

CITY COUNCIL AGENDA

Monday, March 09, 2015

Workshop – 6:45 p.m.

- WS-1 Planning Commission Assuming the Duties of the Board of Zoning Appeals
- WS-2 2015 Water and Wastewater User Rates
- WS-3 Governing Body Policy (GB-15-01) for Project Authority and Change Orders

Council Meeting – 7:30 p.m.

1. Proclamation Flood Safety Awareness Week
2. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
3. Minutes of the February 23, 2015 City Council Meeting
4. Claims for City Operations for March 9, 2015
5. Public Housing Authority Claims for March 9, 2015
6. Appointments to Boards & Commissions

REGULAR MEETING AGENDA

7. Final Acceptance & Final Payment for the Booster Station Electrical Upgrade & SCADA Project
8. Final Acceptance & Final Payment for Public Water Supply Well No. 6
9. City Manager's Report
10. City Council Items
11. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING

6:45 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, March 9, 2015

Life is Better in Bonner Springs

ITEM NO. WS-1

**City Council Workshop Agenda
Monday, March 9, 2015 – 6:45 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Planning Commission Assuming the Duties of the Board of Zoning Appeals

NARRATIVE:

The enclosed memorandum provides the background and discussion for the Planning Commission to assume the duties of the Board of Zoning Appeals

MEMORANDUM

BONNER SPRINGS PLANNING DEPARTMENT

March 9, 2015

To: Mayor and City Council
Thru: John N. Helin, City Manager 
From: Don E. Slone, AICP, CFM, Planning Director – Floodplain Manager 
Subject: **Planning Commission Assuming the Duties of the Board of Zoning Appeals (BZA)**

Background:

The Zoning Ordinance, Article XXVI: Board of Zoning Appeals was last revised on January 6, 1992. Since that time, the BZA operates independently with members appointed by the Mayor with the approval of the City Council.

The BZA is a separate body from the Planning Commission. The BZA consists of five (5) members who act in a quasi-judicial capacity to consider variances, appeals or interpretations. Over the past 10 years, the BZA met only nine times, with seven of those meetings to consider a variance. The last meeting was held on July 24, 2012. Due to the limited number of meetings with the BZA, it is very difficult to schedule a meeting for training purposes only.

Discussion:

Due to the fact the BZA meets so little, it is very difficult to retain proficient members and provide the “necessary training” for them to remain proficient. The City of Kansas City, Kansas had some of the same issues with their BZA and recently incorporated the duties of the BZA into selected members of the Planning Commission.

To consolidate the duties of the BZA with members selected from the Planning Commission makes sense as it will allow for better training opportunities as well as BZA meeting coordination.

I contacted all five (5) members of the BZA and they all thought it was a very good idea to select members of the Planning Commission to assume the duties of the BZA “as long as they meet separately from the Planning Commission”.

The Planning Commission gave unanimous consent and directed the publication for a Public Hearing Notice to amend the Zoning Ordinance for their next meeting on March 24, 2015. The recommended amendments for the BZA are shown in the attached February 24, 2015 PC Staff Report - Study Session Only.

Following the Public Hearing, this proposed change to the Zoning Ordinance will come before the Governing Body for action.

Note:

I solicited five (5) volunteers from the Planning Commission to be considered for appointment to the BZA if the amendments to the Zoning Ordinance are recommended for approval after the Public Hearing with final approval by the Governing Body to assume the duties as both Planning Commissioner and BZA member. I received the following five (5) volunteers: Lloyd Mesmer, Sherri Neff, Merle Parks, Craig Stephan and Mark Yates.

Enclosure:

PC Staff Report – Study Session Only – Zoning Ordinance Amendment: BSZP-125: Board of Zoning Appeals

To: Planning Commission
From: Don E. Slone, AICP, CFM, Planning Director – Floodplain Manager 
Subject: Zoning Ordinance Amendment: BSZP-125: “Board of Zoning Appeals (BZA)”

Exhibits: Article XXVI, Board of Zoning Appeals and K.S.A. 12-759: Board of Zoning Appeals

Recommendation:

The Planning Director recommends the Planning Commission consider an amendment to the Zoning Ordinance, Article XXVI, Board of Zoning Appeals, Section 1: Appointments for the purpose of selecting five (5) members of the Planning Commission to assume the duties of the Board of Zoning Appeals. Furthermore, the Planning Director recommends that five (5) members serve on both the Planning Commission and Board of Zoning Appeals. The amendments recommended to Article XXVI, Section 1: Appointments are shown below in Legislative Format.

Background:

The Zoning Ordinance, Article XXVI: Board of Zoning Appeals (BZA) was last revised on January 6, 1992. Since that time, the BZA has operated independently with members appointed by the Mayor with the approval of the City Council. The Planning Commission discussed these amendments during their Study Session on February 24, 2015.

Discussion:

The BZA acts in a “*quasi-judicial capacity*” any time they consider a variance, appeal or interpretation. K.S.A. 12-759(f): Board of Zoning Appeals states: “Any person, official or governmental agency dissatisfied with any order or determination of the board may bring an action in the district court of the county to determine the reasonableness of any such order or determination.” The Planning Commission also acts in a “*quasi-judicial capacity*” any time they consider a change in zoning request or special use permit. Due to the limited number of meetings with the BZA over the past 10 years, it is very difficult to schedule a meeting for training purposes only.

Over the past 10 years that I have served the City of Bonner Springs in the Planning Department, the BZA met only nine times, with seven of those meetings to consider a variance. The last meeting was held on July 24, 2012 to consider a parking variance which happened to be the day after the BZA Chairman, Gregg Gibson, was reappointed to another three year term on the BZA on Monday, July 23, 2012. Mr. Gibson’s three year term expires on August 1, 2015 without ever attending a meeting as we have not met since that time. I asked Mr. Gibson for his comments on my recommendation to have the Planning Commission assume the duties of the BZA and he stated:

“As we discussed, because of the infrequency of appeals that have historically come before the BZA in recent years, and since the Planning Commission members are already in place and are meeting monthly at regular intervals, it would make sense that any appeals made to the BZA could be independently heard by a select membership of Planning Commission members designated to hear such appeals.

I appreciate the opportunity to serve on the BZA committee all these years, despite our few necessary meetings, and look forward to another opportunity to serve the community in another capacity should the opportunity arise.”

I contacted the four remaining members of the BZA and received the same comments that it is a good idea to select members of the Planning Commission to assume the duties of the BZA as long as they meet separately from the Planning Commission.

The idea to have the Planning Commission assume the duties of the BZA came after reading that the Unified Government of Wyandotte County and Kansas City, Kansas amended their Zoning Regulations to have a select members of the Planning Commission appointed to assume the duties of the BZA.

State Law specifically states that the Planning Commission may be designated as a Board of Zoning Appeals under K.S.A. 12-759(g) states: “A planning commission also may be designated as a board of zoning appeals under this section.”

If this amendment is approved, and five (5) members of the Planning Commission are appointed to assume the duties of the BZA, the training for the BZA will improve significantly as they will be able to meet at least once a year. The BZA will also meet the requirement for annual elections to elect a chairman, vice-chairman and secretary.

The Planning Director recommends the following amendments to Article XXVI, Section 1 as shown below in legislative format:

ARTICLE XXVI

BOARD OF ZONING APPEALS

SECTION 1. APPOINTMENTS: A Board of Zoning Appeals is hereby created. The term 'Board' when used in this Ordinance shall mean and refer to the Board of Zoning Appeals. The Board shall consist of five (5) ~~but not more than seven (7)~~ members of the Planning Commission to be appointed by the Mayor with the approval of the City Council. The members of the Board shall serve without compensation. All of the members of the Board shall be residents of the City of Bonner Springs. However, if the Governing Body enacts zoning regulations which affect land outside the corporate limits of the City, at least one (1) member of the Board shall be a resident of the area outside the City's Limits. ~~None of the members shall hold any other public office of the City, except that one member shall be a member of the Bonner Springs Planning Commission.~~ The members shall be appointed for a term of three (3) years to coincide with their term on the Planning Commission. ~~It is specifically provided, however, that on the effective date of this ordinance the members of the existing Board of Zoning Appeals now in existence immediately prior to this date shall be and are hereby constituted as the Board of Zoning Appeals hereby created, and the terms of the then members of said Board shall expire on the same dates as were established at the time of the most recent appointment of each such members or until their successors are duly appointed and qualified. Thereafter, all appointments shall be made for a term of three (3) years. (Revised, Ordinance No. 1630)~~

~~One member of the Planning Commission shall be appointed to the Board in the same manner as other members of the Board. In the event such member's term on the Planning Commission shall expire prior to the expiration of the term on the Board, and in the event such member is not reappointed on the Planning Commission, his or her position on the Board shall become vacant simultaneously with the expiration of his or her appointment to the Planning Commission.~~

While the members shall serve on both the Planning Commission and the Board of Zoning Appeals they shall hold a separate meeting, which may be a time of their choosing, as the Board of Zoning Appeals.

A member of such Board, once qualified, can thereafter be removed during the term of office, only for cause and after public hearing. In the event of the death, resignation or removal of any such member before the expiration of the term, a successor shall be appointed by the Mayor and confirmed by the City Council to serve the unexpired term.

ARTICLE XXVI

BOARD OF ZONING APPEALS

SECTION 1. APPOINTMENTS: A Board of Zoning Appeals is hereby created. The term 'Board' when used in this Ordinance shall mean and refer to the Board of Zoning Appeals. The Board shall consist of five (5) but not more than seven (7) members to be appointed by the Mayor with the approval of the City Council. The members of the Board shall serve without compensation. All of the members of the Board shall be residents of the City of Bonner Springs. However, if the Governing Body enacts zoning regulations which affect land outside the corporate limits of the City, at least one (1) member of the Board shall be a resident of the area outside the City's Limits. None of the members shall hold any other public office of the City, except that one member shall be a member of the Bonner Springs Planning Commission. The members shall be appointed for a term of three (3) years. It is specifically provided, however, that on the effective date of this ordinance the members of the existing Board of Zoning Appeals now in existence immediately prior to this date shall be and are hereby constituted as the Board of Zoning Appeals hereby created, and the terms of the then members of said Board shall expire on the same dates as were established at the time of the most recent appointment of each such members or until their successors are duly appointed and qualified. Thereafter, all appointments shall be made for a term of three (3) years. (Revised, Ordinance No. 1630)

One member of the Planning Commission shall be appointed to the Board in the same manner as other members of the Board. In the event such member's term on the Planning Commission shall expire prior to the expiration of the term on the Board, and in the event such member is not reappointed on the Planning Commission, his or her position on the Board shall become vacant simultaneously with the expiration of his or her appointment to the Planning Commission.

A member of such Board, once qualified, can thereafter be removed during the term of office, only for cause and after public hearing. In the event of the death, resignation or removal of any such member before the expiration of the term, a successor shall be appointed by the Mayor and confirmed by the City Council to serve the unexpired term.

SECTION 2. OFFICERS: The Board shall annually elect a chairman, a vice-chairman and secretary. The secretary may be an officer or employee of the City. The chairman, or in his or her absence, the vice-chairman, shall preside at all meetings, and shall decide all points of order or procedure.

SECTION 3. POWERS AND JURISDICTION: The Board shall adopt rules of procedure as may be necessary and proper to govern its own proceedings; such rules shall not be in conflict with other laws, regulations or ordinances. Meetings of the Board shall be held at the call of the chairman and at such other times as the Board may determine. The Board shall keep minutes of its proceedings, showing evidence presented, the findings of fact by the Board, the decision of the Board, and the vote upon each question. Records of all official actions of the Board shall be filed in the office of the Planning Department and shall be public record.

The Board shall have the following powers and jurisdictions:

1. **Appeals:** The Board of Zoning Appeals shall administer the details of appeals from or other matters referred to it regarding the application of these regulations as hereinafter provided. The Board shall have the power to hear and decide appeals where it is alleged that there is error in any order, requirement, decision or determination made by the Planning Department in the enforcement of these regulations. (Revised, Ordinance No. 1630)
 - (a) Appeals to the Board may be taken by any person aggrieved, or by any officer of the City of Bonner Springs, or by any governmental agency or body affected by any decision of the Planning Department administering the provisions of the zoning ordinance. Such appeal shall be filed with the Planning Department within a reasonable time, and the appeal shall be taken within a reasonable time as provided by the rules of the Board, by filing notice of appeal specifying the grounds thereof and payment of fee required therefore. The Planning Department Official from whom the appeal is taken, when notified by the Board or its agent, shall forthwith transmit to the Secretary of the Board all papers constituting the record upon which the action appealed from is taken. (Revised, Ordinance No. 1630)
 - (b) An appeal stays all proceedings in furtherance of the action appealed from, unless the Planning Department certifies to the Board, after the Notice of Appeal shall have been filed with him, that by reason of facts stated in the certificate, a stay would, in his opinion, cause imminent peril to life or property.
2. **Variances:** When deemed necessary by the Board of Zoning Appeals, the Board may authorize in specific cases a variance from the specific terms of these regulations which will not be contrary to the public interest and where, owing to special conditions, a literal enforcement of the provisions of these regulations will, in an individual case, result in unnecessary hardship, and provided the spirit of these regulations shall be observed, public safety and welfare secured, and substantial justice done. Such variances shall not permit any use not permitted by the zoning regulations in such district. (Revised, Ordinance No. 1630)
 - (a) The applicant must show that his or her property was acquired in good faith and where by reason of exceptional narrowness, shallowness or shape of this specific piece of property at the time of the effective date of the district zoning regulations, or where by reason of exceptional topographical conditions or other extraordinary or exceptional circumstances that the strict application of the terms of the zoning regulations actually prohibit the use of this property in the manner similar to that of other property in the zoning district where it is located.
 - (b) A request for a variance may be granted, upon a finding by the Board that all of the following conditions have been met. The Board shall make a determination on each condition, and the finding shall be entered in the record.
 - (1.)The variance requested arises from such condition which is unique to the property in question and which is not ordinarily found in the same zone or district; and is not created by an action or actions of the property owner or applicant;
 - (2.)The granting of the permit for the variance will not adversely affect the rights of adjacent property owners or residents;

- (3.) The strict application of the provisions of the zoning regulations of which the variance is requested will constitute unnecessary hardship upon the property owner represented in the application;
 - (4.) The variance desired will not adversely affect the public health, safety, morals, order, convenience, prosperity, or general welfare; and
 - (5.) The granting of the variance desired will not be opposed to the general spirit and intent of the zoning regulations.
- (c) The Board may vary the height of outside storage screening or may waive the requirement for such screening where the Board finds the conditions described in Article XVIII, "I-1" Light Industrial District, Section 6, Paragraph 2(e). (Revised, Ordinance No. 1539)
3. **Condition of Determinations:** In exercising the foregoing powers, the Board, in conformity with the provisions of this act, may reverse or affirm, wholly or partly, or may modify the order, requirements, decision or determination, and to that end shall have all the powers of the officer from whom the appeal is taken, may attach appropriate conditions, and may issue or direct the issuance of a building permit.

A majority of the Board shall constitute a quorum for the transaction of business, and a concurring vote of a majority of the entire Board shall be necessary to reverse any order, requirements, decision or determination of the Planning Department or to decide in favor of the applicant upon any matter which it is required to pass under these regulations, or to affect any variation in such regulation.

SECTION 4. APPLICATIONS:

1. The procedure for requesting a hearing before the Board shall be as follows:
 - (a) All applications to the Board shall be in writing on forms provided by the Board.
 - (b) The Board shall fix a reasonable time for the hearing of an application, and notice of the time, place and subject of each hearing shall be published in the official newspaper (as designated by the Governing Body) at least twenty (20) days prior to the date fixed for the public hearing. A copy of the notice of public hearing shall be sent to each party to the appeal and to the Planning Commission.
 - (c) An application shall be accompanied by a filing fee as prescribed.
2. In addition to the above requirements, certain applications require additional information as follows:
 - (a) **Appeals:**
 - (1.) An application for an appeal shall be filed within sixty (60) days after a ruling has been made by the Planning Department.
 - (2.) A copy of the order, requirement, decision or determination of the Planning Department which the applicant believes to be in error shall be submitted with the application for appeal.

- (3.) A clear and accurate description of the proposed use, work or action in which the appeal is involved and a statement justifying the appellant's position.
- (4.) Where necessary, a plot plan, drawn to scale, in duplicate showing existing and proposed plans for the area in question shall be submitted.

(b) **Variances:**

- (1.) The applicant shall submit a statement, in writing, justifying the variance requested, indicating specifically the enforcement provisions of the zoning regulations from which the variance is requested, and outlining in detail the manner in which it is believed that this application will meet each of the five (5) conditions as set out in Section 3.2.(b) of this article.
- (2.) The applicant shall submit a sketch, in duplicate, drawn to scale and showing the lot or lots included in the application; the structures existing thereon; and the structures contemplated necessitating the variance requested. All appropriate dimensions and any other information which would be helpful to the Board in consideration of the application should be included.

SECTION 5. WHO MAY APPEAL FROM THE BOARD DECISION: Any person, persons, official or department of the government, jointly or separately aggrieved by any decision of the Board, may present a petition to the District Court having jurisdiction. Such appeal shall be filed within thirty (30) days of the final decision of the Board. (Revision

12-759: Same; board of zoning appeals; membership; vacancies; powers; fees; variances; exceptions.

(a) Any governing body which has enacted a zoning ordinance or resolution shall create a board of zoning appeals by adoption of the appropriate ordinance or resolution. Such board shall consist of not less than three nor more than seven members. If a city enacts zoning regulations which affect land outside the corporate limits of such city, at least one member of the board shall be a resident of the area outside the city's limits. The members first appointed shall serve respectively for terms of one, two and three years, divided equally or as nearly equally as possible among the members. Thereafter the terms of the members may be changed to either three or four years, whichever is deemed to be in the best interest of the city or county. Vacancies shall be filled by appointment for the unexpired terms. The members of such board shall serve without compensation. The board annually shall elect one of its members as chairperson, and shall appoint a secretary who may be an officer or an employee of the city or county. The board shall adopt rules in accordance with the provisions of the ordinance or resolution creating the board. Meetings of the board shall be held at the call of the chairperson and at such other times as the board may determine. The board shall keep minutes of its proceedings, showing evidence presented, findings of fact by the board, decisions of the board and the vote upon each question. Records of all official actions of the board shall be filed in its office and shall be a public record. The governing body, in the ordinance or resolution creating such board, may establish a scale of reasonable fees to be paid in advance by the party appealing. Any two or more cities or counties which have established a joint planning commission may establish a joint board of zoning appeals.

(b) Any board of zoning appeals in existence on the effective date of this act shall continue in existence, but shall be governed by the provisions of this act.

(c) The board of zoning appeals shall administer the details of appeals from or other matters referred to it regarding the application of the zoning ordinance or resolution as hereinafter provided. The board shall fix a reasonable time for the hearing of an appeal or any other matter referred to it. Notice of the time, place and subject of such hearing shall be published once in the official city newspaper in the case of a city and in the official county newspaper in the case of a county at least 20 days prior to the date fixed for hearing. A copy of the notice shall be mailed to each party to the appeal and to the appropriate planning commission.

(d) Appeals to the board of zoning appeals may be taken by any person aggrieved, or by any officer of the city, county or any governmental agency or body affected by any decision of the officer administering the provisions of the zoning ordinance or resolution. Such appeal shall be taken within a reasonable time as provided by the rules of the board, by filing a notice of appeal specifying the grounds thereof and the payment of the fee required therefor. The officer from whom the appeal is taken, when notified by the board or its agent, shall transmit to the board all the papers constituting the record upon which the action appealed from was taken. The board shall have power to hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement of the zoning ordinance or resolution. In exercising the foregoing powers, the board, in conformity with the provisions of this act, may reverse or affirm, wholly or partly, or may modify the order, requirement, decision, or determination, and to that end shall have all the powers of the officer from whom the appeal is taken, may attach appropriate conditions, and may issue or direct the issuance of a permit.

(e) When deemed necessary by the board of zoning appeals, the board may grant variances and exceptions from the zoning regulations on the basis and in the manner hereinafter provided: (1) To authorize in specific cases a variance from the specific terms of the regulations which will not be contrary to the public interest and where, due to special conditions, a literal enforcement of the provisions of the regulations, in an individual case, results in unnecessary hardship, and provided that the spirit of the regulations shall be observed, public safety and welfare secured, and substantial justice done. Such variance shall not permit any use not permitted by the zoning regulations in such district. A request for a variance may be granted in such case, upon a finding by the board that all of the following conditions have been met: (A) That the variance requested arises from such condition which is unique to the property in question and which is not ordinarily found in the same zone or district; and is not created by an action or actions of the property owner or the applicant; (B) that the granting of the permit for the variance will not adversely affect the rights of adjacent property owners or residents; (C) that the strict application of the provisions of the zoning regulations of which variance is requested will constitute unnecessary hardship upon the property owner represented in the application; (D) that the variance desired will not adversely affect the public health, safety, morals, order, convenience, prosperity, or general welfare; and (E) that granting the variance desired will not be opposed to the general spirit and intent of the zoning regulations; and (2) to grant exceptions to the provisions of the zoning regulation in those instances where the board is specifically authorized to grant such exceptions and only under the terms of the zoning regulation. In no event shall exceptions to the provisions of the zoning regulation be granted where the use or exception contemplated is not specifically listed as an exception in the zoning regulation. Further, under no conditions shall the board of zoning appeals have the power to grant an exception when conditions of this exception, as established in the zoning regulation by the governing body, are not found to be present.

(f) Any person, official or governmental agency dissatisfied with any order or determination of the board may bring an action in the district court of the county to determine the reasonableness of any such order or determination. Such appeal shall be filed within 30 days of the final decision of the board.



(g) A planning commission also may be designated as a board of zoning appeals under this section.

(h) The provisions of this section shall become effective on and after January 1, 1992.

History: L. 1991, ch. 56, § 20; July 1.

ITEM NO. WS-2

**City Council Workshop Agenda
Monday, March 9, 2015 – 6:45 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: 2015 Water and Wastewater User Rates

NARRATIVE:

The enclosed memorandum provides the background, discussion and financial impact of the recommendation to approve a 2% increase in Water Usage Rates and Service Fees and a 7% increase in Wastewater Usage Rates and Service Fees to be effective April 1, 2015. The memorandum also includes a recommendation for Out-of-City Fees and Rates.

BONNER SPRINGS UTILITIES

PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

MEMORANDUM

Date: March 2, 2015
To: Mayor and City Council
Through: Jack Helin, City Manager *JH*
From: Rick Sailer, Director

Subject: 2015 Water & Wastewater Users Rates

Recommendation: Approve a 2% increase in Water Usage Rates and Service Fees and a 7% increase in Wastewater Usage Rates and Service Fees effective 1 April 2015

Background:

The City Council approved the 2015 Water and Wastewater Budgets on 12 August 2014 which included rate increases of 2% for Water usage and service fees and 8% for Wastewater usage and service fees. We based the rate increase on expected expenses for each budget including debt payments. The Department has set a minimum 3-month emergency fund allotment for operations, maintenance and debt payments. The remaining cash reserves are being dedicated to capital projects consisting of infrastructure replacement projects for both water and wastewater.

