CITY COUNCIL AGENDA
Monday, July 28, 2014

Workshop – 6:30 p.m.

WS-1 Budget Workshop - Final Review

WS-2 Dumpster Regulations & Information on Unscreened Dumpsters

Council Meeting – 7:30 p.m.

1. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

   CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.

2. Minutes of the July 14, 2014 City Council Meeting

3. Special Budget Workshop Meeting Minutes Tuesday, July 15, 2014

4. Claims for City Operations for July 28, 2014

5. Public Housing Authority Claims for July 28, 2014

6. Appointments to Boards & Commissions

7. Governing Body Policy GB-05-02 Presentation of Nominations to City Committees, Boards & Commission to the City Council Amendment

8. Governing Body Policy GB-05-03R - Chapter 10 Rules of Procedure for Council Meetings

   REGULAR MEETING AGENDA

9. Public Hearing Notice & Schedule Public Hearing for the 2014 Budget Amendments & the 2015 Budget

10. Public Housing Authority Flat Rate Rents

11. Acceptance of the Westlink Water & Sanitary Sewer Improvements

12. Award Bid for the Pratt Water Main & 138 PRV Project to Westland Construction

13. Ordinance to Establish City Manager Salary & Contract Amendment

14. City Manager's Report

15. City Council Items

16. Mayor's Report

City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING

6:30 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, July 28, 2014

Life is Better in Bonner Springs

Phone: 913-422-1020 Fax: 913-441-1366 Website: www.bonnersprings.org

ITEM NO. WS-2

City Council Workshop Agenda

Monday, July 28, 2014

Present:

Stephens	_____
Cooper	_____
Reeves	_____
Haas	_____
Peterson	_____
Knight	_____
Freeman	_____
Shannon	_____

Staff Present: _____

AGENDA ITEM: Dumpster Regulations & Information on Unscreened Dumpsters

NARRATIVE: The City Council in the Regular Meeting on July 14 requested information on the number of unscreened dumpsters within the City and the City's regulations to screen dumpsters. The enclosed memorandum provides the requested information for review and discussion by the City Council at the Workshop Meeting on Monday, July 28.

City Council Staff Report Memorandum

Date: July 22, 2014
To: Mayor & City Council
Through: John Helin, City Manager
From: Rita Hoag, City Clerk and Marcia Harrington, Community & Economic Development Director

Subject: Screened Dumpster Regulations & Other Related Information

The City Council at their regular meeting on Monday, July 14, 2014 requested information on the number of unscreened dumpsters and the City's regulations to screen dumpsters. Information for the City Council's review and discussion includes Current Regulations, Grant Program Screen Dumpster History, Estimated Cost to Construct a Dumpster Enclosure, List of Unscreened Dumpsters, Solid Waste Budget and Items to Consider and/or Discuss.

1. Current Regulations:

A. Property Maintenance Code

11-402. Disposal of Trash and Garbage.
The owner or occupant of every premise shall dispose of trash and/or garbage in a clean and sanitary manner and shall be required to maintain on the premises one of the following: (a) approved leak-proof trash container(s) equipped with tight fitting lid(s) or (b) a commercial dumpster. All residential trash and garbage must be bagged and, if stored outside, must be placed in an acceptable container. Approved trash containers shall be stored in an enclosed structure or in the least conspicuous location to the rear of, adjacent to, and in close proximity to a residential or commercial structure. Commercial dumpster enclosures must be maintained and kept free from the accumulation of loose trash and garbage. The Solid Waste Management Code of the City of Bonner Springs describes additional requirements for the disposal of trash and garbage.

11-403. Dumpsters.
A refuse dumpster is a large trash receptacle that many businesses, apartment buildings, offices and industrial sites use to store waste until removed by a contracted disposal company. Construction dumpsters are also used on private properties during new construction, home remodels, cleanup projects
or demolition of structures. Requirements for use and maintenance of dumpsters are provided as follows:

(a) All dumpsters shall be located on private property on a driveway or other improved surface and shall not be positioned or located in the yard. Construction dumpsters are allowed for a period of thirty (30) days. If an approved construction/building permit was issued, a dumpster may remain in place for the duration of that project.

(b) In extenuating circumstances where placement of a construction dumpster on private property is not possible, prior written permission shall be obtained from the City to place a dumpster temporarily on public property to include streets, rights-of-way, parking lots or parks. The owner and/or the user of a dumpster placed on public property are responsible for any damages that may occur to any public infrastructure. The City may deny the use of dumpsters in the public rights-of-way if a dumpster is too wide to allow public safety vehicles or any other traffic through or if there are public health or safety concerns.

(c) A construction dumpster placed temporarily in the street or on public right-of-way must have flashers or reflectors on the outside corners that face traffic as well as safety cones at each end of the container at all times.

(d) Dumpsters shall not block a public sidewalk or be placed in a location that restricts the sight distance of an intersection. Sight distance will be determined by the Code Official.

(e) Dumpsters must be well maintained, in good condition, display the name or logo and telephone number of the owner and be suitably supported at each contact point to prevent damage to paved surfaces. The City Zoning Ordinance describes additional requirements for screening of refuse dumpsters in each of the zoning districts.

(f) Dumpsters not equipped with lids must be covered when materials inside are easily airborne, pose a hazard, emit an odor or are otherwise offensive.

(g) Trash and garbage must be placed inside the dumpster. It cannot be placed alongside or on top of the container. The area around the exterior of the dumpster or inside the refuse dumpster enclosure shall be routinely maintained and remain free from accumulation of trash and garbage.

(h) All dumpsters must be emptied when full. For the purpose of this Code, full is defined as when the contents of the dumpster reach an average level of one foot below the top edge of the dumpster sides. Any dumpster which reaches the full status and is not emptied within seven (7) calendar days shall be considered in violation of this ordinance.

(i) Dumpsters shall not be cleaned on any public property.

(j) The City may cause removal of a dumpster from public property if the container is in violation of this ordinance. The owner of the container, or if the owner cannot be determined, the person that placed it in the public right-of-way shall pay all costs, fees, penalties or other expenses incurred by the City for removal, storage fees and disposal of any container and its contents.

B. Solid Waste Code:

<u>Section 15-404.</u> Storage; Generally. The owner or occupant or both of any premise, business establishment or industrial plant shall provide sanitary storage for all solid wastes, not classified as hazardous wastes products, on his or her property which meets standards set forth in this Code, the Solid Waste Management Plan and state regulations. All solid waste shall be stored so that it does not attract or provide shelter or a breeding place for disease vectors, does not create a health or safety hazard, is not unsightly and minimizes the production of offensive odors. Each premise shall be provided with a sufficient number of acceptable containers to accommodate all solid waste materials, other than bulky wastes that accumulate on the premises between scheduled removals of these materials. On premises where the quantity of solid wastes generated is sufficient to make the use of individual storage containers impractical, bulk containers may be used for storage of refuse. The bulk container may be equipped with compaction equipment and shall be a size, design and capacity compatible with the collection equipment. Containers shall be constructed of durable metal or plastic material, be easily cleaned and be equipped with tight-fitting lids or doors that can be easily closed and opened.

C. Zoning Ordinance:

(1) Cannot be located on City Property.

(2) Ordinance No. 1745 adopted in December 1995 established dumpster regulations. In February 2006, the City Council approved Ordinance No. 2124 that amended Ordinance No. 1745 that required dumpsters be screened in R-3, MX (Former Office District), C-1, C-2, C-S, I-1 and I-2 Districts. The regulations also apply to Special Uses within any District.

(3) Screening Requirements: Trash, grease and business recycling enclosures shall be screened from public view on all four sides. The screening shall be a minimum of six (6) foot solid opaque fence constructed of wood, masonry or other compatible building material. The enclosure shall be large enough to fully enclose the trash, grease and business recycling receptacle(s).

(4) Section 4 Nonconforming Uses: Authority to Continue – This regulation allows any lawful current nonconforming use to continue as long as it is otherwise lawful.

(5) A change in use requires compliance with all current regulations. (Example: An office use for insurance moves out and a restaurant moves in.)

2. **History of Grant/Loan Program to Screen Dumpsters:**

The grant/loan program to screen dumpsters began in 2004 as a way to encourage property owners to help improve the appearance of their properties and the downtown business district as a whole. At that time, new construction was required to have dumpster screening as well as any change of use, change of ownership or with the issuance of a building permit for exterior improvements which included additions or enlargement of existing developments. The current regulation still requires it for new construction and if there is a change in business use.

The available funds consisted of a 50% City grant and 50% City no-interest loan on a first come, first serve basis based upon the submittal of an application form. Property owners could repay the loan over time with the payments added to their City utility bill.

At that time, the City had $10,000 in the Solid Waste Budget to use for the program and the estimated cost of dumpster enclosures was $5,000. Businesses who shared a dumpster would have more priority, since it would reduce the number of dumpsters.

The program was presented to Downtown Bonner, Inc. at one of their monthly meetings and there was no interest in the program with the main reason being the cost. In 2007, the City Council provided consensus to change the program requirements to an 80% City/20% Property Owner cost-share program and the business was not interested due to the cost of $3,750 for their share.

With no interest in the program, it has neither been advertised nor utilized.

3. **Estimated Cost to Construct a Dumpster Enclosure – Three Sides – Double Gate - 10X12 for a total of 44 linear feet plus a concrete pad approach:**
   A. Chain Link Fence with Slats - $2,500 plus 240 square foot concrete approach $1,680 – Total $4,180.
   B. Wood Fence - $1,700 plus 240 square foot concrete approach $1,680 – Total 3,380.
   C. Concrete Block - $2,900 plus 240 square foot concrete approach $1,680 – Total 4,580.

4. **List of Unscreened Dumpsters:** The attached list totals sixty-one unscreened dumpsters all located south of Morse Avenue with the exception of one for a church located on Emerson.

5. **Solid Waste Budget:**
   A. Staff included an amount of $50,000 in this Enterprise Fund budget in 2015 to provide funds for the Dumpster Grant Program. This amount uses approximately 52 percent of the reserve but leaves an estimated amount of $47,110 to carry over to 2016. The recommendation is that this budget amount be only budgeted in future years if the total $50,000 is not spent in 2015 or future years.

B. Items to Consider and/or Discuss:

A. Regulations:
   (1) Publicize that the Code Enforcement Officer has authority to enforce smell requirements but needs to be based on a complaint basis only.
   (2) Require property owners to deodorize dumpsters or arrange more frequent service to eliminate odor problems. Deffenbaugh does not provide deodorizers to property owners. They have a $45 fee to swap out a container that needs replaced.
   (3) Require more frequent dumpster service in the summer months.
   (4) Ordinance amendment to regulate distance of dumpsters from adjacent structures. Staff researched other local jurisdictions and did not find that they regulate distance.
   (5) Establish standard specifications to include type of material, size, height, reinforced concrete pad, gate and location approved by the City and Deffenbaugh.

B. Amend Grant/Loan Program requirements and dollar amounts based on approved budget.
   (1) Payment of grant conditioned upon an inspection by the Building Official.
   (2) City's dumpster enclosure specifications must be used.

DUMPSTERS WITHOUT ENCLOSURES

1	601 E FRONT	STEPHEN'S BP
2	741 E FRONT	WAGNER'S AUTO BODY
3	600 E FRONT	MOON MARBLE
4	525 E FRONT	BONNER SPRINGS LAUNDRY
5	112 CORNELL	TRINITY AUTOMOTIVE
6	413 E FRONT	WOODS MINI MART
7	313 E FRONT	KINCADE – MIDWEST BUS
8	111 PINE	WOODS LIQUOR
9	216 E 2ND	GOMER / 2ND ST STYLES
10	207 OAK ST	VAUGHN-TRENT
11	107 E 2ND	LUKE HEATING & COOLING
12	129 OAK ST	CENTENNIAL CENTER/PIZZA
13	117 OAK ST	RED FORTUNE (INSIDE PRIVACY FENCE BUT VISIBLE FROM ADJACENT PROPERTIES)
14	116 CEDAR PARKING LOT	DEGOLER/KOBI'S/DAIRY QUEEN / NITCHSKI'S EYE CARE ???
15	117 CEDAR	BONNER SPGS CAR WASH
16	400 E FRONT	KART MART
17	120 OAK ST	DOLLAR GENERAL
18	112 OAK ST	THRIFTWAY
19	202 OAK ST	DEGOLER ?
20	228 OAK ST	ALLEGRO STUDIO
21	132 OAK ST	INTERSTATE FEDERAL
22	220 CEDAR	GO LIZARDS
23	135 CEDAR	USPS
24	214 WALNUT	HAWKINS APTS
25	121 E 3RD	VICTORY ASSEMBLY
26	172 ALLCUTT (?)	DR JEFFREY ELMER DDS / APTS
27	163 N NETTLETON	SW BELL
28	132 ARMOUR	ATMOS ENERGY
29	101 W KUMP	DARI DINE
30	301 OR 309 OAK	MAINSTREET CREDIT UNION OR UNION BANK & TRUST ?
31	110 S NETTLETON	USD 204 / MCDANIELD
32	120 KINDRED	PATRICK SMITH APTS
33	212 S NECONI	USD 204 – BSE (1 DUMPSTER INSIDE ENCLOSURE, 1 ON REAR PARKING LOT UNSCREENED)
34	223 SHADYSIDE** (shared)	CALDERON APTS
35	227 SHADYSIDE** (shared)	DIAZ APTS
36	425 W MORSE	BONNER SPRINGS METHODIST CHURCH
37	100 N PARK	TINER APTS

38	148 N NETTLETON	FIRST CHRISTIAN CHURCH
39	134 N NETTLETON	BLEVINS & BRADBURY
40	201 SPRINGVALLEY	OLIVET CHURCH
41	408 N NECONI	HEAD START SCHOOL
42	431 N BLUEGRASS	TIBLOW TOWNHOMES
43	446 EMERSON	BIBLE BAPTIST CHURCH
44	520 E MORSE	BONNER SPGS REHAB CENTER
45	514 MURPHY	ELLIS APTS (4 PLEX)
46	104 FOREST	BONNER ANIMAL CARE
47	W FRONT ST / RAILROAD ROW	UPRR DEPOT
48	12401 KAW DR	PUBLIC WORKS / CITY OF BONNER SPGS
49	11701 KAW DR	BONNER MINI STORAGE
50	11635 KAW DR	PLANTATION PARTNERS / STRIP CENTER (NO DOORS)
51	11651 KAW DR	BILT TO FIT (BEHIND BLDG)
52	11605 KAW DR	FARR (LANDSCAPING & REFRIGERATION AND SCRAP METAL BUSINESS PLUS > 7 JUNK VEHICLES/SALVAGE YRD?
53	11559 KAW DR	W CARTER & ASSOC GLAZING DUMPSTER INSIDE OPEN FENCE
54	11565 KAW DR	CREATIVE LANDSCAPE & CONCRETE – DUMPSTER INSIDE OPEN CHAIN LINK FENCE
55	11551 KAW DR	LYNN TAPE & LABEL
56	11555 KAW DR	SONIC – 1 DUMPSTER INSIDE ENCLOSURE & 1 DUMPSTER SETTING IN PARKING LOT
57	11540 KAW DR	HOMESTEAD MOTORS
58	11600 KAW DR	KAW VALLEY VET / STOLFUS
59	11610 KAW DR	PAPA BOB'S BBQ
60	11930 KAW DR	MARK ORR / VACANT
61	12200 KAW DR	HOLIDAY SAND

Notice to Bidders & Bid Proposal Form

City of Bonner Springs, Kansas
New Dumpster Enclosure in Parking Lot Adjacent to Centennial Park, 126 Cedar Street
November 21, 2007

Note: Contact Marcia Ashford, Community and Economic Development Director, 913-667-1703 with specific questions.

