

**CITY COUNCIL AGENDA
Monday, November 10, 2014**

No Workshop Meeting

Council Meeting – 7:30 p.m.

1. Proclamation Presentation America Recycles Day November 15
 2. Proclamation Presentation Veterans Day November 11 & VFW
 3. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
 4. Minutes of the October 27, 2014 City Council Meeting
 5. Claims for City Operations for November 10, 2014
 6. Public Housing Authority Claims for November 10, 2014
 7. Appointments to Boards & Commissions
 8. Personnel Policy Amendments
- REGULAR MEETING AGENDA
9. Ordinance to Amend Article 5, Section 23 & Article 19, Section 200 of the Standard Traffic Ordinance
 10. City Manager's Report
 11. City Council Items
 12. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

NO WORKSHOP MEETING

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, November 11, 2014

Life is Better in Bonner Springs

ITEM NO. 1.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Proclamation Presentation America Recycles Day November 15

ACTION: Proclamation Presentation

STAFF RECOMMENDATION: None

The Mayor will present a Proclamation to City Staff in recognition of America Recycles Day.

ITEM NO. 2.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Proclamation Presentation Veterans Day November 11 & VFW

ACTION: Presentation by the Mayor to the VFW

STAFF RECOMMENDATION: None

The Mayor will present a Proclamation at the meeting to members of the Local VFW.

ITEM NO. 3.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION: None

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 4.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

Present & Vote	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Minutes of the October 27, 2014 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on October 27, 2014

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval and enclosed is the Workshop Summary as information.

City Council Minutes – Regular Meeting – Monday, October 27, 2014

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, October 27, 2014.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Racheal Haas, Joe Peterson, Jack Knight and Roger Shannon

Governing Body Absent: Eric Freeman and Bob Reeves

City Staff Present: Jack Helin, City Manager; Rita Hoag, City Clerk and Kevin Bruemmer, Public Works Director

The Mayor opened with the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 - Citizen Concerns About Items Not on Today's Agenda – None Presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 6 and asked the Staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 2 – Minutes of the October 13, 2014 City Council Meeting – Presented for approval.

Item No. 3 – Claims for City Operations – October 27, 2014 – Presented for approval were the Supplement Claims in the amount of \$23,538.09 and Regular Claims in the amount of \$181,537.08.

Item No. 4 – Public Housing Authority Claims – October 27, 2014 – Presented for approval in the amount of \$59,385.91.

Item No. 5 – Appointments to Boards and Commissions – Vaughn Trent: Reappoint Jeannine Gallagher whose term expires November 2014 for another two-year term to expire November 2016.

Item No. 6 – Extend Audit Contract with Mize and Houser for 2014 Audit - Staff recommended an extension of the contract with Mize, Hauser & Company for another one-year period for an amount of \$15,620 for fiscal year 2014. If the auditors need to perform a single audit, the fee will increase to \$17,720.

CONSENT AGENDA APPROVAL

Peterson made a Motion to Approve the Consent Agenda as presented. Knight seconded the motion and it carried on a vote of six to zero.

REGULAR MEETING AGENDA

Item No. 7 – Approve Sale of Property Located Behind 205 and 207 Oak Street – The City Manager made a presentation:

➤ Staff reviewed the item at the October 13, 2014 Workshop Meeting and the City Council reached consensus to put the item on the Regular Meeting Agenda for October 27, 2014.

➤ The property is a 2,200 square foot dock area.

➤ The new owner will enclose and maintain the dumpster area.

Stephens made a Motion to Approve the Sale of Property Located Behind 205 and 207 Oak Street and Authorize the City Manager to Sign the Warranty Deed and Agreement. Cooper seconded the motion and it carried on a vote of six to zero.

Item No. 8 – Award Bid for the 2014 Stormwater Repair Project – The Public Works Director made a presentation:

➤ The City received two bids for the 2014 Stormwater Repair Project: Westland Construction - \$22,750 and Wiedenmann Inc. - \$42,950.

➤ The contractor will replace a deteriorated corrugated metal storm drain pipe between 109 and 115 South Garfield and will replace a stormwater curb inlet at 203 Sheidley.

➤ Staff recommends the City Council award the bid to Westland Construction in an amount not to exceed \$22,750 for two Stormwater Repair Program projects.

➤ Staff reduced the amount of work for the 2014 program to have carry over to 2015 for a larger, under road, culvert replacement in the 300 block of Garfield.

➤ The 2014 Stormwater Utility Fund has \$67,406 available for this work. This leaves \$44,656 for contingencies and to carry over to 2015.

Cooper made a Motion to Award the Bid For the Two 2014 Stormwater Repair Program Projects to Westland Construction in an Amount Not to Exceed \$22,750. Shannon seconded the motion and it carried on a vote of six to zero.

Item No. 9 – City Manager's Report – No items were added.

Item No. 10 – City Council Items –

- Haas received a letter in the mail from Bonner Beautiful and asked for an explanation. The City Manager stated Bonner Beautiful no longer wants to maintain a specific area of the City and the Parks and Recreation department assumed responsibility of areas from Bonner Beautiful in the past. The Mayor stated Bonner Beautiful did a great job to maintain this area but it is a difficult spot because KDOT is responsible for part of the area.
- Cooper asked if a brick could be placed in Centennial Park for Clausie Smith. He stated all the City's former Mayors have bricks except for Mayor Smith and suggested the City present the brick at the Christmas festivities. The City Manager will investigate.
- Stephens appreciates that Staff provided the Police Department with information about local tow companies and charges.

