

**CITY COUNCIL AGENDA
Monday, February 23, 2015**

Workshop – 6:30 p.m.

WS-1 KDOT Brief on K-7 and I-70 Interchange Project

Council Meeting – 7:30 p.m.

1. Proclamation for Anthony Davis' UMKC Athletics Hall of Fame Induction
2. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
3. Minutes of the February 9, 2015 City Council Meeting
4. Claims for City Operations for February 23, 2015
5. Public Housing Authority Claims for February 23, 2015
6. Appointments to Boards & Commissions
7. Request for Use of City Streets for Bonner Springs Elementary iWalk/iRun Fundraiser

REGULAR MEETING AGENDA

8. Reject Gym Lights Bids
9. Resolution in Opposition of Changes to Municipal Elections
10. City Manager's Report
11. City Council Items
12. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING

6:30 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, February 23, 2015

Life is Better in Bonner Springs

ITEM NO. WS-1

**City Council Workshop Agenda
Monday, February 23, 2015 – 6:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: KDOT Brief on K-7 and I-70 Interchange Project

ACTION:

STAFF RECOMMENDATION:

KDOT's Project Staff will be present to update the City Council on the K-7 and I-70 Interchange project, as well as discuss their response to the City's letter in response to items discussed at the August 25, 2014 meeting. Both the City's letter and KDOT's response are enclosed.

Also attached is a map showing the proposed utility line realignments for Phase 5.

MEMORANDUM

BONNER SPRINGS PLANNING DEPARTMENT

February 23, 2015

To: Mayor and City Council
Thru: John N. Helin, City Manager *JNH*
From: Don E. Slone, AICP, CFM, Planning Director – Floodplain Manager
Subject: **KDOT Brief on the K-7 and I-70 Interchange – Update and Response**



Background:

The City Council held two Workshop meetings to discuss the K-7 Corridor. The first meeting was on August 11, 2014 with the follow-up meeting on August 25, 2014 at which time the City Council reached consensus that directed Staff to draft a letter to KDOT in response to seven (7) items discussed. Attached is a copy of the City's letter to KDOT dated September 9, 2014. In than letter, the Mayor proposed a meeting with KDOT Staff to brief the City Council on KDOT's response. Attached is a copy of KDOT's response dated January 9, 2015.

Discussion:

KDOT's Project Staff will be present Monday night to update the City Council on the project as well as discuss KDOT's response to the City's letter. The presentation will be made by Aaron Fritz, P.E., KDOT Road Design Leader, Jim Pickett, P.E., KDOT Metro Engineer and Tim Ross, P.E., GBA Design Engineer.



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

September 9, 2014

Chris J. Herrick, P.E., Director
Kansas Department of Transportation
Division of Planning & Development
Dwight D. Eisenhower State Office Building
700 S. W. Harrison Street
Topeka, KS 66603-3745

RE: K-7 Corridor Management Plan – MOU – City of Bonner Springs

Dear Mr. Herrick,

This letter is in response to your March 19, 2013 letter that responded to our Resolution 2012-14 about the K-7 Corridor Memorandum of Understanding (MOU).

We appreciate your comments in your letter and your stated willingness to work with us on issues with the planned work on K-7. The prolonged time to respond to your letter is because we first wanted to complete all of the work necessary to relocate utilities along 134 Street. With the completion of that work and after further analysis and careful consideration of Phases 5-10 of the K-7/I-70 projects, we determined there are several key items that warrant your review and further discussion with the City. The Governing Body spent considerable time to develop these issues, believe they are critical to the City and its economic survival and need to be included in KDOT's work to build K-7 in accordance with the current MOU.

The negative impact of the planned construction on the City of Bonner Springs, both in terms of its effect on our economy, as well as the quality of life for our citizens, is of great concern and prompts these proposed items.

The following are the items we believe KDOT needs to accomplish as part of the overall plan for K-7:

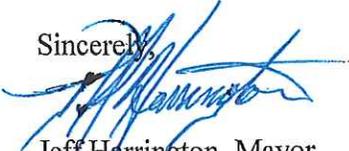
1. Design and construct the Nettleton Avenue Extension to include the 129 Street and Commercial Drive extensions shown as "Alternate 2" on the Phase 5 Construction Plans 5 **prior** to any construction on K-7.
 - o The Nettleton Avenue Extension is now an "Alternate" for Phase 5. This addition as an integrated part of Phase 5 will merge the two projects together. The Nettleton Avenue Extension will allow Bonner Springs resident's full access to all of businesses located on the east side of K-7 and Kansas Avenue and eliminate the need to use K-7.
2. Design and construct Tulip Drive south to intercept Nettleton Avenue as shown on the Kerry Roberts Park Impacts Sheet provided by KDOT dated June 10, 2010 **prior** to any construction on K-7.
 - o The construction of Tulip Drive will close all access to K-7 from the east side of K-7 that includes Kerry Roberts Park and will significantly improve roadway safety on K-7 south of Kansas Avenue. This will provide Bonner Springs residents another access to the businesses located on the east side of K-7 and eliminate the need to use K-7 Hwy.

3. Design and construct Cheyenne Avenue from K-7 west to 132 Street prior to any construction on K-7.
 - This addition will close all access to K-7 Hwy from the west side from the gravel road and will significantly improve roadway safety on K-7 south of Kansas Avenue with elimination of on/off access to K-7 by the nine (9) homes along this road.
4. Assist in the final design and construction of the Canaan Center Drive Extension and 134 Street from Kansas Avenue to Riverview Avenue.
 - The construction of both the Canaan Center Drive Extension and 134 Street will provide Bonner Springs residents with full access to Canaan Center, a critical economic area of the City, without utilizing K-7 both during and after the construction of Phase 5, Phase 6 and Phase 10. This addition would also alleviate some of the daily congestion on K-7.
5. Establish a “Joint” KDOT/City Construction Mitigation Program for Phase 5, Phase 6 and Phase 10.
 - A “Joint” Construction Mitigation Program should be established to assist the City, their residents, motorists and all the affected businesses due to the disruption caused by the construction of the K-7 and I-70 Interchange. A Construction Mitigation Program generally consists of several activities such as: public meetings, communication with affected businesses, signage, project website and business education. You can go to: <http://www.lafollette.wisc.edu/publications/workshops/2010/construction.pdf> to see a report/study that explains the Construction Mitigation Program. We believe a comprehensive and substantial effort needs to be made in this regard and done sooner than later.
6. Coordinate and cooperate with the City to ensure the relocation of all City utilities well ahead of the remainder of the construction phases.
 - The City has sanitary sewer conflicts on K-7 south of Kansas Avenue as the Spring Creek Sewer Interceptor installed in KDOT’s right-of-way will require relocation. The sanitary sewer that crosses K-7 and serves the Walmart Supercenter, Prairie Meadows Retail Center and the Bonner Springs Pointe does not have enough capacity or may not have enough elevation to intercept the existing Spring Creek Sewer Interceptor at the former Walmart lift station.
 - The City’s 12” water main that feeds the K-7 and Kansas Avenue intersection will require relocation as it is located in the platted “road easement” dedicated on the plat of the Country Hills Subdivision that will be acquired by KDOT for Phase 5 construction.
7. Develop Plans to improve the KTA Maintenance Area Facility at K-7/I-70.
 - The KTA facility is currently used as a staging area for construction of the southwest and northwest loops and contains vehicles, building materials and a concrete plant. This area is the first thing that people see as people enter our City. It is the most heavily used entrance to Bonner Springs and is a visitor’s first impression of our City. Our City takes pride to be as an attractive community as possible for both our residents and visitors. This area/facility provides a very unfavorable “first impression” and specifically hampers the City’s ability to attract new residents and businesses. We are concerned that this will be used for the same purpose for many years to come and will continue to be an eyesore and a hindrance to our economic development activities. We would like to see this issue addressed as part of the overall plans for the K-7 / I-70 projects and would like to know KDOT/KTA’s short and long-term plans for the improvement of this area.

We request that a City/State Agreement be created and approved by both KDOT and the City as the best way to solidify these items for the future.

I would like to propose your staff meet with our City Council to discuss these requests and for them to update the City Council on the status of all of the phases and their expected start dates at one of our meetings in October or November. I believe this would provide the best way to share this information and receive your response and update on the K-7 Corridor.

