

CITY COUNCIL AGENDA
Tuesday, May 27, 2014

Workshop – 7:15 p.m.

WS-1 DBI Request for Contribution for a \$2,000 Donation for the Bonner Blast Fireworks

Council Meeting – 7:30 p.m.

- 1 Bonner Beautiful Commission Presentation of Tree City USA Award to the City
 2. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
 3. Minutes of the May 12, 2014 City Council Meeting
 4. Claims for City Operations for May 27, 2014
 5. Public Housing Authority Claims for May 27, 2014
 6. Appointments to Boards & Commissions
- REGULAR MEETING AGENDA
7. Flip KC Use of Parking Lot & Street for June 28 Event
 8. Acceptance & Final Payment for the West Kansas Avenue Street Improvements
 10. Lake of the Forest Lift Station Additional Cost for Generator
 11. City Manager's Report
 12. City Council Items
 13. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING

7:15 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Tuesday, May 27, 2014

Life is Better in Bonner Springs

ITEM NO. WS-1

City Council Workshop Agenda
Tuesday, May 27, 2014

Present:

Stephens	_____
Cooper	_____
Reeves	_____
Haas	_____
Peterson	_____
Knight	_____
Freeman	_____
Shannon	_____

Staff Present: _____

AGENDA ITEM: DBI Request for Contribution for a \$2,000 Donation for the Bonner Blast Fireworks

NARRATIVE: Enclosed is a memorandum that provides a recommendation to not approve an additional \$1,000 donation for the Bonner Blast event. The 2014 Budget contains an amount of \$1,000 for the event as approved by the City Council and covered in the 2014 Budget Retreat in May 2013. The Financial Impact portion of the enclosed memorandum provides that if the City Council concurs with an additional \$1,000 for the event that the funds could come from the City Council's budget.

If the City Council reaches consensus to make an additional \$1,000 contribution, the item will be placed on the June 9 City Council Meeting as a Regular Agenda Item for consideration.

City of Bonner Springs, Kansas
Memorandum

DATE: May 20, 2014
TO: Mayor and City Council
THRU: Jack Helin, City Manager *ent*
FROM: Marcia Harrington, Community and Economic Development Director/Tourism Director

SUBJECT: DBI's Request for \$2,000 donation for Bonner Blast Fireworks Show

Recommendation: The City Manager, Community and Economic Development Director/Tourism Director and Convention and Tourism Committee do not recommend an additional \$1,000 donation for the Bonner Blast Fireworks Show.

Background: During the 2014 budget discussions with the City Council, the Convention and Tourism Committee (CTC) recommended that the amounts of \$500 for Marble Day and the \$1,000 for Bonner Blast be combined and the difference split between the two events leaving \$750 for each one. The CTC's rationale was that Marble Day is a 6-hour event which takes four to five months of organization, planning and fundraising vs. Bonner Blast is a 15-20 minute event which takes minor planning but takes more fundraising efforts depending upon when they get started. The City Council reached consensus to increase the 2014 Bonner Blast budget to \$1,000 and keep Marble Day at \$750.

Discussion: A letter was received from DBI dated April 21, 2014 to Downtown Business Owners regarding Bonner Blast Contributions. The letter asked businesses to consider any size donation for the event. Marcia Harrington had already been in discussions with Bob Firth, DBI representative, and informed him that a \$1,000 donation was budgeted for this event and that she would process the paperwork for the check. On May 12, 2014, a letter of request was presented to the City Council in which DBI requested a \$2,000 donation.

The Convention and Tourism Committee was polled by email and all six members voted "No" to providing an additional \$1,000 for the Bonner Blast event from the Tourism budget. The City Manager, Community and Economic Development Director/Tourism Director and CTC believe that the \$1,000 would be better spent on longer lasting items, such as signage and/or additional street light banners.

Both events have their merits and do bring a lot of people downtown but it is hard to ascertain how many people arrive early or stay late to eat and/or shop for Bonner Blast. For the most part, people try to find a location where they can park their cars, watch the fireworks and then go home. Most people watch the fireworks from parking lots along Front Street, in the grass at the K-7/K-32 interchange, on the shoulders of K-32 & K-7, and in the industrial park.

During Marble Day, several of the restaurants and shops indicate they have increased traffic due to the crowd being downtown, people area walking around and participating in the event.

Financial Impact: If the City Council decides to provide an additional \$1,000 for Bonner Blast, the money could come out the City Council budget for Professional Development/travel, which would leave a balance of \$633 for that line item.

Downtown Bonner Inc.
PO Box 74
Bonner Springs KS 66012

April 21, 2014

RE: Bonner Blast Contributions

Dear Bonner Business Owner:

DBI is pleased to announce that we are organizing the 14th Bonner Blast celebration in downtown Bonner Springs, Saturday, June 28, 2014 (Rain Date Thursday July 3, 2014).

