

**CITY COUNCIL AGENDA
Monday, February 9, 2015**

No Workshop

Council Meeting – 7:30 p.m.

1. Dedication of Centennial Park Brick for Clausie Smith
2. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
3. Minutes of the January 26, 2015 City Council Meeting
4. Claims for City Operations for February 9, 2015
5. Public Housing Authority Claims for February 9, 2015
6. Massage Therapy Business Establishment License Renewal for Pure Movement Integrated Health Center, LLC
7. Cereal Malt Beverage License for Lin's Chinese Restaurant
8. Appointments to Boards & Commissions
9. Parks and Recreation Facility Cancellation Fee

REGULAR MEETING AGENDA

10. Headworks Operation Facility Project
11. City Manager's Report
12. City Council Items
13. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

NO WORKSHOP MEETING

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, February 9, 2015

Life is Better in Bonner Springs

ITEM NO. 1.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Dedication of Centennial Park Brick for Clausie Smith

ACTION: None

STAFF RECOMMENDATION:

The Mayor will present a certificate and dedication of a personalized Centennial Park brick for Clausie Smith in recognition of his efforts as the 29th Mayor of the City of Bonner Springs. The brick will be installed at Centennial Park.

ITEM NO. 2.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION:

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 3.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Minutes of the January 26, 2015 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on January 26, 2015.

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval.

City Council Minutes – Regular Meeting – Monday, January 26, 2015

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, January 26, 2015.

Governing Body Present: Council President, Tom Stephens; Councilmembers: Jack Knight, Eric Freeman, Joe Peterson, Bob Reeves, Racheal Haas and Rodger Shannon

Governing Body Absent: Mayor Jeff Harrington; Councilmember George Cooper

City Staff Present: Jack Helin, City Manager; Amber McCullough, City Clerk; Rick Sailer, Utilities Director

The Council President opened with the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 - Citizen Concerns About Items Not on Today's Agenda – None Presented.

CONSENT AGENDA

The Council President read the Consent Agenda Items 2 through 4 and asked the Staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 2 –Minutes of the January 12, 2015 City Council Meeting – Presented for approval.

Item No. 3 – Claims for City Operations – January 26, 2015 – Presented for approval were the Supplement Claims in the amount of \$94,091.87and Regular Claims in the amount of \$417,428.78.

Item No. 4 – Public Housing Authority Claims – January 26, 2015 – Presented for approval in the amount of \$15,883.71.

CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda. Haas seconded the motion, and it carried on a vote of seven to zero.

REGULAR MEETING AGENDA

Item No. 5 – Final Acceptance and Approve Final Payment for the Pratt Waterline Project – The Utilities Director made a presentation:

➤Staff recommends the City Council:

- Approve Final Payment to Westland Construction in the total amount of \$5,622.
- Approve Final Payment to Engineered Systems, Inc. in the total amount of \$20,839.
- Accept the Pratt Avenue Waterline Project completed by Westland Construction, Inc.

➤The original estimated project cost was \$100,000. The total project cost was \$93,350.30.

Reeves Made a Motion to Approve Acceptance of the Pratt Avenue Waterline Project and Final Payments to Westland Construction in the total amount of \$5,622 and Engineered Systems, Inc. in the total amount of \$20,829. Haas seconded the motion, and it carried on a vote of seven to zero.

Item No. 6 – City Manager's Report – Nothing added.

Item No. 7 – City Council Items –

➤Knight asked did the City take animals to Johnson County? The City Manager stated Bonner Animal Rescue coordinated for the City to take some animals to Johnson County.

➤Peterson asked does City staff have a time frame to extend the Neighborhood Revitalization Program? The City Manager stated the current program expires in August and he anticipates bringing it to the City Council in June to discuss program extension.

➤Haas received complaints about multiple people living in one home and excessive trash at the Mobile Home Park. The City Manager stated the Property Maintenance Code Officer continues to work on the issue.

The meeting adjourned at 7:39 p.m.