Sealed bids will be received in the office of the City Clerk, City of Bonner Springs, 205 East Second Street, P. O. Box 38, Bonner Springs, Kansas 66012, no later than 2 p.m., Thursday, December 13, 2007. Bids received after this time will be returned unopened to the sender. Bidders are requested to inspect the site as marked on the existing asphalt pavement along the west curb line of the parking lot. **All bids shall be submitted on this bid form and placed in a sealed envelope marked "Centennial Park Dumpster Bid".** The bids shall be firm for a period of 60 days from the date of receipt.

Project:

- Construction of a new dumpster enclosure in the parking lot adjacent to Centennial Park, 126 Cedar Street.
- Existing asphalt pavement will need to be removed prior to installation of concrete pad.
- The site is marked on the pavement along the west curb line of the parking lot.
- The concrete pad will be installed along the edge of the gutter.
- The dumpster enclosure will be constructed 5 feet from back of curb and will consist of split face rock. The gate and side door will be constructed of composite dog eared picket planks, and the successful bidder will provide color samples to the City for both of these items.
- The gate will be placed on the north end (towards Second Street) of the enclosure.
- The 36-inch side door will be placed on the west side (right side) of the enclosure.
- The attached exhibits provide the specifications and detail for the concrete pad, enclosure, gate, side door and bollard specifications.
- The successful bidder shall provide a certificate of insurance naming the City as an additional insured showing the General Liability coverage and $500,000 Worker's Compensation.
- The successful bidder must obtain a no-fee building permit from the Building Codes Department prior to beginning work.
- The successful bidder will have 180 days from the date of bid award to complete the project.

The City reserves the right to reject or accept any or all bids and to award the bid to the most successful bidder in the best interest of the City. The work shall be completed per the specifications and detail sheets as attached.

Bid Amount: Construction of New Dumpster Pad and Enclosure **$**_____

I hereby acknowledge that I have read and understand all of the specifications and bid documents pertaining to the new dumpster enclosure in the parking lot adjacent to Centennial Park, 126 Cedar Street.

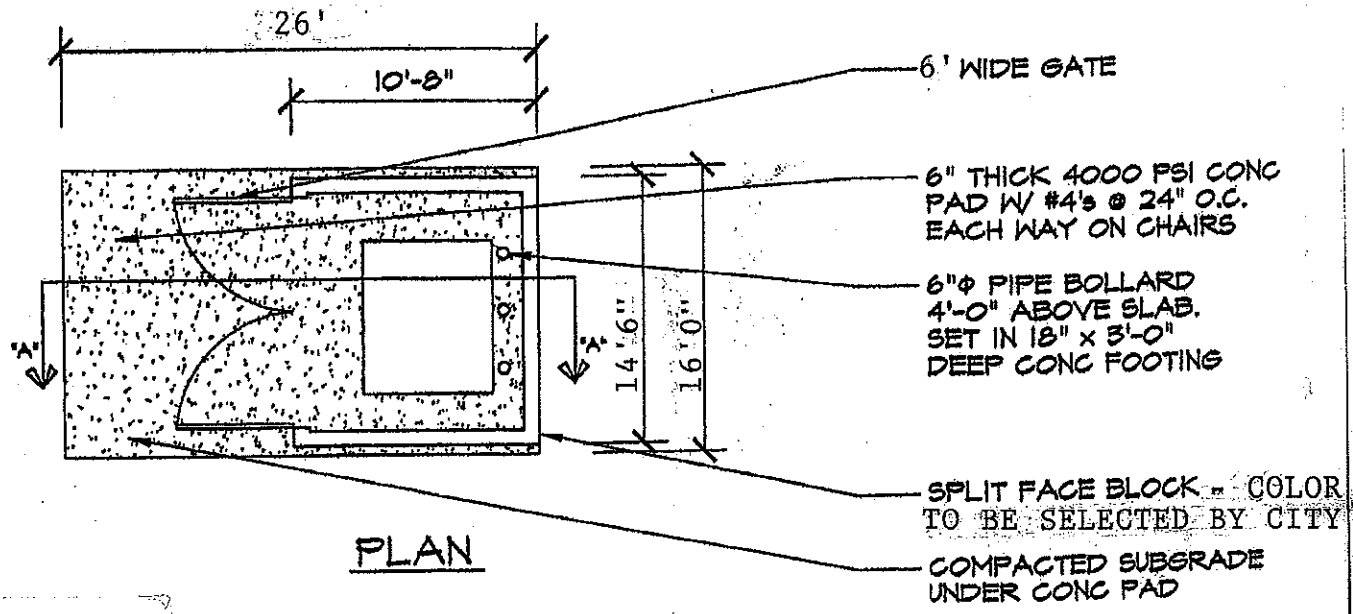
Typed or Printed Name of Bidder: _____

Company Name & Address: _____

City/State/Zip: _____ Email: _____

Work Phone: _____ Cell Phone: _____

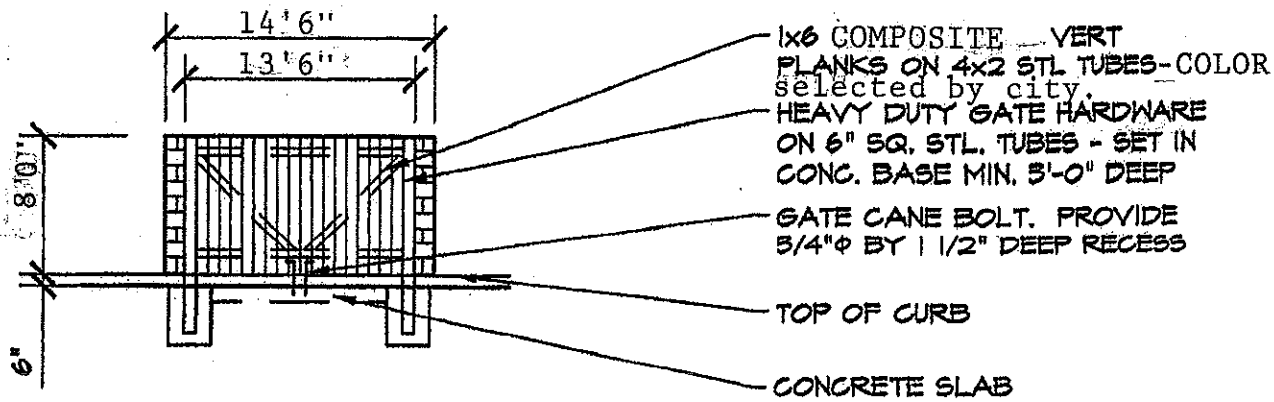
_____ _____
Signature Date



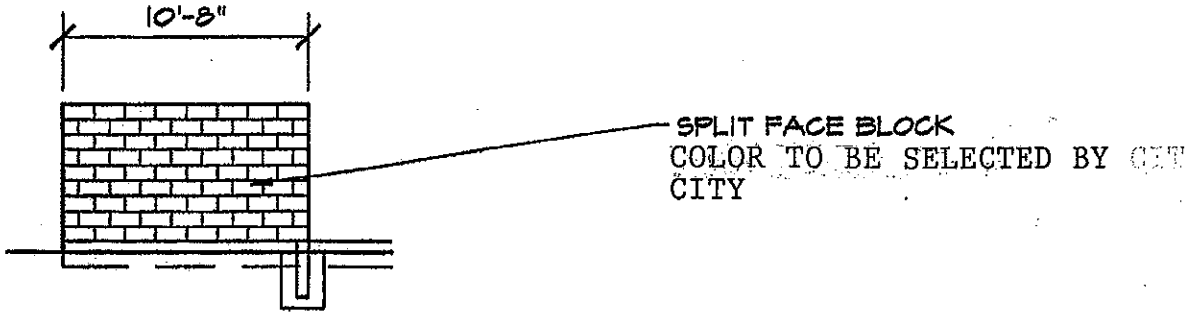
PLAN

A New Trash Enclosure for
Centennial Park Parking Lot
126 Cedar Street
Bonner Springs, KS

Contact Information:
Marcia Ashford—913-667-1703
marciaa@bonnersprings.org



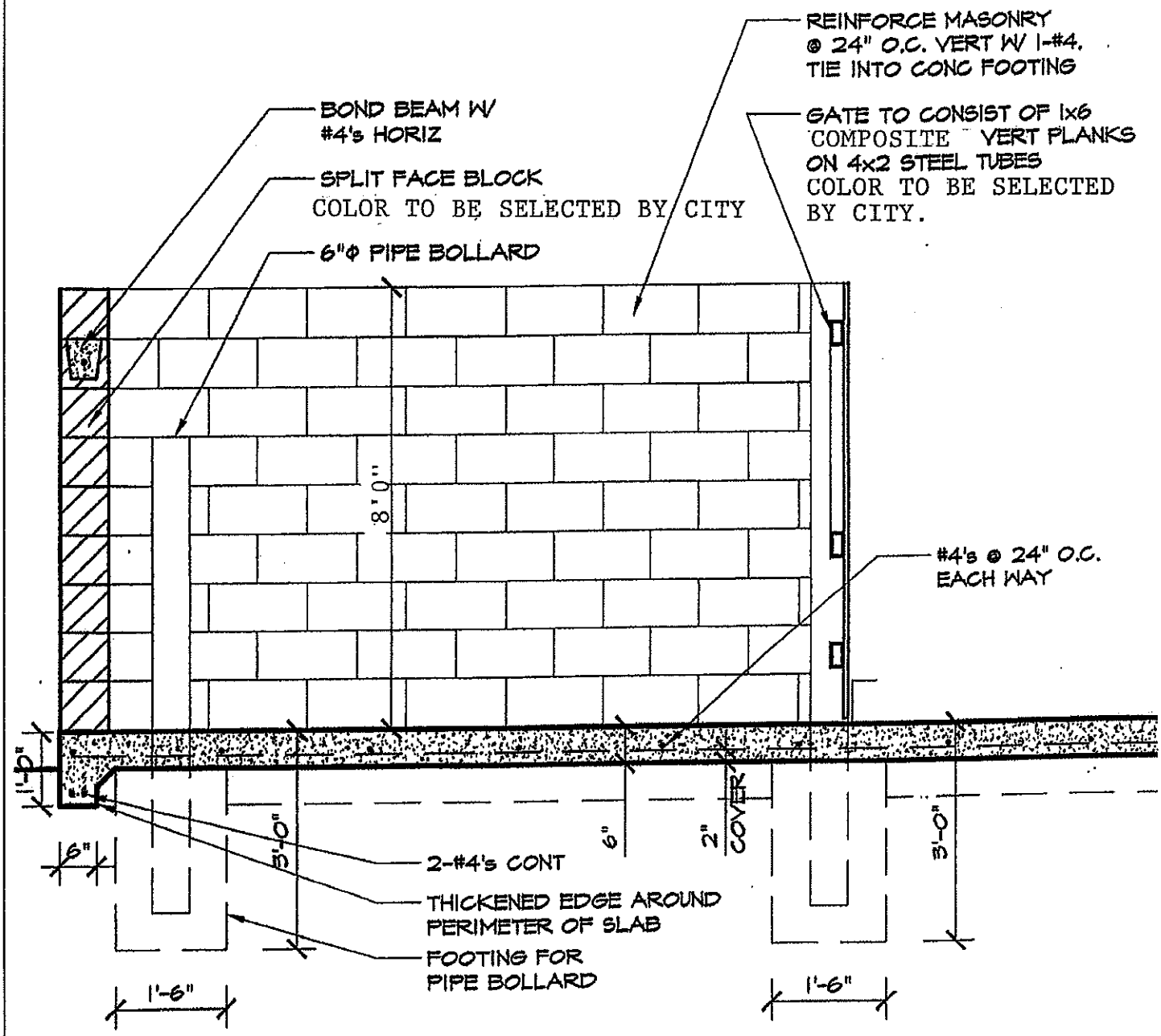
FRONT ELEVATION



SIDE ELEVATION

A New Trash Enclosure for
Centennial Park Parking Lot
126 Cedar Street
Bonner Springs, KS

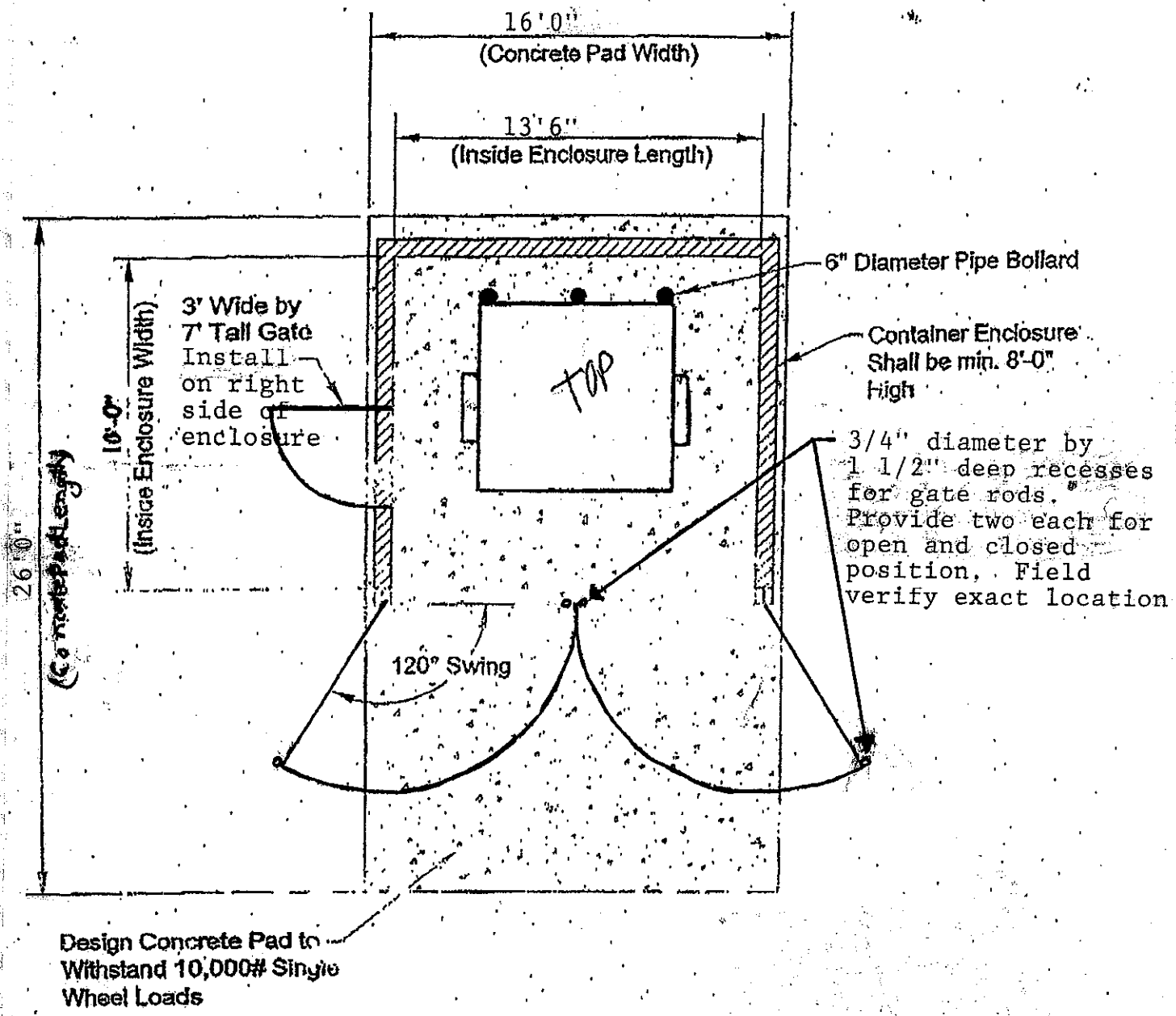
Contact Information:
Marcia Ashford—913-667-1703
marciaa@bonnersprings.org



A New Trash Enclosure for
Centennial Park Parking Lot
126 Cedar Street
Bonner Springs, KS

Contact Information:
Marcia Ashford—913-667-1703
marciaa@bonnersprings.org

Deffenbaugh Industries Inc.



