

## **CITY COUNCIL AGENDA**

**Monday, June 08, 2015**

**Workshop – 6:45 p.m.**

WS-1 Public Officials Liability Training & Commercial Dumpster Screening Grant Program

### **Council Meeting – 7:30 p.m.**

1. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)  
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
2. Minutes of the May 26, 2015 City Council Meeting
3. Minutes of Special Budget Retreat Meeting June 2, 2015
4. Claims for City Operations for June 8, 2015
5. Public Housing Authority Claims for June 8, 2015

#### REGULAR MEETING AGENDA

6. City Council Appointments to Boards and Commissions
7. City Manager's Report
8. City Council Items
9. Mayor's Report



# *City of Bonner Springs*

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

## **WORKSHOP MEETING**

**6:45 p.m.**

## **REGULAR CITY COUNCIL MEETING**

**7:30 p.m.**

## **CITY HALL COUNCIL CHAMBERS**

**Monday June 8, 2015**

*Life is Better in Bonner Springs*

# ITEM NO. WS-1

## City Council Regular Agenda Monday, June 8, 2015 – 7:30 p.m.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

### **AGENDA ITEM: Public Officials Liability Training & Commercial Dumpster Screening Grant Program**

**ACTION: No action required.**

#### **STAFF RECOMMENDATION:**

The City Manager will provide the annual required liability training. A handout will be distributed after completion of the training. The City Clerk will have an attendance form that each City Councilmember will need to sign.

The enclosed memorandum provides the background and recommendation for approval of a Governing Body Policy regarding the Commercial Dumpster Screening Grant Program. A draft of the policy is enclosed.

## MEMORANDUM

**DATE:** 4 June 2015  
**TO:** Mayor and Council  
**FROM:** Community and Economic Development Director, Finance Director, City Clerk and City Manager *gnt*

**SUBJECT: Dumpster Enclosure Grant Program**

**RECOMMENDATION:** Approve the attached Governing Body Policy on a Dumpster Enclosure Grant Program.

### BACKGROUND:

The grant/loan program to screen dumpsters was started in 2004 as a way to encourage property owners to help improve the appearance of their properties and the downtown business district as a whole. At that time, new construction was required to have dumpster screening as well as any change of use, change of ownership or with the issuance of a building permit for exterior improvements which included additions or enlargement of existing developments. However, existing dumpsters were "grandfathered" and did not have to add an enclosure.

The grant program was envisioned to provide funding that consisted of a 50% City grant and 50% City no-interest loan that was available on a first come, first serve basis based upon the submittal of an application form. Property owners would repay the loan over time with the payments added to their City utility bill.

At that time, the City had \$10,000 in the Solid Waste Budget to use for the program and the estimated cost of dumpster enclosures was \$5,000. Businesses who shared a dumpster would have priority, since it would reduce the total number of dumpsters.

The program was presented to Downtown Bonner, Inc. at one of their monthly meetings, and there was no interest in the program with the main reason being the cost. In 2007, the City Council provided consensus to change the program requirements to an 80% City/20% Property Owner cost-share program and the businesses were still not interested.

With no interest in the program from the beginning in 2004, staff did not create a full policy nor advertise it.

In July of 2014, the staff made a comprehensive presentation on dumpster enclosure issues to the full Council based on the issue of smelly dumpsters raised by an individual Council member. There was Council consensus for the following actions which the staff accomplished:

- Sent courtesy letters to businesses reminding them of the requirement to not allow the dumpsters to be malodorous.
- Sent out a news release and placed on City web page the dumpster requirements and how citizens could complain if there was an issue.

Additionally, there was Council consensus to regenerate the dumpster enclosure grant program with a 50/50 cost split and advertise the same. The Council also approved a budget amount of \$50,000 for the grant program in the 2015 Solid Waste budget. There has been no interest or contact with the staff about the program since that time.

**DISCUSSION:**

City staff believes a dumpster enclosure grant program is a worthwhile program and would like to amend the cost sharing to 75% City / 25% private, to make it more desirable for grandfathered property/business owners to use.

The estimated cost to construct a dumpster enclosure – Three Sides – Double Gate - 10X12 for a total of 44 linear feet plus a concrete pad approach:

- Chain Link Fence with Slats: \$2,500 plus concrete approach \$1,680. Total \$4,180.
- Wood Fence: \$1,700 plus concrete approach \$1,680. Total \$3,380.
- Concrete Block: \$2,900 plus concrete approach \$1,680. Total \$4,580

Using the 75/25% split:

If the total cost of a dumpster enclosure is \$3,400, the City would grant \$2,550 (75%) and the property/business owner would provide \$850 (25%) towards the cost.

**FINANCIAL IMPACT:**

Staff included an amount of \$50,000 in the Solid Waste Enterprise Fund budget for the Dumpster Grant Program. This amount uses approximately 52 percent of the reserve but leaves an estimated amount of \$57,171 of carry over funds. The recommendation is that this amount be budgeted in future years but reduced by the amounts used in the Grant Program. This line item will be reviewed annually during the budget process.

**CITY OF BONNER SPRINGS**  
**Governing Body Policy**

<b>Type Policy</b>	Governing Body
<b>Policy #</b>	GB-15-

<b>Subject</b>	<b>Commercial Dumpster Enclosure Grant Program</b>
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<b>Date Adopted</b>	
<b>Prepared By</b>	Community & Economic Development Director, City Manager
<b>Approved By</b>	Governing Body
<b>Purpose</b>	To establish a policy and procedures to provide funding from the Solid Waste fund to assist grandfathered businesses to build dumpster enclosures.

**Policy Statement:**

The Governing Body hereby adopts the attached Commercial Dumpster Enclosure Grant Program and procedures to assist grandfathered businesses to construct dumpster enclosures in order to meet City ordinances and improve the appearance of businesses in the City.

**General:**

The Commercial Dumpster Enclosure Grant Program is designed to assist businesses that were not required to have dumpster enclosures at the time the City changed the Zoning regulation to require enclosures for dumpsters. Those businesses that did not have a dumpster enclosure at that time are considered “Grandfathered” and are not required to have a dumpster enclosure.

The intent of the Grant Program is to provide financial assistance to grandfathered businesses to construct dumpster enclosures. Dumpster enclosures improve the appearance of both the business and the City. Applications are received on a first-come, first-serve basis as long as there are budgeted City funds available. The program is administered by the City’s Building Official.

The attached Policy prescribes the procedures and requirements of the program. An application form must be completed in accordance with the policy in order for a property/business owner to be considered for the Grant Program.

**Funding of Program:**

The Governing Body shall approve Grant Program funds on an annual basis as part of the annual budget process and those funds shall be listed as a line item in the Solid Waste Budget. Only those funds approved in each year’s budget will be available for the program.

**City of Bonner Springs, Kansas**  
**Commercial Dumpster Enclosure Grant Program**  
**Policy and Procedures**

**Purpose.** The purpose of the Commercial Dumpster Enclosure Grant Program is to provide grant money for construction of dumpster enclosures to assist property and/or business owners to screen their commercial dumpsters and improve the appearance of their properties. The use of dumpster enclosures helps to improve the appearance of commercial districts and the City as a whole. The program is only available to property and/or business owners that have “grandfathered” dumpsters. Businesses are encouraged to share dumpsters to reduce costs for monthly rental and construction of an enclosure. Enlarging an existing enclosure to allow a grandfathered business to share an enclosure also qualifies for the program.

**Funding.** The Grant Program consists of a 75% City grant and 25% private match by the property/business owner for the cost of the dumpster enclosure. In order to qualify for the Grant Program, a completed application, copy attached, must be submitted to the City. The application must be approved and the dumpster enclosure must be constructed before the grant money is awarded to the applicant. Written cost estimates must be submitted with the grant application and documentation of final costs must be submitted upon finished construction of the dumpster enclosure. Only direct construction costs are eligible for the Grant Program. The grant is offered on a first come, first serve basis provided there are available City budgeted funds.

**For example:** If the total cost of a dumpster enclosure is \$3,400, the City will grant \$2,550 (75%) and the property/business owner must provide \$850 (25%) towards the cost.

