

## **CITY COUNCIL AGENDA**

**Monday, June 23, 2014**

**Workshop – 7:00 p.m.**

WS-1 Unified Government County Administrator Douglas "Doug" Bach

### **Council Meeting – 7:30 p.m.**

1. Proclamation Presentation Parks & Recreation Month - July
2. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)  
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
3. Minutes of the June 9, 2014 City Council Meeting
4. Minutes of Special Budget Retreat Meeting June 11, 2014
5. Claims for City Operations for June 23, 2014
6. Public Housing Authority Claims for June 23, 2014
7. Appointments to Boards & Commissions - Tourism
8. Appointments to Boards & Commissions - Tourism & Bonner Beautiful
9. Freedom Farm 5K Road Race Request for Use of City Streets
10. Consumption/Possession Permit - Tiblow Days - Chamber Request for Cereal Malt Beverage
11. Carnival Permit - Chamber Tiblow Days
12. Consumption/Possession/Sale Permit - Tiblow Days - Chamber Request for Alcoholic Beverages

### **REGULAR MEETING AGENDA**

13. Final Acceptance Walking Trail Phase IV KDOT Project 105 N-0551.01
14. City Manager's Report
15. City Council Items
16. Mayor's Report



# *City of Bonner Springs*

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

## **WORKSHOP MEETING**

**7:00 p.m.**

## **REGULAR CITY COUNCIL MEETING**

**7:30 p.m.**

## **CITY HALL COUNCIL CHAMBERS**

**Monday, June 23, 2014**

*Life is Better in Bonner Springs*

**ITEM NO. 1.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens \_\_\_\_\_  
Cooper \_\_\_\_\_  
Reeves \_\_\_\_\_  
Haas \_\_\_\_\_

Peterson \_\_\_\_\_  
Knight \_\_\_\_\_  
Freeman \_\_\_\_\_  
Shannon \_\_\_\_\_

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Proclamation Presentation Parks & Recreation Month - July**

**ACTION: Proclamation Presentation**

**STAFF RECOMMENDATION: None**

The Mayor will present a Proclamation to the Parks & Recreation Department and Board in observance of Parks & Recreation Month in July.

**ITEM NO. 2.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens \_\_\_\_\_  
Cooper \_\_\_\_\_  
Reeves \_\_\_\_\_  
Haas \_\_\_\_\_

Peterson \_\_\_\_\_  
Knight \_\_\_\_\_  
Freeman \_\_\_\_\_  
Shannon \_\_\_\_\_

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)**

**ACTION: None**

**STAFF RECOMMENDATION: None**

This item is for comments and questions from the audience about items that are not included on today's agenda.

## **CONSENT AGENDA**

**The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.**

**ITEM NO. 3.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Minutes of the June 9, 2014 City Council Meeting**

**ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on June 9, 2014**

**STAFF RECOMMENDATION: The City Clerk Recommends Approval**

Enclosed are the minutes for approval.

## City Council Minutes – Regular Meeting – Monday, June 9, 2014

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, June 9, 2014.

**Governing Body Present:** Councilmembers: Tom Stephens, George Cooper, Bob Reeves, Racheal Haas, Joe Peterson, Jack Knight, Eric Freeman and Roger Shannon

**Governing Body Absent:** Mayor Jeff Harrington

**City Staff Present:** Jack Helin; City Manager; Rita Hoag, City Clerk and Krista Gentry, Public Housing Authority Director

Councilmember Tom Stephens presided in the absence of the Mayor and opened with the Pledge of Allegiance to the Flag of the United States of America.

**Item No. 1 – Proclamation National Safety Month** – The City presented a Proclamation to Brian Hunt, Safety Coordinator, Brian Hunt and Tom Haas, Safety Team Member to recognize National Safety Month.

**Item No. 2 – Citizen Concerns About Items Not on Today’s Agenda** – None presented.

### CONSENT AGENDA

The Mayor read the Consent Agenda Items 3 through 9 and asked the Staff, audience or City Council if they wished to remove an item for separate consideration. Councilmember Cooper requested to remove Item No. 8.

**Item No. 3 – Minutes of the May 27, 2014 City Council Meeting** – Presented for approval.

**Item No. 4 – Claims for City Operations – June 9, 2014** – Presented for approval were the Supplement Claims in the amount of \$105,739.85 and Regular Claims in the amount of \$412,087.42.

**Item No. 5 – Public Housing Authority Claims – June 9, 2014** – Presented for approval in the amount of \$8,224.72.

**Item No. 6 – Resolution to Extend Moratorium for Massage Therapy** – To allow more time for Staff to complete a review of needed amendments to the current Massage Therapy regulations, Staff recommended an extension of the moratorium the City Council approved by Resolution No. 2014-02 in January. **Assigned Resolution No. 2014-07**

**Item No. 7 – Bonner Springs Arts Alliance Request for Additional Space for Arts Festival** – The City Council previously approved the use of City parks, parking lots and streets for the Arts Festival on June 28 requested by the Bonner Springs Arts Alliance. The Arts Alliance needs additional space and requested use of the parking lot north of Second Street and west of Cedar directly across from City Hall.

**Item No. 9 – New West (Cricket Wireless Amphitheater) Request for Use of City Street for 5K Foam Glow Run** – New West requests use of 126 Street between Wyandotte County Park and their amphitheater for a Foam Glow 5K Run on Friday, June 27 from 4 p.m. to 12:30 a.m.

### CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda as presented. Cooper seconded the motion and it carried on a vote of eight to zero.

### REGULAR MEETING AGENDA

**Item No. 8 – Appointments to Boards and Commissions** – Tourism Committee: appoint Alex Harmon with the Kansas City Renaissance Festival to fill the position held by Cathi Hahner who is no longer with the Agricultural Hall of Fame. Term to expire July 2018. Appoint John Robison, Lawrence Journal World, to fill the unexpired term of Dianna Lynn, whose position with the Lawrence Journal World changed. The term will expire July 2016.

Councilmember Cooper stated his concerns that Mr. Robison is not a resident or a local business owner. The City Manager stated the Ordinance requires that the committee include a member of the press and the Lawrence World Journal recommended Mr. Robison to replace Dianna Lynn.

Reeves made a Motion to Approve Appointments to Boards and Commissions. Peterson seconded the motion and it failed on a vote of four to four.

Cooper made a Motion to Approve the Appointment of Alex Harmon to the Tourism Committee. Peterson seconded the motion and it carried on a vote of eight to zero.

**Item No. 10 – DBI Request for Additional \$1,000 for Bonner Blast** – Members of DBI explained the cost of Bonner Blast is \$6,800 for fireworks and other incidental costs. General discussion included how DBI raises funds, the City’s history of donations and how they cash flow the event. Members of DBI stated they will not ask the City for more than \$2,000.

Cooper made a Motion to Approve to Donate an Additional \$1,000 to DBI for Bonner Blast to be Paid From the City Council General Funds Budget. Knight seconded and the motion carried on a vote of eight to zero.

**Item No. 11 – Public Housing Authority (PHA) Utility Allowance Schedule** – The Public Housing Authority Director made a presentation:

➤ The Department of Housing and Urban Development requires the PHA to annually review the utility allowances.

➤ The Bonner Springs PHA is out of compliance with this requirement as the last review was in 2001.

➤ The PHA Director hired Zeffert and Associates to conduct the Utility allowance review and recommends changes based on their review.

➤ Staff proposed to change the PHA policy to send utility reimbursements directly to the utility companies instead of to the resident.

Reeves made a Motion to Approve a Resolution to Adopt Utility Allowances for the Public Housing Program in the City of Bonner Springs. Cooper seconded the motion and it carried on a vote of eight to zero. **Assigned Resolution No. 2014-08**

**Item No. 12 – City Manager’s Report** – The City Manager added items as follows:

➤ Reminded everyone the Budget Retreat is Wednesday, June 11, at the Fire Station at 6:30 p.m.

➤ The City Band Concerts will start on June 12.

➤ On June 14, the Army celebrates its 239 Birthday.

**Item No. 13 – City Council Items** –

➤ Peterson stated that he is excited to transport residents to the City Band concerts.

➤ Freeman stated the grass behind Auto Zone and Goodwill needs mowed and the area does not drain well.

**Item No. 14 – Mayor’s Report** – None provided.

**Item No. 15 – Adjourn to Executive Session to Discuss Personnel Matters** - At 8:20 p.m., Cooper made a Motion to Adjourn to Executive Session for Personnel Matters for a Period Not to Exceed Thirty Minutes. Peterson seconded the motion and it carried on a vote of eight to zero. At 8:41 p.m., Reeves made a Motion to Return to Regular Session With No Action Taken. Peterson seconded the motion and it carried on a vote of eight to zero.

Councilmember Cooper asked if the City plans to propose an Ordinance on motorcycles. The City Manager stated he asked the Police Chief to look into the noise issue.

The meeting adjourned at 8:45 p.m.

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Rita Hoag, City Clerk

**ITEM NO. 4.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Minutes of Special Budget Retreat Meeting June 11, 2014**

**ACTION: Make a Motion to Approve the Minutes of the Special Budget Retreat Meeting on June 11, 2014**

**STAFF RECOMMENDATION: The City Clerk Recommends Approval**

Enclosed are the minutes for approval.

**Special Meeting City Council Budget Retreat - Wednesday, June 9, 2014 – 6:30 p.m.  
Fire/EMS Training Room – 13001 Metropolitan**

**Governing Body Present:** Mayor Jeff Harrington; Councilmembers Joe Peterson, George Cooper, Tom Stephens, Bob Reeves, Rodger Shannon, Eric Freeman, Jack Knight and Racheal Haas

**City Staff Present:** Jack Helin, City Manager; Rita Hoag, City Clerk; Tillie LaPlante, Finance Director and John Haley, Police Chief

**2014 Budget Retreat for 2015 Budget –** The City Manager reviewed the Retreat Topics to be covered and pointed out that we are “Not Out of the Woods Yet”. The Finance Director made a presentation as follows:

➤ **Budget Assumptions –** Will not have assessed values until July 1. Old Castle’s property tax exemption ended in 2013 and the full tax value for this property will be included in the 2014 valuations. The City estimates the increase in valuation will generate about \$41,000 at the current mill levy rate that will result in a decrease of \$46,000 because the mill levy rate in 2003 was higher than the current mill levy rate.

➤ **City Sales & Use Tax –** City sales/use tax is up 3.25% from 2013 through May 2014. Estimate 2014 collections will be the same as 2013. The 2015 projected City sales/use tax estimated at 4.5% less than 2014 due to possible business closings.

➤ **County Sales & Use Tax –** Collection for 2014 and 2015 estimated to remain level with current collections 3.5% higher through May.

➤ **Franchise Taxes –** Franchise taxes for 2014 estimated to increase 11% due mainly to the franchise fee increase from Atmos Energy from 3% to 5% last October and increased taxes due to a cold winter. Franchise taxes in 2015 estimated to increase 6% over 2013 actual receipts.

➤ **Casino Revenue –** Through June 2014, revenue is 2.5% higher than 2013 collections. Total collections in 2013 were \$615,000. Total 2014 collections estimated at \$580,000 due to the uncertainty of the revenue source. 2015 collections are estimated at \$580,000 again due to uncertainty of the revenue source.

➤ **Carryover (Reserves) –** Per State Statute, up to 5% in the General Fund can be budgeted as cash carryover to provide cash for the next budget. Our bond rating could be lowered if reserves dip. Needed carryover at the end of 2015 Tax Levy Funds: General Fund \$373,306 and Debt Service \$50,000.

➤ **2015 Budget Unknowns –** Valuation not available until July 1 and will not know expenditures until meet with Department Heads and the available fund balance may go up or down.

➤ **Changes to City Contribution to State Retirement Fund –** KPERS current is 9.69% to increase to 10.33% an increase of .64%. KP&F current is 19.92% to increase to 21.36% an increase of 1.44%. Both increases effective January 1, 2015.