_____ Amber McCullough, City Clerk

ITEM NO. 4.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Claims for City Operations for February 9, 2015

ACTION: Make a Motion to Approve the Claims for City Operations for February 9, 2015

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law

Enclosed are the Supplement Claims for City Operations in the amount of \$43,821.04 and the Regular Claims in the amount of \$290,401.35 and includes a payment to Crossland Heavy Contractors for the Wastewater Treatment Plant backwash tank, and a payment to Roberts Chevrolet Buick for a budgeted 3500HD Utilities truck.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 02/04/2015

Time: 12:39 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
126040	01/27/2015	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	820.00
126041	01/30/2015	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	169.00
126042	01/30/2015	Printed		7102	CENTRAL SECURITY GROUP-	SECURITY SYSTEM MONITORING	122.00
126043	01/30/2015	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	660.00
126044	01/30/2015	Printed		6225	JEFFREY HARRIS	REIMB PAYROLL DEDUCTION	828.00
126045	01/30/2015	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	1,896.74
126046	01/30/2015	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	310.00
126047	01/30/2015	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	1,101.37
126048	01/30/2015	Printed		2061	KCK COMMUNITY COLLEGE	SENIOR CENTER SCHOLARSHIP	1,000.00
126049	01/30/2015	Printed		2014	KCPL	ELECTRIC SERVICE	130.62
126050	01/30/2015	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,744.82
126051	01/30/2015	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,244.17
126052	01/30/2015	Printed		3361	PURCHASE POWER	POSTAGE FOR METER	1,257.50
126053	01/30/2015	Printed		7257	THE PITNEY BOWES BANK INC	POSTAGE FOR METER	1,200.00
126054	01/30/2015	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	29,336.82

