

CITY COUNCIL AGENDA

Monday, March 23, 2015

Council Meeting – 7:30 p.m.

1. National Volunteer Week Proclamation Presentation
2. National Work Zone Awareness Week Proclamation Presentation
3. April Fair Housing Month Proclamation Presentation
4. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
5. Minutes of the March 9, 2015 City Council Meeting
6. Claims for City Operations for March 23, 2015
7. Public Housing Authority Claims for March 23, 2015
8. Appointments to Boards & Commissions
9. Drug & Alcohol Committee Recommendation for Program Funds for 2015
10. Governing Body Policy for Work Change Orders
11. Adoption of FY2015 HUD Income Limits for the Public Housing Authority

REGULAR MEETING AGENDA

12. 2015 Water and Wastewater Utility Rates
13. 2015 Mowing Services Contract
14. City Manager's Report
15. City Council Items
16. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

NO WORKSHOP MEETING

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, March 23, 2015

Life is Better in Bonner Springs

ITEM NO. 1.

City Council Regular Agenda Monday, March 23, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: National Volunteer Week Proclamation Presentation

ACTION: Proclamation Presentations

STAFF RECOMMENDATION:

The Mayor will present Proclamations to various Volunteer Departments in Recognition of National Volunteer Week. Representatives of those Departments and of the Boards, Committees and Commissions will be in attendance.

ITEM NO. 2.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Proclamation Presentation National Work Zone Awareness Week

ACTION: Proclamation Presentation

STAFF RECOMMENDATION:

The Mayor will present a Proclamation to the Utilities Department, Public Works Department and the Parks and Recreation Department.

ITEM NO. 3.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Proclamation Presentation for April Fair Housing Month

ACTION: Proclamation Presentation

STAFF RECOMMENDATION:

The Mayor will present a Proclamation to the Housing Authority Director in recognition of Fair Housing Month.

ITEM NO. 4.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 5.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Minutes of the March 9, 2015 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on March 9, 2015.

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval.

City Council Workshop Meeting – Monday, March 9, 2015 – 6:45 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Jack Knight, Joe Peterson, Bob Reeves, George Cooper, Eric Freeman (arrived at 7:20 p.m.) and Racheal Haas (arrived at 7:10 p.m.)

Governing Body Absent: Councilmember: Councilmember Rodger Shannon

City Staff Present: Jack Helin, City Manager; Amber McCullough, City Clerk; Don Slone, Planning Director; Tillie LaPlante, Finance Director and Matt Beets, Project Manager

WS – 1 – Planning Commission Assuming the Duties of the Board of Zoning Appeals – The Planning Director made a presentation:

- The Board of Zoning Appeals (BZA) is a separate body from the Planning Commission and acts in a quasi-judicial capacity to consider variances, appeals or interpretations.
- The BZA met nine times in the last ten years; it is difficult to retain proficient members and provide the necessary training when the Board meets so seldom.
- The Planning Director included in the agenda a copy in legislative style of the State law which allows the Planning Commission to assume the responsibilities of the BZA.
- The Planning Director contacted all five (5) members of the BZA and all concurred it is a good idea to select members of the Planning Commission to assume the duties of the BZA as long as they meet separately from the Planning Commission.
- The Planning Commission gave unanimous consent and directed the publication of a Public Hearing Notice to amend the Zoning Ordinance for the next meeting on March 24, 2015.
- The Planning Director considered five volunteers from the Planning Commission for appointment to the BZA as follows: Lloyd Mesmer, Sherri Neff, Merle Parks, Craig Stephan and Mark Yates.
- A Councilmember asked have the Planning Commissions of any other communities beside Kansas City, KS assumed the responsibilities of the BZA? The Planning Director stated he is not sure.
- A Councilmember asked are Planning Commission decisions appealed to the BZA? The Planning Director said no, they are different processes. The City Council handles Planning Commission decision appeals not the Board of Zoning Appeals.

WS – 2 – 2015 Water and Wastewater User Rates – The City Manager made a presentation:

- The City Council approved the 2015 Water and Wastewater Budgets in August 2014 which included a two percent (2%) rate increase for water usage and service fees and an eight percent (8%) increase for wastewater usage and service fees.
- Staff based the rate increase on expected expenses and allowed a three-month emergency fund allotment for operations, maintenance and debt payments.
- Staff recommended a two percent (2%) increase for water usage and service fees. An average residential customer's water bill will increase \$0.91 per month based on 6,000 gallon usage.
- Staff recommended a \$0.20 per gallon rate increase for high volume users to encourage water conservation.
- Staff recommended a seven percent (7%) increase for wastewater usage and service fees. An average residential customer's bill will increase \$3.20 per month based on 6,000 gallon usage.
- Staff recommended the City set Out-of-City fees and rates to provide water and wastewater services outside City limits. Staff recommended a ten percent (10%) increase from normal City rates and service fees for Out-of-City customers.
- The two percent (2%) water usage and service fee increase will result in an estimated revenue increase of \$33,500 in 2015.
- The seven percent (7%) wastewater usage and service fee increase will result in an estimated revenue increase of \$97,000 in 2015.
- The average customer's total water and wastewater rate will increase \$49.32 per year.

WS – 3 – Governing Body Policy (GB-15-01) for Project Authority Change Orders – The City Manager made a presentation:

- Staff established a policy to clarify the level of authority the City Council gives Staff when they approve projects.
- When a project requires additional time or work, the Project Manager will issue a Work Change Directive based on a written cost.

- The Project Manager may approve the work if the cost is \$2,500 or less and will not cause the total project cost to exceed the Project Cost Authority. The Project Manager must notify the Finance Director or the City Manager as soon as possible.
- The City Council must approve the Work Change Directive prior to the contractor completing the work if the Work Change Directive exceeds the lesser of \$15,000 or ten percent (10%) of the original contract amount or if additional expenses will exceed the approved Project Cost Authority.
- The City Manager is authorized to approve the work if it exceeds the lesser of \$15,000 or ten percent (10%) of the original contract and is considered imperative, time sensitive to the project and the contractor needs to accomplish it prior to the next City Council meeting. The Change Order will be prepared for the next City Council meeting.
- The City Council must approve all Change Orders.

The meeting adjourned at 7:25 p.m.

