	08/28/2015	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	601.90
127939	08/28/2015	Printed		2014	KCPL	ELECTRIC SERVICE	174.33
127940	08/28/2015	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,582.82
127941	08/28/2015	Printed		8001	MIDWEST PUBLIC RISK	HEALTH,DENTAL,VISION INSURANCE	68,762.53
127942	08/28/2015	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,496.83
127943	08/28/2015	Printed		7469	SEAN PEDERSON	CM INTERVIEW TRAVEL EXPENSE	657.73
127944	08/28/2015	Printed		4257	JAMES M. ROBERTS	COURT BOND REFUND	38.00
127945	08/28/2015	Void	08/28/2015			Void Check	0.00
127946	08/28/2015	Printed		1315	WALMART COMMUNITY GECRB	GAS GRILL, PRINTER,BATTERIES	1,147.47
127947	08/28/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	37,113.53

Total Checks: 27 **Checks Total (excluding void checks): 139,865.11**

Total Payments: 27 **Bank Total (excluding void checks): 139,865.11**

Total Payments: 27 **Grand Total (excluding void checks): 139,865.11**

Check Register Report

CHECK REGISTER

Date: 09/09/2015
Time: 3:59 pm
Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
127948	09/09/2015	Printed		5526	ABIODUN AGUNBIADE	RENTAL DEPOSIT REFUND	50.00
127949	09/09/2015	Printed		3169	AKAWAM	COFFEE SERVICE-CITY HALL,UT,PW	207.72
127950	09/09/2015	Printed		3562	ALAMAR	UNIFORMS-PD	1,243.48
127951	09/09/2015	Printed		5513	AMERICAN FIRE SPRINKLER CORP	BACKFLOW INSPECTIONS-PARKS	426.00
127952	09/09/2015	Printed		6409	ANTHONY CONSTRUCTION	RIVERVIEW WATERLINE PROJ EXP	13,460.53
127953	09/09/2015	Printed		6000	APAC	GRAVEL-UT	930.10
127954	09/09/2015	Printed		7449	APEX ENVIROTECH, INC.	LAB TESTING -UT	377.00
127955	09/09/2015	Printed		3303	ASPHALT SALES CO INC	ASPHALT-PW	49.01
127956	09/09/2015	Printed		4413	AT & T 5001	PHONE SERVICE	3,472.82
127957	09/09/2015	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
127958	09/09/2015	Printed		1461	AUGUSTINE EXTERMINATORS	PEST CONTROL-FIRE/EMS	75.00
127959	09/09/2015	Printed		5981	BALDWIN COOKE	UTIL LOG BOOKS	202.30
127960	09/09/2015	Printed		1917	BATTERIES PLUS	CELL PHONE BATTERIES-UT	71.97
127961	09/09/2015	Printed		0109	BERNING TIRE COMPANY	TIRE & TIRE REPAIR-PW & FIRE	150.69
127962	09/09/2015	Printed		2849	BOCKYN LLC	RECREATION SOFTWARE FEES	150.00
127963	09/09/2015	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	1,330.37
127964	09/09/2015	Printed		7472	HEIDI BREMSON	RENTAL DEPOSIT REFUND	100.00
127965	09/09/2015	Printed		3900	KEVIN BRUEMMER	MILEAGE EXPENSE 7/7-7/29	37.95
127966	09/09/2015	Printed		7102	CENTRAL SECURITY GROUP-	SECURITY SYSTEM MONITORING	122.00