Item No. 11 – Mayor's Report –

- The Mayor hopes the next time the City Council meets they will be able to celebrate a sports team win.

The meeting adjourned at 7:45 p.m. _____ Rita Hoag, City Clerk

The City Council continued the Workshop Meeting Discussion.

City Council Workshop Meeting – Monday, October 27, 2014 – 7:15 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Racheal Haas, Joe Peterson, Jack Knight and Roger Shannon

Governing Body Absent: Eric Freeman and Bob Reeves

City Staff Present: Jack Helin; City Manager; Rita Hoag, City Clerk; Carol Sharp, Human Resources Director and Kevin Bruemmer, Public Works Director

WS – 1 – Personnel Policy Amendments – The Human Resources Director made a presentation:

➤ Annually Staff reviews and updates the Personnel Policy.

➤ Staff included changes in the agenda in legislative style:

- Grievance Procedure: Staff added a sentence which states employees have seven (7) work days from the date of a disciplinary action to request a hearing with the Grievance Committee.
- Grievance Procedure: Staff clarified that employment termination may be reviewed by the Grievance Committee.
- Separation: Staff removed “payment for all hours the employee has worked” from the list of benefits which may be withheld because of failure to comply with the resignation requirements. Staff changed this to comply with the Fair Labor Standards Act.
- Return to Work and Modified Duty: Staff added “This Policy shall also apply to women affected by pregnancy, childbirth or related medical conditions.” to comply with US Equal Employment Opportunity Commission guidelines and the Pregnancy Discrimination Act.
- Nepotism/Relationship Policy: Staff changed the policy to allow seasonal employees to work with immediate family in a non-supervisory position.

➤ General discussion included questions about the seven-day time limit for an employee to request a hearing by the Grievance Committee.

The City Council agreed to continue the discussion after the regular meeting.

The meeting adjourned at 7:30 p.m.

The City Council continued discussion about the Personnel Policy amendments. They reached consensus with no opposition to modify the Grievance Procedure to state terminated employees have seven (7) work days from the date of the disciplinary action to request a hearing with the Grievance Committee unless extenuating circumstances exist. Staff will place this item on the November 10 Regular Agenda for approval of the amendments.

The meeting adjourned at 7:48 p.m.

ITEM NO. 5.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

Present & Vote	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Claims for City Operations for November 10, 2014

ACTION: Make a Motion to Approve the Claims for City Operations for November 10, 2014

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law

Enclosed are the Supplement Claims for City Operations in the amount of \$115,029.46 and the Regular Claims in the amount of \$374,324.08 and includes payments for the Lake Forest Lift Station Upgrade, Well No. 6 Construction and for 2014 Street work.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 10/27/2014

Time: 3:36 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
125282	10/24/2014	Printed		4413	AT & T 5001	PHONE SERVICE	3,161.55
125283	10/24/2014	Printed		2470	ATMOS ENERGY	GAS SERVICE	40.24
125284	10/24/2014	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	89.00
125285	10/24/2014	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	695.00
125286	10/24/2014	Printed		3665	W H GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS	1,656.00
125287	10/24/2014	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,643.60
125288	10/24/2014	Printed		0981	ING FINANCIAL PARTNERS	PAYROLL DEDUCTIONS	818.38
125289	10/24/2014	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	310.00
125290	10/24/2014	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	1,101.37
125291	10/24/2014	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,672.32
125292	10/24/2014	Printed		8001	MIDWEST PUBLIC RISK	HEALTH,DENTAL,VISION INSURANCE	71,850.38
125293	10/24/2014	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,419.83
125294	10/24/2014	Printed		8402	VALLEY FEED & SUPPLY COMPANY	REPLACES CHECK #125274	135.99
125295	10/24/2014	Void	10/24/2014			Void Check	0.00
125296	10/24/2014	Printed		1315	WALMART COMMUNITY GEGRB	RECORDERS,BATTERIES,USB DRIVES	386.68
125297	10/24/2014	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	26,049.12