The debt payments and capital outlays in both funds are the major reasons for the rate increases. Large Capital Improvement Projects (CIP) are generally funded through the bonding process and the debt is allocated to both current users and "growth", or future users. Water projects include Well 6 and the Backwash Settling Tank construction, financed through the State Revolving Fund program, and construction of the 138th Street PRV and Pratt Waterline. Many other smaller projects are being completed using Capital Reserves from the Water Enterprise Fund. Wastewater projects include the Lake Forest Lift Station Upgrade and the Swingster Interceptor Repair Projects completed in 2014 and the current upgrade project for the Headworks Facility at the WWTP in 2015. We attempt to maintain a split of 25% for "growth" and 75% for replacement value on these large projects, but revenue from development continues to be lower than anticipated, which in turns puts a larger percentage of the cost on the users. A recent decision by City Council to not increase Impact Fees for new development puts additional pressure on current customer rates, which continue to be the main revenue source for Capital Projects.

Discussion:

1. **Water User Fees & Rates:** Staff recommends a 2% increase for Water Service Fees and the base-rate water usage fees effective 1 April 2015.

The service charge for residential customers will increase \$0.25 per month (\$12.35 to \$12.60) and the usage rate for all customers will increase \$0.11 per 1,000 gallons (\$5.35 to \$5.46 / 1,000 gallons). An average residential customer's water bill will increase \$0.91 per month based on 6,000 gallons average usage.

Staff is also recommending that the volume discount rates continue to be adjusted at a higher percentage to encourage water conservation. The eventually goal is to

eliminate the three tier rate system and offer a residential and industrial rate only. Staff is recommending a \$0.20 per gallon increase (4-4.5% increase), rather than a 2% increase for high volume users that put more demand on the system. Using this calculation, usage over 70,000 gallons per month would increase from \$5.00 to \$5.20 per 1,000 gallons and the usage over 120,000 gallons per month would increase from \$4.49 to \$4.69 per 1,000 gallons . The discounted percentage would drop from 6.5% to 4.8% and from 16% to 14.11% for the 70,000 and 120,000 volume discounts respectively.

In 2014, Wholesale Water District #6 disbanded and ceased all water purchases under the contract. The current Wholesale Rate policy includes discounts from the base rate based on annual purchase volumes. There is not a need at this time to revise this rate structure.

- 2. Wastewater User Fee and Rate:** Staff recommends a 7% increase for Wastewater Service Fees and wastewater usage based rates effective 1 April 2015. We decreased the anticipated 8% increase by 1% based on increased revenues and reduced operational and personnel expenses. 2014 revenues were \$29,000 higher than anticipated and O&M expenses were \$53,000 lower than anticipated. The increase is based on maintaining reserves and funding capital expenditures.

The service charge for residential customers will increase \$0.98 per month (\$13.97 to \$14.95) and the usage rate for all customers will increase \$0.37 per 1,000 gallons (\$5.32 to \$5.69/1,000 gallons). An average residential customer's water bill will increase \$3.20 per month based on 6,000 gallons average usage.

- 3. Out-of-City Fees & Rates:** Staff is recommending that we set a new fee and rate structure for providing water and wastewater services outside of our City limits. Although the Utilities Department operates as an Enterprise Operation under control of the City. The fact that customers located outside of City limits do not participate in City operations warrants consideration to set a separate rate for these customers. Staff is recommending a modest 10% increase from normal City rates and service fees for Out-of-City customers. This rate structure would apply to all water & wastewater monthly service fees and user rates. Currently, the only customers located outside of City limits are commercial accounts with medium to large water usage and a few residential customers.

Financial Impact:

The 2% increase in Water Service Fees and User Rates and increased rates for high volume users will result in estimated additional revenue in 2015 of \$33,500 based on 2014 revenue.

The 7% increase in the Wastewater Service Fee and User Rate will result in additional revenue in 2015 of \$97,000 based on 2014 revenue.

Total impact of the water and wastewater rate increase to an average residential customer using 6,000 gallons per month is \$4.11 per month or \$49.32 per year. The total average monthly bill for 6,000 gallons will be \$94.45 or \$1,133.40 per year. This amount is 2.1% of the median income for Bonner Springs' residents. The water and wastewater industry expects this ratio to increase towards 3% as infrastructure needs continue.

ITEM NO. WS-3

**City Council Workshop Agenda
Monday, March 9, 2015 – 6:45 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Governing Body Policy (GB-15-01) for Project Authority and Change Orders

NARRATIVE:

The enclosed memorandum provides the background and discussion for the recommendation to approve a Governing Body Policy for Project Authority and Change Orders.

MEMORANDUM

Date: February 25, 2015

To: Mayor and City Council

Through: Jack Helin, City Manager *JK*

From: Rick Sailer, Director, Matt Beets, Project Manager & Tillie LaPlante, Finance Director

Subject: Governing Policy (GB-15-01) for Project Authority and Change Orders

Recommendation: City Council approve Governing Body Policy GB-15-01

Background: The Purchasing Policy for the City requires that the City Council approve all projects, contracts or purchases in excess of fifteen thousand Dollars (\$15,000). Project costs are based on estimated expenses for engineering, construction and inspection. Once the project is approved by the City Council the estimated cost becomes the Project Authority that staff uses for budget control. As the project progresses through the various phases, the particular contracts for engineering, construction and inspection are brought to City Council for approval when the contracts exceed \$15,000. The attached Governing Body Policy (GB-15-01) details the procedures and authority that staff will use to complete projects in order to maintain transparency and integrity for large projects for the City.

Discussion: Policy GB-15-01 details the process and procedures that staff will use for change orders that occur on many projects. Change orders occur for many reasons, such as difficult situations or problems discovered in the field that we could not foresee during the design phase or were inadvertently not included in the design. Change orders may also occur during design or construction phase if staff determines that a change of scope within the original plan is warranted. The policy sets the limits that staff will use to approve certain changes within the project. It is the intent of the policy to maintain the necessary trust between staff and the City Council to ensure projects are completed in a timely manner and allow staff some authority to ensure City projects best meet the needs for the City.

Financial Impact:: None

**CITY OF BONNER SPRINGS
POLICY MEMORANDUM**

Type Policy	Governing Body
Policy #	GB-15-01

Subject	Change Orders for Projects Awarded by the City Council.
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Date Adopted	
Prepared By	Rick Sailer, Utilities Director & Tillie LaPlante, Finance Director
Approved By	Governing Body
Purpose	To provide procedures and guidelines for approval of additional work required on Projects awarded by the City Council.

I. Introduction

Capital Improvement Projects in excess of \$15,000 are authorized and awarded by the City Council. The total “estimated” Project Cost is included within the Project Memorandum and discussed with City Council prior to beginning any Engineering or Construction work on the Project. Council’s approval to complete the Project is based on the total “estimated” Project Cost and is the basis for the Project Cost Authority (PCA). Specific Contracts, exceeding \$15,000 for the Project are awarded by the City Council, including Engineering, Construction and Construction Inspection. Once a Contract is awarded, any additional work in excess of the Contract amount must be approved prior to completing the work. This Policy describes the procedures and guidelines that Staff must follow for approving any additional work and resulting expense.

II. Work Change Directive:

A Work Change Directive (WCD) (form enclosed) is issued by the Project Manager.

- a. When additional necessary work or time is required on a Project, as recommended either by an Engineer or a Construction Contractor and after receiving a recommendation of approval from the Department Head and Finance Director and approval of the City Manager, the Project Manager will issue a WCD based on a written cost of the additional work submitted by the Engineer or Contractor. If the cost is \$2,500 or less and that amount will not cause the total project cost to exceed the PCA, then the Project Manager or Department Head may approve the work and then notify the Finance Director and City Manager as soon as possible.
- b. If the WCD exceeds the lesser of \$15,000 or 10% of the original contract amount, or if the additional expense will exceed the approved PCA, a Change Order (CO) (form enclosed) must be approved by the City Council prior to the work being completed by the Contractor or Engineer.

- c. If the Project includes a Funding Agency other than the City, the WCD must be approved by the Agency.
- d. If the work exceeds the lesser of \$15,000 or 10% of the original contract amount and is considered imperative, time sensitive to the project and needs to be accomplished prior to the next council meeting, the City Manager is authorized to approve the work and a Change Order will be prepared for the next City Council meeting.
- e. If the work does not exceed the lesser of \$15,000 or 10% of the original contract amount and that amount does not cause an increase in the PCA, the work will be included in a subsequent or final Change Order.

III. Change Order:

A Change Order (CO) legally changes the Contract Amount and/or Contract Time.

- a. When cumulative WCD's exceed the lesser of \$15,000 or 10% of the original contract amount, a CO will be prepared by the Project Manager for approval by the City Council.
- b. The CO must be approved by the Contractor and the Funding Agency.
- c. No CO will be issued without City Council approval.
- d. No payment will be made to the contractor for work done on a WCD until a CO has been approved by the City Council.
- e. If a contractor requires payment on a WCD, a CO will be prepared by the Project Manager for approval by the City Council before payment is made.
- f. The CO modifies the Contract Documents and becomes an integral part of the legal documentation for the Project.

ITEM NO. 1.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Proclamation Flood Safety Awareness Week

ACTION: Proclamation Presentation

STAFF RECOMMENDATION:

Don Slone, Planning Director, will be present at the meeting to accept the presentation of the Proclamation.

ITEM NO. 2.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 3.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Minutes of the February 23, 2015 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on February 23, 2015.

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval.

City Council Workshop Meeting – Monday, February 23, 2015 – 6:30 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Jack Knight, Joe Peterson, Bob Reeves, George Cooper, Eric Freeman, Racheal Haas and Rodger Shannon

City Staff Present: Jack Helin, City Manager; Amber McCullough, City Clerk; Don Slone, Planning Director; Kevin Bruemmer, Public Works Director; Marcia Harrington, Community and Economic Development Director and Rick Sailer, Utilities Director

Others Present: Aaron Fritz, P.E., KDOT Road Design Leader; Jim Pickett, P.E., KDOT Metro Engineer; Tim Ross, P.E., GBA Design Engineer and Joe Perry, City Attorney

WS – 1 – KDOT Brief on K-& and I-70 Interchange Project – The Planning Director made a presentation:

➤ The City Council met on August 11, 2014 and August 25, 2014 and reached consensus to direct City Staff to draft a letter to the Kansas Department of Transportation (KDOT) in response to the seven (7) items discussed.
➤ Included in the agenda were the City's letter to KDOT dated September 4, 2014 and KDOT's response dated January 9, 2015.

➤ Introduced Aaron Fritz, P.E., KDOT Road Design Leader, Jim Pickett, P.E., KDOT Metro Engineer and Tim Ross, P.E., GBA Design Engineer

Aaron Fritz made a presentation:

➤ Phase One is complete.

➤ Clarkson Construction will begin Phase Three soon.

➤ The contractor will expand I-70 to six lanes beginning with the lane on the south side of I-70 in 2015. The additional lane on the north side of I-70 will be built in 2016.

➤ KDOT staff considered race weekends and traffic shifts to minimize traffic impact.

➤ Once Phase Three is complete, work is done until further funding is available.

➤ Cannot address the signage issues tonight but will continue to work with City staff to resolve concerns.

Aaron Fritz addressed the seven items discussed:

1. KDOT staff prefers to extend Nettleton Avenue to reroute traffic during K-7 construction. KDOT has not developed details. Funding for the extension is not included in T-Works which runs until July 2020.
2. KDOT staff met with the Parks and Recreation Advisory Committee previously regarding access to Kerry Roberts Park. KDOT will participate in the most cost effective way.
3. KDOT staff concurs that Cheyenne Avenue needs to be constructed to provide access to the properties on the west side of K-7. KDOT staff requests input from City staff to determine design alignment and discuss the percentage each will contribute toward the work.
4. KDOT staff does not need the Canaan Center Drive extension to 134th street and will not pay for it. KDOT staff will work with the City to include the Canaan Center Drive extension in KDOT plans to make it more cost effective and beneficial for the City.
5. KDOT will push information to the public to help reduce construction impacts through the website and public meetings as needed.
6. KDOT will proactively relocate as many utilities as possible ahead of construction of Phase Five. KDOT may not completely move some utilities prior to the start of the project and may do so concurrently with Phase Five.
7. The Kansas Turnpike Authority (KTA) and KDOT are managed together but are separate entities. KTA owns and maintains the old maintenance facility on the northeast loop ramp of K-7 and I-70. KDOT will clear the buildings and regrade and seed it as part of Phase Three.

The meeting adjourned at 7:23 p.m.

City Council Minutes – Regular Meeting – Monday, February 23, 2015

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, February 23, 2015.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Jack Knight, Joe Peterson, Bob Reeves, George Cooper, Eric Freeman, Racheal Haas and Rodger Shannon

City Staff Present: Jack Helin, City Manager; Amber McCullough, City Clerk; Skip Dobbs, Parks and Recreation Director; Officer Anthony Davis; John Haley, Police Chief; Sergeant Mark Zaretski; Officer Heather Pate; Sergeant Andrew Baer; Officer Brennan Bargerstock; and Officer Coleman Marshall

Others Present: Senator Fitzgerald, Kansas Legislature

The Mayor opened with the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 – Proclamation for Anthony Davis’ UMKC Hall of Fame Induction – The Mayor presented a proclamation to Anthony Davis in recognition of his induction into the University of Missouri Kansas City Athletics Hall of Fame.

Item No. 2 - Citizen Concerns About Items Not on Today’s Agenda – Crystal Shannon, 437 Arthur, was concerned about traffic and parking congestion during Tiblow Days and suggested the City offer a park and ride area for attendees. The Mayor stated the City previously tried to use Tiblow Transit to transport individuals who parked further away and it was underutilized. The Chamber of Commerce uses golf carts to help get people to their cars and will continue to consider other options.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 3 through 7 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 3 –Minutes of the February 9, 2015 City Council Meeting – Presented for approval.

Item No. 4 – Claims for City Operations – February 23, 2015 – Presented for approval were the Supplement Claims in the amount of \$38,678.39 and Regular Claims in the amount of \$114,898.86.

Item No. 5 – Public Housing Authority Claims – February 23, 2015 – Presented for approval in the amount of \$10,101.38.

Item No. 6 – Appointments to Boards and Commissions – Senior Center Advisory Committee: Appoint Betty Walker and Marilyn Clements to fill the positions previously held by Pauline Reitzel and Cathy Ramirez which expire March 2015. The three-year terms will expire March 2018.

Item No. 7 – Request for Use of City Streets for Bonner Springs Elementary iWalk/iRun Fundraiser – Bonner Springs Elementary applied for Use of City Streets for an iWalk/iRun Fundraiser on Saturday, April 25, 2015 beginning at 9:00 a.m.

CONSENT AGENDA APPROVAL

Cooper made a Motion to Approve the Consent Agenda. Reeves seconded the motion, and it carried on a vote of eight to zero.

REGULAR MEETING AGENDA

Item No. 8 – Reject Gym Lights Bids – The Parks and Recreation Director made a presentation:

- The Parks and Recreation Budget for 2015 has \$14,500 budgeted for purchase and installation of LED lights for the gymnasium.
- The City received two bids for the Gym Light Project: Yates Electric - \$17,338 and McGuire Electric - \$17,500.
- Both bids exceed the budgeted amount and staff recommends rejecting the current bids.
- Staff found a company who will sell the fixtures directly to the City for a cost savings and the City will request a bid from Westar for lower cost installation.

Reeves made a Motion to Reject the Bids for the Purchase and Installation of the Gymnasium Lights. Peterson seconded the motion and it carried on a vote of eight to zero.

Item No. 9 – Resolution in Opposition of Changes to Municipal Elections – The Mayor made a presentation:

- Introduced Senator Fitzgerald.
- The City Council is concerned that aligning local and federal elections will create voter apathy towards local issues compared to national and state issues.
- The City Council is concerned that making local elections partisan will divide local government.

Stephens made a Motion to Adopt a Resolution in Opposition of the Kansas State Legislature’s Consideration of Changes to Municipal Elections. Peterson seconded the motion and it carried on a vote of eight to zero. **Assigned Resolution No. 2015-02.**

Item No. 10 - City Manager's Report – The City Manager added:

➤ Chief John Haley will retire from the Police Department on March 20, 2015. The City will hold a public reception for Chief Haley on Wednesday, March 18, 2105.

Item No. 11 – City Council Items –

➤ Cooper thanked all the City Councilmembers who supported the Library's Jazz on the Lake fundraiser.

Item No. 12 – Mayor's Report –

➤ The Jazz on the Lake fundraiser was very successful.

➤ Thanked the Lake of the Forest community for allowing the library to use the facility.

➤ Stated the library is world class and run by people who are very professional and caring.

The meeting adjourned at 7:51 p.m.

_____ Amber McCullough, City Clerk

ITEM NO. 4.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Claims for City Operations for March 9, 2015

ACTION: Make a Motion to Approve the Claims for City Operations for March 9, 2015

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law

Enclosed are the Supplement Claims for City Operations in the amount of \$90,359.56 and the Regular Claims in the amount of \$387,398.15.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 03/04/2015
 Time: 11:36 am
 Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
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126271	02/26/2015	Printed		7084	AT&T U-VERSE	INTERNET SVC 1/10/15-2/9/15	365.68
126272	02/26/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	638.68
126273	02/26/2015	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	145.50
126274	02/26/2015	Printed		7279	KARLY BRUNGARAT	VOLLEYBALL UMPIRE FEES	28.00
126275	02/26/2015	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	660.00
126276	02/26/2015	Printed		3665	W H GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS	3,683.00
126277	02/26/2015	Printed		7280	JENNIFER HAMMOND	RENTAL DEPOSIT REFUND	100.00
126278	02/26/2015	Printed		5271	HARTFORD INS CO OF THE MIDWEST	FLOOD INSURANCE-SOUTH PARK	1,016.00
126279	02/26/2015	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,311.00
126280	02/26/2015	Printed		7285	JGM CLEANING LLC	OCCUPATIONAL LICENSE REFUND	85.00
126281	02/26/2015	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	310.00
126282	02/26/2015	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	1,101.37
126283	02/26/2015	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,744.82
126284	02/26/2015	Printed		8001	MIDWEST PUBLIC RISK	HEALTH,DENTAL,VISION INS	68,010.53
126285	02/26/2015	Printed		3443	WES MILLS	RETIREMENT PLAQUE-HOAG	50.00
126286	02/26/2015	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,244.17
126287	02/26/2015	Printed		7283	TERRANCE PARKER	COURT BOND REFUND	159.00
126288	02/26/2015	Printed		7281	TRICIA QUISENBERRY	RENTAL DEPOSIT REFUND	100.00
126289	02/26/2015	Printed		5298	PEGGY REITER	RENTAL DEPOSIT REFUND	100.00
126290	02/26/2015	Printed		7287	SULEMA ROBERTSON	COURT BOND REFUND	94.00
126291	02/26/2015	Printed		1727	ALEXIS SECHRIST	VOLLEYBALL UMPIRE FEES	84.00
126292	02/26/2015	Printed		1633	PAYTON SECHRIST	VOLLEYBALL UMPIRE FEES	84.00
126293	02/26/2015	Printed		7282	HILARY SIRRIDGE	RENTAL DEPOSIT REFUND	100.00
126294	02/26/2015	Printed		7284	TERRY SUMMERS	COURT BOND REFUND	700.00
126295	02/26/2015	Printed		4441	TMHC SVCS INC	DRUG POOL EXPENSES	537.75
126296	02/26/2015	Printed		4137	UNIVERSITY OF KS HOSPITAL AUTH	PHYSICAL,DRUG SCREEN,VACCINES	226.00
126297	02/26/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	64.76
126298	02/26/2015	Printed		7286	MARYAM ZLITNI	VOLLEYBALL UMPIRE FEES	28.00

Total Checks: 29 **Checks Total (excluding void checks): 90,359.56**

Total Payments: 29 **Bank Total (excluding void checks): 90,359.56**

Total Payments: 29 **Grand Total (excluding void checks): 90,359.56**

Check Register Report

CHECK REGISTER

Date: 03/04/2015

Time: 11:33 am

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

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126300	03/03/2015	Printed		9828	ABC TIRE, LLC	TIRE DISPOSAL-PW	46.25
126301	03/03/2015	Printed		0293	ABY MANUFACTURING GROUP INC	BADGE-PD	74.50
126302	03/03/2015	Printed		7289	FREDERICK AKES JR.	SECURITY DEPOSIT REFUND	29.56
126303	03/03/2015	Printed		3562	ALAMAR	UNIFORMS-POLICE	529.28
126304	03/03/2015	Printed		7267	ARMSCOR CARTRIDGE INC	AMMUNITION-PD	3,250.00
126305	03/03/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	46.52
126306	03/03/2015	Printed		9842	AUTOZONE	VEHICLE MAINT/SUPPLIES-PW	42.99
126307	03/03/2015	Printed		2129	BARTLETT & WEST INC	DESIGN BACKWASH TANK-UT	2,800.00
126308	03/03/2015	Printed		0109	BERNING TIRE COMPANY	TIRES & BUS MAINT-TIBLOW	600.95
126309	03/03/2015	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/JANUARY 2015	5,086.65
126310	03/03/2015	Printed		7291	BONNER PARTNERS	SECURITY DEPOSIT REFUND	598.72
126311	03/03/2015	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	880.14
126312	03/03/2015	Printed		7070	CAPITAL ELECTRIC CONSTRUCTION C	MOTOR REPLACEMENT F/WELL-UT	4,583.28
126313	03/03/2015	Printed		0144	CITY OF BONNER SPRINGS KS	SECURITY DEPOSITS APPLIED	400.00
126314	03/03/2015	Printed		2410	CITY TREASURER KCK	RESIDENTIAL REFUSE SVC	32,599.20
126315	03/03/2015	Printed		7295	CLIA LABORATORY PROGRAM	LABORATORY LICENSE-EMS	150.00
126316	03/03/2015	Printed		2676	CONOCO	KEROSENE F/SPACE HEATERS	290.99
126317	03/03/2015	Printed		2922	CROSSLAND HEAVY CONTRACTORS	BACKWASH TANK F/WWTP	221,743.27
126318	03/03/2015	Printed		4329	JAMES DOBBS	MILEAGE EXPENSE 12/29-2/6	110.05
126319	03/03/2015	Printed		2658	DOUBLE D INC.	SNOW&ICE CONTROL MATERIAL-PW	18,182.94
126320	03/03/2015	Printed		4638	ED M FELD EQUIPMENT CO INC	FACEPIECES -FIRE	1,030.00
126321	03/03/2015	Printed		7293	RUTH EDMISTON	REFUND IMPOUND OVERPAYMENT	115.00
126322	03/03/2015	Printed		0274	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES-EMS	467.70
126323	03/03/2015	Printed		0276	ENVIRONMENTAL LABORATORIES	UT SAMPLES/ANALYSIS-JANUARY	670.00
126324	03/03/2015	Printed		4342	FELDMANS	UNIFORMS,BOLT CUTTERS,GARB CAN	93.86
126325	03/03/2015	Printed		7225	FORTILINE, INC	METER PIT-UT	200.00
126326	03/03/2015	Printed		3834	FRED PRYOR SEMINARS	TRAINING-FINANCE	124.00
126327	03/03/2015	Printed		1089	HAWKINS, INC	CHEMICALS-UT	2,143.50
126328	03/03/2015	Printed		2813	HD SUPPLY WATERWORKS LTD	DISTRIBUTION MAINT SUPPLIES	1,432.37
126329	03/03/2015	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN - EMS	7.08
126330	03/03/2015	Printed		7290	WILLIAM INGHAM	UT OVERPAYMENT REFUND	102.78
126331	03/03/2015	Printed		1021	JACKSON SERVICE CENTER INC	BUS MAINT-TIBLOW	89.95
126332	03/03/2015	Printed		5902	JC'S SPEEDY LUBE	VEH MAINT-UT	34.93
126333	03/03/2015	Printed		1012	JO CO FIRE & EMERGENCY SVCS	MEMBERSHIP FEES-FIRE	100.00
126334	03/03/2015	Printed		1022	JO CO LANDFILL INC	LANDFILL CHARGES/JAN 16-30	3,184.02
126335	03/03/2015	Printed		2792	JOHN E REID AND ASSOCIATES INC	INTERROGATION TRAINING-PD	2,010.00
126336	03/03/2015	Printed		5345	JOHNSON COUNTY WASTEWATER	WASTEWATER CHARGES/JAN	164.18
126337	03/03/2015	Printed		2991	K & K SYSTEMS INC	ARROWBOARDS-MPR REIMBURSED	6,475.00
126338	03/03/2015	Printed		1835	KACE	MEMBERSHIP FEE-PROP MGMT	30.00
126339	03/03/2015	Printed		8018	KANSAS LAW ENFORCEMENT TRAINING	MEALS & LODGING F/TRAINING-PD	450.00
126340	03/03/2015	Printed		2014	KCPL	ELECTRIC SERVICE	127.55
126341	03/03/2015	Printed		4005	KLEMP ELECT MACHINERY CO INC	MIXER REPAIR-WTP	300.00
126342	03/03/2015	Printed		4578	KSAWWA	ADVANCD OPERATOR'S TRAINING-UT	30.00
126343	03/03/2015	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00
126344	03/03/2015	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-PD/EMS	198.87
126345	03/03/2015	Printed		6794	LEGGETTE, BRASHEARS & GRAHAM	WELL #6 ENG/HYDROGEO-UT	2,537.25