127967	09/09/2015	Printed		0019	CHEMQUEST INC	CHEMICALS-WATER	3,374.25
127968	09/09/2015	Printed		0144	CITY OF BONNER SPRINGS KS	SECURITY DEPOSITS APPLIED	750.00
127969	09/09/2015	Printed		2410	CITY TREASURER KCK	RESIDENTIAL REFUSE SVC	32,599.20
127970	09/09/2015	Printed		3895	CLAYTON PAPER INC	COPY PAPER-PD	441.95
127971	09/09/2015	Printed		0213	COLEMAN EQUIPMENT INC	SAFETY GLASSES-UT	8.12
127972	09/09/2015	Printed		0222	CONRAD FIRE EQUIPMENT INC	ADJUSTABLE HYDRANT WRENCH-FIRE	135.00
127973	09/09/2015	Printed		2216	CROSBY PLUMBING	PIPE REPAIRS @ PUMP RM-POOL	3,600.00
127974	09/09/2015	Printed		6509	CS CAREY, INC.	MULCH F/DOWNTOWN-PARKS	400.00
127975	09/09/2015	Printed		6724	D K LEASING, LLC	CONCRETE FILL-UT	1,735.75
127976	09/09/2015	Printed		0324	DALE COOPER LLC	WATER SLIDE RESTORATION-POOL	11,760.00
127977	09/09/2015	Printed		4716	DAVE'S PLUSS CONSTRUCTION	SIDEWALK/DRIVEWAY RESTORATN-UT	3,581.50
127978	09/09/2015	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	DUMPSTER RENTALS-PW/PARKS	350.00
127979	09/09/2015	Printed		0014	DEFFENBAUGH INDUSTRIES INC	PORTABLE TOILET & DUMPSTER	255.76
127980	09/09/2015	Printed		0263	DUSIL INSURANCE AGENCY	NOTARY BOND -CITY HALL	75.00
127981	09/09/2015	Printed		0274	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES-EMS	159.88
127982	09/09/2015	Printed		4736	FASTENAL	PARTS F/142ND ST PRV-UT	87.10
127983	09/09/2015	Printed		7205	FC INDUSTRIES	ANIMAL CREMATION-PD	250.00
127984	09/09/2015	Void	09/09/2015			Void Check	0.00
127985	09/09/2015	Printed		4342	FELDMANS	BOOTS,WEED KILLER,GRASS SEED	740.04
127986	09/09/2015	Printed		0321	FIRE DETECTION SERVICES INC	FIRE ALARM SYSTEM REP-PARKS	217.50
127987	09/09/2015	Printed		1198	FLUID EQUIPMENT	PLANT MAINT SUPPLIES-UT	807.15
127988	09/09/2015	Printed		7225	FORTILINE, INC	CHAIN SAW,PVC METER PIT-UT	970.17
127989	09/09/2015	Printed		7480	MARY FROESE	SECURITY DEPOSIT REFUND	32.17
127990	09/09/2015	Printed		5223	G W VAN KEPPEL CO	EQUIPMENT MAINT/REPAIRS-PW	2,941.36
127991	09/09/2015	Printed		1942	GRASS PAD INC	HERBICIDE & TOP SOIL-PW	299.50
127992	09/09/2015	Printed		7475	TRICIA GRAY	SUMMER CAMP REFUND	85.00
127993	09/09/2015	Printed		0021	HACH COMPANY	CHEMICALS & SENSOR-UT	821.74
127994	09/09/2015	Printed		2430	HAMBLIN PETROLEUM	MOTOR FUEL	12,835.51
127995	09/09/2015	Printed		1089	HAWKINS, INC	PLANT MAINT SUPPLIES-UT	364.64
127996	09/09/2015	Printed		4275	HAYNES EQUIPMENT CO INC	GRINDER PUMP MAINT-UT	5,879.15
127997	09/09/2015	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN-EMS	152.25
127998	09/09/2015	Printed		0234	INSITUFORM	SEWER PIPE LINING-WW	42,519.64