Total Checks: 16 **Checks Total (excluding void checks): 115,029.46**

Total Payments: 16 **Bank Total (excluding void checks): 115,029.46**

Total Payments: 16 **Grand Total (excluding void checks): 115,029.46**

Check Register Report

CHECK REGISTER

Date: 11/05/2014

Time: 8:22 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
125298	11/04/2014	Printed		5270	A-1 PROMOTIONS LLC	MONSTER BASH BOUNCE HOUSE	190.00
125299	11/04/2014	Printed		5763	AERO MOD INC	PLANT MAINT SUPPLIES-WW	165.27
125300	11/04/2014	Printed		3169	AKAWAM	COFFEE SERVICE-PW,UT,CH	204.96
125301	11/04/2014	Printed		3562	ALAMAR	UNIFORMS-POLICE	1,372.23
125302	11/04/2014	Printed		2470	ATMOS ENERGY	VOID 11/4/14	418.12
125303	11/04/2014	Printed		1461	AUGUSTINE EXTERMINATORS	PEST CONTROL-FIRE/EMS	75.00
125304	11/04/2014	Printed		0068	AUTOMOTIVE EQUIPMENT SVC,INC	SANDER ENGINE-PW	499.00
125305	11/04/2014	Printed		9975	KENNEDY BACON	SOCCER UMPIRE FEES	28.00
125306	11/04/2014	Printed		2129	BARTLETT & WEST INC	DESIGN BACKWASH TANK-UT	1,000.00
125307	11/04/2014	Printed		0109	BERNING TIRE COMPANY	VEH MAINT,FLAT REPAIRS,TIRES	402.35
125308	11/04/2014	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/SEPTEMBER 2014	8,788.64
125309	11/04/2014	Printed		0121	BONNER SPGS LIBRARY	JO/WY CO TAX DISTRIBUTION	8,843.58
125310	11/04/2014	Printed		7027	BONNER SPRINGS ANIMAL CARE CTR	VET SERVICES-PD	582.00
125311	11/04/2014	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	668.81
125312	11/04/2014	Printed		2647	SANTANA ALI CALDERON	SOCCER UMPIRE FEES	118.00
125313	11/04/2014	Printed		7102	CENTRAL SECURITY GROUP-	SECURITY SYSTEM MONITORING	122.00
125314	11/04/2014	Printed		0019	CHEMQUEST INC	CHEMICALS-WATER	3,291.75
125315	11/04/2014	Printed		2410	CITY TREASURER KCK	RESIDENTIAL REFUSE SVC	30,118.38
125316	11/04/2014	Printed		2709	CLARKE WELL & EQUIPMENT, INC	WELL NO. 6 CONSTRUCTION PROJ	126,067.27
125317	11/04/2014	Printed		0222	CONRAD FIRE EQUIPMENT INC	VEH MAINT/REPAIRS-FIRE	187.48
125318	11/04/2014	Printed		3200	CREATIVE LANDSCAPING& CONCRETE	MOWING-PROPERTY MGMT	135.00
125319	11/04/2014	Printed		4383	CUMMINS CENTRAL POWER LLC	GENERATOR-LF LIFT STATION	20,935.00
125320	11/04/2014	Printed		1739	CUSTOM WELDING & FABRICATION	VEH MAINT-PD	25.00
125321	11/04/2014	Printed		6724	D K LEASING, LLC	CONCRETE FILL-UT	764.00
125322	11/04/2014	Printed		8815	DATA SOURCE TECHNOLOGY	TONERS - CITY CLERK	275.00
125323	11/04/2014	Printed		2936	DAVENPORT SERVICE COMPANY	AIR CONDITIONER F/SOUTH PARK	2,700.00
125324	11/04/2014	Printed		4329	JAMES DOBBS	MILEAGE EXPENSE 8/25-10/24	82.77
125325	11/04/2014	Printed		3845	ED ROEHR SAFETY PRODUCTS	TASERS & SUPPLIES-POLICE	10,366.59
125326	11/04/2014	Printed		0062	ELDER AND DISABILITY LAW FIRM	SECURITY DEPOSIT REFUND	100.00
125327	11/04/2014	Printed		0274	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES-EMS	19.99
125328	11/04/2014	Printed		4736	FASTENAL	METER PARTS-UT	40.32
125329	11/04/2014	Printed		4342	FELDMANS	UNIFORMS,GROUNDS MAINT,BAGS	261.81
125330	11/04/2014	Printed		2941	SHANNON FLEETWOOD	SECURITY DEPOSIT REFUND	100.00
125331	11/04/2014	Printed		7225	FORTILINE, INC	METER PARTS-UT	90.93
125332	11/04/2014	Printed		1942	GRASS PAD INC	SOIL ADDITIVE F/TREES-PARKS	15.90
125333	11/04/2014	Printed		0021	HACH COMPANY	CHEMICALS-UT	441.62
125334	11/04/2014	Printed		2430	HAMBLIN PETROLEUM	MOTOR FUEL	10,622.45
125335	11/04/2014	Printed		1089	HAWKINS, INC	CHEMICALS-UT	1,892.60
125336	11/04/2014	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN - EMS	14.16
125337	11/04/2014	Printed		3289	J & D EQUIPMENT INC	EQUIP REPLACEMENT PARTS-PW	139.80
125338	11/04/2014	Printed		2520	JAY'S PLUMBING,HEATING,AIR	SWINGSTER INTERCEPTOR REPAIR	3,639.00
125339	11/04/2014	Printed		3765	JAYS PLMB HTG AC & EXCATION	SWINGSTER INTERCEPTOR REPAIR	12,709.42
125340	11/04/2014	Void	11/04/2014			Void Check	0.00
125341	11/04/2014	Printed		2503	JAYS UNIFORMS	UNIFORMS-FIRE	525.90
125342	11/04/2014	Printed		1022	JO CO LANDFILL INC	LANDFILL CHARGES/OCT 1-15	2,425.99
125343	11/04/2014	Printed		0400	KANSAS CITY PETERBILT	VEH MAINT/REPAIRS-FIRE	975.88
125344	11/04/2014	Printed		2014	KCPL	ELECTRIC SERVICE	179.05
125345	11/04/2014	Printed		2940	KDHE-DIVISION HEALTH & ENVIRON	UT SAMPLING: JULY-SEPT 2014	696.00
125346	11/04/2014	Printed		5292	KERBY FARM PUMPKIN PATCH	CORN STALK F/SCARECROWS PARADE	200.00