City Council Minutes – Regular Meeting – Monday, March 9, 2015

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, March 9, 2015.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Jack Knight, Joe Peterson, Bob Reeves, George Cooper, Eric Freeman and Racheal Haas

Governing Body Absent: Rodger Shannon

City Staff Present: Jack Helin, City Manager; Amber McCullough, City Clerk; Don Slone, Planning Director, Tillie LaPlante, Finance Director and Matt Beets, Project Manager

The Mayor opened with the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 – Proclamation for Flood Safety Awareness Week – The Mayor presented a proclamation to Don Slone, Planning Director to recognize Flood Safety Awareness Week.

Item No. 2 - Citizen Concerns About Items Not on Today's Agenda – None presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 3 through 6 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 3 – Minutes of the February 23, 2015 City Council Meeting – Presented for approval.

Item No. 4 – Claims for City Operations – March 9, 2015 – Presented for approval were the Supplement Claims in the amount of \$90,359.56 and Regular Claims in the amount of \$387,398.15.

Item No. 5 – Public Housing Authority Claims – March 9, 2015 – Presented for approval in the amount of \$1,249.41.

Item No. 6 – Appointments to Boards and Commissions – Bonner Beautiful Committee: Appoint Coleen Bosley to fill the position previously held by Barbara Burdine which expires April 2016.

CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda. Cooper seconded the motion, and it carried on a vote of seven to zero.

REGULAR MEETING AGENDA

Item No. 7 – Final Acceptance and Final Payment for the Booster Station Electrical Upgrade and SCADA Project – The Project Manager made a presentation:

➤ Staff recommended the City Council:

- Accept the Booster Station Electrical Upgrade Project and the new Supervisory Control and Data Acquisition (SCADA) project completed by Capital Electric.
- Approve final payment to Capital Electric in the total amount of \$11,366.90 for the Booster Station Electrical Upgrade and SCADA system.
- Approve final payment to Capital Electric in the total amount of \$844.14 for Well No. 2 and No. 3 telemetry.

Cooper made a Motion to Approve Acceptance for the Booster Station and SCADA Project, Final Payment to Capital Electric in the amount of \$11,366.90 for the Booster Station Upgrade and \$844.14 for Well No. 2 and No. 3 Telemetry. Reeves seconded the motion and it carried on a vote of seven to zero.

Item No. 8 – Final Acceptance and Final Payment for Public Water Supply Well No. 6 – The Project Manager made a presentation:

➤ The contractor drilled a new public drinking well, abandoned the existing Well No. 5 and constructed a new well pumping facility.

➤ Staff recommended the City Council approve the Change Order in the amount of \$1,057.75 which included two Work Change Directives:

- Work Change Directive No. 1- The contractor used .500 inch casing pipe instead of .375 inch because the .500 was available from a local supplier and avoided a project delay. The cost of the upgrade was \$500.
- Work Change Directive No. 2 – The building used on this project is fabricated with a floor which acts as a spread footing. The contractor needed to modify the footing for the pipe under the building. The cost of the Work Change Directive was \$557.75.

Reeves made a Motion to Approve a Change Order in the Amount of \$1,057.75, Approve Acceptance of the Well No. 6 Project and Approve Final Payment to Clark Well and Equipment in the Total Amount of \$150,770.48.

Stephens seconded the motion and it carried on a vote of seven to zero.

Item No. 9 – City Manager's Report – The City Manager added:

➤ The Department Head's Annual Reports were enclosed in the agenda.

➤ Tiblow Tranist received nice doantions this year, including donations from businesses who have not previously donated.

- Chief Haley's Retirement Reception is Wednesday, March 18, 2015 in the Sunflower Room from 4:15 p.m. until 6:00 p.m. Staff will make a presentation to the Chief at 5:30 and will promote Mark Zaretski to Police Chief at 5:45.

Item No. 10 - City Council Items –

- Freeman stated a resident at Lake of the Forest requested the Fire and Emergency Services Personnel re-orient themselves with the layout of the Lake of the Forest.
- Freeman asked the City to re-evaluate the public safety needs of the City in the area of the proposed Westgate Project.
- Peterson stated citizens requested the City place a center line on Kansas Avenue between 142 and 138 Streets. Vehicles sometimes come over the hill in the middle of the road.
- Haas noticed the school zone light by the high school was not flashing and wondered if it was affected by the Daylight Savings Time change.
- Cooper stated the Community Garden is coming along well.

Item No. 11 – Mayor's Report – The Mayor:

- Stated he appreciates Councilmember's comments.
- Reminded everyone that residents can report potholes, waterline breaks and street light outages on the City website.
- Attended a Joint meeting with Commissioner Walters, Mayor Holland and Unified Government Staff to discuss sewer and water needs for the east portion of Bonner Springs and the north portion of Edwardsville.

The meeting adjourned at 7:48 p.m.

_____ Amber McCullough, City Clerk

ITEM NO. 6.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Claims for City Operations for March 23, 2015

ACTION: Make a Motion to Approve the Claims for City Operations for March 23, 2015

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law

Enclosed are the Supplement Claims for City Operations in the amount of \$25,377.76 and the Regular Claims in the amount of \$233,483.17.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