Sincerely,



Jeff Harrington, Mayor

Cc: Aaron Fritz, P.E., Road Design Leader
Jim Pickett, P.E., Metro North Engineer

Dwight D. Eisenhower State Office Building
700 S.W. Harrison Street
Topeka, KS 66603-3745

Mike King, Secretary
Chris J. Herrick, P.E., Director



Phone: 785-296-2252
Fax: 785-296-8168
Hearing Impaired - 711
publicinfo@ksdot.org
<http://www.ksdot.org>

Sam Brownback, Governor

January 9, 2015

The Honorable Jeff Harrington
Mayor of the City of Bonner Springs
205 East Second St.
P.O. Box 38
Bonner Springs, KS 66012

Dear Mayor Harrington:

RE: I-70/K-7 Interchange Project

This letter is in response to your September 9, 2014 letter that listed seven items regarding the I-70/K-7 Interchange Project. Thank you for succinctly stating the City's position on each item. This helped the Kansas Department of Transportation (KDOT) formulate the following item-by-item response:

1. KDOT concurs with the City that Nettleton Avenue Extension, including 129th Street and Commercial Drive Extensions, should be constructed prior to Phase 5. Our intent is to let this work as part of Phase 5 construction; however, it will be the first phase of work to be completed prior to detouring K-7 traffic onto Nettleton Avenue. This will benefit both KDOT and the City of Bonner Springs by reducing the construction cost of Phase 5 through economy of scale, shortening the time of construction, and reducing the impacts to locals and through travelers. Alternate 1 will be removed from the plans.
2. KDOT agrees that a new connection is needed from Nettleton Avenue to provide access to Kerry Roberts Park and local landowners. KDOT is agreeable to participate and partner in design and construction of this roadway. It is our responsibility to maintain access to parcels of property affected by the removal of the access point directly to K-7 as part of Phase 5. KDOT would like to discuss with City staff the percentage that each will contribute towards this work and formalize this decision through a City/State agreement, associated with Phase 5.
3. KDOT concurs that Cheyenne Avenue needs to be constructed prior to Phase 5 construction to provide access to those nine properties to the city street network when the direct access point onto K-7 is removed with Phase 5 construction. We would like to partner on the design and construction, given that this roadway will become a city street. We would also like the input of City staff to determine its alignment in our design, and discuss the percentage that each will contribute towards this work. Once the design is available, it should be the goal that whoever needs this roadway first shall construct it. This item would also be formalized in a City/State agreement associated with Phase 5.

The Honorable Jeff Harrington

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January 9, 2015

4. KDOT understands the need for local road access to either side of K-7, and sees the importance of Canaan Center Drive extension to 134th Street that will allow for connectivity across I-70 on an alternate roadway other than K-7. This will be greatly beneficial for locals before, during and after K-7 is upgraded to a freeway. While this roadway is not part of our traffic handling needs when any of the K-7 corridor phases are constructed, we would be willing to partner on this project to assist the City. Once the final design documents, R/W acquisition and utility relocations have been completed by the City, we are aware of two options that are available to construct this project. Option One would be that the City procure funding for the Canaan Center Drive Extension through other funding sources, such as the Mid-America Regional Council (MARC) or KDOT Bureau of Local Projects. Option Two would be to incorporate this project into or tie it to another phase (potentially Phase 4, 6 or 10 construction), such that the City could benefit from the economies of scale associated with that work. The Option Two would allow the City to have the roadway constructed at a less expensive cost than if completed as a stand-alone project. If the latter is pursued, that option could be formalized in a City/State agreement associated with Phases 4, 6 or 10.
5. KDOT agrees that a joint construction mitigation program would be a great benefit to local citizens and business owners to help reduce the impacts felt during construction of the projects along the K-7 corridor. KDOT has been involved with similar initiatives on other projects, and considers this an integral part of our public involvement efforts on projects of this size. Included as an enclosure is a list of items KDOT would consider incorporating into this joint construction mitigation plan.
6. KDOT recognizes the importance of the utilities that exist in and around the Kansas Avenue intersection with K-7, and agrees that coordination will be needed. KDOT will be proactive in relocating as many utilities as possible ahead of construction of Phase 5, however some may not be able to be completely moved prior to the start of the project, and may run concurrently with Phase 5. Even so, we will work to limit or negate any impact to local landowners and businesses, and be proactive with regard to providing redundancy for any that cannot be moved ahead of the project. As we have done on Phase 1/134th Street improvements that we partnered with you on, KDOT will continue to work with City Staff on identifying issues and solutions to these utility conflicts in the very near future. These utility relocations will be handled through our coordinating section at KDOT and the local construction office in Bonner Springs.
7. While the Kansas Turnpike Authority (KTA) and KDOT are now being managed together, we are still separate entities that control and maintain our respective roadways. The old maintenance facility in the NE loop ramp of K-7 and I-70 is still owned and maintained by the KTA; however, KDOT is clearing the buildings and regrading and seeding it as part of the Phase 3 construction project. An enclosure to this letter is a layout of the site grading to be completed as part of the project. We have heard your concerns about this area before, and believe the timing is now right to address some of them given the current and future construction. We do not recommend any plantings at this time as future phases would likely impact them if this area is used for staging again.

The Honorable Jeff Harrington
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January 9, 2015

Coordinating efforts such as those discussed here helps to minimize both overall expense to the citizens and restrictions to access to businesses. Having projects as shovel ready as possible aids the State of Kansas in being able to move more quickly toward construction should funds become available to do so.

Aaron Frits with KDOT Bureau of Road Design has been in contact with City staff and is prepared to meet with you and the City Council at your convenience. Please contact Aaron at 785-296-4139 or afrits@ksdot.org if you or City staff wishes to discuss this letter prior to meeting with the Council.

Sincerely,



Chris J. Herrick, P.E.
Director, Division of Planning & Development

Enclosures: Phase 3 Grading Layout (NE Loop Ramp)
Joint Construction Mitigation Items to be considered – email from KDOT District One
Public Affairs Manager Kimberly Qualls

cc Jerome T. Younger, P.E., Deputy Secretary and State Transportation Engineer
Aaron Frits, P.E., KDOT
Jim Pickett, P.E., KDOT
Tim Ross, P.E., GBA
Kimberly Qualls, KDOT
Michael Moriarty, KDOT
David Gurss, KDOT
Don Slone, City of Bonner Springs

From: Kimberly Qualls
Sent: Friday, November 21, 2014 9:25 AM
To: Aaron Frits
Cc: Jim Pickett
Subject: Response for City of Bonner Springs Bullet Point 5

Good morning. Please see the following for a general description of what we can do to address these specific items as related to public involvement efforts for upcoming phases on the :

- 1) **Communication:** The project will be communicated via news releases, newsletters, traffic alerts, project updates and more via email, social media (Facebook and Twitter) and posted on the project website at: <http://www.k7andi70interchange.org/> and on the KC Metro Website located at: <http://www.ksdot.org/bureaus/kcMetro/laneclose.asp> KDOT/Consultant staff will evaluate the cost-effective use of a text alert system specific to this project if there are significant daily changing traffic impacts during construction.
- 2) **Public Meetings:** Before each phase begins construction, the project team will determine based on the traffic impacts if a public informational open house should be held. Along with the public open house, a smaller meeting may also be held to discuss project impacts to local business owners. Additional meetings with local businesses may also be held through the varying project phases.
- 3) **Signage:** KDOT will provide standard construction signage for the project phases. While we don't sign for specific businesses on the highway right of way, we do provide directional signage for shopping areas. The City of Bonner Springs may want to provide businesses the opportunity to do business specific signing along the local arterial street network through each project phase. KDOT will provide specific detour maps throughout each phase of the project as needed.
- 4) **Website:** The project website: <http://www.k7andi70interchange.org/> will contain all information vital to communicating with the media, public, businesses, etc. Links from the project website to the City of Bonner Springs, Unified Government of Wyandotte County and many other local partners are already in place on the project website which allows cross communication, providing drivers with timely, detailed and consistent project information.
- 5) **Hotline:** Contact information will be provided for key contacts from the City of Bonners Springs and KDOT/Consultant staff to answer any questions.
- 6) **Program Liaison:** One key contact from the City of Bonner Springs and KDOT/Consultant staff will be identified to serve in the role of communicators for all project inquiries.
- 7) **Parking:** The City of Bonner Springs will work with KDOT to identify if parking will be an issue through the varying phases. KDOT will provide maps as needed if parking relocation needs to be addressed.
- 8) **Paid Advertising:** KDOT/Consultant staff will provide construction related advertising as needed based on traffic impacts to the traveling public. Any business specific related advertising would be coordinated by the City of Bonner Springs and the local Chamber of Commerce.

- 9) **Cooperation with Community Entities or Development Groups:** KDOT will continue to work with local stakeholders to help disseminate vital project information.
- 10) **Business Education:** This initiative would be coordinated by the City of Bonner Springs and the local Chamber of Commerce. KDOT will provide information as needed.
- 11) **Loans, Direct Compensation, Grants:** This initiative would be coordinated by the City of Bonner Springs and local Chamber of Commerce.
- 12) **Art:** This initiative would be coordinated by the City of Bonner Springs to be utilized as needed on the local arterial street network.
- 13) **Cooperation with Postsecondary Educational Institutions:** This initiative would be coordinated by the City of Bonner Springs and the local Chamber of Commerce.
- 14) **Business Promotions:** This initiative would be coordinated by the City of Bonner Springs and the local Chamber of Commerce.