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
127999	09/09/2015	Printed		1021	JACKSON SERVICE CENTER INC	VEHICLE MAINT/REPAIRS-TIBLOW	212.11
128000	09/09/2015	Printed		2717	JAYHAWK FIRE SPRINKLER CO INC	BACKFLOW INSPECTIONS-UT/PARKS	525.00
128001	09/09/2015	Printed		5902	JC'S SPEEDY LUBE	VEH MAINT/REPAIRS-UT	62.99
128002	09/09/2015	Printed		4261	JCI INDUSTRIES INC	REBUILD LIFT STATION PUMP-UT	1,556.60
128003	09/09/2015	Printed		1007	JERRYS NURSERY INC	MULCH-BONNER BEAUTIFUL	24.95
128004	09/09/2015	Printed		1022	JO CO LANDFILL INC	LANDFILL CHARGES: 7/15-8/15	5,710.95
128005	09/09/2015	Printed		7234	JOHNSON COUNTY COMMUNITY	POLICE ACADEMY TRAINING-PD	5,712.00
128006	09/09/2015	Printed		5345	JOHNSON COUNTY WASTEWATER	WASTEWATER CHARGES/JULY 2015	161.26
128007	09/09/2015	Printed		5308	KANSAS ONE-CALL SYSTEM, INC	LOCATE FEES/AUGUST 2015	118.00
128008	09/09/2015	Printed		2837	KANSAS WATER ENVIRONMENT ASSOC	EXAM & RECERTIFICATION-UT	115.00
128009	09/09/2015	Printed		1773	KDHE BUREAU OF WATER	WASTEWATER PERMIT FEE-UT	60.00
128010	09/09/2015	Printed		3517	KEY EQUIPMENT & SUPPLY CO	PUMP REPAIR & SWEEPER BROOM	727.51
128011	09/09/2015	Printed		1921	KUSTOM SIGNALS INC	EQUIPMENT MAINT/REPAIRS-PD	641.33
128012	09/09/2015	Printed		3629	LADD SERVICE COMPANY	VALVE & MOTOR F/WATER SOFTENER	382.00
128013	09/09/2015	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00
128014	09/09/2015	Printed		6837	LAMAR TEXAS LIMITED PARTNERSHP	BILLBOARD ADVERTISING-CTC	415.00
128015	09/09/2015	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-PD	78.98
128016	09/09/2015	Printed		7470	LAW ENFORCEMENT SEMINARS LLC	BACKGROUND INVEST TRAINING-PD	650.00
128017	09/09/2015	Printed		3008	LEAGUE OF KS MUNICIPALTIES	LEAGUE SVC AWARDS&2014 CODES	1,190.33
128018	09/09/2015	Printed		6794	LEGGETTE, BRASHEARS & GRAHAM	WELL #6 ENGINEERING SVC-UT	634.88
128019	09/09/2015	Printed		1836	LOWE'S CREDIT SERVICES	FRAMING&PAINT SUPPLIES-COM CNT	639.43
128020	09/09/2015	Printed		7481	KATHERINE MACDONALD	SECURITY DEPOSIT REFUND	97.04
128021	09/09/2015	Printed		7347	SHELDON MCGUIRE	LOBBY ELECTRICAL REP-COMM CNTR	2,700.00
128022	09/09/2015	Printed		4066	MARK MCMAHAN	BASEBALL UMPIRE FEES	92.00
128023	09/09/2015	Printed		9817	MEDASSURE HEARTLAND, LLC	MEDICAL WASTE DISPOSAL-EMS	37.13
128024	09/09/2015	Printed		3007	MES-MIDAM	UNIFORM-EMS	369.82
128025	09/09/2015	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	27.48
128026	09/09/2015	Printed		5912	MID AMERICA REGIONAL COUNCIL	OPERATION GREEN LIGHT CONTRACT	3,200.00
128027	09/09/2015	Printed		3443	WES MILLS	MARION VAUGHN AWARD PLAQUE	70.00
128028	09/09/2015	Printed		7473	JACKIE MITCHELL	RENTAL DEPOSIT REFUND	150.00
128029	09/09/2015	Printed		7057	MIZE HOUSER & COMPANY P.A.	AUDIT SERVICE YE 12/31/14	2,000.00
128030	09/09/2015	Printed		6849	MJV-A LLC	UNIFORM CLEANING 7/1-7/31	252.00
128031	09/09/2015	Printed		2826	SUSAN MUCKENTHALER	TRANSCRIPTION SERVICES-PD	235.20
128032	09/09/2015	Printed		6244	NEXTEL	WIRELESS CARDS-PD	43.27
128033	09/09/2015	Printed		3094	NORRIS EQUIPMENT CO LLC	LAWN MOWER REP&BLADE-PW,PARKS	210.59
128034	09/09/2015	Printed		5050	NORTHERN SAFETY CO INC	SAFETY GLASSES-PW	125.11
128035	09/09/2015	Printed		0947	O'REILLY AUTO STORES INC	VEH/EQUIP MAINT/SUPPLIES	305.64
128036	09/09/2015	Printed		7482	OFFICE OF THE CHIEF FINANCIAL	2014 AUDIT FILING-FINANCE	150.00
128037	09/09/2015	Printed		0187	OLATHE WINWATER WORKS	REPL METERS,EQUIP PARTS-UT	429.50
128038	09/09/2015	Printed		7479	DYANA OLIVAS	SECURITY DEPOSIT REFUND	3.85
128039	09/09/2015	Printed		2126	OMNI SVC GROUP LLC	AUGUST AMB BILLING	2,405.34
128040	09/09/2015	Printed		3393	PACE ANALYTICAL	WW ANALYSIS	1,614.00
128041	09/09/2015	Printed		3531	PERRY & TRENT LLC	PROSECUTOR & LEGAL SVC	10,402.00
128042	09/09/2015	Printed		7012	PAUL PETERSON	VEH MAINT/REPAIRS-PD	261.20
128043	09/09/2015	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	820.00
128044	09/09/2015	Printed		7022	POSTMASTER	PO BOX FEE-PD	220.00