CHECK REGISTER

Date: 03/18/2015

Time: 11:07 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
126423	03/17/2015	Void	03/17/2015			Void Check	0.00
126424	03/17/2015	Printed		3562	ALAMAR	UNIFORMS-POLICE	2,387.06
126425	03/17/2015	Printed		0825	ARLAN CO INC	FIELD MARKING PAINT-PARKS	252.50
126426	03/17/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	7,387.12
126427	03/17/2015	Printed		9842	AUTOZONE	VEH MAINT/REPAIRS-PW	307.02
126428	03/17/2015	Printed		7308	COLIN BARKER	CDL LICENSE FEE REIMB-PW	13.33
126429	03/17/2015	Printed		2129	BARTLETT & WEST INC	DESIGN BACKWASH TANK-UT	8,000.00
126430	03/17/2015	Printed		0109	BERNING TIRE COMPANY	VEH MAINT/REPAIRS-UT	65.00
126431	03/17/2015	Printed		2849	BOCKYN LLC	RECREATION SOFTWARE FEES	150.00
126432	03/17/2015	Printed		4378	BONNER SPGS HIGH SCHOOL	AD F/SUMMER PARK JOBS	36.00
126433	03/17/2015	Printed		0121	BONNER SPGS LIBRARY	JO CO TAX DISTRIBUTION	995.95
126434	03/17/2015	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	663.17
126435	03/17/2015	Printed		3764	CHAD CANNON MD	MEDICAL DIRECTOR SVCS-EMS	1,800.00
126436	03/17/2015	Printed		7070	CAPITAL ELECTRIC CONSTRUCTION C	WATER PLANT UPGRADES-UT	3,901.34
126437	03/17/2015	Printed		7102	CENTRAL SECURITY GROUP-	SECURITY SYSTEM MONITORING	122.00
126438	03/17/2015	Printed		0204	CHAMBER OF COMMERCE	MEETING & BANQUET-PROJ MGR	30.00
126439	03/17/2015	Printed		0019	CHEMQUEST INC	CHEMICALS-WATER	3,291.75
126440	03/17/2015	Printed		6354	CINTAS FAS LOCK BOX 636525	FIRE EXTINGUISHER INSPECTIONS	211.56
126441	03/17/2015	Printed		2709	CLARKE WELL & EQUIPMENT, INC	WELL NO. 6 CONSTRUCTION-UT	150,770.48
126442	03/17/2015	Printed		0222	CONRAD FIRE EQUIPMENT INC	UNIFORMS-EMS	1,175.00
126443	03/17/2015	Printed		7249	CSM	REFUND RENTAL OVERPAYMENT	380.00
126444	03/17/2015	Printed		7098	CTM MEDIA GROUP INC	BROCHURE DISTRIBUTION-CTC	4,922.00
126445	03/17/2015	Printed		6724	D K LEASING, LLC	CONCRETE FILL-UT	658.00
126446	03/17/2015	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	DUMPSTER RENTALS	97.00
126447	03/17/2015	Printed		5166	DIGIGRAPH XPRESS LLC	CASSETTE F/ BANNER-CTC	96.75
126448	03/17/2015	Printed		2658	DOUBLE D INC.	SNOW CONTROL MATERIALS-PW	4,901.11
126449	03/17/2015	Printed		1075	DSA PRECISION CLEANING	CUSTODIAL SUPPLIES	422.40
126450	03/17/2015	Printed		5420	EVERETT MILBERGER PEST CONTROL	PEST CONTROL SVC-UT	150.00
126451	03/17/2015	Printed		2621	EXPRESS WASH AMERICA LLC	CAR WASHES-UT	8.00
126452	03/17/2015	Printed		4342	FELDMANS	RATCHET STRAP,TOWELS-PD/PW	60.88
126453	03/17/2015	Printed		0021	HACH COMPANY	CHEMICALS-UT	334.39
126454	03/17/2015	Printed		2430	HAMBLIN PETROLEUM	MOTOR FUEL	8,780.88
126455	03/17/2015	Printed		1089	HAWKINS, INC	DIAPHRAGM SVC KIT-UT	407.41
126456	03/17/2015	Printed		4275	HAYNES EQUIPMENT CO INC	GRINDER PUMP MAINT/REPAIRS-UT	3,199.86
126457	03/17/2015	Printed		2813	HD SUPPLY WATERWORKS LTD	DISTRIBUTION/COLLECTION MAINT	641.05
126458	03/17/2015	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN-EMS	153.84
126459	03/17/2015	Printed		6620	HOUR MEDIA LLC	ADS F/MARCH&APRIL-CTC	1,149.00
126460	03/17/2015	Printed		7269	INDELCO PLASTICS CORPORATION	PERMANGANATE PUMP-WTP	2,438.07
126461	03/17/2015	Printed		6581	INLAND TRUCK PARTS CO.	VEH MAINT/REPAIRS-UT	6,562.83
126462	03/17/2015	Printed		3289	J & D EQUIPMENT INC	SNOW PLOW & SPRAYER PARTS-PW	3,504.67
126463	03/17/2015	Printed		5345	JOHNSON COUNTY WASTEWATER	WASTEWATER CHARGES/FEB 2015	157.61
126464	03/17/2015	Printed		1835	KACE	KACE SPRING CONFERENCE REGIST	159.00
126465	03/17/2015	Printed		4354	KANSAS CITY CONVENTION &	MEMBERSHIP DUES-CTC	350.00
126466	03/17/2015	Printed		5308	KANSAS ONE-CALL SYSTEM, INC	LOCATE FEES/FEBRUARY 2015	72.00
126467	03/17/2015	Printed		1773	KDHE BUREAU OF WATER	OPERATOR LICENSE RENEWAL-WWT	20.00
126468	03/17/2015	Printed		2023	KMJA	MEMBERSHIP FEES-COURT	25.00
126469	03/17/2015	Printed		6837	LAMAR TEXAS LIMITED PARTNERSHP	BILLBOARD ADVERTISING-CTC	415.00
126470	03/17/2015	Printed		0852	LANMAN INCORPORATED	SETUP USERS/EMAILS, FIX OUTLOOK	225.00
126471	03/17/2015	Printed		7043	LOCKTON COMPANIES, LLC	STORAGE TANK INSURANCE	224.00

ITEM NO. 7.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Public Housing Authority Claims for March 23, 2015

ACTION: Make a Motion to Approve the Public Housing Authority Claims for March 23, 2015

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Claims in the amount of \$14,822.68.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 03/18/2015

Time: 10:22 am

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97120	03/18/2015	Printed		P827	P ATMOS ENERGY	TENANT UTILITY REIMBURSEMENT	172.33
97121	03/18/2015	Printed		P 797	P BANKCARD PROCESSING CENTER	FAN SWITCH/MOTOR,WINDOW PANE	364.94
97122	03/18/2015	Void	03/18/2015			Void Check	0.00
97123	03/18/2015	Printed		P506	P CITY OF BONNER SPGS	REIMB WAGES/BENEFITS/UTIL	12,742.78
97124	03/18/2015	Printed		P540	P DEFFENBAUGH DISPOSAL SVC	REFUSE SERVICE	271.54
97125	03/18/2015	Printed		P991	P JAMES O. GOSS JR	PEST CONTROL (3 UNITS)	150.00
97126	03/18/2015	Printed		P477	P LANMAN	SETUP MAINTENANCE EMAIL	75.00
97127	03/18/2015	Void	03/18/2015			Void Check	0.00
97128	03/18/2015	Printed		P800	P NUTS & BOLTS	ELECTRICAL & MAINT MATERIAL	124.01
97129	03/18/2015	Printed		P309	P PAUL PETERSON	VEH MAINT/REPAIRS	447.29
97130	03/18/2015	Printed		P753	P RICOH USA, INC	COPIER LEASE	136.00
97131	03/18/2015	Printed		P472	P WESTAR ENERGY	TENANT UTILITY REIMBURSEMENT	338.79
Total Checks: 12						Checks Total (excluding void checks):	14,822.68
Total Payments: 12						Bank Total (excluding void checks):	14,822.68
Total Payments: 12						Grand Total (excluding void checks):	14,822.68

ITEM NO. 8.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Appointments to Boards & Commissions

ACTION: Make a Motion to Approve Appointments to Boards & Commissions

STAFF RECOMMENDATION: The Mayor Recommends Approval

Band Commission - Reappoint Don Wheeler & David Tisch to another three year term to expire April 2018. Their current terms expire April 2015 and their bio forms are on file in the City Clerk's Office.