Please let me know if you have any questions. Thanks!

Kimberly K. Qualls
NE Kansas Public Affairs Manager
Kansas Dept. of Transportation
121 SW 21st Street
Topeka, KS 66612
Direct: (785) 296-0192 *New Phone Number*
Mobile: (785) 640-9340
kqualls@ksdot.org



Kansas City



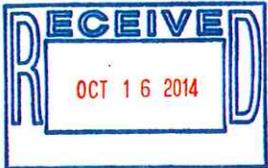
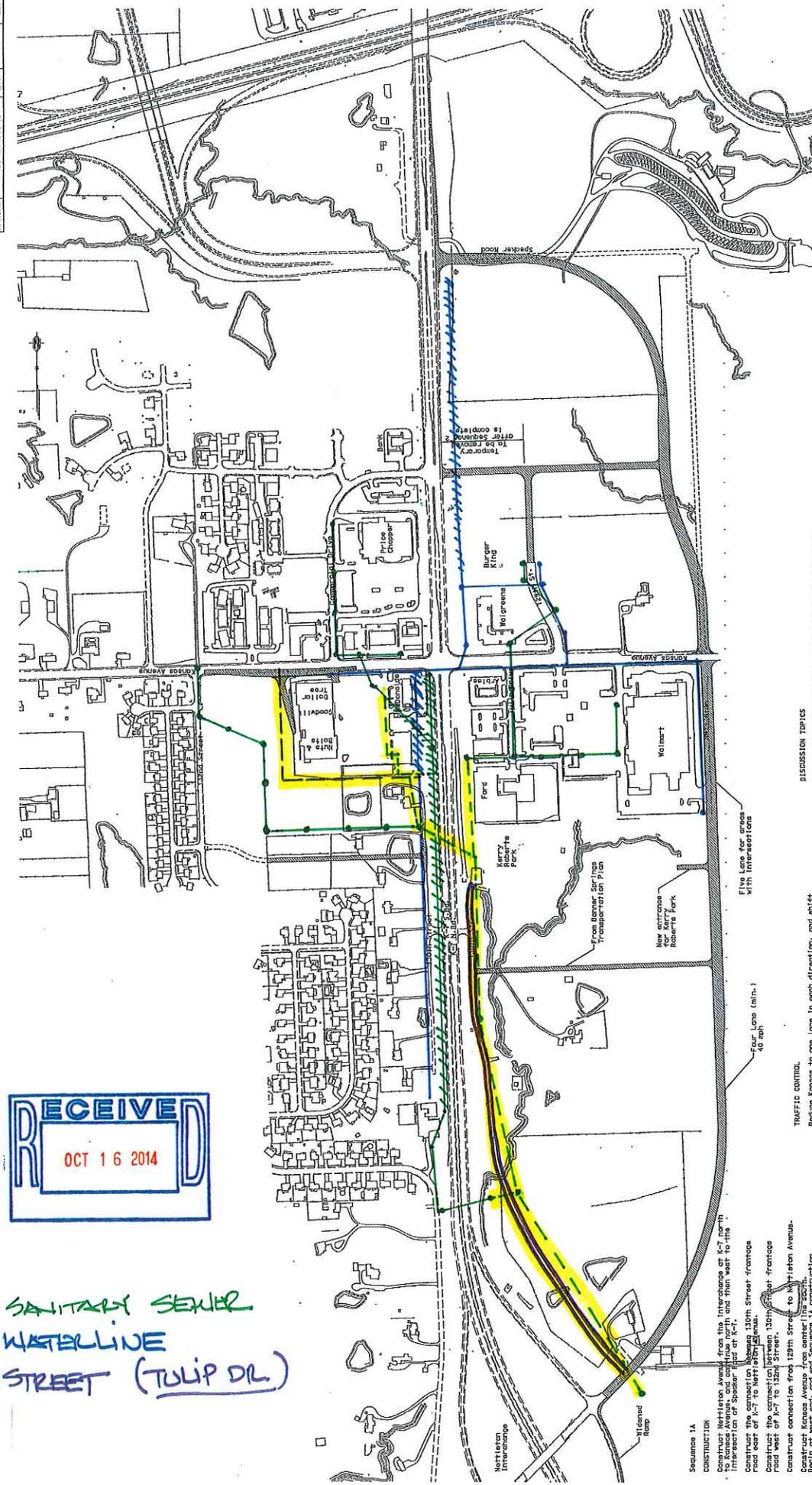
Topeka/Lawrence



NE Kansas

STATE	PROJECT NO.	YEAR	SHEET NO.	TOTAL SHEETS
KANSAS	7-05 KA-003-10	2017	107	220

KANSAS DEPARTMENT OF TRANSPORTATION
 Sequence 1A
 Alternate 2



SANITARY SEWER
 WATERLINE
 STREET (TULIP DR.)

DISCUSSION TOPICS
 Temporary or permanent traffic signals at Kansas/Nettleton?
 Temporary (or permanent) traffic signals at Nettleton Interchange?
 Temporary signals (or signal revisions) at Spaulder/K-7?
 Free (or paid) right with larger radius at Spaulder/K-7?

TRAFFIC CONTROL
 Reduce Kansas to one lane in each direction, and shift...
 Maintain access to properties on south side of Kansas Avenue...
 Reduce N.B.G. K-7 to one lane while constructing lane widening...
 Maintain existing traffic on K-7, and maintain existing Kansas Avenue and K-7 Interchange traffic.

CONSTRUCTION
 Construct Nettleton Avenue from the interchange at K-7 north...
 Construct the connection between 130th Street and...
 Construct temporary pavement connection from 4400 to 45400...
 Construct lane widening of Nettleton Avenue, N.B.G. K-7, and Spaulder Road Interchange.

DATE	BY	REFERENCES NOTED
2-202	KM/MLN	
2-202		

ITEM NO. 1.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Proclamation for Anthony Davis' UMKC Athletics Hall of Fame Induction

ACTION: None

STAFF RECOMMENDATION:

Officer Anthony Davis will be present to accept a proclamation in recognition of his induction into the UMKC Athletics Hall of Fame.

ITEM NO. 2.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 3.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ SECOND: _____

AGENDA ITEM: Minutes of the February 9, 2015 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on February 9, 2015.

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval.

City Council Minutes – Regular Meeting – Monday, February 9, 2015

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, February 9, 2015.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Jack Knight, Joe Peterson, Bob Reeves, George Cooper, Racheal Haas and Rodger Shannon

Governing Body Absent: Councilmember Eric Freeman

City Staff Present: Amber McCullough, City Clerk; Marcia Harrington, Community and Economic Development Director; Rick Sailer, Utilities Director and Skip Dobbs, Parks and Recreation Director

The Mayor opened with the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 – Dedication of Centennial Park Brick for Clausie Smith – The Mayor presented a certificate and dedicated a personalized brick for Centennial Park for Clausie Smith to recognize his efforts as the 29th Mayor of Bonner Springs.

Item No. 2 - Citizen Concerns About Items Not on Today's Agenda –

➤ Darrell Silvers, 2405 South 137th Street, stated drivers do not come to a complete stop at stop signs in the Cedar Springs neighborhood. He is also concerned the police department does not patrol the neighborhood and no speed limit signs are posted. He stated the area needs no parking signs on one side of the street to allow more room if vehicles are parked on one side and emergency vehicles are on the other side. The Home Owners Association discussed the issues and some people agreed to the need for signs and some did not. The Mayor will review the request with the City Manager.

➤ Marcia Judy, 13718 Grove Avenue, stated in the summer the neighborhood gets congested with traffic during ball games.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 3 through 9 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 3 – Minutes of the January 26, 2015 City Council Meeting – Presented for approval.

Item No. 4 – Claims for City Operations – February 9, 2015 – Presented for approval were the Supplement Claims in the amount of \$43,821.04 and Regular Claims in the amount of \$290,401.35.

Item No. 5 – Public Housing Authority Claims – February 9, 2015 – Presented for approval in the amount of \$244.

Item No. 6 – Massage Therapy Business Establishment License Renewal for Pure Movement Integrated Health Center, LLC – Dr. Kelly Svitak, Pure Movement Integrated Health Center, LLC, located at 13100 Kansas Avenue, applied to renew a Massage Therapy Business Establishment License.

Item No. 7 – Cereal Malt Beverage License for Lin's Chinese Restaurant – Lin's Chinese Restaurant, located at 13034 Kansas Avenue, applied for a Cereal Malt Beverage license.

Item No. 8 – Appointments to Boards and Commissions – Cemetery Advisory Committee: Appoint Dorothy Burhle to fill the position previously held by Frances Tinberg which expired January 2015. The three-year term will end January 2018. Reappoint Sara May whose term ended January 2015 for another three-year term ending January 2018.