➤ **Changes to Employee Contribution to State Retirement Plan –** KPERS current is 5% to increase to 6% effective January 1, 2015 and KP&F is 7.15% with no change for 2015. The increase will affect thirty-two (32) Tier I KPERS employees.

➤ **Health Insurance –** Health insurance estimated to increase 10% in July 2015, estimated cost for single and family without any increase in current amount paid for families adds \$12,200 to 2015 Budget and City currently pays \$825 for family that will increase to \$850 in July as budgeted in 2014.

➤ **Property Insurance –** Unbudgeted property insurance increase of \$15,000 effective July 1, 2014 due to increase in property valuations.

➤ **Summary of Budget for General Fund:**

○ Estimated Carryover from 2014 to 2015	\$ 1,903,447
○ Estimated 2015 Revenue*	\$ 6,595,838
○ 2015 Expenditures (3% Increase Excludes Personnel)	(\$ 7,545,219)
○ Carryover from 2015 to 2016 (5% of expenditures)	(\$ 377,261)

**Increases with No Control Over:**

○ KPERS/KP&F Increase	(\$ 38,000)
○ Estimated Health Insurance Increase	(\$ 12,200)
○ Retail Incentives Rebate	(\$ 40,000)
○ Property Insurance – valuation increase	(\$ 15,000)

**Additional Available for 2015 Budget** **\$ 471,605 Assumes same property tax.**

○ Less Increase to 2014 Budget	
○ Unbudgeted Retirements	(\$ 90,000)
○ Property Insurance Premiums	(\$ 15,000)
○ Retail Incentive Program Increase	(\$ 30,000)
○ Total 2014 Increase in Expenditures	\$ 135,000 Add to 2015 Contingencies
<b>Available after 2014 Additional Expenditures</b>	<b>\$ 336,605</b>

➤ Summary of Budget for Debt Service Fund:

- Estimated Carryover 2014 to 2015 \$ 224,390
- Estimated 2015 Revenue \* \$ 2,209,028
- 2015 Expenditures (\$2,247,318)
- Carryover from 2015 to 2016 (\$ 50,000)
- **Surplus for 2015 Budget** \$ 136,100
- Debt service payments for General Capital Debt decrease by \$137,895 in 2015 due to the debt payment schedule on 2009 bonds.
- Additional carryover from 2014 to 2015 is due to collection of delinquent taxes and delinquent special assessments received, less delinquency on current taxes than estimated and savings on refunded bonds.

**\*Assumes same property tax revenue as 2014 budget.**

➤ Use of Debt Service Surplus:

- Funds Available \$ 136,100
- Use half of Available Funds to Increase Street Transfer \$ 68,050\*
- Additional Carryover to 2016 \$ 68,050

**\*Use of half the funds available for street work will lower the mill levy in the Debt Service Fund and raise the mill levy in the General Fund. This will not impact the overall mill levy.**

**Note: Half the surplus from the 2014 budget used and the other half carried over.**

➤ Funds Available for Capital Items:

- General Fund (same as 2014) \$ 438,928
- Use half of Debt Service Fund Reserves \$ 68,050
- Total General Fund Available for Capital \$ 506,978\*
- Capital Improvement Sales Tax Fund \$ 450,000
- Total Available for Capital Needs \$ 956,978
- 2014 Street Transfer from General Fund (\$208,928)
- 2014 Capital Improvement Fund for Streets (\$300,000)
- Use of Debt Service Reserves for Streets (\$ 68,050)
- Balance \$ 380,000\*\*

**\*Meets half-cent sales tax for capital and general debt payments: General Fund available for Capital - \$506,978, 2015 General Debt Payments - \$433,663 for a total \$940,641 (\$900,000 - half of sales tax).**

**\*\* The 2014 budget includes \$230,000 of capital purchases which does not include the Street Transfer from General Fund.**

➤ Capital Improvement Sales Tax:

- The City will need to amend the 2014 Capital Improvement Sales Tax Budget to spend the estimated \$300,000 on the Street Program.
- The one-quarter cent Capital Improvement Sales Tax is estimated to generate \$450,000 in revenue in 2015.

➤ Street Project Funds Available:

- The estimated carry over from 2014 to 2015 is \$172,517. The 2015 estimated revenue includes: State and County taxes- \$323,862, Interest - \$500, Transfer from General Fund - \$208,928, Capital Improvement Sales Tax - \$300,000 and Increase Transfer from General Fund - \$68,050 for a total estimated 2015 revenue of \$901,340. Total street funds available are \$1,073,857.
- 2015 operating costs other than street repairs includes: Engineering - \$1,500, Street Light Maintenance - \$1,000, Development Agreement Fees - \$2,000, Traffic Signal Maintenance - \$15,000 and Street Light Electricity - \$180,000 for a total of \$199,500. This leaves a total available for street work and carryover to 2016 of \$874,357.
- Receive State and County taxes throughout the budget year so do not receive half of this revenue until the second half of the year.
- In the past, the City budgeted \$150,000 as carryover to the next budget year to have sufficient funds for street repair work in the spring.
- Capital Improvement Sales Tax revenue available when received each month.
- Recommend to carryover \$250,000 from 2015 to 2016 for street repair work in the spring.
- Total available funds for street work and carryover to 2016 \$874,357
- Carryover from 2015 to 2016 (\$250,000)
- Balance Available for Fall 2015 Street Repairs \$624,357

The City Manager made a presentation as follows:

➤Philosophy of Merit or Pay for Performance Increases:

- Merit pay emphasizes and rewards performance rather than just years of service, rewards top performers and helps motivate and retain the highest performing employees.
- Merit is overwhelmingly used by public entities. Eighty percent (80%) of public entities use merit system nationwide to include eight local cities.
- Structure of the current pay plan adopted by the City Council on December 6, 2004 includes a range increase based on the Kansas City Consumer Price Index (CPI) and a merit increase based on the evaluation score. Employees received the range increase plus merit on their base. The current merit system acknowledges everyone’s work and rewards superior performance.
- Effect of No Merit on Pay Plan – Employees do not move up in ranges, new employees hired at same rates as employees with years of service and makes salary adjustments necessary.
- If We Keep Current Merit Plan – Two ways for pay to increase: COLA added to pay ranges and base pay and merit increase added to base pay. Employees move up in the pay ranges by merit increase amount and maintains separation of new hires and current pay ranges within pay ranges.
- Recommend the City pay all employees a Cost Of Living Adjustment (COLA) based on the Kansas City CPI, pay all employees a merit increase and raise all pay ranges by the CPI percentage for an overall increase of three percent (3%).

➤Police Department :

- Eliminated one Lieutenant position in February 2014. The 2014 budget to support the lieutenant position is \$108,000
- Recommend to hire a new Patrol Officer at an annual cost of \$58,000 and use some of the funds budgeted for the Lieutenant position to pay for the new officer. This puts an additional officer on the streets, overall reduction due to lower salary and helps reduce overtime costs by approximately \$10,000 per year.
- The Police Chief recommends the assignment of an officer to a Federal Task Force in 2015 for two years. Task Force payment overtime up to \$17,000 and provides a vehicle and cell phone. City pays the full salary and benefits. Advantages include: Annual training at Quantico, exposed to Federal Court System, mentored by FBI leadership, city receives a portion of the seized assets that could be \$10,000 per year and develops officer for future leadership. Disadvantages include: City pays annual costs of \$64,000, eliminates advantages of a new patrol officers in lieu of the Lieutenant and not guarantee officers will stay.

➤EMS Department:

- The Director will analyze and review second ambulance out response times.
- Based on review of data with the City Manager, Staff may identify some stipend payment options for volunteers that will affect EMS budget – on call pay and on premise pay.

➤ Administrative Secretary Position :

- Supports Planning, Codes, Economic Development and Human Resources Departments. Recommendation is to reduce hours to 20 to 30 hours.

➤ Media/PIO and IT Staff Person Duties :

- Media/PIO - Responsible for City’s social media forums, City website, City’s Public Information Officer and to create professional quality videos and promotional material for the City.
- IT – Lead individual for all IT issues, responsible for software, video and download of City Council meetings, manage phone systems, and data lines, manage the City radio system, Responsible for computer backup systems and equipment and for credit card security and on-line payment systems.
- Recommend to budget for this position in 2015.

➤ Recommended Use of General Fund :

○ Funds Available		\$336,605
○ Possible 2015 additional Expenditures		
1. CPI Plus Merit Pay Increases	(\$150,000)	\$186,605
2. \$25 per month additional health insurance contribution for family coverage to begin in July 2105	(\$ 5,700)	\$180,905
3. Salary Survey	(\$ 5,000)	\$175,905
4. Mid-Year Salary Survey Adjustments	(\$30,000)	\$145,905
5. Reduction in Admin/Sec Position	\$35,000	\$181,085
6. Public Information Officer/IT Position	(\$71,500)	\$109,585
7. EMS	(\$60,000)	\$ 49,585

- Neighborhood Revitalization Program :
  - The City's Neighborhood Revitalization Program has been successful since 1997.
  - The current rebate plan of seventy-five percent (75%) for two years and fifty percent (50%) for three years ends August 2015.
  - 522 properties have taken advantage since 1997, 259 properties pay full taxes on the improvements, 253 properties receive tax rebates through the program.
  - Ten residential properties are under construction.
  - Since the program's inception, property values increased by over \$54,778,022 (does not include rehab properties).
  - Taxes generated by the increase in value total \$220,000 annually based on the current mill levy of 33.635.
  - Staff recommends to renew the Neighborhood Revitalization Program.
  
- Bonner Blast :
  - The City Council by majority consensus at last year's Budget Workshop approved \$1,000 for Bonner Blast.
  - DBI requests \$2,000 every year and the City Council at the last meeting reversed the decision made last year and gave DBI another \$1,000 for a total of \$2,000.
  - The Tourism Budget projects a carryover to 2015 of approximately \$143,000. On average they spend \$82,000 per year.
  - Recommend that the Tourism Budget include \$2,000 for the Bonner Blast for 2014 and future years.

The City Manager requested consensus on these items:

- CPI plus Basic Merit – Yes
- \$25/Month Health Insurance – Yes
- Salary Survey – Yes
- Mid-Year Adjusts – Salary Survey – Yes
- Additional Police Officer – Yes
- Police Officer to Task Force – Yes
- PIO/IT Position – Yes
- Half of Debt Service Surplus to Street Work – Yes
- Extend Neighborhood Revitalization Program – Yes
- Bonner Blast – Yes
  
- 2015 Budget Calendar:
  - Tuesday, July 15 - Budget Work Session
  - Monday, July 21- Budget Work Session
  - Monday, July 28 – Budget Work Session Prior to City Council Meeting, Public Hearing and Budget Approval
  - Monday, August 11 – Public Hearing

The Finance Director handed out a copy of the Budget Retreat and Sidewalk slides.

The meeting adjourned at 8:40 p.m.