Bonner Beautiful - Reappoint Darrell Donahue, Lloyd Mesmer, Judy Cox, Andrea "Dee-Dee" Harrington-Summers for another three-year term to expire April 2018. Their current terms expire April 2015 and their bio forms are on file in the City Clerk's Office.

Library Board - Reappoint Sara Niemann whose term expires April 2015 for another three-year term to expire April 2018. Appoint Clausie Smith to a three-year term expiring April 2018. Mr. Smith will be taking the place of Vicky Wheeler who has served two consecutive terms and cannot seek reappointment at this time. Their bio forms are on file in the City Clerk's Office.

Drug & Alcohol Committee - Appoint Rita Hoag to an unexpired term ending August 2017 last held by Debbie Lohman who resigned. Rita will represent the area mental health agency as a member of the Wyandotte Mental Health Board. Her bio form is on file in the City Clerk's Office.

ITEM NO. 9.

City Council Regular Agenda Monday, March 23, 2015 – 7:30 p.m.

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Drug & Alcohol Committee Recommendation for Program Funds for 2015

ACTION: Make a Motion to Approve the Drug & Alcohol Committee Recommendation for Program Funds for 2015 in the Total Amount of \$16,691.35.

STAFF RECOMMENDATION: The City Manager, Finance Director and Drug & Alcohol Committee Recommend Approval

The enclosed memorandum provides the recommendation for award of funds for Drug & Alcohol Programs for 2015 and provides an explanation for each award recommendation.

The requests received this year were less than the approved budget of \$25,000. The Committee may come back to the City Council for additional awards if they receive additional requests this year.

Memorandum

Date: March 11, 2015
To: Mayor and Council
Through: John Helin, City Manager *JH*
From: Tillie LaPlante, Finance Director

Subject: Drug and Alcohol Advisory Committee 2015 Funding Recommendations

Recommendation:

Approve the City's Drug and Alcohol Advisory Committee recommendation in the total amount of \$16,691.35 for substance abuse programs in 2015.

Background:

In the 2015 Budget, the City Council approved funds in the amount of \$25,000 for substance abuse programs to be paid from the Drug and Alcohol Fund. In December, the Drug and Alcohol Committee sent applications to all agencies who were awarded funds in 2014. The total amount of funds requested for 2015 from the applications received was \$16,691.35.

Discussion:

The Drug and Alcohol Advisory Committee recommends awards for 2015 as listed below.

<u>Agency/Program</u>	<u>Approved By Council 2014</u>	<u>Requested By Agencies 2015</u>	<u>Recommended By Committee 2015</u>
Bonner Spgs High School	\$ 1,895	\$ 1,099.95	\$ 1,099.95
Clark Middle School	\$ 0	\$ 4,456.40	\$ 4,456.40
Project Graduation	\$ 1,000*	\$ 4,000	\$ 4,000
PACES (Wyandot Center For Behavioral Healthcare)	\$ 3,135	\$ 3,135	\$ 3,135
DARE Festival	\$ 5,000	\$ 4,000	\$ 4,000
Total Awards	\$11,030	\$ 16,691.35	\$ 16,691.35

* The committee purchased Drawstring Sport packs which had a brave head and read "I Believe in Me – Drug and Alcohol Free" for each graduate who attended the Project Graduation event. The actual cost was \$410.

Following are descriptions of the programs which are recommended for funding.

Agency/Program

Description of Program

Bonner Springs High School Purchase the Essential Health curriculum to be utilized in freshman Health classes. This curriculum is a supporting item to the Navigator curriculum which was funded last year. The curriculum will be used to educate students on drug and alcohol prevention and at risk behaviors.

Project Graduation This funding will pay for rental of the facility for an after-graduation celebration to provide senior high graduates a drug and alcohol free environment that is safe to enjoy and celebrate their senior accomplishments. With funding from the City for this event, parents and family members who in the past have spent their energy and efforts doing fundraising will now organize and conduct a variety of drug and alcohol programs and activities leading up to graduation night. The primary aim of the activities will be to increase awareness of the dangers of drinking, drugs, and driving and to reduce the number of youth involved in alcohol and other drug-related highway crashes. The parents plan to coordinate with local police, highway patrol, drug and alcohol recovery centers, and community sponsors to provide education and support during the school year culminating with the graduation night event.

PACES (Wyandot Center For Behavioral Healthcare) Serve youth (ages 3 to 22) with behavioral and emotional needs who face issues including abuse, neglect, or other trauma; acting out in school; anger or aggression; problems paying attention; suicidal feelings; substance abuse; or run-ins with law enforcement.

DARE Festival Festival held for DARE graduates promoting the idea of students remaining drug and alcohol free.

Clark Middle School Purchase the Positive Action education program to address a variety of healthy choices to live a drug free life and prepare students to handle social stresses and make wise choices. This program has age level kits so students will be educated each year of middle school (6th – 8th) with different materials.

Because requests were less than the approved budget for substance abuse programs (\$25,000 budget compared to \$16,691 recommendations), the committee may come back to the City Council with additional requests during the year. If no additional requests are made, the difference between the budget and the recommendations will carry over to the 2016 budget year.

In addition to the substance abuse programs, the City Council approved funds for the DARE program in the amount of \$60,400 in the 2015 Drug and Alcohol Budget. This covers 75% of the cost of the DARE Program which includes salary and benefits for the DARE officer as well as supplies for the program. All costs associated with the DARE program are paid through the Police budget in the General Fund. The amount funded by the Drug and Alcohol Fund is recorded as a transfer into revenue in the General Fund.