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
128045	09/09/2015	Printed		7022	POSTMASTER	PO BOX FEE- CITY HALL	225.00
128046	09/09/2015	Void	09/09/2015			Void Check	0.00
128047	09/09/2015	Printed		0904	PREDATOR TERMITE & PEST CONTRL	MOWING & PEST CONTROL	1,704.50
128048	09/09/2015	Printed		2838	PREMIER AUTOMOTIVE OF BS KS	VEH MAINT/REPAIRS-UT	1,295.17
128049	09/09/2015	Printed		4481	PRETECH CORPORATION	COLLECTION MAINT/SUPPLIES-UT	267.00
128050	09/09/2015	Printed		3676	PROFESSIONAL ASSOCIATION	PRE-HIRE EVALUATION-PD	350.00
128051	09/09/2015	Printed		1643	PUBLIC AGENCY TRAINING COUNCIL	NEGOTIATION TRAINING - PD	1,285.00
128052	09/09/2015	Printed		0646	PUSHWATER ENTERPRISES INC	LETTERHEAD,SVC ORDER FORMS,	837.01
128053	09/09/2015	Printed		4746	QUEEN'S PRICE CHOPPER	FOOD F/SC ACTIVITIES	97.07
128054	09/09/2015	Printed		3932	QUILL	TONER-UT	72.97
128055	09/09/2015	Printed		5302	R E PEDROTTI CO INC	TELEMETRY COMMUNICATION-UT	444.00
128056	09/09/2015	Printed		1811	RICOH USA, INC.	COPIER LEASES	1,010.36
128057	09/09/2015	Printed		5662	ROJANE INC	MAYOR'S BANQUET CATERING	3,515.00
128058	09/09/2015	Printed		3011	ANTHONY R RUSSO	JUDGE PRO-TEM	200.00
128059	09/09/2015	Printed		1073	SAFELITE FULFILLMENT INC	WINDSHIELD REPAIR -PD	84.89
128060	09/09/2015	Printed		7477	ADOLFO SANCHEZ	SECURITY DEPOSIT REFUND	29.53
128061	09/09/2015	Printed		8441	SHAWNEE COPY CENTER	BUSINESS CARDS,NEWSLETTER,SIGN	220.00
128062	09/09/2015	Printed		2927	SHRED-IT US JV LLC	SHREDDING SERVICE-EMS	45.80
128063	09/09/2015	Printed		8136	SMITH & LOVELESS INC	CHECK VALVE F/LIFT STATION-UT	3,055.93
128064	09/09/2015	Printed		9993	SOUTHEASTERN EMERGENCY	MEDICAL SUPPLIES-EMS	533.58
128065	09/09/2015	Printed		7471	TOM STANEK	REFUND SOCCER FEES	40.00
128066	09/09/2015	Printed		6081	STAPLES ADVANTAGE	TONER,PAPER,CARDSTOCK,PEN	828.93
128067	09/09/2015	Printed		0766	T A STOLFUS DVM	VET SERVICES-PD	670.00
128068	09/09/2015	Printed		2466	TFM COMM INC	VEH MAINT/REPAIRS-PD	351.40
128069	09/09/2015	Printed		7257	THE PITNEY BOWES BANK INC	POSTAGE FOR METER	1,200.00
128070	09/09/2015	Printed		7474	THOMAS AND MEANS LAW FIRM LLC	ADMINISTRATORS TRAINING-PD	435.00
128071	09/09/2015	Printed		7478	JAMES TITTEL	SECURITY DEPOSIT REFUND	43.52
128072	09/09/2015	Printed		4441	TMHC SVCS INC	DRUG POOL EXPENSES	312.00
128073	09/09/2015	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	TRAFFIC SIGNAL REPAIRS	563.67
128074	09/09/2015	Printed		3025	U.S. VENTURE, INC	TIRES-PD	2,038.54
128075	09/09/2015	Printed		3736	UNIFIED TREASURER	PRISONER CARE-PD	3,344.25
128076	09/09/2015	Void	09/09/2015			Void Check	0.00
128077	09/09/2015	Printed		6819	UNIFIRST COPRORATION	UNIFORM,RUG RENTAL-PW,UTIL	447.76
128078	09/09/2015	Printed		5442	UNITED COMMUNICATIONS CORP	PAGER REPAIRS-FIRE	124.20
128079	09/09/2015	Printed		4137	UNIVERSITY OF KS HOSPITAL AUTH	PHYSICALS,DRUG SCREEN,VACCINE	1,040.13
128080	09/09/2015	Printed		3078	USA BLUE BOOK	DEEP SOCKET F/WWTP	48.47
128081	09/09/2015	Printed		8402	VALLEY FEED & SUPPLY COMPANY	STRAW-UT	42.00
128082	09/09/2015	Printed		3088	VANCE BROTHERS, INC	ASPHALT-PW	405.85
128083	09/09/2015	Printed		0915	VERIZON WIRELESS	COMMUNICATION - IND PK - UT	11.01
128084	09/09/2015	Printed		8404	VESTA LEE LUMBER COMPANY	EMRY CLOTH-UT	46.95
128085	09/09/2015	Printed		0712	W W GRAINGER	CHLORINE PUMP & TRASH BAGS	1,278.56
128086	09/09/2015	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	62.59
128087	09/09/2015	Printed		7476	AMBER WARD	SHELTER RENTAL REFUND	15.00
128088	09/09/2015	Printed		2845	WATTS UP	LED LIGHTS & BULBS-PW	245.02
128089	09/09/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	49.88
128090	09/09/2015	Printed		2239	WICHITA STATE UNIVERSITY	KSGFOA CONFERENCE REGISTRATION	275.00
128091	09/09/2015	Printed		3012	WORK ZONE	TRAFFIC SIGNS-PW	213.76
128092	09/09/2015	Void	09/09/2015			Void Check	0.00
128093	09/09/2015	Printed		4353	THE WORLD COMPANY	ADS & ORDINANCES	346.70