Check Register Report

CHECK REGISTER

Date: 03/04/2015
Time: 11:33 am
Page: 2

Bonner Springs City Hall

BANK: UNION BANK & TRUST

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UNION BANK & TRUST Checks							
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126347	03/03/2015	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	25.82
126348	03/03/2015	Printed		3759	MIDWEST BUS SALES INC	BUS MAINT-TIBLOW	291.50
126349	03/03/2015	Printed		7057	MIZE HOUSER & COMPANY P.A.	AUDIT SERVICE YE 12/31/14	8,800.00
126350	03/03/2015	Printed		0947	O'REILLY AUTO STORES INC	VEH MAINT SUPPLIES-PW,TIBLOW	204.69
126351	03/03/2015	Printed		6006	OVERHEAD DOOR COMPANY OF KC	BAY DOOR REPAIRS & MAINT-UT	234.85
126352	03/03/2015	Printed		3393	PACE ANALYTICAL	LAB TESTING F/WWTP	115.00
126353	03/03/2015	Printed		7296	HEATHER PATE-BROOKS	GRANT WRITING TRAINING EXP-PD	19.00
126354	03/03/2015	Printed		3531	PERRY & TRENT LLC	PROSECUTOR & LEGAL SVC	7,174.00
126355	03/03/2015	Printed		7012	PAUL PETERSON	VEH MAINT/REPAIRS-PD	1,159.63
126356	03/03/2015	Printed		6374	POLYDYNE INC	CHEMICAL LAB SUPPLIES-UT	5,355.00
126357	03/03/2015	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	820.00
126358	03/03/2015	Printed		0904	PREDATOR TERMITE & PEST CONTRL	PEST CONTROL-UT/PW	138.00
126359	03/03/2015	Printed		4481	PRETECH CORPORATION	COLLECTION MAINT SUPPLIES-UT	180.00
126360	03/03/2015	Printed		0646	PUSHWATER ENTERPRISES INC	WATER SVC CONTRACT FORMS	228.00
126361	03/03/2015	Printed		4746	QUEEN'S PRICE CHOPPER	FOOD F/SC ACTIVITIES	179.28
126362	03/03/2015	Printed		5302	R E PEDROTTI CO INC	CALIBRATION METERS/TRANSDUCERS	269.20
126363	03/03/2015	Printed		1811	RICOH USA, INC.	COPIER LEASES	802.13
126364	03/03/2015	Printed		7288	SDM INVESTMENTS LLC	WHEELCHAIR RENTAL F/TRAINING	200.00
126365	03/03/2015	Printed		8441	SHAWNEE COPY CENTER	NEWSLETTER,BUS CARDS, STAMP	163.50
126366	03/03/2015	Printed		1945	SIMMONS GUN SPECIALTIES INC	AMMUNITION-PD	1,721.00
126367	03/03/2015	Printed		7237	SK DESIGN GROUP INC.	DESIGN ENGINEERING REVIEW-UT	998.71
126368	03/03/2015	Printed		6081	STAPLES ADVANTAGE	TONER,PRICEMARKER,BINDER	259.07
126369	03/03/2015	Printed		6525	SUNFLOWER EMBROIDERY LLC	UNIFORM JACKETS-UT	64.00
126370	03/03/2015	Printed		9986	JORDYN SWALLEY	REIMB POOL SUPPLIES	62.93
126371	03/03/2015	Printed		6653	TERRACON CONSULTANTS SE INC	GEO-TECHNICAL SVCS-UT	350.00
126372	03/03/2015	Printed		7257	THE PITNEY BOWES BANK INC	POSTAGE FOR METER	1,200.00
126373	03/03/2015	Printed		0352	TIGER TOW & TRANSPORT INC	VEH WINCH OUT-PD	50.00
126374	03/03/2015	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	TRAFFIC SIGNAL REPAIRS	487.50
126375	03/03/2015	Printed		3736	UNIFIED TREASURER	PRISONER CARE-PD	1,457.75
126376	03/03/2015	Printed		6819	UNIFIRST COPORATION	UNIFORM,RUG RENTAL-PW,UTIL	265.00
126377	03/03/2015	Printed		7297	UNITED STATES PLASTIC CORP	SAMPLE BOTTLES-WW	99.86
126378	03/03/2015	Printed		3078	USA BLUE BOOK	LAB SUPPLIES-UT	373.08
126379	03/03/2015	Printed		0915	VERIZON WIRELESS	COMMUNICATION - IND PK - UT	11.01
126380	03/03/2015	Printed		8404	VESTA LEE LUMBER COMPANY	LUMBER -CEMETERY/PW	155.20
126381	03/03/2015	Printed		7294	KAYLA VICE	MILEAGE EXPENSE 1/20-2/20	54.63
126382	03/03/2015	Printed		0712	W W GRAINGER	STREET MAINT SUPPLIES/UNIFORM	353.64
126383	03/03/2015	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	62.59
126384	03/03/2015	Void	03/03/2015			Void Check	0.00
126385	03/03/2015	Printed		1315	WALMART COMMUNITY GEGRB	OFFICE & CLEANING SUPPLIES	898.50
126386	03/03/2015	Printed		2483	WEST PUBLISHING CORPORATION	SEARCH&SEIZURE BULLETIN-PD	312.00
126387	03/03/2015	Void	03/03/2015			PRINTER ERROR	0.00
126388	03/03/2015	Void	03/03/2015			PRINTER ERROR	0.00
126389	03/03/2015	Void	03/03/2015			PRINTER ERROR	0.00
126390	03/03/2015	Printed		2261	XEROX CORPORATION	FIRE SOFTWARE SUPPORT	795.00
126391	03/03/2015	Printed		7292	SANDRA YOUNG	COURT BOND REFUND	280.00
126392	03/03/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	26,164.91

ITEM NO. 5.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Housing Authority Claims for March 9, 2015

ACTION: Make a Motion to Approve the Public Housing Authority Claims for March 9, 2015

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Claims in the amount of \$1,249.41.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 03/04/2015

Time: 9:15 am

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97115	03/04/2015	Printed		P991	P JAMES O. GOSS JR	PEST CONTROL SVC	450.00
97116	03/04/2015	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	135.00
97117	03/04/2015	Void	03/04/2015			Void Check	0.00
97118	03/04/2015	Printed		P503	P LOWES COMPANIES INC	ELECTRICAL & MAINT MATERIALS	199.41
97119	03/04/2015	Printed		P835	P SIMPLEXGRINNELL LP	FIRE SYSTEM PROGRAMMING	465.00

Total Checks: 5 **Checks Total (excluding void checks): 1,249.41**

Total Payments: 5 **Bank Total (excluding void checks): 1,249.41**

Total Payments: 5 **Grand Total (excluding void checks): 1,249.41**

ITEM NO. 6.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Appointments to Boards & Commissions

ACTION: Make a Motion to Approve Appointments to Boards & Commissions

STAFF RECOMMENDATION: The Mayor Recommends Approval

Bonner Beautiful Committee - Coleen Bosley submitted an application to fill the unexpired term previously held by Barbara Burdine who resigned. The members of the Bonner Beautiful Committee support Ms. Bosley's appointment. Ms. Bosley's bio form is on file in the City Clerk's Office and her term will end April 2016.

ACTION FOR CONSENT AGENDA

MOTION: _____

SECOND: _____

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 7.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Final Acceptance & Final Payment for the Booster Station Electrical Upgrade & SCADA Project

ACTION: Make a Motion to Approve Acceptance for the Booster Station and SCADA Project, Final Payment to Capital Electric in the Amount of \$11,366.90 for the Booster Station Upgrade and \$844.14 for Well #2 and #3 Telemetry

STAFF RECOMMENDATION: The City Manager, Finance Director, Project Manager and Utilities Director Recommend Approval

The enclosed memorandum provides the recommendation for three actions needed by the Council. Capital Electric completed the Booster Station Electrical Upgrade and Scada Project in the total amount of \$11,366.90 and the Telemetry for Wells #2 and #3 in the total amount of \$844.14.



BONNER SPRINGS UTILITIES



PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

MEMORANDUM

Date: March 2, 2015
To: Mayor and City Council
Through: Jack Helin, City Manager *[Signature]*
From: Rick Sailer, Director

Subject: **Acceptance of the Booster Station Electrical Upgrade and the new SCADA system and Final Payment of \$12,211.04 to Capital Electric**

Recommendation:

- Accept the Booster Station Electrical Upgrade Project (BSEUP) and the new Supervisory Control and Data Acquisition (SCADA) computer operation system Project completed by Capital Electric.
- Approve Final Payment to Capital Electric in the total amount of \$11,366.90 for the Booster Station Electrical Upgrade and new SCADA system.
- Approve Final Payment to Capital Electric in the total amount of \$844.14 for Wells #2 & #3 Telemetry.

Background: The City Council approved this design-build project, estimated at \$116,000 by consensus vote at the 25 February 2013 Council Meeting workshop. The project was awarded to Capital Electric on 22 April 2013 for a total amount of \$101,090. As the project progressed, three change orders were approved by council.

CO #1 – Electrical issues at the Water Operations Facility (\$4,660);

CO #2 – Additional electrical service work at the Booster Station (\$3,746);

CO #3 – Telemetry upgrades for Well 2 & 3 (\$8,441.40 expensed to Well Maintenance and not included in the Booster Station/SCADA project costs).

The change orders totaled \$16,847.40. Change orders relating to the Booster Station & SCADA system totaled \$8,406 with the other remaining \$8,441.40 change order for telemetry work for Wells #2 & #3.

Discussion: Work was completed for the BSEUP during 2013 and SCADA work was started in 2013 and completed during 2014. The contractor had some programming issues to work through on the new SCADA system along with some hardware issues that delayed the project. The Booster Station is operating as expected with new controls and equipment. The new SCADA system includes much more data than we had with the older system including better graphics and detailed reporting. Department staff has approved the substantial completion of this project and recommend final acceptance by the City Council.

Financial Impact: The Booster Station/SCADA Project final cost is \$111,347 which includes the Capital Electric contract including change orders related to this project along with an additional \$1,851 cost to Westar to upgrade the electrical service at the Booster Station. City Council approved the use of revenues from the 2013 Atrazine case of \$112,942 for the Project.

ITEM NO. 8.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Final Acceptance & Final Payment for Public Water Supply Well No. 6

ACTION: Make a Motion to Approve a Change Order in the Amount of \$1,057.75, Approve Acceptance of the Well #6 Project, and Approve the Final Payment to Clark Well & Equipment in the Total Amount of \$150,770.48.

STAFF RECOMMENDATION: The City Manager, Finance Director, Project Manager and Utilities Director Recommend Approval

The enclosed memorandum provides the recommendation on three actions needed by the Council. Clark Well & Equipment completed the Well #6 project in the total amount of \$276,837.75.

**CITY OF BONNER SPRINGS
PROJECT MANAGER MEMORANDUM**

Date: February 27, 2015
To: Mayor and City Council
Through: City Manager *dm**
From: Project Manager and Utility Director

Subject: Project Acceptance & Approve Final Payment and Change Order for the Public Water Supply Well 6 Project.

Recommendation

- Approve Change Order in the amount of \$1,057.75.
- Approve Final Payment to Clark Well & Equipment in the total amount of \$150,770.48.
- Accept the Public Water Supply Well 6 Project completed by Clark Well & Equipment for a total cost of \$276,837.75.

Background

The project included the drilling a new public drinking well, abandonment of existing Well 5 and construction of a new well pumping facility.

On 01 May 2014, the City Clerk opened three bids for the project. On 12 May, City Council accepted the low bid from Clark Well & Equipment for the work. Staff conducted a Pre-Construction meeting on 11 June 2014 with the Contractor and City Staff and scheduled the Notice to Proceed date for 18 June 2014 on the 160 working day contract.

Discussion

During the project, two issues described below came up which required staff to make a field change.

Work Change Directive 1 (WCD1) - The lead time for the column pipe specified in the bid packet would delay the project by almost a month. The casing pipe was supposed to have a wall thickness of .375 inches, however a local supplier had .500 inch casing pipe available. Use of the .500 inch casing pipe eliminated any delay to the project as well as provided us a stronger well casing. The cost of this upgrade was \$500 and staff issued a WCD to keep the project progressing.

Work Change Directive 2 (WCD2) – This change was related to a change in the footing for the building as requested by Staff. The building used on this project is fabricated with a floor which acts as a spread footing in most areas of the country. However, the City Building Official recommended a footing two feet wide by three feet deep. Once the pipe under the building was installed, it was obvious the footing needed to be modified to clear all underground pipes and still provide proper support. To keep the project on schedule, Staff directed the Contractor to make the necessary modifications which the engineer approved. This WCD2 cost an additional \$557.75.

Both WCD's were combined into a single Change Order 1 at a cost of \$1,057.75. We created a punch list during a final walk-thru on 14 January and all items have been addressed. All test pump procedures are complete and the well operates properly. Kansas Department of Health & Environment (KDHE) authorized the City to begin using Well 6 when needed.

Financial Impact

The original project had a budget of \$250,000.00 for design engineering and construction. The budget was increased to \$300,000.00 after we received construction bids for the project. Total project cost is \$295,644.75 which includes construction cost of \$276,837.75, hydrogeological and mechanical engineering cost of \$17,500.00 and water sampling cost of \$1,307.00. This project is funded through the Kansas Public Water System Loan Fund (KPWSLF) which is administered by KDHE.

ITEM NO. 9.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: March 9, 2015

To: Mayor and City Council

1. **Chief Haley's Retirement Reception** – The public reception for Chief Haley is scheduled for March 18th in the Sunflower Room of the Community Center from 4:15 p.m. to 6:00 p.m. with a presentation at 5:30 p.m.
2. **KDOT 5311 Grant Award Tiblow Transit** – KDOT awarded another 5311 Grant to the City for Tiblow Transit with sources of funds as follows:

Operations	
State Match (20 Percent)	\$16,927.60*
5311 Federal Match (50 Percent)	\$42,319.00*
Local Match (30 Percent)	\$25,391.40
Total	\$84,638.00
Administration	
5311 Federal Match (80 Percent)	\$14,532.00*
Local Match (20 Percent)	\$3,634.00
Total	\$18,166.00
Total for Operations & Administration	\$102,804.00
*TOTAL GRANT FUNDS	\$73,778.60

3. **Tiblow Transit Donations** – We have received several donations for the Tiblow Transit Transportation service, which are shown below. Moon Marble submitted a \$400 donation for our planned assistance for their Marble Crazy event Friday, March 6 from 12 noon to 9 p.m. and Saturday, March 7 from 10 a.m. to 5 p.m. Those shown with an asterisk (*) are organizations who donated for the first time this year.

BUSINESS	AMOUNT
Berning Tire*	\$200.00
Bonner Springs Nursing and Rehab*	\$200.00
DeGoler Pharmacy	\$200.00
DriveKansas, Inc.*	\$100.00
Holliday Sand and Gravel*	\$200.00
Joann Braun	\$30.00
Luke Heating and Cooling*	\$200.00
Miller Tax Service*	\$200.00
Moon Marble	\$400.00
Pure Movement	\$100.00
Victory Ford*	\$100.00
Victory Chrysler Dodge Jeep Ram*	\$100.00
TOTAL RECEIVED AS OF 2/27/2015	\$2,030.00

*Organizations who donated for the first time this year

4. **Utilities Department Project Update** – Attached is a summary update of current Utility Department projects.
5. **Department Year End Reports** - Attached for your review are the Year-End Reports for 2014 from all City Departments.

MEMORANDUM

Date: March 4, 2015

To: Jack Helin, City Manger
From: Rick Sailler, Director

Subject: City Manager Report

Re: Utilities Department Project Updates

1. Well 4 is running again after a major cleaning and rehabilitation project completed during 2014. The work was started when the motor failed and we pull the pump/motor to replace the motor. We discovered extremely heavy buildup of mineral solids on the pump and column piping that extends from the pump. The decision was made to clean the well, and inspect the pump. Our Hydrogeologist recommended that we reduce the pumping velocity through the screen by modifying the pump and installed a suction device to change the entrance point into the well. As work progressed on the well, the column pipe threads that connect the several sections of pipe were inspected and found to be defective so new column pipe was purchased. The well is still pumping water to the River under a Remediation Permit but the manganese levels are lower than we had previously seen, which is what we trying to achieve with the rehabilitation work. If the manganese levels stay low, we plan to re-permit the well for Drinking Water and put it back into our treatment rotation with our other wells by summer.
2. Well 6 is ready for production and was started up the first week of March. We expect this well to be an excellent producer and early pumping tests were proving that to be true. Final payment and acceptance of the Public Improvement is on tonight's agenda.
3. The Backwash Settling Tank is on schedule for an April startup. The Tank was constructed in mid-February and valves and piping work has been completed over the last few weeks. Electrical work is under way and programming for operational controls will be completed over the next few weeks.
4. The control panels for Lake Forest Lift Station and the Headworks Facility are completed and are scheduled for installation over the next week March 10-15. Electrical work at the Headworks Facility is 70% complete and will be finalized when the Control Panel is installed.
5. Plans and specifications are being completed for Pressure Reducing Valve Projects at 142nd and 134th Street. The installation of these control valves will greatly improve operations and pressure stability and reliability in the water distribution system.
6. Bid documents are being drafted for the painting of Storage Tank #1 (north tank). We plan to drain the tank in late April – early May to determine interior condition and will paint the interior if needed when we paint the exterior, which is definitely needed.
7. The contract for the Preliminary Engineering Report for the Morse Avenue Waterline and Water Treatment Improvements has been issued. Wilson & Co. Inc, our City Engineer, is handling this part of the \$2M Project. We expect the Report to be finalized in 4-6 weeks.
8. Cornell, Emerson Sheidley Waterline Project is next on our CIP list.
9. CIPP work for 121st Street and the 24" Interceptor is scheduled for March-April.

Building Codes Year End Report -2014

Duties and Responsibilities:

- Perform plan review on all new single family and remodel permits as well as on new commercial and commercial remodel, to insure all construction meets the intent of the adopted codes.
- Work with the Planning Director in the planning process for new projects thru construction process.
- Worked with Public Works Director and Utility Director to perform inspections for the Right Of Way permits. Worked with the City Project Manager on ongoing City building projects.
- Attended continuing education classes to remain up to date and current on all certifications I hold.
- Strive to keep a positive working environment with architects, builders, and sub contractors to encourage development and building within the City of Bonner Springs.

	2014	2013	2012
Single Family permits	12	15	22
Residential Remodels	24	8	9
New Commercial	4	4	5
Commercial remodels	15	13	17
Building Inspections	810	744	875
Demolition	5	8	5
Mechanical, Electrical, Plumbing, Fence, Pools, Accessory Bldg., Decks	301	179	191
Fireworks Tent Inspections	12	11	12
Pyrotechnic Inspections	3	6	3
Lineman's Rodeo Tent Inspections	100	110	110
Plan Reviews	70	49	59
Right of Way Inspections	24	33	33

Life Safety Inspection:

Life Safety Inspections on all public buildings was started in 2006. Due to scheduling and training the EMS personnel were unable to perform these inspections. I performed all Life Safety inspection and re-inspections this year.

I perform Life safety Inspections on all arcade, liquor, and day care licenses. I perform Life safety inspections on all the booths at the renaissance Festival.

Life Safety Activities	2014	2013	2012
Life Safety Inspections by EMS personnel	6	6	44
Life Safety Inspections by Building Official Re-Inspections of Businesses	9	11	5
Life Safety Inspections by Building Official Liquor, Arcade, Daycare.	192	192	188
Renaissance Festival	180	160	175

City Clerk Department Annual Report 2014 Major Accomplishments

1. Received approval for FY 2015 KDOT 5311 Grant and submitted Grant for FY 2016.
2. Maintained City Clerk related items on the website.
2. Obtained bids for new tough books for the EMS units.
3. Prepared and submitted annual State budget.
4. Completed work required to redistrict Wards per the Election Commissioner changes.
5. Completed items necessary to enact new state law on concealed and open carry.
6. Completed work necessary on the IRB for Guy Tiner for Richland Apartments.
7. Assisted with the issuance of General Obligation Bonds to permanently fund the 134 Street Utility Relocation Project.
8. Ordered servers for Community Center and Public Works/Utilities.
9. Completed video record process of City Council meetings and wrote procedures.
10. Completed Code Book update and loaded to the website.
11. Organized the readoption of all fees removed from the Code Book for re-approval.
12. Completed Charter Ordinance amendments as cleanup of the Code Book and completed the Charter Ordinance to amend the Convention and Tourism Committee to the Tourism Committee.
13. Maintained the data base to keep appointments to boards and commissions up to date.
14. Assisted the Mayor and City Manager with the Governing Body Policy/Manual amendments.
15. Worked with the City Manager and City Attorney on the acquisition of the UPRR property.
16. Worked with Staff on the sale of a portion of the parking lot at Second and Cedar.
17. Assisted Staff with the KDHE Loan document and submission for two loans.
18. Dealt with TV stations and many requests for information on the non-breed specific animal regulation changes.
19. Copied SDS Training DVD for more efficient training – four copies for PD, Fire/EMS, Public Works/Water and Parks.
20. Solicited grants and donations from areas businesses that resulted in donations that totaled \$6,100 that includes a \$1,500 WalMart grant.
21. Obtained new Tiblow Transit, put into service and transferred old van to the Public Works Department.
22. Redrafted the entire Massage Therapy regulations for adoption.
23. Assisted with Employment of a new City Clerk.
24. Trained new City Clerk.

Attached is additional information on various functions of the department that includes a report for the Tiblow Transit operations.