ITEM NO. 10.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Governing Body Policy for Work Change Orders

ACTION: Make a Motion to Approve Governing Body Policy GB-15-01 for Project Authority and Change Orders

STAFF RECOMMENDATION: The City Manager, City Clerk, Finance Director, Project Manager, and Utilities Director Recommend Approval

Staff briefed the City Council on Governing Body Policy (GB-15-01) for Project Authority and Change Orders at the March 9, 2015 Work Shop. The Policy is attached for your reference.

**CITY OF BONNER SPRINGS
POLICY MEMORANDUM**

Type Policy	Governing Body
Policy #	GB-15-01

Subject	Change Orders for Projects Awarded by the City Council.
----------------	--

Date Adopted	
Prepared By	Rick Sailer, Utilities Director & Tillie LaPlante, Finance Director
Approved By	Governing Body
Purpose	To provide procedures and guidelines for approval of additional work required on Projects awarded by the City Council.

I. Introduction

Capital Improvement Projects in excess of \$15,000 are authorized and awarded by the City Council. The total “estimated” Project Cost is included within the Project Memorandum and discussed with City Council prior to beginning any Engineering or Construction work on the Project. Council’s approval to complete the Project is based on the total “estimated” Project Cost and is the basis for the Project Cost Authority (PCA). Specific Contracts, exceeding \$15,000 for the Project are awarded by the City Council, including Engineering, Construction and Construction Inspection. Once a Contract is awarded, any additional work in excess of the Contract amount must be approved prior to completing the work. This Policy describes the procedures and guidelines that Staff must follow for approving any additional work and resulting expense.

II. Work Change Directive:

A Work Change Directive (WCD) (form enclosed) is issued by the Project Manager.

- a. When additional necessary work or time is required on a Project, as recommended either by an Engineer or a Construction Contractor and after receiving a recommendation of approval from the Department Head and Finance Director and approval of the City Manager, the Project Manager will issue a WCD based on a written cost of the additional work submitted by the Engineer or Contractor. If the cost is \$2,500 or less and that amount will not cause the total project cost to exceed the PCA, then the Project Manager or Department Head may approve the work and then notify the Finance Director and City Manager as soon as possible.
- b. If the WCD exceeds the lesser of \$15,000 or 10% of the original contract amount, or if the additional expense will exceed the approved PCA, a Change Order (CO) (form enclosed) must be approved by the City Council prior to the work being completed by the Contractor or Engineer.

- c. If the Project includes a Funding Agency other than the City, the WCD must be approved by the Agency.
- d. If the work exceeds the lesser of \$15,000 or 10% of the original contract amount and is considered imperative, time sensitive to the project and needs to be accomplished prior to the next council meeting, the City Manager is authorized to approve the work and a Change Order will be prepared for the next City Council meeting.
- e. If the work does not exceed the lesser of \$15,000 or 10% of the original contract amount and that amount does not cause an increase in the PCA, the work will be included in a subsequent or final Change Order.

III. Change Order:

A Change Order (CO) legally changes the Contract Amount and/or Contract Time.

- a. When cumulative WCD's exceed the lesser of \$15,000 or 10% of the original contract amount, a CO will be prepared by the Project Manager for approval by the City Council.
- b. The CO must be approved by the Contractor and the Funding Agency.
- c. No CO will be issued without City Council approval.
- d. No payment will be made to the contractor for work done on a WCD until a CO has been approved by the City Council.
- e. If a contractor requires payment on a WCD, a CO will be prepared by the Project Manager for approval by the City Council before payment is made.
- f. The CO modifies the Contract Documents and becomes an integral part of the legal documentation for the Project.

ITEM NO. 11.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Adoption of FY2015 HUD Income Limits for the Public Housing Authority

ACTION: Make a Motion to Approve a Resolution to Adopt the FY2015 Income Limits for the Public Housing Authority

STAFF RECOMMENDATION: The City Manager and Public Housing Authority Director Recommend Approval

The enclosed memorandum provides the recommendation and information for this annual HUD requirement for the Housing Authority to set income limits. The limits determine eligibility for HUD assisted housing programs.

Upon approval, a signed Resolution must be submitted to HUD.

City of Bonner Springs Public Housing Authority



Date: March 23, 2015
 To: Mayor & City Council
 Through: John Helin, City Manager *JH*
 From: Carrie Newton, PHA Executive Director

Subject: HUD FY 2015 Income Limits

Recommendation:

Staff recommends adoption of the HUD FY 2015 income limits for the public housing program.

Background:

The U.S. Department of Housing and Urban Development (HUD) is required by law to set income limits that determine the eligibility for HUD's assisted housing programs which includes the public housing program. The income limits are revised annually and are based on HUD estimates of median family income. HUD uses the 5-year American Community Survey (ACS) income data as the basis of the FY 2015 Income Limits for all areas of geography.

Discussion:

HUD defines the income categories for the annual Income Limits as follows:

- Extremely low-income families are defined as families whose income does not exceed 30 percent of the median family income for the area.
- Very low-income families are defined as families whose income does not exceed 50 percent of the median family income for the area.
- Low-income families are defined as families whose income does not exceed 80 percent of the median family income for the area.

Bonner Springs is included in the Kansas City, MO-KS HUD Metro Fair Market Rent (FMR) Area. This area includes 13 counties in the metropolitan area. The HUD FY 2015 Income Limit Categories for the Kansas City, MO-KS HUD Metro FMR Area are:

Income Limit Category	Persons in Household							
	1	2	3	4	5	6	7	8
Extremely Low-Income (30%)	\$15,400	\$17,600	\$20,090	\$24,250	\$28,410	\$32,570	\$36,730	\$40,890
Very Low-Income (50%)	\$25,700	\$29,350	\$33,000	\$36,650	\$39,600	\$42,550	\$45,450	\$48,400
Low-Income (80%)	\$41,100	\$46,950	\$52,800	\$58,650	\$63,350	\$68,050	\$72,750	\$77,450

Financial Impact:

The Public Housing Reform Act states that 40 percent of new admissions in public housing must be extremely low-income (at or below 30 percent of the area median income). Remaining new admissions must meet the low- or very low-income categories above. The amount of rent a family will pay is the highest of the following amounts:

- 30% of the family's monthly adjusted income;
- 10% of the family's monthly income; or
- Minimum rent (currently set at \$50)

RESOLUTION 2015-_____

A RESOLUTION ADOPTING INCOME LIMITS FOR ADMISSION TO THE PUBLIC HOUSING PROGRAM IN THE CITY OF BONNER SPRINGS, KANSAS.