**Policies.** The applicant must meet the following requirements to qualify for the program:

1. Grant funds are only available to a property/business owner with a “grandfathered” dumpster.
2. The program is only for commercial business dumpsters, to include multi-family housing, public entities and not-for-profit organizations. Home occupations are not eligible for the Program.
3. Applicants shall consult with the City Building Official and Planning Director on location and size of dumpster enclosure.
4. City approved dumpster enclosure specifications must be used. (Copy attached)
5. Applicants are required to obtain a Fence Permit Application prior to construction of the enclosure. The Fence Permit fee of \$25.00 will be waived.
6. Applicants are responsible to obtain bids and must meet with and obtain approval of the City to select a contractor to construct the dumpster enclosure. Only direct construction costs are eligible for the Grant Program. If an applicant does not use a licensed contractor to construct the enclosure, labor and any other indirect costs will not be eligible for grant funds.
7. A completed application form and written estimate of the enclosure shall be submitted and approved by the City prior to construction of the enclosure.
8. Final invoice and documentation, including proof of payment of the contractor, must be submitted to the City upon completion of the construction of the dumpster enclosure before the City’s 75% grant will be awarded to the property/business owner.
9. The grant payment is contingent upon a final inspection and approval by the Building Official.
10. The grant is offered on a first come, first serve basis and if funds are available.
11. The business and contractor must have a current City Occupational (business) License.
12. Grant funds will not be awarded to property/business owners that have City code violations, delinquent taxes, assessments or bills owed to the City.

**Contact.** Brian Hunt, Building Official, City of Bonner Springs | 205 E Second, P O Box 38 | Bonner Springs, KS 66012 | 913-667-1719 | [brianh@bonnersprings.org](mailto:brianh@bonnersprings.org)

**City of Bonner Springs, Kansas  
Commercial Dumpster Enclosure Grant Program  
Application**

The applicant must meet all Commercial Dumpster Enclosure Grant Program Policies in order to qualify for the Program.

**Property/Business Owner's Name:** \_\_\_\_\_

**Property/Business Address:**  
\_\_\_\_\_

**Business Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Proposed location of dumpster enclosure (Attach sketch of location):**  
\_\_\_\_\_  
\_\_\_\_\_

**Applicant will check all that apply:**

- I have applied for or have been issued an annual City Occupational License.
- I have no City code violations, delinquent taxes, assessments or bills owed to the City.
- This request is for a "grandfathered" commercial dumpster enclosure, where no current enclosure exists or an enclosure is to be enlarged to accommodate a grandfathered business.
- I will provide the location and size of the dumpster enclosure prior to construction with the understanding that both must be approved by the City.
- I understand that the City's dumpster enclosure specifications must be used and that I must obtain a Fence Permit, for which the fee will be waived.
- The estimated cost of the dumpster enclosure is \$ \_\_\_\_\_ and the written estimate is attached.
- I understand that the application must be approved by the City prior to construction of the enclosure.
- Documentation of final costs including proof of payment to contractor will be submitted to the City upon completion of the dumpster enclosure.
- I understand that the City must approve the contractor to construct the enclosure.
- I understand that the grant payment is contingent upon a final inspection and approval by the Building Official.
- I have read the attached Grant Program Policy and agree to abide by the requirements and policies set forth.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**TO BE COMPLETED BY CITY PERSONNEL**

City personnel - check all that apply and initial beside your respective Departmental responsibility:

- Property Maintenance:** \_\_\_\_\_ (initial here)
  - Past Property Maintenance Code violations:  No  Yes
  - List past violations and dates: \_\_\_\_\_
  - Current Property Maintenance Code violations:  No  Yes
  - List current violations : \_\_\_\_\_
- City Clerk:** \_\_\_\_\_ (initial here)
  - Occupational License No.: \_\_\_\_\_
  - Property Taxes Current:  No  Yes
  - Assessments Current:  No  Yes
- Finance Director:** \_\_\_\_\_ (initial here)
  - Bills/invoices are owed to the City:  No  Yes: \_\_\_\_\_
  - Program funds available:  No  Yes
- Planning Director:** \_\_\_\_\_ (initial here)
  - Location and size of dumpster enclosure approved. \_\_\_\_\_
- Building Official:** : \_\_\_\_\_ (initial here)
  - Fence Permit Application is complete and ready for issuance: Fence Permit No. \_\_\_\_\_
  - Location and size and material of dumpster enclosure approved: \_\_\_\_\_
  - Estimated cost: \_\_\_\_\_ (Documentation attached for initial approval.)
  - Final Cost: \_\_\_\_\_ (Documentation attached after enclosure is completed.)
  - 75% Grant Funds: \_\_\_\_\_ 25% Private Match \_\_\_\_\_

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 **Application denied.** Reason denied:

**Application approved.** Applicant currently meets all Grant Program policies.

**Approvals:**

\_\_\_\_\_  
Building Official Date: \_\_\_\_\_

\_\_\_\_\_  
Finance Director Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager Date: \_\_\_\_\_

12'6"

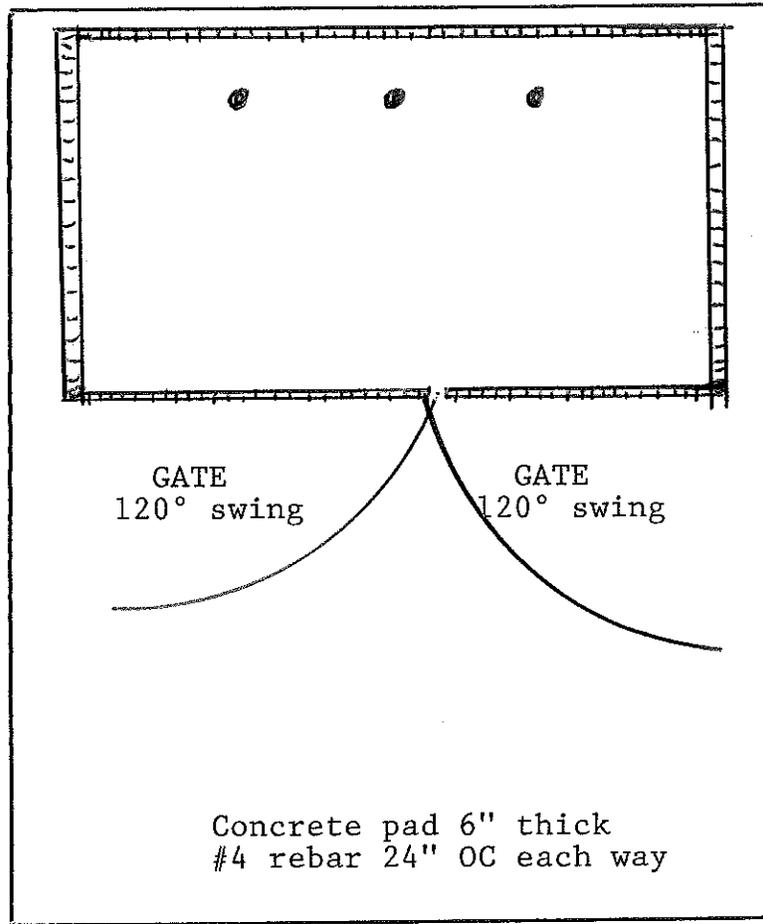
CONCRETE PAD WIDTH

11'6"

INSIDE ENCLOSURE WIDTH

\*\* Pad width & Enclosure width may vary to accomodate more 1 dumpster

26' concrete pad length



6" Pipe Bollard  
18"x30" Footing  
4' Tall off pad

Container Encl.  
min. 6' High

GATE  
120° swing

GATE  
120° swing

Concrete pad 6" thick  
#4 rebar 24" OC each way

**ITEM NO. 1.**

**City Council Regular Agenda  
Monday, June 8, 2015 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)**

**ACTION: None**

**STAFF RECOMMENDATION:**

This item is for comments and questions from the audience about items that are not included on today's agenda.

## **CONSENT AGENDA**

**The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.**

**ITEM NO. 2.**

**City Council Regular Agenda  
Monday, June 8, 2015 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Minutes of the May 26, 2015 City Council Meeting**

**ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on May 26, 2015.**

**STAFF RECOMMENDATION: The City Clerk Recommends Approval**

Enclosed are the minutes for approval.

## City Council Minutes – Regular Meeting – Tuesday, May 26, 2015

The Bonner Springs City Council met in regular session at 7:30 p.m. on Tuesday, May 26, 2015.

**Governing Body Present:** Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Dani Gurley, Joe Peterson, Mike Thompson, Bob Reeves, Mark Kipp, and Rodger Shannon

**City Staff Present:** Jack Helin, City Manager; Amber McCullough, City Clerk; Marcia Harrington, Community and Economic Development Director and Skip Dobbs, Parks and Recreation Director

The Mayor opened with the Pledge of Allegiance to the Flag of the United States of America.