Check Register Report

CHECK REGISTER

Date: 11/05/2014

Time: 8:22 am

Page: 2

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
125347	11/04/2014	Printed		1733	KU TRANSPORTATION CENTER	DEFENSIVE DRIVING TRAINING	90.00
125348	11/04/2014	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00
125349	11/04/2014	Printed		0852	LANMAN INCORPORATED	COMPUTER MAINT-FIRE/EMS	450.00
125350	11/04/2014	Printed		5636	TILLIE LAPLANTE	KSGFOA CONF EXPENSE-FINANCE	21.60
125351	11/04/2014	Printed		2419	LARUE DISTRIBUTING INC	COFFEE & SUPPLIES-PD	85.95
125352	11/04/2014	Printed		2128	LAS CORP	TIRES-PARKS	280.70
125353	11/04/2014	Printed		6794	LEGGETTE, BRASHEARS & GRAHAM	WELL #6 ENG/HYDROGEO	4,950.00
125354	11/04/2014	Printed		2938	MCGILL UNIVERSITY	SOFTWARE & EQUIP-FIRE:GRANT	19,538.51
125355	11/04/2014	Printed		2710	METRO ASPHALT, INC	STREET MILL & OVERLAY -PW	72,440.04
125356	11/04/2014	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	28.68
125357	11/04/2014	Printed		2943	ASHLEY MULDOON	SECURITY DEPOSIT REFUND	100.00
125358	11/04/2014	Printed		6654	MUNICIPAL GRAPHICS INC.	GRAPHICS F/ NEW VEHICLES-PD	919.75
125359	11/04/2014	Printed		3094	NORRIS EQUIPMENT CO LLC	EQUIP REPLACEMENT PARTS-PW	309.33
125360	11/04/2014	Void	11/04/2014			Void Check	0.00
125361	11/04/2014	Printed		0947	O'REILLY AUTO STORES INC	VEH & EQUIPMENT MAINT-PD,PW,UT	313.50
125362	11/04/2014	Printed		2924	OHD, INC	FIT TESTER CALIBRATION-FIRE	660.00
125363	11/04/2014	Printed		0187	OLATHE WINWATER WORKS	REPLACEMENT METER PARTS-UT	2,868.00
125364	11/04/2014	Printed		3393	PACE ANALYTICAL	LAB TESTING F/WWTP	115.00
125365	11/04/2014	Printed		2946	JULIE PALMERI	SECURITY DEPOSIT REFUND	100.00
125366	11/04/2014	Printed		3531	PERRY & TRENT LLC	PROSECUTOR SERVICES	6,853.50
125367	11/04/2014	Printed		9985	PONZER YOUNGQUIST P.A.	ENGINEERING SVC-UT	135.00
125368	11/04/2014	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	825.00
125369	11/04/2014	Printed		2838	PREMIER AUTOMOTIVE OF BS KS	VEH MAINT/REPAIRS-PD	54.18
125370	11/04/2014	Printed		3361	PURCHASE POWER	POSTAGE FOR METER	1,250.00
125371	11/04/2014	Printed		0646	PUSHWATER ENTERPRISES INC	RESTAURANT,LODGING,SHOP GUIDES	225.00
125372	11/04/2014	Printed		4746	QUEEN'S PRICE CHOPPER	REPLACES CK #124700	39.15
125373	11/04/2014	Printed		8036	REGISTER OF DEEDS	DEED F/PARKING LOT SALE	12.00
125374	11/04/2014	Printed		1811	RICOH USA, INC.	COPIER LEASES	919.92
125375	11/04/2014	Printed		3011	ANTHONY R RUSSO	JUDGE PRO-TEM	200.00
125376	11/04/2014	Printed		4561	RICK SAILLER	WEFTEC CONFERENCE EXPENSE-UT	104.18
125377	11/04/2014	Printed		2605	KOLBE M. SEATON	SOCCER UMPIRE FEES	76.00
125378	11/04/2014	Printed		1599	COLLIN SECHRIST	VOLLEYBALL UMPIRE FEES	70.00
125379	11/04/2014	Printed		1633	PAYTON SECHRIST	VOLLEYBALL UMPIRE FEES	56.00
125380	11/04/2014	Printed		8226	SHERWIN WILLIAMS CO	PAINT-WWTP	268.80
125381	11/04/2014	Printed		2927	SHRED-IT US JV LLC	SHREDDING SERVICE-EMS	47.80
125382	11/04/2014	Printed		9832	TANIA STANLEY	SECURITY DEPOSIT REFUND	100.00
125383	11/04/2014	Printed		6081	STAPLES ADVANTAGE	CALENDARS,TONERS,ENVELOPE	578.56
125384	11/04/2014	Printed		0766	T A STOLFUS DVM	VET SERVICES-PD	493.00
125385	11/04/2014	Printed		2942	KAREN TAYLOR	SECURITY DEPOSIT REFUND	100.00
125386	11/04/2014	Printed		8209	TINY SIGNS LTD	LETTERING F/TIBLOW VEHICLE	110.00
125387	11/04/2014	Printed		0017	TOMPKINS INDUSTRIES INC	EQUIP REPLACEMENT PARTS-PW	40.57
125388	11/04/2014	Printed		3388	TRINITY AUTOMOTIVE INC	VEH MAINT-PD	1,376.63
125389	11/04/2014	Printed		2939	BLAKE TUTTLE	REIMBURSE BOOTS-PARKS	100.00
125390	11/04/2014	Printed		6819	UNIFIRST COPRORATION	UNIFORM,RUG RENTAL-PW,UTIL	380.09
125391	11/04/2014	Printed		5442	UNITED COMMUNICATIONS CORP	PAGER REPAIRS-FIRE	107.65
125392	11/04/2014	Printed		1541	UNITED LABORATORIES	COLLECTION MAINT SUPPLIES-UT	504.22
125393	11/04/2014	Printed		3078	USA BLUE BOOK	FLUORIDE CHEMICAL FEED PUMP-UT	1,314.06
125394	11/04/2014	Printed		2937	MICHAEL VENNERA	COURT BOND REFUND	370.50
125395	11/04/2014	Printed		8404	VESTA LEE LUMBER COMPANY	PARTS F/METER REPLACEMENTS-UT	20.07
125396	11/04/2014	Printed		0712	W W GRAINGER	PLANT MAINT SUPPLIES-UT	32.66
125397	11/04/2014	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	62.59
125398	11/04/2014	Printed		2845	WATTS UP	BULBS FOR FIRE/EMS STATION	197.67