WHEREAS, The Department of Housing and Urban Development (HUD) is required by law to set income limits that determine the eligibility of applicants for HUD's assisted housing programs; and

WHEREAS, Maximum Income Limits are established in order to achieve and maintain the low-income character of public housing; and

WHEREAS, the amendments in the Quality Housing and Work Responsibility Act of 1998 established a 30 percent of median family income program targeting standard;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BONNER SPRINGS, that the income limits listed below are hereby approved and adopted, and supersedes Resolution 2014-09.

Income Limit Category	Persons in Household							
	1	2	3	4	5	6	7	8
Extremely Low-Income (30%)	\$15,400	\$17,600	\$20,090	\$24,250	\$28,410	\$32,570	\$36,730	\$40,890
Very Low-Income (50%)	\$25,700	\$29,350	\$33,000	\$36,650	\$39,600	\$42,550	\$45,450	\$48,400
Low-Income (80%)	\$41,100	\$46,950	\$52,800	\$58,650	\$63,350	\$68,050	\$72,750	\$77,450

ADOPTED BY THE GOVERNING BODY OF THE CITY OF BONNER SPRINGS, KANSAS, THIS 23rd DAY OF MARCH, 2015.

Jeff Harrington, Mayor

ATTEST:

Amber McCullough, City Clerk

(Seal)

ACTION FOR CONSENT AGENDA

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 12.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: 2015 Water and Wastewater Utility Rates

ACTION: Make a Motion to Approve a 2% Increase for Water Rates & Fees, a \$0.20/1,000 Gallons Increase for High Volume Water Rates, a 7% Increase for Wastewater Rates & Fees, and an Outside the City Limits Rates & Fees for Water & Wastewater all to be effective April 1, 2015.

STAFF RECOMMENDATION: The City Manager, Finance Director and Utilities Director Recommend Approval

Staff briefed the City Council on the rates at the March 9, 2015 Work Shop. The rates include a 2% increase for water rates & fees, a \$0.20/1,000 gal increase for High Volume Usage, a 7% increase for wastewater rates & fees, and outside of City rates and fees. The enclosed memorandum outlines these rates.

BONNER SPRINGS UTILITIES

PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

MEMORANDUM

Date: March 17, 2015
To: Mayor and City Council
Through: Jack Helin, City Manager *JKH*
From: Rick Sailer, Director

Subject: **2015 Water & Wastewater Users Rates & Fees**

Recommendation:

Approve the following Utilities Department Rates & Fees effective 1 April 2015

1. Approve a 2% increase for Water Rates & Service Fees
2. Approve a \$0.20/1,000 gallons increase for High Volume Water Rates
3. Approve a 7% increase for Wastewater Rates & Service Fees
4. Approve "Outside City Limits" Rates & Service Fees for Water & Wastewater at 10% above City Rates and Service Fees.

Background:

Staff briefed the City Council at the Workshop Meeting on 9 March regarding the proposed rate increases for Water and Wastewater. The proposed rate and fee increases of 2% for Water and 7% for Wastewater are based on expected revenues and expenditures for 2015 and maintaining appropriate cash reserves within the associated funds.

Discussion:

1. **Water User Fees & Rates:** Staff recommends a 2% increase for Water Service Fees and the water user base-rate effective 1 April 2015.
 - The service charge for residential customers will increase \$0.25 per month (\$12.35 to \$12.60) – Service Charge fees are based on meter size; the monthly fee will increase by 2% for all meter sizes.
 - The usage rate for all customers will increase \$0.10 per 1,000 gallons (\$5.35 to \$5.46 / 1,000 gallons).
 - An average residential customer's water bill will increase \$0.91 per month based on 6,000 gallons average usage.
2. **High Volume Water Rates:** The volume discount rate for usage greater than 70,000 gallons will increase from \$5.00 to \$5.20/1,000 gallons and usage greater than 120,000 gallons will increase from \$4.49 to \$4.69/1,000 gallons.
3. **Wastewater User Fee and Rate:** Staff recommends a 7% increase for Wastewater Service Fees and wastewater base-rate effective 1 April 2015.
 - The service charge for residential customers will increase \$0.98 per month (\$13.97 to \$14.95)
 - The usage rate for all customers will increase \$0.37 per 1,000 gallons (\$5.32 to \$5.69 / 1,000 gallons).
 - An average residential customer's water bill will increase \$3.20 per month based on 6,000 gallons average usage.
4. **Outside City Limits Rates & Fees for Water & Wastewater:** Staff recommends establishing Outside City Limits rates & fees that are 10% higher than City rates & fees.

Financial Impact:

- The 2% increase in Water Service Fees and User Rates and increased rates for high volume users will result in estimated additional revenue in 2015 of \$33,500 based on 2014 revenue.
- The 7% increase in the Wastewater Service Fee and User Rate will result in additional revenue in 2015 of \$97,000 based on 2014 revenue.
- Total impact of the water and wastewater rate increase to an average residential customer using 6,000 gallons per month is \$4.11 per month or \$49.32 per year. The average monthly bill for 6,000 gallons will be \$94.45 or \$1,133.40 per year. This amount is 2.1% of the median income for Bonner Springs' residents.