Over the past years this celebration has become one of the largest fireworks displays in Wyandotte County. Thanks to the generosity of local businesses and residents of Bonner Springs and surrounding areas.

Once again we are requesting donations to help support this celebration. In years past, the donations have paid for the fireworks display entirely. This is an indication of the deep pride and community spirit that thrives in Bonner Springs.

Fireworks will begin following the patriotic city band concert at approximately 9:45 pm. This years display promises to be as spectacular as it has been in past years, bringing residents and visitors together to celebrate our great Nation's freedom and independence.

Please consider a donation of any size to this Bonner Springs tradition, brought to you by the downtown businesses of Bonner Springs and surrounding area.

Sincerely,

DBI Board Members

\$1000 CTC Budget

PAID
MAY 07 2014

Downtown Bonner Inc.
PO Box 74
Bonner Springs KS 66012

May 12, 2014

RE: Bonner Blast Contribution

Dear Bonner Springs City Council:

DBI is pleased to announce the 14th annual Bonner Blast celebration in downtown Bonner Springs, Saturday, June 28, 2014 (Rain Date Thursday July 3, 2014).

Over the past years this celebration has become one of the largest fireworks displays in Wyandotte County. Thanks to the generosity of the city, local businesses and residents of Bonner Springs and surrounding areas. This event benefits thousands in Bonner Springs.

Fireworks will begin at dark following the patriotic city band concert, at approximately 9:45 pm. This years display promises to be as spectacular as it has been in past years, bringing residents and visitors together to celebrate our great Nation's freedom and independence.

Once again we are requesting that the city help support this celebration. As in years past, the contributions have paid for the fireworks display entirely. This is an indication of the deep pride and community spirit that thrives in Bonner Springs.

Previous contributions from the city have been greatly appreciated. Please consider a contribution in the amount of \$2,000.00 to support this Bonner Springs tradition.

Sincerely,

DBI Board Members

ITEM NO. 1

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Bonner Beautiful Commission Presentation of Tree City USA Award to the City

ACTION: Presentation by a Bonner Beautiful Commission Representative to the City

STAFF RECOMMENDATION: None

A Bonner Beautiful Commission Representative will be present at the meeting to make the presentation of the Tree City USA Award to the City.

ITEM NO. 2.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION: None

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 3.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Minutes of the May 12, 2014 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on May 12, 2014

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval. Enclosed are the Workshop Summary minutes for your information.

City Council Minutes – Regular Meeting – Monday, May 12, 2014

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, May 12, 2014.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Joe Peterson, Jack Knight, Eric Freeman and Roger Shannon

Governing Body Absent: Bob Reeves and Racheal Haas

City Staff Present: Jack Helin, City Manager; Rita Hoag, City Clerk; Kevin Bruemmer, Public Works Director; Don Sloan, Planning Director; Rick Sailer, Utilities Director and Matt Beets, Project Manager

The Mayor opened the meeting with the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 – Proclamation Presentations Teen Advisory Council – The Mayor presented Proclamations to Seniors Jordan Jackson and Elizabeth Barger and presented Graduation Ropes to wear at the Bonner Springs High School graduation. The Mayor will give a proclamation to Emma Murrugarra, a Junior who will graduate and was not present at the City Council meeting.

Item No. 2 – Proclamation Presentation National Police Officer Day May 14 and Law Enforcement Week May 11 through 17, 2014 – The Mayor presented a Proclamation to Chief Haley and other members of the Police Department.

Item No. 3 – Proclamation Presentation EMS Week May 18 Through 24, 2014 – The Mayor presented a Proclamation to John Claxton, EMS Chief; Tony Dusil, former EMS Chief and other members of the EMS Department.

Item No. 4 – Citizen Concerns About Items Not on Today’s Agenda –

➤ Mickey Hylton, 13840 Woodend, thanked City Staff for repairs planned on 142 Street. Residents deeply appreciate the repairs.

➤ Jeannine Gallagher, 2330 South 138 Street, read a letter from Downtown Bonner, Inc. to announce the Fourteenth Annual Bonner Blast to occur on Saturday, June 28, 2014 and to ask for a contribution from the City in the amount of \$2,000. The City Manager stated the City Council budget included a \$1,000 donation for Bonner Blast. The City Council reached consensus to discuss the item at the next City Council meeting.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 5 through 8 and asked the Staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 5 – Minutes of the April 28, 2014 City Council Meeting – Presented for approval.

Item No. 6 – Claims for City Operations – May 12, 2014 – Presented for approval were the Supplement Claims in the amount of \$112,196.41 and Regular Claims in the amount of \$133,149.20.