Parks and Recreation Advisory Board: Reappoint Steve Williams whose term ended December 2014 to another three-year term ending December 2017.

Item No. 9 – Parks and Recreation Facility Cancellation Fee – The Parks and Recreation Advisory Board reached consensus to ask the City Council to approve a Facility Cancellation Fee of \$10 per event unless approved by the Parks and Recreation Director.

CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda. Haas seconded the motion, and it carried on a vote of seven to zero.

REGULAR MEETING AGENDA

Item No. 10 – Headworks Operation Facility Report – The Utilities Director made a presentation:

➤ The 2014 Budget included \$55,000 for the Headworks Operation Facility Project (HOF).

➤ The City Council previously approved a \$70,000 Project Budget Authority; after construction and instrumentation, a \$5,727 budget authority remained.

➤ Staff decided to replace the existing gas monitoring system in the dry pit which was previously inoperable and was repaired in 2010. The system failed in December and due to the age of the system, replacement parts are unavailable.

➤ The air monitoring system is a vital safety device for personnel entering the 35-foot deep confined space.

- The cost to purchase and install the new gas monitoring system is approximately \$8,613.
 - The department incurred additional expenses: an electrical hatch covering the main electrical wires within a vault inside the HOF building, a new breaker panel and concrete restoration.
 - Staff recommends the City Council approve an additional \$15,000 Budget Authority for the Headworks Operation Facility Project to total \$85,000.
 - The total cost for the project to date is \$75,633.
 - The additional estimated project cost of \$9,367 may require a budget amendment to the 2015 Budget.
- Reeves made a Motion to Approve a \$15,000 Increase for Project Budget Authority for the Headworks Operation Facility Project. Shannon seconded the motion and it carried on a vote of seven to zero.

Item No. 11 - City Manager's Report – The Community and Economic Development Director made a report in the City Manager's absence:

- The Parks and Recreation Department is accepting applications for summer jobs.
- City Hall will be closed on Monday, February 16, 2015 for President's Day.
- The Radio Shack store will close.
- EJ's Coffee Shop and Bakery closed.
- Invited everyone to attend the Chamber of Commerce annual meeting on February 27, 2015.
- The City is asking for changes to the signage at the K-7/I-70 Interchange:
 - Blue Logo Signs – The Kansas Transportation Authority (KTA) previously did not allow the City to place blue log signs to advertise restaurants and lodging on westbound I-70 before the 224B ramp because of a contract between KTA and service center further west. The City asked KDOT to advocate for the City to be allowed to place signage.
 - Brown Supplemental Guide Signs- the City will request a sign to advertise the Kansas City Renaissance Festival.
 - The City will request signs at the Speaker Road/K-7 intersection.
 - The City is requesting space to place a welcome sign.
 - Staff is asking for more signage on K-7 at Speaker Road and an area for a City Welcome Sign.
 - The City is requesting directional signs on the trusses at Exit 224B for area attractions.
 - Bonner Springs was removed from the signs at exit 224B. The City will request to be added back to the signs.
 - Staff is asking for business mitigation signage.
 - Staff invited KTA to the next City Council meeting.

Item No. 12 – City Council Items –

- Shannon received a letter from an 11-year old citizen concerned that Park Avenue is not usable for bicycles and skateboards. Shannon requested to see all the streets and sidewalks on the repair list prior to the budget meeting.
- Haas thanked staff for filling all the holes on Morse and stated drivers go too fast on Kump.
- Reeves thanked staff for fixing the waterline on Lakewood quickly.
- Cooper stated the thirty miles per hour speed limit is too fast for residential areas.
- Stephens participated as a judge for the chili cookoff at the Bonner Springs Nursing and Rehabilitation Center.

Item No. 13 – Mayor's Report –

- Reminded everyone of the Chamber of Commerce Banquet.
- Invited everyone to the Jazz on the Lake library fundraiser.
- Saw what looked like a water main break at Morse and Linda Lane last night.
- Last year the City spent \$700,000 on road improvements and budgeted \$250,000 for 2015. The City works to improve the worst areas first and took on a sidewalk improvement program this year. The Mayor encouraged everyone to tell the City Manager about streets and sidewalks that need improvement so they could be included in budget considerations.
- Thanked Councilmember Stephens for his help at the last City Council meeting.
- Thanked everyone for their support when Marcia's father passed away.
- Cooper asked does the City plan to recognize Anthony Davis for being inducted into the UMKC Hall of Fame?
- Knight asked when is the deadline for the Parks and Recreation job openings. Staff stated the job openings will remain open until positions are filled.

The meeting adjourned at 8:18 p.m.

_____ Amber McCullough, City Clerk

ITEM NO. 4.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Claims for City Operations for February 23, 2015

ACTION: Make a Motion to Approve the Claims for City Operations for February 23, 2015

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law

Enclosed are the Supplement Claims for City Operations in the amount of \$38,678.39 and the Regular Claims in the amount of \$114,898.86.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 02/18/2015

Time: 3:06 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
126149	02/04/2015	Printed		2507	THE FINE ARTS INSTITUTE	TICKETS F/MUSICAL-SENIORS	150.00
126150	02/13/2015	Void	02/13/2015			Void Check	0.00
126151	02/13/2015	Printed		0037	ADDICTION STRESS CENTER	ADSAP FEES	1,305.00
126152	02/13/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	5,854.31
126153	02/13/2015	Printed		7275	DAVID BLOCK	RENTAL DEPOSIT REFUND	100.00
126154	02/13/2015	Printed		9904	CAROLYN CAIHARR	RENTAL DEPOSIT REFUND	100.00
126155	02/13/2015	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	660.00
126156	02/13/2015	Printed		5848	LINDA CUSHMAN	RENTAL DEPOSIT REFUND	100.00
126157	02/13/2015	Printed		9885	CLAYTON EGNER	RENTAL DEPOSIT REFUND	100.00
126158	02/13/2015	Printed		7272	CARMELLIA HAYMES	RENTAL DEPOSIT REFUND	210.00
126159	02/13/2015	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,383.68
126160	02/13/2015	Printed		3108	JC COMMUNICATIONS BEST	AFTER HRS ANSWERING SVC	73.00
126161	02/13/2015	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	310.00
126162	02/13/2015	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	1,101.37
126163	02/13/2015	Printed		6093	KANSAS STATE TREASURER	STATE COURT FEES	2,378.00
126164	02/13/2015	Printed		2052	KANSAS WATER PROTECTION FEE	4TH QTR 2014 WATER TAX	3,269.32
126165	02/13/2015	Printed		2014	KCPL	ELECTRIC SERVICE	513.42
126166	02/13/2015	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,744.82
126167	02/13/2015	Printed		7274	DEBBIE MEEHAN	RENTAL DEPOSIT REFUND	100.00
126168	02/13/2015	Printed		7276	CINDY MENDOZA	RENTAL DEPOSIT REFUND	100.00
126169	02/13/2015	Void	02/13/2015			Void Check	0.00
126170	02/13/2015	Void	02/13/2015			Void Check	0.00
126171	02/13/2015	Void	02/13/2015			Void Check	0.00
126172	02/13/2015	Printed		6709	NUTS & BOLTS	PAINT & SUPPLIES,STEP STOOL	900.01
126173	02/13/2015	Printed		7277	MELISSA ORTON	RENTAL DEPOSIT REFUND	100.00
126174	02/13/2015	Printed		7273	AYDE PICHARDO	RENTAL DEPOSIT REFUND	100.00
126175	02/13/2015	Printed		1811	RICOH USA, INC.	COPIER LEASES	955.11
126176	02/13/2015	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	PEDESTRIAN SIGNAL REPAIR	1,740.60
126177	02/13/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	12,329.75
Total Checks: 29						Checks Total (excluding void checks):	38,678.39
Total Payments: 29						Bank Total (excluding void checks):	38,678.39
Total Payments: 29						Grand Total (excluding void checks):	38,678.39