City Clerk Department Annual Report 2014

LICENSES & PERMITS	2009	2010	2011	2012	2013	2014	Difference Current/ Prior Year
Animal License	264	385	218	222	243	400	157
Arcade Licenses	3	3	5	2	1	1	0
Burials	44	46	47	45	39	42	3
Burning Permits	1245	1157	868	1041	1098	1073	-25
Cereal Malt Bev.	10	18	12	13	15	12	-3
Daycare	9	13	12	15	13	11	-2
Graves Sold	63	28	38	43	46	38	-8
Kennel Permits	3	6	2	3	5	8	3
Liquor Licenses	16	12	13	11	20	20	0
Massage Therapy	9	9	11	10	6	6	0
Merchant Police Licenses	0	2	2	0	0	0	0
Monument Permits	38	24	21	32	28	26	-2
Occup License	737	601	567	642	600	713	113
Open Records	8	5	11	9	5	0	-5
Refuse Complaints	137	82	96	77	60	175	115
Renaissance Fest License	183	175	165	154	152	141	-11
Solicitors Permits	2	1	11	0	7	1	-6
Street Light Outages	87	80	81	23	15	13	-2
Total	2858	2647	2180	2342	2353	2680	11

	2009	2010	2011	2012	2013	2014	Difference Current/ Prior Year
TIBLOW TRANSIT							
<u>Demand Response</u>							
Number of Riders	12201	14344	14563	14811	15136	17847	2711
Number of Trips	9666	9965	10335	11503	10328	11096	768
Total Miles	25018	33346	33934	33585	26517	26237	-279.5
<u>Kansas City Route</u>							
Number of Riders	501	539	1014	1090	1142	1156	14
Number of Trips	348	299	398	590	776	963	187
Total Miles	4356	3889.3	5563.6	7850.6	8490.9	7651	-839.9
<u>Senior Center Riders</u>	816	1080	793	1451	1383	1336	-47
Senior Center Trips	150	152	114	126	128	118	-10
Senior Center Miles	2704.8	3008	2231.8	2484.2	2208.7	2396.8	188.1
<u>Johnson County Route</u>							
Number of Riders	150	81	90	56	79	124	45
Number of Trips	112	70	78	47	61	118	57
Jo. Co. Miles	886	594.4	660.8	350.5	420	557.1	137.1
 Total Number of Riders	 13518	 16021	 16446	 17389	 17740	 20463	 2723
Total Number of Trips	10164	10465	10915	12251	11293	12295	1002
Total Miles	32078.8	40805	42359	44221	37636	36842	-794.2

City of Bonner Springs
Community & Economic Development, Tourism and
Property Maintenance Code Enforcement
2014 Annual Reports

A snapshot of last year's economic activity reflects both positive and negative results as shown in the table below:

Item	2014	2013
Licensed Businesses	278	283
New & Expanding Businesses (excludes home occupations)	18	14
Businesses Retained	2	5
New Job Creation	50	31
Jobs Relocated to Bonner Springs	3	5
Jobs Retained	25	34
Business Retention Visits	28	18
All Construction Valuations	\$5,556,115	\$14,182,555
Single-Family Residential Units Permitted	12	15
Multi-Family Units Permitted	0	24
City general sales & use tax - % change from prior year	4.89%	5.01%
Assessed Valuations	\$69,045,005	\$65,521,617
Total Mill Levy (Wyandotte Co)	162.720	162.806
Bonner Springs City Mill Levy	33.616	33.635

2014 Tourism Annual Report

Tourism marketing efforts involved in promoting Bonner Springs included the following activities:

- 23 ads placed in 15 publications with 4.1+million circulation plus on-line advertising
- Participation in Kansas Travel and Tourism, Tour Kansas, I-70 Association and Kansas City Regional Destination Alliance marketing efforts
- I-70 digital billboard
- Tourism Facebook page
- Mailed 5,077 tourism packets, which is up 167 more than in 2013.
- New retractable banners for events and attractions
- The following events took place in downtown Bonner Springs in 2014 and were sponsored by various groups and organizations: Marble Day, Bonner Blast, Festival of the Arts, City Band Concerts, Tiblow Days, Scarecrows on Parade, Howl-oween Pet Parade, 3rd Street Asylum and Candy Cane Christmas.

Property Maintenance Code Enforcement Report
2014 Annual Report

Item	2014	2013
Weekly Canvassing for Property Violations	686	646
Violation Re-inspections	1187	958
Complaint-Driven Inspections	103	112
Total Inspections	1873	1716
Court Cases	31	9
Snow/Ice Sidewalk Inspections	91 violations & 7 NTA's	220 violations & 11 NTA's

February 10, 2015

To: Jack Helin, City Manager

From: John Claxton, EMS Chief *J C*

Subject: 2014 Yearend report

The EMS Departments major accomplishments in 2014 were:

- Hired new 3 EMT or Paramedic volunteers
- Continually updating our medical protocols and equipment to provide the best care to our community
- Provided staff continuing education to satisfy state and national requirements
- Training Fire Department to assist on ambulance calls
- Had a perfect State Inspection

We have a paid Paramedic on duty 24/7 and used our volunteers to fill in when we do not have paid staff working. The number of volunteer duty hours are as follows.

Volunteer duty hours

2011	2012	2013	2014
12685	10,861	7,526	7776

Combined paid and volunteer hours of service for 2014 were 20,499.

Calls for service and transports to hospitals

EMS Responses

	2011	2012	2013	2014
Responses	943	883	814	947
Percent increase <decrease>	7.5%	<7%>	<7.8>	16.5%
Calls per day average	2.58	2.42	2.23	2.6
Transports to ED	535	472	479	534
Refusals	230	304	170	164
Response time from notification to on scene average	5 minutes 27 seconds	5 minutes 49 seconds	5 minutes 57 seconds	5 minutes 40 seconds

Finance Director Memorandum

February 10, 2015

To: Mayor and Council
Thru: John Helin, City Manager
From: Tillie LaPlante, Finance Director
Re: 2014 Year End Financial Summary

The City ended 2014 with a General Fund balance of \$3,013,076. This is \$1,114,629 more than the estimate used when preparing the 2015 budget last summer. The additional carryover is attributed to additional revenue of \$592,115 and \$522,114 less expenditures than were budgeted. The most significant revenue and expenditures which were over/under estimates are listed below.

Revenue

- Property tax collections \$ 81,124
- Sales/Use tax collected \$133,765
- Franchise fees collected \$ 35,880
- Liquor Sales Tax \$ 7,276
- Permits/Licenses \$ 16,850
- Casino Revenue \$ 99,705 (includes 13 months)
- Fines/Court Fees \$ 57,640
- Amusement Tax \$ 18,665
- 134th St. Admin Force Acct Labor \$ 19,430
- Trfr from Aquatic Pk Sales Tax \$101,525

Expenditures

- Contingency expenditures \$370,220
- Wages/Benefits \$176,624 (hire lag, FT to PT position)

A comparison of 2013 to 2014 revenues and expenditures in the General Fund is listed below.

<u>Revenue</u>	<u>2013</u>	<u>2014</u>	<u>2013-2014</u> <u>Increase(Decrease)</u>
Sales Tax	\$2,869,530	\$3,000,765	\$131,235
Property Taxes(Gen Fd Only)	\$1,323,330	\$1,572,449	\$249,119
Franchise Fees	\$ 688,711	\$ 799,880	\$111,169
Fines	\$ 236,433	\$ 242,679	\$ 6,246
Casino Revenue	\$ 614,867	\$ 679,705	\$ 64,838 (13 mo)
Transfers	\$ 210,470	\$ 318,492	\$108,022
Loring Services	\$ 126,686	\$ 129,048	\$ 2,362
Reimbursed Exp	\$ 103,970	\$ 123,471	\$ 19,501
Payment in Lieu of Tax	\$ 34,571	\$ 54,291	\$ 19,720
Permits	\$ 80,181	\$ 68,540	(\$ 11,641)
Licenses	\$ 71,025	\$ 75,310	\$ 4,285
Liquor Tax	\$ 56,525	\$ 57,276	\$ 751
Miscellaneous Fees	\$ 78,031	\$ 66,650	(\$ 11,381)
Court Fees	\$ 34,333	\$ 44,961	\$ 10,628
Amusement Tax	\$ 46,665	\$ 43,323	(\$ 3,342)
Interest	\$ 5,683	\$ 6,568	\$ 885
Miscellaneous	\$ 51,746	\$ 32,923	(\$ 18,823)
Charges for Services	<u>\$ 31,650</u>	<u>\$ 30,536</u>	<u>(\$ 1,114)</u>
Total Revenue	\$6,664,407	\$7,346,867	\$682,460

<u>Expenditures</u>	<u>2013</u>	<u>2014</u>	<u>2013-2014 Increase(Decrease)</u>
Bonner Beautiful	\$ 5,838	\$ 3,962	(\$ 1,876)
Budget & Finance	\$ 308,379	\$ 316,946	\$ 8,567
Custodial	\$ 78,428	\$ 78,763	\$ 335
Cemetery	\$ 63,737	\$ 74,099	\$ 10,362
City Band	\$ 7,590	\$ 8,090	\$ 500
City Clerk	\$ 325,971	\$ 331,020	\$ 5,049
City Council	\$ 30,774	\$ 19,937	(\$ 10,837)
City Manager	\$ 411,396	\$ 417,991	\$ 6,595
Building Codes	\$ 119,606	\$ 114,896	(\$ 4,710)
Property Maintenance Codes	\$ 66,011	\$ 69,263	\$ 3,252
Fire	\$ 193,657	\$ 200,080	\$ 6,423
Municipal Court	\$ 176,847	\$ 194,459	\$ 17,612
Parks & Recreation	\$ 516,019	\$ 610,660	\$ 94,641
Planning	\$ 113,208	\$ 107,586	(\$ 5,622)
Police	\$2,417,225	\$2,586,600	\$ 169,375
Project Manager	\$ 89,898	\$ 92,294	\$ 2,396
Public Works	\$ 811,705	\$ 924,248	\$ 112,543
Land Acquisition	\$ 0	\$ 115,000	\$ 115,000
Retail Incentive Rebate	\$ 11,033	\$ 25,420	\$ 14,387
<u>Transfers:</u>			
BS Center City Contribution	\$ 20,977	\$ 24,657	\$ 3,680
Wastewater	\$ 9,750	\$ 9,750	\$ 0
Street Projects	\$ 250,428	\$ 129,276	(\$ 121,152)
Walking Trail Project	\$ 2,228	\$ 720	(\$ 1,508)
Senior Center	\$ 37,770	\$ 40,074	\$ 2,304
Swimming Pool	\$ 95,115	\$ 70,273	(\$ 24,842)
Tiblow Transit	\$ 27,545	\$ 24,862	(\$ 2,683)
Ambulance (EMS)	\$ 368,936	\$ 352,777	(\$ 16,159)
Total Expenditures	\$6,560,071	\$6,943,703	\$ 383,632
Change in fund balance (Revenue less Expenditures)	\$ 104,336	\$ 403,164	

The actual fund balances at the end of 2014 in comparison to the estimated fund balances for the City's other major funds are listed below.

<u>Fund</u>	<u>Estimated Fund balance</u>	<u>Actual Fund balance</u>	<u>Actual over (under) Estimated Fund Balance</u>
Water	\$1,081,466	\$1,655,789	\$574,323
Sewer	\$ 638,783	\$ 731,867	\$ 93,084
Debt Service	\$ 224,390	\$ 266,221	\$ 41,831
Library Sales Tax	\$ 353,714	\$ 379,768	\$ 26,054

Additional fund balances will be used to help support the 2016 budget which we will prepare this summer.

Bonner Springs Fire Department

Year End 2014

There were 41 Personnel on the Year End Roster.

- The 2014 Apprentice Class started with 11 people and turned out 4 Firefighters.
- There were 14 Public Education events held through the year at the Fire Station, public schools and other community events.
Total public attendance: Adults: 770 Children: 1037

- Total Calls - 372

Building Fire: 12

Vehicle Fires: 7

Grass & Brush Fires: 8

Ambulance Assist: 124

Motor Vehicle Accidents with Injury: 44

Motor Vehicle without Injury: 8

Haz-Mat Conditions:

Natural Gas Leak: 9

Carbon Monoxide: 8

Electrical:

Power Line: 4

Illegal Burn: 9

Police Assist: 9

Bonner Springs Fire Department Year End 2014

Mutual Aid Given:

Shawnee: 1
Sherman Township: 1

Mutual Aid Received:

Johnson Co Med-Act: 4
Kansas City: 25
Fire: 2
EMS: 23
Lv Co EMS: 1

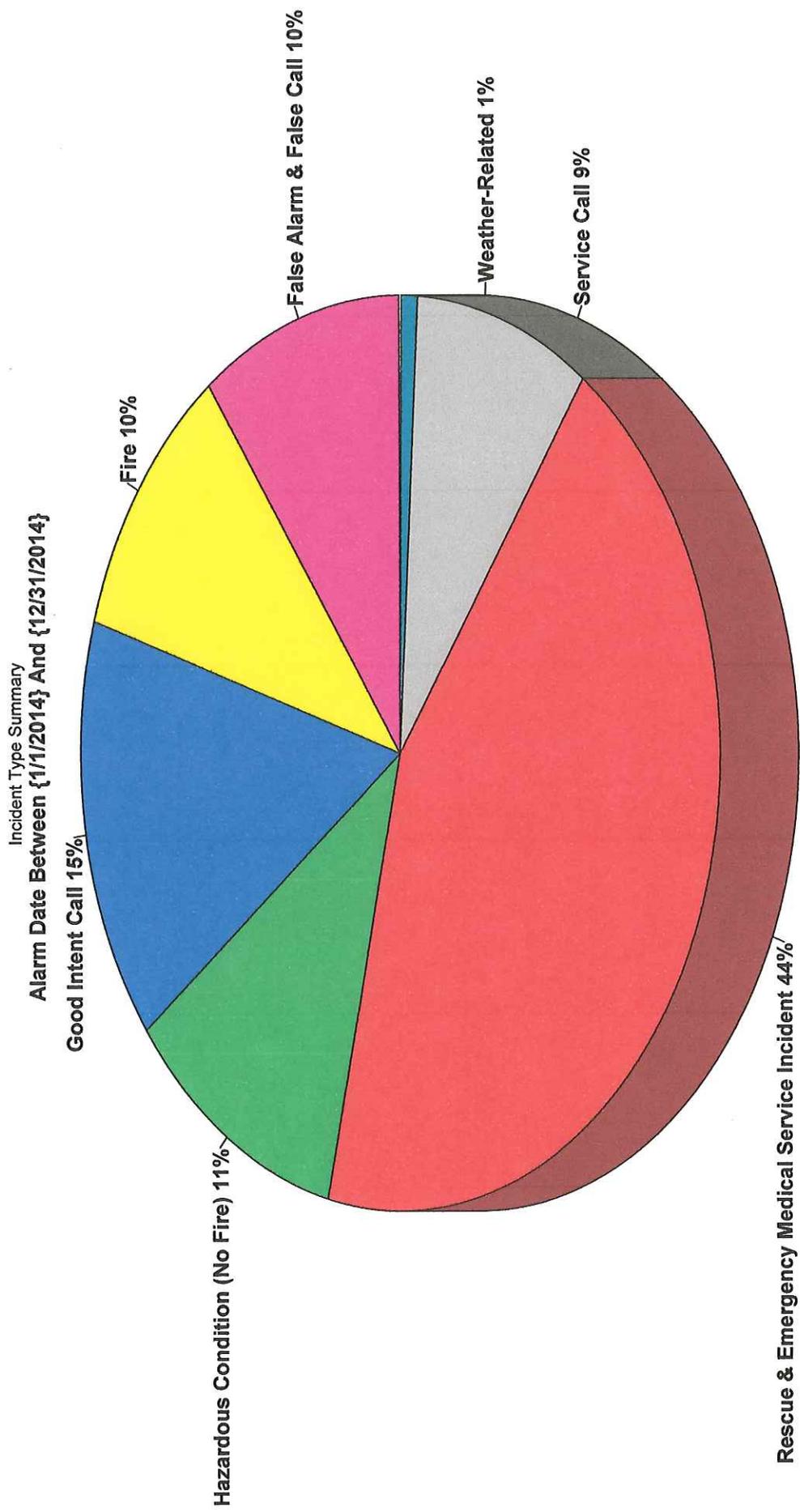
Cancelled in Route: 40

False Alarm: 38

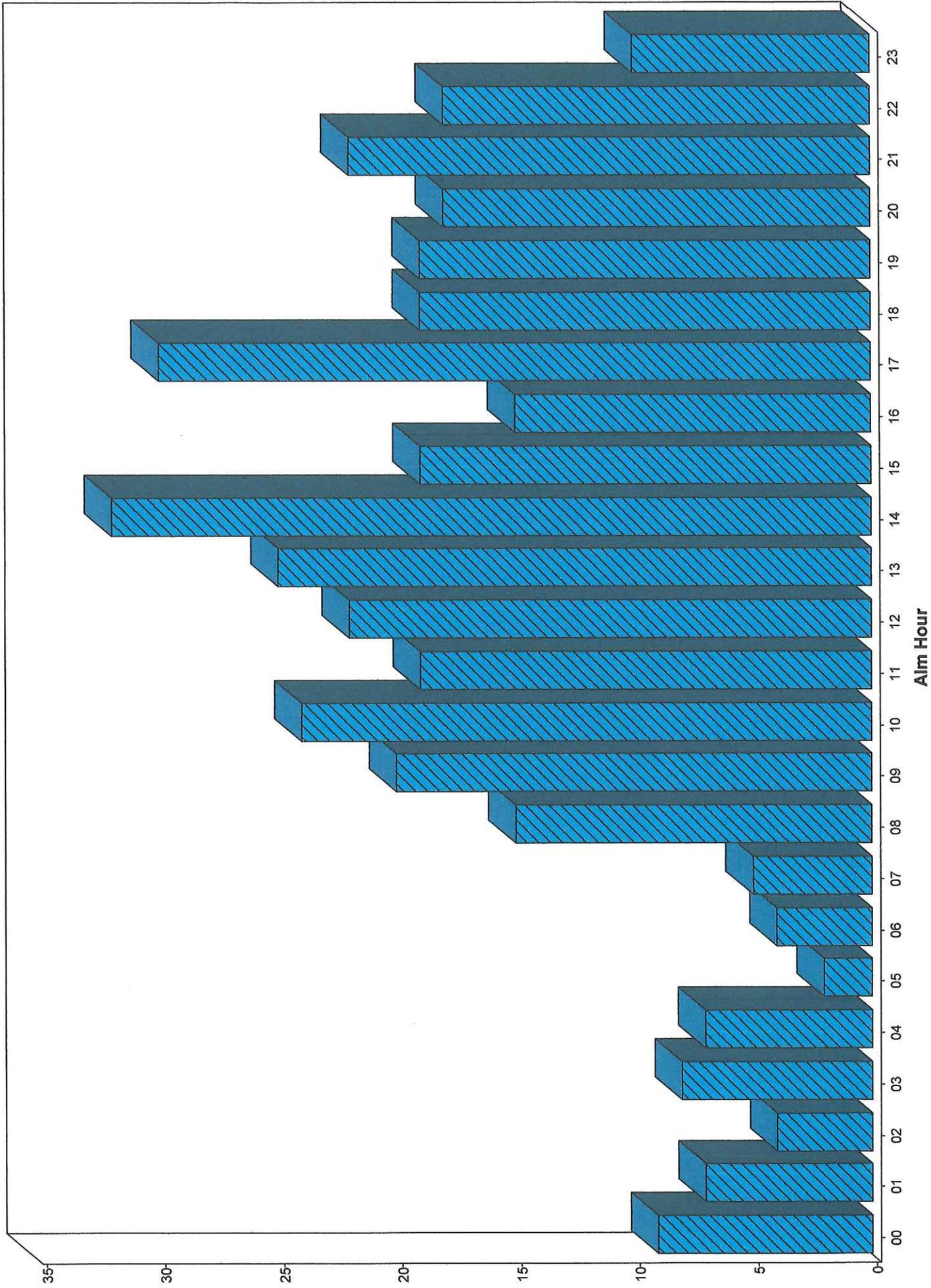
Weather: 2

Property Loss Value Total: \$399,400

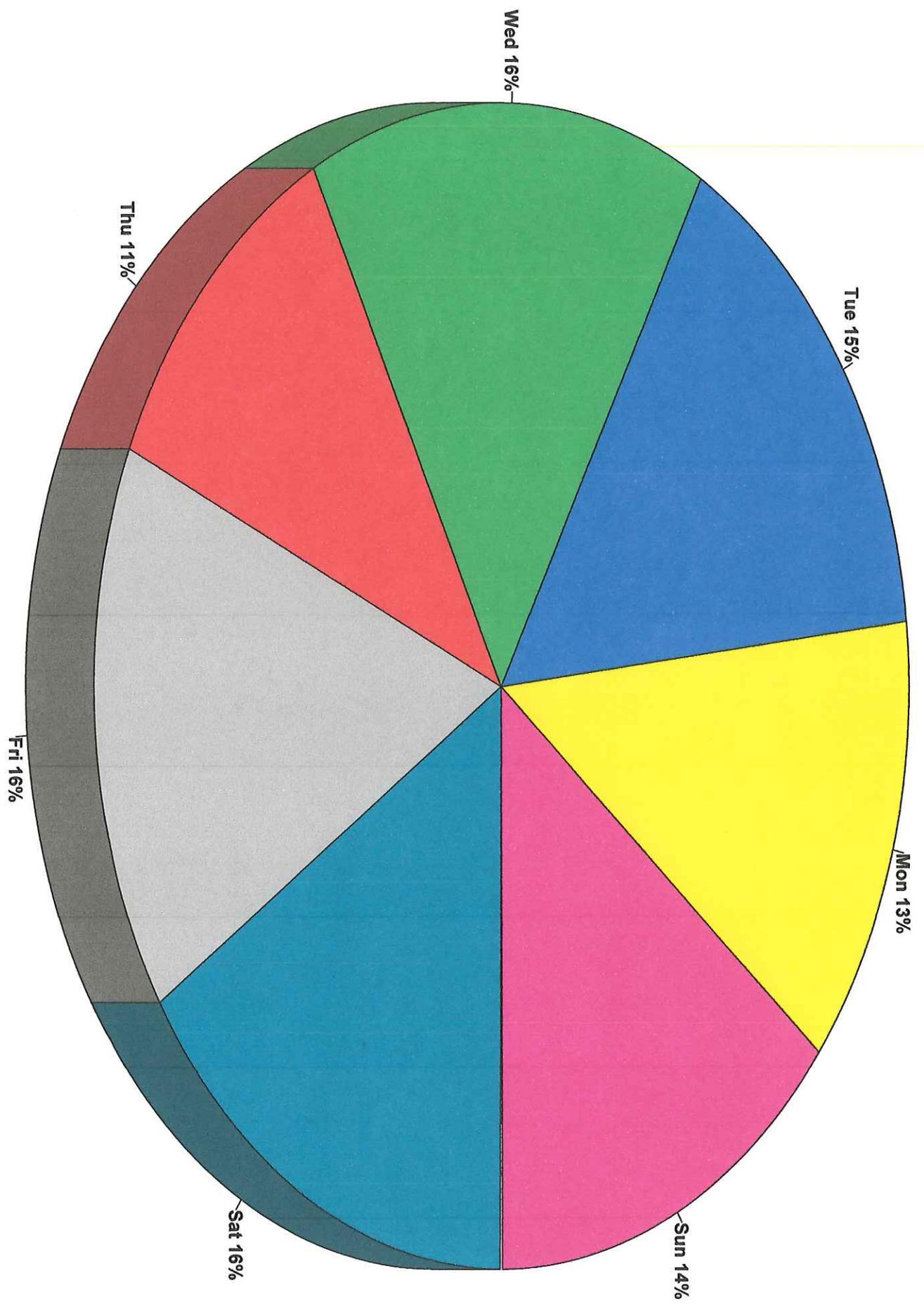
Structure: \$392,250
Vehicle: \$5,650



Count of Incidents by Alarm Hour
Alarm Date Between {1/1/2014} And {12/31/2014}



Incident Responses by Day of Week
Alarm Date Between {1/1/2014} And {12/31/2014}



BSFD

Departmental Activity Report

Current Period: 1/1/2014 to 12/31/2014, Prior Period: 1/1/2013 to 12/31/2013

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Departmental Events				
Delivery	1	2.00	0	0.00
Other	1	9.50	0	0.00
	<u>2</u>	<u>11.50</u>	<u>0</u>	<u>0.00</u>
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Fire Alarm Situations				
Animal problem or rescue	0	0.00	1	76.00
Attempted burning, illegal action	1	13.00	0	0.00
Chemical release, reaction, or toxic	9	211.34	2	32.51
Combustible/flammable spills & leaks	15	186.18	11	159.88
Controlled burning	0	0.00	3	13.66
Dispatched and cancelled en route	40	420.38	33	110.45
Electrical wiring/equipment problem	16	590.34	15	298.58
Emergency medical service (EMS) Incident	162	1,915.92	121	1,811.02
Extrication, rescue	0	0.00	1	14.00
False alarm and false call, Other	2	9.50	3	20.15
Fire, Other	0	0.00	1	19.95
Good intent call, Other	0	0.00	2	18.30
HazMat release investigation w/no HazMat	1	10.00	1	8.00
Lock-In	1	1.05	1	7.70
Malicious, mischievous false alarm	1	2.88	0	0.00
Medical assist	2	22.05	2	17.75
Mobile property (vehicle) fire	7	76.13	10	111.28
Natural vegetation fire	11	259.85	7	92.00
Outside rubbish fire	6	84.73	6	137.78
Overpressure rupture from steam (no	0	0.00	1	44.00
Overpressure rupture, explosion, overheat,	0	0.00	1	11.00
Person in distress	7	32.16	2	11.46
Public service assistance	12	128.54	11	235.79
Service call, Other	1	4.02	0	0.00
Severe Weather & Natural Disaster	2	144.00	6	1,209.75
Smoke, odor problem	4	21.61	1	16.80