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
				Total Checks: 146		**Checks Total (excluding void checks):**	**226,817.34**
				Total Payments: 146		**Bank Total (excluding void checks):**	**226,817.34**
				Total Payments: 146		**Grand Total (excluding void checks):**	**226,817.34**

ITEM NO. 6.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Public Housing Authority Claims for September 14, 2015

ACTION: Make a Motion to Approve the Public Housing Authority Claims for September 14, 2015

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Claims in the amount of $2,370.84.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 09/09/2015
Time: 4:02 pm
Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97237	09/09/2015	Printed		P827	P ATMOS ENERGY	TENANT UTILITY REIMBURSEMENT	134.37
97238	09/09/2015	Printed		P510	P FIRE DETECTION SVCS INC	REPLACED ALARM SYSTEM BATTERY	227.20
97239	09/09/2015	Printed		P991	P JAMES O. GOSS JR	PEST CONTROL	325.00
97240	09/09/2015	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	135.00
97241	09/09/2015	Printed		P503	P LOWES COMPANIES INC	WATER HEATER & MAINT MATERIALS	536.56
97242	09/09/2015	Void	09/09/2015			Void Check	0.00
97243	09/09/2015	Printed		P800	P NUTS & BOLTS	PLUMBING & MAINT SUPPLIES	302.00
97244	09/09/2015	Printed		P317	P TAMMY WRIGHT	TENANT DEPOSIT REFUND	160.08
97245	09/09/2015	Printed		P 712	P TENANT PI LLC	ANNUAL FEE-BACKGROUND CKS	300.00
97246	09/09/2015	Printed		P472	P WESTAR ENERGY	TENANT UTILITY REIMBURSEMENT	250.63

Total Checks: 10 **Checks Total (excluding void checks): 2,370.84**

Total Payments: 10 **Bank Total (excluding void checks): 2,370.84**

Total Payments: 10 **Grand Total (excluding void checks): 2,370.84**

ITEM NO. 7.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Resolution to Write Off Unpaid Minimum Annual Contract Payments from Rural Water District #7

ACTION: Make a Motion to Approve a Resolution to Write Off $22,273.17 in Unpaid Minimum Annual Contract Amounts Due from Rural Water District #7

STAFF RECOMMENDATION: The City Manager, Finance Director and City Clerk Recommend Approval

Enclosed is the memo explainng the reason for the resolution to write off the unpaid Rural Water #7 minimum annual contract amounts due.

MEMORANDUM

DATE: 10 September 2015
TO: Mayor and Council
FROM: City Manager

SUBJECT: Write Off of unpaid Minimum Annual Contract Payments from Rural Water District (RWD) #7

RECOMMENDATION: The Council write off $22,273.17 in unpaid minimum annual contract amounts due from Rural Water District #7.

BACKGROUND:

- Bonner Springs had a contract to sell water to RWD #7 from Oct 1988 until it expired on Oct 2008.

- We had some water quality issues in 2004 – 2005 and our Utility Director did not feel we were able to guarantee consistent water quality until 2007. We did expend efforts throughout this time period to resolve the water quality issues, such as pigging the line that feeds their system. At this same time, the Water District had built a new well and were able to produce more of their own water.

- We attempted to work with the water district in good faith for over three years to renew that agreement. We made numerous efforts to develop a new agreement with RWD#7 that were unsuccessful.

- Their Board informed us, through their attorney, that they rejected our proposed agreement, even with the changes they asked for and we added, and only wanted an emergency interconnect agreement.

- Following their rejection of a purchase agreement, we provided them with an emergency interconnect agreement. Their board met and decided to reject that agreement and informed us, through their operator, they did not want any kind of agreement with us, including an emergency interconnect agreement.

- Due to this impasse and with City Council approval, we informed the District that we were terminating our relationship with them effective immediately.

DISCUSSION:
The outstanding balance we show on the financial statements for Rural Water District No. 7 is $22,273.17. The balance includes the following:

Unused Minimum - Jan through Dec 2004	$18,201.26
Penalties	$ 118.97
Service Fees	$ 731.41
Usage & Service Fee billed on Water Quality Meter	$ 3,221.53
Total Billed and Unpaid	**$22,273.17**

Due to the length of time this unpaid balance has been on our books and the fact that RWD#7 does not believe they owe us anything for water not taken, staff recommends the amount due be written off. Due to problems with the discolored water they took from us in 2004-5 and the costs they absorbed with their customers because of that, RWD #7 will not pay for any unused contract minimum amount due. Since they didn't take any actual water and the amount in question is purely a contractual obligation, for a contract that has long since expired, the staff recommends writing off this amount.

RESOLUTION NO. 2015-

Resolution to Write Off Unpaid Minimum Annual Contract Payments from Rural Water District #7

Be it Resolved by the Governing Body of the City of Bonner Springs, Kansas:

Whereas, the City of Bonner Springs had a contract to sell water to Rural Water District (RWD) #7 from October 1988 until it expired in October 2008; and

Whereas, the Contract has since expired and there is a remaining unpaid contractual obligation; and

Whereas, there was no water taken for the amount which is purely a contractual obligation; and

Whereas, the City of Bonner Springs desires to charge off the unpaid amounts as a collection loss.

Now, Therefore, be it Resolved by the Governing Body of the City of Bonner Springs, Kansas,

That the following outstanding balance is declared to be a collection loss and the same hereby approved to be a loss to the City of Bonner Springs.

Unused Minimum – Jan.-Dec. 2004	$18,201.26
Penalties	$ 118.97
Service Fees	$ 731.41
Usage & Service Fee on Water Quality Meter	$ 3,221.53
Total Billed and Unpaid	**$22,273.17**

Approved by the City Council and Signed by the Mayor on September 9, 2015.