**Item No. 1– Citizen Concerns About Items Not on Today’s Agenda** – None presented.

### CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 6 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

**Item No. 2 –Minutes of the May 11, 2015 City Council Meeting** – Presented for approval.

**Item No. 3 – Claims for City Operations – May 26, 2015** – Presented for approval were the Supplement Claims in the amount of \$10,371.38 and Regular Claims in the amount of \$162,083.66.

**Item No. 4 – Public Housing Authority Claims – May 26, 2015** – Presented for approval in the amount of \$13,415.24.

**Item No. 5 – Appointments to Boards and Commissions** – Juvenile Corrections Board: Reappoint Mark Zaretski for an additional three-year term to end June 2018. Drug and Alcohol Advisory Committee: Appoint Alivia Crouch to replace Samuel Nelson who graduated, for a two-year term to end May 2017. Parks and Recreation Advisory Board: Appoint Iva Powers to fill a vacancy for a three-year term to end December 2017.

**Item No. 6 – Cereal Malt Beverage License for Bonner Springs Pizza Company** – Bonner Springs Pizza Company is moving to 128 Oak Street and applied for a Cereal Malt Beverage License for the new location.

### CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda. Stephens seconded the motion and it carried on a vote of eight to zero.

### REGULAR MEETING AGENDA

**Item No. 7 – Public Hearing and Ordinance to Adopt Neighborhood Revitalization Plan No. 5** –

The Mayor opened the Public Hearing at 7:31 p.m.

The Community and Economic Development and Tourism Director made a presentation:

➤ Staff presented Neighborhood Revitalization Plan No. 5 (NRP 5) at the Workshop meeting in April 27.

➤ The proposed plan includes:

- Property tax rebate for all properties other than senior housing of seventy-five percent (75%) for five years.
- New property tax rebate for senior housing tax credits projects of fifty percent (50%) for ten years.
- Minimum investment for new construction of single-family, commercial and industrial of \$170,000.
- Minimum investment for new construction of multi-family and duplexes of \$200,000.
- Minimum investment for rehabilitation of single-family and multi-family of five percent (5%) of the appraised value.
- Minimum investment for rehabilitation of commercial and industrial of fifteen percent (15%) of the appraised value.
- The rebate is only available in platted subdivisions or on platted lots of record not to exceed one-half acre in size.

➤ Staff recommended NRP 5 include the following areas:

- All areas in current plans 3 and 4.
- 134<sup>th</sup> Street from Kansas Avenue to Riverview.
- Area bounded by north of Metropolitan, east of 138<sup>th</sup> Street, south of Kansas Avenue and west of 134<sup>th</sup> Street.
- Property south and west of Whispering Woods subdivision.
- Property north of Whispering Woods from Morse to 142<sup>nd</sup> Street.

➤ Staff recommended the City Council adopt NRP 5 with amendments and approve three Interlocal Agreements with Wyandotte County taxing jurisdictions which will expire in five years on December 31, 2020.

➤ The NRP requires the County receive a five percent (5%) administrative fee for the program; all taxing jurisdictions will receive twenty percent (20%) rather than twenty-five percent (25%) for single-family, multi-

family, commercial and industrial for five years and forty-five percent (45%) rather than fifty percent (50%) for senior housing tax credit projects for ten years.

➤ There is no cost for the City; since the NRP's inception the City realized \$180,970 in additional property taxes. The Mayor closed the Public Hearing at 7:37 p.m.

Cooper made a Motion to Approve an Ordinance to Adopt Neighborhood Revitalization Plan No. 5. Gurley seconded the motion and it carried on a vote of eight to zero. **Assigned Ordinance No. 2401.**

**Item No. 8 – Resolution to Approve Interlocal Agreements for Neighborhood Revitalization Plan No. 5 -**

The Community and Economic Development and Tourism Director made a presentation:

➤ Interlocal Agreements are required by State Statute for taxing jurisdictions.

Shannon made a Motion to Approve a Resolution to Approve Interlocal Agreements for Neighborhood Revitalization Plan No. 5 with USD204, the Unified Government of KCK/Wyandotte County and Kansas City Kansas Community College. Reeves seconded the motion and it carried on a vote of eight to zero. **Assigned Resolution No. 2015-06.**

**Item No. 9 – Acceptance and Final Payment for the Gymnasium HVAC Project –**

The Parks and Recreation Director made a presentation:

➤ The contractor installed four (4) new 7.5 ton HVAC units and duct work and ran natural gas and electricity to the units.

➤ Staff agreed to wait to complete the project while the gym light installation was in progress; the lighting contractor allowed Envirotech to use their lift to complete the project.

➤ The City paid Envirotech eighty percent (80%) or \$38,464 in March. The City withheld twenty percent (20%) or \$9,616 until the project was completed.

➤ Staff recommended the City Council approve the final payment to Envirotech Heating and Cooling in the amount \$9,616 and accept the gymnasium HVAC project completed for a total cost of \$48,080.

Stephens made a Motion to Accept the Gymnasium HVAC Project and Final Payment to Envirotech Heating and Cooling in the amount of \$9,616. Reeves seconded the motion and it carried on a vote of eight to zero.

**Item No. 10 – Final Change Order, Final Acceptance and Final Payment for the Electrical Portion of the Headworks Operation Facility Project –**

The Utilities Director made a presentation:

➤ The City Council at the February 9, 2015 City Council meeting approved increasing the project authority from \$70,000 to \$85,000 including Change Order No. 1.

➤ Change Order No. 2 is for two Work Change Directives:

- Work Change Directive No. 3 – Added a 480 volt control panel to operate the man-lift and additional electrical components needed for a cost of \$2,093.42
- Work Change Directive No. 4 – Additional charge for As-Built drawing revisions for additional work completed for a cost of \$200.

➤ Staff recommended the City Council approve Change Order No. 2 in the amount of \$2,293.42, approve final payment to Yates Electrical in the amount of \$6,767.72 and accept the electrical portion of the Headworks Operation Facility Project completed by Yates Electrical for a total cost of \$33,286.40.

Cooper made a Motion to Approve a Final Change Order in the Amount of \$2,293.42, Approve Final Acceptance and Approve Final Payment to Yates Electric in the Amount of \$6,767.72 for the Electrical Portion of the Headworks Operation Facility Project. Shannon seconded the motion and it carried on a vote of eight to zero.

**Item No. 11 – City Manager's Report –** The City Manager added items as follows:

➤ Reminded everyone the Budget Retreat for the 2016 budget is Tuesday, June 2, at 5:30 p.m. at the fire station.

**Item No. 12 – City Council Items –**

➤ Cooper asked what happened to the plans for a sit down restaurant in the former Goodcents location? The City Manager stated it was not a formal agreement, but was a goal of the City and the developer.

➤ Cooper commended the City Clerk for her hard work on the Memorial Day Service at the Cemetery.

**Item No. 13 – Mayor's Report –**

➤ Complimented the Memorial Day Service at the Cemetery and stated the Cemetery looked great.

➤ Congratulated all those who graduated or have graduates in Bonner Springs.

➤ Will meet with Superintendent Brungardt after legislative impacts are known.

The meeting adjourned at 7:59 p.m.

\_\_\_\_\_  
Amber McCullough, City Clerk

**ITEM NO. 3.**

**City Council Regular Agenda  
Monday, June 8, 2015 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Minutes of Special Budget Retreat Meeting June 2, 2015**

**ACTION: Make a Motion to Approve the Minutes of the Special Budget Retreat Meeting Held on June 2, 2015**

**STAFF RECOMMENDATION: The City Clerk Recommends Approval**

Enclosed are the minutes for approval.