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BSFD

Departmental Activity Report

Current Period: 1/1/2014 to 12/31/2014, Prior Period: 1/1/2013 to 12/31/2013

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Fire Alarm Situations				
Special outside fire	1	6.74	0	0.00
Steam, Other gas mistaken for smoke	4	26.46	4	44.64
Structure Fire	13	752.31	10	327.09
System or detector malfunction	8	77.53	9	87.33
Unauthorized burning	9	50.44	13	171.62
Unintentional system/detector operation	27	206.03	44	419.81
Wrong location, no emergency found	11	79.33	7	59.41
	<u>373</u>	<u>5,332.52</u>	<u>329</u>	<u>5,587.71</u>
Non-Incident Activities				
Administrative work by volunteers	76	182.34	39	106.50
Building maintenance	8	5.50	1	3.50
Day Meeting	7	15.25	15	29.27
Departmental/Equipment Maintenance	290	858.75	507	1,852.75
Officer's Meeting	78	202.00	45	123.00
Public Education	77	420.00	67	370.25
Public Relations	17	29.09	73	280.75
Quality control review on reports	10	24.50	4	11.00
Radio's	1	0.50	0	0.00
Ramdon drug screens	7	7.00	1	1.00
Training	35	74.50	21	40.00
Truck committe and Qualification hours	16	32.50	27	63.68
	<u>622</u>	<u>1,851.93</u>	<u>800</u>	<u>2,881.70</u>
Training				
Administrative Procedures	10	44.00	19	77.00
Air Bag	0	0.00	32	32.00
Apparatus Check Procedures	10	18.00	0	0.00
Apparatus Familiarization/Orientation	22	67.50	23	23.00
Auto Extrication	175	720.28	24	46.00
Bloodborne Pathogens	45	130.00	0	0.00
Cadet Firefighter Training	29	82.75	0	0.00
Cardiovascular System	0	0.00	3	12.00
Circulatory System	7	17.50	3	12.00
Communications Equipment	0	0.00	43	36.00
CPR Recertification	0	0.00	24	48.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BSFD

Departmental Activity Report

Current Period: 1/1/2014 to 12/31/2014, Prior Period: 1/1/2013 to 12/31/2013

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Training				
Driver Qualification	2	4.00	0	0.00
Driver/Operator/Pumper/Aerial Testing	0	0.00	7	23.50
Emergency Medical Services	31	91.25	0	0.00
EMS Ride Along/Orientation	1	8.00	0	0.00
Enviromental	0	0.00	2	6.00
Equipment Orientation	28	63.00	38	66.00
ESSENTIALS TRAINING	242	905.08	136	462.50
Fire Control, General	43	137.00	0	0.00
Fire Fighter I Skills Exam	5	22.50	9	29.25
Fire Streams Theory	8	32.00	26	26.00
Firefighter II Skills Exam	0	0.00	11	31.50
Firefighter Safety	0	0.00	4	0.00
Fundamentals Of Fire Suppression	25	62.50	27	108.00
General Building Construction	9	36.00	0	0.00
General Driver Training	8	18.00	0	0.00
General Fire Prevention	0	0.00	39	136.50
Generator Operations	41	26.28	0	0.00
Ground Ladders	19	66.50	0	0.00
Hazardous Materials Overview	0	0.00	23	23.00
Hazmat Awareness and Operations	0	0.00	3	9.00
Hose Testing	11	33.00	0	0.00
Ice Rescue	34	59.50	0	0.00
Incident Command System	0	0.00	26	52.00
Incident Preplan	2	7.00	0	0.00
Infectious Disease	13	39.00	0	0.00
LEADERSHIP TRAINING	7	28.00	0	0.00
Maps/Streets	25	61.50	0	0.00
Nervous System	8	24.00	0	0.00
New Technology	9	54.00	0	0.00
Pumper Apparatus Operations	4	13.00	21	79.50
Reading Smoke	11	44.00	2	8.00
RIC/RIT Saving Your Own	53	80.78	46	101.00
Safety Drill	0	0.00	58	109.25
SCBA Donning Methods	0	0.00	28	70.00
SCBA Inspection, Care, and Cleaning	0	0.00	6	46.50
SCBA Use and Function	27	56.50	49	68.50
Search & Rescue	0	0.00	24	108.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BSFD

Departmental Activity Report

Current Period: 1/1/2014 to 12/31/2014, Prior Period: 1/1/2013 to 12/31/2013

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Training				
Strategic and Tactical Operations	8	32.00	20	70.00
	<u>972</u>	<u>3,084.42</u>	<u>776</u>	<u>1,920.00</u>

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BSFD

NFPA Fire Experience Survey

1/1/2014 to 12/31/2014

Part IV: BREAKDOWN OF FALSE ALARM RESPONSES

Type of Response	Number of Incidents
1. Malicious, Mischievous False Call	1
2. System Malfunction	8
3. Unintentional	27
4. Other False Alarms	2

Part V: INTENTIONALLY SET FIRES IN STRUCTURES AND VEHICLES

	Number of Fires	Civilian Deaths	Casualties Injuries	Property Damage
1. Structure Fires Intentionally Set	0	0	0	0
2. Vehicle Fires Intentionally Set	1	0	0	0

Part VI: FIRE SERVICE EXPOSURES AND INJURIES

Total Number of Infectious Disease Exposures.....:	0
Total Number of Hazardous Condition Exposures.....:	0
Total Number of Nonfatal Firefighter Injuries.....:	2

On-Duty Fire Fighter Injuries (Nonfatal) by Type of Duty, and Nature of Most Serious Injury

Nature of Most Serious Injury	Respond/Return	At Fire Ground	Non-Fire Emerg	Train.	Other On-Duty
1. Burns	0	0	0	0	0
2a. Smoke or Gas Inhalation	0	0	0	0	0
2b. Other Respiratory Distress	0	0	0	0	0
3. Burns and Smoke Inhalation	0	0	0	0	0
4. Wound/Cut/Bleeding/Bruise	0	0	0	0	0
5. Dislocation/Fracture	0	0	0	0	0
6. Heart Attack or Stroke	0	0	0	0	0
7. Strain/Sprain/Muscle Pain	0	2	0	0	0
8. Thermal Stress	0	0	0	0	0
9. All Other	0	0	0	0	0
10. TOTAL	0	2	0	0	0

Fire Ground Injuries (Nonfatal) By Cause

1. Exposure to Fire Products	0	2. Exposure to Chem./Radiation	0
3. Fell, Slipped, Jumped	1	4. Overexertion	1
5. Stepped on/Contact With	0	6. Struck By	0
7. Extreme Weather	0	8. All Other	0

Number of Injuries Resulting in Lost Time: 1
 How many shifts were lost as a result of these injuries: _____

Fire Department Vehicle Accidents

Accidents involving fire department emergency vehicles: _____ Resulting injuries: _____
 Accidents involving firefighter's personal vehicles....: _____ Resulting injuries: _____

BSFD

NFPA Fire Experience Survey

1/1/2014 to 12/31/2014

Part II: MAJOR FIRES

Date	Name of Occup/Owner, Address and Property Use	Civilian Fire Deaths	Property Loss
3/13/2014	Loftiss, Jason 909 N 142 nd ST 1 or 2 family dwelling	0	120,000
1/7/2014	Thomas, Frank 13208 Custer 1 or 2 family dwelling	0	50,000
12/29/2014	No Occupant or Owner Listed 619 E FRONT Personal service, including barber & beauty shops	0	35,000

BSFD

Incident Type Report (Summary)

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	11	2.94%	\$392,250	98.20%
113 Cooking fire, confined to container	1	0.26%	\$0	0.00%
118 Trash or rubbish fire, contained	1	0.26%	\$0	0.00%
130 Mobile property (vehicle) fire, Other	1	0.26%	\$0	0.00%
131 Passenger vehicle fire	6	1.60%	\$5,650	1.41%
141 Forest, woods or wildland fire	2	0.53%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	5	1.34%	\$1,500	0.37%
143 Grass fire	4	1.07%	\$0	0.00%
151 Outside rubbish, trash or waste fire	5	1.34%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.26%	\$0	0.00%
162 Outside equipment fire	1	0.26%	\$0	0.00%
	38	10.18%	\$399,400	100.00%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	2	0.53%	\$0	0.00%
321 EMS call, excluding vehicle accident with	110	29.49%	\$0	0.00%
322 Motor vehicle accident with injuries	44	11.79%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	8	2.14%	\$0	0.00%
331 Lock-in (if lock out , use 511)	1	0.26%	\$0	0.00%
	165	44.23%	\$0	0.00%
4 Hazardous Condition (No Fire)				
410 Combustible/flammable gas/liquid condition,	1	0.26%	\$0	0.00%
411 Gasoline or other flammable liquid spill	5	1.34%	\$0	0.00%
412 Gas leak (natural gas or LPG)	9	2.41%	\$0	0.00%
422 Chemical spill or leak	1	0.26%	\$0	0.00%
424 Carbon monoxide incident	8	2.14%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	0.53%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.26%	\$0	0.00%
442 Overheated motor	1	0.26%	\$0	0.00%
444 Power line down	4	1.07%	\$0	0.00%
445 Arcing, shorted electrical equipment	8	2.14%	\$0	0.00%
480 Attempted burning, illegal action, Other	1	0.26%	\$0	0.00%
	41	10.99%	\$0	0.00%
5 Service Call				
500 Service Call, other	1	0.26%	\$0	0.00%
511 Lock-out	7	1.87%	\$0	0.00%
531 Smoke or odor removal	4	1.07%	\$0	0.00%
550 Public service assistance, Other	1	0.26%	\$0	0.00%

BSFD

Incident Type Report (Summary)

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
551 Assist police or other governmental agency	7	1.87%	\$0	0.00%
552 Police matter	2	0.53%	\$0	0.00%
554 Assist invalid	2	0.53%	\$0	0.00%
561 Unauthorized burning	9	2.41%	\$0	0.00%
	33	8.84%	\$0	0.00%
6 Good Intent Call				
611 Dispatched & cancelled en route	40	10.72%	\$0	0.00%
622 No Incident found on arrival at dispatch	11	2.94%	\$0	0.00%
650 Steam, Other gas mistaken for smoke, Other	1	0.26%	\$0	0.00%
651 Smoke scare, odor of smoke	2	0.53%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	1	0.26%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.26%	\$0	0.00%
	56	15.01%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	2	0.53%	\$0	0.00%
715 Local alarm system, malicious false alarm	1	0.26%	\$0	0.00%
733 Smoke detector activation due to	5	1.34%	\$0	0.00%
735 Alarm system sounded due to malfunction	3	0.80%	\$0	0.00%
743 Smoke detector activation, no fire -	10	2.68%	\$0	0.00%
744 Detector activation, no fire -	2	0.53%	\$0	0.00%
745 Alarm system activation, no fire -	14	3.75%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.26%	\$0	0.00%
	38	10.18%	\$0	0.00%
8 Severe Weather & Natural Disaster				
815 Severe weather or natural disaster standby	2	0.53%	\$0	0.00%
	2	0.53%	\$0	0.00%

Total Incident Count: 373

Total Est Loss:

\$399,400

BSFD

Aid Responses by Department (Summary)

Alarm Date Between {1/1/2014} And {12/31/2014}

Type of Aid	Count
BSEMS Bonner Springs EMS	
Mutual aid given	40
Other aid given	1
	<hr/>
	41
EDW Edwardsville	
Mutual aid given	1
	<hr/>
	1
KCK Kansas City, Kansas	
Mutual aid received	23
Automatic aid received	2
	<hr/>
	25
LVEMS LV CO EMS	
Mutual aid received	1
	<hr/>
	1
MED ACT Johnson County Med Act	
Mutual aid received	4
	<hr/>
	4
SHM Sherman Township	
Mutual aid received	1
	<hr/>
	1
SHW Shawnee	
Mutual aid given	1
	<hr/>
	1

BSFD

Dollar Value Saved & Loss Analysis

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident Type	Count	Total Values	Total Losses	Total Saved	Percent Lost	Percent Saved
111 Building fire	11	\$1,888,000	\$392,250	\$1,495,750	20.78%	79.22%
113 Cooking fire, confined to	1	\$1,500	\$0	\$1,500	0.00%	**.**%
131 Passenger vehicle fire	6	\$25,900	\$5,650	\$20,250	21.81%	78.19%
142 Brush or brush-and-grass	1	\$10,000	\$1,500	\$8,500	15.00%	85.00%
162 Outside equipment fire	1	\$100	\$0	\$100	0.00%	**.**%
Grand Totals	20	\$1,925,500	\$399,400	\$1,526,100		

Total Percent Lost: 20.74%

Total Percent Saved: 79.26%

BSFD

Dollar Loss Threshold Report

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident	Alm Date	Time	Location	Inci Type	Est Loss
14-0000001	01/01/2014	01:07:00	238 Springdale	321 EMS call, excluding	0
14-0000002	01/05/2014	17:21:00	K-7 HWY & Nettleton	322 Motor vehicle	0
14-0000003	01/06/2014	00:25:00	914 S 131st ST	733 Smoke detector	0
14-0000004	01/07/2014	12:12:00	13208 Custer	111 Building fire	100,000
14-0000005	01/07/2014	14:18:00	NB K-7 HWY & State AVE	131 Passenger vehicle	1,000
14-0000006	01/07/2014	16:03:00	1100 Martinek LANE	744 Detector	0
14-0000007	01/07/2014	20:22:00	Sheidley & Metropolitan	412 Gas leak (natural	0
14-0000008	01/08/2014	05:15:00	437 Jamison	424 Carbon monoxide	0
14-0000009	01/10/2014	09:37:00	K-32 HWY & W MORSE	445 Arcing, shorted	0
14-0000010	01/10/2014	11:59:00	238 Springdale	321 EMS call, excluding	0
14-0000011	01/10/2014	14:14:00	13136 Kansas AVE /B202	321 EMS call, excluding	0
14-0000012	01/11/2014	19:29:00	160 Cornell	321 EMS call, excluding	0
14-0000013	01/12/2014	14:19:00	S K-7 HWY & Kaw DR	322 Motor vehicle	0
14-0000014	01/12/2014	16:23:00	12530 Kansas AVE	410	0
14-0000015	01/13/2014	20:16:00	51 Lilac	321 EMS call, excluding	0
14-0000016	01/14/2014	15:52:00	K-7 HWY & State AVE	611 Dispatched &	0
14-0000017	01/14/2014	16:48:00	249 N NETTLETON	142 Brush or	1,500
14-0000018	01/15/2014	10:36:00	527 N 141 st ST	321 EMS call, excluding	0
14-0000019	01/15/2014	10:45:00	111 E Kump	321 EMS call, excluding	0
14-0000020	01/16/2014	00:00:05	420 E Morse AVE	651 Smoke scare, odor	0
14-0000021	01/18/2014	09:56:00	13147 Riverview	141 Forest, woods or	0
14-0000022	01/20/2014	15:02:00	12530 Kansas AVE	611 Dispatched &	0
14-0000023	01/20/2014	18:42:00	13627 Barber	321 EMS call, excluding	0
14-0000024	01/21/2014	15:42:00	715 N Nettleton	511 Lock-out	0
14-0000025	01/22/2014	19:14:00	321 S 102 /Edwardsville,	142 Brush or	0
14-0000026	01/24/2014	10:25:00	13789 Valleyview WAY	321 EMS call, excluding	0
14-0000027	01/24/2014	12:21:00	K-32 HWY & Cedar	611 Dispatched &	0
14-0000028	01/24/2014	14:44:00	134 Emerson	412 Gas leak (natural	0
14-0000029	01/24/2014	16:55:00	13100 Kansas AVE	511 Lock-out	0
14-0000030	01/25/2014	18:26:00	810 S 132 nd ST	321 EMS call, excluding	0
14-0000031	01/26/2014	12:26:00	12801 Kansas AVE	321 EMS call, excluding	0
14-0000032	01/27/2014	15:12:00	SB K-7 HWY & State AVE	322 Motor vehicle	0
14-0000033	01/29/2014	10:01:00	NB K-7 HWY & 43 rd ST	322 Motor vehicle	0
14-0000034	01/29/2014	14:18:00	609 Pratt	321 EMS call, excluding	0
14-0000035	01/29/2014	17:50:00	35 Lilac	321 EMS call, excluding	0
14-0000036	02/01/2014	08:47:00	812 Lake Forest	321 EMS call, excluding	0
14-0000037	02/03/2014	14:51:00	304 Sheidley	321 EMS call, excluding	0
14-0000038	02/04/2014	08:00:00	13001 Metropolitan /P.O.	815 Severe weather or	0
14-0000039	02/04/2014	20:00:00	13001 Metropolitan /P.O.	815 Severe weather or	0
14-0000040	02/04/2014	20:51:00	465 Park DR	321 EMS call, excluding	0
14-0000041	02/04/2014	21:32:00	47 Southwest DR	321 EMS call, excluding	0
14-0000042	02/05/2014	17:18:00	135 S NECONI	444 Power line down	0
14-0000043	02/06/2014	10:48:00	528 S Bluegrass	321 EMS call, excluding	0

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Dollar Loss Threshold Report

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident	Alm Date	Time	Location	Inci Type	Est Loss
14-0000044	02/06/2014	11:00:00	142 Cornell	611 Dispatched &	0
14-0000045	02/08/2014	03:46:00	520 E Morse AVE	611 Dispatched &	0
14-0000046	02/10/2014	05:13:00	13210 Custer	321 EMS call, excluding	0
14-0000047	02/10/2014	18:44:00	111 E Kump	611 Dispatched &	0
14-0000048	02/11/2014	09:06:00	420 N Park	700 False alarm or	0
14-0000049	02/12/2014	14:38:38	W Loring DR & Archer	611 Dispatched &	0
14-0000050	02/12/2014	14:49:00	S K-7 HWY & Commercial DR	322 Motor vehicle	0
14-0000051	02/15/2014	11:55:00	12801 Kansas AVE	324 Motor Vehicle	0
14-0000052	02/16/2014	13:14:00	160 Cornell	321 EMS call, excluding	0
14-0000053	02/17/2014	13:44:00	435f Allcutt	111 Building fire	35,000
14-0000054	02/17/2014	20:44:00	435 Allcutt	111 Building fire	3,000
14-0000055	02/17/2014	21:24:00	548 Crest CIR	321 EMS call, excluding	0
14-0000056	02/17/2014	21:27:00	120 Kindred	321 EMS call, excluding	0
14-0000057	02/18/2014	13:17:00	13744 Archer	611 Dispatched &	0
14-0000058	02/19/2014	10:08:00	EB I-70 & K-7 HWY	324 Motor Vehicle	0
14-0000059	02/19/2014	18:36:00	11540 Kaw DR	322 Motor vehicle	0
14-0000060	02/21/2014	08:21:00	520 E Morse AVE	321 EMS call, excluding	0
14-0000061	02/22/2014	17:30:00	1100 Martinek LANE	151 Outside rubbish,	0
14-0000062	02/23/2014	01:01:00	S 121 st ST & EB K-32 HWY	622 No Incident found	0
14-0000063	02/23/2014	09:23:00	13031 Ridge DR	611 Dispatched &	0
14-0000064	02/24/2014	19:34:00	727 Lakewood	445 Arcing, shorted	0
14-0000065	02/24/2014	19:43:00	651 N 142 nd ST	151 Outside rubbish,	0
14-0000066	02/25/2014	02:55:00	238 Springdale	321 EMS call, excluding	0
14-0000067	02/25/2014	12:00:00	238 Springdale	321 EMS call, excluding	0
14-0000068	02/25/2014	14:35:00	11531 Kaw DR	743 Smoke detector	0
14-0000069	02/26/2014	14:36:00	515 E Morse AVE	321 EMS call, excluding	0
14-0000070	02/26/2014	23:39:00	13712 Berger AVE	611 Dispatched &	0
14-0000071	02/27/2014	17:47:00	13821 Grove	733 Smoke detector	0
14-0000072	03/01/2014	11:11:00	13736 Woodend	622 No Incident found	0
14-0000073	03/02/2014	12:01:00	527 Sheidley	322 Motor vehicle	0
14-0000074	03/02/2014	12:28:00	44 Lilac	321 EMS call, excluding	0
14-0000075	03/03/2014	15:02:00	489 S 137 th ST	611 Dispatched &	0
14-0000076	03/06/2014	13:56:00	727 Lakewood	321 EMS call, excluding	0
14-0000077	03/06/2014	17:51:00	13139 Richland	321 EMS call, excluding	0
14-0000078	03/07/2014	17:41:00	13010 W Kansas AVE	411 Gasoline or other	0
14-0000079	03/08/2014	11:06:00	515 E Morse AVE	743 Smoke detector	0
14-0000080	03/09/2014	00:10:00	417 Arthur	321 EMS call, excluding	0
14-0000081	03/09/2014	14:40:00	13917 Stillwell	142 Brush or	0
14-0000082	03/10/2014	17:55:00	13136 Kansas AVE	321 EMS call, excluding	0
14-0000083	03/10/2014	19:16:00	K-7 HWY & I-70	551 Assist police or	0
14-0000084	03/11/2014	00:25:00	138 th ST & Ruby	322 Motor vehicle	0
14-0000085	03/11/2014	17:25:00	140 Allcutt	142 Brush or	0
14-0000086	03/11/2014	19:05:00	68 Ashwood	321 EMS call, excluding	0

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Dollar Loss Threshold Report