Check Register Report

CHECK REGISTER

Date: 11/05/2014

Time: 8:22 am

Page: 3

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
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UNION BANK & TRUST Checks

125399	11/04/2014	Printed		4353	THE WORLD COMPANY	LEGAL PUBLICATIONS & ADS	264.20
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Total Checks: 102	Checks Total (excluding void checks):	374,324.08
Total Payments: 102	Bank Total (excluding void checks):	374,324.08
Total Payments: 102	Grand Total (excluding void checks):	374,324.08

ITEM NO. 6.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Housing Authority Claims for November 10, 2014

ACTION: Make a Motion to Approve the Public Housing Authority Claims for November 10, 2014

STAFF RECOMMENDATION: The City Manager & Public Housing Authority Director Recommend Approval

Enclosed are the claims in the total amount of \$35,718.70.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 11/04/2014

Time: 4:49 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
97040	11/04/2014	Printed		P840	P EARL BRYANT ENTERPRISES INC	FURNACE REPAIR 1 UNIT	595.00
97041	11/04/2014	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	135.00
97042	11/04/2014	Printed		P701	P MASON MONITORING INC	FIRE ALARM MONITORING	30.00
97043	11/04/2014	Printed		P987	P THE WILSON GROUP INC	BATHROOM RENOVATIONS	34,958.70

Total Checks: 4	Checks Total (excluding void checks):	35,718.70
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Total Payments: 4	Bank Total (excluding void checks):	35,718.70
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Total Payments: 4	Grand Total (excluding void checks):	35,718.70
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ITEM NO. 7.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Appointments to Boards & Commissions

ACTION: Make a Motion to Approve Appointments to Boards & Commissions

STAFF RECOMMENDATION: The Mayor Recommends Approval

Drug & Alcohol - Appoint Rev. Cynthia Meyer to fill the position formerly held by Rev. Bud Jones who resigned and the position expired August 2014. The three-year term will end August 2017. Reappoint Jeremy Davis to another three-year term to end August 2017. Bios forms are on file in the City Clerk's office for both individuals.

ITEM NO. 8.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Personnel Policy Amendments

ACTION: Make a Motion to Approve the Recommended Personnel Policy Amendments

**STAFF RECOMMENDATION: The City Manager & Human Resource Director
Recommend Approval**

Staff briefed the City Council on this item at the October 27 Workshop Meeting and provided the recommended amendments in legislative style. Discussion at that meeting included a time period of seven days for a terminated employee to request a Grievance Committee Hearing unless there are extenuating circumstances.

The enclosed amendments provides the language the City Council reached consensus on. The City Council had requested that the exception for Seasonal Employees be put in a different order within that Section. The language shown in red for the Section on Nepotism is the final language recommended by Staff.

Grievance Procedure

Employees have the right to present a grievance concerning disciplinary action. The following is the grievance procedure for the City of Bonner Springs.