\_\_\_\_\_  
Rita Hoag, City Clerk

**ITEM NO. 5.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Claims for City Operations for June 23, 2014**

**ACTION: Make a Motion to Approve the Claims for City Operations for June 23, 2014**

**STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law**

Enclosed are the Supplement Claims for City Operations in the amount of \$51,188.10 and the Regular Claims in the amount of \$159,096.49.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 06/16/2014

Time: 12:29 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
123992	06/06/2014	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	475.00
123993	06/06/2014	Printed		2730	ROBERT DANIEL CROWLEY II	BASEBALL UMPIRE FEES	30.00
123994	06/06/2014	Printed		2729	THOMAS FEHLHAFFER	BASEBALL UMPIRE FEES	30.00
123995	06/06/2014	Printed		6746	JOSEPH HOOTMAN	BASEBALL UMPIRE FEES	55.00
123996	06/06/2014	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,505.28
123997	06/06/2014	Printed		0981	ING FINANCIAL PARTNERS	PAYROLL DEDUCTIONS	633.75
123998	06/06/2014	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	310.00
123999	06/06/2014	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	851.22
124000	06/06/2014	Printed		2014	KCPL	ELECTRIC SERVICE	480.90
124001	06/06/2014	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,862.32
124002	06/06/2014	Printed		2724	JEREMY MCDONNELL	BASEBALL UMPIRE FEES	22.00
124003	06/06/2014	Printed		7160	BLAKE MCMAHAN	BASEBALL UMPIRE FEES	127.00
124004	06/06/2014	Printed		1670	KENNEDEE GAYLE MEIER	BASEBALL UMPIRE FEES	50.00
124005	06/06/2014	Void	06/06/2014			Void Check	0.00
124006	06/06/2014	Void	06/06/2014			Void Check	0.00
124007	06/06/2014	Void	06/06/2014			Void Check	0.00
124008	06/06/2014	Void	06/06/2014			Void Check	0.00
124009	06/06/2014	Void	06/06/2014			Void Check	0.00
124010	06/06/2014	Printed		6709	NUTS & BOLTS	BUILDING/MAINT SUPPLIES, TOOLS	1,086.42
124011	06/06/2014	Printed		7159	KEITH SANTOS	BASEBALL UMPIRE FEES	107.00
124012	06/06/2014	Printed		2726	BRANDON SPIESS	BASEBALL UMPIRE FEES	375.00
124013	06/06/2014	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	12,468.07
124014	06/11/2014	Printed		0234	INSITUFORM	CIPP SEWER MAINS-UTILITIES	27,719.14
<b>Total Checks: 23</b>						<b>Checks Total (excluding void checks):</b>	<b>51,188.10</b>
<b>Total Payments: 23</b>						<b>Bank Total (excluding void checks):</b>	<b>51,188.10</b>
<b>Total Payments: 23</b>						<b>Grand Total (excluding void checks):</b>	<b>51,188.10</b>

Check Register Report

CHECK REGISTER

Date: 06/18/2014

Time: 2:15 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
124015	06/17/2014	Printed		0015	A-1 SEWER & SEPTIC SVC INC	SWINGSTER PROJ/COLLECT MAINT	1,755.00
124016	06/17/2014	Printed		2748	JACK ADAM	SECURITY DEPOSIT REFUND	75.00
124017	06/17/2014	Void	06/17/2014			Void Check	0.00
124018	06/17/2014	Printed		3562	ALAMAR	UNIFORMS-POLICE	2,704.70
124019	06/17/2014	Printed		0402	ALDEN-HARRINGTON FUNERAL HOME	MEMORIAL CEREMONY FLOWERS	115.00
124020	06/17/2014	Printed		2487	AMERICAN TOPSOIL INC	TOPSOIL F/CEMETERY	378.00
124021	06/17/2014	Printed		6409	ANTHONY CONSTRUCTION	TESTING SVCS-WALKING TRAIL	720.00
124022	06/17/2014	Printed		6000	APAC	ROCK-PW	1,459.97
124023	06/17/2014	Printed		0825	ARLAN CO INC	CHEMICALS-POOL/FIELD PAINT	141.50
124024	06/17/2014	Printed		3303	ASPHALT SALES CO INC	ASPHALT-PW	5,681.05
124025	06/17/2014	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
124026	06/17/2014	Printed		2470	ATMOS ENERGY	GAS SERVICE	976.15
124027	06/17/2014	Printed		2129	BARTLETT & WEST INC	DESIGN BACKWASH TANK-UT	1,500.00
124028	06/17/2014	Printed		0109	BERNING TIRE COMPANY	FLAT REPAIR TRUCK #487	20.50
124029	06/17/2014	Printed		2737	ANN BLACK	RENTAL DEPOSIT REFUND	150.00
124030	06/17/2014	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/MAY 2014	9,454.53
124031	06/17/2014	Printed		6043	BONNER SPGS CHIEFTAIN	SUBSCRIPTION RENEWAL-PARKS	37.00
124032	06/17/2014	Printed		0605	BONNER SPGS FORD INC	VEH MAINT/REPAIRS-PD	67.73
124033	06/17/2014	Printed		0121	BONNER SPGS LIBRARY	JO CO TAX DISTRIBUTION	6,312.18
124034	06/17/2014	Printed		0170	BONNER SPGS THRIFTWAY	SODA&WATER F/CITY COUNCIL	23.73
124035	06/17/2014	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	606.96
124036	06/17/2014	Printed		6099	BOYER-KANSAS INC	SHREDDING SERVICE-EMS	47.80
124037	06/17/2014	Printed		2733	CHRIS BRAKE	MILEAGE EXPENSE 6/4/14	40.32
124038	06/17/2014	Printed		4743	BSN SPORTS, INC	BASEBALLS & SOFTBALLS-PARKS	552.23
124039	06/17/2014	Printed		0139	BYERS GLASS & MIRROR INC	CITY LOGO F/PODIUM-CITY CLERK	18.60
124040	06/17/2014	Printed		7070	CAPITAL ELECTRIC CONSTRUCTION C	TELEMETRY MAINTENANCE-UT	250.61
124041	06/17/2014	Printed		4847	DUSTIN CARE	MILEAGE EXPENSE 5/19-6/6	44.24
124042	06/17/2014	Printed		6354	CINTAS FAS LOCK BOX 636525	UNIFORMS-PW	1,329.00
124043	06/17/2014	Printed		0144	CITY OF BONNER SPRINGS KS	SECURITY DEPOSITS APPLIED	750.00
124044	06/17/2014	Printed		0966	CITY OF OLATHE	SUMMER CAMP ACTIVITIES	450.00
124045	06/17/2014	Printed		3895	CLAYTON PAPER INC	COPY PAPER-CITY HALL	357.95
124046	06/17/2014	Printed		0951	COCA-COLA REFRESHMENTS USA INC	CONCESSION DRINKS-POOL	504.99
124047	06/17/2014	Printed		0213	COLEMAN EQUIPMENT INC	SPOOL & COVER, CHAINSAW CHAIN	141.63
124048	06/17/2014	Printed		2753	COLTTECH LLC	11 CUBICLE WORKSTATIONS-PD	715.00
124049	06/17/2014	Printed		1413	CONCORDIA TRACTOR, INC	MOWER FOOT GUARD-PW	478.38
124050	06/17/2014	Printed		0222	CONRAD FIRE EQUIPMENT INC	FREIGHT F/BOOT SAMPLES-FIRE	25.30
124051	06/17/2014	Printed		3139	THE COTERIE INC	SUMMER CAMP ACTIVITIES	550.00
124052	06/17/2014	Printed		2730	ROBERT DANIEL CROWLEY II	BASEBALL UMPIRE FEES	90.00
124053	06/17/2014	Printed		0458	DAIRY QUEEN	GIFT CARDS F/CITY BAND	300.00
124054	06/17/2014	Printed		4716	DAVE'S PLUSS CONSTRUCTION	ASPHALT RESTORATION-UT	13,854.00
124055	06/17/2014	Printed		2750	LISA DAY	SECURITY DEPOSIT REFUND	61.66
124056	06/17/2014	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	DUMPSTER RENTALS	327.00
124057	06/17/2014	Printed		0014	DEFFENBAUGH INDUSTRIES INC	PORTABLE TOILET RENTAL	87.77
124058	06/17/2014	Printed		4329	JAMES DOBBS	MILEAGE EXPENSE 5/12-30	97.55
124059	06/17/2014	Printed		0642	DOWNTOWN BONNER INC	ADD'L DONATION BONNER BLAST	1,000.00
124060	06/17/2014	Printed		1075	DSA PRECISION CLEANING	CUSTODIAL SUPPLIES	673.06
124061	06/17/2014	Printed		2740	JOAN DUKES	REPURCHASE CEMETERY GRAVES	346.00
124062	06/17/2014	Printed		6711	DYNAMIC LIGHTING SOLUTIONS LLC	LIGHT POLE F/FRONT STREET-PW	787.00
124063	06/17/2014	Printed		2555	EARL MAY NURSERY & GARDEN CNTR	FLOWERS-CITY HALL FLOWER POTS	291.96
124064	06/17/2014	Printed		4638	ED M FELD EQUIPMENT CO INC	EQUIPMENT MAINT/REPAIRS-FIRE	165.00

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Date: 06/18/2014

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
124065	06/17/2014	Void	06/17/2014			Void Check	0.00
124066	06/17/2014	Printed		7142	EDWARDS CHEMICALS INC.	CHEMICALS-POOL	1,675.15
124067	06/17/2014	Printed		0274	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES-EMS	467.70
124068	06/17/2014	Printed		2621	EXPRESS WASH AMERICA LLC	CAR WASH-PD	4.00
124069	06/17/2014	Printed		2752	ANTHONY EZEUGU	REFUND F/ONLINE REPORT-PD	15.00
124070	06/17/2014	Printed		2729	THOMAS FEHLHAFFER	BASEBALL UMPIRE FEES	30.00
124071	06/17/2014	Void	06/17/2014			Void Check	0.00
124072	06/17/2014	Printed		4342	FELDMANS	CHAINSAW PARTS,LEAF BLOWER,OIL	533.37
124073	06/17/2014	Printed		7225	FORTILINE, INC	COUPLERS & PIPES-WWT	347.60
124074	06/17/2014	Printed		1942	GRASS PAD INC	FIELD CONDITIONER,PLANT FOOD	684.63
124075	06/17/2014	Printed		0845	REGINALD KENT GRAY	SUMMER CAMP ACTIVITIES	200.00
124076	06/17/2014	Printed		5640	AARON HALL	BAND ASST DIRECTOR-1/2 PMT	714.00
124077	06/17/2014	Printed		1089	HAWKINS, INC	CHEMICALS-UT	1,782.50
124078	06/17/2014	Printed		4275	HAYNES EQUIPMENT CO INC	PUMP REPAIRS-UT	6,634.64
124079	06/17/2014	Printed		4717	HD SUPPLY WATERWORKS, LTD	WATER DISTRIBUTION PARTS-UT	7,717.86
124080	06/17/2014	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN - EMS	106.12
124081	06/17/2014	Printed		2745	CLARIE HOLLAND	RENTAL DEPOSIT REFUND	225.00
124082	06/17/2014	Printed		2751	DEVIN HOLSTON	SECURITY DEPOSIT REFUND	15.72
124083	06/17/2014	Printed		6746	JOSEPH HOOTMAN	BASEBALL UMPIRE FEES	130.00
124084	06/17/2014	Printed		2744	PRISCILLA PERSIS HOWE	SUMMER CAMP ACTIVITIES	470.00
124085	06/17/2014	Printed		2503	JAYS UNIFORMS	UNIFORMS-EMS	183.35
124086	06/17/2014	Printed		1022	JO CO LANDFILL INC	LANDFILL CHARGES/MAY 1-15	2,233.00
124087	06/17/2014	Printed		5308	KANSAS ONE-CALL	LOCATE FEES/MAY 2014	219.60
124088	06/17/2014	Printed		0852	LANMAN INCORPORATED	COMPUTER/SERVER MAINTENANCE	1,427.50
124089	06/17/2014	Printed		2419	LARUE DISTRIBUTING INC	COFFEE SVC-EMS/PD	283.90
124090	06/17/2014	Printed		2128	LAS CORP	VEH MAINT/REPAIRS-PARKS	262.95
124091	06/17/2014	Printed		3603	LEI VALLEY REDEVELOPMENT LLC	REIMBURSE OFF-SITE SEWER	1,500.00
124092	06/17/2014	Printed		1836	LOWE'S CREDIT SERVICES	DOOR,HOT WATER TANK,PLUMBING	1,055.08
124093	06/17/2014	Printed		2724	JEREMY MCDONNELL	BASEBALL UMPIRE FEES	60.00
124094	06/17/2014	Printed		7160	BLAKE MCMAHAN	BASEBALL UMPIRE FEES	263.00
124095	06/17/2014	Printed		3007	MES-MIDAM	UNIFORMS-EMS	1,706.51
124096	06/17/2014	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	100.80
124097	06/17/2014	Printed		5116	MILLER SIGN SHOPPE LLC	COMMUNITY GARDEN SIGN	20.00
124098	06/17/2014	Printed		3443	WES MILLS	NAME PLATE -PLANNING	7.00
124099	06/17/2014	Printed		7057	MIZE HOUSER & COMPANY P.A.	AUDIT SERVICES -FINANCE	1,975.00
124100	06/17/2014	Printed		6849	MJV-A LLC	UNIFORM CLEANING-PD	612.00
124101	06/17/2014	Printed		2738	KATHY MORADO	RENTAL DEPOSIT REFUND	150.00
124102	06/17/2014	Printed		3045	MR GOODCENTS	COUNCIL BUDGET RETREAT FOOD	103.07
124103	06/17/2014	Printed		2645	JAMES A. NEAL	SWINGSTER PROJ INSPECTION SVC	4,801.50
124104	06/17/2014	Printed		6244	NEXTEL	RAVEN-X/AIR CARDS-PD	174.52
124105	06/17/2014	Printed		3094	NORRIS EQUIPMENT CO LLC	MOWER PARTS-PARKS	101.38
124106	06/17/2014	Printed		5050	NORTHERN SAFETY CO INC	SAFETY EQUIPMENT-UT	10.97
124107	06/17/2014	Void	06/17/2014			Void Check	0.00
124108	06/17/2014	Printed		0947	O'REILLY AUTO STORES INC	STREET & VEH MAINT SUPPLIES	228.63
124109	06/17/2014	Printed		0187	OLATHE WINWATER WORKS	METERS & YOKE SETTERS-UT	21,583.00
124110	06/17/2014	Printed		2126	OMNI SVC GROUP LLC	MAY AMB BILLING	1,344.19
124111	06/17/2014	Printed		2734	MONICA OSORIO	ROOM CANCELLATION REFUND	285.00
124112	06/17/2014	Printed		6006	OVERHEAD DOOR COMPANY OF KC	DOOR REPAIR-PW	1,238.98
124113	06/17/2014	Printed		3531	PERRY & TRENT LLC	PROSECUTOR SERVICES	6,610.00
124114	06/17/2014	Printed		2749	PINE VALLEY CONTRACTING	SECURITY DEPOSIT REFUND	960.24
124115	06/17/2014	Printed		3334	PITNEY BOWES	QTRLY MAINT/RENT AGMT	462.00
124116	06/17/2014	Printed		0904	PREDATOR TERMITE & PEST CONTRL	PEST CONTROL & MOWING	888.00