Total Checks: 15 **Checks Total (excluding void checks): 43,821.04**

Total Payments: 15 **Bank Total (excluding void checks): 43,821.04**

Total Payments: 15 **Grand Total (excluding void checks): 43,821.04**

Check Register Report

CHECK REGISTER

Date: 02/04/2015

Time: 12:44 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
126055	02/04/2015	Printed		3169	AKAWAM	COFFEE SERVICE-CITY HALL	118.86
126056	02/04/2015	Void	02/04/2015			Void Check	0.00
126057	02/04/2015	Printed		3562	ALAMAR	UNIFORMS-POLICE	1,153.72
126058	02/04/2015	Printed		6000	APAC	ROCK-PW	457.92
126059	02/04/2015	Printed		4413	AT & T 5001	PHONE SERVICE	3,648.24
126060	02/04/2015	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
126061	02/04/2015	Printed		5184	AT & T MOBILITY	MOBILE PHONE SERVICE	2,016.36
126062	02/04/2015	Printed		2470	ATMOS ENERGY	GAS SERVICE	44.59
126063	02/04/2015	Printed		9842	AUTOZONE	VEHICLE MAINTENANCE-EMS/PW	105.94
126064	02/04/2015	Printed		2129	BARTLETT & WEST INC	DESIGN BACKWASH TANK-UT	2,250.00
126065	02/04/2015	Printed		7258	BEN MEADOWS	BOOT SCRAPERS & SAFETY GLASSES	175.38
126066	02/04/2015	Printed		0109	BERNING TIRE COMPANY	TIRE F/MOWER-CEMETERY	115.20
126067	02/04/2015	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	509.65
126068	02/04/2015	Printed		2733	CHRIS BRAKE	MILEAGE EXPENSE 1/7-1/27/15	83.38
126069	02/04/2015	Printed		6174	CHARP PROPERTY I LLC	REISSUE CHECK #108578 (2009) EDSEL	1,210.00
126070	02/04/2015	Printed		0144	CITY OF BONNER SPRINGS KS	SECURITY DEPOSIT REFUNDS	725.00
126071	02/04/2015	Printed		2410	CITY TREASURER KCK	RESIDENTIAL REFUSE SVC	32,599.20
126072	02/04/2015	Printed		3895	CLAYTON PAPER INC	COPY PAPER-CITY HALL	102.75
126073	02/04/2015	Printed		0213	COLEMAN EQUIPMENT INC	OIL FILTER F/MOWER-CEMETERY	18.58
126074	02/04/2015	Printed		0222	CONRAD FIRE EQUIPMENT INC	CLASS A FOAM-FIRE	472.08
126075	02/04/2015	Printed		6247	CORE FIRST BANK	KS RIVER WATER ASSURANCE BUDGT	3,937.00
126076	02/04/2015	Printed		2922	CROSSLAND HEAVY CONTRACTORS	BACKWASH TANK F/WWTP	113,019.35
126077	02/04/2015	Printed		4383	CUMMINS CENTRAL POWER LLC	EQUIPMENT MAINT/REPAIRS-UT	326.86
126078	02/04/2015	Printed		7256	DEPARTMENT OF HEALTH & ENVIRO	KDHE LOAN INTEREST & SVC FEE	578.73
126079	02/04/2015	Printed		7261	JAMES DEWITT	SECURITY DEPOSIT REFUND	54.21
126080	02/04/2015	Printed		2793	DIAMONDBACK TACTICAL	LOAD BEARING VESTS-PD	4,850.61
126081	02/04/2015	Printed		4638	ED M FELD EQUIPMENT CO INC	FACEPIECES-FIRE	940.00
126082	02/04/2015	Printed		1716	EKGFOA	2015 MEMBERSHIP DUES-FINANCE	25.00
126083	02/04/2015	Printed		0982	ENGINEERED SYSTEMS INC	138 STREET PRV VAULT PROJECT	20,829.00
126084	02/04/2015	Printed		4342	FELDMANS	UNIFORMS,PLANT MAINT SUPPLIES	373.08
126085	02/04/2015	Printed		7264	MARGARET FLATTERY	SECURITY DEPOSIT REFUND	36.38
126086	02/04/2015	Printed		7225	FORTILINE, INC	COPPER TUBING-UT	450.00
126087	02/04/2015	Printed		2755	FTC EQUIPMENT LLC	LS #2 VALVE REPLACEMENT-UT	3,629.45
126088	02/04/2015	Printed		7263	MAKAYLA GOBER	SECURITY DEPOSIT REFUND	1.27
126089	02/04/2015	Printed		1942	GRASS PAD INC	ICE MELT-PARKS	223.75
126090	02/04/2015	Printed		1427	GREATER KANSAS CITY ATTRACTION	2015 MEMBERSHIP FEES-CTC	250.00
126091	02/04/2015	Printed		0021	HACH COMPANY	CHEMICALS-UT	493.91
126092	02/04/2015	Printed		1089	HAWKINS, INC	CHEMICALS-UT	961.00
126093	02/04/2015	Printed		2813	HD SUPPLY WATERWORKS LTD	COLLECTION MAINT SUPPLIES-UT	963.41
126094	02/04/2015	Printed		4717	HD SUPPLY WATERWORKS, LTD	METER INSULATOR-UT	240.00
126095	02/04/2015	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN - EMS	9.44
126096	02/04/2015	Printed		7259	IPMA-HR CENTRAL REGION	CONFERENCE REGISTRATION-CM	295.00
126097	02/04/2015	Printed		3289	J & D EQUIPMENT INC	VEHICLE MAINT/REPAIRS-PW	11.57
126098	02/04/2015	Printed		0072	J P COOKE CO	ANIMAL LICENSE TAGS-CITY CLERK	84.20
126099	02/04/2015	Printed		0300	KANSAS SECRETARY OF STATE	2014 KSA SUPPLEMENT SET- CC	121.50
126100	02/04/2015	Printed		5389	KCRDA INC	ABA LUNCHEON (4) -CTC	120.00
126101	02/04/2015	Printed		7262	LORIE KOLLARS	SECURITY DEPOSIT REFUND	32.75
126102	02/04/2015	Printed		5799	KS DEPT OF AGRICULTURE	FOOD ESTABLISHMENT PERMIT-POOL	160.00
126103	02/04/2015	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00