- (A) Written Reprimands: The employee may provide a written rebuttal or comments refuting the violation and reprimand as well as matters in extenuation and mitigation which will be filed with the written reprimand.
- (B) All other forms of Disciplinary action including dismissal (Less Verbal or Written): The employee may see the next person in the "chain of command," up to the City Manager to refute the violation or disciplinary action taken or provide matters in extenuation and mitigation, provided that the employee first informs each level of the "chain of command" of their intention to do so.
- (C) If this issue is brought to the City Manager, he/she shall take all matters into consideration, and conduct any necessary inquiry before making a final decision.
- (D) If the employee is not satisfied with the decision of the City Manager, they may request a hearing with the Review Committee. ***The request must be made within seven working days of the date of a disciplinary action resulting in termination unless unusual or mitigating circumstances occur.*** The committee will be formed in response to an employee request of a hearing with the committee. The Review Committee shall be composed of the Human Resource Director, two Department Heads selected by the Human Resource Director (The Department Head for the employee requesting a hearing will not be a member of the committee) and two employees randomly selected by the Human Resources Director from the Employee Review Panel (neither of whom shall be members of the employee's department). The Employee Review Panel shall be composed of volunteer employees with a minimum of five (5) years of tenure with the City, having no disciplinary history, and having participated in a training program for dealing with personnel issues provided by the Human Resource Director. The training program will be presented upon formation of the committee.

If the matter to be reviewed is of a technical nature, specific to the employee's department and the Human Resources Director determines it necessary or the employee requests it, a member of that department will be brought onto the committee in an advisory capacity. The person will be chosen by Human Resources based on departmental knowledge and the ability to be an objective representative of the profession. The Advisory employee will not be in the chain of command of the employee requesting the hearing and will not be involved in deliberation of the Committee's recommendation.

The Review Committee will meet with the employee to hear their issues, and will make a recommendation to the City Manager. The City Manager will take the committee's recommendation into consideration, but the decision of the City Manager is final. The City Manager shall make a report to the City Council, in

executive session for personnel issues, following any hearing of the Review Committee.

- (E) If the complaint or grievance is with the City Manager, the employee may provide written comments to the City Attorney or an independent Counsel, after the employee has made an attempt to resolve the issue with the City Manager. If the City Attorney or independent Counsel believes that the complaint or grievance has merit, he/she will bring it to the attention of the Governing Body.
- (F) In no case shall an employee or group of employees take a grievance to the City Council or to any individual of the City Council.

SEPARATION

General Policy and Procedure

If an employee wishes to resign or retire from his or her position with the City, they must notify their Supervisor or Department Head of their intent in writing at least two weeks, excluding any vacation, holidays or sick time, prior to the last day at work. If a Department Head or an Administrative position wishes to resign or retire, they must give a minimum of 30 days written notification to the City Manager. Notification of intent to resign or retire must be written and signed. All uniforms, keys, City I.D. and equipment issued to the employee must be returned. Failure to comply with the resignation requirements may result in the loss of a part of the employee's separation benefits which include:

- a. Payment for unused vacation.
- b. Payment of unused sick leave – retirement through the State sponsored plan only. See benefit section, sickness.
- c. Unused personal day and longevity is forfeited if not used – see benefit section.

If an employee is terminated by the City, they shall receive payment for all hours that the employee has worked and payment for unused vacation if the employee worked for the City for more than 6 months. All uniforms, keys, City I.D. and equipment issued to the employee must be returned.

Return to Work and Modified Duty Policy

The City encourages employees to return to the workplace as soon as possible after an injury or debilitating illness. This policy shall also apply to women affected by pregnancy, childbirth or related medical conditions. As soon as they are able to return to work with a conditional release from their attending physician, the employee may be assigned to a temporary modified duty assignment in accordance with the City's modified duty policy.

Generally, an employee's return to work on a modified duty assignment should be by consensus between the employee, the employee's attending physician, the Department Head and Human Resources. However, if the need for a modified duty assignment is the result of a workers compensation claim, and modified duty is determined to be

appropriate as set out below, the employee will be required to perform the assigned modified duty.

The option of returning to a modified duty assignment will be offered to injured employees where all of the following criteria are met:

- (a) doctor's release authorizing the employee to return to a modified duty assignment has been received with an estimated date when normal duty assignment may be resumed.
- (b) there is legitimate, productive work that can be achieved by the modified duty assignment. An employee should not be brought back simply to put in time.
- (c) the employee's health is improving and there is good probability that they will fully recover.
- (d) the employee's modified duty work will not jeopardize their health and safety or the health and safety of others.

With regard to Item (c) above, it is specifically intended that no permanent modified duty positions will be created. Any permanent change in duties and responsibilities or the skills and capabilities for any position is subject to review and approval by the City Manager. To further emphasize this point, all modified duty assignments shall be subject to a 30-day review to consider renewal by the Department Head and Human Resources.

Refusal to work modified duty may be grounds for dismissal.

Nepotism/Relationship Policy

To avoid favoritism or the appearance of favoritism or potential work place conflicts based on personal relationships, no one shall be hired into or transferred to a department or shift where their supervisor, department head, or a co-worker is a member of their immediate family; share the same residence; or are personally involved/dating. **Seasonal employees may be co-workers with immediate family members.** Immediate family is defined to include only an employee's: father, step-father, mother, step-mother, spouse, child, step-child, brother, step-brother, sister, step-sister, grandparent, grandchild, mother-in-law, father-in-law, brother-in-law, and sister-in-law.

If, after employment, circumstances described above occur, one of the employees will be given a reasonable amount of time to either move to another department or shift (if a position is available) or resign as an employee.

These requirements do not apply to Volunteers.