Attest:

Jeff Harrington, Mayor

Amber McCullough, City Clerk

(Seal)

ITEM NO. 8.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Appointments to Boards & Commissions

ACTION: Make a Motion to Approve Appointments to Boards & Commissions

STAFF RECOMMENDATION: The Mayor Recommends Approval

Senior Center Advisory Committee - Winona Vernon has submitted an application to fill the unexpired term previously held by Juanita Clark who has resigned from the Board. Ms. Vernon's bio form is on file in the City Clerk's Office and her term will end March 2017.

Tourism - Pamela Cone with Super 8 has submitted an application to fill the vacant position previously held by Paige Karbeah with Holiday Inn Express who moved away. Ms. Cone's bio form is on file in the City Clerk's Office and her term will expire July 2019.

ITEM NO. 9.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: League Voting Delegates for Annual Conference Business Meeting

ACTION: Make a Motion to Approve League Voting Delegates for the Annual League Conference Business Meeting

STAFF RECOMMENDATION: The Mayor Recommends Approval

Annually the League submits Voting Delegate Registration Forms to member cities per KSA 12-1610f that provides that the Governing Body may elect delegates to participate in the business and policy session to be held on Monday afternoon, October 12 at the Conference in Topeka.

Based upon our population, Bonner Springs may appoint two voting delegates. The nomination for the voting delegates are the Mayor and Council President as both will attend the session.

Upon approval, the City Clerk will submit the required forms to the League by the September 18 due date.

ITEM NO. 10.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Amusement Permit - Circus at Agricultural Hall of Fame

ACTION: Make a Motion to Approve an Amusement Permit for Clark & Barnes, LLC, to Hold a Circus on October 5 & 6, 2015 from 4:30 p.m. to 9:00 p.m. at the Agricultural Hall of Fame Contingent Upon a Satisfactory Inspection & Receipt of the Certificate of Insurance

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Clark & Barnes, LLC, made application and paid the fee to hold a circus at the Agricultural Hall of Fame on October 5 & 6, 2015, from 4:30 p.m. to 9:00 p.m. each day. Clark & Barnes will provide a certificate of insurance. The Building Official will conduct a safety inspection once the circus tent is set up prior to its operation.

ACTION FOR CONSENT AGENDA

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

Reminder:

1. **Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
2. **If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
3. **If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 11.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Presentation and Accept the 2014 Audit

ACTION: Make a Motion to Accept the 2014 Audit

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Audrey Odermann, with Mize Houser & Company, will be present at the meeting to present the 2014 Audit and answer City Council questions.

The 2014 Audit contains an unmodified opinion which is the best opinion the City can receive for an audit. Enclosed loose in your agenda packet is a copy of the Audit and a copy of the Management Letter. If you do not wish to keep your copy of the Audit, please return it to the City Clerk after the meeting on Monday.

ITEM NO. 12.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: 2016 Water & Wastewater System Impact Fees

ACTION: Make a Motion to Approve the Increases for the Water and Wastewater System Impact Fees to be Effective January 1, 2016

STAFF RECOMMENDATION: The City Manager and Utilities Director Recommend Approval

The enclosed memo discusses the background, recommendation and financial impact for the impact fee increases.

BONNER SPRINGS UTILITIES

PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

MEMORANDUM

DATE: August 27, 2015

TO: Mayor and City Council
THROUGH: Jack Helin, City Manager
FROM: Rick Sailler, Director

Subject: 2016 Water & Wastewater System Impact Fees

Recommendation:
Approve increases for Water & Wastewater System Impact Fees to be effective 1 January 2016.

Background:
The City Council was updated on Impact Fees for Water and Wastewater at a workshop meeting on 24 August. The Impact fees are a direct expense to the potential home buyer or business owner, paid at the time of the building permit issuance. Council reviewed the data and agreed by consensus to move forward with Staff's recommendation to increase fees on 1 January 2016.

Discussion

1. **Water System Impact Fees:**
Staff recommends the following increases for Water System Impact Fees effective January 1, 2016. The current 5/8" meter residential Impact Fee of $2,385 will increase to $2,500 (4.8%). The current 5/8" commercial System Impact Fee (SIF) will be eliminated and all other increases are based on the meter size and higher demand based on Single Family Equivalent (SFE) of a 5/8" meter. The SIF increases have been adjusted based on the SFE; although the new SIF is not a direct calculation of the SFE difference. *(Fee Description = Meter Size System Impact Fee)*

Meter Size	SFE	Max Flow	Current Fee	Proposed Fee	% Increase
5/8"	1	20gpm	$2,385	$2,500	4.8%
5/8"	Com		$2,865	Eliminated	N/A
1"	2.5	50gpm	$4,540	$5,000	10.1%
2"	8	160gpm	$11,175	$12,500	11.9%
3"	17.5	350gpm	$23,405	$30,000	28.2%

2. **Water System Impact Fees for Irrigation:**
Impact fees for irrigation systems are set at 60% of the standard System Impact Fee.