CONTAINER ENCLOSURE PLAN

SCALE: 1/4" = 1'-0"

18181 West 53rd ST.18181 West 53rd Street Shawnee, Kansas 66217 (913) 631-3300 Fax (913) 268-9813

ITEM NO. 1.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION: None

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 2.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Minutes of the July 14, 2014 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on July 14, 2014

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval and the Workshop Minutes for information.

City Council Minutes – Regular Meeting – Monday, July 14, 2014

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, July 14, 2014.
Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Bob Reeves, Racheal Haas, Joe Peterson, Jack Knight, Eric Freeman and Roger Shannon
City Staff Present: Jack Helin; City Manager; Rita Hoag, City Clerk; Don Slone, Planning Director and Rick Sailler, Utilities Director

The Mayor opened with the Pledge of Allegiance to the Flag of the United States of America.
Item No. 1 – Presentation to Robin Neal for Service on the Planning Commission – The Mayor presented an Appreciation Certificate to Robin Neal for her service on the Planning Commission from August 2006 to April 2014.
Item No. 2 – Citizen Concerns About Items Not on Today's Agenda – None Presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 3 through 10 and asked the Staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 3 –Minutes of the June 23, 2014 City Council Meeting – Presented for approval.
Item No. 4 – Claims for City Operations – July 14, 2014 – Presented for approval were the Supplement Claims in the amount of $221,154.97 and Regular Claims in the amount of $340,654.91.
Item No. 5 – Public Housing Authority Claims – July 14, 2014 – Presented for approval in the amount of $6,049.57.
Item No. 6 – Appointments to Committee for Marion Vaughn Award – The Mayor recommended the appointment of Councilmembers Haas and Peterson, former Mayor Clausie Smith, Chamber of Commerce President David Block, Vaughn Trent Board Chair Charles Thomas, Rotary Club President Judy Miksch and a representative of last year's recipient Al Stuchlik who received the award posthumously.
Item No. 7 – Partial Acceptance of the Riverview Avenue Bridge Over I-70 Realignment Construction KDOT Project 70-105-KA-1003-06 – The City Council approved an agreement for this construction work in January 2012. KDOT bid and let the project. The contractor completed the grading, bridge and surfacing work. KDOT pays one hundred percent (100%) of the project.
Item No. 8 – New West Hit and Run 5K Run Saturday, July 19 – New West Presentations (Cricket Wireless) made application for a Hit and Run 5K Run to be held Saturday, July 19, 2014. This is a new run but the route is similar to previous runs.
Item No. 9 – Debra Fisher dba Essential Massage Business Establishment and Massage Therapist License Renewals – Debra Fisher submitted an application to renew her Massage Therapist II license and an application to renew her Business Establishment license for Essential Massage, 515 East Morse, and paid the appropriate fees.
Item No. 10 – Public Housing Authority Income Limits Amendment – The law requires Housing and Urban Development (HUD) to set income limits annually to determine eligibility for assisted housing programs. HUD changed the definition of Extremely Low-Income that resulted in an increased extremely low income limit for households that have three or more persons. HUD requries the Governing Body, which is the Board for the Housing Authority, adopt the income limits by resolution. **Assigned Resolution No. 2014-09.**

CONSENT AGENDA APPROVAL

Cooper made a Motion to Approve the Consent Agenda as presented. Stephens seconded the motion and it carried on a vote of eight to zero.

REGULAR MEETING AGENDA

Item No. 11 – Special Use Permit SUP-130 Crown Castle Tower at Camp Naish – The Planning Director made a presentation:
➢The telecommunications tower has been in place since 1997 when it was initially owned by AT&T and was previously taken over by T-Mobile.
➢Crown Castle recently assumed management of the tower.
➢The Planning Commission held a public hearing on this item at their June 17, 2014 meeting and unanimously recommended approval.

➢Staff enclosed in the agenda a report that contained the recommendation for approval, an excerpt of the Planning Commission meeting minutes and relevant exhibits.
Stephens Made a Motion to Approve an Ordinance to Approve Special Use Permit SUP-130 for Crown Castle Tower at Camp Naish Located at 1100 Martinek Road. Shannon seconded the motion and it carried on a vote of nine to zero. **Assigned Ordinance No. 2387.**

Item No. 12 – Award Lake of the Forest Lift Station Improvement Project – The Utilities Director made a presentation:
➢On June 26, 2014 the City opened two bids and the low bid from Utility Solutions LLC in the amount of $127,397 was significantly higher than the engineer's estimate.
➢Staff negotiated with the low bidder to reduce the bid to $121,397.
➢The project replaces and upsizes the current Lake of the Forest Lift Station with the refurbished Cedar Ridge Pump Station.
➢The project cost increased to $195,000 from the $100,000 previously approved by the City Council. Staff will request a 2014 Budget Amendment for the Wastewater Operating Fund which will reduce reserves by $60,000.
➢Staff recommends the City Council accept and approve the bid from Utility Solutions LLC.
Reeves Made a Motion to Award the Bid for the Construction of the Lake of the Forest Lift Station Improvement Project to Utility Solutions LLC in the Total Amount of $121,397. Haas Seconded the motion and it carried on a vote of eight to zero.

Item No. 13 – City Manager's Report – The City Manager reminded everyone of the Budget Workshop at the Fire Station on July 15 at 6:30 p.m. The next Budget Workshop is July 21 at 6:30 p.m. at the Fire Station.

Item No. 14 – City Council Items –
➢Stephens asked if emergency responders will wear the Google Glasses listed in the City Manager's written report at the scene and while they drive. The City Manager stated the program is a pilot to see how the equipment can best be used and he does not know the details, but employees will violate the Personnel Policy if they text or talk on the phone while they drive with the Google Glasses. The Fire Department will purchase the glasses through a grant from Mozilla.
➢Cooper asked if the City can help businesses on Cedar to screen and clean their dumpsters. He stated the dumpsters are an eyesore and smell bad. The Mayor stated the City does have a Dumpster Screen Grant Program and asked for information on the current codes.
➢ Peterson asked if the someone purchsed the whole Remax building and if Staff knows what business will go into that location or the Wendy's building. The City Manager stated someone purchased the entire building and Staff does not know what businesses will go into either location yet.
➢Freeman suggested the City use a different engineer for future projects due to the underestimate of the cost for the Lake of the Forest Lift Station Project.
➢Shannon asked why contractors leveled the land on the east side of K-7. The City Manager stated the owners of the property sold dirt from the location to the contractor for the K-7/I-70 Interchange work.

Item No. 15 – Mayor's Report – The Mayor added items as follows:
➢The Mayor complimented the City on the Band Concert, Arts Festival, Flip event and Bonner Blast events.
➢The Mayor and City Manager met again with the Unified Government and Mr.Walters in regards to a train quiet zone.

The meeting adjourned at 8:05 p.m.

_____
Rita Hoag, City Clerk

City Council Workshop Meeting – Monday, July 14, 2014 – 6:30 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Bob Reeves, Racheal Haas (arrived at 6:33), Joe Peterson, Jack Knight, Eric Freeman and Roger Shannon
City Staff Present: Jack Helin; City Manager and Rita Hoag; City Clerk

WS – 1 - Executive Session – Personnel Matters – At 6:30 p.m., Cooper made a Motion to Adjourn to Executive Session for Personnel Matters for a Period Not to Exceed Thirty Minutes. Knight seconded the motion and it carried on a vote of seven to zero. At 7:00 p.m., Cooper made a Motion to Return to Regular Session With No Action Taken. Knight seconded the motion and it carried on a vote of eight to zero.
At 7:00 p.m., Cooper made a Motion to Adjourn to Executive Session for Personnel Matters for a Period Not to Exceed Fifteen Minutes. Knight seconded the motion and it carried on a vote of eight to zero. At 7:05 p.m., Cooper made a Motion to Return to Regular Session With No Action Taken. Knight seconded the motion and it carried on a vote of eight to zero.
WS – 2 - Governing Body Policy GB-05-03R Governing Body Manual Amendments – Staff enclosed in the agenda, the Rules of Procedure for Council Meeting with amendments shown in red legislative style. The City Clerk reviewed the amendments recommended by the Mayor, City Manager and City Clerk. The City Council reached consensus with no opposition to place the item on the next City Council agenda.
WS – 3 – Governing Body Policy GB-05-02R Nomination to Boards, Committees – Amendment – Staff enclosed in the agenda the current Governing Body Policy GB-05-02 with recommended amendments in red legislative style. The City Clerk stated the amendments are to clean up the current policy to ensure it is compliant with KSA 12-16, 128. The City Council reached consensus with no opposition to place the item on the next City Council agenda.

- Councilmember Knight asked if the Police Department will be trained on the changes to the open carry laws. The City Manager stated that he will speak with the Police Chief.
- Councilmember Cooper stated the unscreened trash dumpsters in the City are unsightly and should be screened.

The meeting adjourned at 7:25 p.m.

ITEM NO. 3.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Special Budget Workshop Meeting Minutes Tuesday, July 15, 2014

ACTION: Make a Motion to Approve the Special Budget Workshop Meeting Minutes for Tuesday, July 15, 2014

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the Special Meeting Minutes for approval.

Special Budget Workshop Meeting - Tuesday, July 15, 2013 – 6:30 p.m.

Governing Body Present: Mayor Jeff Harrington and Councilmembers Eric Freeman, Jack Knight, Joe Peterson, Rodger Shannon, Bob Reeves, George Cooper, Racheal Haas (arrived at 6:35 p.m.) and Tom Stephens
Governing Body Absent: George Cooper
City Staff Present for Budget Workshop: Jack Helin, City Manager; Rita Hoag, City Clerk; Tillie LaPlante; Finance Director; Don Slone, Planning Director; Skip Dobbs, Parks & Recreation Director; Fern Massey, Administrative Assistant; Kevin Bruemmer, Public Works Director; Matt Beets, Project Manager; John Haley, Police Chief; Brian Hunt, Building Official; Dennis Hubbel, Fire Chief and Marcia Ashford, Economic Development Director

Budget Workshop:
The City Manager stated that staff will review the General Fund, Parks & Recreation Budgets and capital improvements.
The Finance Director made a presentation as follows:
➢Council Approved Use of General Fund Surplus:

• Funds Available -		$336,605
• CPI Plus Merit Pay Increases –	($150,000)	$186,605
• $25/Month Additional Health Insurance Contribution for Family Coverage beginning July 2015 –	($5,700)	$180,905
• Salary Survey -	($5,000)	$175,905
• Mid-Year Salary Survey Adjustments -	($30,000)	$145,905
• Reduction in Admin/Sec Position	$35,180	$181,085
• Public Information Officer/IT Position	($71,500)	$109,585
• EMS	($61,000)	$49,585

➢Change in Valuations and Taxes:
- Ad Valorem Tax – 2013 -$65,521,617, 2014 -$69,004,957, Change $3,483,340, Tax increase based on current Mill Levy rate $117,162.*
- NRP Valuations - 2013 - $3,569,285, 2014 - $3,378,290, Change $190,995, Tax increase based on current Mill Levy rate $6,424.
- Payment in Lieu of Tax - 2013 - $66,991, 2014 - $41,176, Change ($25,815), Tax decrease based on current Mill Levy rate ($25,815).
- Motor Vehicle Tax – 2013 - $245,494, 2014 - $272,060, Change $26,566, Tax increase based on current Mill Levy rate $26,566.
- Net Increase in Tax Revenue - $124,337.

*Based on estimated valuations. Valuations will be certified in October. Tax rates may increase or decrease based on final certified valuations. Old Castle filed a protest to request a reduction in property value. A lower Old Castle property value could result in either lower taxes received in 2015 or a slightly higher mill levy rate.
➢Current Surplus:

• Estimate Surplus at Budget Retreat -	$49,585
• Significant Changes to Estimated Surplus	
• Change in Tax Revenue -	$124,336
• Allocation of Sixty Percent (60%) of Project Manager Cost to Utilities	$55,600
• Decrease in Unemployment Rate	$20,000
• Increase Police Training (City Manager discussed later)	($30,000)
• Additional EMS Personnel Costs (retreat increase was $60,000)	($40,000)
• Miscellaneous Other Charges	$6,079
• Current Surplus	$185,600

The City Manager stated he would like the City Council to reach a consensus at the Budget Workshop on July 21 and made a presentation as follows:
➢Task Force Officer Assignment:
- Officer works on Federal Task Force.
- Officer assigned for two years.
- City pays officer's full pay and benefits (Approximately $64,000/year - $120,000 for two years)

➢Task Force Officer Assignment Advantages:

- Officer exposed to Federal Court system and mentored by FBI leadership.
- City receives a portion of seized assets (could be up to approximately $10,000 per year)

➢Task Force Officer Assignment Disadvantages:

- City pays officer's full salary and benefits and gets no direct benefit for our citizens (costs the City over $120,000 for a two-year period).
- City will lose a patrol officer for two years.
- Eliminates advantages of a new patrol officer in lieu of a Lieutenant position.
- No guarantee the officer will stay with the department after the assignment.
- Opportunity to train only one officer.

➢Alternative Recommendation to Approve to Send an Officer to the Task Force:

- Budget an additional $30,000 for training in the Police Department Budget.
- Immediately provide new skills to multiple officers in the Department.
- Goal is to maximize use of "Train the Trainer" courses where officers are trained and teach other officers the same skills.

➢Additional Training Funds for Police Department:

- Additional opportunities to train Patrol Officers to include Street Survival, Interview and Interrogation and Crime Scene Processing and Homicide Investigation.
- Additional opportunities to train Master Officers to include Northwestern Institute First Line Supervisors Training and KU Public Management Emerging Leaders Academy.
- Additional opportunities to train Sergeants to include Kansas Law Enforcement Leadership Academy and Human Resources and Budget Training.

➢Additional Training Funds for Police Department Advantages:

- Opportunity to train and benefit more than one officer.
- We do not lose an officer to work in our City for two years that costs the City $120,000.
- We do not wait for two years to get one officer back that is presumably prepared for a supervisor position.
- Officers can immediately use increased skills and abilities to support and protect our citizens.
- Increased multiple skills and abilities for many officers.
- Officers trained in skills that will help them do their job better and prepare them for future assignments into investigations and supervisory positions.
- Sergeants trained in skills they can use immediately and hone their skills.
- Keep all our officers here to directly serve our community.