Check Register Report

CHECK REGISTER

Date: 02/04/2015

Time: 12:44 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 2

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
126104	02/04/2015	Printed		6837	LAMAR TEXAS LIMITED PARTNERSHP	BILLBOARD ADVERTISING-CTC	915.00
126105	02/04/2015	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-PD	306.81
126106	02/04/2015	Printed		1836	LOWE'S CREDIT SERVICES	TOILET&SEATS,SINKS,LIGHTS	607.60
126107	02/04/2015	Printed		1258	MARCAN	2015 MEMBERSHIP DUES-PD	35.00
126108	02/04/2015	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	26.30
126109	02/04/2015	Printed		6694	METROMEDIA, INC	VISITORS GUIDE-CTC	1,375.00
126110	02/04/2015	Printed		6826	MID-STATES ORGANIZED CRIME	2015 MEMBERSHIP DUES-PD	150.00
126111	02/04/2015	Printed		6654	MUNICIPAL GRAPHICS INC.	GRAPHICS F/POLICE VEHICLES	799.67
126112	02/04/2015	Printed		5050	NORTHERN SAFETY CO INC	GLOVES & SAFETY GLASSES-UT	134.02
126113	02/04/2015	Void	02/04/2015			Void Check	0.00
126114	02/04/2015	Printed		0947	O'REILLY AUTO STORES INC	VEH&EQUIP	230.68
126115	02/04/2015	Printed		0187	OLATHE WINWATER WORKS	MAINT-EMS,UT,PW,PD	218.25
126116	02/04/2015	Printed		3393	PACE ANALYTICAL	REPLACEMENT METERS-UT	115.00
126117	02/04/2015	Printed		7266	JENNIFER PARKS	LAB TESTING F/WWTP	206.00
126118	02/04/2015	Printed		3531	PERRY & TRENT LLC	COURT BOND REFUND	6,211.45
126119	02/04/2015	Printed		7012	PAUL PETERSON	PROSECUTOR & LEGAL SERVICES	1,633.92
126120	02/04/2015	Printed		5217	JOSEPH G POLLARD CO INC	VEH MAINT/REPAIRS-PD,CODES	590.90
126121	02/04/2015	Printed		7022	POSTMASTER	EQUIP MAINT/REPAIRS-UT	820.00
126122	02/04/2015	Printed		7032	PRINTING SYSTEMS	FIRST CLASS MAIL POSTAGE	424.23
126123	02/04/2015	Printed		0646	PUSHWATER ENTERPRISES INC	AP CHECKS-FINANCE	166.00
126124	02/04/2015	Printed		3932	QUILL	BUSINESS CARDS-PD	47.99
126125	02/04/2015	Printed		5302	R E PEDROTTI CO INC	STORAGE BOXES-PD	2,000.00
126126	02/04/2015	Printed		6838	REJIS COMMISSION	HOF PROJECT-UT	155.40
126127	02/04/2015	Printed		1811	RICOH USA, INC.	LEWEB SUBSCRIPTION FEE	123.54
126128	02/04/2015	Printed		2916	ROBERTS CHEVROLET BUICK	COPIER LEASES	46,105.00
126129	02/04/2015	Printed		3011	ANTHONY R RUSSO	2015 CHEVY 3500HD TRUCK-UTIL	200.00
126130	02/04/2015	Printed		8441	SHAWNEE COPY CENTER	JUDGE PRO-TEM	20.00
126131	02/04/2015	Printed		8822	SHAWNEE MISSION FORD INC	ANIMAL LICENSE STAMP F/PD	54.90
126132	02/04/2015	Printed		7237	SK DESIGN GROUP INC.	VEHICLE MAINTENANCE-PW	593.80
126133	02/04/2015	Printed		7260	JOHN R. SMITH	DESIGN ENGINEERING	90.00
126134	02/04/2015	Printed		8080	SOUTHWEST STEEL FABRICATORS I	REVIEW-UT	42.11
126135	02/04/2015	Printed		6081	STAPLES ADVANTAGE	FRIDGE REPAIR F/CONCESSION	570.71
126136	02/04/2015	Printed		2466	TFM COMM INC	CALENDARS,HANGING FOLDERS,PENS	2,243.60
126137	02/04/2015	Printed		2628	THE TOOLKIT GROUP LLC	VEHICLE EQUIPMENT-PD	2,760.00
126138	02/04/2015	Printed		7265	ELIZABETH THENO	EMS TOOLKIT SOFTWARE	9.81
126139	02/04/2015	Printed		2985	TOUR KANSAS	SECURITY DEPOSIT REFUND	50.00
126140	02/04/2015	Printed		6819	UNIFIRST COPORATION	2015 MEMBERSHIP FEES-CTC	265.36
126141	02/04/2015	Printed		3078	USA BLUE BOOK	UNIFORM,RUG RENTAL-PW,UTIL	411.31
126142	02/04/2015	Printed		0712	W W GRAINGER	LAB EQUIPMENT/SUPPLIES-UT	288.65
126143	02/04/2015	Void	02/04/2015			REFLECTIVE TAPE&MARKING PAINT	0.00
126144	02/04/2015	Printed		1315	WALMART COMMUNITY GEGRB	Void Check	1,915.28
126145	02/04/2015	Printed		3790	WESTAR ENERGY	GIFT CARDS YE CELEB&WALK CHALL	61.09
126146	02/04/2015	Printed		1652	WESTHEFFER COMPANY INC	ELECTRIC SERVICE	67.07
126147	02/04/2015	Printed		4735	WESTLAND CONSTRUCTION	SANDER REPAIR PARTS-PW	5,622.00
126148	02/04/2015	Printed		2956	YATES ELECTRIC CO INC	PRATT WATER MAIN & 138 PRV PROJ	12,375.00