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BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
124117	06/17/2014	Printed		3676	PROFESSIONAL ASSOCIATION	PRE-HIRE EVALUATION-PD	350.00
124118	06/17/2014	Printed		4746	QUEEN'S PRICE CHOPPER	FOOD F/CITY BAND PICNIC	110.52
124119	06/17/2014	Printed		8035	REEVES-WIEDEMAN COMPANY	COPPER TUBING CUTTER-PW	23.05
124120	06/17/2014	Printed		1570	RESCARE KANSAS INC	LANDSCAPING MAINT-BON BEAUTIFL	125.00
124121	06/17/2014	Printed		2119	RICOH USA, INC	COPIER LEASE	129.40
124122	06/17/2014	Printed		1811	RICOH USA, INC.	COPIER LEASES	733.22
124123	06/17/2014	Printed		6390	S&S WORLDWIDE	ART SUPPLIES F/SUMMER CAMP	358.16
124124	06/17/2014	Printed		7159	KEITH SANTOS	BASEBALL UMPIRE FEES	220.00
124125	06/17/2014	Printed		2742	JON SEIFERT	RENTAL DEPOSIT REFUND	100.00
124126	06/17/2014	Printed		2743	KRYSTELLE SHAFER	COURT BOND REFUND	425.00
124127	06/17/2014	Printed		8441	SHAWNEE COPY CENTER	NEWSLETTER & CALENDAR-SC	75.00
124128	06/17/2014	Printed		6885	JUDY SHELTON	REIMBURSE FLOWER BASKETS-PARKS	54.14
124129	06/17/2014	Printed		1432	SMITTY'S LAWN & GARDEN EQUIPMNT	EQUIPMENT PARTS-FIRE	56.92
124130	06/17/2014	Printed		2726	BRANDON SPIESS	BASEBALL UMPIRE FEES	200.00
124131	06/17/2014	Printed		1947	STANDARD & POOR'S FINANCIAL	BOND ISSUANCE COSTS	200.00
124132	06/17/2014	Printed		6081	STAPLES ADVANTAGE	JANITORIAL & OFFICE SUPPLIES	383.55
124133	06/17/2014	Printed		6525	SUNFLOWER EMBROIDERY LLC	UNIFORM & BADGE-PD	60.00
124134	06/17/2014	Printed		9986	JORDYN SWALLEY	REIMB POOL&FIRST AID SUPPLIES	50.49
124135	06/17/2014	Void	06/17/2014			Void Check	0.00
124136	06/17/2014	Printed		4483	SYSCO OF KC	FOOD	2,342.93
124137	06/17/2014	Printed		2063	THOMAS MCGEE LC	F/CONCESSION-POOL&PARK CITY TREASURER-BOND	180.00
124138	06/17/2014	Printed		2747	WILLIAM THOMAS	SECURITY DEPOSIT REFUND	48.13
124139	06/17/2014	Printed		7096	THOMPSON PUMP & MANUFACTURING	SWINGSTER PROJ BYPASS PUMPS	8,432.34
124140	06/17/2014	Printed		4441	TMHC SVCS INC	PRE-EMPLOYMENT DRUG TEST	70.00
124141	06/17/2014	Printed		3388	TRINITY AUTOMOTIVE INC	VEH MAINT/REPAIRS-PD	373.72
124142	06/17/2014	Printed		6757	WILLIAM TURLEY	BAND DIRECTOR 1/2 PMT	1,550.50
124143	06/17/2014	Void	06/17/2014			Void Check	0.00
124144	06/17/2014	Printed		6819	UNIFIRST COPRORATION	UNIFORM,RUG RENTAL-PW,UTIL	345.78
124145	06/17/2014	Printed		5442	UNITED COMMUNICATIONS CORP	PAGER REPAIRS-FIRE	160.35
124146	06/17/2014	Printed		3088	VANCE BROTHERS, INC	ASPHALT-PW	535.78
124147	06/17/2014	Printed		8404	VESTA LEE LUMBER COMPANY	COMM GARDEN SUPPLIES,DRILL BIT	87.05
124148	06/17/2014	Printed		2731	VIKING LIFE-SAVING EQUIPMENT	NAME PLAQUARDS F/GEAR-FIRE	392.00
124149	06/17/2014	Printed		0712	W W GRAINGER	SANDER PARTS,PLUMBING SUPPLIES	239.95
124150	06/17/2014	Printed		6537	WAITT OUTDOOR LLC	BILLBOARD LEASE - CTC	460.00
124151	06/17/2014	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	60.00
124152	06/17/2014	Printed		6805	WATER SYSTEMS ENGINEERING INC	WELL WATER TESTS-UT	1,005.00
124153	06/17/2014	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	2,392.90
124154	06/17/2014	Printed		2754	STEVE WILLIAMS	BASEBALL UMPIRE FEES	127.00
124155	06/17/2014	Printed		8411	WILSON & COMPANY ENGINEERS	ENGINEER SERVICES	1,626.52
124156	06/17/2014	Printed		6868	WY ECONOMIC DVLPMENT COUNCIL	WYEDC 2014 DUES	5,000.00
124157	06/17/2014	Printed		2732	PETER J. YAZBEC	PREPARE & PAINT POOL	600.00

Total Checks: 143

Checks Total (excluding void checks):

159,096.49

Total Payments: 143

Bank Total (excluding void checks):

159,096.49

Total Payments: 143

Grand Total (excluding void checks):

159,096.49

**ITEM NO. 6.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Public Housing Authority Claims for June 23, 2014**

**ACTION: Make a Motion to Approve the Public Housing Authority Claims for June 23, 2014**

**STAFF RECOMMENDATION: The City Manager & Public Housing Authority Director Recommend Approval**

Enclosed are the claims in the total amount of \$17,445.65.



## ITEM NO. 7.

### City Council Regular Agenda Monday, June 23, 2014 – 7:30 p.m.

<b>Present &amp; Vote</b>	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Appointments to Boards & Commissions - Tourism**

**ACTION: Make a Motion to Approve the Appointment of John Robison to the Tourism Committee**

**STAFF RECOMMENDATION: The Mayor, Tourism Committee & the Community & Economic Development Director Recommend Approval**

Tourism Committee: Appointment of John Robison to fill the unexpired term of Diana Lynn, Lawrence Journal World, who now works in Shawnee. Her term will expire July 2016. Mr. Robison is now the Lawrence Journal World employee that covers the Basehor/Bonner Springs area formerly covered by Ms. Lynn. Mr. Robison's bio form is on file in the City Clerk's Office. Since the Chieftain moved its office out of our City, the Lawrence Journal World has designated the position Mr. Robison holds to fill the "media" position on this Committee.

At the City Council meeting on Monday, June 9, this appointment was not approved due to a tie vote. The Kansas League of Municipalities confirmed that the item can be brought back to another City Council meeting for reconsideration.

Appointments are made by the Mayor with the consent of the City Council. The Adopted Governing Body Policy Manual provides that the Mayor may cast the deciding vote when the City Council is equally divided on a vote to confirm a mayoral appointment.

Charter Ordinance No. 31 does not require residency but does state that "the Governing Body shall attempt to create a balance of representatives from the media, recreation, entertainment and community groups and representatives of businesses subject to the transient guest tax." Since the establishment of the Committee, fifteen of the thirty-eight individuals appointed do not or did not live in the City.

Per KSA 12-16,128 effective July 1, 2008, "The Governing Body of a city shall approve such appointment unless the governing body makes a specific finding by the passage of a resolution that the person is either unqualified to hold the office or is not fit to hold the office or position."

**ITEM NO. 8.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Appointments to Boards & Commissions - Tourism & Bonner Beautiful**

**ACTION: Make a Motion to Approve an Appointment to the Tourism Committee and the Bonner Beautiful Commission**

**STAFF RECOMMENDATION: The Mayor, Tourism Committee & Bonner Beautiful Commission Recommend Approval**

Tourism Committee: Reappointment of Chad Chadwick whose term ends July 2014 for another four-year term to end July 2018. Mr. Chadwick's bio form is on file in the City Clerk's office.

Bonner Beautiful Commission: Appointment of Mike Holloway to fill the expired term of Robin Neal who resigned and whose term ended in April. The three-year term for Mike Holloway will end April 2017. A bio form is on file in the City Clerk's office.

**ITEM NO. 9.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Freedom Farm 5K Road Race Request for Use of City Streets**

**ACTION: Make a Motion to Approve the Request for Use of City Streets for the First Annual Run for Funds Freedom Farm 5K Road Race**

**STAFF RECOMMENDATION: The City Manager, City Clerk & Police Department Recommend Approval**

Freedom Farm made application for the use of City streets for a First Annual Run for Funds on Saturday, August 2 from 6 a.m. to 9 a.m. This is the first request for this run and requires City Council approval. The enclosed diagram provides the route for the run. The Police Department will provide escort service.

Freedom Farm provides equestrian ministry and healing.

**City of Bonner Springs**  
**Use of Public Streets, Parking Lots & Parks - GB Policy GB-11-01R**

Date: 6/8/2014

Applicant: Kelly Stephenson, Race Coordinator

Business or Organization: Freedom Farm

Street Address/Mailing Address: 3601 South 142<sup>nd</sup> Street

City/State/Zip: Bonner Springs, KS 66012

Phone: Home: 913-638-6965 Work: \_\_\_\_\_ Cell: 913-638-6965 Email: kellysue03@outlook.com

**Date/Time/Purpose of Requested Event:** Saturday, August 2 – 6:00am-9:00am 5k road race

Public Parking Lot(s) Requested: City Streets of Bonner Park Requested: \_\_\_\_\_ *Stillwell*

Street/Streets Requested: E. Front Street/KS-32 toward Warner Ave; continue on Loring; Archer to 142<sup>nd</sup> St; Left on 142<sup>nd</sup> Street

Police, Fire, EMS or Other Municipal Services Needed: Yes  No  If yes, what services? Police escort needed on race route

Attach route if use of City Streets requested. Attached

Certificate of Insurance that Names the City as an Additional Insured Attached.