➢Additional Training Funds for Police Department Disadvantages:

- Costs $30,000 from General Fund to support the additional training.
- Does not provide one officer the opportunity to work with the FBI and receive their special opportunities to train.
- No direct link with the Task Force and any advantages that brings.

➢City Manager Recommendation: Approve the additional $30,000 for training for the Police Department and to not send an officer to the Federal Task Force.

➢Increase in EMS Personnel Costs

- Consensus at Retreat to add $60,000.
- An additional $40,000 pays the costs to add two full-time EMTs which allows for a two-person full time crew for the first-out ambulance 24/7/365.
- Need to work with the EMS Director on other possible options to meet the goal at less cost to include "On Call" and "On Premise" pay.
- Will finalize recommendation before budget approval.

➢Proposed Transportation and Economic Development Study of K-32 Corridor:

- Unified Government, Bonner Springs and Edwardsville Mayors and Unified Government Commissioner Walters met to discuss the possibility to submit a grant application to MARC to fund a Transportation and Economic Development Study of the K-32 Corridor.

- The basic concept of the study is to take an integrated look at how to best develop the corridor from Bonner Springs to the Turner Diagonal and to include plan requirements to create rail road quiet zones (no whistle) along the corridor.
- Estimated cost* for the study is $180,000 with MARC to pay fifty percent (50%).
- Initial discussion for the non-MARC cost* is a fair proportional split.
  - UG/WYCO - $20,000 to $30,000
  - Kansas City, KS - $20,000 to $30,000
  - Edwardsville - $10,000 to $20,000
  - Bonner Springs - $10,000 to $20,000

*All Costs are very rough estimates.

- Possible additional applicants for the grant include KDOT, KCK Chamber of Commerce. Wyandotte EDC, Bonner Springs/Edwardsville Chamber of Commerce, USD 204 and Turner School District. Any additional organizations that are co-applicants and provide some funds lower our cost proportionately.
- Grant application due to MARC by August 27, 2014.
- Grant applications with more applicants get higher scores.
- MARC will distribute grant funds and work will begin in 2015.
- The Unified Government has a firm who will complete the grant application pro-bono.

➢ Recommended Use of Current Surplus:

- Increase Street Work – Would provide $705,000 for street work in 2015. $80,000
  Street work awarded in 2014 is $690,000.

Note – If K-32 Corridor Study is approved – recommend to reduce street work to $60,000 and add $20,000 for the study.

- Increase Capital Purchases – Budget total capital purchases of $485,600 $25,600
  ($255,600 from General Fund, $150,000 for Capital Improvement Fund)
- Increase contingencies to six percent (6%) $80,000
  (Maximum allowed is ten percent)
- Total $185,600

➢ Street Projects:

- 2015 Street Budget (proposed at retreat) $625,000
- Recommended Surplus for Street Projects $80,000
- Recommended Budget for Street Work $705,000
  (If K-32 Corridor Study is approved, budget would be $685,000)
- 2014 Street Work cost was $690,000.

➢ Budget Available for General Capital Items:

- Special Parks and Recreation Fund $80,000
- General Fund $230,000
- Capital Improvement Fund $150,000
- Total Available Without Use of Surplus $460,000
- Recommended use of surplus for capital $ 25,600
- Total recommended for general capital $485,600

➢ CIP Priority List:

- Public Works – Sidewalk repair – $45,000, cumulative cost - $45,000.
- Cemetery – Mower - $12,000, cumulative cost - $57,000.
- Cemetery – Hydraulic Rock Hammer – Mini Excavator - $6,000, cumulative cost - $63,000.
- Public Works - Asphalt Pad Extension – Salt Barn - $12,000, cumulative cost - $75,000.
- Public Works – Broom Attachment –Volvo Loader - $5,000, cumulative cost - $80,000.
- Parks and Recreation – Floats repaired – Aquatic Park - $6,000, cumulative cost - $86,000.
- Parks and Recreation – Gym Windows – Community Center - $28,000, cumulative cost - $114,000.
- Parks and Recreation – Gym Lighting – Community Center - $14,500, cumulative cost - $128,500.
- Parks and Recreation – Sidewalk between fields two and three – Lion's Park - $9,000, cumulative cost - $137,500.
- Parks and Recreation – Tower Slide – Aquatic Park - $90,000, cumulative cost - $227,500.
- Parks and Recreation – Trail – 130 Street from Swartz to Nettleton - $150,000, cumulative cost - $377,500.
- Parks and Recreation – Gym HVAC – Community Center - $62,000, cumulative cost - $439,500.

- Public Works – Motorized Paint Striper - $10,800, cumulative cost - $450,300.
- Parks and Recreation – Zero Depth Slide – Aquatic Park - $16,000, cumulative cost - $466,300.
- Parks and Recreation – Truck – Operations all parks - $15,000, cumulative cost - $481,300.
- Parks and Recreation – Basketball Goals in Gym – Community Center - $4,300, cumulative cost - $485,600.

The Finance Director reviewed:
➢The General Fund proposed budgets with explanations for increase/decrease impacts as follows: Bonner Beautiful, Budget & Finance, Building Codes, Cemetery, City Band, City Clerk, City Council, City Manager, Custodial, Fire, Municipal Court, Planning, Police, Project Manager, Property Maintenance Codes, Public Works and Transfers/Contingencies.

Short break from 7:50 p.m. to 8:00 p.m.

The Finance Director reviewed:
➢The Revenue Sources for Parks & Recreation: General Fund, Liquor Tax, Fees from Special Parks and Recreation Programs and Park Impact Fees.
➢The Parks & Recreation General Fund and the Special Revenue Fund proposed budgets as follows: Special Parks & Recreation, Recreation Programs, Summer Ball, Soccer, Swimming Pool and Park Dedication.
➢The Council Consensus items to review at the start of the next Budget Workshop include: Increase Police Training instead of the Task Force Assignment, increase EMS personnel costs, approve grant match for K-32 Corridor and capital improvements.
➢Distributed handouts of the slides. The next Budget Workshop to discuss Special Revenue and Enterprise funds will be Monday, July 21, 2014 at 6:30 p.m. at the Fire/EMS Station.

The meeting adjourned at 8:20 p.m.

_____
Rita Hoag, City Clerk

ITEM NO. 4.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Claims for City Operations for July 28, 2014

ACTION: Make a Motion to Approve the Claims for City Operations for July 28, 2014

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law

Enclosed are the Supplement Claims for City Operations in the amount of $85,921.92 and the Regular Claims in the amount of $93,152.66.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 07/18/2014
Time: 4:52 pm
Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

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UNION BANK & TRUST Checks							
124369	07/18/2014	Printed		2808	DANIEL ALLISON	COURT BOND REFUND	50.00
124370	07/18/2014	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	102.00
124371	07/18/2014	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	765.00
124372	07/18/2014	Printed		3665	W H GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS	1,656.00
124373	07/18/2014	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,648.41
124374	07/18/2014	Printed		0981	ING FINANCIAL PARTNERS	PAYROLL DEDUCTIONS	1,022.07
124375	07/18/2014	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	310.00
124376	07/18/2014	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	851.22
124377	07/18/2014	Printed		2807	FRANK KELLER	COURT BOND REFUND	250.00
124378	07/18/2014	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,862.32
124379	07/18/2014	Printed		8001	MIDWEST PUBLIC RISK	HEALTH,DENTAL,VISION INSURANCE	68,097.83
124380	07/18/2014	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,543.25
124381	07/18/2014	Void	07/18/2014			Void Check	0.00
124382	07/18/2014	Void	07/18/2014			Void Check	0.00
124383	07/18/2014	Void	07/18/2014			Void Check	0.00
124384	07/18/2014	Printed		6709	NUTS & BOLTS	HANDRAIL SUPPLIES,GARB DISPOSL	892.25
124385	07/18/2014	Printed		4137	UNIVERSITY OF KS HOSPITAL AUTH	POST ACCIDENT DRUG SCREEN-PD	72.00
124386	07/18/2014	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	2,799.57

Total Checks: 18 **Checks Total (excluding void checks): 85,921.92**

Total Payments: 18 **Bank Total (excluding void checks): 85,921.92**

Total Payments: 18 **Grand Total (excluding void checks): 85,921.92**

Check Register Report

CHECK REGISTER

Date: 07/23/2014
Time: 4:51 pm
Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

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UNION BANK & TRUST Checks							
124387	07/23/2014	Printed		0015	A-1 SEWER & SEPTIC SVC INC	VIDEO LIN E- SWINGSTER PROJ	505.00
124388	07/23/2014	Printed		6000	APAC	ROCK - PW	162.77
124389	07/23/2014	Printed		3303	ASPHALT SALES CO INC	ASPHALT - PW	8,030.95
124390	07/23/2014	Printed		2470	ATMOS ENERGY	GAS SERVICE	386.28
124391	07/23/2014	Printed		1461	AUGUSTINE EXTERMINATORS	PEST CONTROL	75.00
124392	07/23/2014	Printed		3664	AUSTIN SALES INC	VEHICLE PARTS - WW	32.50
124393	07/23/2014	Printed		9842	AUTOZONE	GREASE COUPLER - WTR	3.87
124394	07/23/2014	Void	07/23/2014			Void Check	0.00
124395	07/23/2014	Void	07/23/2014			Void Check	0.00
124396	07/23/2014	Void	07/23/2014			Void Check	0.00
124397	07/23/2014	Void	07/23/2014			Void Check	0.00
124398	07/23/2014	Void	07/23/2014			Void Check	0.00
124399	07/23/2014	Printed		6536	BANKCARD PROCESSING CENTER	CONF EXP,LADDER,DUES,PARK SUPP	5,905.83
124400	07/23/2014	Printed		2129	BARTLETT & WEST INC	DESIGN FILTER BACKWASH TANK	500.00
124401	07/23/2014	Printed		0109	BERNING TIRE COMPANY	TIRE/ALIGNMENT/FLAT RPR	269.65
124402	07/23/2014	Printed		0341	BLUHM MONUMENT INC	CEMETERY MONUMENT REPAIR	95.00
124403	07/23/2014	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE JUNE 2014	24,264.09
124404	07/23/2014	Printed		6043	BONNER SPGS CHIEFTAIN	ONE YEAR SUBSCRIPTION	37.00
124405	07/23/2014	Printed		2798	BONNER SPRINGS AUTO REPAIR LLC	AIR CONDITIONER SVC&RPR-FIRE	177.63
124406	07/23/2014	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES	1,242.28
124407	07/23/2014	Printed		2810	KATIE BOYD	CAMP FEE REF LESS CANCEL FEE	85.00
124408	07/23/2014	Printed		4743	BSN SPORTS, INC	BALLS/HOME PLATE/FIELD PUMP	491.88
124409	07/23/2014	Printed		2785	MARION HOWARD CALLAHAN	REFUND UTIL BILL OVERPAYMENT	43.53
124410	07/23/2014	Printed		6058	CINTAS CORP #430	T-SHIRTS - PW	156.60
124411	07/23/2014	Printed		0951	COCA-COLA REFRESHMENTS USA INC	CONCESSION SUPPLIES - POOL	282.85
124412	07/23/2014	Printed		0213	COLEMAN EQUIPMENT INC	LINE FOR TRIMMER	67.96
124413	07/23/2014	Printed		0222	CONRAD FIRE EQUIPMENT INC	PREVENTATIVE MAINT-3 FIRE VEH	2,316.45
124414	07/23/2014	Printed		3200	CREATIVE LANDSCAPING& CONCRETE	CONCRETE RESTORATION - WTR	2,546.13
124415	07/23/2014	Printed		1739	CUSTOM WELDING & FABRICATION	WELD BRACKETS TO DECOR POLE	112.50
124416	07/23/2014	Printed		0458	DAIRY QUEEN	GIFT CARDS - CITY BAND	450.00
124417	07/23/2014	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	TRASH DUMPSTERS	97.00
124418	07/23/2014	Printed		0241	DIVISION OF HEALTH &	WATER SAMPLING	925.00
124419	07/23/2014	Printed		4638	ED M FELD EQUIPMENT CO INC	FACEMASK LENS & SEALS - FIRE	514.00
124420	07/23/2014	Printed		7142	EDWARDS CHEMICALS INC.	SODIUM - POOL	521.25
124421	07/23/2014	Printed		5516	EXECUTIVE MARKETING PROMOTIONS	SHIRTS - POOL STAFF	857.00
124422	07/23/2014	Printed		4736	FASTENAL	BOLTS F/VALVE ON VAC TRUCK	14.67
124423	07/23/2014	Printed		4342	FELDMANS	WEED KILLER/MULCH/KEYS	34.87
124424	07/23/2014	Printed		2755	FTC EQUIPMENT LLC	LEI VALLEY PUMP STATION SVC	387.50
124425	07/23/2014	Printed		1942	GRASS PAD INC	POND HERBICIDE/MULCH	59.02
124426	07/23/2014	Printed		0021	HACH COMPANY	CHLORINE - WATER	558.63
124427	07/23/2014	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN CYLINDER RENTAL - EMS	109.97
124428	07/23/2014	Printed		4587	EDWARD WAYNE HICKMAN	PUMP REPAIR-PRAIRIE PLAZA-WW	1,970.00
124429	07/23/2014	Printed		6581	INLAND TRUCK PARTS CO.	FIRE VEHICLE REPAIR	1,149.56
124430	07/23/2014	Printed		3289	J & D EQUIPMENT INC	BLACK MESH TARPS -WW VEHICLES	162.16
124431	07/23/2014	Printed		0072	J P COOKE CO	ANIMAL LICENSE TAGS	52.50
124432	07/23/2014	Printed		2479	JOHN SMITH CONCRETE	CONCRETE WORK - LIONS PARK	18,074.75
124433	07/23/2014	Printed		6715	KANSAS CITY PETERBILT, INC	PREVENTATIVE MAINT - FIRE VEH	508.14
124434	07/23/2014	Printed		5308	KANSAS ONE-CALL	LOCATE FEES - WATER	266.40
124435	07/23/2014	Printed		0488	KEYSTONE LABORATORIES INC	LEAD & COPPER TESTING - WATER	66.00
124436	07/23/2014	Printed		0852	LANMAN INCORPORATED	COMPUTER SERVICE - PARKS	71.25
124437	07/23/2014	Printed		2419	LARUE DISTRIBUTING INC	COFFEE AND SUPPLIES - EMS	108.91