**Special Meeting City Council Budget Retreat - Wednesday, June 2, 2015 – 5:30 p.m.**  
**Fire/EMS Training Room – 13001 Metropolitan**

**Governing Body Present:** Mayor Jeff Harrington; Councilmembers Joe Peterson, George Cooper, Tom Stephens, Bob Reeves, Rodger Shannon, Mike Thompson, Dani Gurley and Mark Kipp  
**City Staff Present:** Jack Helin, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director; Carol Sharp, Human Resources Director; Kevin Bruemmer, Public Works Director; Rick Sailer, Utilities Director; Skip Dobbs, Parks and Recreation Director; Matt Beets, Project Manager; Jack Granath, Library Director; Mark Zaretski, Police Chief; Dennis Hubbel, Fire Chief and Ed Kennedy, Patrol Commander

**2015 Budget Retreat for 2016 Budget** – The City Manager reviewed the Retreat Topics to be covered and made a presentation:

- **Library Sales Tax** - The ten-year Library Sales Tax expires December 31, 2016. The City will receive an estimated \$450,000 in sales tax in 2016 after the bonds are paid off and an estimated \$75,000 in 2017.
- **Utility Amendments – Water Fund –**
  - The City did not complete four projects in the 2014 fund; Cornell Waterline – Morse to Spring - \$105,000; Emerson Waterline – Morse to Murphy - \$50,000; Sheidley Waterline –Murphy to Pine - \$220,000 and 134<sup>th</sup> Street PRV Facility - \$22,000
  - The balance totaling \$397,000 was carried over from 2014 to 2015 and is available in the Water Fund.
  - Staff recommended amending the 2015 budget by \$397,000 to complete these projects in 2015.
  - With this amendment, the reserve balance carryover from 2015 to 2016 is estimated to be eight months operations. Staff's target reserve is six months operations.
- **Utility Amendments – Wastewater Fund –**
  - Two unanticipated expenditures occurred in 2015 which were not budgeted; rehabilitate influent pump - \$8,500 and replace influent pump check valve - \$6,500
  - One unanticipated expenditure needs to occurred in 2015 which was not budgeted; rehabilitate clarifier no. 1 drive- \$30,000
  - Staff recommended amending the 2015 budget by \$45,000 for these expenditures.
  - With this amendment, the reserve balance carryover from 2015 to 2016 is estimated to be five months operations. Staff's target reserve is six months operations.

The Finance Director made a presentation:

- Staff budgets revenues conservatively to eliminate the need to cut budgets mid-year if revenues fall or unforeseen expenses arise and to allow adequate carryover to the following year.
- Staff includes contingencies in the expenditures. The 2015 budget included six percent (6%) of General Fund expenditures for contingencies. The State allows up to ten percent (10%).
- Carryover (Reserves) – Per State Statute, up to 5% in the General Fund can be budgeted as cash carryover to provide cash for the next budget. Our bond rating could be lowered if reserves dip. Carryover needed for the General Fund (5% of expenditures) is estimated to be \$428,045. Carryover needed for the Debt Service Fund is estimated to be \$50,000.
- City Sales & Use Tax – Estimated collections for 2015 are three percent (3%) higher than 2014. Current collections are six percent (6%) higher through May. The 2016 City Sales/Use Tax is estimated to drop 7.5% due to the probable move of the Ford dealership.
- County Sales & Use Tax – Collection for 2015 and 2016 estimated to increase three percent (3%) over 2014. Current collections are six percent (6%) higher through May.
- Casino Revenue – Through May 2015, revenue is 10% higher than collections through May 2014. Total collections in 2014 were \$680,000 which included the January 2015 payment which was received in 2014. Total 2016 collections estimated at \$600,000 due to the uncertainty of the revenue source.
- 2016 Budget Unknowns – Valuation not available until July 1 and will not know expenditures until meet with Department Heads and the available fund balance may go up or down.
- Summary of Budget for General Fund:

• Estimated Carryover from 2015 to 2016	\$ 1,941,226
• Estimated 2016 Revenue*	\$ 7,090,020
• 2016 Expenditures (3% Increase Excludes Personnel)	(\$ 8,560,895)
• Carryover from 2015 to 2016 (5% of expenditures)	(\$428,000)
<b>Additional Available for 2016 Budget</b>	<b>\$ 102,351 Assumes same property tax.</b>

➤ Summary of Budget for Debt Service Fund:

- Estimated Carryover 2015 to 2016 \$ 209,881
- Estimated 2016 Revenue \* \$ 2,120,215
- 2016 Expenditures (\$2,230,147)
- Carryover from 2015 to 2016 (\$ 50,000)
- **Surplus for 2016 Budget** \$ 49,949 **Assumes same property tax revenue.**
- Additional carryover from 2015 to 2016 is due to collection of delinquent taxes and less delinquency on current taxes than estimated.

➤ Sales Tax History – The City has a one percent (1%) General Sales Tax currently in place.

- One half of this sales tax was passed in 1985 for capital improvements.
- In June 2009, the City Council passed an ordinance repealing a section of the ordinance which established the half-cent sales tax which was passed for capital improvements. The ordinance stated "...all or any portion of such revenue may be utilized for other purposes if such application is deemed appropriate by the governing body.
- Since 2009, the half-cent sales tax has been used partially for general fund operations due to economic downturn.
- In 2014 and 2015, the half-cent sales tax was budgeted for capital purchases rather than operations.
- Use of half-cent sales tax
  - General Fund Capital (same as 2015) \$593,078
  - 2015 General Debt Payments \$376,028
  - Total Capital/Gen Debt Payments \$969,116
  - Estimated half-cent sales tax \$947,500
  - Excess capital – could be used for operations \$ 21,616

➤ Capital Improvement Sales Tax:

- The one-quarter cent Capital Improvement Sales Tax is estimated to generate \$474,000 in revenue in 2016.
- In the 2015 budget, \$300,000 of this sales tax was used for street improvements.

➤ Funds Available for Capital Items:

- General Fund (same as 2015) \$ 593,078
- Capital Improvement Sales Tax Fund \$ 474,000
- Total Available for Capital Needs \$ 1,067,078
- 2015 Street Transfer from General Fund (\$ 366,978)
- 2015 Capital Improvement Fund for Streets (\$ 300,000)
- Total 2015 Transfers to Street Fund (\$ 766,978)

**Total available for other capital items (if same as 2015) \$ 400,100**

➤ Street Project Funds Available:

- Estimated carryover from 2015 to 2016 \$ 277,687
- 2016 Estimated Revenue
  - State and County taxes \$ 323,862
  - Interest \$ 500
  - Transfer from General Fund (same as 2015) \$ 366,978
  - Capital Improvement Sales Tax Fund \$ 300,000
  - Estimated 2015 revenue \$ 991,340

**Total street funds available \$1,269,027**

2016 Operating costs besides street repairs

- Engineering \$1,500
- Street light maintenance \$1,000
- Development Agreement Fees \$2,000
- Traffic signal maintenance \$15,000
- Street light electricity \$185,000
- Total Operating costs before street repairs \$204,500

**Total available for street work in 2016 and carryover to 2017 \$1,064,527**

- State and County taxes are received throughout the budget year so half of the revenue is not available until the second half of the years.
- Capital Improvement Sales Tax revenue available when received each month.
- Recommend to carryover \$250,000 from 2016 to 2017 for street repair work in the spring.
  - Total available funds for street work and carryover to 2017 \$1,064,527

- Carryover from 2016 to 2017 (\$250,000)
- Balance Available for Fall 2016 Street Repairs \$814,527
- 2015 Street Repairs Budget \$715,000

The Public Works Director and the Project Manager made a presentation:

- The Public Works department takes a multiple level approach using different repair techniques every year.
- Pavement lifespan is twenty to twenty-five years if recommended maintenance is done.
- Explained how staff evaluates streets needing repair.
- Explained the types of street repairs.
- Sidewalk Repair Program
  - The governing body decided to use General Funds to repair existing sidewalks
  - Staff rated the condition of existing sidewalks and prioritized the repairs working out from the grade school.
  - The City is in the second year of a three-year plan to repair all poorly rated sidewalks. It may take an extra one or two years to complete the plan.
  - Sidewalk ramps are required by the Americans with Disabilities Act of 1994 and are placed when the street is overlaid. Some ramps are installed each year in-house and are included in all new construction.
- Staff recommended closing Steventon Drive.
  - Very little traffic and in poor condition
  - Approximate annual maintenance cost is \$4,500
  - There are no buildings on the road
  - Items are dumped on the road and the City incurs cost to dispose of the debris.
- 2015 Street List
  - Staff provided a list of thirty-three streets identified as needing repair. Staff identified the top sixteen streets budgeted for repair in 2016, including full-depth repairs and sidewalk repairs.