Check Register Report

CHECK REGISTER

Date: 02/18/2015

Time: 3:57 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
126178	02/18/2015	Printed		3562	ALAMAR	PAINT & SUPPLIES,STEP STOOL	258.39
126179	02/18/2015	Printed		0402	ALDEN-HARRINGTON FUNERAL HOME	FLORAL ARRANGEMENT-HARRINGTON	54.00
126180	02/18/2015	Printed		1113	AWWA	2015 MEMBERSHIP FEES	295.00
126181	02/18/2015	Void	02/18/2015			Void Check	0.00
126182	02/18/2015	Void	02/18/2015			Void Check	0.00
126183	02/18/2015	Void	02/18/2015			Void Check	0.00
126184	02/18/2015	Void	02/18/2015			Void Check	0.00
126185	02/18/2015	Void	02/18/2015			Void Check	0.00
126186	02/18/2015	Void	02/18/2015			Void Check	0.00
126187	02/18/2015	Void	02/18/2015			Void Check	0.00
126188	02/18/2015	Printed		6536	BANKCARD PROCESSING CENTER	TRAINING,PROJECTOR,PRESS WASHR	11,890.71
126189	02/18/2015	Printed		7258	BEN MEADOWS	BOOT SCRAPERS -UT	41.85
126190	02/18/2015	Printed		2849	BOCKYN LLC	RECREATION SOFTWARE FEES	300.00
126191	02/18/2015	Printed		6043	BONNER SPGS CHIEFTAIN	SUBSCRIPTION RENEWAL-CITY HALL	74.00
126192	02/18/2015	Printed		0121	BONNER SPGS LIBRARY	REFUND OVERPAYMENT	91.77
126193	02/18/2015	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	1,217.05
126194	02/18/2015	Printed		4847	DUSTIN CARE	MILEAGE EXPENSE 1/9-2/11/15	159.85
126195	02/18/2015	Printed		0019	CHEMQUEST INC	CHEMICALS-WATER	3,291.75
126196	02/18/2015	Printed		3895	CLAYTON PAPER INC	COPY PAPER-PD	464.25
126197	02/18/2015	Printed		0213	COLEMAN EQUIPMENT INC	CHAINSAW & SUPPLIES-UT	193.75
126198	02/18/2015	Printed		6724	D K LEASING, LLC	CONCRETE FILL-UT	860.25
126199	02/18/2015	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	DUMPSTER RENTALS	97.00
126200	02/18/2015	Printed		2658	DOUBLE D INC.	SNOW CONTROL MATERIALS-PW	5,458.64
126201	02/18/2015	Printed		1075	DSA PRECISION CLEANING	CUSTODIAL SUPPLIES	418.88
126202	02/18/2015	Printed		7270	AUDREY ELDRIDGE	MILEAGE EXPENSE 1/16/15	11.20
126203	02/18/2015	Printed		0276	ENVIRONMENTAL LABORATORIES	UT SAMPLES/ANALYSIS-NOV/DEC	1,340.00
126204	02/18/2015	Printed		2621	EXPRESS WASH AMERICA LLC	CAR WASHES-PD/UT	48.00
126205	02/18/2015	Printed		4342	FELDMANS	EQUIPMENT REPLACEMENT PARTS	151.96
126206	02/18/2015	Printed		7225	FORTILINE, INC	METER PARTS-UT	66.58
126207	02/18/2015	Printed		2698	GREAT PLAINS COMPANIES LLC	FLOOR RENOVATION-COTTONWOOD RM	598.00
126208	02/18/2015	Printed		2430	HAMBLIN PETROLEUM	MOTOR FUEL	6,875.05
126209	02/18/2015	Printed		9428	MARCIA HARRINGTON	IEDC CONF EXPENSE-ECO DEV	539.08
126210	02/18/2015	Printed		4275	HAYNES EQUIPMENT CO INC	GRINDER PUMP MAINT-UT	217.50
126211	02/18/2015	Printed		2813	HD SUPPLY WATERWORKS LTD	METER PARTS-UT	105.72
126212	02/18/2015	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN - EMS	120.90
126213	02/18/2015	Printed		0818	SCOTT HOCH	MEAL F/TRAINERS-FIRE	36.82
126214	02/18/2015	Printed		1022	JO CO LANDFILL INC	LANDFILL CHARGES/JAN 2-14	2,766.54
126215	02/18/2015	Printed		0746	KACPZO	2015 MEMBERSHIP DUES	10.00
126216	02/18/2015	Printed		0400	KANSAS CITY PETERBILT	VEHICLE MAINTENANCE-EMS	460.40
126217	02/18/2015	Printed		5308	KANSAS ONE-CALL SYSTEM, INC	LOCATE FEES/JANUARY 2015	132.00
126218	02/18/2015	Printed		2697	KANSAS RURAL COMMUNITIES FOUND	DONATION F/2015 MARBLE DAY	750.00
126219	02/18/2015	Printed		0837	KC METRO TACTICAL OFFICER ASSC	2015 MEMBERSHIP FEES-PD	175.00
126220	02/18/2015	Printed		3085	KCK CHAMBER OF COMMERCE	2015 MEMBERSHIP FEE-CTC	750.00
126221	02/18/2015	Printed		2940	KDHE-DIVISION HEALTH & ENVIRON	ANALYTICAL SVC&ACCREDITATION	2,665.00
126222	02/18/2015	Printed		4005	KLEMP ELECT MACHINERY CO INC	WELL MAINTENANCE-UT	60.00
126223	02/18/2015	Printed		1177	KS DEPT OF REVENUE	CM BEVERAGE STAMP TAX	25.00
126224	02/18/2015	Printed		6837	LAMAR TEXAS LIMITED PARTNERSHP	BILLBOARD ADVERTISING-CTC	415.00
126225	02/18/2015	Void	02/18/2015			Void Check	0.00
126226	02/18/2015	Printed		0852	LANMAN INCORPORATED	COMPUTER MAINT-PD/FIRE/UT/PW	690.00

Check Register Report

CHECK REGISTER

Date: 02/18/2015

Time: 3:57 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 2

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
126227	02/18/2015	Printed		2128	LAS CORP	TIRE REPAIR-PD	15.60
126228	02/18/2015	Printed		4600	LAYNE CHRISTENSEN CO	WELL MAINTENANCE-UT	390.00
126229	02/18/2015	Void	02/18/2015			Void Check	0.00
126230	02/18/2015	Printed		1836	LOWE'S CREDIT SERVICES	LUMBER,FLOOD LIGHTS,MAINT SUPP	810.53
126231	02/18/2015	Printed		3373	LUKE HTG & AIR CONDITIONING	HEATER REPAIRS-UT,FIRE/EMS,CC	1,852.04
126232	02/18/2015	Printed		2987	MEMCO INC	TRAFFIC SAFETY SIGNS-PW	1,635.96
126233	02/18/2015	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	13.15
126234	02/18/2015	Printed		6849	MJV-A LLC	UNIFORM CLEANING-PD	433.50
126235	02/18/2015	Printed		2478	MOORE MEDICAL CORP	FIRST AID SUPPLIES -PW	77.36
126236	02/18/2015	Printed		6244	NEXTEL	RAVEN-X/AIR CARDS-PD	174.52
126237	02/18/2015	Void	02/18/2015			Void Check	0.00
126238	02/18/2015	Printed		0947	O'REILLY AUTO STORES INC	VEH MAINT&EQUIP SUPPLIES	230.28
126239	02/18/2015	Printed		0187	OLATHE WINWATER WORKS	METER F/138TH PRV PROJECT	257.50
126240	02/18/2015	Printed		2126	OMNI SVC GROUP LLC	JAN AMB BILLING	1,502.81
126241	02/18/2015	Printed		3393	PACE ANALYTICAL	LAB TESTING FWWTP	2,115.00
126242	02/18/2015	Printed		0558	PHYSIO CONTROL INC	SVC AGMT F/AEDS & LIFEPAK-EMS	9,889.56
126243	02/18/2015	Printed		6374	POLYDYNE INC	CHEMICAL LAB SUPPLIES-UT	1,071.00
126244	02/18/2015	Printed		1679	PRAXAIR DISTRIBUTION INC	CYLINDER LEASE-PW	154.95
126245	02/18/2015	Printed		6285	PUBLIC ENGINES INC	CRIME REPORTS SUBSCRIPTION	1,188.00
126246	02/18/2015	Printed		0646	PUSHWATER ENTERPRISES INC	BUSINESS CARDS & ENVELOPES	386.77
126247	02/18/2015	Printed		5302	R E PEDROTTI CO INC	TELEMETRY COMMUNICATION-UT	444.00
126248	02/18/2015	Printed		2566	RICHARD REINWALD JR	PAINT BOOSTER STATION INTERIOR	495.00
126249	02/18/2015	Printed		1811	RICOH USA, INC.	COPIER LEASES	675.05
126250	02/18/2015	Printed		4733	RIVER CITY T'S	UNIFORM SHIRTS-FIRE	717.84
126251	02/18/2015	Printed		4561	RICK SAILLER	MUTUAL AID SUMMIT CONF EXPENSE	12.30
126252	02/18/2015	Printed		8822	SHAWNEE MISSION FORD INC	FORD F-350 TRUCK-PW	39,548.00
126253	02/18/2015	Printed		2927	SHRED-IT US JV LLC	SHREDDING SERVICE-EMS	47.80
126254	02/18/2015	Printed		4431	SMALLWOOD LOCK SUPPLY	PADLOCKS-UT	316.08
126255	02/18/2015	Printed		9993	SOUTHEASTERN EMERGENCY	MEDICAL SUPPLIES-EMS	480.00
126256	02/18/2015	Printed		6081	STAPLES ADVANTAGE	TONER,CHAIRMAT,BINDERS,PEN	657.63
126257	02/18/2015	Printed		0963	STATE INDUSTRIAL PRODUCTS	DISINFECTANT-EMS	251.57
126258	02/18/2015	Printed		0766	T A STOLFUS DVM	VET SERVICES-PD	460.00
126259	02/18/2015	Printed		6525	SUNFLOWER EMBROIDERY LLC	UNIFORM SHIRTS-UT	40.00
126260	02/18/2015	Printed		7278	TRI-COUNTY PARATRANSIT COUNCIL	2015 MEMBERSHIP DUES-TIBLOW	50.00
126261	02/18/2015	Void	02/18/2015			Void Check	0.00
126262	02/18/2015	Printed		6819	UNIFIRST COPRORATION	UNIFORM,RUG RENTAL-PW,UTIL	416.80
126263	02/18/2015	Printed		3088	VANCE BROTHERS, INC	ASPHALT-PW	476.38
126264	02/18/2015	Printed		8404	VESTA LEE LUMBER COMPANY	QUICKRETE-PW	8.50
126265	02/18/2015	Printed		7009	VICTOR PHILLIPS CO INC	EQUIPMENT REPLACEMENT PARTS-PW	114.95
126266	02/18/2015	Printed		0712	W W GRAINGER	UNIFORM & SANDER PARTS-PW/UT	427.60
126267	02/18/2015	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	62.59
126268	02/18/2015	Printed		1652	WESTHEFFER COMPANY INC	EQUIPMENT REPLACEMENT PARTS-PW	21.35
126269	02/18/2015	Printed		4735	WESTLAND CONSTRUCTION	DISTRIBUTION SYSTEM MAINT-UT	2,800.00