Check Register Report

CHECK REGISTER

Date: 07/23/2014
Time: 4:51 pm
Page: 2

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
124438	07/23/2014	Printed		3373	LUKE HTG & AIR CONDITIONING	A/C REPAIRS - COMM CNTR	241.50
124439	07/23/2014	Printed		2782	MATHERENTERPRISES	UTILITY BILL OVERPAYMENT	42.93
124440	07/23/2014	Printed		2797	HERMAN MCCONICO	CREDIT F/WATER LEAK	200.00
124441	07/23/2014	Printed		9817	MEDASSURE HEARTLAND, LLC	MEDICAL WASTE DISPOSAL	36.05
124442	07/23/2014	Printed		6137	METRO COURIER INC	DELIVERY CHARGES - UTILITIES	115.50
124443	07/23/2014	Printed		2799	MID AMERICA COACH, INC	VEHICLE REPAIRS - TIBLOW	594.34
124444	07/23/2014	Printed		5116	MILLER SIGN SHOPPE LLC	BACK PLATES FOR SIGNS - PARKS	125.00
124445	07/23/2014	Printed		7229	MISSOURI KANSAS SUPPLY CO INC	ISOLATION VALVE #1 WELL	648.00
124446	07/23/2014	Printed		3094	NORRIS EQUIPMENT CO LLC	1-IDLER F/MOWER - PW	21.45
124447	07/23/2014	Printed		0947	O'REILLY AUTO STORES INC	AUTO PARTS/FREON/OIL	276.16
124448	07/23/2014	Printed		3531	PERRY & TRENT LLC	PROSECUTOR SERV (6/12-7/16)	8,914.00
124449	07/23/2014	Printed		0646	PUSHWATER ENTERPRISES INC	RESTAURANT,LODGING,SHOP GUIDES	297.00
124450	07/23/2014	Printed		1811	RICOH USA, INC.	COPIER LEASES	1,103.59
124451	07/23/2014	Printed		8054	SAFETY KLEEN CORP	DISPOSAL OF UV BULBS - WW	495.17
124452	07/23/2014	Printed		3714	SAMS CLUB DIRECT	SAFETY LUNCHEON/SPAG DINNER-SC	198.12
124453	07/23/2014	Printed		5018	SIGNCO	VARIOUS ALUM.SIGNS/WWTP	305.00
124454	07/23/2014	Printed		2809	CATHI SMITH	BALL FEE REF LESS CANCEL FEE	60.00
124455	07/23/2014	Printed		6662	STRUCTURAL TECHNOLOGY INC	GROUND LADDER INSPECTN - FIRE	348.15
124456	07/23/2014	Void	07/23/2014			Void Check	0.00
124457	07/23/2014	Printed		4483	SYSCO OF KC	CONCESSION SUPP - POOL & BALL	2,884.88
124458	07/23/2014	Printed		4441	TMHC SVCS INC	DRUG POOL EXP/PRE EMPL EXAM	380.25
124459	07/23/2014	Printed		0299	TRAINING @ YOUR PLACE	COMPUTER SERVICES - PROP MAINT	95.00
124460	07/23/2014	Void	07/23/2014			Void Check	0.00
124461	07/23/2014	Printed		6819	UNIFIRST COPRORATION	UNIFORM & RUG RENTALS -UTIL/PW	353.26
124462	07/23/2014	Printed		3078	USA BLUE BOOK	LAB SUPPLIES - WW	278.29
124463	07/23/2014	Printed		8402	VALLEY FEED & SUPPLY COMPANY	STRAW - UTIL	36.00
124464	07/23/2014	Printed		8404	VESTA LEE LUMBER COMPANY	PVC FOR METERS - WTR	59.88
124465	07/23/2014	Printed		0712	W W GRAINGER	FLUSH VALVE F/MEN'S RR @ CC	190.13
124466	07/23/2014	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	ENTRANCE DOOR RUGS-FIRE/EMS	60.00
124467	07/23/2014	Printed		9992	WM SMITH & ASSOCIATES INC	VELCRO FOR SPINAL BOARDS -POOL	43.68

Total Checks: 81 — **Checks Total (excluding void checks): 93,152.66**

Total Payments: 81 — **Bank Total (excluding void checks): 93,152.66**

Total Payments: 81 — **Grand Total (excluding void checks): 93,152.66**

ITEM NO. 5.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Housing Authority Claims for July 28, 2014

ACTION: Make a Motion to Approve the Public Housing Authority Claims for July 28, 2014

STAFF RECOMMENDATION: The City Manager & Public Housing Authority Director Recommend Approval

Enclosed are the claims in the total amount of $18,551.25.

Check Register Report

Public Housing Authority

Date: 07/24/2014
Time: 9:41 am
Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
96961	07/24/2014	Printed		P827	P ATMOS ENERGY	UTILITY REIMBURSEMENTS	169.25
96962	07/24/2014	Void	07/24/2014			Void Check	0.00
96963	07/24/2014	Void	07/24/2014			Void Check	0.00
96964	07/24/2014	Printed		P 797	P BANKCARD PROCESSING CENTER	MAINT SUPPLIES/SMOKE DETECTORS	1,330.95
96965	07/24/2014	Void	07/24/2014			Void Check	0.00
96966	07/24/2014	Printed		P506	P CITY OF BONNER SPGS	REIMB SALARIES/BENEFITS/UTIL	12,370.04
96967	07/24/2014	Printed		P832	P CREATIVE LANDSCAPING&CONCRET	MOWING 6 SITES-JUNE	1,100.00
96968	07/24/2014	Printed		P540	P DEFFENBAUGH DISPOSAL SVC	SOLID WASTE SVC	281.72
96969	07/24/2014	Printed		P828	P FACTORY DIRECT APPLIANCE	RANGE & REFRIGERATORS	1,646.00
96970	07/24/2014	Printed		P995	P GARY L BLANKENSHIP	UNIT MAKE READY WORK	50.00
96971	07/24/2014	Printed		P986	P KC AFFORDABLE HOUSING	UNIT MAKE READY WORK	300.00
96972	07/24/2014	Printed		P433	P KONE INC	ELEVATOR MAINT. 7/1-9/30	957.54
96973	07/24/2014	Printed		P998	P PUR-O-ZONE INC	NATURAL FIBER STRIPPING PAD	23.33
96974	07/24/2014	Printed		P472	P WESTAR ENERGY	UTILITY REIMBURSEMENTS	322.42

Total Checks: 14 — **Checks Total (excluding void checks): 18,551.25**

Total Payments: 14 — **Bank Total (excluding void checks): 18,551.25**

Total Payments: 14 — **Grand Total (excluding void checks): 18,551.25**

ITEM NO. 6.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Appointments to Boards & Commissions

ACTION: Make a Motion to Approve Appointments to Boards & Commissions

STAFF RECOMMENDATION:

Planning Commission: Reappoint Sherri Neff and Jason Krone whose terms expire August 2014 for another three-year term to expire August 2017. Their bio forms are on file in the City Clerk's office.

Board of Zoning Appeals: Reappoint Gene Reynolds and Jerry Jarrett whose terms expire August 2014 for another three-year term to expire August 2017. Their bios forms are on file in the City Clerk's office.

ITEM NO. 7.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Governing Body Policy GB-05-02 Presentation of Nominations to City Committees, Boards & Commission to the City Council Amendment

ACTION: Make a Motion to Approve Amendments to Governing Body Policy GB-05-02 Presentation of Nominations to City Committees, Boards & Commission to the City Council Amendment

STAFF RECOMMENDATION: The City Manager & City Clerk Recommend Approval

City Staff reviewed this recommended amendment with the City Council in the July 14, 2014 Workshop Meeting. The amendment simply ensures the City's compliance with State Law.

CITY OF BONNER SPRINGS
POLICY MEMORANDUM

Type Policy	Governing Body
Policy #	GB- 05-02R

Subject	**Presentation of Nominations to City Committees, Boards and Commissions to the City Council**

Date Adopted	May 23, 2005 – Revised May 14, 2007, Revised July 28, 2014
Prepared By	John Helin, City Manager
Approved By	Governing Body
Purpose	To establish a policy and procedures for nominations to City Committees, Boards and Commissions for Governing Body approval.

Nominations
As established by separate ordinance for each City Committee, Board or Commission, the Mayor nominates individuals to serve on those various groups.

Upon notification by the Mayor of his nominee(s), the City Clerk shall prepare information for the next Council meeting which details the name of the individual, what Committee, Board or Commission they are nominated for, what the recommendation of the Committee, Board or Commission and Staff is, if it is a new appointment or reappointment, the position they will fill and the expiration date of the term. In order to maintain some confidentiality for applicants personal information (i.e. address, phone number, etc.) a copy of the individuals application form shall not be provided but will be on file with the City Clerk available for review.

Per K.S.A. 12-16,128, from and after July 1, 2008, any appointment to any board, commission, advisory group or other body made by the Mayor of any City which is subject to approval of the Governing Body of the City must be acted upon by the Governing Body within 45 days of the appointment by the Mayor or the appointment shall be deemed approved. The Governing Body of the City shall approve such appointment unless the Governing Body makes a specific finding by the passage of a resolution that the person is either unqualified to hold the office or is not fit to hold the office or position.

ITEM NO. 8.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Governing Body Policy GB-05-03R - Chapter 10 Rules of Procedure for Council Meetings

ACTION: Make a Motion to Approve Amendments to Governing Body Policy GB-05-03R - Chapter 10 Rules of Procedure for Council Meetings

STAFF RECOMMENDATION: The Mayor, City Manager & City Clerk Recommend Approval

Staff reviewed the proposed amendments in legislative style with the City Council at the July 14, 2014 Workshop Meeting. Enclosed is Chapter 10 - Rules of Procedure for Council Meetings in the final format for approval by the City Council.

Rules of Procedure for Council Meetings 10

Table of Contents

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DEFINITIONS

Section 1. **Governing Body**. The term Governing Body shall include the Mayor and City Council.

Section 2. **Quorum**. A quorum shall consist of a majority of the members-elect of the city council. The quorum shall not include the Mayor.

MEETINGS

Section 3. **Regular Meetings**. Regular meetings of the City Council will be held on the second and fourth Monday of every month at 7:30 p.m., unless changed by the Governing Body.

Section 4. **Special Meetings**. Special meetings will be held only for a special purpose and will be called in accordance with applicable state law.

Section 5. **Work Sessions**. No agenda is required for a work session and no binding action may be taken during work session. The Council President shall chair the work session or the Mayor in his absence.

Section 6. **Quorum**. A quorum is required at all meetings during which binding action will be taken by the City.

Section 7. **Public Comment**. The Governing Body allows public comment at regular meetings. The citizen who desires to comment shall provide his or her name and address for the purpose of the minutes of the meeting. The Mayor may limit the time of each citizen based upon the number of people who wish to speak and the amount of time available for the public comment portion of the meeting. Citizens who make public comment shall address their comments to the Governing Body but should direct any questions to the Presiding Officer. City Councilmembers may direct questions to the individual when recognized by the Presiding Officer but shall not engage in a conversation with that individual.

Section 8. **Agenda**. Prior to each regular and special meeting, the city will distribute an agenda to each Governing Body member and it will be made available to the public at that time.

Section 9. **Setting Agenda**. The City Manager shall be in charge of setting the agenda.

Section 10. **Agenda Items**. Any Governing Body member or staff member of the city may request to have an item placed on the agenda. Members of the public may not place an item on the agenda, but may have a Governing Body member sponsor such an item.

Section 11. **Changes to Agenda**. Items may be added to or removed from the agenda at the beginning of a Regular Agenda by motion approved by a majority of those Governing Body members present and voting. Items added will normally be considered after the Consent Agenda. The City Clerk will designate the item number and inform the Presiding Officer (Example: if requested to be considered after Item No. 6 and before Item No. 7, the item will be numbered 6A).

All other agenda items will remain numbered as shown on the agenda.

To ensure citizens are aware of planned actions of the City Council, to maintain transparency and allow sufficient time for research and consideration, if the proposed change to the agenda is for an action on a substantive item, the motion shall be to add that item to a future agenda as a workshop item. If the item is relatively insignificant, such as to reduce or waive a fee or some other minor item, the Presiding Officer may add it to that meeting's agenda for action.

Section 11A. **Changes to Agenda Order**. If a City Councilmember wishes to change the order of the agenda presented, they must state the purpose for the change and the Item Number they wish to consider in a different order than presented. (e.g. Consider Item No. 20 before Item No. 7). The request requires consensus by a majority of the Governing Body present and voting. The agenda items are not renumbered, but considered out of the order presented.

Section 12. **Order of Business**. At the hour appointed for the meeting, the Mayor shall call the meeting to order. The Council President shall chair the meeting in the absence of the Mayor. The Mayor Pro-Tem shall chair the meeting in the absence of both the Mayor and the Council President.

Upon having a quorum present, the Governing Body shall proceed to business, which shall be conducted in the following order:

1. Presentations and Proclamations
2. Public Comment on any item not on the Agenda.
3. Consent Agenda (Normally contains, as a minimum, approval of the minutes from previous meetings, approval of claims and appointments to boards and committees)
4. New Regular Agenda Items
5. City Manager Report
6. City Council Comments
7. Mayor Comments
8. Adjournment

Section 13. **Consent Agenda**. The Presiding Officer shall read the title for each Consent Agenda Item and then ask if any member of the City Council, Staff or audience wishes to remove an item from the Consent Agenda. The Presiding Officer will then ask for a motion and second on the items that remain on the Consent Agenda as amended. Any item removed from the Consent Agenda will be considered separately.

Section 14. **Order of Business, Suspended or Amended**. By a majority vote of those Governing Body members present and voting, the order of business may be amended to add or delete sections as appropriate, or may be suspended in its entirety to consider other matters. Executive sessions may be held at any time in the order of business.

Section 14A. Point of Order. If a City Councilmember digresses from the topic, the Presiding Officer or another City Councilmember may raise a "Point of Order". If the City Councilmember maintains that their point is relevant, the Presiding Officer may ask the City Council to decide.

MOTIONS

Sections 15. **Motions** and **Seconds**.

1. Consent Agenda. Motion to be "I make a Motion to Approve the Consent Agenda 'as presented' or 'as amended'".
2. Regular Agenda Items – Separate motion required for each item. The Councilmember who makes the motion should read the motion provided on the Agenda Narrative page.
3. All motions require a second before such motion may be considered.
4. All motions to be phrased in the grammatical positive and do not use the word "not".

Section 16. **Debate**. All motions are debatable unless otherwise noted in the section governing that motion.

Section 17. **Substantive Motion**. Only one main substantive motion may be pending on the floor at any one time. It must be withdrawn or advanced to vote before another substantive motion is introduced.

Section 18. **Substitute Motion**. Substitute motions are prohibited. Substantive motions must be withdrawn or advanced before another substantive motion is introduced.

Section 19. **Amend Motions, Voting Requirement & Withdrawal of Motions.**

1. If the City Councilmember who made the motion or the second wish to amend the original motion and they both agree to that amendment, then the only vote required is on the motion as amended.

2. If another City Councilmember amends a motion and if both the City Councilmembers who made the original motion and second agree to the amendment, then the only vote required is on the motion as amended.

3. If another City Councilmember amends a motion and the City Councilmember who made the original motion or who made the second do not agree to the amendment, then the motion to amend requires a second. If seconded, then City Council votes on whether to accept the amendment.

    - If the motion to accept the amendment passes, then the City Council must vote again on the item, as amended. *
    - If the motion to accept the amendment fails, then the City Council must vote again on the original motion.*

    * If an amendment has been made, then the Presiding Officer shall ask the City Clerk to read the motion.

4. Withdraw Motions – A City Councilmember who makes a motion may withdraw it at any time prior to a second and vote. Requires the consent of the City Councilmember who made a second if there was a second made.

Section 20. **Motion to Pass an Ordinance**. All ordinances of the City shall be considered at a public meeting of the Governing Body. No ordinance shall contain more than one subject, which shall be clearly expressed in its title, and no section or sections of an ordinance shall be amended unless the amending ordinance contains the entire section or sections as amended and the section or sections amended shall be repealed. (See Section 33-37 for ordinance voting requirements.)

Section 21. **Motion to Refer or Table**. If the Governing Body deems it appropriate, it may refer an ordinance, resolution, contract or other matter back to staff, committee, board or other appropriate location for further review and consideration or to table the matter. Such motion may or may not contain a time certain for the item to be returned to the Governing Body.