*Applied for -  
see Attached  
Certificate  
expected  
week of  
6-13-14*

- I. The organization/individual that sponsors these events shall provide the following information on forms provided by the City Clerk's office at least three weeks prior to the activity or event:
- A. The public property requested for the use with a diagram if applicable.
  - B. The dates and time periods for the use.
  - C. Payment of appropriate fee, if applicable.
  - D. Street closures if applicable.
  - E. A certificate of insurance that names the City as an additional insured for all uses except block parties and to bag parking signs. Uses for block parties and to bag parking signs, require the applicant to sign a waiver form to release the City from any responsibility.
  - F. Security for the event to be approved by the Police Department and/or City Fire, EMS or Police Departments' assistance, except for block parties and to bag parking signs.
  - G. If need assistance/resources from City Departments.
  - H. Barricades or barriers placed shall ensure emergency access.
  - I. Statement by the applicant that the public property used and the adjacent areas will be cleaned immediately after the event.
- II. Restrictions: Alcoholic beverages not permitted unless the applicant obtains the required permit per City ordinances for sale/consumption/possession or for a temporary permit. Alcoholic beverages on city streets for block parties is not permitted per City ordinances.
- III. Licenses or permits for sale/consumption/possession of cereal malt beverages or alcoholic beverages, for temporary cereal malt beverage or alcoholic beverage permits or any other permit required separately by ordinance must be applied for separately from the application required by this policy.

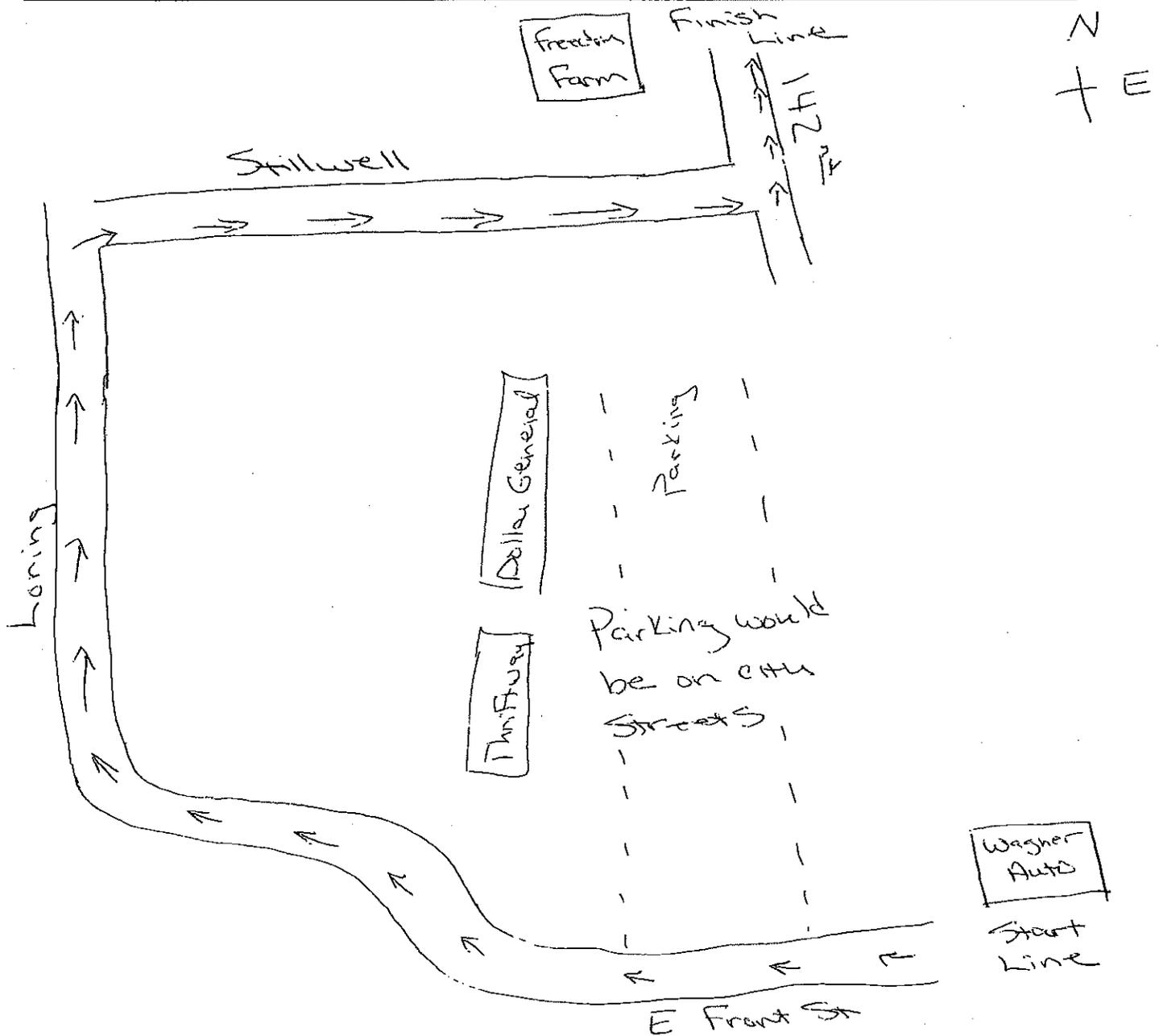
Kelly Stephenson - *Kelly Stephenson*  
Typed Name & Signature of Applicant

Date Approved by the Governing Body: \_\_\_\_\_

Email Copy to: Police Department, Fire Department, EMS Department, Public Works Department

### City of Bonner Springs Public Parking Lot Use Special Event Application Parking Lot Diagram

Draw in the diagram below the area and dimensions of the parking lot to be used for the requested event. Describe the type of fence material to be used: Cones could be used to block street portion needed



**ITEM NO. 10.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_**

**AGENDA ITEM: Consumption/Possession Permit - Tiblow Days - Chamber Request for Cereal Malt Beverage**

**ACTION: Make a Motion to Approve a Consumption Possession Permit for Cereal Malt Beverages for the Chamber BBQ for Tiblow Days & to Waive the Fee Contingent Upon a Satisfactory Inspection & Receipt of a Certificate of Insurance**

**STAFF RECOMMENDATION: The City Manager & City Clerk Recommend Approval**

The Chamber made application for a Consumption Possession Permit for Cereal Malt Beverages for Tiblow Days from 8:01 a.m. to 1:59 a.m. on Friday, August 22 through Saturday, August 23. They will not sell beer and individuals will have it in their possession for personal consumption and to not serve another person. The permit, if approved, allows possession and consumption only on the City's property shown on the enclosed diagram.

Attached is the application and the Chamber will provide security. The Police Department conducted a satisfactory background check and the Building Official will conduct a safety inspection when the Chamber secures the area. The approval is contingent upon the receipt of a certificate of insurance.

**City of Bonner Springs**  
**Application Cereal Malt Beverage (3.2 Beer Only) Consumption/Possession**  
**Permit**

Application shall be submitted to the City Clerk's Office Ten (10) Days Fee - \$75.00  
Prior to the City Council Meeting prior to the date of the Event  
(Ordinance 2049 – August 9, 2004, Revised Ordinance 2093, May 23, 2005)

Date: June 01, 2014

Applicant Name: Regina Utter, Executive Director

Business or Organization: Bonner Springs-Edwardsville Chamber of Commerce

Street/Mailing Address: 129 N. Nettleton Ave.

City/State/Zip: Bonner Springs, KS 66012

Phone: 913-422-5044 Email: info@bsedwchamber.org

City Use – Receipt No.
------------------------

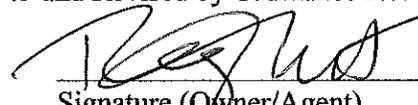
Location of Event: 3<sup>rd</sup> Street in front of the Community Center; the Union Bank & Trust parking lot; the parking lot above Mutual Savings & Loan

Date/Time of Event: August 22-23, 2014; 8:01am - 11:59pm daily

Proof of Security: \_\_\_\_\_

Certificate of Insurance Naming the City as an Additional Insured Attached: Ordered, will provide  
Fence Material for Security & to Define Bier Garten Area is required and subject to approval by the Building Official for type and egress per the International Fire Code.

The undersigned has applied for a permit for possession and consumption of Cereal Malt Beverages in accordance with the regulations adopted by Ordinance No. 2049 and Revised by Ordinance No. 2093.

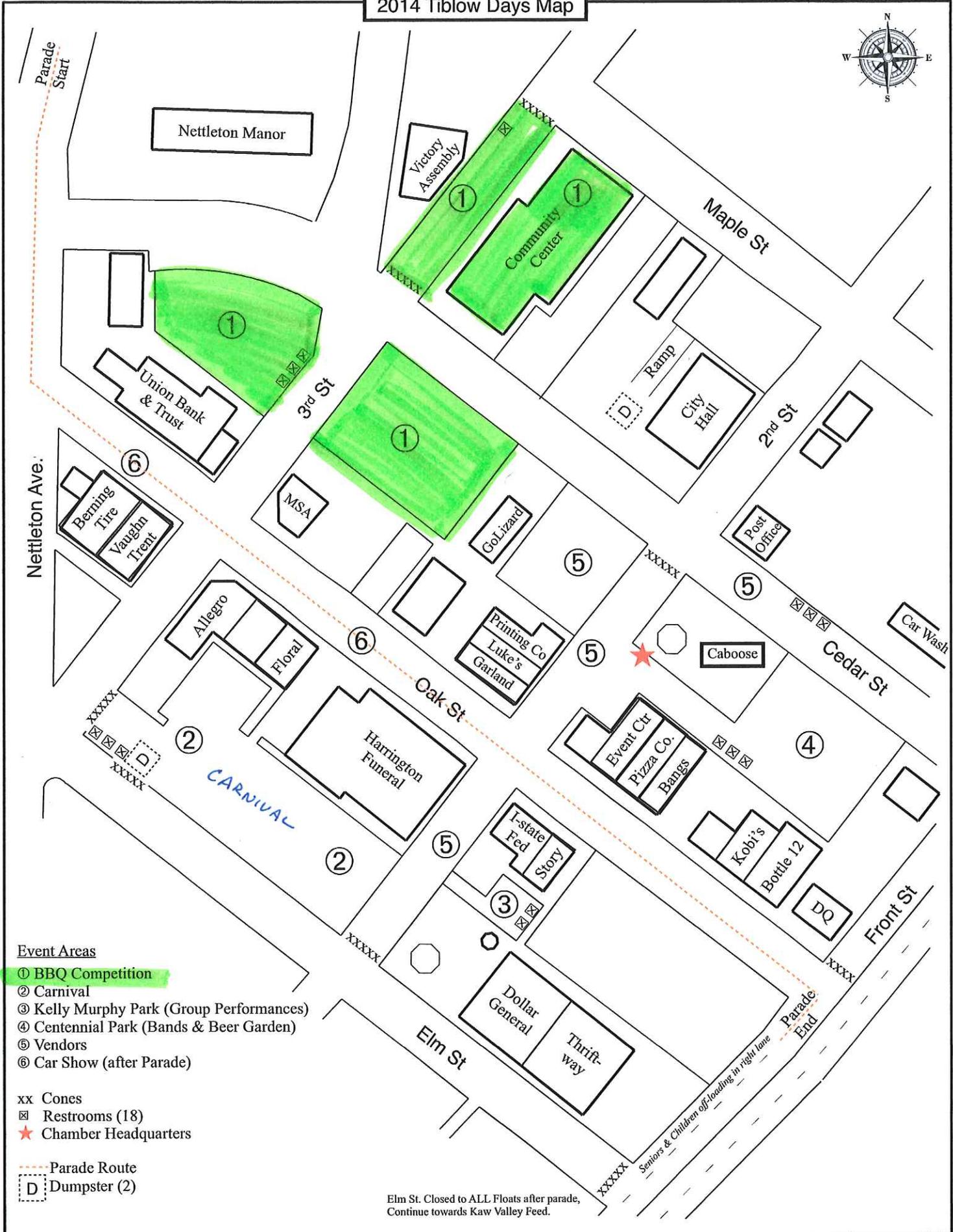
  
\_\_\_\_\_  
Signature (Owner/Agent)

If on private property, signature of property owner: \_\_\_\_\_

Date Approved by the Governing Body:

pc: Police Department, Fire Department, EMS Department, Building Official

# 2014 Tiblow Days Map



**Event Areas**

- ① BBQ Competition
- ② Carnival
- ③ Kelly Murphy Park (Group Performances)
- ④ Centennial Park (Bands & Beer Garden)
- ⑤ Vendors
- ⑥ Car Show (after Parade)

- xx Cones
- ☒ Restrooms (18)
- ★ Chamber Headquarters

- Parade Route
- D Dumpster (2)

Elm St. Closed to ALL Floats after parade, Continue towards Kaw Valley Feed.