Total Checks: 92 Checks Total (excluding void checks): 114,898.86

Total Payments: 92 Bank Total (excluding void checks): 114,898.86

Total Payments: 92 Grand Total (excluding void checks): 114,898.86

ITEM NO. 5.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Housing Authority Claims for February 23, 2015

ACTION: Make a Motion to Approve the Public Housing Authority Claims for February 23, 2015

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Claims in the amount of \$10,101.38.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 02/18/2015

Time: 3:14 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97103	02/18/2015	Printed		P308	P ALREDA COCHRAN	SECURITY DEPOSIT REFUND	172.60
97104	02/18/2015	Printed		P827	P ATMOS ENERGY	TENANT UTILITY REIMBURSEMENT	108.29
97105	02/18/2015	Printed		P 797	P BANKCARD PROCESSING CENTER	JANITORIAL & MAINT SUPPLIES	87.42
97106	02/18/2015	Void	02/18/2015			Void Check	0.00
97107	02/18/2015	Printed		P506	P CITY OF BONNER SPGS	REIMB WAGES/BENEFITS/UTIL	6,820.00
97108	02/18/2015	Printed		P540	P DEFFENBAUGH DISPOSAL SVC	REFUSE SERVICE	331.54
97109	02/18/2015	Printed		P307	P LORENE TODD	SECURITY DEPOSIT REFUND	352.00
97110	02/18/2015	Void	02/18/2015			Void Check	0.00
97111	02/18/2015	Printed		P800	P NUTS & BOLTS	FAUCET & MAINT MATERIALS	159.81
97112	02/18/2015	Printed		P753	P RICOH USA, INC	COPIER LEASE	150.81
97113	02/18/2015	Printed		P472	P WESTAR ENERGY	TENANT UTILITY REIMBURSEMENT	219.87
97114	02/18/2015	Printed		P472	P WESTAR ENERGY	ELECTRIC SERVICE	1,699.04
Total Checks: 12						Checks Total (excluding void checks):	10,101.38
Total Payments: 12						Bank Total (excluding void checks):	10,101.38
Total Payments: 12						Grand Total (excluding void checks):	10,101.38

ITEM NO. 6.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Appointments to Boards & Commissions

ACTION: Make a Motion to Approve Appointments to Boards & Commissions

STAFF RECOMMENDATION: The Mayor Recommends Approval.

Senior Center Advisory Committee - Betty Walker and Marilyn Clements have submitted applications to fill the terms held by Pauline Reitzel and Cathy Ramirez. The terms for Ms. Walker and Ms. Clements will end March 2018 and their bio forms are on file in the City Clerk's Office.

ITEM NO. 7.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Request for Use of City Streets for Bonner Springs Elementary iWalk/iRun Fundraiser

ACTION: Make a Motion to Approve the Request for Use of City Streets for the Bonner Springs Elementary iWalk iRun for iPads

STAFF RECOMMENDATION: The City Manager, City Clerk and Police Department Recommend Approval.

Angie Thomas with the Bonner Springs Elementary requested use of City streets for a walk/run on April 25, 2015 beginning at 9:00 a.m. to raise funds for iPads. This is their first request which requires City Council approval. The enclosed diagram shows the routes for the event. The Police Department will provide assistance with traffic.

City of Bonner Springs

Private Use of Public Parking Lot Application

Fee \$50.00 (Non-Alcohol) - Fee \$250.00 (Alcohol on Premises) – Per Ordinance No. 2304

Not-for-profit associations, organizations or individuals exempt from payment of established fees.

GB Policy GB-11-01R Provides Administrative Approval for Annual Uses with no Significant Changes.

Date: 1-29-15

Applicant/Sponsor Name: Angie Thomas

Business or Organization: Bonner Springs Elementary

Street Address/Mailing Address: 212 S. Neconi

City/State/Zip: Bonner Spgs Phone: Home: 441-1777 Work: _____
KS, 66012

Cell: _____ Email: thomasa@usd204.net

Date/Time/of Requested Event: April 25, 2015 9:00 am

Public Parking Lot(s) Requested: _____ Park Requested: _____

Police, Fire, EMS or Other Municipal Services Needed: Yes No If yes, what services? traffic

Clear diagram of the Parking Lot area to be used attached. (Cannot be located closer than 30 feet from Centennial Park). Or attach route if use of City Streets requested. Attached

Organization Status Proof Attached. NA

Names of Security Personnel for Chief Police Approval: _____

Certificate of Insurance that Names the City as an Additional Insured Attached.

Tent will be Used: Yes No If yes, you must submit an application for a tent permit.

Event to Raise Funds for Charitable Purposes: Yes No
If yes, what Charitable Purpose? raise funds to purchase iPads for BSE.

Provide Full Explanation of Purpose of Event to Include Details if there will be admissions charged or rental of booth spaces charged:

This is a fun walk or run to raise funds for iPads.
A Two course options are attached.

Attach List of Vendors that will participate in event. Attach a list of planned activities. NIA

Application Requirements:

- Submit this application to the City Clerk's Office Two (2) Weeks Prior to the City Council Meeting prior to the date of the Event for City Council Approval
- The applicant shall bag the signs that state alcohol is prohibited before an event for alcohol, remove the bags after the event and clean the entire parking lot and adjacent area immediately following the end of the event.
- Attach sketch/diagram (Exhibit A) of area of the parking lot. Define Fenced Area for Sale/Consumption & Possession of Alcoholic Beverages on the diagram if applicable. Area requires Building Official approval for type of fence material, size and egress. Must keep a twenty foot minimum fire lane open from Second Street to the south end of the parking lot.
- Submit two copies of the State Temporary Alcoholic Beverage License (**limited to four permits per year per KSA 41-2645**) if applicable. One copy to be attached to the application for a City Temporary Alcoholic Beverage Permit and the other copy attached to this application for an Alcoholic Beverage Consumption/Possession Permit.
- Not-for-profit organizations, as defined by the IRS, must provide proof of their non-profit status.

City Receipt Number

Applicants of for-profit businesses or organizations must have or obtain an occupational license and ensure vendors that participate in the event have or obtain an occupational license from the City.

- F. Not-for-profit organizations, association or individuals must provide proof of their non-profit status. A not-for-profit certificate of good standing from the Kansas Secretary of State is an acceptable proof for purposes of this subsection.
- G. Unincorporated associations, organizations or individuals not registered with the Kansas Secretary of State Who requests use of a parking lot for a not-for-profit event or activity must provide certification of their not-for-profit status.
- H. All applicants must have or obtain all applicable business licenses and ensure vendors that participate in the event have or obtain an occupational license from the City.
- I. A late or incomplete application will not be placed on the agenda for City Council consideration on the date requested.