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident	Alm Date	Time	Location	Inci Type	Est Loss
14-0000087	03/13/2014	17:37:04	909 N 142 nd ST	111 Building fire	170,000
14-0000088	03/14/2014	11:36:00	111 E Kump	321 EMS call, excluding	0
14-0000089	03/15/2014	12:21:00	13716 Stillwell	445 Arcing, shorted	0
14-0000090	03/15/2014	13:15:00	713 Lakewood	143 Grass fire	0
14-0000091	03/15/2014	16:12:00	13713 Ruby	745 Alarm system	0
14-0000092	03/18/2014	12:01:00	525 S 129 ST S	321 EMS call, excluding	0
14-0000093	03/22/2014	10:34:00	13136 Kansas AVE	321 EMS call, excluding	0
14-0000094	03/22/2014	10:45:00	708 Linda LANE	321 EMS call, excluding	0
14-0000095	03/24/2014	09:04:00	448 Park DR	331 Lock-in (if lock	0
14-0000096	03/24/2014	12:15:00	2251 S 138 th ST	321 EMS call, excluding	0
14-0000097	03/24/2014	12:35:00	111 E Kump	321 EMS call, excluding	0
14-0000098	03/24/2014	17:13:00	639 Lake Forest	440 Electrical	0
14-0000099	03/24/2014	20:43:00	I-70 & K-7 HWY	611 Dispatched &	0
14-0000100	03/24/2014	22:35:00	103 E FRONT	551 Assist police or	0
14-0000101	03/25/2014	11:51:00	639 Forest	440 Electrical	0
14-0000102	03/26/2014	10:50:00	901 S 130 th ST	321 EMS call, excluding	0
14-0000103	03/27/2014	16:43:00	NB K-7 HWY & Kansas AVE	322 Motor vehicle	0
14-0000104	03/27/2014	17:03:00	103 N Garfield /A	321 EMS call, excluding	0
14-0000105	03/28/2014	15:52:00	NB K-7 HWY & I-70	322 Motor vehicle	0
14-0000106	03/30/2014	19:43:00	12200 Kaw DR	143 Grass fire	0
14-0000107	03/31/2014	19:21:00	SB K-7 HWY & 130 th ST	322 Motor vehicle	0
14-0000108	04/02/2014	14:11:00	29 Southwest DR	151 Outside rubbish,	0
14-0000109	04/02/2014	14:35:00	616 S 130 th ST	745 Alarm system	0
14-0000110	04/04/2014	20:07:00	113 McDanield	321 EMS call, excluding	0
14-0000111	04/05/2014	03:03:00	515 E Morse AVE	321 EMS call, excluding	0
14-0000112	04/05/2014	14:18:00	515 E Morse AVE	531 Smoke or odor	0
14-0000113	04/06/2014	14:57:00	626 S 130 th ST	321 EMS call, excluding	0
14-0000114	04/06/2014	21:02:00	106 S Park	151 Outside rubbish,	0
14-0000115	04/09/2014	19:27:00	420 E Morse AVE	321 EMS call, excluding	0
14-0000116	04/10/2014	16:19:00	Kansas AVE & 122 nd ST	141 Forest, woods or	0
14-0000117	04/10/2014	18:31:00	335 Pratt	321 EMS call, excluding	0
14-0000118	04/11/2014	09:45:00	413 E FRONT	511 Lock-out	0
14-0000119	04/12/2014	11:20:00	915 N 141 st ST	143 Grass fire	0
14-0000120	04/12/2014	12:11:00	13323 Kansas AVE	321 EMS call, excluding	0
14-0000121	04/12/2014	16:18:00	216 Springdale	321 EMS call, excluding	0
14-0000122	04/13/2014	08:20:00	389 N 130 th ST	411 Gasoline or other	0
14-0000123	04/13/2014	15:48:00	K-7 HWY & K-32 HWY	551 Assist police or	0
14-0000124	04/13/2014	16:14:00	K-7 HWY & K-32 HWY	322 Motor vehicle	0
14-0000125	04/17/2014	13:10:00	238 Springdale	321 EMS call, excluding	0
14-0000126	04/17/2014	20:38:00	1709 S 138 th ST	322 Motor vehicle	0
14-0000127	04/18/2014	10:20:00	630 130 th ST	611 Dispatched &	0
14-0000128	04/18/2014	15:56:00	K-7 HWY & I-70	622 No Incident found	0
14-0000129	04/19/2014	12:46:00	138 th ST & Morse	322 Motor vehicle	0

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Dollar Loss Threshold Report

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident	Alm Date	Time	Location	Inci Type	Est Loss
14-0000130	04/20/2014	13:18:00	13214 Riverview	142 Brush or	0
14-0000131	04/23/2014	21:00:00	620 S 130 th ST	611 Dispatched &	0
14-0000132	05/02/2014	22:01:00	705 Linda LANE	622 No Incident found	0
14-0000133	05/04/2014	14:02:00	SB K-7 HWY & Kansas AVE	322 Motor vehicle	0
14-0000134	05/06/2014	13:05:00	713 Lakewood	321 EMS call, excluding	0
14-0000135	05/07/2014	06:43:00	111 E Kump	321 EMS call, excluding	0
14-0000136	05/07/2014	15:21:00	W MORSE & K-32 HWY	324 Motor Vehicle	0
14-0000137	05/07/2014	17:09:00	702 Lakewood	322 Motor vehicle	0
14-0000138	05/08/2014	19:43:00	515 S 130 th ST	531 Smoke or odor	0
14-0000139	05/08/2014	19:59:00	606 S 130 th ST	442 Overheated motor	0
14-0000140	05/12/2014	17:43:00	K-32 HWY & SB K-7 HWY	322 Motor vehicle	0
14-0000141	05/14/2014	15:26:00	836 S 131st ST	118 Trash or rubbish	0
14-0000142	05/15/2014	14:26:00	624 Sheidley	143 Grass fire	0
14-0000143	05/19/2014	11:05:00	11555 Kaw DR	322 Motor vehicle	0
14-0000144	05/19/2014	13:36:00	N K-7 HWY & Kansas AVE	322 Motor vehicle	0
14-0000145	05/20/2014	09:49:00	13031 Ridge DR	745 Alarm system	0
14-0000146	05/21/2014	08:19:00	NB K-7 HWY & State AVE	324 Motor Vehicle	0
14-0000147	05/22/2014	21:31:00	NB K-7 HWY & I-70	324 Motor Vehicle	0
14-0000148	05/24/2014	21:52:00	K-7 HWY & Kansas AVE	322 Motor vehicle	0
14-0000149	05/25/2014	14:04:00	747 Pratt	744 Detector	0
14-0000150	05/26/2014	03:36:00	K-7 HWY & Kansas AVE	551 Assist police or	0
14-0000151	05/26/2014	04:52:00	13128 Kansas AVE	745 Alarm system	0
14-0000152	05/27/2014	10:03:00	420 N Park /C12	622 No Incident found	0
14-0000153	05/31/2014	22:52:00	200 E Third ST	743 Smoke detector	0
14-0000154	06/02/2014	13:44:00	13010 W Kansas AVE	411 Gasoline or other	0
14-0000155	06/02/2014	14:26:00	420 N Park /A5	554 Assist invalid	0
14-0000156	06/04/2014	01:10:00	EB I-70 & Riverview	322 Motor vehicle	0
14-0000157	06/04/2014	06:52:00	520 E Morse AVE	445 Arcing, shorted	0
14-0000158	06/04/2014	09:53:00	NB K-7 HWY & I-70	322 Motor vehicle	0
14-0000159	06/04/2014	10:05:00	120 Kindred	321 EMS call, excluding	0
14-0000160	06/05/2014	09:27:00	WB I-70 & N 118 th ST	322 Motor vehicle	0
14-0000161	06/06/2014	20:39:00	11531 Kaw DR	745 Alarm system	0
14-0000162	06/07/2014	12:57:00	Highview & Park DR	131 Passenger vehicle	1,500
14-0000163	06/07/2014	14:55:00	13010 W Kansas AVE	411 Gasoline or other	0
14-0000164	06/10/2014	17:53:00	238 Springdale	321 EMS call, excluding	0
14-0000165	06/11/2014	07:35:00	`515 E Morse AVE	611 Dispatched &	0
14-0000166	06/11/2014	23:25:00	W K-32 & K-7 HWY	322 Motor vehicle	0
14-0000167	06/12/2014	21:23:00	138 Morse	412 Gas leak (natural	0
14-0000168	06/12/2014	22:49:00	130 Warner	111 Building fire	0
14-0000169	06/13/2014	17:57:00	309 E Morse AVE	321 EMS call, excluding	0
14-0000170	06/14/2014	04:15:00	238 Springdale	321 EMS call, excluding	0
14-0000171	06/15/2014	21:22:00	119 Clark	561 Unauthorized	0
14-0000172	06/15/2014	21:39:00	402 Murphy	561 Unauthorized	0

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Dollar Loss Threshold Report

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident	Alm Date	Time	Location	Inci Type	Est Loss
14-0000173	06/17/2014	06:57:00	111 E Kump /Apt. 408	321 EMS call, excluding	0
14-0000174	06/17/2014	10:35:00	238 Springdale	321 EMS call, excluding	0
14-0000175	06/17/2014	20:42:00	NB K-7 HWY & 130 th ST	131 Passenger vehicle	250
14-0000176	06/18/2014	22:32:00	130 Warner /Apt. 7	321 EMS call, excluding	0
14-0000177	06/21/2014	08:00:00	238 Springdale	554 Assist invalid	0
14-0000178	06/21/2014	14:21:00	127 N NETTLETON	561 Unauthorized	0
14-0000179	06/23/2014	03:15:00	515 E Morse AVE	611 Dispatched &	0
14-0000180	06/23/2014	18:02:00	501 135 th ST	321 EMS call, excluding	0
14-0000181	06/23/2014	18:06:00	515 E Morse AVE	743 Smoke detector	0
14-0000182	06/24/2014	17:22:00	515 E Morse AVE	531 Smoke or odor	0
14-0000183	06/26/2014	00:18:00	128 S NECONI	130 Mobile property	0
14-0000184	06/26/2014	15:58:00	13031 Ridge DR	733 Smoke detector	0
14-0000185	06/27/2014	23:05:00	633 N 130 th ST	322 Motor vehicle	0
14-0000186	06/28/2014	22:04:00	121 st ST & Kaw DR	321 EMS call, excluding	0
14-0000187	06/30/2014	21:19:00	727 Lakewood	162 Outside equipment	0
14-0000188	07/01/2014	11:30:00	13031 Ridge DR	611 Dispatched &	0
14-0000189	07/02/2014	11:00:00	W Kansas AVE & K-7 HWY	611 Dispatched &	0
14-0000190	07/03/2014	01:49:00	235 Shadyside	131 Passenger vehicle	1,500
14-0000191	07/04/2014	11:34:00	13031 Ridge DR	611 Dispatched &	0
14-0000192	07/04/2014	23:02:00	100 McDaniel	561 Unauthorized	0
14-0000193	07/04/2014	23:22:00	608 Tulip /Suite A	154 Dumpster or other	0
14-0000194	07/06/2014	15:35:00	70 Ashwood	111 Building fire	5,000
14-0000194	07/06/2014	15:35:00	72 Ashwood	111 Building fire	250
14-0000195	07/07/2014	03:48:00	304 Sheidley	321 EMS call, excluding	0
14-0000196	07/07/2014	04:22:00	410 B N BLUEGRASS	745 Alarm system	0
14-0000197	07/09/2014	01:34:00	1607 S 138 th ST	321 EMS call, excluding	0
14-0000198	07/09/2014	08:54:00	820 N NETTLETON	412 Gas leak (natural	0
14-0000199	07/09/2014	09:13:00	Second ST & Sheidley	622 No Incident found	0
14-0000200	07/09/2014	16:32:00	13031 Ridge DR	745 Alarm system	0
14-0000201	07/11/2014	12:01:00	315 Warner	611 Dispatched &	0
14-0000202	07/12/2014	20:27:00	633 N 130 th ST	611 Dispatched &	0
14-0000203	07/13/2014	00:07:00	542 Allcutt	321 EMS call, excluding	0
14-0000204	07/17/2014	13:38:00	113 Springvalley	321 EMS call, excluding	0
14-0000205	07/17/2014	17:11:00	N K-7 HWY & N NETTLETON	322 Motor vehicle	0
14-0000206	07/18/2014	15:31:00	118 Warner /E	321 EMS call, excluding	0
14-0000207	07/19/2014	11:20:00	515 E Morse AVE /118	743 Smoke detector	0
14-0000208	07/22/2014	13:29:00	K-7 HWY & Kansas AVE	324 Motor Vehicle	0
14-0000209	07/22/2014	14:03:00	2037 S 137 th ST	321 EMS call, excluding	0
14-0000210	07/23/2014	22:28:00	Loring DR & Stillwell	322 Motor vehicle	0
14-0000211	07/23/2014	23:03:00	520 E Morse AVE	321 EMS call, excluding	0
14-0000212	07/24/2014	15:09:00	104 Forest	321 EMS call, excluding	0
14-0000213	07/25/2014	17:19:00	12801 Kansas AVE	715 Local alarm system,	0
14-0000214	07/26/2014	13:34:00	NB K-7 HWY & Riverview	322 Motor vehicle	0

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Dollar Loss Threshold Report

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident	Alm Date	Time	Location	Inci Type	Est Loss
14-0000215	07/26/2014	14:57:00	147 Allcutt	321 EMS call, excluding	0
14-0000216	07/29/2014	23:25:00	111 E Kump	622 No Incident found	0
14-0000217	07/30/2014	20:19:00	236 Armour	480 Attempted burning,	0
14-0000218	07/31/2014	11:52:00	12801 S Kansas AVE	321 EMS call, excluding	0
14-0000219	08/01/2014	01:53:00	Cheyenne AVE & S 132 nd ST	322 Motor vehicle	0
14-0000220	08/01/2014	10:09:00	402 Lake Forest	321 EMS call, excluding	0
14-0000221	08/01/2014	12:20:00	SB K-7 HWY & N NETTLETON	611 Dispatched &	0
14-0000222	08/02/2014	09:18:00	236 Highview	743 Smoke detector	0
14-0000223	08/03/2014	12:35:00	501 Commercial DR	321 EMS call, excluding	0
14-0000224	08/06/2014	17:26:00	14937 S 142 nd ST	611 Dispatched &	0
14-0000225	08/06/2014	17:31:00	748 Lakewood	444 Power line down	0
14-0000226	08/06/2014	18:41:00	McDaniel & Insley	444 Power line down	0
14-0000227	08/06/2014	19:49:00	766 Lakewood	445 Arcing, shorted	0
14-0000228	08/06/2014	22:13:00	E Kump & N NETTLETON	551 Assist police or	0
14-0000229	08/07/2014	22:40:00	318 W Second ST	441 Heat from short	0
14-0000230	08/10/2014	14:51:00	515 E Morse AVE /125	500 Service Call, other	0
14-0000231	08/12/2014	09:26:00	413 Castle DR	321 EMS call, excluding	0
14-0000232	08/12/2014	13:53:00	2222 S 138 th ST	151 Outside rubbish,	0
14-0000233	08/13/2014	10:45:00	111 Knipp	321 EMS call, excluding	0
14-0000234	08/13/2014	22:16:00	469 N 134 th ST	611 Dispatched &	0
14-0000235	08/14/2014	15:02:00	100 McDaniel	611 Dispatched &	0
14-0000236	08/15/2014	10:33:00	E Morse AVE & Sheidley	322 Motor vehicle	0
14-0000237	08/16/2014	09:18:00	2649 S 142 nd ST	745 Alarm system	0
14-0000238	08/17/2014	12:03:00	150 Nettleton	321 EMS call, excluding	0
14-0000239	08/17/2014	14:55:00	600 N 118 th ST	745 Alarm system	0
14-0000240	08/19/2014	07:49:00	111 E Kump	321 EMS call, excluding	0
14-0000241	08/19/2014	11:10:00	248 N Nettleton	552 Police matter	0
14-0000242	08/19/2014	20:49:00	420 N Park	412 Gas leak (natural	0
14-0000243	08/19/2014	21:24:00	326 Pratt	412 Gas leak (natural	0
14-0000244	08/22/2014	16:36:00	109 McDaniel	412 Gas leak (natural	0
14-0000245	08/23/2014	22:08:00	E Second ST & Oak ST	321 EMS call, excluding	0
14-0000246	08/24/2014	17:55:00	EB I-70 & Riverview	322 Motor vehicle	0
14-0000247	08/25/2014	04:59:00	137 th PL & W MORSE	551 Assist police or	0
14-0000248	08/26/2014	17:44:00	SB K-7 HWY & K-32 HWY	131 Passenger vehicle	400
14-0000249	08/26/2014	18:34:00	139 W MORSE	321 EMS call, excluding	0
14-0000250	08/26/2014	21:06:00	Morse & Cornell	322 Motor vehicle	0
14-0000251	08/27/2014	09:13:00	515 E Morse AVE	611 Dispatched &	0
14-0000252	08/28/2014	10:03:00	626 130 th ST	321 EMS call, excluding	0
14-0000253	08/29/2014	21:59:00	N Garfield & Springdale	444 Power line down	0
14-0000254	08/31/2014	22:41:00	13031 Ridge DR	735 Alarm system	0
14-0000255	09/01/2014	13:54:00	100 McDaniel	321 EMS call, excluding	0
14-0000256	09/03/2014	13:58:00	112 W MORSE	321 EMS call, excluding	0
14-0000257	09/05/2014	12:44:00	501 Commercial DR	511 Lock-out	0

BSFD

Dollar Loss Threshold Report

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident	Alm Date	Time	Location	Inci Type	Est Loss
14-0000258	09/05/2014	15:36:00	K-7 HWY & Speaker ST	322 Motor vehicle	0
14-0000259	09/05/2014	23:01:00	34 N 130 th ST	321 EMS call, excluding	0
14-0000260	09/06/2014	04:46:00	606 S 130 th ST	511 Lock-out	0
14-0000261	09/06/2014	21:20:00	150 S Nettleton	321 EMS call, excluding	0
14-0000262	09/07/2014	04:26:00	13041 Ridge DR	424 Carbon monoxide	0
14-0000263	09/07/2014	07:46:00	13041 Ridge DR	550 Public service	0
14-0000264	09/07/2014	18:36:00	Kansas AVE & Commercial DR	322 Motor vehicle	0
14-0000265	09/09/2014	22:46:00	4000 Bonner Industrial DR	622 No Incident found	0
14-0000266	09/11/2014	19:39:00	216 Pine /B	321 EMS call, excluding	0
14-0000267	09/13/2014	09:05:00	13041 Ridge DR	424 Carbon monoxide	0
14-0000268	09/13/2014	14:12:00	515 E Morse AVE	745 Alarm system	0
14-0000269	09/13/2014	19:55:00	123 S NECONI	561 Unauthorized	0
14-0000270	09/14/2014	00:09:00	SB K-7 HWY & Kansas AVE	322 Motor vehicle	0
14-0000271	09/16/2014	03:24:00	13601 Martin Luther King	111 Building fire	2,000
14-0000272	09/16/2014	10:23:00	13719 Barber	412 Gas leak (natural	0
14-0000273	09/16/2014	20:50:00	13751 State AVE	611 Dispatched &	0
14-0000274	09/17/2014	13:44:00	498 137 th PL	113 Cooking fire,	0
14-0000275	09/19/2014	07:56:00	310 Highview	321 EMS call, excluding	0
14-0000276	09/19/2014	11:19:00	NB K-7 HWY & 130 th ST	322 Motor vehicle	0
14-0000277	09/19/2014	12:28:00	I-70 & K-7 HWY	322 Motor vehicle	0
14-0000278	09/19/2014	21:31:00	127 Kindred	424 Carbon monoxide	0
14-0000279	09/20/2014	11:46:00	111 E Kump /304	321 EMS call, excluding	0
14-0000280	09/20/2014	12:23:00	13718 Richland	733 Smoke detector	0
14-0000281	09/25/2014	09:29:00	Swartz & 130 th ST	611 Dispatched &	0
14-0000282	09/26/2014	10:43:00	12801 Kansas AVE	445 Arcing, shorted	0
14-0000283	09/28/2014	13:58:00	120 kindred	321 EMS call, excluding	0
14-0000284	09/29/2014	02:57:00	515 E Morse AVE /105	321 EMS call, excluding	0
14-0000285	10/01/2014	11:57:00	128 Warner	743 Smoke detector	0
14-0000286	10/02/2014	00:01:00	200 E Second ST	622 No Incident found	0
14-0000287	10/03/2014	12:23:00	12801 Kansas AVE	511 Lock-out	0
14-0000288	10/03/2014	20:16:00	630 N 126 th ST	445 Arcing, shorted	0
14-0000289	10/04/2014	02:05:00	713 Lakewood	321 EMS call, excluding	0
14-0000290	10/04/2014	13:32:00	I-70 & N K-7 HWY	322 Motor vehicle	0
14-0000291	10/05/2014	08:50:00	814 Lake Forest	321 EMS call, excluding	0
14-0000292	10/05/2014	12:58:00	241 N 134 th ST	611 Dispatched &	0
14-0000293	10/07/2014	06:11:00	333 N 134 th ST	321 EMS call, excluding	0
14-0000294	10/09/2014	22:27:00	4000 Bonner Industrial DR	611 Dispatched &	0
14-0000295	10/10/2014	08:50:00	4000 Bonner Industrial DR	611 Dispatched &	0
14-0000296	10/10/2014	10:13:00	410 N BLUEGRASS	745 Alarm system	0
14-0000297	10/11/2014	13:59:00	I-70 & K-7 HWY	324 Motor Vehicle	0
14-0000298	10/11/2014	14:08:00	200 E Third ST	743 Smoke detector	0
14-0000299	10/12/2014	21:10:00	S 134 TH ST & Riverview	322 Motor vehicle	0
14-0000300	10/15/2014	13:33:00	13015 Commercial DR	611 Dispatched &	0