Total Checks: 94 Checks Total (excluding void checks): 290,401.35

Total Payments: 94 Bank Total (excluding void checks): 290,401.35

Total Payments: 94 Grand Total (excluding void checks): 290,401.35

ITEM NO. 5.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Housing Authority Claims for February 9, 2015

ACTION: Make a Motion to Approve the Public Housing Authority Claims for February 9, 2015

STAFF RECOMMENDATION: The City Manager and Finance Director Recommend Approval

Enclosed are the Claims in the amount of \$244.00.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 02/04/2015

Time: 10:21 am

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97098	02/04/2015	Printed		P306	P BRITTANY LOVE	SECURITY DEPOSIT REFUND	3.59
97099	02/04/2015	Printed		P305	P KENNETH BUSH	SECURITY DEPOSIT REFUND	76.62
97100	02/04/2015	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	135.00
97101	02/04/2015	Printed		P503	P LOWES COMPANIES INC	CABINET HINGES & SHOWER ARM	13.79
97102	02/04/2015	Printed		P701	P MASON MONITORING INC	FIRE ALARM MONITORING	15.00

Total Checks: 5 **Checks Total (excluding void checks): 244.00**

Total Payments: 5 **Bank Total (excluding void checks): 244.00**

Total Payments: 5 **Grand Total (excluding void checks): 244.00**

ITEM NO. 6.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Massage Therapy Business Establishment License Renewal for Pure Movement Integrated Health Center, LLC

ACTION: Make a Motion to Approve a Massage Therapy Business Establishment License Renewal for Pure Movement Integrated Health Center, LLC

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Dr. Kelly Svitak, owner of Pure Movement Integrated Health Center located at 13100 Kansas Avenue, made application for the renewal of a Massage Therapy Business Establishment License and paid the required fee.

The Police Department completed a satisfactory background check and the Building Official completed a satisfactory safety inspection. Pure Movement Integrated Health Center is in good standing and staff recommends the City Council approve the renewal per the Resolution that established a moratorium on issuance of permits for massage therapy.

We did not enclose a copy of the application due to the confidential information it contains.

ITEM NO. 7.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Cereal Malt Beverage License for Lin's Chinese Restaurant

ACTION: Make a Motion to Approve the Cereal Malt Beverage License for Lin's Chinese Restaurant

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval

Mei Ching Lin has applied for a Cereal Malt Beverage license due to a change in the name of the business from Evergreen Chinese Restaurant to Lin's Chinese Restaurant, and a change in ownership of her move from a co-owner to become the sole owner. She has paid the license fee and the business meets the ordinance requirements.

The Police Department completed a satisfactory background check, and the Building Official completed a satisfactory safety inspection. We did not enclose a copy of the application due to the confidential information it contains.

ITEM NO. 8.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Appointments to Boards & Commissions

ACTION: Make a Motion to Approve Appointments to Boards & Commissions

STAFF RECOMMENDATION: The Mayor Recommends Approval

Cemetery Advisory Committee - Appoint Dorothy Buhrlé to fill the position previously held by Frances Tinberg which expired January 2015 and who does not wish to be reappointed. Ms. Buhrlé's three-year term will end January 2018. Reappoint Sara May whose term ended January 2015 for another three-year term to end January 2018. Bio forms for each appointment are on file in the City Clerk's office.