Fee Description	Current Fee	Proposed Fee
5/8" Meter SIF – Irrigation	$1,775	$1,500
1" Meter SIF – Irrigation	$2,815	$3,000
2" Meter SIF - Irrigation	$6,990	$7,500
3" Meter SIF - Irrigation	N/A	$18,000

3. **Meter/Tap Fees**
Staff is recommending that we maintain the current fees for the Meter/Tap Fee. The Current Fee for a 2" Meter includes a backflow device that the City will no longer provide. The new setters come with check valves; however the Developer will be required to install an approved Backflow Device if needed.

Fee Description	Current Fee	Proposed Fee
5/8" Meter / Tap Fee	$1,110	$1,110
1" Meter / Tap Fee	$1,385	$1,385
2" Meter / Tap Fee	$3,082	$3,082

4. **Wastewater System Impact Fees:**
The Current Wastewater System Impact Fees are based on the discharge pipe size. The new Fees are based on the water meter size, which is more appropriate for determining demand on the System. The City's SIF for Wastewater for residential use are higher than most adjoining communities. Staff is recommending a slight increase for a standard residential tap using a 5/8" meter. SIF for larger meters (higher demand) are increasing at a higher rate. The current Impact fees for Grinder Pumps will be eliminated, replaced with Impact Fees based on Meter size.

Fee Description	Current Fee	Proposed Fee	% Increase
5/8" Meter (Residential) SIF	$3,855	$4,000	3.8%
1" Meter (Commercial) SIF	$7,705	$8,090	5%
2" Meter SIF (6" discharge)	$13,175	$14,750	12%
3" Meter SIF (6" discharge)	N/A	$32,250	New Fee

Financial Impact:

- **Impact Fees:** *Staff recommends an increase of Impact Fees effective 1 January 2016.*

The increase of SIF may or may not result in additional annual revenues, dependent on the number of 2016 building permits issued.

The anticipated (budgeted) Water SIF revenue for 2016 is $60,000. Year to date revenue for 2015 is $56,695. The 3-year average for Water SIF is $56,000.

The Wastewater SIF revenue is slightly different from the Water System. The anticipated (budgeted) Impact Fee revenue for 2016 is $50,000. Year to date revenue for 2015 is $43,025. The 3-year average for WW SIF is $67,200.

ITEM NO. 13.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: September 14, 2015
To: Mayor and City Council

1. **City Hall Retaining Wall** – The retaining wall on the backside of City Hall is failing and needs to be replaced. We budgeted $4,000 this year to do the work but have determined it will take about an additional $2,000 to do this work. We will get the $2K from the amount we budgeted this year for the asphalt pad extension for Public Works that we deferred until next year. We budgeted $12,000 for the deferred asphalt pad in 2015 and used $6,000 of it to purchase track pads for the Public Works skid steer loader, leaving a $6K balance, about $2K of which we will use for the wall.

2. **Future Stormwater Work**: Attached is a spreadsheet that lays out necessary stormwater repair work we are planning to do in just the next five years. This is the follow up sheet we promised you after the last meeting when we discussed increasing the Storm Water Utility fee. The Stormwater Utility currently brings in about $90,000 a year. The proposed 50¢ increase would bring in an additional $16,626 per year for a new annual total amount of approximately $106,626. As you can see on the attached spreadsheet, the cost for every year's projected work exceeds the amount we would collect.

3. **Culverts Cleaned Out** – Public Works cleaned out the culverts under 121st Street and Springdale. There was considerable dirt washed into these two culverts. To get it out we had to rent a large trackhoe and a small scoop loader. Just the rental cost for these two items was approximately $6,500, which is over 1/3rd of the additional funds created by a stormwater utility rate increase.

4. **Utility Department Update**:
   a. Ron Wyatt, Superintendent of Operations, was selected to receive the 2015 American Water Works Association Meritorious Operator Award for the State of Kansas. The Award was presented to Ron on Wednesday 2 September at the Awards Banquet during the Annual Joint Conference in Topeka, Kansas. Ron's efforts, dedication and knowledge regarding water and wastewater operations and his ability to develop staff to perform technical and public service responsibilities for the Department and the City improved operations tremendously over the last three years. The Award recognizes achievements for maintaining Public Health standards, maintenance and process controls, training of new operators and overall dedication to the Public in general to ensure customer satisfaction and confidence in the water supply system.

   b. The Riverview waterline was recently constructed along the new Riverview Avenue section between 122nd Street and 118th Street. The waterline will be tested by Department staff before being placed into service. The project will be brought to Council for final and acceptance at the next Council Meeting.

c. The engineering work for Cornell, Emerson & Sheidley Waterline Project is being completed by SK Design. They are using Geospatial data provided by Matt Beets, Project Manager, to complete pipeline replacement design, required by Kansas Department of Health & Environment (KDHE). The design is less detailed than conventional design plans used for new construction projects. Through negotiations with KDHE, we were able to use the less costly alternative method to complete the design work. The risks associated with less details, could result in some change orders during the project, since the engineering firm does not obtain full details of the construction site. Minor changes may be required in the field to make connections to existing waterlines or conflicts with other utilities could result in minor routing modifications. These risks appear minor compared with associated cost savings of $30,000 required for conventional design methods.