Item No. 7 – Public Housing Authority Claims – May 12, 2014 – Presented for approval in the amount of \$5,500.04.

Item No. 8 – Appointments to Boards and Commissions – Parks and Recreation Advisory Board:

Appointment of Judy Shelton and Jan Madlock to fill the positions held by Sara Stephens and LeAnn Jones who resigned and whose terms expired December 2013. The terms for Ms. Shelton and Ms. Madlock will expire December 2016.

CONSENT AGENDA APPROVAL

Cooper made a Motion to Approve the Consent Agenda as presented. Peterson seconded the motion and it carried on a vote of six to zero.

REGULAR MEETING AGENDA

Item No. 9 – Final Plat PT-14-100 Country Hills Subdivision Plat Replat for 630 South 130 Street – The Planning Director made a presentation as follows:

➤ The request is to replat 6.06 acres for a three lot subdivision for a 5,000 square foot retail strip center to be located at 630 South 130 Street.

➤ Staff and the Planning Commission recommend the City Council accept the dedication of easements as shown on the Final Plat.

Stephens made a Motion to Accept the Dedication of Easements for the Final Plat PT-14-100 Country Hills Subdivision second Plat. Cooper seconded the motion and it carries on a vote of seven to zero.

Item No. 10 – Ordinance to Amend Article XIV “O” Office District Regulations and Amend Appendix A & Appendix B – The Planning Director made a presentation as follows:

➤ The City established the “O” Office District designation in 1987.

- The Planning Director reviewed conflicts in the permitted uses of the “O” Office District designation.
- Staff and the Planning Commission recommend the City Council approve the amendments to the zoning district as follows:
 - Change the zoning district title from “O” Office to “MX” Mixed Use.
 - Two amendments to correct the current contradictory language in Appendix A.
 - Amend the height regulations from sixty (60) feet to three (3) stories or forty-five (45) feet to be consistent with height regulations under the R-3, C-1, C-2 and C-S Districts.
 - Recommend to add a new “Section 6, Use Limitations”.
- The Agenda included the recommended changes in legislative format.

Shannon made a Motion to Approve an Ordinance to Amend Article XIV “O” Office District Regulations and Amend Appendix A & Appendix B. Cooper seconded the motion and it carried on a vote of seven to zero. **Assigned Ordinance No. 2386.**

Item No. 11 – Readopt Resolution that Adopted the Region L MultiHazard Mitigation Plan – The City Council adopted Resolution 2014-06 March 24, 2014. Due to the approval time by other jurisdictions and the expirations of their plans, the City needed to readopt the plan after adoption by those jurisdictions as directed by the State Emergency Management. Cooper made a Motion to Reapprove Resolution 2014-06 Approved by the City Council that Adopted the Region L MultiHazard Mitigation Plan. Peterson seconded the motion and it carried on a vote of six to zero. **Assigned Resolution No. 2014-06.**

Item No. 12 – Second Amendment for a Two-Year Extension of the Bonner Springs Center Community Development District (CID) Agreement with Bonner Springs Partners II, LLC. – The City Manager made a presentation as follows:

- Introduced Matt Pennington, representative for Bonner Springs Partners II, LLC.
- The original Development Agreement signed in 2011 provided a total reimbursement by the City in the amount of \$1.4 million.
- The Developer’s original sales estimates indicated the payback of the \$1.4 million would occur in ten years.
- The original sales estimates are about fifty percent (50%) lower than projected due in part to the economy and the inability to fill the retail strip center with more retail businesses.
- David Christie, Developer for the Bonner Springs Center, requested a two-year extension on the disbursements from the CID funds.
- Staff recommends amendment of the Development Agreement to reflect a disbursement end date change from June 30, 2021 to June 30, 2023. Language in the agreement will remain that the disbursements will end when either the disbursement amount reaches \$1.4 million or by the June 30, 2023 deadline, whichever occurs first.
- Matt Pennington explained the approach to find good tenants.

Stephens made a Motion to Approve a Second Amendment for a Two-Year Extension of the Bonner Springs Center Community Development District (CID) Agreement with Bonner Springs Partners II, LLC. Shannon seconded the motion and it carried on a vote of four to two.

Item No. 13 – KDOT Memorandum of Understanding for Usage of Existing KDOT Owned Fiber – The City Manager made a presentation as follows:

- KDOT forwarded the Memorandum of Understanding (MOU) which Staff included in the agenda for the City Council’s approval. The MOU is part of the Operation Green Light Program and defines the responsibilities for equipment and KDOT owned fiber usage and maintenance along K-7 Highway.
- Staff will place the agreement for Operation Green Light on the agenda in late May or early June after MARC approves it.
- Staff recommends approval of the MOU.