Parks & Recreation Advisory Board - Reappoint Steve Williams whose term ended December 2014 to another three-year term ending December 2017. A bio form is on file in the City Clerk's office.

ITEM NO. 9.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Parks and Recreation Facility Cancellation Fee

ACTION: Make a Motion to Approve a Facility Cancellation Fee of \$10 per Event unless Approved by the Parks and Recreation Director

STAFF RECOMMENDATION: The City Manger and Parks and Recreation Director Recommend Approval

The Parks and Recreation Advisory Board discussed this fee and gave their consensus for this to be brought to the City Council for approval. Once an event at a facility is cancelled, we must refund fees which takes additional staff time and resources. Implementation of a cancellation fee will help to recoup some of our extra staff costs to process cancellations. The cancellation fee will be deducted from the rental fees prior to refund. The Parks and Recreation Director may waive the cancellation fee depending on the circumstances of the cancellation. Many surrounding cities have a cancellation policy which charges a fee or prohibits a refund if the rental is cancelled.

ACTION FOR CONSENT AGENDA

MOTION: _____

SECOND: _____

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 10.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Headworks Operation Facility Project

ACTION: Make a Motion to Approve a \$15,000.00 Increase for Project Budget Authority for the Headworks Operation Facility Project

STAFF RECOMMENDATION: The City Manager, Finance Director, Utilities Director, and Project Manager Recommend Approval

Enclosed is the memorandum that provides the recommendation, background, discussion, and financial impact for this item.

BONNER SPRINGS UTILITIES

PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

MEMORANDUM

Date: February 2, 2015
To: Mayor and City Council
Through: Jack Helin, City Manager *on it*
From: Rick Sailler, Director

Subject: Headworks Operation Facility Project

Recommendation: City Council approval of a \$15,000 increase for Project Budget Authority for the Headworks Operation Facility (HOF) Project.

Background: The 2014 budget included \$55,000 expense for the HOF project. The total Project Cost was originally estimated at \$60,000 over a two (2) year period (2012-2013). The 2014 budget included \$25,000 for the Project and was amended to \$55,000 using \$30,000 of unspent revenue from the 2013 budget. As the Project progressed the cost estimates were revised based on projected scope. During the 2014 Budget discussions with City Council, the total estimated Project Cost was set at \$70,000, which included the cost of the building addition completed in 2013 and expensed in 2012.

Discussion: The \$70,000 Project cost, includes the building cost of \$10,750 and the cost of a variable frequency drive (VFD) purchased in 2013 which resulted in the \$55,000 budget for 2014. After construction and instrumentation, a budget authority of \$5,727 remained. Staff's decision to replace the existing gas monitoring system for the dry pit (pump location) – a confined space- was made late in December due to the inability to repair the existing equipment due to the age of the system and unavailability of parts. The cost to purchase and install the new gas monitoring system is \$8,613.00. This air monitoring system is a vital safety device for personnel entering a 35 foot deep confined space. The system had been inoperable in the past, but was repaired in 2010; however the recent failure resulted in the decision to replace the system. In addition to the gas monitoring system, we have incurred some additional expenses to include an electrical hatch covering the main electrical wires within a vault inside the HOF building, a new breaker panel needed for the electrical circuits in the dry pit, concrete restoration expenses that we purposely did not include within the Contractor's scope of work, and additional engineering expenses from our City Engineer. Staff is requesting that City Council approve an increase of the Project Budget Authority to \$85,000, which is an increase of \$15,000 over the approved \$70,000 budget. Attached is a Project Information summary sheet.

Financial Impact: The 2015 budget does not include budget authority for this Project. The total cost to date for the project is \$75,633. The additional estimated project costs of \$9,367 may require a budget amendment to the 2015 budget. Staff will look at operating expenditures to date during the 2016 budget process to discuss whether a 2015 budget amendment is needed at that time.