ACTION FOR CONSENT AGENDA

MOTION: _____

SECOND: _____

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 9.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Ordinance to Amend Article 5, Section 23 & Article 19, Section 200 of the Standard Traffic Ordinance

ACTION: Make a Motion to Approve an Ordinance to Amend Article 5, Section 23 & Article 19, Section 200 of the Standard Traffic Ordinance

STAFF RECOMMENDATION: The City Manager & City Clerk Recommend Approval

The Kansas League of Municipalities sent all cities the attached Ordinance to adopt to correct two sections of the Standard Traffic Ordinance. The City Council adopted the 2014 Standard Traffic Ordinance by Ordinance No. 2390 in September. The enclosed Ordinance will amend Article 5, Section 23 and Article 19, Section 200 of the Standard Traffic Ordinance.

The City Attorney's office reviewed the League's proposed Ordinance and approved its format.

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ARTICLE 5, SECTION 23 AND ARTICLE 19, SECTION 200 OF THE *STANDARD TRAFFIC ORDINANCE* FOR KANSAS CITIES, EDITION OF 2014, INCORPORATED BY ORDINANCE NO. 2390

BE IT ORDAINED by the Governing Body of the City of Bonner Springs, Kansas:

Section 1: Article 5, Section 23 of the *Standard Traffic Ordinance* for Kansas Cities, Edition of 2014, which was incorporated by Ordinance No. 2390 is amended to read as follows:

Sec. 23. Accident Involving Death or Personal Injuries; Penalties.

- (a) The driver of any vehicle involved in an accident resulting in injury to, great bodily harm to or death of any person or damage to any attended vehicle or property shall immediately stop such vehicle at the scene of such accident, or as close thereto as possible, but shall then immediately return to and in every event shall remain at the scene of the accident until the driver has fulfilled the requirements of Section 25.
- (b) A person who violates subsection (a) when an accident results in:
 - (1) Total property damages of less than \$1,000 shall be punished as provided in Section 201.
 - (2) Injury to any person or total property damages in excess of \$1,000 or more shall be punished by imprisonment for not more than one year or by a fine of not more than \$2,500, or by both such fine and imprisonment.
- (c) The driver shall comply with the provisions of section 26.1. (K.S.A. Supp. 8-1602)

Section 2: Article 19, Section 200 of the *Standard Traffic Ordinance* for Kansas Cities, Edition of 2014, which was incorporated by Ordinance No. 2390 is amended to read as follows:

Sec. 200. Motor Vehicle Liability Insurance.

- (a) Every owner shall provide motor vehicle liability insurance coverage in accordance with the provisions of the Kansas Automobile Injury Reparations Act, K.S.A. 40-3101, *et seq.*, for every motor vehicle owned by such person, unless such motor vehicle: (1) is included under an approved self-insurance plan as provided in K.S.A. 40-3104(f); (2) is used as a driver training motor vehicle, as defined in K.S.A. 72-5015, and amendments thereto, in an approved driver training course by a school district or an accredited nonpublic school under an agreement with a motor vehicle dealer, and such motor vehicle liability insurance coverage is provided by the school district or accredited nonpublic school; (3) is included under a qualified plan of self-insurance approved by an agency of the state in which such motor vehicle is registered and the form prescribed in subsection (b) of K.S.A. 40-3106, and amendments thereto, has been filed; or (4) is expressly exempted from the provisions of the Kansas Automobile Injury Reparations Act.
- (b) An owner of an uninsured motor vehicle shall not permit the operation thereof upon a highway or upon property open to use by the public, unless such motor vehicle is expressly exempted from the provisions of the Kansas Automobile Injury Reparations Act.
- (c) No person shall knowingly drive an uninsured motor vehicle upon a highway or upon property open to use by the public, unless such motor vehicle is expressly exempted from the provisions of the Kansas Automobile Injury Reparations Act.

(d) (1) Any person operating a motor vehicle upon a highway or upon property open to use by the public shall display, upon demand, evidence of financial security to a law enforcement officer. Such evidence of financial security which meets the requirements of subsection (e) may be displayed on a cellular phone or any other type of portable electronic device. The law enforcement officer to whom such evidence of financial security is displayed shall view only such evidence of financial responsibility. Such law enforcement officer shall be prohibited from viewing any other content or information stored on such cellular phone or other type of portable electronic device. The law enforcement officer shall issue a citation to any person who fails to display evidence of financial security upon such demand. The law enforcement officer shall transmit a copy of the insurance verification form prescribed by the secretary of revenue with the copy of the citation transmitted to court.

(2) No citation shall be issued to any person for failure to provide proof of financial security when evidence of financial security meeting the standards of subsection (e) is displayed upon demand of a law enforcement officer. Whenever the authenticity of such evidence is questionable, the law enforcement officer may initiate the preparation of the insurance verification form prescribed by the secretary of revenue by recording information from the evidence of financial security displayed. The officer shall immediately forward the form to the department of revenue, and the department shall proceed with verification in the manner prescribed in the following paragraph. Upon return of a form indicating that insurance was not in force on the date indicated on the form, the department shall immediately forward a copy of the form to the law enforcement officer initiating preparation of the form.