Seniors & Children off-loading in right lane

**ITEM NO. 11.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Carnival Permit - Chamber Tiblow Days**

**ACTION: Make a Motion to Approve a Carnival Permit for the Chamber for Tiblow Days & Waive the Permit Fee Contingent Upon a Satisfactory Inspection & Receipt of the Certificate of Insurance**

**STAFF RECOMMENDATION: The City Manager & City Clerk Recommend Approval**

Enclosed is an application for a Carnival Permit for Tiblow Days for August 21 through 23 to close by 11 p.m. each day. Jones & Company will provide the Carnival again this year and they will provide a certificate of insurance. The Chamber requests that the permit fee be waived. The Building Official will conduct a safety inspection once the Carnival equipment is set up prior to its operation.

Attached is the cover letter from the Chamber that request the use of City Streets and facilities for this year's Annual Tiblow Days. In addition and per City Ordinance and adopted Governing Body Policy, they made application for the use of City Streets, Parking Lots and Facilities. Since this is an annual event with no significant changes and per the adopted Governing Body Policy, City Staff will approve the request administratively.

**City of Bonner Springs**  
**Application For License to Conduct Carnivals, Amusement or Entertainment**  
**And Parties on Vacant Private Property**  
**Per Ordinance No. 1574**  
**Amusement Fee - \$50.00/Party Fee - \$10.00**

Date of Application: 6-1-2014

Name of Organization: Bonner Springs-Edwardsville Area Chamber of Commerce

Name of President: David Block

Address: 129 N. Nettleton Ave. Bonner Springs, KS 66012 Phone No. 913-422-5044

Name of Executive Director: Regina Utter

Address: 129 N. Nettleton Ave. Bonner Springs, KS 66012 Phone No. 913-422-5044

Name of Manager/Operator of Carnival: Carl & Darcy Jones, Jones & Company Carnival

Description of Event: 2014 Tiblow Days Festival

Date of Event: August 21-23, 2014 Time: Varies by day, see attached letter

Address of Location of Event: Parking lot of 2<sup>nd</sup>/3<sup>rd</sup> Street & Elm, Kelly Murphy Park

Property Owner: City of Bonner Springs, KS

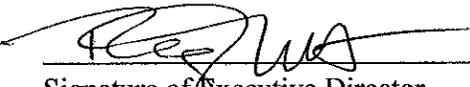
Owners Address: Bonner Springs, KS Phone No. 913-667-1716

Fee Paid: \$ 0

Deposit if Required by City Manager: \$ 0

  
\_\_\_\_\_  
Signature of President

Insurance Policy Attached

  
\_\_\_\_\_  
Signature of Executive Director

Council Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner

After Approval Distribute To: Codes Department  
Police Department



129 North Nettleton Ave. | Bonner Springs, Kansas 66012  
913-422-5044 | info@bsedwchamber.org | www.bsedwchamber.org

May 19, 2014

Mayor Harrington & City Council  
City of Bonner Springs  
205 East 2<sup>nd</sup> Street, Box 38  
Bonner Springs, Kansas 66012

Dear Mayor Harrington & City Council Members:

The Bonner Springs-Edwardsville Area Chamber of Commerce Board of Directors would like to submit several requests regarding Tiblow Days, which will be held August 21<sup>st</sup> - 23<sup>rd</sup>, 2014.

1. Use of the city parking lot at Elm between 2<sup>nd</sup> & 3<sup>rd</sup> Streets for the carnival behind Alden-Harrington Funeral Home
2. Use of Kelly Murphy Park for vendor booths & entertainment
3. Use of Centennial Park for vendor booths
4. Use of 2<sup>nd</sup> Street, Elm to Cedar for vendor booths
5. Use of 2<sup>nd</sup> Street & Cedar Parking Lot (behind Nationwide and below GoLizards) for Vendors
6. Use of 3<sup>rd</sup> Street, Cedar (K-32) to Maple
7. Use of city streets for the Parade
8. Use of Bonner Springs Community Center; to include the gym, parking lot behind the community center and the small parking lot off of Cedar that is adjacent to the 1918 building. The gym will be used for BBQ check in and judging. The parking lots will be for permit parking for the contestants. The gym has already been reserved with the Parks and Recreation Department.
9. Use of Oak Street from Nettleton to Front Street for the car show
10. Use of Elm Street from 2<sup>nd</sup> to 3<sup>rd</sup> for carnival vehicles
11. Use of parking lot behind Berning Tire and the old Masonic Lodge
12. Use of Centennial Parking Lot; to include the entire parking lot and all the parking spaces. This is the area behind Kobi's, Red Fortune, and the Events Center. This area will be used for activities, vendor booths, bands, etc. A stage will be set up for entertainment.
13. Use of the City Parking lot behind Mutual Savings - southeast corner of 3<sup>rd</sup> & Cedar for BBQ Contest
14. Use of the City Parking lot behind Union Bank & Trust - southwest corner of 3<sup>rd</sup> & Cedar for BBQ Contest
15. Closing of K-32/Cedar from Front to 2<sup>nd</sup> Street.
16. We are asking the City of Bonner Springs to install temporary stop signs at the intersections of 2<sup>nd</sup> & Cedar and 3<sup>rd</sup> & Cedar to provide additional safety for pedestrian traffic.
17. We request that the City of Bonner Springs waive all permit fees associated with Tiblow Days.

There will be emergency vehicle access on all streets that are used. No other traffic will be allowed during Tiblow Days open hours. All required and necessary permits have been applied for, or will be applied for.

Tiblow Days schedule will vary according to the particular event; carnival and vendor booths are operating daily, car show operates on the 23<sup>rd</sup> from 11-2pm, band entertainment in the evening of 22<sup>nd</sup> and 23<sup>rd</sup>, BBQ Competition will be ongoing from the 21<sup>st</sup> through 23<sup>rd</sup> and the annual parade will take place during the morning of the 23<sup>rd</sup>.

The Chamber would like to thank you for the cooperation that the City of Bonner Springs has continued to give. Without your assistance, Tiblow Days would not be the successful celebration of Bonner Springs that it is.

Please do not hesitate to contact us if you have any questions. Thank you in advance.

*David Block*  
2014 Chamber President  
Super 8, Bonner Springs  
913-721-3877

*Regina Utlor*  
Executive Director  
BS-EDW Chamber of Commerce  
913-422-5044

**ITEM NO. 12.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Consumption/Possession/Sale Permit - Tiblow Days - Chamber Request for Alcoholic Beverages**

**ACTION: Make a Motion to Approve an Alcoholic Liquor Consumption/Possession/Sale Permit for the Chamber for Tiblow Days & to Waive the Permit Fee Contingent Upon a Satisfactory Inspection & Receipt of a Certificate of Insurance**

**STAFF RECOMMENDATION: The City Manager & City Clerk Recommend Approval**

The Chamber made application for an Alcoholic Beverage Consumption/Possession/Sale Permit for Tiblow Days, Friday, August 22 and Saturday, August 23 from 4 p.m. to 11:59 p.m. The Chamber will provide security and secure the area used in the parking lot adjacent to Centennial Park.

The Chamber requests that all permit fees be waived. They made application to the City and the State for a Temporary Alcoholic Beverage License to permit the sale of alcoholic beverages. The City temporary permit does not require City Council approval but we must receive a copy of the State's Temporary Permit before issuance of the City permit.

Approval is contingent upon the receipt of a certificate of insurance that names the City as an additional insured. Enclosed is a drawing of the area to be used for the Bier Garten that complies with the required distance from Centennial Park.

**City of Bonner Springs**

**Application Alcoholic Beverages Above 3.2 Beer Consumption/Possession Permit**

**(Only Permitted in the City Public Parking Lot South of Centennial Park) – Fee \$75.00**

**Application shall be submitted to the City Clerk's Office Ten (10) Days Prior to the City Council Meeting prior to the date of the Event**

**Ordinance No. 1500, Revised Ordinance Nos. 2136, 2138, 2245**

Date: June 1, 2014

Applicant/Sponsor Name: Regina Utter

Business or Organization: Bonner Springs-Edwardsville Chamber of Commerce

Street Address/Mailing Address: 129 N. Nettleton Ave.

City/State/Zip: Bonner Springs, KS 66012

Phone: Home: \_\_\_\_\_ Work: 913-422-5044

Cell: \_\_\_\_\_ Email: info@bsedwchamber.org

City Receipt Number

**Date/Time/Purpose of Requested Event:** Annual Tiblow Days Festival; August 22, 2014 from 4:00pm to 11:59pm and August 23, 2014 from 4:00pm to 11:59pm

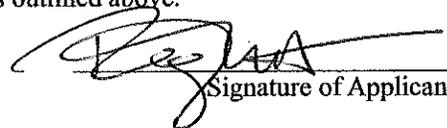
Names of Security Personnel: Bonner Springs Police Department

Check all that apply: Will sell  5.0 Beer  Wine  Alcoholic Beverages  
Tent will be Used:  Yes  No If yes, you must submit an application for a tent permit. The fee is \$25 and issuance of the tent permit is subject to an inspection by the Building Official prior to operation of the event.

**Application Requirements:**

- Submit this application to the City Clerk's Office Ten (10) Days Prior to the City Council Meeting prior to the date of the Event for City Council Approval
- Provide the names of Security Personnel for Approval by the Chief of Police.
- Attach sketch (Exhibit A) of area of the parking lot. (Cannot be located closer than 30 feet from Centennial Park.
- Attach a Certificate of Insurance Naming the City as an Additional Insured.
- Define Fenced Area for Sale/Consumption & Possession of Alcoholic Beverages on the diagram. Area requires Building Official approval for type of fence material, size and egress.
- Submit two copies of the State Temporary Alcoholic Beverage License (**limited to four permits per year per KSA 41-2645**). One copy to be attached to the application for a City Temporary Alcoholic Beverage Permit and the other copy attached to this application for an Alcoholic Beverage Consumption/Possession Permit.
- Requirements per City Ordinance No. and per State Law are attached as Exhibit B.
- **A late or incomplete application will not be placed on the agenda for City Council consideration.**

I hereby confirm by signing this application that I understand that the regulations and that I will comply with all regulations and ordinances of the City of Bonner Springs, as outlined above.