Restrictions:

- A. No more than four special event permits will be approved per calendar year to any individual, business, association, or organization for the use of a public parking lot.
- B. Any event or activity that a for-profit individual, business, association or organization co-sponsors, promotes or participates in any way with any not-for-profit qualified individual, business, association or organization as defined in Section 12-703, paragraph J or K of this ordinance, will count as an event for the for-profit entity.
- C. No permit will be approved for more than three consecutive days, except for the carnival for Tiblow Days.
- D. No permit will be issued for use of the Centennial Park Parking Lot that is within thirty (30) feet of Centennial Park.
- E. No permit will be approved that will conflict with the Annual Chamber of Commerce Tiblow Days, Marble Days or any other city approved celebration.
- F. Activities for any approved event shall not take place between the hours of 12 a.m. midnight and 6 a.m. of any day of the permitted event.
- G. No permit will be issued in conflict with any Zoning Ordinance, or other City Ordinance or regulation.
- H. Sale, possession and/or consumption of alcoholic beverages or cereal malt beverages require separate permits per Chapter III Beverages, Article 1 General Provisions, Sections 3-104 and 3-105 and Chapter 8 Temporary Permits of this Code. Applications for these permits shall be submitted at the same time as the permit required in this Article.

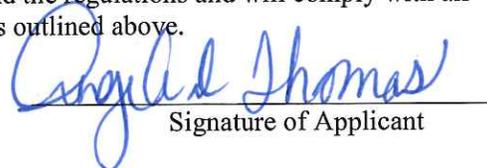
Display of Permit: A permit issued shall prominently display the permit at the special event site or have the permit available to display to any officer or employee of the City upon demand.

Revocation of Permit: The City Manager or designee may suspend or revoke a permit issued if: The permittee fails to meet the conditions imposed on the issuance of the permit; violates any provision of this Code or other ordinance of the City governing the activities permitted by the permit of if the permit was obtained by fraud or misrepresentation.

Hazard Prohibited: No person shall make any use of the public parking lot that constitutes an immediate hazard requiring immediate action to protect the public.

Penalty: Any person who violates the requirements of Ordinance No. 2304, upon conviction, shall be fined not less than \$20.00 nor more than \$500.00 or be imprisoned for not more than thirty (30) days, or be both so fined and imprisoned. Each day that a person violates the requirements of this Article shall constitute a separate offense.

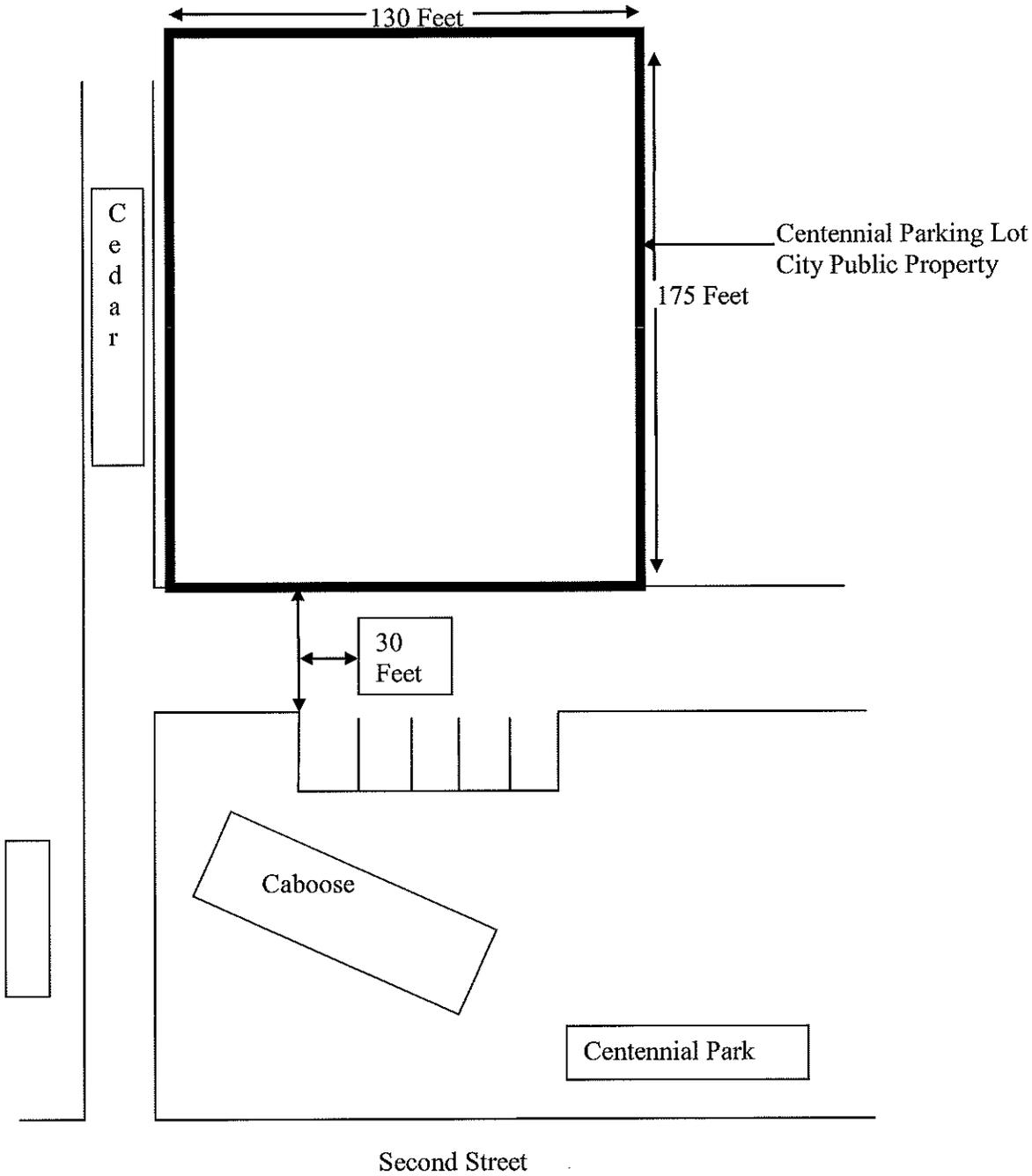
I hereby confirm by signing this application that I understand the regulations and will comply with all regulations and ordinances of the City of Bonner Springs, as outlined above.


Signature of Applicant

Date Approved by the Governing Body: _____

Parking Lot Diagram
Public Parking Lot Use Special Event Application

Draw in the diagram below (or attach a separate sheet) the area of the parking lot to be used for the requested event. Draw in area for access that will be available for emergency access. The area outlined in black is the parking lot area available for use. Describe the type of fence material to be used:



Email Copy to: Police Department, Fire Department, EMS Department, Public Works Department

2.6 Mile Route:

- ✱ Start at corner of Shadyside & Neconi going north
- Turn right at 2nd & Neconi
- Turn right onto Bluegrass Drive
- Cross K32 & continue through drive in front of Bonner Springs High School & Clark Middle School to Bluegrass Drive to Morse Avenue
- Turn right on Morse Avenue to Lion's Park
- Enter the walking trail at Lion's Park
- Follow the walking trail crossing K32 to the school & along Shadyside
- Turn right on Neconi
- Finish line: 2nd & Neconi



1.3 Mile Route:

- ✦ Start at corner of Shadyside & Neconi
- Turn right at 2nd & Neconi
- Turn right onto Bluegrass Drive
- Turn east on Kump
- Turn right on Spring Valley & Follow to Shadyside
- Turn right on Neconi
- Finish line: 2nd & Neconi



ACTION FOR CONSENT AGENDA

MOTION: _____

SECOND: _____

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 8.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Reject Gym Lights Bids

**ACTION: Make a Motion to Reject the Bids for the Purchase and Installation of the
Gymnasium Lights**

**STAFF RECOMMENDATION: The City Manager and Parks and Recreation Director
Recommend Approval**

The memo explains the reasons for rejecting the bids for the gym lights.



MEMO

Date: February 12, 2015
To: Mayor and City Council
Through: Jack Helin, City Manager *JH*
From: Skip Dobbs, Director

Subject: **Rejection of Gym Light bids**

Recommendation: Reject bids for purchase and installation of gymnasium lights.

Background: The Parks and Recreation budget for 2015 has \$14,500 budgeted for the purchase and installation of LED lights for the gymnasium. Bids were opened on December 18, 2014.

Two companies bid on the project and both bids are over the \$14,500 budgeted.

Yates Electric	\$17,338
McGuire Electric	\$17,500

Discussion: Because the total cost for one company to provide the light fixtures and install them exceeds our budgeted amount, staff recommends rejecting the current bids and then solicit separate bids for the light fixtures and for the installation of the fixtures. We are hoping that separating the two parts of the project will bring the cost to within or below the amount we have in the budget. Staff will develop a scope of work for installation of the fixtures, then collect quotes for the fixtures and from electricians to install the fixtures.

Financial Impact: There is no financial impact in the rejection of the bids for this project.

ITEM NO. 9.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

Present & Vote	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Resolution in Opposition of Changes to Municipal Elections

ACTION: Make a Motion to Adopt a Resolution in Opposition of the Kansas State Legislature's Consideration of Changes to Municipal Elections

STAFF RECOMMENDATION: The Mayor, City Manager and City Clerk Recommend Approval

Many cities across the State are passing resolutions in opposition to the Kansas State Legislature moving municipal elections to the fall and making them partisan. The resolution is included for your consideration, and if approved will be forwarded to our Legislators and the League of Kansas Municipalities. Opposition testimony from the League of Kansas Municipalities is attached for your reference.