5. **Senior Center Update**:
   a. One of our Senior Center members, Vicki Smith, received WDAF Channel 4's "Pay It Forward Award". She was nominated by Alice Campbell, another Senior Center member. The award came with a check for $300. The presentation was filmed and will air on Monday, September 21 beginning at 5:30am with showings throughout the day.
   b. Senior Center Activities this summer included:
      - New Dinner Theatre: Hairspray
      - Presentations: K – State Nutrition, Mental Health, Life Works Chair Massage, The Piper Assisted Living, Vitas Health Care, Sunshine Home Health, Catholic Community Hospice
      - Trips to: National Museum of Toys & Miniatures, WWI Museum at Liberty Memorial, T-Bones Game, Casino and Leavenworth County Fair.
      - 25th Annual Spaghetti Dinner.
      - Tiblow Days informational booth with brochures and newsletters.

6. **Cemetery Directory Box Improvements** – Over the next four Saturdays beginning September 12, 2015, weather permitting, a local contractor will be excavating the flagstone from the Directory Box and Regulations Sign area and building a monument wall in front of the Directory Box to match the entrance pillars. Once the monument wall is complete, they will pour stamped concrete where the flagstone was removed. The contractor is donating labor and most materials as well as collecting donations to pay for any expenses incurred for the stone veneer on the monument wall and the capstone.

7. **Fall Home and Garden Tour** – Tickets are on sale for $15 for the Fall Home and Garden Tour to be held on Saturday, September 26, 10:00 a.m.-3:00 p.m. Five downtown merchants and City Hall are selling the tickets. Five homes are on the tour this year, which are listed on the attached flyer. The tour is co-sponsored by the Unified School District 204 Education Foundation and Bonner Springs Tourism in cooperation with the downtown specialty retail merchants. Proceeds from the event help fund an Education Foundation scholarship for a graduating senior.

2016 Stormwater Program

Location	Size	Type	Cost	Comments
Projected 2015				
Design Enginnering--Garfield Culvert			$15,000	
Design Enginnering--Lawrence Culvert			$15,000	
Design Enginnering--Culverts/Inlets			$10,000	
Culvert Pipe				
Archer Culvert-S of 142nd	25 LF	Stone Block	$25,000	Replace w/ADS(Plastic)
142nd & Archer(2)	65 LF		$30,000	
138th N of Metropolitan-pipe	25 LF	CMP	$5,000	
122nd St. N of Ks Ave.	25 LF	CMP	$5,000	
141st St. S of Minn.	25 LF	CMP	$5,000	
142 nd & Sandusky	25 LF	CMP	$5,000	
11180 Riverview	25 LF	Stone Block	$10,000	
Riverview 100' E of 118th St.	25 LF	RCB	$10,000	
Curb Inlets				
515 Morse-North			$6,000	
515 Morse-South			$6,000	
Total			**$147,000**	
Projected 2016				
Garfield Culvert Replacement(CMP)			**$109,000**	Replace w/Reinforced concrete box
Projected 2017				
13647 Lawrence Culvert Replacement			**$120,000**	Replace w/Reinforced concrete box
Projected 2018				
Rock Spring Creek			$50,000	
Curb Inlet Replacement (various)			$60,000	
Total			**$110,000**	
Projected 2019			$15,000	
Bridge Scour Repair-Loring			$105,000	From Bridge Report
Total			**$120,000**	

Note: Project order may change based on future deterioration. . Existing system will continue to need maintenance.

Fall Home and Garden Tour

Saturday, September 26, 2015 • 10am - 3pm

Tickets $15.00

Available in Downtown Bonner Springs at:

This and That • Sunflower Embroidery, Quilting and Fabrics
DeeDee's Jewelry & Vintage Décor • Flip.Kansas City
Sideline Chic • City Hall

FEATURED HOMES

- **Deena Burns**, 381 Lake of the Forest
- **Steve and Kim Nelson**, 411 Lake of the Forest
- **Rick and Kristin Moulin**, 1503 S. 138th Street (138th & Metropolitan)
- **John and Stephanie Cullum**, 232 Warner Avenue
- **Joe and Sybil Chandler**, Bear Lake, 16297 Lake Point Drive (far west entrance)

Sponsored by USD 204 Education Foundation and
Bonner Springs Tourism in cooperation with
Downtown Bonner Springs Specialty Retail Merchants.

Tour Ticket provides 15% discount (some exclusions apply)
on one item purchased at participating downtown merchants
through 10/26/15.

Grand prize drawing for one night stay at
Back 'N Thyme Bed and Breakfast
and second place drawing for merchant gift basket.

For more information: www.usd204.net

ITEM NO. 14.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 15.

City Council Regular Agenda
Monday, September 14, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom **Stephens**				
George **Cooper**				
Bob **Reeves**				
Dani **Gurley**				
Joe **Peterson**				
Mike **Thompson**				
Mark **Kipp**				
Rodger **Shannon**				
Mayor Jeff Harrington				
RESULT	**PASS**	**FAIL**		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.