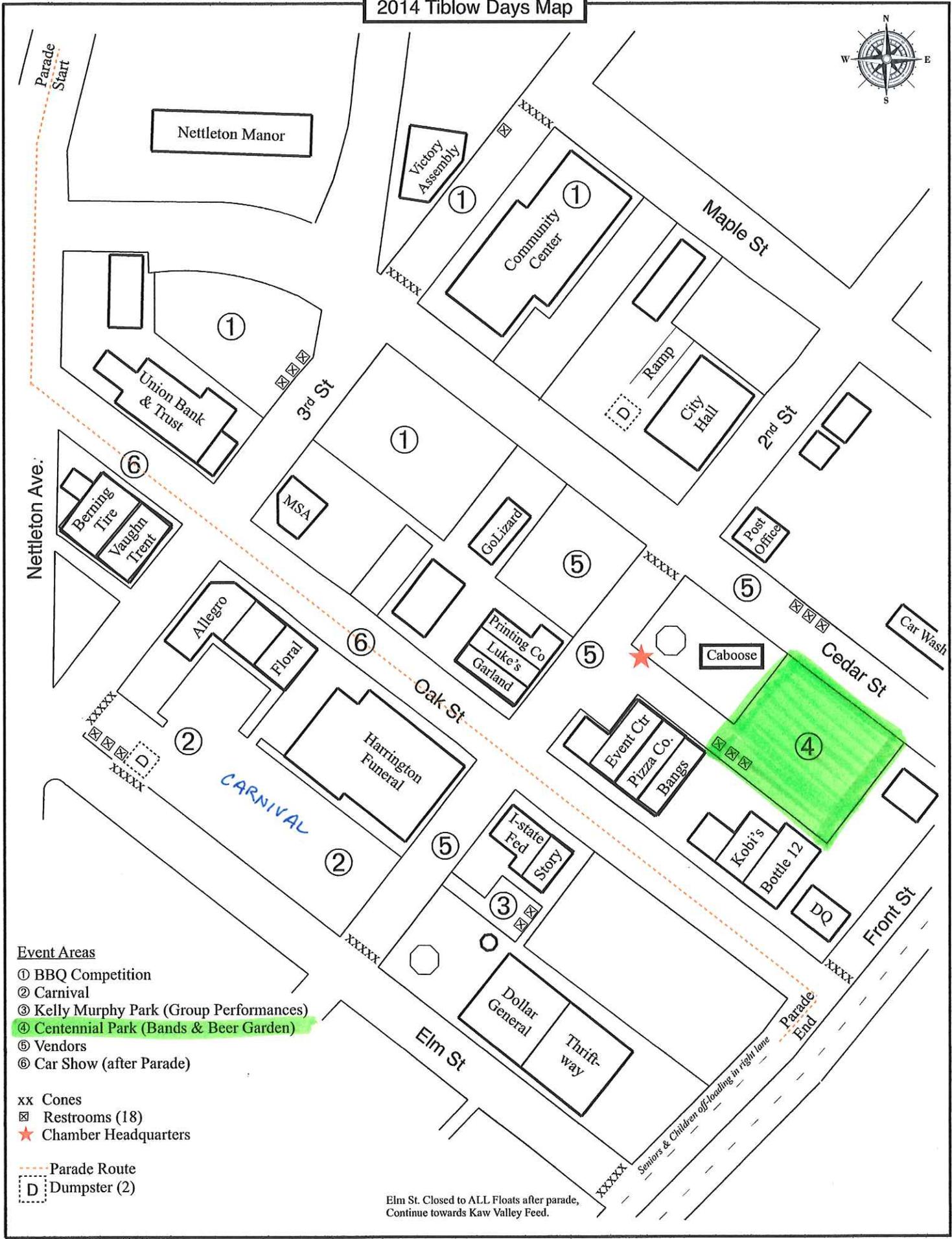
  
\_\_\_\_\_  
Signature of Applicant

Date Approved by the Governing Body: \_\_\_\_\_

pc: Police Department, Fire Department, EMS Department, Public Works Department

Alcoh Bev Consumption Possession Permit Application.pages Revised December 2008

# 2014 Tiblow Days Map



**Event Areas**

- ① BBQ Competition
- ② Carnival
- ③ Kelly Murphy Park (Group Performances)
- ④ Centennial Park (Bands & Beer Garden)
- ⑤ Vendors
- ⑥ Car Show (after Parade)

- xx Cones
- ☒ Restrooms (18)
- ★ Chamber Headquarters

- - - Parade Route
- D Dumpster (2)

Elm St. Closed to ALL Floats after parade, Continue towards Kaw Valley Feed.

Seniors & Children off-loading in right lane

**ACTION FOR CONSENT AGENDA**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

Stephens \_\_\_\_\_  
Cooper \_\_\_\_\_  
Reeves \_\_\_\_\_  
Haas \_\_\_\_\_

Peterson \_\_\_\_\_  
Knight \_\_\_\_\_  
Freeman \_\_\_\_\_  
Shannon \_\_\_\_\_

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
  - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
  - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: \_\_\_\_\_

**REGULAR AGENDA**

**The City Council will consider the following items individually.**

**ITEM NO. 13.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Final Acceptance Walking Trail Phase IV KDOT Project 105 N-0551-01**

**ACTION: Make a Motion to Approve Final Acceptance of the Walking Trail Phase IV KDOT Project 105 N-0551-01**

**STAFF RECOMMENDATION: The City Manager & Project Manager Recommend Acceptance**

The enclosed memorandum provides the recommendation for the acceptance of this project completed in June 2013.

**CITY OF BONNER SPRINGS  
PROJECT MANAGER MEMORANDUM**

DATE: 16 June 2014  
TO: Mayor and City Council  
THRU: City Manager *J. [Signature]*  
FROM: Project Manager

SUBJECT: **Final Acceptance Walking Trail IV – KDOT Project 105 N-0551-01**

**Recommendation**

Accept the Phase IV Walking Trail Project and authorize the Mayor to sign the KDOT Notice of Acceptance.

**Background**

In May 2009, Mid-America Regional Council (MARC) notified the City that they selected our Walking Trail project, Lions Park to South Park, for Congestion Mitigation/Air Quality (CMAQ) funds. KDOT awarded funds for the project in the amount of \$162,400 and required the City to match 20% (\$40,600). The Kansas Department of Transportation (KDOT) administers and bids CMAQ projects. In August of 2011, the City entered into an agreement with KDOT to fund the project for an estimated cost of \$203,000.

At their meeting in October 2012, the City Council approved the construction bid and the associated KDOT “Authority to Award Contract/Commitment of City Funds” with Amino Brothers in the amount of \$179,804.80. The project included the Construction of an eight-foot asphalt walking trail from the entrance to Lion’s Park located on West Morse to the back parking lot of Bonner Springs Elementary school on Shadyside. The trail included a short section of six-foot wide concrete sidewalk between Springdale and Insley. The Contractor completed the project in June of 2013 and KDOT released the Contractor from further responsibility for maintenance and any further work on January 14, 2013.

**Discussion**

Since this was a KDOT project, there is no two-year warranty. KDOT requires testing and full time inspection as part of the project.

City Staff inspected the project and recommends accepting the project as completed.

**Financial Impact**

The Notice of Acceptance has no monetary responsibilities for this project. KDOT’s Fiscal Department will soon close out the project and will notify the City of the total final costs once they complete their review of the project.

KANSAS DEPARTMENT OF TRANSPORTATION

NOTICE OF ACCEPTANCE

OF CONTRACT

OF PORTION OF CONTRACT

TO AMINO BROS CO INC CONTRACTOR

PO Box 11277 8110 KAW DR KANSAS CITY, KS 661110277

CONTRACT 512102151

COUNTY Wyandotte-105 PROJECT NO. -105 N-0551-01 /CMQ-N055(101)

TYPE Surfacing LENGTH OF PROJECT: NET \_\_\_\_\_ MILES

METRIC UNITS GROSS 0.910 MILES

PREVIOUS SURFACE TYPE N/A NEW SURFACE TYPE N/A

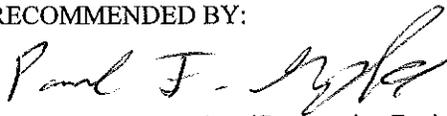
DATE CONTRACTOR COMPLETED WORK 6/4/2013

You are hereby notified that the contract described as follows:

Surfacing

was accepted on 10/9/2013 and you are hereby relieved of your responsibility for maintenance of barricades, lights and watchmen, and will be required to perform no additional work or maintenance subject to contractual requirements and the following conditions:

RECOMMENDED BY:



Area/Construction Engineer

District Engineer

LPA \_\_\_\_\_ DATE \_\_\_\_\_

This is to affirm that I agree to the acceptance of the portion of the contract and to the conditions stated above.

CONTRACTOR AMINO BROS CO INC DATE \_\_\_\_\_

SIGNED BY \_\_\_\_\_

NOTE: Contractor's signature required only for acceptance of portion of contract. This form to be mailed to the Contractor and to the Bureau of Construction and Materials on the date of acceptance of the project.

**ITEM NO. 14.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM:** City Manager's Report

**ACTION:** None

**STAFF RECOMMENDATION:** None

Report attached.

# City Managers Update

Date: June 23, 2014

To: Mayor and City Council

## 1. Council Follow Up Items:

- a. The "No Parking" sign just East of 134<sup>th</sup> St. and the "30 MPH" sign between 138<sup>th</sup> St. and 142<sup>nd</sup> St. were repaired on 10 June.
- b. Erosion around 109 South Garfield Drainage Pipe - Public Works(PW) will excavate the pipe to see what is causing the sink hole and make temporary repairs as needed. If PW finds that all of the pipe needs to be replaced, it will be added to the 2015 Stormwater Program. PW will continue to monitor the area.
- c. Tall grass behind Auto Zone – The area behind Auto Zone is owned by KAVE, Inc., which is the developer for Bonner Springs Pointe. They received a weed notice and hired Creative Landscaping to mow the two undeveloped lots in the development. Creative started to mow the area behind Auto Zone and found that it could not be mowed due to excessive rain. If the weather holds out, it will be finished this week.
- d. Drainage behind Goodwill building – We have contacted the contractor for Goodwill and they are scheduled to open up a clogged channel behind the Auto Zone that will then allow stormwater to flow into the detention basin East of Auto Zone.
- e. Citizen's complaints of motorcycle noise – Several meetings ago the Mayor shared information from a letter from several citizens that live on Kump about motorcycle noise. I met with the Police Chief and the Department will be taking the following actions to address this issue: They spoke with the proprietor of Kobi's to seek her help in suggesting to motorcyclists to take the K32 Truck route which avoids traveling on Kump Avenue where the complaints were received. They will be also taking some enforcement steps on enforcing our ordinance that requires vehicles to have mufflers that prevent "excessive or unusual noise". We will also be adding "Exhaust Brakes Prohibited" signs to place at entrances to the city. We will also add sign at Centennial Parking lot reminding people parking there to keep the driving lanes open for emergency vehicles.

2. **2014 Concrete Program** - On 12 May 2014 the Council approved the Contracts for the 2014 Street/Concrete Program. The option approved left a balance of \$ 19,213. Council directed Staff to find additional concrete work to use some of the balance.

### Additional Concrete Work:

Beginning Balance		\$19,213
Post Office	Curb/Sidewalk	\$4,400
Public Housing	Curb/Driveway Approach	\$2,514
800 Block-Sheidley	Curb (94 L.F.)	<u>\$2,820</u>
<b>Remaining Balance</b>		<b>\$9,479</b>

The remaining balance will be kept as contingency to be used for unforeseen issues during construction. Any unused funds would carry-over to 2015.

3. **Tiblow Transit Donations** – SERC Physical Therapy made a \$100 donation and Union Bank made a \$200 donation.

4. **Community and Economic Development Update –**
  - a. **Home Builder’s Association Report** – The May report for metro-wide residential building permits is attached. As you will note on the report, the City has issued 7 single-family building permits. The overall comparison for the Greater Kansas City area reflects that single-family building permits were the highest in May since 2008.
  