Section 22. **Motion to Reconsider; Prohibited**. Motions to reconsider are prohibited. Any Governing Body member may make a new substantive motion on a matter previously considered by the City.

Section 23. **Motion to Call the Question**. If a Councilmember believes the motion has been discussed sufficiently and does not warrant further discussion, they may Call the Question. This motion must have a second but is not debatable. If passed by a majority of those Governing Body members present and voting, it calls for an immediate vote on the substantive motion.

Section 24. **Motion to go into Executive Session**. The motion to go into Executive Session shall be made as follows: "I move that the Governing Body recess into Executive Session in order to discuss _____ (general description of an allowable topic) for a period of time not to exceed ___ minutes." The motion may also state who is to be present in the Executive Session, although this is not required. This motion must be made, seconded and carried. Such motion shall be recorded in the minutes of the meeting.

Section 25. **Motion to Adjourn to a Later Date and Time**. If the Governing Body is unable to complete its agenda during the time allotted for the meeting, the meeting may be adjourned to a time and date certain to continue the regular or special meeting. The motion shall state the time, place and date for the meeting to reconvene. If the motion is adopted, the meeting is adjourned to the specified time, place and date.

Section 26. **Not Used.**

VOTING

Section 27. **Form of Vote**. All votes shall be by either a voice vote or, in the alternative, the mayor may request that a vote be by "show of hands", or by a roll call vote called by the City Clerk. No vote shall be by secret ballot.

Section 28. **Division**. The Mayor or any City Councilmember may request a formal division of vote. At the discretion of the Mayor, division may be by either a poll of each member or a show of hands.

Section 29. **Duty to Vote**. Members of the Governing Body have a duty to vote unless such member choosing to abstain has a conflict of interest or other conflict that appears to make voting on an issue improper. Any City Councilmember who abstains must state, for the purpose of its inclusion in the minutes, the reason for the abstention.

Section 29A. **Abstentions**. An abstention counts as a vote for the majority (prevailing side). If there is a tie vote, then the abstention does not count. An abstention does not count for a vote on an Ordinance as Ordinances require a majority of five "yes" votes to pass but the Mayor may choose to make the fifth "yes" vote.

Section 30. **Recording**. Upon final passage of a matter, the vote shall be recorded in the minutes.

Section 31. **Votes; In Absentia.** If a City Councilmember cannot be physically present for a meeting, they may vote, via a speakerphone, FaceTime or other electronic means where all parties can be heard. In order to vote, the City Councilmember must have been on the line during the entire time that agenda item was discussed.

Section 32. **Votes; Non-Ordinance Matters**. Unless otherwise specifically required by law, the adoption or rejection of resolutions and other motions shall be by a majority of those present. An abstention shall be counted with the prevailing side.

Section 33. **Same; Ordinary Ordinance.** The adoption of an ordinary ordinance requires five (5) affirmative votes of the City Council elect and the vote shall be taken by roll call.

Section 34. **Votes; Mayor**. The Mayor may cast a vote to break a tie vote when the City Council is equally divided on a vote.

Section 35. **Same; Ordinary Ordinance; Mayor's Vote.** The Mayor may cast the deciding vote in favor of an Ordinance at any time that the number of favorable votes is one less than required.

Section 36. **Same; Ordinary Ordinance: Mayor's Veto.** (K.S.A. 12-3003) The Mayor in City Council cities may veto any Ordinance passed by the City Council on or before the next regularly scheduled meeting with the exception of Ordinances on which the Mayor casts the deciding vote and appropriation Ordinances. Ordinances not signed or vetoed by the Mayor take effect without the Mayor's signature. Any Ordinance vetoed by the Mayor may be passed over the veto by a vote of three-fourths (¾) of the City Councilmembers elect. The Council President, acting in the absence of the Mayor, shall have no power to sign or veto Ordinances.

Section 37. **Same; Charter Ordinance.** The adoption of a Charter Ordinance requires a two-thirds (2/3) affirmative vote of the Governing Body. The Mayor is considered a member of the Governing Body and votes on Charter Ordinances.

Section 38. **Voting; Planning Commission Items.** The Mayor is considered a member of the Governing Body and votes on all Planning Commission Items. Approval of an item recommended by the Planning Commission requires a simple majority vote. To override a recommendation requires a two-thirds (2/3) vote. To approve a Planning Commission recommendation for which a protest has been filed requires a three-fourths (3/4) majority vote.

Section 39. **Same; Confirmation of Mayoral Appointment to Non-Elected Position.** The Mayor may cast the deciding vote when the City Council is equally divided on a vote for the Mayoral appointment to a non-elected position.

Section 40. **Same; Confirmation of Mayoral Appointment to Elected Position.** The Mayor may cast the deciding vote when the City Council is equally divided on a vote to confirm a Mayoral appointment to an elected position.

Section 41. **Consensus Vote.**

1. In a Regular Meeting, when a formal motion or action is not required on a City Council opinion or guidance to the staff, a consensus voice vote will be taken. The Presiding Officer will state the opinion or guidance and each City Councilmember shall state their position by saying "yes" or "no".

2. In a Workshop Meeting, City Council consensus for guidance to the City Staff will be taken by the Presiding Officer who will state the opinion or guidance and any City Councilmember in opposition shall state their opposition. Consensus will be determined based upon the number of City Councilmembers in opposition.

APPLICATION & AMENDMENT

Section 42. **Rules.** For those matters not covered by these rules, the procedure shall be as decided by a majority vote of the Governing Body. These rules may be amended after adoption by a subsequent ordinance amending specific rules as identified in the ordinance. Such Ordinance amends the adopting Ordinance. The rules may not be suspended by the Governing Body during any meeting.

ACTION FOR CONSENT AGENDA

MOTION: _____ SECOND: _____

Stephens	_____	Peterson	____
Cooper	_____	Knight	____
Reeves	_____	Freeman	____
Haas	_____	Shannon	____

Reminder:

1. **Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
2. **If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
3. **If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 9.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Hearing Notice & Schedule Public Hearing for the 2014 Budget Amendments & the 2015 Budget

ACTION: Make a Motion to Approve the Budget Hearing Notice & Schedule the Public Hearing for the 2014 Budget Amendments & the 2015 Budget for Monday, August 11, 2014

STAFF RECOMMENDATION: The City Manager, City Clerk & Finance Director Recommend Approval

Enclosed is the Public Hearing Notice required by State Law to be published ten days prior to the date of the Public Hearing that sets the Public Hearing for the 2014 Budget Amendments and the 2015 Budget for Monday, August 11, 2014.

The expenditures for the 2015 Budget reflect the budget information presented to the City Council in Special Budget Workshop meetings held on July 15 and 21. After publication of the Hearing Notice in the official City newspaper, proposed expenditures cannot be increased but can be decreased with approval of the Certificate on August 11 to establish the maximum expenditures for all funds.

2015

NOTICE OF BUDGET HEARING

The governing body of the
City of Bonner Springs
will meet on August 11, 2014 at 7:30 p.m. at 205 East Second Street for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax for the 2015 Budget.
Detailed budget information is available at City Hall and will be available at this hearing.
The hearing will include 2014 Budget Amendments shown in bold in the 2014 Expenditure Column.

BUDGET SUMMARY

Proposed Budget 2015 Expenditures and Amount of Current Year Estimate for 2014 Ad Valorem Tax establish the maximum limits of the 2015 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual for 2013		Current Year Estimate for 2014		Proposed Budget for 2015		
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2014 Ad Valorem Tax	Estimate Tax Rate*
General	6,560,070	18.533	7,466,219	22.789	8,311,549	1,656,636	24.007
Debt Service	3,539,572	7.127	2,732,591	5.686	2,247,318	309,029	4.478
Library	362,301	4.945	372,748	5.160	388,200	355,317	5.149
Spec. Rev. Aquatic Park Facility Sales Tax	1,294,760		101,494		0		
Spec. Rev. CIP Sales Tax	0		**350,100**		450,600		
Spec. Rev. County Infrastructure	0		0		0		
Spec. Rev. Tourism	79,755		103,366		111,965		
Spec. Rev. Drug & Alcohol	72,462		67,280		85,400		
Spec. Rev. Economic Development	11,092		12,574		12,252		
Spec. Rev. Emergency Services Capital	595,337		407,446		712,176		
Spec. Rev. Emergency Medical Services	524,832		576,020		687,130		
Spec. Rev. Library Sales Tax	387,470		**837,280**		423,825		
Spec. Rev. Park Dedication	0		0		0		
Spec. Rev. Recreation Programs	88,102		137,195		134,615		
Spec. Rev. Risk Management	31,787		5,161		141,164		
Spec. Rev. Senior Center	44,265		48,280		48,823		
Spec. Rev. Sidewalk Escrow	0		0		34,452		
Spec. Rev. Soccer	16,218		**15,755**		17,505		
Spec. Rev. Special Parks & Recreation	96,195		60,342		88,500		
Spec. Rev. Street Projects	490,802		**902,226**		914,100		
Spec. Rev. Summer Ball	36,010		46,250		29,515		
Spec. Rev. Swimming Pool	210,536		261,924		248,881		
Spec. Rev. Tiblow Transit	97,610		**93,533**		86,228		
Spec. Rev. TIF Develop Funds	0		0		0		
Bonner Pointe TIF Increment	116,920		180,000		225,000		
CID Development Fees	0		**11,190**		0		
Bonner Springs Center CID	61,440		100,000		100,000		
Bonner Springs Ctr City Contribution	20,977		33,000		33,000		
Enterprise Fund - Solid Waste	335,435		380,110		457,180		
Enterprise Fund - Storm Water	97,827		120,378		185,651		
Enterprise Fund - Waste Water	1,466,133		**1,718,907**		1,619,454		
Enterprise Fund - Water	1,983,073		2,325,055		1,996,893		
Non Budgeted Funds	3,830,097		0		0		
Totals	22,451,078	30.605	19,466,424	33.635	19,791,376	2,320,982	33.634
Less: Transfers	3,964,558		3,364,720		3,351,136		
Net Expenditure	18,486,520		16,101,704		16,440,240		
Total Tax Levied	2,025,736		2,203,824				
Assessed Valuation	65,521,617		65,518,490		69,004,957		
Outstanding Indebtedness, January 1,	2012		2013		2014		
G.O. Bonds	22,570,000		20,645,000		17,820,000		
Revenue Bonds	0		0		0		
Other	0		1,750,000		1,750,000		
Lease Purchase Principal	279,147		115,918		0		
Total	22,849,147		22,510,918		19,570,000		

*Tax rates are expressed in mills

City of Bonner Springs
City Official Title: City Clerk

ITEM NO. 10.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Housing Authority Flat Rate Rents

ACTION: Make a Motion to Approve a Resolution to Adopt Flat Rents for the Public Housing Authority Program

STAFF RECOMMENDATION: The City Manager & Public Housing Authority Director Recommend Approval

The enclosed memorandum explains the required HUD Flat Rent process and the need for the Governing Body (Board for the Housing Authority) to adopt the flat rent schedule by Resolution.

The flat rent may attract and retain more families with low income which could increase rent revenue over time.

City of Bonner Springs
Public Housing Authority

EQUAL HOUSING OPPORTUNITY

Public Housing Memorandum

Date: July 21, 2014
To: Mayor & City Council
Through: John Helin, City Manager
From: Krista Gentry, PHA Executive Director

Subject: 2014 Flat Rent Schedule

Recommendation:
Staff recommends approval of the proposed flat rent schedule.

Background:

The 1998 Quality Housing Work Responsibility Act (QHWRA) required public housing agencies (PHAs) to offer the option of a flat rent (as opposed to an income-based rent) to residents of public housing. Flat rents are based on market rents and, therefore, the tenant rent does not vary with income. The U.S. Department of Housing and Urban Development (HUD) expected that by having the option of paying a flat rent, public housing residents would not be discouraged from working and increasing their income because their rent would not increase if their income increased. Similarly, QHWRA's flat-rent option was also expected to avoid creating disincentives for continued residency by families that are attempting to become economically self-sufficient.

The PHA must establish the flat rent amount for each unit and review these amounts annually. Flat rents were last adjusted in March 2005. At that time the PHA started using the HUD established Fair Market Rents (FMR) for the Kansas City metropolitan area.

A choice between income-based and flat rents must be offered to each resident once each year at the annual reexamination/lease renewal. If a resident chooses a flat rent, the PHA is required to conduct a reexamination (updates) of income at a minimum of every three years. The PHA currently has one tenant that has selected the flat rent option.

Discussion:

The Consolidated Appropriations Act of 2014 now requires that flat rents shall not be any lower than 80% of FMR for the area. The local HUD field office has indicated that PHAs may reduce that amount by the reasonable cost of tenant-paid utilities. Housing Authorities have until October 1, 2014 to be in compliance with this new rule although HUD has issued very little guidance on this law.

In completing the required annual review of flat rents, staff surveyed area landlords to determine their rent amounts and amenities. A consultant was also hired to review the utility usage for apartments with tenant-paid utilities. As a result, staff believes the current flat rents for all apartment sizes needs adjusted to reflect the utility costs, amenities, to meet the 80% requirement and to help attain and retain tenants with low income.

The proposed rents below were sent out to all residents for comment. The PHA received one comment from a tenant whose rent would be reduced by the change. She expressed favor for the change.

420 N. Park Avenue • Bonner Springs, KS 66012 • 913-441-3816 • FAX 913-422-3750

E-mail:bonnerha@bonnersprings.org

Apartment Size	Current FMR (KC Metro)	80% FMR	Proposed Rent	Current Flat Rent	**Proposed Flat Rent (considering tenant-paid utilities)**	Rent Change
0 Bedroom	$534	$427.20	$500	$499	**$500**	+1
1 Bedroom	$687	$549.60	$550	$601	**$550**	-51
2 Bedroom	$852	$681.60	$682	$691	**$571**	-120
3 Bedroom	$1,168	$934.40	$935	$938	**$796**	-142
4 Bedroom	$1,300	$1,040	$1,040	$989	**$894**	-95

Financial Impact:

The proposed flat rent would reduce the rent of one tenant from $581 to $550. One tenant's flat rent of $499 would be raised to $500.

The PHA hopes to attract and retain more families with low income (versus extremely low-income) which could increase our rental revenue over time. The HUD requirement to meet the 80% FMR threshold, may limit this goal however since unassisted properties that are newer, larger and have more amenities are currently available in the same price range as our proposed flat rent amount.

Housing Authority groups across the country have issued comments to HUD regarding the revised flat rent rule. Small PHAs are significantly impacted by this rule as higher income families will continue to move to unassisted properties as their incomes increase.

RESOLUTION 2014-____

A RESOLUTION TO ADOPT FLAT RENTS FOR THE PUBLIC HOUSING PROGRAM IN THE CITY OF BONNER SPRINGS, KANSAS.

WHEREAS, The Department of Housing and Urban Development (HUD) provides funds to the Bonner Springs Housing Authority for the operation of the Public Housing Program; and

WHEREAS, HUD and federal program regulations require Housing Authorities to at least annually review, revise and adopt new plat rents as needed; and

WHEREAS, the flat rent rate is based on the market rent charged for comparable units in the private unassisted rental market (and not a rate based on the tenant's income level) but no less than 80% of the Fair Market Rent for the metropolitan area; and

WHEREAS, the flat rents were revised and the Bonner Springs Housing Authority wishes to adopt the revised flat rents.