The City Manager and the Police Chief made a presentation:

- Staff recommended the City purchase a new records management system.
  - Kansas City, Kansas and Wyandotte County public service agencies purchased New World Systems “Aegis” software which staff recommended the City purchase.
  - The Police Department’s software is outdated and incompatible with neighboring public service agencies.
  - Estimated cost to purchase the Aegis system:

Software:

○ Police initial cost		\$90,000
○ Police annual maintenance	\$11,500/year	
○ Court initial cost	\$9,000	
○ Court annual maintenance	\$500/year	
○ Fire/EMS initial cost		\$ 40,000
○ Fire/EMS annual maintenance	\$5,500/year	
○ KCK upload cost (share with KCK)	\$20,000 estimated	
○ <b>Total initial estimated software cost</b>		<b>\$139,000</b>
○ Total software annual maintenance	\$17,500	

Hardware:

○ Twenty-five tablets/laptops (18 police, 7 fire/EMS)		\$125,000
○ Fifteen mobile printers		\$7,500
○ <b>Total initial estimated hardware cost</b>		<b>\$132,500</b>
○ Twenty-five wireless connections	\$1,250/month	

Total initial cost estimates:

○ Software total	\$139,000
○ Hardware total + cost share	\$152,500
○ <b>Total initial cost</b>	<b>\$291,500</b>
○ <b>Total annual maintenance cost</b>	<b>\$34,900</b>

- The actual cost to purchase the police department administrative building was \$120,000. The 2015 budget included \$240,000 for the purchase which left \$120,000 unspent. The department has not used the budgeted \$12,500 for the administrative building lease since the City purchased the building. Unspent CIP funds in the Parks and Recreation budget total \$7,000 for a total amount of \$139,000.

➤ The fire department plans to delay purchasing a new pumper truck by two years which leaves \$120,000 available from the current Emergency Services CIP. The Services CIP for the building will have approximately \$34,000 in uncommitted funds when it expires. Staff expects the 2016 CIP to generate \$31,000 for a total amount of \$185,000.

2016 Capital Summary:

➤ Street repairs	\$814,527
➤ Other General Fund capital items	\$400,100
➤ Police records management system	<u>(\$ 31,000)</u>
➤ Total available for other capital	\$369,100

The Human Resource Director made presentation:

- The City does a compensation study every three years.
- City pay ranges according to the 2015 compensation study are 9.1% behind market peers.
- Staff recommended the following:
  - Recommendation No. 1
    - Adjust pay ranges 9.1% to meet market results. This impacts thirty-two employees.
    - Implementation date of September or October 2015.
    - Total cost to bring employees up to the minimum range is \$71,000 for a full year of base wages and benefits.
  - Recommendation No. 2
    - Adjust current employee pay that resulted in compression from implementing Recommendation No. 1. This impacts seventy-one employees.
    - Implementation date of September or October 2015.
    - Total cost is approximately \$81,000 for a full year of base wages and benefits.
  - Recommendation No. 3
    - Provide adjustments per pay plan for employees and positions that are currently out of market by more than fifteen percent (15%) . This impacts four employees.
    - Implementation date of September or October 2015.
    - Total cost is approximately \$6,500 for a full year of base wages and benefits.
  - Recommendation No. 4
    - Adjust ranges and employee pay in accordance with the City’s pay plan effective January 1, 2016.

Philosophy of Merit or Pay for Performance Increases:

- Merit pay emphasizes and rewards performance rather than just years of service, rewards top performers and helps motivate and retain the highest performing employees.
- Merit is overwhelmingly used by public entities. Eighty percent (80%) of public entities use merit system nationwide to include eight local cities.
- Structure of the current pay plan adopted by the City Council on December 6, 2004 includes a range increase based on the Kansas City Consumer Price Index (CPI) and a merit increase based on the evaluation score. Employees received the range increase plus merit on their base. The current merit system acknowledges everyone’s work and rewards superior performance.
- Effect of No Merit on Pay Plan – Employees do not move up in ranges, new employees hired at same rates as employees with years of service and makes salary adjustments necessary.
- If We Keep Current Merit Plan – Two ways for pay to increase: COLA added to pay ranges and base pay and merit increase added to base pay. Employees move up in the pay ranges by merit increase amount and maintains separation of new hires and current pay ranges within pay ranges.
- Recommend the City pay all employees a Cost Of Living Adjustment (COLA) based on the Kansas City CPI, pay all employees a merit increase of 1-2% based on evaluation and raise all pay ranges by the CPI percentage.
- Health Insurance – Health insurance estimated to increase 5% in July 2016. The City currently pays \$850 for family that will increase to \$875 in July, if approved and if employee meets Wellness Program requirements.
- Wellness Program – Wellness program incentive for 2016-2017 will increase from \$75 per month to \$100 per month and covered spouses will be required to have a physical with bloodwork.

The Finance Director made a presentation:

- School Resource Officer Salary/Benefit Funding – Staff recommended funding percentage be dropped from 75% to 50% based on the amount of time the officer spends.

➤ Recommended Use of General Fund :

• Funds Available		\$102,351
• Possible additional surplus		
○ Use half of Debt Service Funds available	\$25,000	
○ Use 2015 capital for 2016 operations	<u>\$21,000</u>	
	\$46,000	\$148,351
• Possible 2016 additional Expenditures		
○ \$25 per month additional health insurance		
○ contribution for family coverage to begin July 2016	(\$ 5,250)	\$143,101
○ Additional Operating cost for Police software	(\$ 22,900)	\$120,201
○ Reduce transfer from Drug and Alcohol for DARE program	(\$21,000)	\$99,201
○ Full year payroll adjustments per salary survey	(\$140,000)	(\$40,799)
○ Merit Increases	(\$67,000)	(\$107,799)
➤ Funding for 2016 recommendations:		
• Funds Needed	(\$107,799)	
• Street Improvements		
○ 2016 per current assumptions	\$814,527	
○ 2015 Budget	<u>\$715,000</u>	
Excess Street improvements 2016 over 2015	\$99,527	
• Recommended to budget \$107,799 of half-cent sales tax for operations, maintain the same budget improvements in 2016 and reduce capital expenditures in 2016 by the balance \$8,272.		
➤ Revised Summary of Capital – 2016		
• Street repairs	\$814,527	
• Reduction for 2016 recommendations	(\$ 99,527)	
• Street repairs 2016 (same as 2015)	\$715,000	
• Other General Fund Capital items	\$400,100	
• Police Records Management System	(\$ 31,000)	
• Use of excess half-cent sales tax	(\$21,000)	
• Reduction for 2016 recommendations	(\$ 8,272)	
<b>Total available for other Capital – 2016</b>	<b>\$339,828</b>	

The City Manager discussed the expiration of the ¼ percent Library sales tax in December 2016 and the future year budget impacts:

- If continued, the sales tax will generate an estimated \$475,000 in additional General Fund revenue which equates to 7.25 mills.
- Before continuing the sales tax, the Governing Body would need to receive the approval of a majority of its voters.

The City Manager requested consensus on these items:

- Increase salary ranges by 9.1% and bring those below range to the bottom of the range - Yes
- Pay compression adjustments – Yes
- Market position specific adjustments – Yes
- Police/Court Records Management System – Yes
- \$25 per month health insurance – Yes
- Reduce transfer from Drug and Alcohol Fund to General Fund for DARE program – Yes
- Merit increases 1-2% – Yes
- 2016 Budget Calendar:
  - Tuesday, July 14 - Budget Work Session
  - Monday, July 20- Budget Work Session
  - Monday, July 27 – Budget Work Session Prior to City Council Meeting, Public Hearing and Budget Approval
  - Monday, August 10 – Public Hearing

The meeting adjourned at 9:30 p.m.