5. **Tourism Update** – Downtown Bonner Springs will be a busy place on Saturday, June 28. Four events are taking place that day starting with the first annual Festival of the Arts from 9:00 a.m.-5:00 p.m. Approximately 70 vendors are currently registered for fine arts, fine crafts, crafts and food. The Kelly Murphy Park bandstand will be the location for several performers throughout the day and the Kid’s Creative Corner will be in the small gazebo at the park. Centennial Park will be the site for four bands, a book signing, face painting and the Library kid’s craft. Flip Kansas City, located at 300 Oak Street, will also have a vendor fair at their business with booths located on Third Street between Oak and Elm and in the parking lot behind their store. Following the Arts Festival, the City Band will perform their annual patriotic concert in Kelly Murphy Park starting at 8:30 p.m. along with an ice cream social preceding the concert. The annual fireworks display, Bonner Blast, will take place at approximately 9:45 p.m. We hope you can attend all of the events!
  
6. **Police Department on Social Media** - You can now follow the Police Department on Twitter. Follow @BonnerSpringsPD for crime prevention tips, road closures, weather events, special events, and other timely information.
  
7. **Parks & Recreation Update:**
  - a. **Adult Softball**
    - i. Men’s League: 5 teams- games played on Tuesday nights
    - ii. Co-Rec: 10 teams- games on Sundays starting June 29<sup>th</sup>
  - b. **Tumbling** July Session begins Monday, July 7
  - c. **Aquatic Park**
    - i. Memberships: Memberships: Residents - 196, Non-Residents - 77 = 248 (287 in 2013)
    - ii. Usage: Open for: 24 days (closed one for weather) – average 208 people per day - Averaged 234 per day in 2013
    - iii. Swim Team: 51 members (32 in 2013)
  - d. Attached is the Park activity calendar for July.
  
8. **Fourth of July Holiday** – City offices will be closed Friday, July 4. Happy Birthday United States of America!!



**MAY 2014**

	Single Family Units <sup>A</sup>	M-F Units Sale%	M-F Units Rent	Total Units	S-F Units YTD	M-F Sale YTD	M-F Rent YTD	Total Units YTD
<b>CASS COUNTY</b>								
Archie	4	0	0	4	9	0	0	9
Belton	2	0	0	2	2	0	0	2
Cass County	5	0	0	5	17	0	0	17
Cleveland	0	0	0	0	0	0	0	0
Drexel	0	0	0	0	0	0	0	0
Garden City	0	0	0	0	0	0	0	0
Harrisonville	1	0	0	1	4	0	0	4
Lake Winnebago	0	0	0	0	1	0	0	1
Lee's Summit	0	0	0	0	11	0	0	11
Peculiar	0	0	0	0	7	0	0	7
Pleasant Hill	2	0	0	2	8	0	0	8
Raymore	15	0	0	15	30	0	0	30
Village of Loch Lloyd	1	0	0	1	5	0	0	5
	<b>30</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>94</b>	<b>0</b>	<b>0</b>	<b>94</b>
<b>CLAY COUNTY</b>								
Clay County	0	0	0	0	21	0	0	21
Excelsior Springs	0	0	0	0	0	0	0	0
Gladstone	0	0	0	0	1	0	0	1
Kansas City	40	0	12	52	203	0	24	227
Kearney	4	0	0	4	18	0	0	18
Lawson	0	0	0	0	1	0	0	1
Liberty	3	0	0	3	9	0	0	9
North Kansas City	3	0	0	3	6	0	0	6
Pleasant Valley	0	0	0	0	0	0	0	0
Smithville	3	0	0	3	20	0	0	20
	<b>53</b>	<b>0</b>	<b>12</b>	<b>65</b>	<b>279</b>	<b>0</b>	<b>24</b>	<b>303</b>
<b>JACKSON COUNTY</b>								
Blue Springs	19	0	0	19	90	0	0	90
Buckner	0	0	0	0	0	0	0	0
Grain Valley	3	0	0	3	31	0	0	31
Grandview	2	0	0	2	7	0	0	7
Greenwood	4	0	0	4	17	0	0	17
Independence	2	0	0	2	17	0	0	17
Jackson County	4	0	0	4	20	0	0	20
Kansas City	2	0	23	25	17	0	480	497
Lake Lotawana	1	0	0	1	5	0	0	5
Lee's Summit	30	0	0	30	99	0	42	141
Oak Grove	2	0	0	2	6	0	0	6
Raytown	0	0	0	0	0	0	0	0
Sugar Creek	0	0	0	0	0	0	0	0
	<b>69</b>	<b>0</b>	<b>23</b>	<b>92</b>	<b>309</b>	<b>0</b>	<b>522</b>	<b>831</b>
<b>PLATTE COUNTY</b>								
Edgerton	0	0	0	0	0	0	0	0
Kansas City	29	0	350	379	83	0	350	433
Parkville	4	0	0	4	29	0	0	29
Platte City	0	0	0	0	1	0	0	1
Platte County	3	0	0	3	46	0	0	46
Riverside	0	0	0	0	0	0	0	0
Weatherby Lake	0	0	0	0	1	0	0	1
Weston	0	0	0	0	0	0	0	0
	<b>36</b>	<b>0</b>	<b>350</b>	<b>386</b>	<b>160</b>	<b>0</b>	<b>350</b>	<b>510</b>
<b>JOHNSON COUNTY</b>								
De Soto	2	0	0	2	5	0	0	5
Edgerton	0	0	0	0	0	0	0	0
Fairway	0	0	0	0	0	0	0	0
Gardner	6	0	0	6	21	0	0	21
Johnson County	3	0	0	3	11	0	0	11
Leawood	6	0	0	6	33	0	0	33
Lenexa	20	0	60	80	83	0	306	389
Merriam	0	0	0	0	1	0	0	1
Mission Hills	0	0	0	0	0	0	0	0
Olathe	54	0	0	54	228	0	0	228
Overland Park	40	0	0	40	182	0	402	584
Prairie Village	2	0	0	2	7	0	0	7
Shawnee	20	0	0	20	75	0	0	75
Spring Hill#	0	0	0	0	17	0	0	17
Westwood	0	0	0	0	0	0	0	0
	<b>153</b>	<b>0</b>	<b>60</b>	<b>213</b>	<b>663</b>	<b>0</b>	<b>708</b>	<b>1371</b>

	Single Family Units <sup>A</sup>	M-F Units Sale%	M-F Units Rent	Total Units	S-F Units YTD	M-F Sale YTD	M-F Rent YTD	Total Units YTD
<b>LEAVENWORTH COUNTY</b>								
Basehor	11	0	0	11	41	0	0	41
Lansing	2	0	0	2	3	0	0	3
Leav. County	6	0	0	6	26	0	0	26
Leavenworth	0	0	0	0	3	0	0	3
Tonganoxie	1	0	0	1	10	0	0	10
	<b>20</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>83</b>	<b>0</b>	<b>0</b>	<b>83</b>
<b>WYANDOTTE COUNTY</b>								
Bonner Springs	3	0	0	3	7	0	0	7
Edwardsville	0	0	0	0	1	0	0	1
KCK/Wyandotte Co	15	0	0	15	69	0	0	69
	<b>18</b>	<b>0</b>	<b>0</b>	<b>18</b>	<b>77</b>	<b>0</b>	<b>0</b>	<b>77</b>
<b>MIAMI COUNTY</b>								
Louisburg	0	0	0	0	0	0	0	0
Miami County	2	0	0	2	17	0	0	17
Osawatomie	0	0	0	0	0	0	0	0
Paoia	0	0	0	0	0	0	0	0
Spring Hill#	0	0	0	0	3	0	0	3
	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>20</b>
<b>MAY 2014</b>	<b>381</b>	<b>0</b>	<b>445</b>	<b>826</b>	<b>1685</b>	<b>0</b>	<b>1604</b>	<b>3289</b>

**Comparison of Single Family Building Units for Greater Kansas City**  
(Cass, Clay, Jackson, Platte, Johnson, Leavenworth, Miami, Wyandotte Counties)

Month/Year	2007	2008	2009	2010	2011	2012	2013	2014
January	353	221	96	137	90	188	273	283
February	475	262	129	145	121	182	224	219
March	824	353	131	252	180	270	335	361
April	687	441	184	228	210	277	444	441
May	677	231	189	213	230	294	337	381
June	616	260	204	239	262	268	333	
July	546	311	196	180	204	288	409	
August	515	293	207	243	205	260	354	
September	397	264	219	173	202	379	384	
October	597	314	226	279	205	331	369	
November	385	167	192	173	185	283	340	
December	313	115	182	209	207	279	288	
<b>Annual Total</b>	<b>6,385</b>	<b>3,232</b>	<b>2,155</b>	<b>2,471</b>	<b>2,301</b>	<b>3,299</b>	<b>4,090</b>	<b>1,685</b>

All numbers shown in the box above are ACTUAL numbers.

**Comparison of Permits By Units Issued Year to Date\***

	2007-2014		
	S-F Units	M-F Units	Total Units
2007	3016	358	3374
2008	1508	1219	2727
2009	729	23	752
2010	975	55	1030
2011	831	272	1103
2012	1211	121	1332
2013	1613	1450	3063
2014	1685	1604	3289

\*The Single Family number is units and includes both attached and detached units.  
%Multi-Family units are in buildings with 5 or more units and are divided by sale/rent.  
# Not available at time of report

*Permit information reflects the most recent data at time of publication. In order to ensure accurate recording of residential building permit statistics, the HBA may revise monthly and year-to-date figures when updated data is made available.*

# OUT IS IN



## PARK & RECREATION MONTH JULY 2014

SUN	MON	TUE	WED	THU	FRI	SAT
		1 Zumba; every Tues/Thurs/Sat- \$7 drop in fee. Shoot hoops at Lion's Park	2 Competition Wednesday @ Aquatic Park: Starting @ 4:00pm	3 Play on the playgrounds @ Lions Park or North Park	4 Happy Independence Day! Dollar Night @ Pool	5 Take your dog(s) for a visit to the Dog Park
6 Spend the day outside doing something you enjoy	7 Tumbling Summer Session #2 begins: Ages 3+	8 Free Open Gym @ the Community Center from 12:00-3:00pm	9 Healthy Eating: Eat 5-7 servings of fruits & vegetables	10 City Band Concert @ Kelly Murphy Park: 8:30pm	11 Dollar Night @ Pool. \$1 admission from 5:00-7:00pm (every Friday)	12 Reserve a shelter at one of our parks for a family gathering
13 Spend the afternoon fishing @ North Park Lake	14 Enroll your child for the last session of swim lessons	15 Take a family walk or bike ride along one of our trails	16 Competition Wednesday @ Aquatic Park: Starting @ 4:00pm	17 City Band Concert @ Kelly Murphy Park: 8:30pm	18 Dollar Night @ Pool Learn to fly a kite	19 Christmas In July @ Aquatic Park: 6:30-8:30pm
20 National Ice Cream Day Make some ice cream!	21 Enroll your child for a week @ Camp Great Adventure. \$85/R; \$95/INR	22 Visit the Skate Park @ South Park	23 Enjoy a family cookout for National Hot dog Day	24 City Band Concert @ Kelly Murphy Park: 8:30pm	25 Dollar Night @ Pool Play catch	26 Performance by US Army Band @ Kelly Murphy Park: 8:30pm
27 Play a round of golf at Sunflower Hills Golf Course	28 Enroll for fall sports: Adult Softball, Girls Volleyball, Youth Soccer, Adult VB	29 Stay Active: Get at least 30 minutes of exercise today	30 Begin training for a fun walk or 5K	31 City Band Concert @ Kelly Murphy Park: 8:30pm	<b>#JULYOUTISIN</b> <b>WWW.NRPA.ORG/JULY</b> 	

**ITEM NO. 15.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens \_\_\_\_\_  
Cooper \_\_\_\_\_  
Reeves \_\_\_\_\_  
Haas \_\_\_\_\_

Peterson \_\_\_\_\_  
Knight \_\_\_\_\_  
Freeman \_\_\_\_\_  
Shannon \_\_\_\_\_

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_**

**AGENDA ITEM: City Council Items**

**ACTION: None**

**STAFF RECOMMENDATION: None**

**ITEM NO. 16.**

**City Council Regular Agenda  
Monday, June 23, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Mayor's Report**

**ACTION: None**

**STAFF RECOMMENDATION: None**

The Mayor will give a verbal report at the meeting on Monday.