Water Rates & Fees	Current Fee	Recommended Fee	Outside City Fee
Water Rate 0 - 70,000 Gallons (Rate per 1,000 gallons)	\$5.35	\$5.46	\$6.01
Water Rate 70,001 - 120,000 Gallons (Rate per 1,000 gallons)	\$5.00	\$5.20	\$5.72
Water Rate 120,001 Gallons and Over (Rate per 1,000 gallons)	\$4.49	\$4.69	\$5.16
Monthly Water Service Fee 5/8" Meter	\$12.35	\$12.60	\$13.86
Monthly Water Service Fee 3/4" Meter	\$15.30	\$15.61	\$17.17
Monthly Water Service Fee 1" Meter	\$17.85	\$18.21	\$20.03
Monthly Water Service Fee 1 1/2" Meter	\$22.49	\$22.94	\$25.23
Monthly Water Service Fee 2" Meter	\$44.17	\$45.05	\$49.56
Monthly Water Service Fee 3" Meter	\$66.17	\$67.49	\$74.24
Monthly Water Service Fee 4" Meter	\$111.17	\$113.39	\$124.73
Monthly Water Service Fee 6" Meter	\$196.99	\$200.93	\$221.02
Monthly Water Service Fee 8" Meter	\$264.71	\$270.00	\$297.00
Wastewater Rates & Fees			
Monthly Sewer Service Fee	\$13.97	\$14.95	\$16.45
Sewer Rate –Rate per 1,000 gallons	\$5.32	\$5.69	\$6.26

ITEM NO. 13.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: 2015 Mowing Services Contract

ACTION: Make a Motion to Award the 2015 Mowing Services Contract to Predator Termite and Pest Control to Expire December 31, 2015

STAFF RECOMMENDATION: The City Manager, Finance Director, Community and Economic Development Director and Property Maintenance Code Officer Recommend Approval

The enclosed memorandum provides information and the recommendation for award of the contract. The contract provides services to mow, remove trash and debris and to trim trees and brush when property owners are not in compliance with the City's regulations.

City of Bonner Springs, Kansas
Memorandum

DATE: March 17, 2015
TO: Mayor and City Council
THRU: Jack Helin, City Manager *JH*
FROM: Marcia Harrington, Community and Economic Development Director *MH*

SUBJECT: 2015 Mowing Services Contract for Property Maintenance Code Violations

Recommendation:

The recommendation from the City Manager, Community and Economic Development Director and Property Maintenance Code Officer is to award the annual mowing services contract to Predator Termite Pest Control to expire December 31, 2015.

Background:

The City's contract for mowing, trash and debris removal and tree and brush trimming services related to Property Maintenance Code violations expired as of December 31, 2014. These contract services are used when grass and/or weeds reach a height of 12-inches or more and property owners have not mowed by the deadline date. The City then communicates with the contract mower to abate the violation. Due to certain circumstances on properties, there may be a need to remove some trash, debris, limbs, etc. prior to mowing, so this work is also completed by the contract mower.

Once the City has mowed a property, an invoice is mailed to the property owner billing them for \$100 for the first hour of work plus a \$25 administrative fee. Any time beyond the one hour minimum is \$50 for each half hour thereafter. If the invoice is not paid within 60 days, the mowing fees are assessed to the property.

Discussion:

Bid information for contract mowing services was posted on the City website, published in the Chieftain newspaper and mailed to six area businesses. The following bids were received:

Company	Average Bid for 4 Work Items
Predator Termite & Pest Control	\$45.00 per hour
WCD Enterprises, LLC	\$52.00 per hour
Creative Landscaping & Concrete, Inc.	\$56.25 per hour
Green Hills Services LLC	\$58.75 per hour
Picture Perfect Lawns	\$63.13 per hour
Asplundh	\$71.00 per hour
Arbor Masters	\$102.00 per hour
H & H Enterprise	\$105.00 per hour

Predator Termite Pest Control has the lowest average overall bid of \$45.00 per hour for the four work items. They have been involved with residential and commercial lawn care for 15 years and own the appropriate equipment to complete mowing, brush hog mowing, tree trimming and limb and debris removal.

Financial Impact:

The 2015 Property Maintenance Code budget has \$4,000 for contract mowing services.

ITEM NO. 14.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: March 23, 2015

To: Mayor and City Council

1. Council Follow Up Items.

- a. **School Flashing Light(s) on Kump not working after changeover to Daylight Savings Time** – The timing for the lights was not working correctly the Monday following the changeover to Daylight Savings Time. The problem was corrected the next day.
- b. **Pothole turning onto Morse Avenue from K-32** – The holes at the edge of Morse have been filled in.
- c. **Center Striping Kansas Avenue between 138th and 142 Streets** - The Manual on Uniform Traffic Control Devices (MUTCD) is the national standard for pavement marking, signs, traffic control. etc. It is what the Cities use as a guide for all traffic related issues. The MUTCD guidance for centerlines on rural arterial and collector streets is “18’ or more in width and an ADT(Average Daily Traffic) of 3,000 vehicles per day”. West Kansas Ave. is 20’ wide but has an ADT of only 2,200. By adding two 4” wide lines with a 4” space between them you have visually removed one foot of pavement width creating a perceived narrowing of each lane. For these reasons many other similar two lane roads remain unstriped such as: 138, 122, 121, 142 Street, etc. Additionally, there is no known history of accidents/problems because of no striping.

2. **Boarding Agreement with Great Plains SPCA** – Due to an error on my part, it took longer than it should have to finalize an agreement with the Great Plains SPCA to take our animals that we were unable to find the owners. That agreement will be in place by April 24 (Their Director has been out of town and won’t be back until then).

3. **Legislative Action to Change Voting Dates** – Senate Bill 171 passed the Senate and is with the House. The current working bill leaves local elections non-partisan but moves them from the spring to the fall of even number years. It also mandates that municipalities must fill vacancies on their governing bodies within sixty days or have a special election. This is in response to the situation in Wyandotte County where a position has been vacant for approximately two years. An amendment was added preventing local elections for bonds or taxes except in conjunction with regularly scheduled elections. That means bond elections can only be held in August or November. The intention of the bill is to maximize the turnout of those who will be most affected and comply with federal rules concerning getting ballots to soldiers overseas. This bill is being amended in the House from the Senate bill that was passed, so they will need to reconcile the bill for a full two house vote.

4. **Tiblow Transit Donations** – We received \$200.00 donations from Maple Ridge and SERC Physical and Hand Therapy. We also received a \$200.00 donation from Body Works who donated for the first time this year.