\_\_\_\_\_  
Amber McCullough, City Clerk

## ITEM NO. 4.

### City Council Regular Agenda Monday, June 8, 2015 – 7:30 p.m.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_

**AGENDA ITEM: Claims for City Operations for June 8, 2015**

**ACTION: Make a Motion to Approve the Claims for City Operations for June 8, 2015**

**STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law**

Enclosed are the Supplement Claims for City Operations in the amount of \$104,880.12 and the Regular Claims in the amount of \$381,438.11.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 06/03/2015  
 Time: 11:32 am  
 Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
127062	05/22/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	47.50
127063	05/22/2015	Printed		9975	KENNEDY BACON	SOCCER REFEREES FEES	56.00
127064	05/22/2015	Void	05/22/2015			Void Check	0.00
127065	05/22/2015	Void	05/22/2015			Void Check	0.00
127066	05/22/2015	Void	05/22/2015			Void Check	0.00
127067	05/22/2015	Void	05/22/2015			Void Check	0.00
127068	05/22/2015	Void	05/22/2015			Void Check	0.00
127069	05/22/2015	Void	05/22/2015			Void Check	0.00
127070	05/22/2015	Void	05/22/2015			Void Check	0.00
127071	05/22/2015	Printed		6536	BANKCARD PROCESSING CENTER	TRAINING,DRILL,TRAUMA KITS	8,539.65
127072	05/22/2015	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/APRIL 2015	6,727.20
127073	05/22/2015	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	128.50
127074	05/22/2015	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	610.00
127075	05/22/2015	Printed		3665	W H GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS	3,683.00
127076	05/22/2015	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,377.13
127077	05/22/2015	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	815.59
127078	05/22/2015	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,724.82
127079	05/22/2015	Printed		8001	MIDWEST PUBLIC RISK	HEALTH,DENTAL,VISION INSURANCE	72,910.97
127080	05/22/2015	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,197.03
127081	05/22/2015	Printed		1594	FAITH L. SEATON	SOCCER REFEREES FEES	50.00
127082	05/22/2015	Printed		7384	HOPE M. SEATON	SOCCER REFEREE FEES	258.00
127083	05/22/2015	Printed		4156	TINER CONSTRUCTION	REFUND IRB ANNUAL FEE	250.00
127084	05/22/2015	Printed		4441	TMHC SVCS INC	DRUG POOL EXPENSES	312.00
127085	05/22/2015	Printed		4137	UNIVERSITY OF KS HOSPITAL AUTH	PHYSICALS,DRUG SCREEN,VACCINE	397.00
127086	05/22/2015	Printed		0915	VERIZON WIRELESS	COMMUNICATION - IND PK - UT	11.03
127087	05/26/2015	Printed		6536	BANKCARD PROCESSING CENTER	REAL ESTATE CONF LODGING-CTC	247.52
127088	05/29/2015	Printed		2470	ATMOS ENERGY	REPL CK #126964	1,537.18
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<b>Total Payments: 27</b>						<b>Bank Total (excluding void checks):</b>	<b>104,880.12</b>
<b>Total Payments: 27</b>						<b>Grand Total (excluding void checks):</b>	<b>104,880.12</b>

Check Register Report

CHECK REGISTER

Date: 06/03/2015

Time: 3:21 pm

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BANK: UNION BANK & TRUST

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127089	06/03/2015	Printed		7398	LISA ADAIR	RENTAL DEPOSIT REFUND	100.00
127090	06/03/2015	Printed		3562	ALAMAR	UNIFORMS-PD	349.97
127091	06/03/2015	Printed		2487	AMERICAN TOPSOIL INC	TOPSOIL F/CEMETERY	324.00
127092	06/03/2015	Printed		6409	ANTHONY CONSTRUCTION	INSPECTION SVCS-WESTLINK	4,509.00
127093	06/03/2015	Printed		6000	APAC	GRAVEL-UT	179.42
127094	06/03/2015	Printed		4413	AT & T 5001	PHONE SERVICE	3,662.12
127095	06/03/2015	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
127096	06/03/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	12.51
127097	06/03/2015	Printed		9842	AUTOZONE	VEH MAINT/REPAIRS-PW	4.09
127098	06/03/2015	Printed		3640	ANDREW BAIR	JUSTICEDEPT VALOR TRAINING EXP	23.89
127099	06/03/2015	Printed		7404	CAL BALLOU	BASEBALL UMPIRE FEES	65.00
127100	06/03/2015	Printed		2129	BARTLETT & WEST INC	DESIGN BACKWASH TANK-UT	5,000.00
127101	06/03/2015	Printed		0121	BONNER SPGS LIBRARY	WY/LV/JO CO TAX DISTRIBUTION	145,922.99
127102	06/03/2015	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	985.31
127103	06/03/2015	Printed		4743	BSN SPORTS, INC	BASEBALL SUPPLIES-P&R	490.72
127104	06/03/2015	Printed		7408	BUSCH AND ASSOCIATES LLC	VEH MAINT/REPAIRS-EMS	150.00
127105	06/03/2015	Printed		3764	CHAD CANNON MD	MEDICAL DIRECTOR SVCS-EMS	2,700.00
127106	06/03/2015	Printed		7070	CAPITAL ELECTRIC CONSTRUCTION C	BACKWASH TANK GROUNDING-UT	940.82
127107	06/03/2015	Printed		4847	DUSTIN CARE	MILEAGE EXPENSE 4/13-5/15	86.83
127108	06/03/2015	Printed		7102	CENTRAL SECURITY GROUP-	SECURITY SYSTEM MONITORING	796.00
127109	06/03/2015	Printed		7325	CERTIFIED FOLDER DISPLAY SVC	BROCHURE DISTRIBUTION -CTC	192.00
127110	06/03/2015	Printed		0019	CHEMQUEST INC	CHEMICALS-WATER	3,291.75
127111	06/03/2015	Printed		5723	TERRENCE L CHRISTENSEN	UNIFORM SHIRTS-EMS/TIBLOW	466.00
127112	06/03/2015	Printed		6354	CINTAS FAS LOCK BOX 636525	FIRE EXTINGUISHER INSPECTIONS	68.48
127113	06/03/2015	Printed		2410	CITY TREASURER KCK	RESIDENTIAL REFUSE SVC	32,599.20
127114	06/03/2015	Printed		0951	COCA-COLA REFRESHMENTS USA INC	DRINKS-LION'S PARK CONCESSION	1,454.54
127115	06/03/2015	Printed		0213	COLEMAN EQUIPMENT INC	STREET MAINT SUPP,SAFETY EQUIP	221.41
127116	06/03/2015	Printed		2360	JULIE CONNER	RENTAL DEPOSIT REFUND	200.00
127117	06/03/2015	Printed		1572	CONVENTION & VISITORS BUREAU	TOURISM CELEBRATION LUNCHEON-8	280.00
127118	06/03/2015	Printed		2736	RONALD E CROUSS	CANNON COPIER F/PD	200.00
127119	06/03/2015	Printed		7400	JOSIAH CROWLEY	BASEBALL UMPIRE FEES	122.00
127120	06/03/2015	Printed		6509	CS CAREY, INC.	MULCH-PW	50.00
127121	06/03/2015	Printed		6724	D K LEASING, LLC	CONCRETE FILL-UT	338.25
127122	06/03/2015	Printed		4716	DAVE'S PLUSS CONSTRUCTION	ASPHALT REPAIRS & CURB REPL-UT	4,737.32
127123	06/03/2015	Printed		7396	PAULA DE'LEON	RENTAL DEPOSIT REFUND	100.00
127124	06/03/2015	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	DUMPSTER RENTALS	488.24
127125	06/03/2015	Printed		7360	DSG EQUIPMENT & SUPPLIES INC	HOT WATER POWER WASHER-UT	6,995.00
127126	06/03/2015	Printed		2131	ENVIRO TECH HEATING & COOLING	HVAC UNITS F/GYM-COMM CENTER	9,616.00
127127	06/03/2015	Printed		7407	EVCO WHOLESALE FOOD CORP	FOOD F/LION'S PARK CONCESSION	806.84
127128	06/03/2015	Printed		5516	EXECUTIVE MARKETING PROMOTIONS	YOUTH VOLLEYBALL JERSEYS-P&R	1,245.76
127129	06/03/2015	Void	06/03/2015			Void Check	0.00
127130	06/03/2015	Printed		4342	FELDMANS	UNIFORM,STRAW MATS,WEED KILLER	722.08
127131	06/03/2015	Printed		3099	FORT SCOTT COMMUNITY COLLEGE	WW CERTIFICATION-UT	140.00
127132	06/03/2015	Printed		7225	FORTILINE, INC	CONCRETE SAW BLADE-UT	450.00
127133	06/03/2015	Printed		2755	FTC EQUIPMENT LLC	DISTRIBUTION SYSTEM MAINT-UT	1,404.66
127134	06/03/2015	Printed		1942	GRASS PAD INC	BALL FIELD CHALK,GRASS SEED	397.15
127135	06/03/2015	Printed		7392	MALINDA GROCE	REFUND YOUTH SUMMER BALL	77.00
127136	06/03/2015	Printed		7394	ANTONIO GUTIERREZ	REFUND YOUTH SUMMER BALL	40.00