(e) Unless the insurance company subsequently submits an insurance verification form indicating that insurance was not in force, no person charged with violating subsections (b), (c) or (d) shall be convicted if such person produces in court, within 10 days of the date of arrest or of issuance of the citation, evidence of financial security for the motor vehicle operated, which was valid at the time of arrest or of issuance of the citation. Such evidence of financial security may be produced by displaying such information on a cellular phone or any other type of portable electronic device. Any person to whom such evidence of financial security is displayed on a cellular phone or any other type of portable electronic device shall be prohibited from viewing any other content or information stored on such cellular phone or other type of portable electronic device. For the purpose of this subsection, evidence of financial security shall be provided by a policy of motor vehicle liability insurance, an identification card or certificate of insurance issued to the policyholder by the insurer which provides the name of the insurer, the policy number, make and year of the vehicle, and the effective and expiration dates of the policy, or a certificate of self-insurance signed by the commissioner of insurance.

(f) Any person violating any provision of this section shall be guilty of a violation of this ordinance and subject to a fine of not less than \$300 nor more than \$1,000 or by imprisonment for a term of not more than six months, or both such fine and imprisonment, except that any person convicted of violating any provision of this section within three years of any such prior conviction shall be guilty of a violation of this ordinance and subject to a fine of not less than \$800 nor more than \$2,500 or by imprisonment for a term not to exceed one year, or both such fine and imprisonment.

(K.S.A. Supp. 40-3104)

Section 3: This Ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Approved by the City Council and Signed by the Mayor on November 10, 2014.

Attest:

Jeff Harrington, Mayor

Rita Hoag, City Clerk

(Seal)

ITEM NO. 10.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION: None

Report attached.

City Managers Update

Date: November 10, 2014

To: Mayor and City Council

1. Council Follow Up Items.

a. **Brick for Mayor Smith** – Staff is ordering a brick for Centennial Park to honor Mayor Smith's service to the City.

2. **Tiblow Transit Donation** – Received a \$1,000 donation from McDonalds for Tiblow Transit.

3. **Save the Date - A Candy Cane Christmas & Mayor's Tree Lighting** – The event will be on Monday, December 1. Future details will be provided in the next report.

4. Community and Economic Development Update:

a. **Safe Harbor for Pets** – This is new not-for-profit entity recently opened in the Prairie Plaza retail strip center at 11935 Kaw Drive. The owners are Brett and Wendy Peterson from Edwardsville. The Safe Harbor Prison Dog Program's number one goal is saving the lives of dogs. They rescue dogs mainly from high-kill animal shelters across the Midwest. Once rescued, the dogs then go the Lansing Correctional Facility where approximately 100 inmates are trained to be dog handlers and foster the dogs. The handlers work on socialization, house training, leash training and basic commands. Safe Harbor then works closely with Petsmart for adoption of the dogs.

b. **Yowza** – This new vintage and antique store opened October 9 at 101 S. Nettleton in the same building as Advocacy First at the corner of Kump and Nettleton. Tamera Paine is a Bonner Springs resident and is the owner of both businesses, which are both family-run operations. This new specialty retail store is chock full of vintage and antique furniture, dishes, comic books, candy, jewelry and other home décor items. Tamera and her husband have been collecting items for years and decided to open a store in which to sell their wares.

c. **Subway Closed at K7/I70** – You may have already noticed that the Subway sandwich shop located at K7/I70 closed approximately 4 to 5 weeks ago. The City did not receive any contact from the owner that they intended to close the business.

5. **U.S. Marine Corps Birthday** – November 10 is the Marine Corps 239th Birthday – Semper Fidelis!

6. **Veterans Day - World War I** – known at the time as “The Great War” - officially ended when the Treaty of Versailles was signed on June 28, 1919, in the Palace of Versailles outside the town of Versailles, France. However, fighting ceased seven months earlier when an armistice, or temporary cessation of hostilities, between the Allied nations and Germany went into effect on the eleventh hour of the eleventh day of the eleventh month. For that reason, November 11, 1918, is generally regarded as the end of “the war to end all wars.” In November 1919, President Wilson proclaimed November 11 as the first commemoration of Armistice Day. A Congressional Act (52 Stat. 351; 5 U. S. Code, Sec. 87a) approved May 13, 1938, made the 11th of November in each year a

legal holiday—a day to be dedicated to the cause of world peace and to be thereafter celebrated and known as "Armistice Day." Armistice Day was primarily a day set aside to honor veterans of World War I, but in 1954, after World War II had required the greatest mobilization of soldiers, sailors, Marines and airmen in the Nation's history and after American forces had fought aggression in Korea, the 83rd Congress, amended the Act of 1938 by striking out the word "Armistice" and inserting in its place the word "Veterans." With the approval of this legislation (Public Law 380) on June 1, 1954, November 11th became a day to honor American veterans of all wars. Veterans Day: A celebration to honor America's veterans for their patriotism, love of country, and willingness to serve and sacrifice for the common good.

7. City Offices will be closed on Veterans Day, Tuesday, November 11.

Note: I will be on vacation in Chicago for the Council Meeting for my son's birthday. Rita will act in my stead at the Council Meeting.

ITEM NO. 11.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION: None

ITEM NO. 12.

**City Council Regular Agenda
Monday, November 10, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION: None

The Mayor will give a verbal report at the meeting on Monday.