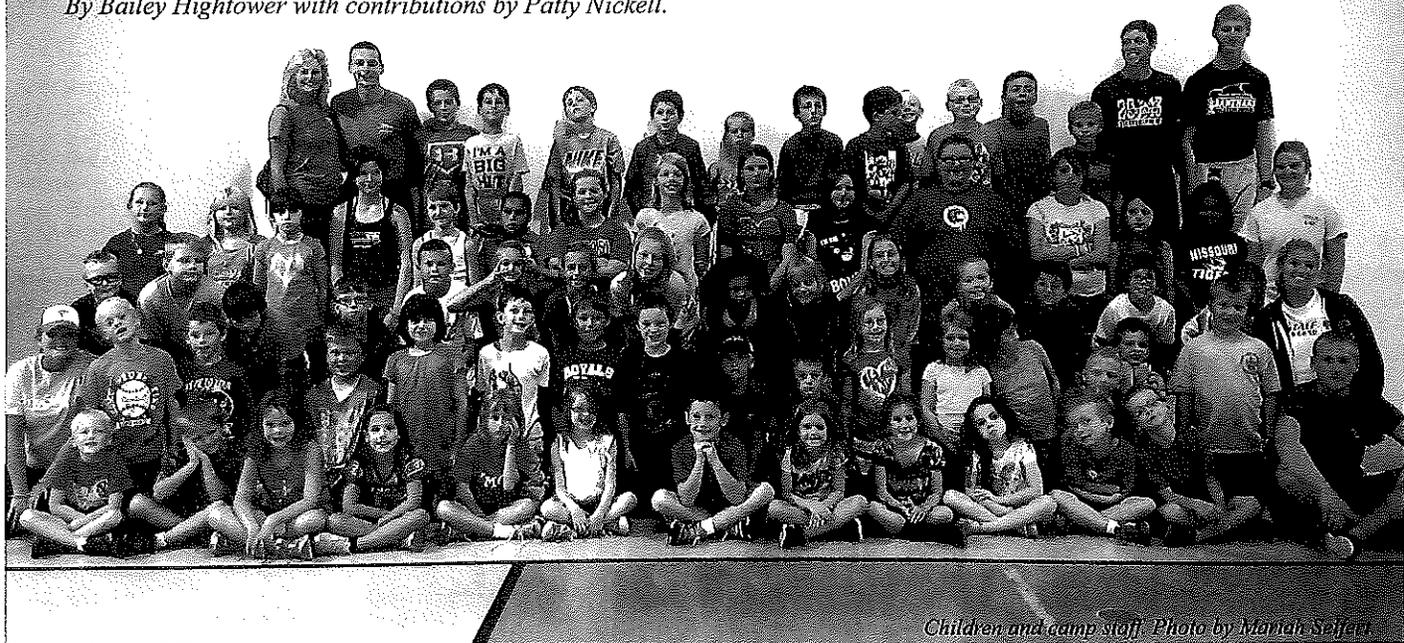
5. **Parks & Recreation article in Kansas Government Journal** - Attached is a copy of an article about our Parks & Recreations Summer Camp program. It is in the latest copy of the LKM’s monthly publication.

6. **Safety Awareness Week - Flashing Arrow Boards** - We purchased two flashing arrow boards using funds from our MPR Loss Control Credit Account. MPR puts a percentage of our annual premium contributions for Property and Liability insurance into an account that we can use to purchase safety related items. Our Safety Committee reviews all recommendations for purchases using our Loss Control Credit funds. The arrow boards are mounted on trailers that also include all necessary safety cones, signage, etc. to properly mark a safe street work zone. The arrow boards will be at City Hall on Monday evening.

I will be on vacation next week and the Community and Economic Development Director, Marcia Harrington, will be sitting in for me at the Council Meeting.

Camp Great Adventure

By Bailey Hightower with contributions by Patty Nickell.



Children and camp staff. Photo by Maria Seifert.

Summer is always an exciting time for children, but it often presents working parents with a problem. How do you ensure that your child is safe and entertained for three whole months? The City of Bonner Springs recognized this need, and in the summer of 2008 Camp Great Adventure was incorporated into the Bonner Springs Parks and Recreation Department.

What began with an average of only 49 campers a week has quickly grown in popularity and can reach up to 116 campers per week. Inexpensive and budget friendly, Camp Great Adventure is a perfect option for families. At only \$85 per week for residents of Bonner Springs and \$95 per week for nonresidents, this summer program is a reasonably priced way to guarantee your child an entertaining summer.

Directed by Patty Nickell, Camp Great Adventure is a day camp for children between the ages of 6 and 12 that provides a safe, active, and fun-filled environment. The days are filled with activities that entertain and educate all age groups. Frequent trips to the city's playgrounds and Aquatic Park encourage physical fitness and an appreciation of the outdoors. Children are also required to leave all electronics at home in order to better form social relationships with other campers and learn to live free from as many material things as possible. Other outings include trips to the Coterie Theatre and Mahaffie Farm. Each field trip provides a new and unique learning experience for the campers.

When the camp isn't traveling, the adventure comes to them. Visitors to Camp Great Adventure include TV personality Reggie Gray "The Magic Man," storyteller Pricilla Howe, and instructors from Mad Science. Bringing entertainers in to visit the children allows the campers a more personalized form of education and enables them to interact with their peers in exciting new ways.

At Camp Great Adventure the children are introduced to a variety of new skills and are encouraged to have a sense of pride in their community. Camp Great Adventure became involved with the community garden. Campers were educated on how to correctly plant, water, and maintain a healthy garden full of vegetables that they are able to take home to eat.

Camp Great Adventure doesn't just benefit the campers, but it also provides camp counselors with valuable life experience. The counselors are a group of high school and college students that spend the summer teaching the campers leadership skills and responsibility for themselves and their fellow campers. But, there are many learning experiences for the counselors as well. Working with the children requires patience, communication, and understanding.

"Camp Great Adventure has been fantastic preparation for my career," said camp counselor and University of Nebraska student Cameron Eckardt. "Leading activities for children for eight hours a day has been a fun summer job that leads well into how I want to spend my future, teaching music to kids."

The goal of Camp Great Adventure is to provide an environment where campers will be able to grow and develop their self-confidence and forge lasting positive relationships with one another. With the support of parents and the camp staff, Camp Great Adventure will continue to be a successful and enjoyable way for the children to spend their summer vacation.

✦ *Written by Bailey Hightower, Counselor, with contributions by Patty Nickell, Director of Camp Great Adventure. For more information call (913) 238-2508.*

ITEM NO. 15.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 16.

**City Council Regular Agenda
Monday, March 23, 2015 – 7:30 p.m.**

MOTION: _____ **SECOND:** _____

Name	Yes	No	Abstain	Absent
Tom Stephens				
George Cooper				
Bob Reeves				
Racheal Haas				
Joe Peterson				
Jack Knight				
Eric Freeman				
Rodger Shannon				
Mayor Jeff Harrington				
RESULT	PASS	FAIL		

Mayor Vote on Charter Ordinances & Planning Items _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.