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CHECK REGISTER

Date: 06/03/2015

Time: 3:21 pm

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BANK: UNION BANK & TRUST

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127138	06/03/2015	Printed		0021	HACH COMPANY	CHEMICALS & TESTING KITS-WTP	1,176.81
127139	06/03/2015	Printed		2430	HAMBLIN PETROLEUM	MOTOR FUEL	9,275.50
127140	06/03/2015	Printed		4275	HAYNES EQUIPMENT CO INC	GRINDER PUMP MAINT-UT	3,296.08
127141	06/03/2015	Printed		2813	HD SUPPLY WATERWORKS LTD	WATER DISTRIBUTION PARTS-UT	6,636.66
127142	06/03/2015	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN-EMS	30.68
127143	06/03/2015	Printed		7402	CADEN HENLEY	BASEBALL UMPIRE FEES	69.00
127144	06/03/2015	Printed		3108	JC COMMUNICATIONS BEST	AFTER HRS ANSWERING SVC	73.00
127145	06/03/2015	Printed		1022	JO CO LANDFILL INC	LANDFILL CHARGES: 4/15-5/15	6,863.92
127146	06/03/2015	Printed		2052	KANSAS WATER PROTECTION	1ST & 2ND QTR 2015 WATER TAX FEE	3,224.88
127147	06/03/2015	Printed		2014	KOPL	ELECTRIC SERVICE	144.37
127148	06/03/2015	Printed		3517	KEY EQUIPMENT & SUPPLY CO	STREET SWEEPER REPAIRS-PW	3,906.00
127149	06/03/2015	Printed		7406	TERESA KIDD	COURT BOND REFUND	600.00
127150	06/03/2015	Printed		7391	ELIZABETH KOVEN	RENTAL DEPOSIT REFUND	150.00
127151	06/03/2015	Printed		1177	KS DEPT OF REVENUE	CM BEVERAGE STAMP TAX	25.00
127152	06/03/2015	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00
127153	06/03/2015	Printed		6837	LAMAR TEXAS LIMITED	BILLBOARD ADVERTISING-CTC PARTNERSHP	415.00
127154	06/03/2015	Printed		0852	LANMAN INCORPORATED	COMPUTER MAINT-EMS/FIRE	250.00
127155	06/03/2015	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-PD/EMS	274.84
127156	06/03/2015	Printed		2128	LAS CORP	LAWNMOWER TIRE REPAIR-PARKS	12.48
127157	06/03/2015	Printed		7403	ANN LATTA	REIMB 15 CPR CARDS-EMS	60.00
127158	06/03/2015	Printed		7390	ANGIE LONGMORE	RENTAL DEPOSIT REFUND	150.00
127159	06/03/2015	Printed		1836	LOWE'S CREDIT SERVICES	SHELVES F/COMM CNT,POOL PIT	85.32
127160	06/03/2015	Printed		7405	KATHERINE MCCONICO	COURT BOND REFUND	100.00
127161	06/03/2015	Printed		7160	BLAKE MCMAHAN	BASEBALL UMPIRE FEES	419.00
127162	06/03/2015	Printed		9817	MEDASSURE HEARTLAND, LLC	MEDICAL WASTE DISPOSAL-EMS	36.05
127163	06/03/2015	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	27.24
127164	06/03/2015	Printed		7397	ALYSE MEYER	RENTAL DEPOSIT REFUND	100.00
127165	06/03/2015	Printed		7399	SHELLY MIKULS	RENTAL DEPOSIT REFUND	100.00
127166	06/03/2015	Printed		3443	WES MILLS	BEAUTIFICATION AWARD-BON BEAUT	110.00
127167	06/03/2015	Printed		7393	FEDA MORRISSEY	SUMMER CAMP REFUND	674.00
127168	06/03/2015	Printed		7214	MOTOROLA SOLUTIONS, INC.	UPGRADE FIRE/EMS RADIOS	1,653.00
127169	06/03/2015	Printed		0934	LAURA JANE MOYERS	SUMMER CAMP ACTIVITIES	200.00
127170	06/03/2015	Printed		7409	MATHEW MURRAY	COURT BOND REFUND	354.00
127171	06/03/2015	Printed		7401	AARON R. NEAL	BASEBALL UMPIRE FEES	44.00
127172	06/03/2015	Printed		1478	NFFPA	NATIONAL FIRE CODES SUBSCRIPT	1,255.50
127173	06/03/2015	Printed		0947	O'REILLY AUTO STORES INC	VEH MAINT/SUPPLIES-PW	54.02
127174	06/03/2015	Printed		0187	OLATHE WINWATER WORKS	METERS & SUPPLIES-UT	16,624.68
127175	06/03/2015	Printed		0227	OZONIA NORTH AMERICA	UV LAMPS & PARTS-WW	2,311.94
127176	06/03/2015	Printed		3393	PACE ANALYTICAL	WW ANALYSIS	379.00
127177	06/03/2015	Printed		3531	PERRY & TRENT LLC	PROSECUTOR & LEGAL SVC	8,666.50
127178	06/03/2015	Printed		3334	PITNEY BOWES	POSTAGE MACHINE SUPPLIES	40.79
127179	06/03/2015	Printed		2290	PMSI	MOTORIZED PAINT STRIPER-PW	10,758.00
127180	06/03/2015	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	820.00
127181	06/03/2015	Printed		0904	PREDATOR TERMITE & PEST	MOWING & PEST CONTROL CONTRL	3,611.00
127182	06/03/2015	Printed		2838	PREMIER AUTOMOTIVE OF BS	VEH MAINT/REPAIRS-UT KS	269.02
127183	06/03/2015	Printed		4481	PRETECH CORPORATION	MANHOLE WELL -UT	490.00
127184	06/03/2015	Printed		0646	PUSHWATER ENTERPRISES	BUSINESS CARD F/COUNCILMEMBERS	198.00
127185	06/03/2015	Printed		7359	PYRAMIDE USA INC	AQUA CLIMBING WALL-POOL	6,301.50
127186	06/03/2015	Printed		3932	QUILL	OFFICE CHAIR,MARKERS,STENO BKS	232.94
127187	06/03/2015	Printed		1811	RICOH USA, INC.	COPIER LEASES	986.88
127188	06/03/2015	Printed		4733	RIVER CITY T'S	HATS (41)-FIRE	500.00
127189	06/03/2015	Printed		7159	KEITH SANTOS	BASEBALL UMPIRE FEES	120.00

## Check Register Report

CHECK REGISTER

Date: 06/03/2015

Time: 3:21 pm

Page: 3

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
127190	06/03/2015	Printed		4856	KEVIN SCHULER	RENTAL DEPOSIT REFUND	100.00
127191	06/03/2015	Printed		7388	VANESSA SEIFERT	RENTAL DEPOSIT REFUND	100.00
127192	06/03/2015	Printed		8226	SHERWIN WILLIAMS CO	PAINT F/WTP PIPE	155.10
127193	06/03/2015	Printed		3709	SIRCHIE FINGER PRINT LAB INC	INVESTIGATION SUPPLIES-PD	494.30
127194	06/03/2015	Printed		9993	SOUTHEASTERN EMERGENCY	MEDICAL SUPPLIES&UNIFORMS-EMS	900.24
127195	06/03/2015	Printed		2726	BRANDON SPIESS	BASEBALL UMPIRE FEES	355.00
127196	06/03/2015	Printed		7387	CANDICE SPRINGFIELD	RENTAL DEPOSIT REFUND	100.00
127197	06/03/2015	Printed		6081	STAPLES ADVANTAGE	BINDERS,PENS,LABELS,STENO BKS	197.70
127198	06/03/2015	Printed		7257	THE PITNEY BOWES BANK INC	POSTAGE FOR METER	1,200.00
127199	06/03/2015	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	TRAFFIC SIGNAL REPAIRS	2,479.00
127200	06/03/2015	Printed		0299	TRAINING @ YOUR PLACE	FIXED RECEIPT PRINTER-COURT	95.00
127201	06/03/2015	Printed		3736	UNIFIED TREASURER	PRISONER CARE-PD	7,631.75
127202	06/03/2015	Printed		6819	UNIFIRST COPORATION	UNIFORM,RUG RENTAL-PW,UTIL	335.38
127203	06/03/2015	Printed		3078	USA BLUE BOOK	HYDRANT DIFFUSER-UT	231.94
127204	06/03/2015	Printed		0712	W W GRAINGER	WWTP MICROSCOPE,COIL KIT,PAINT	1,553.62
127205	06/03/2015	Void	06/03/2015			Void Check	0.00
127206	06/03/2015	Printed		1315	WALMART COMMUNITY GEORGE	WATER-DARE FESTIVAL,MAINT SUP	1,755.70
127207	06/03/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	25,333.00
127208	06/03/2015	Printed		7395	JOHN CADEN WILLIAMS	REFUND YOUTH SOCCER	50.00
127209	06/03/2015	Printed		2754	STEVE WILLIAMS	BASEBALL UMPIRE FEES	20.00
127210	06/03/2015	Printed		8411	WILSON & COMPANY ENGINEERS	ENGINEER SERVICES	4,327.20
127211	06/03/2015	Printed		4353	THE WORLD COMPANY	ADS,HEARING NOTICES,ORDINANCES	921.65
127212	06/03/2015	Printed		7389	WENDY WRISINGER	RENTAL DEPOSIT REFUND	100.00
127213	06/03/2015	Printed		6868	WY ECONOMIC DVLPMENT COUNCIL	2015 WYEDC ANNUAL DUES	5,000.00
<b>Total Checks: 125</b>						<b>Checks Total (excluding void checks):</b>	<b>381,438.11</b>
<b>Total Payments: 125</b>						<b>Bank Total (excluding void checks):</b>	<b>381,438.11</b>
<b>Total Payments: 125</b>						<b>Grand Total (excluding void checks):</b>	<b>381,438.11</b>

**ITEM NO. 5.**

**City Council Regular Agenda  
Monday, June 8, 2015 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Public Housing Authority Claims for June 8, 2015**

**ACTION: Make a Motion to Approve the Public Housing Authority Claims for June 8, 2015**

**STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval**

Enclosed are the Claims in the amount of \$3,703.93.

## Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 06/03/2015

Time: 11:05 am

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST-PHA Checks</b>							
97176	06/03/2015	Printed		P827	P ATMOS ENERGY	TENANT UTILITY REIMBURSEMENT	142.00
97177	06/03/2015	Printed		P540	P DEFFENBAUGH DISPOSAL SVC	REFUSE SERVICE	571.54
97178	06/03/2015	Printed		P991	P JAMES O. GOSS JR	PEST CONTROL	150.00
97179	06/03/2015	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	135.00
97180	06/03/2015	Printed		P503	P LOWES COMPANIES INC	(4)REFRIGERATORS,GARBAGE DISPS	2,347.36
97181	06/03/2015	Printed		P 798	P PERRY & TRENT LLC	LEGAL SERVICES	58.00
97182	06/03/2015	Printed		P675	P SOUTHWEST NAHRO SVC OFFICE	SOUTHWEST NAHRO 2015 DUES	35.00
97183	06/03/2015	Printed		P472	P WESTAR ENERGY	TENANT UTILITY REIMBURSEMENT	265.03
<b>Total Checks: 8</b>						<b>Checks Total (excluding void checks):</b>	<b>3,703.93</b>
<b>Total Payments: 8</b>						<b>Bank Total (excluding void checks):</b>	<b>3,703.93</b>
<b>Total Payments: 8</b>						<b>Grand Total (excluding void checks):</b>	<b>3,703.93</b>

## ACTION FOR CONSENT AGENDA

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
  - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
  - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: \_\_\_\_\_

## REGULAR AGENDA

The City Council will consider the following items individually.

**ITEM NO. 6.**

**City Council Regular Agenda  
Monday, June 8, 2015 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
<b>Mayor Jeff Harrington</b>				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: City Council Appointments to Boards and Commissions**

**ACTION: Make a Motion to Approve City Council Appointments to Boards and Commissions**

**STAFF RECOMMENDATION: The Mayor Recommends Approval**

The enclosed list provides the Councilmember appointments made by the Mayor to Boards and Commissions. New appointments are shown on the enclosed list in bold. All other positions were previously appointed.

Mayor City Council Appointments - May 2015

Committee	First Name	Last Name	Title	Meeting Date	Authority	Council Rep
Band Commission	Dani	Gurley	Council Representative	Last Wed Jan/May/Sept/Oct 7:30 pm	Policy	1
Bonner Beautiful Committee	Bob	Reeves	Council Liaison	2nd Tuesday at Noon	Policy	1
Cemetery Advisory Committee	Bob	Reeves	Council Liaison	3rd Wed Mar through Oct	12-425	May Appoint
Chamber of Commerce	Jeff	Harrington	Representative	1st Thurs at Noon	NA	1
City Council	Tom	Stephens	Council President	2nd & 4th Mon 7:30 p.m.	Ordinance	1
City Council	Rodger	Shannon	Mayor Pro-Tem	2nd & 4th Mon 7:30 p.m.	Ordinance	1
Convention and Tourism Committee	Dani	Gurley	Council Representative	3rd Monday at Noon	Policy	1
Drug & Alcohol Adv. Committee	George	Cooper	Council Representative	1st Tuesday 7 p.m. Feb-May & Sept to Nov	8-1701	1
Economic Development Task Force	Jeff	Harrington	Mayor	As Needed	NA	1
Economic Development Task Force	Rodger	Shannon	Councilmember	As Needed	NA	2
Economic Development Task Force	Tom	Stephens	Councilmember	As Needed	NA	2
Library Board	Jeff	Harrington	Mayor - Ex Officio	3rd Tues 6:30pm	State Law	1
MARC Board	Jeff	Harrington	Alternate Board Member	4th Tues at Noon	MARC Appoints	1
MARC Total Transportation Policy Committee	Rodger	Shannon	Alternate Council	As Scheduled	Mayor Appoints	1
Parks & Recreation Commission	Mark	Kipp	Council Representative	6:30 p.m. Jan Mar May Aug Oct Dec	Ordinance	1
Senior Center Advisory Committee	Mike	Thompson	Council Liaison	2nd Monday 9 a.m. 3rd Wed 6 Times/Year 11 a.m.	8/1202 WWYCOEDC Bylaws	1
WY Co EDC Board of Directors	Jeff	Harrington	Mayor	2nd Wed 4 p.m.	WDI Bylaws	1
Wyandotte Economic Dev. Council	Jeff	Harrington	Mayor			

**ITEM NO. 7.**

**City Council Regular Agenda  
Monday, June 8, 2015 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
<b>Tom Stephens</b>				
<b>George Cooper</b>				
<b>Bob Reeves</b>				
<b>Dani Gurley</b>				
<b>Joe Peterson</b>				
<b>Mike Thompson</b>				
<b>Mark Kipp</b>				
<b>Rodger Shannon</b>				
<b>Mayor Jeff Harrington</b>				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM:** City Manager's Report

**ACTION:** None

**STAFF RECOMMENDATION:**

Report attached.

# City Managers Update

Date: June 8, 2015

To: Mayor and City Council

## 1. Community and Economic Development Update –

- a. **Senior Housing Tax Credit Application** – Unfortunately, the application from Gardner Capital Development Kansas, LLC for the Cedar Springs Gardens affordable senior housing project was not awarded tax credits this round. Chris Lenz with Gardner Capital related that the state indicated the project is a good one, but there were a lot of other projects that needed to be funded this year. He was encouraged to resubmit the project in February 2016 and Mr. Lenz has indicated that he will move forward with that plan.
- b. **Steak ‘N Shake Opening** – The franchisee has had to push the opening of the Steak ‘N Shake back one week to 6/22/15 or 6/23/15 due two internet installation complications and crew staffing levels. They have only had seven individuals apply for positions, so if you know of anyone looking for a job, please let them know about this opportunity.

2. **Property Maintenance Code Enforcement Update** – The large amount of rainfall we’ve experienced this spring has delayed the issuance of weed violation notices and the mowing of properties. Barbara Bille initially observed over 100 properties in violation but due to the wet season, she delayed sending out notices for one week to allow people time to mow. After that, she issued 57 weed notices, which are one-time annual notices to each property in violation that allows them ten days to abate the tall weeds and/or grass. Subsequently, 8 mowing work orders were issued to the mowing contractor for non-compliant properties. Barbara will continue to conduct inspections throughout the City until the weed violations are under control. Once completed, she will start to inspect streets for trees and vegetation that overhang the streets. This is a longer process than mowing for it can take up to 30-45 days if a violation is not abated and the property owner is cited into Municipal Court. Currently, she is also working on court cases, canvassing for other code violations and following up on re-inspections. All in all, one person is performing a multitude of property maintenance enforcement in 16 square miles of the city limits. If you see a property maintenance issue, please contact Barbara at 913-667-1718 or [bbille@bonnersprings.org](mailto:bbille@bonnersprings.org) to inform her of the problem and location.

**The U.S. Army’s Birthday is June 14 – Keeping our nation free for 240 Years!**

*This We’ll Defend*



**ITEM NO. 8.**

**City Council Regular Agenda  
Monday, June 8, 2015 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM:** City Council Items

**ACTION:** None

**STAFF RECOMMENDATION:**

**ITEM NO. 9.**

**City Council Regular Agenda  
Monday, June 8, 2015 – 7:30 p.m.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Tom Stephens				
George Cooper				
Bob Reeves				
Dani Gurley				
Joe Peterson				
Mike Thompson				
Mark Kipp				
Rodger Shannon				
Mayor Jeff Harrington				
<b>RESULT</b>	<b>PASS</b>	<b>FAIL</b>		

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**AGENDA ITEM: Mayor's Report**

**ACTION: None**

**STAFF RECOMMENDATION:**

The Mayor will give a verbal report at the meeting on Monday.