Now, Therefore, Be It Resolved by the Governing Body of the City of Bonner Springs, that the public housing flat rents below are hereby adopted for use by the Bonner Springs Housing Authority pursuant to rules and regulations promulgated by the U.S. Department of Housing and Urban Development and is effective for all appropriate rent calculations processed on or after August 1, 2014.

0 Bedroom	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
$500	$550	$571	$796	$894

Adopted by the Governing Body of the City of Bonner Springs, Kansas and Signed by the Mayor on July 28, 2014.

_____
Jeff Harrington, Mayor

ATTEST:

_____
Rita Hoag, City Clerk

(Seal)

ITEM NO. 11.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Acceptance of the Westlink Water & Sanitary Sewer Improvements

ACTION: Make a Motion to Accept the Westlink Water & Sanitary Sewer Improvements

STAFF RECOMMENDATION: The City Manager, City Clerk, Utilities Director & Finance Director Recommend Approval

The enclosed memorandum describes this completed utility infrastructure work east of the Bonner Springs Industrial Park in Shawnee, Johnson County, Kansas.

Acceptance of the improvements initiates the two-year maintenance period.

BONNER SPRINGS UTILITIES

PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

MEMORANDUM

Date: July 21, 2014

To: Mayor and City Council
Through: Jack Helin, City Manager
From: Rick Sailler, Director

Subject: Acceptance of the Westlink Water and Sanitary Sewer Improvements

Recommendation: Accept the completed Westlink Water and Sanitary Sewer Privately Funded Project and accept the new infrastructure as Public Improvements that starts the two-year maintenance period.

Background: The City Council approved a Memorandum of Understanding (MOU) with the developer, Airtex, Inc., for the Westlink Business Center (Westlink) on 26 August 2013. The location of the Westlink project is east of the Bonner Springs Industrial Park within Johnson County and the City of Shawnee. The MOU covered various issues and specifically the requirements to construct water and sanitary sewer pipelines to service the Westlink development.

Discussion: Construction began on 30 September 2013 and the contractor for the developer completed it 6 May 2014. We completed final inspection and walk-thorough on 15 May with only few minor items being noted for additional work to be completed. The MOU also covered Project inspection and payments to the City for our inspector. We recently received the final payment from the Contractor for the inspection services. The Utilities Department worked with the contractor to ensure completion of the few items on the "punch-list". The only item that remains to be done is to relocate two (2) small trees that were placed directly over fire hydrant supply lines as we do not allow trees within our easements.

Staff recommends that the City Council accept the Westlink water and sanitary sewer improvements. The waterline improvements consisted of 4,633 feet of PVC DR-900 pipe; (2794 feet- 8" and 1,839 feet - 12") with the necessary valves and hydrants dictated by City specifications and 622 feet of two-inch (2") sanitary sewer pressure pipeline (forcemain) and appurtenances to service Westlink.

Financial Impact: The benefit to the City is the additional water and sewer infrastructure improvement assets described in the paragraph above.

ITEM NO. 12.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Award Bid for the Pratt Water Main & 138 PRV Project to Westland Construction

ACTION: Make a Motion to Award the Bid for the Pratt Water Main & 138 PRV Project to Westland Construction in the Total Amount of $56,220

STAFF RECOMMENDATION: The City Manager, City Clerk, Utilities Director & Finance Director Recommend Approval

The enclosed memorandum provides the recommendation, background, discussion information and financial impact for this item. The recommendation is to award the bid for Option B to the low bidder, Westland Construction. Staff's opinion is that Option B provides a better product than a field constructed vault.

Quality On Tap!

BONNER SPRINGS UTILITIES

Quality On Tap!

PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

MEMORANDUM

Date: July 22, 2014
To: Mayor and City Council
Through: Jack Helin, City Manager
From: Rick Sailler, Director

Subject: Award Bid for the Pratt Waterline and 138 Street Pressure Reducing Valve (PRV) Project – Referred to as "Pratt Waterline Project"

Recommendation: The City Council award the bid for the construction of the Pratt Waterline Project to Westland Construction in a total amount of $56,220.

Background: City Council approved this Project in the 2014 Water Budget. The Project was originally designed by Wilson & Co. in 2009 but was set aside for construction due to workload issues and other Capital Projects. The Project will extend an eight-inch (8") waterline from 137 Street to Castle Drive along Pratt Avenue to complete a "loop" for water distribution. The PRV to be installed on 138 Street and Morse Avenue will provide emergency water supply from our higher pressure zone into the lower pressure zone if a major waterline break occurs in the lower pressure zone. We experienced low water pressure at the high school in the past due to large mainline breaks or shutdowns. As part of this project, we will add a portion of Cedar Springs to the high pressure zone system to avoid low water pressure problems when the storage tanks are low. The ground elevation and multi-story homes create the low pressure problems.

Discussion: We published the bid notice on 3 July 2014 and opened bids on 17 July 2014. The bid included 2 options for the PRV vault construction. Option A requires the contractor to build the PRV vault on site and Option B requires the contractor to install an "owner supplied" PRV vault assembly. We received three (3) bids as follows:

Option "A"

- Schuetz Construction $ 72,595.20
- Westland Construction $ 77,680.00
- Jay's Plumbing $108,550.00
- Engineer's Estimate $ 79,251.22

Option "B"

- **Westland Construction $ 56,220.00**
- Schuetz Construction $ 62,545.20
- Jay's Plumbing $ 82,870.00

We issued the bid with two (2) options to determine both methods of construction for the PRV vault. The estimated cost of the PRV vault delivered to the site is **$19,600**. The advantage to the City to purchase a pre-assembled PRV vault is the integrity of the system, supplied by one entity, factory paint for all pipe, tighter tolerances due to construction within a controlled environment and set-up and start-up of the PRV system. A field constructed vault appears to cost less but the quality of the final product would most likely not match the factory built pre-assembled vault.

The total Project cost with Option "B" is $75,820 with Westland Construction's bid and the Engineer's estimate is $96,351.22. The Option "B" alternative method is $3,224.80 higher than the Option "A" but Department staff and the Contractor recommend the pre-assembled PRV vault method as a better quality project.

Financial Impact: The original estimated Project Cost estimate was $100,000. The Design Engineering completed by Wilson & Company in 2009 totaled $4,417. Total Construction cost for Option "B" is $75,820. The 2014 Water Operating Fund includes $80,000 for this project for construction and estimated field inspection services.

ITEM NO. 13.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Ordinance to Establish City Manager Salary & Contract Amendment

ACTION: See Narrative for Two Required Motions - Ordinances require a separate motion from any other action.

STAFF RECOMMENDATION: None

First Motion: Make a Motion to Approve an Ordinance to Establish the City Manager's Salary

Second Motion: Make a Motion to Approve the Twelfth Amendment to the City Manager's Development Contract

The enclosed Ordinance establishes a three percent increase effective July 12, 2014 and the City's Code requires the City Manager salary be established by Ordinance.

The enclosed contract amendment only amends Section 4 - Compensation of the original contract and subsequent amendments. The only actual change is to insert the correct Ordinance number into the contract amendment.

ORDINANCE NO. _____

An Ordinance to Establish the Salary of the City Manager and to Repeal Ordinance No. 2365

Be it Ordained by the Governing Body of the City of Bonner Springs, Kansas:

Section I: The City Manager of the City of Bonner Springs, Kansas, shall receive an annual salary of $114,690.85 to be effective retroactive to July 12, 2014.

Section II: Ordinance No. 2365 of the City of Bonner Springs, Kansas is hereby repealed.

Section III: This Ordinance shall be in full force and effect from and after its passage and publication in the official city newspaper.

Approved by the City Council and Signed by the Mayor on July 28, 2014.

_____
Jeff Harrington, Mayor

Attest:

_____
Rita Hoag, City Clerk

(Seal)

TWELFTH AMENDMENT TO CITY MANAGER EMPLOYMENT AGREEMENT

THIS TWELFTH AMENDMENT made on July 28, 2014, between the City of Bonner Springs, Kansas, hereinafter called "Employer or Governing Body" and John N. Helin, hereinafter called "Employee or City Manager" is as follows:

WHEREAS, the parties have previously entered into an Employment Agreement dated May 20, 2002, said Agreement subsequently amended by a First Amendment dated August 6, 2003; Second Amendment dated November 22, 2004; Third Amendment Dated August 22, 2005; Fourth Amendment dated August 28, 2006; Fifth Amendment dated July 23, 2007; Sixth Amendment dated July 28, 2008; Seventh Amendment dated July 27, 2009; Eighth Amendment dated August 23, 2010; Ninth Amendment dated August 22, 2011; Tenth Amendment dated August 27, 2012; Eleventh Amendment dated July 22, 2013 and hereby desires to amend said Agreement with the following provision.

1. Salary/Compensation. Section 4 is amended to reflect the salary set forth in Ordinance No. ____.

2. Continued Effect. Except as modified above, the previous Employment Agreement, as amended by the First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth, Tenth and Eleventh Amendments shall remain in full force and effect and without modification.

_____ _____

John N. Helin Date Jeff Harrington, Mayor

Attest:

_____

Rita Hoag, City Clerk

(Seal)

ITEM NO. 14.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION: None

Report attached.

City Managers Update

Date: July 28, 2014
To: Mayor and City Council

1. **Council Follow Up Items.**
   a. **Training for Police Officers on the State's New "Open Carry" Law**– The Police Department will develop a one-hour block of training for its officers on response to citizens who open carry.

2. **Band Concert Correction** – The last Band Concert of the season will be for Tiblow Days. The date is Thursday, August 21 not as reported on August 29.

3. **Traffic Signal at Nettleton and Kump** – The Mayor received a few suggestions from citizens about how to make the traffic flow better at this intersection. We plan to enact two of them. The first is to eliminate the dedicated left turn from Nettleton on the traffic signal. It will now operate the same as from Kump, meaning there will be no dedicated turn phase in any direction at this traffic signal. This will actually lower the wait time for traffic traversing the intersection on Kump. The second thing we plan to do is to set those signals to four-way flashing red from 10 p.m. until 5 a.m. every day. That will turn the intersection into a four way stop during those hours and no one will have to sit through a full signal phase when no one else is at the intersection.

4. **Unified Government 2015 Budget** – Attached is information from the UG about their 2015 budget that includes dates for their budget meetings.

5. **KDOT Public Outreach Meetings** - The Kansas Department of Transportation and the Kansas Turnpike Authority want to talk about transportation with communities and local residents. They will talk about projects that are important to consider for preliminary engineering to ensure that they have vital infrastructure investments "shovel ready" should funds become available. In addition, this year they want to get feedback about KTA-specific expectations as you travel the Kansas Turnpike system. They will also share the latest outcomes from the Kansas Freight Advisory Committee. The following is the location and date of this year's local consult discussion. Additional information including agenda will be available at a later date.
   Wednesday, September 24 – 9 am – 12 pm
   The Hilton Garden Inn, 520 Minnesota Ave., Kansas City, KS

6. **Project Manager's Report –**
   a. **Concrete Work** – The Contractor completed all the concrete work and is in the process of cleaning up any messes left behind at all the locations.
   b. **Street Program** – The Contractor began work on 18 July. His current schedule is to mill the profile and 2" mill streets first and then complete all the 6 and 8 inch patches. Asphalt is scheduled to start on the 24th of July as the mill crew continues to work ahead of them.
   c. **Pavement Preservation Program** - The Contractor began the work on 22 July and is scheduled to be complete with all streets on 24 July.

7. **Utility Department Update** – See attached Utility Department update.

8. **South Garfield Culvert** – The Public Works Department excavated the pipe and found a hole that caused the area around it to sink. They spot repaired the pipe and the filled holes until the entire length of pipe can be replaced.

9. **Park and Recreation Update** –
   a. **Aquatics**
      - One private rental this weekend and three rentals Friday – Sunday, August 1-3
      - Saturday, Aug. 2nd – water polo match
        1. Bonner Springs Lifeguards vs YMCA Lifeguards @ the Y starting at 6pm.
        2. $2/person entry at door with proceeds going toward the Y and The Parks scholarship programs
      - Saturday, Aug 9th – Membership End of Summer Bash – 7:15-9:15pm
      - Sunday, Aug 10th – Aquatic Park closes for the season at 7pm
   b. **Camp Great Adventure (summer camp)**
      - Attendance through 8 weeks
        -2011-2,720 (68 avg per day)
        -2012-3,045 (76.13)
        -2013-3,405 (85.13)
        -2014-3,810 (95.25)
      - Highest attendance in a day
        -2011-85
        -2012-91
        -2013-96
        -2014-116
   c. **Programs**
      - FREE Hunters Safety Class – Aug 5, 6, &7 at Community Center
        -Must be 11 or older before Aug 8
        -Partner with Kansas Department of Wildlife, Parks and Tourism
      - Fall Sports Registration starts August 1
        -Girls Volleyball and Youth Soccer
   d. **Facilities**
      - Community Center concrete work on rear parking lot and entrance is complete.
      - Lions Park new outdoor basketball goals installed (replacement)
   e. **Reminder** – 204th Division Army Band performs Saturday, July 26, 8pm, at Kelly Murphy Park.

10. **Community and Economic Development and Tourism Update** –
    a. **Sip and Stroll Sidewalk Sale This Weekend** – The 2nd Annual Sidewalk Sale in downtown Bonner Springs is this weekend starting Thursday, July 24 from 10 am-8 pm; Friday, July 25 and Saturday, July 26 from 10 am- 5 pm. Due to the mid-summer heat, merchants will provide a cool beverage for customers. The following businesses are participating in the Sidewalk Sale: DeeDee's Jewelry & Vintage Décor; Magnum Opus; Flip.Kansas City; The Pink Zebra Boutique; Sunflower Embroidery, Quilting and Fabrics; This and That; Hidden Treasures Thrift Store and Garland Taylor Home. Renaissance Festival performers will be strolling the sidewalks to greet shoppers and hand out Ren Fest coupons.

b. **Annual Tiblow Days Festival** – The Chamber of Commerce is working hard to sponsor another great Tiblow Days Festival on Thursday-Saturday, August 21-23. Friday night entertainment will be Blake Tuttle, Years Past and Poison Overdose. Saturday night will feature Syn City Cowboys and national act, Saving Abel. Sponsorships are still being sought as well as BBQ teams for the annual "Smokin' On Oak BBQ Competition". Interested individuals should contact Regina Utter, Chamber Director at 913-422-5044 or info@bsedwchamber.org.

c. **2nd Annual Fall Home and Garden Tour** – The date has been officially set for this year's Fall Home and Garden Tour for Saturday, September 27, from 10:00 a.m. to 4:00 p.m. Six homes will be included in the tour. The Tour is co-sponsored by the USD Education Foundation and Bonner Springs Tourism. Proceeds are used for graduating high school scholarships. More to follow on specific homes, ticket sales and prizes.

d. **Home Builder's Association Report** – Attached is the June report for metro-wide residential building permits. As you will note on the report, the City issued 8 single-family building permits. New single-family and multi-family units continue to have a steady increase metro-wide.

e. **Speaker at Village West Rotary Club Meeting** – Marcia Harrington was invited to be the guest speaker at the Village West Rotary Club meeting on July 24. They were interested in hearing about all the great things happening in Bonner Springs.