BSFD

Dollar Loss Threshold Report

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident	Alm Date	Time	Location	Inci Type	Est Loss
14-0000301	10/15/2014	18:46:00	K-32 HWY & K-7 HWY	552 Police matter	0
14-0000302	10/17/2014	20:20:00	515 E Morse AVE	743 Smoke detector	0
14-0000303	10/17/2014	21:17:00	200 E Third ST	745 Alarm system	0
14-0000304	10/19/2014	19:33:00	550 S 129 ST S	321 EMS call, excluding	0
14-0000305	10/22/2014	02:43:00	4000 Bonner Industrial DR	611 Dispatched &	0
14-0000306	10/22/2014	14:41:00	520 E Morse AVE	321 EMS call, excluding	0
14-0000307	10/22/2014	18:03:00	13753 Grove	611 Dispatched &	0
14-0000308	10/24/2014	19:48:00	711 W MORSE	746 Carbon monoxide	0
14-0000309	10/25/2014	08:54:00	WB I-70 & K-7 HWY	324 Motor Vehicle	0
14-0000310	10/25/2014	18:48:00	146 S Neconi /2	445 Arcing, shorted	0
14-0000311	10/29/2014	13:37:00	S 132 nd ST & Kansas AVE	561 Unauthorized	0
14-0000312	10/30/2014	16:41:00	1100 S 130 th ST	611 Dispatched &	0
14-0000313	11/01/2014	17:36:00	102 S GARFIELD	321 EMS call, excluding	0
14-0000314	11/01/2014	22:37:00	200 E Third ST	733 Smoke detector	0
14-0000315	11/02/2014	08:34:00	150 S Nettleton	321 EMS call, excluding	0
14-0000316	11/02/2014	09:57:00	836 S 131st ST	321 EMS call, excluding	0
14-0000317	11/03/2014	15:49:00	142 Cornell	321 EMS call, excluding	0
14-0000318	11/03/2014	16:15:00	WB I-70 & K-7 HWY	322 Motor vehicle	0
14-0000319	11/04/2014	21:54:00	E Morse AVE & Cornell	322 Motor vehicle	0
14-0000320	11/06/2014	17:17:00	K-7 HWY & WB I-70	322 Motor vehicle	0
14-0000321	11/06/2014	18:03:00	413 E FRONT	321 EMS call, excluding	0
14-0000322	11/07/2014	17:34:00	15267 161sr ST	611 Dispatched &	0
14-0000323	11/07/2014	18:44:00	13139 Swartz	561 Unauthorized	0
14-0000324	11/08/2014	15:41:00	200 E Third ST	745 Alarm system	0
14-0000325	11/13/2014	23:45:00	300 Emerson	321 EMS call, excluding	0
14-0000326	11/14/2014	09:06:00	520 E Morse AVE	321 EMS call, excluding	0
14-0000327	11/14/2014	13:38:00	17 Southwest DR	321 EMS call, excluding	0
14-0000328	11/14/2014	17:05:00	515 E Morse AVE	743 Smoke detector	0
14-0000329	11/14/2014	17:33:00	819 N NETTLETON	311 Medical assist,	0
14-0000330	11/15/2014	17:16:00	636 Silverhill	561 Unauthorized	0
14-0000331	11/17/2014	13:45:00	420 N Park	735 Alarm system	0
14-0000332	11/18/2014	11:22:00	217 Pine	561 Unauthorized	0
14-0000333	11/18/2014	13:12:00	Emerson & E Morse AVE	622 No Incident found	0
14-0000334	11/21/2014	21:45:00	EB K-32 HWY & Pine	131 Passenger vehicle	1,000
14-0000335	11/22/2014	22:37:00	412 Jamison	321 EMS call, excluding	0
14-0000336	11/25/2014	14:08:00	2222 S 138 th ST	611 Dispatched &	0
14-0000337	11/25/2014	22:50:00	605 Silverhill	671 HazMat release	0
14-0000338	11/29/2014	00:41:00	13041 Ridge DR	424 Carbon monoxide	0
14-0000339	11/29/2014	10:56:00	13041 Ridge DR	424 Carbon monoxide	0
14-0000340	11/29/2014	19:57:00	222 Clark	700 False alarm or	0
14-0000341	12/05/2014	03:37:00	110th ST & WB I-70	322 Motor vehicle	0
14-0000342	12/05/2014	08:32:00	23825 W 40 th ST	611 Dispatched &	0
14-0000343	12/05/2014	08:38:00	111 E Kump /312	321 EMS call, excluding	0

BSFD

Dollar Loss Threshold Report

Alarm Date Between {1/1/2014} And {12/31/2014}

Incident	Alm Date	Time	Location	Inci Type	Est Loss
14-0000344	12/05/2014	16:58:00	111 E Kump	531 Smoke or odor	0
14-0000345	12/05/2014	22:39:00	SB K-7 HWY & State AVE	650 Steam, Other gas	0
14-0000346	12/07/2014	01:47:00	I-70 & K-7 HWY	652 Steam, vapor, fog	0
14-0000347	12/07/2014	04:08:00	517 N Nettleton	412 Gas leak (natural	0
14-0000348	12/07/2014	14:04:00	238 Springdale	321 EMS call, excluding	0
14-0000349	12/08/2014	18:28:00	Kansas AVE & Commercial DR	551 Assist police or	0
14-0000350	12/10/2014	10:56:00	111 E Kump /409	321 EMS call, excluding	0
14-0000351	12/11/2014	03:32:00	404 Lake Forest	111 Building fire	6,000
14-0000352	12/11/2014	14:04:00	13010 Kansas AVE	411 Gasoline or other	0
14-0000353	12/14/2014	09:46:00	150 S Nettleton	321 EMS call, excluding	0
14-0000354	12/14/2014	18:21:00	13000 Kansas AVE	322 Motor vehicle	0
14-0000355	12/14/2014	18:32:00	731 W FRONT	321 EMS call, excluding	0
14-0000356	12/14/2014	19:07:00	13139 Richland	311 Medical assist,	0
14-0000357	12/15/2014	18:49:00	612 S 130 th ST	611 Dispatched &	0
14-0000358	12/16/2014	08:20:00	141 W MORSE	321 EMS call, excluding	0
14-0000359	12/21/2014	07:48:00	410 W Second ST	321 EMS call, excluding	0
14-0000360	12/21/2014	08:23:00	2046 Madison DR	111 Building fire	1,000
14-0000361	12/21/2014	10:32:00	13837 Harbor DR	424 Carbon monoxide	0
14-0000362	12/22/2014	10:36:00	12801 Kansas AVE	611 Dispatched &	0
14-0000363	12/24/2014	19:27:00	389 N 130 th ST	511 Lock-out	0
14-0000364	12/26/2014	17:36:00	512 Sheidley	651 Smoke scare, odor	0
14-0000365	12/26/2014	20:18:00	139 W Morse	321 EMS call, excluding	0
14-0000366	12/27/2014	09:21:00	515 E Morse AVE	745 Alarm system	0
14-0000367	12/27/2014	21:32:00	200 E Third ST	735 Alarm system	0
14-0000368	12/28/2014	23:54:00	2410 S Scheidt LANE	422 Chemical spill or	0
14-0000369	12/29/2014	20:47:00	619 E FRONT /B	111 Building fire	70,000
14-0000370	12/30/2014	16:24:00	EB I-70 & K-7 HWY	622 No Incident found	0
14-0000371	12/30/2014	21:57:00	825 S 131st ST	424 Carbon monoxide	0
14-0000372	12/31/2014	14:46:00	419 E Spring AVE	321 EMS call, excluding	0
Total Incident Count		373		Total Est Loss	399,400

BSFD

Public Attendance Summary

Date Between {1/1/2014} And {12/31/2014}

PE Public Education

Date	Time	Description	Location	Hrs	Stn	Public Attendance	
						#Adults	#Children
03/21/2014	09:45:0	Public Education	Special Event	4.25	1	10	15
03/29/2014	10:00:0	Public Education	Special Event	2.50	1	5	30
04/26/2014	09:00:0	Public Education	Special Event	3.00	1	12	25
05/02/2014	10:00:0	Public Education	Special Event	2.00	1	6	75
06/02/2014	12:00:0	Public Education		2.00	1	20	200
06/05/2014	10:00:0	Public Education	Special Event	1.00	1	1	5
07/12/2014	08:30:0	Public Education	Special Event	6.50	1	500	500
07/12/2014	16:00:0	Public Education	Special Event	4.00	1	50	50
08/08/2014	10:00:0	Public Education	Special Event	2.50	1	12	68
10/08/2014	10:00:0	Public Education	STATION	1.50	1	3	68
11/11/2014	08:30:0	Public Education	Special Event	3.00	1	150	0
12/04/2014	14:30:0	Public Education	STATION	1.00	1	1	1
Sub-Total for Activity Code PE						770	1037

	Adults	Children
Total Public Attendance	770	1037

Bonner Springs City Library

2014 Annual Report

Patron Visits	
132,108	

Circulation	
Total Number of Items Checked Out	149,907
Number of Adult Items Checked Out	76,725
Number of Children's Items Checked Out	70,849
Number of Electronic Items (ebooks, downloadable AV) Checked Out	2,333

Collection	
Total Number of Items (including AV)	58,672
Total Number of Print Items	50,659

Interlibrary Loan	
Number of Items Borrowed From Other Libraries	18,527
Number of Items Lent to Other Libraries	14,003

Program Attendance	
Total Program Attendance	11,376 at 357 programs
Children's Program Attendance	10,890 at 317 programs
Young Adult Program Attendance	230 at 22 programs
Adult Program Attendance	256 at 18 programs

Summer Reading Program	
751 Participants	



"Life is Better in Bonner Springs"

2014 Year End Report

MISSION STATEMENT

"The Bonner Springs Parks and Recreation Department is dedicated to enhancing the Quality of Life in our community by continually developing parks, facilities, and programs that meet fitness, leisure, and social needs within a safe environment."

ACTIVATE YOUR LIFE
IN 2015

Bringing Smiles to Faces in 2014

In 2014, people continued to make Parks and Recreation an important part of their lives. People from all demographics utilized the facilities and programs/events offered by the department.

Parks and Recreation staff work hard to make every experience positive in our parks and programs. We continue to encourage people to get active in the community whether it is volunteering to coach, participating in a program, or to exercise by walking around the city. **Get up, Get out, Get active!**

As many communities in the Metro area see substantial drop-offs in numbers of participants, our programs, leagues, and aquatic attendance continues to maintain a steady number of participants and even had growth in some programs. I contribute this to staff's diligence to offer first class customer service and quality facilities. Recreation staff are attentive to customers' needs and communicate effectively with parents, coaches, and adult participants making them feel essential. Parks staff continues to improve the parks' appearance as well as the sports fields' quality. This combination results in high customer satisfaction.

Staff appreciates the support exhibited by the Parks Board, City Council, City Manager, and other city departments. It takes a team effort to ensure that "Life is Better in Bonner Springs".

1) Park Board Members & Staff

Park Board Members

- Kent Wilson, Chair (4 years)
- Angie Thomas (4 year) Secretary
- Jason Schram (2 year)
- Stevie Williams (2 year)
- Judy Shelton (1 year)
- Jan Madlock (1 year)
- Vacant
- Jack Knight, Council Liaison

Parks and Recreation Staff

- ❖ Night Building Supervisors

- ❖ Facilities and Recreation Assistant
- ❖ Recreation Coordinator/Aquatics Supervisor
- ❖ Parks Crew Leader
- ❖ Parks Maintenance Worker
- ❖ Recreation Coordinator Sports/Activities
- ❖ Director

Name and Years of service

Paul Folsom (13), Monte Jenkins (3)
Patrick Hammons (1), Shari DeMato (1)
Justine Smith (7 months)
Kayla Vice (3 months)
Jared Masters (3)
Blake Tuttle (3)
Dustin Care (8)
Skip Dobbs (9)



2) Improving the “Quality of Life” in Bonner Springs

In 2014, the Parks and Recreation Department (PRD) continued to operate within the means of its scope offering quality recreation opportunities and park facilities. Through these recreation opportunities and facilities, Parks and Recreation addressed the following issues facing our community:

- **Community Health**
- **Safety**
- **Environmental**
- **Education**
- **Social Outlets**
- **Economic Impact**

3) RECREATION

Staff offered a variety of recreational pursuits touching the lives of citizens in various ways: education, social, stress relief, entertainment, fitness, physical development, and life skills.

Listed below are the major activities and sports leagues that Recreation offers. The numbers reflect the total number of participants registered for each activity for the entire year.

Activity/League	2014	2013	2012	2011	2010	Additional Information
Easter Egg Hunt	102	94	-	-	-	
Adult Co-Rec Softball	21	16	20	24	24	Teams
Adult Men’s Softball	15	12	8	6	12	Teams
Adult Volleyball League	6	10	14	17	16	Teams
Girls’ Volleyball League	212	240	225	184	150	
Kansas Hunter Safety	37	24	24	54	58	Limited enrollment set in 2012 by KDWP due to instructor shortage; working on getting more instructors
Pickleball	32	-	-	-	-	Started November with 2-4 participants per day on Tuesdays and Thursdays; by Feb 2015 have 12 per day
Kids’ Monster Bash	113	206	183	121	110	
Mother/Son Dance	85	84	61	37	63	
Community Garden	11	-	-	-	-	New program; rented 11 of 14 plots
Soccer	370	336	290	232	252	
Summer Camp	151	137	102	93	83	
Zumba (fitness)	53	48	-	-	-	
Tumbling Lessons	114	89	127	64	142	
Youth Baseball/Softball Leagues	302	283	271	245	256	

4) VOLUNTEERS

Volunteers are an essential part of Parks and Recreation. **In 2014 volunteers contributed approximately 15,031 hours** as coaches for sports teams, Eagle Scouts working in parks, Marble Days, City Band, planting flowers, and special events.

Without volunteers, there aren’t any teams, smiles, music, or laughter. Volunteers are the instructors, coaches, mentors, motivators, musicians, skill developers, and the caring hands that mold our youth.



5) AQUATIC PARK

The Aquatic Park attendance slightly increased in 2014. The same amount of memberships was sold in 2014 as 2013, but the average daily attendance was up to 300 per day for open swim. This is contributed to better weather than last year.

	2014	2013	2012	2011	2010
Total Attendance	28,455	24,332	41,343	35,887	39,356
Season Memberships	365	365	474	481	478
Swim Team	50	32	34	49	29
Swim Lessons	278	191	329	228	210

6) CITY BAND

- ♪ City Band performed 10 concerts for approximately 2400 fans
- ♪ The average number of musicians per concert - 66
- ♪ 107 different musicians took part in the performances
- ♪ Members came from 27 cities across the Kansas City metropolitan area and a few from other states
- ♪ Age of participants ranged from 13 to 84 years old
- ♪ A US Army Reserve band performed in August

7) PARKS

The Parks Division continues to make strides in improving the quality of the parks facilities and equipment. Highlights for 2014 were:

1. Built 4 exercise stations along the walking trail from Lions Park to South Park.
2. Installed new basketball goals on the outdoor basketball court in Lions Park.
3. Designed and built 2 covered park benches and one covered picnic table.
4. Demolition of Field #1 spectator area and removed debris for new construction.
5. Adopt-A-Planter program – Garden Girls planted all of the city planters and beds.
6. Created a Community Garden.
7. Painted exterior of caboose in Centennial Park.
8. Painted lap lane area floor at Aquatic Park.
9. Planted 7 trees in parks.

8) FACILITIES

The Community Center and South Park Recreation Center have rooms for rent, while South Park, Kelly Murphy Park, Lions Park (2), and North Park have shelters for rent. Community Center had more large rentals such as wedding receptions, New Years' Parties, anniversaries, etc.

Community Center/South Park	2014	2013	2012	2011	2010
Visits*	38,225	27,388	33,567	24,975	22,656
Room rentals	239	275	374	312	305

*number of people using facilities - rentals, court, Senior Center, daily gym use, sports leagues, etc.

Shelter reservations	143	105	194	171	141
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MEMORANDUM

BONNER SPRINGS PLANNING DEPARTMENT

January 20, 2015

To: Mayor and City Council
CC: John N. Helin, City Manager
From: Don E. Slone, AICP, CFM, Planning Director – Floodplain Manager
Subject: **Planning Department Annual Report for 2014**



2014 began with the completion of the 134th Street Utility Relocation Project. As the Project Manager, I logged 1,179 hours that began on April 24, 2012 and completed the project with the final acceptance by the Governing Body on February 10, 2014. The City received final payment from KDOT for the project in late November 2014 which closed the book on a very successful joint City/KDOT project.

On the Project Planning side, please find the Planning Department's Annual Report for 2014 attached that reflects the Ongoing and Completed Projects as of January 9, 2015. This spreadsheet shows four (4) Ongoing Projects and seventeen (17) Completed Projects for 2014.

On the Floodplain Management side, the City's Floodplain Management Program was deemed to be in compliance with National Flood Insurance Program after an inspected by the State NFIP Coordinator from the Division of Water Resources. For this effort, I made application on behalf of the City and was accepted into the Community Rating System (CRS) under the National Flood Insurance Program. After several months of work, I received notice in late July that we were accepted into the CRS program with a CRS Class 8 Rating that commenced on October 1, 2014. This rating provides a 10% discount for all current and new Flood Insurance Policies issued after October 1, 2014 that are within the Special Flood Hazard Area of the City as well as the Loring Service Area.

On the Neighborhood Revitalization Program (NRP) side, the program continues to do very well for the City. As noted below, 18 properties that were added to the program in 2015 with 16 properties located in the Lei Valley subdivision.

As of January 1, 2015, the NRP program status is as follows:

- 542 – Properties have applied for the NRP program since it was adopted in 1997
- 197 – Properties currently receive a tax rebate
- 58 – Properties will complete the program after the 2014 tax year late July 2015
- 18 – Properties were added to the rebate program effective January 1, 2015
- 4 – Properties are currently "Under Construction" and will become eligible in 2016

Planning Department Annual Report 2014

Ongoing Projects

Case No.	Appl. Date	Project Name	Address	Project Type	Project Status	Action Date	Applicant
BSCP-21	12/13/11	The Village @ Deerfield	708 S. 130th St.	Comp Plan Change	Approved	CC 2/27/12	Dan Foster, Schlager & Associates
BSZ-127	12/13/11	The Village @ Deerfield	708 S. 130th St.	Rezoning	Approved	CC 2/27/12	Dan Foster, Schlager & Associates
PT-14-101	6/16/14	The Villages	700 S. 132nd St.	Final Plat	Approved	CC 8/11/14	Ed Schlager, Schlager & Associates
-	5/30/14	Flood Insurance Rate Maps (FIRM)	Wolf Creek	Flood Insurance Map Update	Pending	9/2/15	City of Bonner Springs

Completed Projects

Case No.	Appl. Date	Project Name	Address	Project Type	Project Status	Action Date	Applicant
ST-14-100	12/18/13	Nettleton Manor Parking Lot Revision	111 E. Kump Ave.	Site Plan	Completed	1/31/14	Aaron Hale, P.E. MKEC
ST-14-101	12/12/13	El Potro Mexican Cafe Patio Addition	13035 Canaan Center Drive	Site Plan	Completed	1/31/14	Scott Mosburg, Mosburg & Assoc.
-	3/18/13	134th Street Utility Relocation Project	-	Utility Construction	Completed	2/10/14	City of Bonner Springs
ST-13-102	8/5/13	KCB Bank ATM	13100 Kansas Avenue	Site Plan	Expired	2/28/14	Paul Bush, KCB Bank
ST-13-103	8/27/13	Bonner Springs Pointe I - Lot 3	530 S. 129th St.	Site/Landscape Plan	Expired	3/24/14	Shawn Duke, Lutfen, Inc.
PT-14-100	3/25/14	Country Hills Subdivision Second Plat	Kansas Ave. & K7 Hwy	Final Plat (Replat)	Plat Filed	5/15/14	Kaw Valley Engineering, Inc.
ST-14-102	3/25/14	Bonner Springs Plaza	630 S. 130th St.	Site/Landscape Plan	Completed	5/21/14	Kaw Valley Engineering, Inc.
BSZP-124	3/18/14	Office District Amendments	City Wide	Zoning Ordinance Amendment	Completed	5/30/14	City of Bonner Springs
SUP-130	5/13/14	Crown Castle Tower @ Camp Naish	1100 Martinek Lane	Special Use Permit	Completed	7/29/14	Heather Wilson, Crown Castle USA
ST-14-100	12/18/13	Nettleton Manor Parking Lot Revision	111 E. Kump Ave.	Site Plan	Expired	8/4/14	Aaron Hale, P.E. MKEC
SUP-131	6/17/14	Freedom Farm Riding Stable	3601 S. 142nd St.	Special Use Permit	Completed	8/28/14	Mark Yates Freedom Farm
PT-13-100	12/18/12	The Villages	700 S. 132nd St.	Preliminary Plat	Completed	8/29/14	Dan Foster, Schlager & Associates
PT-13-100	11/18/13	The Villages	700 S. 132nd St.	Preliminary Plat (Extension)	Completed	8/29/14	Joeseeph F. Reardon
ST-14-103	8/26/14	CSM Bakery Products Facility	2410 S. Scheidt Lane	Site Plan	Completed	9/24/14	Mike Brune, Corporate Engineer
SUP-132	8/20/14	Holiday Sand & Gravel Plant	21900 W. 43rd St.	Special Use Permit	Completed	11/21/14	Mike Odell, Holiday Sand & Gravel
-	10/6/14	205 & 207 Oak St. (Miller's)	205 & 207 Oak St.	Sale of Property	Deed Filed	12/3/14	City of Bonner Springs
-	11/8/13	Community Rating System (CRS)	City Wide	CRS Program	Completed	10/1/14	City of Bonner Springs

BONNER SPRINGS POLICE DEPARTMENT

MEMORANDUM

February 18, 2015

To: Mayor and City Council

Through: John Helin, City Manager

From: John P. Haley, Chief of Police

Subject: Annual Report

Calls For Service (CFSs) increased significantly in 2014. Despite the increase in CFSs, total Part I Crimes, those tracked by the Federal Government, decreased. Part I Crimes were down in every category except robberies. Notable is the robbery at Cash America, which was cleared by arrest, solving several robberies in neighboring jurisdictions.

YEAR	2013	2014	Change
CALLS FOR SERVICE	9553	10727	11%
UNIFORM CRIMES (PART 1 CRIMES)			
HOMICIDE	1	0	-100%
ROBBERY	1	4	300%
RAPE	3	1	-67%
ASSAULT (INCLUDES BATTERY)	98	94	-4%
BURGLARY (NOT INCLUDING AUTO)	53	43	-19%
THEFT	277	218	21%
AUTO THEFT	12	9	-25%
TOTAL PART 1 CRIMES	445	369	-17%

The Police Department also recorded significant traffic activity. As the table below indicates, accidents increased by 15%. Citations also significantly increased. The accident data may not give us an entirely accurate picture of accidents in the city, because the Kansas Highway Patrol also investigates accidents within the city. Total accident statistics were not yet available for 2014 from the Kansas Department of Transportation.

TRAFFIC ACTIVITY			
INJURY ACCIDENTS	13	22	69%
NON-INJURY ACCIDENTS	172	195	13%
PRIVATE PROPERTY ACCIDENTS	11	8	-27%
TOTAL ACCIDENTS	196	225	15%
CITATIONS	2389	3252	36%

Arrests were up in every category except "other." Total arrests decreased by 4%. Notable increases occurred in Warrant arrests and Alcohol Related Arrests. These increases were the direct result of positive changes within the department.

ARRESTS	2013	2014	Change
DUI	57	58	2%
WARRANT	164	184	12%
DOMESTIC VIOLENCE	27	29	Up 2
ALCOHOL RELATED OFFENSES	67	81	21%
OTHER	345	279	-19%
TOTAL ARRESTS	660	631	-4%

Animal control calls decreased in 2014, while ACO citations have increased. The table below reflects ACO activity for 2012 and 2013.

ANIMAL CONTROL ACTIVITY

ACO REPORTS	725	640	-12%
ACO CITATIONS	25	45	80%
ANIMALS IMPOUNDED	273	235	-14%
PICKED UP BY OWNER	65	59	-9%
SHELTERED ANIMALS	155*	150	-3%
EUTHANIZED	49**	25	-49%

*The number of adopted animals includes 154 animals that were transferred to Bonner Animal Rescue.

**This number represents a large number of feral cats

The police department has recently trained two officers through the Commercial Vehicle Safety Alliance (CVSA) to inspect commercial vehicles. This is reflected in the number of CVSA Violations reported.

CVSA (TRUCK) ACTIVITY

CVSA CITATIONS	61	73	20%
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During the summer of 2014 the city was plagued by a group of dangerous career criminals victimizing businesses on both sides of the state line. With the cooperation of the Kansas City, Kansas Police Department, the Shawnee Police Department, and the Bonner Springs Police Department, this gang of criminals is off the street and awaiting prosecution. This report clearly reflects that the men and women of the Bonner Springs Police Department are **second to none** and remain focused on the mission "to protect and serve."