RESOLUTION NO.

A Resolution of the City of Bonner Springs, Kansas, Opposing the Kansas State Legislature's Consideration of Making Municipal Elections Partisan and Moving to the Fall of Even Numbered Years.

WHEREAS, the Senate Ethics and Elections committee of the Kansas Legislature originally considered SB 171, which would make nonpartisan city and school elections partisan and move to the fall of even numbered years to be held in conjunction with state and federal elections; and,

WHEREAS, the City feels that said legislation would unnecessarily interfere with local elections and would create the likelihood that local issues would be lost or ignored by voters during the course of large scale federal and state partisan elections; and,

WHEREAS, the City has concerns its issues would be relegated to the bottom of the ballot if placed with state and national elections leading to voter apathy with regards to said local issues; and,

WHEREAS, the City has concerns that partisan elections will harm the quality of city governments in Kansas and prohibit federal employees and active duty military from running for local office; and,

WHEREAS, the City is opposed to moving its elections to the fall of even numbered years.

THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BONNER SPRINGS, KANSAS:

The City of Bonner Springs officially opposes SB 171 or any other legislation that moves local elections to the fall of even numbered years to be held in conjunction with state and federal elections.

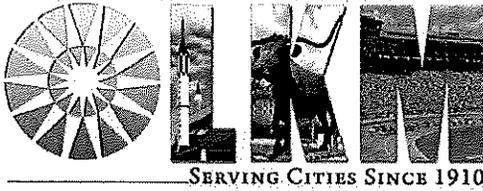
ADOPTED by the Council of the City of Bonner Springs, Kansas and signed by the Mayor on February 23, 2015.

Jeff Harrington, Mayor

Attest:

Amber McCullough, City Clerk

(Seal)



TO: Senate Committee on Ethics and Elections
FROM: Michael Koss, Legal Counsel
Date: February 11, 2015
RE: Opposition Testimony – SB 171

Thank you for allowing the League of Kansas Municipalities to submit testimony on Senate Bill 171. The League opposes this bill because it would diminish the ability of citizens to focus on local issues and take away local control of city elections.

Competition with Other Elections Diminishes Focus on Local Issues

Creating an election environment that makes it harder to focus on individual races is not good public policy, and that is why the vast majority of American cities hold off-cycle elections. Right now, because local elections are the only elections happening in the spring, local newspapers and other media outlets are covering the issues that are important in local communities. Research indicates that decreasing attention on local races affects results. Combining elections actually increases the incumbency rate of local candidates because the large number of races on the ballot causes voters to pick the names they recognize.¹

Additionally, time-strapped county officials will be less able to inform local candidates about filing deadlines, campaign finance laws, statements of substantial interest, and other information. Finally, combining elections would make it more difficult for local candidates to raise money, schedule forums and debates, and find room in cluttered yards for their campaign signs.

Partisan Elections Limit Candidates, Create Divisiveness

The federal Hatch Act and Department of Defense Directive 1344.10 prohibit federal employees and active duty military from participating in partisan elections. Due to these restrictions, making local elections partisan would narrow the potential field of candidates for municipal offices. The League has identified a number of dedicated public servants who would be adversely affected by such a change. When all levels of government frequently struggle to find citizens willing to serve, why would we further reduce the pool of potential candidates?

There are several other problems with making city elections partisan. Most Kansans do not want to see party politics inserted into our local governments. Kansas municipalities reflect their residents' will, and creating additional divisions amongst governing bodies will not serve the interest of our communities.

Finally, primary voters who are non-affiliated with the two major parties are required to receive separate ballots for partisan and non-partisan races. This causes confusion amongst voters and election workers. Such confusion would only increase with a move to partisan municipal elections.

Increase Ballot Length

If elections were combined, counties would likely have to distribute two ballots to each voter. This will increase the likelihood of error, ballot fatigue, and under-voting. The percentage of voters who vote on races decreases as you move down a ballot, and adding city and other races to the same ballot will only compound that problem. The administrative challenges of combining elections onto one ballot are so complex that the Secretary of State has

said that the only way to successfully implement combined elections is by making local races partisan and replacing wards with at-large districts.

Better Options to Increase Voter Turnout

There are a number of alternative policies the legislature could implement to increase turnout in city elections without distorting election results, prohibiting active duty military and federal employees from running, and creating overly-complex ballots. For example, all-mail ballot elections for local races would substantially increase voter turnout, benefit taxpayers by decreasing the cost of election administration, and eliminate the effect of bad weather on Election Day turnout. Investigating mail-ballot elections and other alternatives is preferable to enacting flawed legislation.

Little to No Cost-savings

The Secretary of State, the Kansas Association of Counties, and several county clerks and election commissioners have stated that combining elections will likely save little to no money. Expenses will simply shift from one election period to another, and increased ballot complexity will require longer ballots, and potentially additional poll workers and polling places.

Removes Statutes for Commission-Manager Form of Government

SB 171 appears to repeal the state statutes establishing the commission-manager form of government. These laws have been in place since 1917, and over thirty cities continue to utilize these statutes to govern the relationship between the commission and city staff. Repealing these laws will force dozens of cities to alter decades of ordinances to reauthorize their current form of government.

No Answer to Transitional and Procedural Questions

This bill does not address the transitional issues it will cause for Kansas's 626 cities. The proposed bill appears to force many elected city officials to serve shorter or longer terms than for which they were elected. Such a move encroaches upon the democratic decisions made by Kansas communities. Additionally, amending all of the ordinances currently in place to adapt to combined elections will result in substantial publication costs for cities.

For all these reasons, the League of Kansas Municipalities asks on behalf of its members that this committee not report SB 171 favorably for passage.

¹ Oliver, J. Eric and Shang E. Ha. 2007. "Vote Choice in Suburban Elections," *American Political Science Review*. 101 (3):393-408; *also see* Trounstine, Jessica. "Information, Turnout, and Incumbency in Local Elections." Princeton University. FN 30. <http://www.princeton.edu/csdp/events/Trounstine020509/Trounstine020509.pdf>.

ITEM NO. 10.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: February 23, 2015

To: Mayor and City Council

1. Council Follow Up Items.

a. Citizen Concerns about Traffic and Parking in Cedar Springs:

- i. The Police Chief will have officers focus additional patrolling in the area for a while and plans to put the “Your Speed Is” sign there as well.
- ii. The streets in Cedar Springs were built 28 ft. wide as are the ones in Grandview and Lei Valley. There are many residential streets in the older part of town that are only 24 ft. wide and therefore have parking prohibited on one side. The City’s traffic ordinance states that the maximum speed limit shall be 30 mph when not marked otherwise which is consistent with State Law.

2. **Police Chief John Haley to Retire** – John Haley has submitted his letter of retirement. His last day of work will be March 20, 2015. John has served our community for the past 35 years in our Police Department, rising through the ranks to Police Chief, which he has served as for the past 17 years. We thank John for his dedicated service and wish him the best in his well deserved retirement.

3. **National Consumer Protection Free Document Destruction (Shredder) in Bonner Springs** – The Office of Kansas Attorney General Derek Schmidt, in partnership with the City of Bonner Springs, will commemorate National Consumer Protection Week by providing consumers in Bonner Springs the opportunity to fight identity theft by destroying personal documents. Free document destruction services will be available near the Kelly Murphy Park, in the parking lot behind Harrington Funeral Home, located at Second and Elm on Monday, March 2, 2015 from 11:00 am – 1:00 pm. *Consumers are limited to three small bags or boxes for the document destruction events.*
www.InYourCornerKansas.org

4. Parks and Recreation Update:

- a. Girls Volleyball: 96 participants; 12 teams (94; 12 last winter) Games started February 14.
- b. Soccer Registration: \$45/Resident; \$50/ Non-Resident. Deadline: February 18.
- c. Adult Volleyball: 7 teams; season starts Tuesday, February 10. (7 teams last winter).
- d. Tumbling Session #1: 33 participants (19 last winter).
- e. Mother/Son Valentine Dance: 92 attendees. (85 last year).
- f. Movie in the Gym: **The Lego Movie** - Saturday, February 21st - 6:30pm at the Community Center - Popcorn and soda 50 cents each.

5. **Tiblow Dispatcher** – Cheree Lee, our Tiblow Transit Dispatcher, submitted her resignation effective February 27, 2015. This position is currently being advertised on our website.

6. **Thank You from USD 204** – We received a card from Dan Brungardt, USD 204 Board of Education and Central Office Staff thanking our maintenance crew for their hard work throughout the winter in keeping the roads clean and safe.

ITEM NO. 11.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 12.

**City Council Regular Agenda
Monday, February 23, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.