State Laws Take Damaging Toll on UG Budget

Decisions made by the Kansas Legislature continue to eliminate traditional, once reliable sources of revenue for the Unified Government and burden local taxpayers with added expenses. Despite positive improvements in the overall economy and major new developments in Wyandotte County, the Unified Government is losing tens of millions of dollars to pay for police, fire, streets and others services and programs because of the Kansas Legislature.

Despite those financial pressures, the 2015 Proposed Budget unveiled by County Administrator Doug Bach does not increase the Unified Government property tax rate. The total KCK city and Wyandotte county property tax mill levy will remain at the current 82 mills.

"This budget proposal recommends a path to confront the difficult budget challenges facing the Unified Government next year, while still addressing many of the strategic goals and budget guidelines directed by the Unified Government Commission," Bach said.

The budget proposal recommends increasing the Wyandotte County property tax rate by 2 mills, while lowering the KCK City property tax rate by 2 mills. This action keeps the overall Unified Government tax rate at its current level of 82 mills, but creates more financial stability in the county budget and equitably shares the costs of countywide services among all Wyandotte County residents.

But during the first budget workshop Monday, the Commission instead voted to raise the county tax rate 2 mills and the city rate 2 mills, potentially taking the total UG property tax rate from 82 mills to 86 mills. That move gives the Commission more leeway in shaping what will be the final budget. The Commission can still lower the mill levy but can't increase it beyond the 86 mills.

A mill is $1 in tax for every $1,000 of assessed value on the property being taxed.

The Proposed 2015 Unified Government Budget recommends total expenditures of $295,817,522. The City general fund is budgeted at $136,374,355. The County general fund is proposed at $51,922,400.

Even with a 2 mill increase in the county tax rate as proposed by Bach, Wyandotte County would still have one of the lowest county property tax rates in Kansas. Wyandotte County ranks 96th out 105 Kansas counties. Only nine counties out of 105 have a lower county property tax.

The Unified Government receives only 45% of the total tax bill paid by a resident in the KCK School District. In the Turner School District it's 42% and in the Piper School District it's 47%. Public schools, the Kansas City Kansas Community College, KCK Public Library and State of Kansas make up the largest portion of the tax bill-from 58% to 53% depending on the school district.

The current Unified Government property rate is still much lower than before the city and county consolidated in 1997. Back then it was 97 mills. Today it's 82 mills. That's 16% less than a decade and a half ago.

The decision in 2006 to eliminate the property tax on industrial machinery and equipment is costing the Unified Government $10-million a year in revenue. Since 2006, Wyandotte County has lost $130-million in assessed value from machinery and equipment. The decision to eliminate the machinery and equipment tax, while positive for business, continues to take a devastating toll on Unified Government revenues.

This year, the Kansas Legislature, pressured by community bankers and realtors, eliminated the mortgage registration fee which has been in place since 1925, shifting a financial cost from banks and homebuyers who take out mortgages, to all property taxpayers. The Unified Government will lose an estimated $500,000 in 2015 with annual losses growing to an estimated $1.8-million in five years.

While both measures passed overwhelmingly, the entire Wyandotte County Legislative Delegation opposed repeal of the Machinery and Equipment tax in 2006 and elimination of the Mortgage Registration Fee in 2014.

2015 Proposed Unified Government Budget Highlights

- The 2015 Proposed Budget does not call for major reductions in basic services.
- Continues the Commission Neighborhood Infrastructure Program (CNIP).
- Funds TV broadcasts of all Unified Government Commission meetings on UGTV.
- Spends $1-million for installation and operation of the new Countywide Emergency Radio system.
- Absorbs the operating costs of expanded transit routes.
- Funds studies of Public Safety operations to help determine additional efficiencies.
- Funds an employee compensation study.
- Recommends several initiatives to improve customer service.

The full 2015 Proposed Budget Message from County Administrator Doug Bach, the budget PowerPoint presentation and the complete 2015 Proposed Budget document are available on the Unified Government website at www.wycokck.org.

2015 Budget Workshop Schedule

Here's the schedule for the budget workshops.

- July 17: 5PM - Budget Workshop
- July 21: 6PM - Budget Workshop
- July 24: 5PM - Budget Workshop
- July 28: 5PM - Final Budget Public Hearing
- July 31: 5PM - Budget Workshop if necessary
  7PM - Commission meeting and Budget Adoption

All budget Workshops will be held in the 5th floor conference room. Budget Presentation and Final Public Hearing will be held in the Commission Chambers.

All budget workshops will be broadcast on UGTV.

BONNER SPRINGS UTILITIES

PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

MEMORANDUM

Date: July 22, 2014

To: Jack Helin, City Manger
From: Rick Sailler, Director

Subject: City Manager Report

I have five items to include in the City Manager's Report for the Council Meeting.

1) Well #1 was successfully cleaned and treated during the last month. The well's capacity had reached low production levels prior to the treatment. The treatment included two additional cleaning cycles which increased the specific capacity of the well by over 300%. Specific Capacity is a measurement used in groundwater production wells to determine flow versus depth of water level. Overtime, the formation around a well will become "clogged" with mineral deposits and slime from bacteria growth. This "clogging" reduces the amount of water flow into the well, thus causing greater "drawdown" of the well. The greater flow of water into the well improves efficiency and reduces operating costs. The pump was inspected and rehabilitated as part of the process. Total cost = $26,121

2) Well #4 is scheduled for chemical treatment with the intention to bring this well back on line with better water quality. The high manganese levels from this well had rendered the water basically untreatable with the treatment system that the Department operates. The modifications and improvements to the Well are being done to get the well "back-in-service".

3) The Swingster Sanitary Sewer Interceptor project was completed on 11 June. The pipe that was removed was extremely deteriorated with many sections only containing half a pipe. Staff was amazed that we continued to have flow through the pipe. The Ductile Iron pipe was installed in the late-80's, when additional interior protection was most likely not provided. The Swingster Interceptor handles flow from the Lake of the Forest, Camp Naish and East Industrial area on K-32. The repair project was planned prior to the pipeline collapse on K-32 at K-7 that occurred in 2012. The pipelines were installed during the same time frame. We considered this premature pipeline failure, considering the age of only 26 years. Project Cost is estimated at $115,000.

4) The Department discovered additional pipeline damage that extends under K-32 during the Swingster Interceptor repair. We are exploring options to repair or replace this section of pipe, originally installed at the same time as the Swingster Interceptor. The original plan was to use Cured-in-Place-Pipe (CIPP) method, but the pipe deterioration on the south end is extremely bad and may require a different method. The Project is listed as a new Repair Project – 121st Street Sanitary Sewer Repair. Estimated cost is not available at this time. This project will be funded by normal O&M funds from the Wastewater Budget.

5) The Utilities Department issued the 2014 Consumer Confidence Report (CCR) covering 2013 water quality. The CCR is posted on the City's website and is available at City Hall and the Library. The direct website address is: www.bonnersprings.org/current water quality report. The CCR includes all data from water testing in 2013 along with information regarding any violations to State regulations regarding water quality or monitoring. The Department did report one minor monitoring violation in 2013 regarding monthly coliform sampling and testing. State regulations require that the Public is notified of all violations even when Public Health is not at risk. As part of those requirements, the Department included a statement within the CCR describing the violation and what steps the Department has taken to avoid the violation in the future. The Department is also required to notify the public by direct mail to ensure that all residents are aware of the violation. In order to comply with the Violation Notification Rule, the Department will be sending a postcard to all City residents informing them of the violation, how the violation occurred and the subsequent steps that have been taken to avoid future violations. A copy of the mailing has been inserted below to allow City Council the opportunity to be aware of this mailing. As the notice specifies, there was not an emergency and Public Health was not at risk.

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Quality On Tap! Our Commitment Our Profession

BONNER SPRINGS UTILITES

PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

DRINKING WATER NOTICE

The Bonner Springs Utilities Department recently issued the 2014 Consumer Confidence Report (CCR) covering the water quality data for 2013. Included within the CCR is a notification regarding a monitoring violation that occurred in 2013. The Bonner Springs public water supply system violated a drinking water standard by failure to complete scheduled monitoring and testing for coliform bacteria. Even though this was not considered an emergency, as our customers, you have a right to know what happened and what we are doing to correct this situation.

We are required to routinely test for coliform bacteria no fewer than eight (8) times per month. In September 2013, we did not meet this requirement for three (3) of the 8 samples due to a miscommunication between Department personnel. Although the 3 samples were taken, the samples were not submitted for proper analysis and therefore the results were not available.

This is NOT an emergency and there is nothing you need to do at this time and at no time was a there a direct health risk. We have reviewed the situation internally to ensure this type of problem does not occur in the future. If you have any concerns or questions regarding this notice or the violation please contact Rick Sailler at 913-667-3514 or 913-422-8117.

HOME BUILDERS ASSOCIATION
OF GREATER KANSAS CITY

Residential Building Permit Statistics

JUNE 2014

	Single Family Units^	M-F Units Sale%	M-F Units Rent	Total Units	S-F Units YTD	M-F Sale YTD	M-F Rent YTD	Total Units YTD
CASS COUNTY								
Archie	0	0	0	0	9	0	0	9
Belton	6	0	0	6	8	0	0	8
Cass County#	0	0	0	0	17	0	0	17
Cleveland	0	0	0	0	0	0	0	0
Drexel	0	0	0	0	0	0	0	0
Garden City	0	0	0	0	0	0	0	0
Harrisonville	0	0	0	0	4	0	0	4
Lake Winnebago	1	0	0	1	2	0	0	2
Lee's Summit	0	0	0	0	11	0	0	11
Peculiar	0	0	0	0	7	0	0	7
Pleasant Hill	0	0	0	0	8	0	0	8
Raymore	12	0	0	12	42	0	0	42
Village of Loch Lloyd	2	0	0	2	7	0	0	7
	21	0	0	21	115	0	0	115
CLAY COUNTY								
Clay County#	0	0	0	0	21	0	0	21
Excelsior Springs	0	0	0	0	0	0	0	0
Gladstone	0	0	0	0	1	0	0	1
Kansas City	53	0	128	181	256	0	152	408
Kearney	0	0	0	0	18	0	0	18
Lawson	0	0	0	0	1	0	0	1
Liberty	2	0	0	2	11	0	0	11
North Kansas City	0	0	0	0	6	0	0	6
Pleasant Valley	0	0	0	0	0	0	0	0
Smithville#	0	0	0	0	20	0	0	20
	55	0	128	183	334	0	152	486
JACKSON COUNTY								
Blue Springs	11	0	108	119	101	0	108	209
Buckner	0	0	0	0	0	0	0	0
Grain Valley	15	0	0	15	46	0	0	46
Grandview	0	0	0	0	7	0	0	7
Greenwood	2	0	0	2	19	0	0	19
Independence	7	0	0	7	24	0	0	24
Jackson County	1	0	0	1	21	0	0	21
Kansas City	8	0	326	334	25	0	806	831
Lake Lotawana	0	0	0	0	5	0	0	5
Lee's Summit	27	0	0	27	126	0	42	168
Oak Grove	2	0	0	2	8	0	0	8
Raytown	0	0	0	0	0	0	0	0
Sugar Creek	0	0	0	0	0	0	0	0
	73	0	434	507	382	0	956	1338
PLATTE COUNTY								
Edgerton	0	0	0	0	0	0	0	0
Kansas City	11	0	0	11	94	0	350	444
Parkville	8	0	0	8	37	0	0	37
Platte City	0	0	0	0	1	0	0	1
Platte County	11	0	0	11	57	0	0	57
Riverside	0	0	0	0	0	0	0	0
Weatherby Lake	2	0	0	2	3	0	0	3
Weston	0	0	0	0	0	0	0	0
	32	0	0	32	192	0	350	542
JOHNSON COUNTY								
De Soto	0	0	0	0	5	0	0	5
Edgerton	0	0	0	0	0	0	0	0
Fairway	0	0	0	0	0	0	0	0
Gardner	10	0	0	10	31	0	0	31
Johnson County	7	0	0	7	18	0	0	18
Leawood	5	0	0	5	38	0	0	38
Lenexa	24	0	0	24	107	0	306	413
Merriam	0	0	0	0	1	0	0	1
Mission Hills	1	0	0	1	1	0	0	1
Olathe	34	0	0	34	262	0	0	262
Overland Park	26	0	126	152	208	0	528	736
Prairie Village	4	0	0	4	11	0	0	11
Shawnee	21	0	0	21	96	0	0	96
Spring Hill	7	0	0	7	24	0	0	24
Westwood	0	0	0	0	0	0	0	0
	139	0	126	265	802	0	834	1636

	Single Family Units^	M-F Units Sale%	M-F Units Rent	Total Units	S-F Units YTD	M-F Sale YTD	M-F Rent YTD	Total Units YTD
LEAVENWORTH COUNTY								
Basehor	8	0	0	8	49	0	0	49
Lansing	6	0	0	6	9	0	0	9
Leav. County	3	0	0	3	29	0	0	29
Leavenworth	0	0	0	0	3	0	0	3
Tonganoxie	0	0	0	0	10	0	0	10
	17	0	0	17	100	0	0	100
WYANDOTTE COUNTY								
Bonner Springs	1	0	0	1	8	0	0	8
Edwardsville	0	0	0	0	1	0	0	1
KCK/Wyandotte Co	17	0	0	17	86	0	0	86
	18	0	0	18	95	0	0	95
MIAMI COUNTY								
Louisburg	0	0	0	0	0	0	0	0
Miami County	2	0	0	2	19	0	0	19
Osawatomie	0	0	0	0	0	0	0	0
Paola	0	0	0	0	0	0	0	0
Spring Hill	2	0	0	2	5	0	0	5
	4	0	0	4	24	0	0	24
JUNE 2014	359	0	688	1047	2044	0	2292	4336

Comparison of Single Family Building Units for Greater Kansas City

(Cass, Clay, Jackson, Platte, Johnson, Leavenworth, Miami, Wyandotte Counties)

Month/Year	2007	2008	2009	2010	2011	2012	2013	2014
January	353	221	96	137	90	188	273	283
February	475	262	129	145	121	182	224	219
March	824	353	131	252	180	270	335	361
April	687	441	184	228	210	277	444	441
May	677	231	189	213	230	294	337	381
June	616	260	204	239	262	268	333	359
July	546	311	196	180	204	288	409	
August	515	293	207	243	205	260	354	
September	397	264	219	173	202	379	384	
October	597	314	226	279	205	331	369	
November	385	167	192	173	185	283	340	
December	313	115	182	209	207	279	288	
Annual Total	6,385	3,232	2,155	2,471	2,301	3,299	4,090	2,044

All numbers shown in the box above are ACTUAL numbers.

Comparison of Permits By Units Issued Year to Date*

2007-2014

	S-F Units	M-F Units	Total Units
2007	3632	609	4241
2008	1768	1298	3066
2009	933	78	1011
2010	1214	55	1269
2011	1093	272	1365
2012	1479	517	1996
2013	1946	1702	3648
2014	2044	2292	4336

^The Single Family number is units and includes both attached and detached units.
%Multi-Family units are in buildings with 5 or more units and are divided by sale/rent.
Not available at time of report

Permit information reflects the most recent data at time of publication. In order to ensure accurate recording of residential building permit statistics, the HBA may revise monthly and year-to-date figures when updated data is made available.

ITEM NO. 15.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION: None

ITEM NO. 16.

City Council Regular Agenda
Monday, July 28, 2014 – 7:30 p.m.

Present & Vote				
	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION: None

The Mayor will give a verbal report at the meeting on Monday.