CITY OF BONNER SPRINGS



PROJECT INFORMATION

PROJECT NAME: Headworks Operation Facility (HOF) Electrical Upgrade Project

PROJECT NUMBER: 12-420-257

PROJECT ESTIMATED COST: \$70,000 – Revised: \$83,600

- a. **DESIGN (PLANS & SPECS):** \$ 0
- b. **BIDDING (ASSISTANCE):** \$0
- c. **CONSTRUCTION:** \$60,750 – *revised = \$64,948*
 - i. Building addition - \$10,750 (paid in 2012-2013)
 - ii. Electrical – Yates Electric - \$27,498 PO# 47387
 - iii. Control & instrumentation – RE Pedrotti - \$21,000 PO# 47386
 - iv. Electrical Hatch – Change Order – Yates Elect - \$1500
 - v. New breaker panel – Change Order – Yates Elect - \$2200
 - vi. Concrete restoration - \$2000
- d. **EQUIPMENT PURCHASES:**
 - i. \$5,000 (VFD) (purchased 2013)
 - ii. New gas monitoring equipment - \$8613 – Capital Elec. - PO#47380
- e. **CONSTRUCTION ENGINEERING:** \$2,000 (Revised \$4,000) – Wilson & Co.
- f. **CONSTRUCTION INSPECT:** \$1,000
- g. **CONTINGENCIES (3%):** \$2,039

PROJECT FINANCE CODE: 420-704-757 **FUNDING SOURCE :** Wastewater CIP Funds

PROJECT DESCRIPTION: *Relocate Variable Frequency Drive (VFD) for the Influent Pumps from the existing location in the dry-pit (35 feet deep) to a new facility, added to the existing WWTP Operations Building. Install two (2) additional VFD units, new control panels with new programmable logic controller. New wet-well level monitoring devices are included.*

PROJECT DESIGN BY: R.E. Pedrotti Company – *Control Panels and Instrumentation*

CONSTRUCTION BID PUBLISH DATE: ~~August 21, 2014~~ **October 23, 2014**

BID OPENING DATE: ~~September 11, 2014~~ **November 13, 2014**

COUNCIL APPROVAL DATE: ~~September 22, 2014~~ **November 24, 2014**

PRE-CONSTRUCTION MEETING: ~~October 1, 2014~~ **December 10, 2014**

CONSTRUCTION START DATE: ~~October 6, 2014~~ **December 15, 2014**

SUBSTANTIAL COMPLETION: ~~November 7, 2014~~ **February 20, 2015**

PROJECT COMPLETION: ~~November 14, 2014~~ **March 5, 2015** **COUNCIL ACCEPTANCE:** ~~November 24, 2014~~ **March 23, 2014**

ITEM NO. 11.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION:

Report attached.

City Managers Update

Date: February 9, 2015

To: Mayor and City Council

1. Parks & Recreation:

a. Programs

- **Soccer Registration:** \$45/Resident; \$50/ Non-Resident - Deadline: February 18
- **Mother/Son Dance:** Saturday, February 7th - 7-9pm - Reservations taken up to event
 - \$18/couple resident; \$23 non-resident
 - Deserts and drinks served with games, crafts, dancing, and a rose for mom
- **Coming Soon: "The Lego Movie" - Saturday, February 21st, 6:30pm**
 - Movie in the Gym at the Community Center; popcorn and soda - 50 cents each
 - Rated 5 out of 5 stars by Rotten Tomatoes
 - Rated 7.8/10 by IMDb (Internet Movie Database)
- **Tumbling Session #1:** 33 participants (19 winter 2104)
- **Safe Sitter Class:** 9 participants. First time offered
- **Adult Volleyball:** 7 teams; season starts Tuesday, February 10. (7 teams last winter)
- **Girls Volleyball:** 95 participants; 12 teams (94; 12 last winter) Games start Feb 14

b. Parks and Recreation accepting applications for Summer Jobs:

1. Maintenance
2. Lifeguards
3. Admission and Concessions
4. Camp Counselors
5. Umpires for softball and baseball – Youth and Adult

2. **President's Day, February 16** – City offices will be closed on Monday, February 16 in observance of President's Day.

I will be on vacation next week and the Community and Economic Development Director, Marcia Harrington, will be sitting in for me at the Council Meeting.

ITEM NO. 12.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION:

ITEM NO. 13.

**City Council Regular Agenda
Monday, February 9, 2015 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION:

The Mayor will give a verbal report at the meeting on Monday.