2014 PROJECT MANAGER ANNUAL REPORT

City projects completed in 2014:

- Repaired over 863 linear feet of curbs along several City Streets.
- Repaired 8,040 square feet of sidewalks.
- Added 12 new ADA sidewalk ramps in various locations.
- Chip sealed approximately 7.14 lane miles of City Streets.
- Resurfaced 35,800 Square yards of City Streets.
- Re-construct Kansas Avenue between 138th Street and N. 142nd Street.
- Replace a portion of the Swingster Sewer Interceptor between Kansas 32 highway and Swingster road. This project will replace the existing 8" sewer main which has partially collapsed to accept flows from the areas along K-32, camp Nash and Lake of the Forest.
- Completed the Lake Forest Lift Station Upgrade project.
- Completed the Pratt Avenue Waterline Project which installed over 600 feet of new waterline.

New Projects for 2015:

- Construction of a new settling tank at the water treatment plant.
- Construction of a new well (#6), well house and power and control systems for the new water well #6.
- Design and Construction of a new water transmission main along East Morse from the water treatment plant to the storage tanks.
- Construction of the Riverview Waterline Project
- Upgrade project at the Wastewater Treatment Plant (HOF Project)
- Replacement of waterline on Clark, Emerson and Sheidley
- Construction of new Pressure Reducing Valve (PRV) project at 134th Street and N. 142nd Street

Date: February 12, 2015
 To: Mayor and City Council
 Through: Jack Helin
 From: Public Works Director

Subject: Department of Public Works Annual Report

The Public Works Department (PW) employs a Director, an Assistant Director, six field crew personnel, a building/grounds maintenance person, a Cemetery Sexton, and an Administrative Assistant.

The Department is responsible for maintenance of approximately 140 lane miles of streets. Maintenance includes asphalt/concrete pavement repairs, crack sealing, curb & gutter repairs, storm drainage, snow/ice removal, street signs, traffic signals, pavement markings, street sweeping and maintenance of city owned street lights.

Highlights from 2014: Hired three new replacement employees; performed major effort to keep East and West Kansas Avenue drivable after pavement failures; purchased one replacement dump truck; and purchased one replacement flatbed one ton truck. Wyandotte County Emergency Management installed new two way-mobile radios for trucks and equipment; they also installed a new base station and replaced our outdated handheld units.

2014 Statistics:

Action Taken	2013	2014	Material Type	Notes
Hauled and distribute	3,530 ton	1,300 ton	Rock	Various locations including alleys
Haul and distribute	18 ton	20 ton	Fill sand	At cemetery
Haul and distribute	10 ton	11 ton	Top soil	At cemetery
Signs, remove/replace/ clean	90 each	54 each	Signs (w/post)	Various locations
Haul to recycle center	500 lbs.	500 lbs.	Aluminum cans	From PW recycle bin
Sprayed	3,650 gal	528 gal	Weed killer	Various locations
Pothole (hand) patching	40 ton	40 ton	Asphalt, cold patch	3,516 holes
Pothole (hand) patching	24 ton	21 ton	Hot asphalt	177 holes
Mill and patch	9 ton	9 ton	Hot asphalt	39 holes / various locations
Skim patch	120 ton	368 tons	Hot asphalt	7.5 lane miles of road
Asphalt crack seal	2.5 lane miles	7.5 lane miles	Asphaltic Crack Sealant	3.5 Tons of material used
Snow/Ice removal	379 ton	1,119 ton	Salt/Sand Mix	
Trash removal	416	416	Trash	8 trash cans once a week (City)
Layout/open/close graves	53	46		PW also has to haul off the waste dirt/rock from the cemetery
Mow/Weed Cemetery	18 acres	18 acres		18 acres X 25 mowing = 450 acres mowed
Install Chamber Banners	80	80		Seasonal Banners
Event Banners	6	8		Special Events-Install/Remove
Avenue of flags (cemetery)	120	120		Placed and removed on four separate holidays
Pavement striping	2.8 CL miles	3 parking lots	Traffic paint	Striped 8 intersections & 3 parking lots
Sweep streets	240 tons	470 tons		

Public Works also provides assistance for special events such as the annual "DARE" festival, Tiblow Days, Marble Days and the Christmas Parade. These efforts take considerable time and effort including: set up and remove traffic control devices, empty trash receptacles as needed, general cleanup following the events, etc.

**SAFETY YEAR JANUARY 1, 2014 THRU DECEMBER 31, 2014
IN REVIEW**

Accidents by Department and Month for Safety Year 2014

Month	Fire	Parks	Police	Public Works	EMS	Totals
Jan						
Feb						
Mar						
April						
May			1			1
June			1			1
July	1		1			2
Aug		1				1
Sept				1		1
Oct				1		1
Nov			1			1
Dec	1					1
TOTAL	2	1	4	2		09

The chart below shows a comparison of total accidents and related costs paid by insurance for recent years.

Year	Number of Accidents	Costs Paid by Insurance
2010	22	\$468,257.42
2011	6	\$77,489.66
2012	10	\$7,990.60
2013	10	\$81,779.45
2014	09	\$11,870.23*

*7 Cases remain open

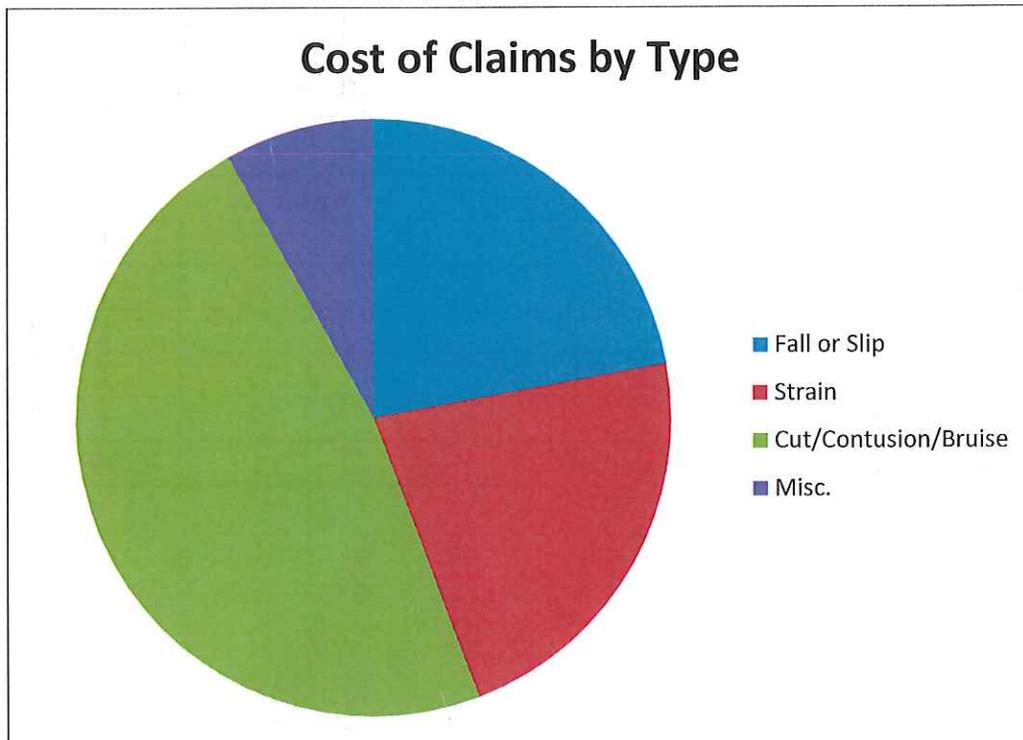
Accidents by type:

Fall or Slip: 1

Strain: 3

Cut/Contusion/Bruise: 3

Misc: 2



Senior Center 2014 Year End Report

The minimum age of 55 years of age or older was set because the Wyandotte Area Agency on Aging provides funding support for only those seniors that are 60 or older. However 86% of the funds to support the Senior Center comes from the City's general fund while the Area Agency on Aging provides only 14%. The Senior Center Director maintains records of all participants for a report to the Wyandotte Area Agency on Aging (AAA) which they use to determine their funding level for the Senior Center. Allowing seniors who are 55-60 to participate in Senior Center activities will create a more diversified, robust Senior Center and help increase participation in the future. A strongly committed Advisory Board and continued support from the senior citizens made 2014 very successful.

Historical Information

	2010	2011	2012	2013	2014
AAA	9,450	6,450	6,450	6,450	6,450
City	46,623	40,697	36,652	37,770	40,074
Total	56,073	47,147	43,102	44,220	46,524

Newsletters

Communication with participants is via a monthly newsletter. Newsletters are posted on the City website and are emailed to approximately 80 participants that have email. The mailing list was also edited in 2014 to reduce mailing expenses. Newsletters are handed out to those participants who are already at the center, saving postage.

Monthly distribution for newsletters:

	2010	2011	2012	2013	2014
<i>310 aver</i>		250	200	200	200
<i>3,720 yr.</i>		2,195yr.	2,400yr	2,400yr	2,400yr

Highlights for 2014

- Update Health History Forms on participants.
- Held our 23rd Annual All-You-Can-Eat Spaghetti Dinner to earn funding for our Scholarship Program; “Seniors Helping Seniors”. Proceeds were used to fund two \$1,000.00 scholarships for Bonner High School Seniors.
- Hosted Community Ice Cream Social in June.
- Continued Arthritis Foundation Certified exercise program throughout the year
- Held classes in Yoga, Line Dancing and T'ai Chi.
- Continued to be a Retired Senior Volunteer Program reporting station.
- Updated Senior Center Website page with a slideshow photos of senior citizen participation in outside activities & Marketed Senior Center in Recreation Brochure.
- Held a Town Hall meeting at the Center with the Area Agency on Aging of Wyandotte County which is a great opportunity for the public to learn about programs and/or give feedback regarding Senior Center services in Wyandotte and Leavenworth Counties. We host this event every year at our Senior Center.
- Seniors set up an informational booth at the Tiblow Days parade handing out free water, brochures newsletter and calendars informing people about the Senior Center with a sign up sheet for new members.
- Basic Computer Training at the center that occurs throughout the year.
- Won 1st prize of \$100.00 for “Best in Show award for the Scarecrows on Parade
- Seniors contributed \$80.00 of the Scarecrows on Parade money to Vaughn-Trent Community Services where our contribution made it possible for 125 families to receive assistance and 200 Christmas baskets to be distributed.
- Make presentations to various senior housing facilities to educate on the Senior Center opportunities and activities offered.
- Chieftain now lists senior center activities in the community calendar section.
- Participated in the Bonner Springs City Wide Spring Cleanup
- Lenexa Senior Center was invited to participate in a Wii Bowling Tournament with the Bonner Springs Seniors. They had lunch in Bonner before the tournament.
- Increased marketing strategies with fliers and brochures for distribution at local churches, libraries, Edwardsville, Lansing, Basehor Tonganoxie Senior Living.
- Seniors participated in evening potluck get togethers, once a month
- Held a Medicare Open Enrollment with LaMonica Upton – SHICK(Senior Health Insurance Counseling for Kansas) Coordinator at the Senior Center for seniors with questions regarding Medicare 2015.
- Seniors invited to participate in the Retire Senior Volunteer Participation Recognition at Turner Community Center, held once a year.
- Unified Government of Wyandotte County visited the Senior Center to talk about Emergency Preparedness and Disasters that can happen anytime and anywhere. One senior won the drawing for a free weather radio.
- Knitted 25 cage bottom covers for the kittens at the Bonner Springs Animal Shelter.
- Held presentations throughout the year on Diabetes Education, Medicare Changes, Home Health Care, Nursing and Rehabilitation, Wellness, Audiologist, Dementia Caregivers, Dental Care, Hearing Aids, Hamilton Relay Telecommunications, Southern Care Hospice, K-State Healthy Eating
- Held a Flu clinic with Physicians Now Urgent Care for senior to get their flu shots at the Senior Center.

- Seniors were guest readers at the Tournament of Books at the Bonner Springs Elementary.
- Toured the Fox 4 TV Station with Mark Alford, News Anchor as our tour guide
- Provided the candy canes for Santa Clause to distribute to children who participated in the Candy Cane Christmas.
- Decorated the Library window display in July for the 4th of July and advertisement of the Spaghetti Dinner.
- Participate in Senior trips with a Senior Picnic in Leavenworth County Fair, Senior Day at the Wyandotte County Fair, Santa CaliGon Days in Independence, Shawnee Hills Living Bluegrass and BBQ, a Sock Hop at the George Meyn Center, Weston Red Barn Farm Tour, Johnson County Museum Tour, Strawberry Hill Tour at Christmas time, Union Station Tours, Louisburg Cider Mill Tour.
- Free Legal Advice to all seniors 55 and over with Kansas Legal Services at the Senior Center.

Activities

All activities and the number of participants are tracked and reported to the Area Agency on Aging on a monthly basis. A unit of service represents one specific activity in a specific category. A unit could be a luncheon, day trip, speaker's presentation, craft, theatre and etc... Number of clients shows how many individuals participated in the activities in each specific category.

	2010	2011	2012	2013	2014
<u>Type of Service Provided in Units</u>					
<i>Health</i>	112	112	73	61	56
<i>Education</i>	111	105	91	77	62
<i>Recreation</i>	809	700	500	443	452
<i>Crafts</i>	18	8	3	8	7
<i>Total Units</i>	1055	925	667	589	577
<u>Number of Clients Receiving Service</u>					
<i>Health</i>	1547	1242	1024	883	849
<i>Education</i>	946	1011	861	1006	842
<i>1006Recreation</i>	6411	6040	6652	6729	7351
<i>Crafts</i>	106	50	30	56	51
<i>Total Units</i>	9010	8343	8567	8674	9093
<i>Total Daily Registration In our guest book</i>	6268	6204	5633	4779	4573

Summary

The Senior Center promotes whole- person wellness, positive health and interactions leading to a satisfying quality of life and a sense of well-being for individuals and for the community as a whole. Promoting physical, intellectual, social, emotional, and vocational opportunities. Creating new activities for Seniors, providing information about health related issues, supporting the Area Agency on Aging and to continue a comfortable and acceptable atmosphere is our primary mission. Attract seniors of all ages and to increase participation of younger seniors that are entering the population. Communication through our newsletter, programs that offer new experiences and informal socializing is the continued focus for 2015.

UTILITIES DEPARTMENT ANNUAL REPORT 2014

EXECUTIVE SUMMARY

The Utilities Department's commitment to improve sustainability continued with system upgrades to the water and wastewater infrastructure in 2014.

Water projects included:

- The Well 6 project, drilled in August.
- Design and construction start-up of the Backwash Settling Tank (BWST) project in December.
- The Booster Station upgrade and SCADA modifications were also completed, but not finalized by the end of year.

Wastewater (WW) projects included:

- The Swingster Road Interceptor Project (SRIP) consisting of the replacement of severely deteriorated eight-inch (8") ductile iron pipe (DIP) with twelve-inch (12") PVC pipe. The project was completed as a Design Build (DB) construction project, with minimum engineering cost, using our Project Manager's ability to develop the plans and specifications internally, thus saving \$10,000-\$20,000 for engineering cost.
- The Lake Forest Lift Station Project, which included major modifications to this older pumping facility by reusing the pump station that we removed from the Cedar Ridge subdivision during the 134th Street Utility Relocation Project. A new generator was installed along with the modified 15 horsepower pumps replacing the existing 5 horsepower pumps. The City has reported multiple sanitary sewer overflows (SSOs) from the Lake Forest sanitary sewer system due to the high Inflow and Infiltration (I&I) conditions within the subdivision.
- The WWTP Headworks Facility Project final phase was contracted in December. The project includes relocating the motor controls and SCADA functions to an above ground facility.

The projects did have some difficulties and surprises: the SRIP had delays due to contractor issues; and we discovered additional problems with the upstream pipeline during the process. Staff made the smart decision to modify this DB project during construction by rerouting the Lake Forest Force Main pipeline, installing a new manhole to adjust flow gradient and eliminating a severely deteriorated manhole. The LFLS project was designed by Ponzer-Younquist Engineer, John Brann. Similar to other DB projects, some changes were made during the design-construction phase, such as adding the generator and eliminating overhead wires, which are susceptible to weather problems. Although the LFLS project construction bid was much higher than expected due to the various phases of the project, both of the WW projects will eliminate potential environmental violations while meeting the goal and mission of the Department "Protecting the Environment".

The Well 6 project and the BWST project are being funded by a Federal financing program, the State Revolving Loan Program administered by Kansas Department of Health & Environment (KDHE) through the Kansas Public Water Supply Loan Fund (KPWSLF). The program offers funding at 60% of market

Water District #6, resulted in a higher cost per 1,000 gallons. Generally, the total water cost has been less than \$5.00/1,000 gallons. Water Treatment Plant O&M costs totaled \$177,000 including plant personnel expenses. Water production expense, including well O&M, totaled \$311,000 equating to \$0.92/1000gals. This amount has been extremely consistent over the last five years, but did increase this year due to higher than expected Well maintenance expenses. The cost to produce water is used as our comparison to purchasing water from BPU. Our cost for BPU water is \$2.65 / 1000gals, thus our cost to produce water is \$1.73 / 1000 gals less. This amount equates to \$495,000 of additional revenue, based on the amount of water we pumped. Water Purchases in 2014 remained higher than expected due to maintenance work on the wells. With Well 6 construction completed, we now have four (4) operating wells which will reduce the need to purchase water. We also completed restoration work on Well 4 in 2014 with the intention of getting that well back on line for treatment. We have experienced high manganese (Mn) levels in this well resulting in a needed remediation plan. If the well improves, especially after the BWST is completed, and we stop discharging Mn into the Kansas River upstream from Well 4, we will have five (5) operating wells. This condition has not been achieved since 2010.

Water Resources

Well #	Gals (mg)	Runtime	GPM	Elec. \$	\$/1000 gal	Depth	SWL	PWL	Maintenance Expense
1	124,806	5343	389	\$23,462	0.188	86'	58'	64'	\$25,787 – Clean and refurbish pump
2	87,940	5756	255	\$19,824	0.225	82'	60'	66'	None
3	73,405	5775	212	\$16,219	0.221	88'	64'	68'	None
4	0	0	-	\$1,500	-	-	-	-	\$33,404 Rehabilitation after Remediation
5	0	0	-	\$ 135	-	-	-	-	Abandoned – Replaced with Well 6

Water Levels are from Top-of-Casing (TOC) down. (SWL = Static Water Level) (PWL = Pumping Water Level)

Our groundwater levels remained lower than historical normal levels throughout 2014. The drought condition affects the upstream reservoirs, which affects the levels in the Kansas River. Although our wells are not considered to be under the “direct” influence of the Kansas River, they are subject to the River levels. We have natural occurring sand filtration along the banks that allow our wells to be considered true groundwater source within an alluvial aquifer. The lower water levels produce lower water production. The average Kansas River depth remained at 4 feet throughout the year.

Well #1 was cleaned and inspected along with pump inspection and necessary repairs. This is the City’s oldest well; drilled in 1951, it has historically been a very good well. The formation required some additional cleaning, resulting in higher maintenance cost. Pumping rates dropped dramatically in 2014, which was a direct result of the surrounding formation condition. The Chief Plant Operator monitors the water level, including the River level, in order to initiate cleaning processes prior to complete bio fouling of the formations.

Well #2 operated throughout the year and did not require any maintenance.

Well #3 operated throughout the year and did not require any maintenance.

Well #4 was taken down for complete rehabilitation. The motor failed in late 2013, and after initial inspection and consultation with our Hydrogeologist, the decision was made to thoroughly clean the well with an aggressive treatment, modify the pump to reduce entrance velocity through the screen, and install a flow shroud to create a lower pumping zone within the aquifer. It is our intention to get this well back in service for Public Drinking Water source water. The completion of the BWST will eliminate the discharge of high levels of manganese upstream from the influence point for this well. The \$33,000 rehabilitation project was funded through the Water Operating Fund.

We issued twelve (12) new residential permits and five (5) commercial permits, including the large Westlink Business Center in 2014. These new additions increase the demand on our water system and are one of the reasons that our efforts to improve reliability and water quality continue to be our main focus.

Residential grinder pump maintenance remains a large percentage of the overall Collections System O&M expense. Grinder pump maintenance costs of \$31,142 account for 19% of the total collection system maintenance. There are 203 residential grinder pumps in the City, approximately 7% of the 2850 total wastewater customers.

Personnel cost decreased in 2014 due to personnel adjustments and the retirement of Jim Neal in December 2013. Ron Wyatt assumed the position of Superintendent of Utilities Operations, overseeing day-to-day operations for the Water and Wastewater divisions. The salary for the Utilities Director was split 50/50 between both divisions, which added some personnel expenses to the Wastewater Fund. In the past, only 25% of this salary was applied to Wastewater Fund, due to budget concerns. Laura Munro, who is responsible for the Collections System operations, was promoted to Chief WW Collections Operator and was assigned a staff person to work under her supervision to handle the tremendous amount of work we need to complete in the sanitary sewer system. Jeff Johnson, Chief WW Plant Operator, has the capability to manage day-to-day operations of the WWTP and assumed full responsibility for the operation of this \$3M Treatment Facility.

Treatment Plant Operations:

A major project to improve operations at the WWTP progressed in 2014, pertaining to the Influent Headworks operations. Matt Beets, the City’s Project Manager, handled this DB project and we were able to get the project under construction in December. The project will relocate the existing pump controls and communication network for the WWTP providing a cleaner environment to operate in and reducing maintenance costs. The project will be completed in 2015. This reduction in flow is a direct result of our I&I (Inflow & Infiltration) Sanitary Sewer (SS) Rehabilitation Plan program we started in 2008. The WWTP continues to meet KDHE discharge permit requirements by maintaining effluent water quality well below the required limits.

	INF (MG)	AVG MGD	Sludge Removed	Disposal	Electrical	O&M	\$\$/ 1000 gals
2012	102,871	0.282	1,365 tons	\$63,007	\$71,364	\$187,425	\$3.13
2013	129,740	0.355	1,356 tons	\$59,333	\$105,027	\$209,091	\$2.88
2014	184,392	0.505	1,295 tons	\$62,451	\$90,835	\$196,525	\$1.90

(Operator salary included in O&M expenses)

WW Collections:

Expenses for WW Collections continue to increase as we complete large projects that are needed to maintain sustainability and upgrade some infrastructure to meet environmental regulations. The SRIP mentioned earlier, was a critical pipeline repair project to avoid a similar situation we experienced in 2012 on Front Street, when the 12” gravity SS pipe failed due to severe deterioration. We suspected the same situation with the pipe on this section and discovered that our concerns were correct as we removed half sections of pipe that were completely deteriorated due to SS gas corrosion. We installed larger 12” PVC pipe in place of the 8” DIP, reusing the casing pipe under the Union Pacific RR tracks. Once again, our Project Manager oversaw this DB construction project with assistance from department staff, Ron Wyatt and Laura Munro. We hired Jim Neal as the on-site inspector for the project to meet the KDHE requirement for full time inspection. The total project cost was \$123,000, but using our innovated DB techniques and working together as a team, we estimate our savings at \$50,000.

Another larger project completed in 2014 was the LFLS Project. This upgrade project was desperately needed to reduce Sanitary Sewer Overflows (SSOs) into Mission Creek. This project had engineering expenses due to the complexity of the project. We modified the pump station removed from the Cedar Ridge subdivision; we modified the wetwell, abandoned the old valve vault, constructed a new valve vault with metering capability, included by-pass pumping capability and an emergency generator and upgraded the communications. The project was partially funded by the same bond funding used for the 134th Street Utility Relocation Project, totaling \$100,000. The original project cost estimate increased



ITEM NO. 10.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 11.

**City Council Regular Agenda
Monday, March 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.