Cooper made a Motion to Approve the KDOT Memorandum of Understanding for Usage of Existing KDOT Owned Fiber. Stephens seconded the motion and it carried on a vote of six to zero.

Item No. 14 – Award Bid for the 2014 Concrete Program – The Project Manager made a presentation as follows:

- The motion includes the base amount bid for curb replacement and sidewalk in the amount of \$54,672.50 plus the additional amount for the Community Center work in the amount of \$35,602.
- Staff recommends award of the bid for the 2014 Concrete Program to McAnany Construction in the total amount of \$90,274.50.

Peterson made a Motion to Award the Bid for the 2014 Concrete Program to McAnany Construction in the total Amount of \$90,274.50. Shannon seconded the motion.

Peterson made an amended Motion to Award the Bid for the 2014 Concrete Program to McAnany Construction in the Total Amount of \$90,274.50 and to do Additional Concrete Repairs Discussed in Workshop Around the Post Office and Other Areas if There are Sufficient Funds. Shannon seconded the amended motion and it carried on a vote of six to zero.

Item No. 15 – Award Bid for the 2014 Street Program – The Project Manager made a presentation as follows:

➤ The Staff recommendation for award includes the base bid of \$430,393.90, \$16,192 for additional work on Riverview and the additional amount for Option No. 2 which the City Council reached consensus on in the Workshop Meeting in the amount of \$86,076 in the total amount of \$532,661.90.

Cooper made a Motion to Award the Bid for the 2014 Street Program to Metro Asphalt in the Total Amount of \$532,661.90 to Include the Additional Work for Riverview and for Option No. 2. Peterson seconded the motion and it carried on a vote of six to zero.

Item No. 16 – Award Bid for the 2014 Pavement Preservation Program – The Project Manager made a presentation as follows:

➤ The recommendation includes the total base bid plus the additional amount for the trail in the amount of \$7,525 as discussed in the Workshop Meeting.

➤ Staff recommends award of the bid for the 2014 Pavement Preservation Program to Harbour Construction in the total amount of \$102,075.84.

Stephens made a Motion to Award the Bid For the 2014 Pavement Preservation Program to Harbour Construction in the Total Amount of \$102,075.84. Cooper seconded the motion and it carried on a vote of six to zero.

Item No. 17 – Award Bid for the Public Water Supply Well No. 6 Project. – The Utilities Director made a presentation as follows:

➤ The City Council on January 28, 2013 approved an Ordinance to authorize the City to execute a loan agreement with the State of Kansas for Kansas Public Water System Loan Funds (KPWSLF) for Well No. 6 construction and Water Treatment Plant improvements.

➤ In the Workshop Meeting on April 9, 2012, the City Council reached consensus on Staff's recommendation to apply for loan funds through the KPWSLF program for this project.

➤ The City advertised the Project Bid on March 13, 2014.

➤ On May 1, 2014, the City received three bids with the low bid from Clarke Well & Equipment, Inc. in the amount of \$275,780.

➤ Staff and the Engineer recommend award of the bid to Clarke Well & Equipment, Inc.

➤ The KDHE loan amount was for \$550,000 of which the City budgeted \$250,000 for Well No. 6.

➤ Staff revised the total project cost estimate to \$300,000 to include a two percent (2%) contingency factor.

➤ The Water Enterprise Reserve Funds will fund the \$50,000 difference.

➤ Staff will present to the City Council a budget amendment to authorize the City to use reserve funds for the project at the 2015 Budget Retreat.

Cooper made a Motion to Award the Bid for the Public Water Supply Well No.6 Project to Clarke Well & Equipment, Inc. in the Total Amount of \$275,780. Shannon seconded the motion and it carried on a vote of six to zero.

Item No. 18 – City Manager's Report – The City Manager added items as follows:

➤ Invited everyone to Kelly Murphy Park on Wednesday, May 14 for a short Memorial Service in Honor of our fallen Police Officers.

➤ Received a press release from KDOT which advised the northbound and southbound left lanes on K-7 Highway from Kansas Avenue to Riverview Avenue will be closed for pavement construction work from May 27 through late August 2014. Through this period, the I-70 to southbound K-7 Highway double left turn lane movement will be reduced to one open left turn lane.

➤ Will not attend the next City Council meeting due to significant family events.

Item No. 19 – City Council Items –

➤ Stephens stated he gave the welcome to the DARE Graduates last Tuesday. The event had a nice crowd, great weather and Officer French did a wonderful job to provide entertainment.

Item No. 20 – Mayor’s Report –

➤ Attended the League of Kansas Municipalities (LKM) Mayor’s Convention in Manhattan last week. He stated Bonner Springs is doing well with professional Staff that takes care of things and has a Governing Body that does what it needs to.

➤ Attended the Johnson County and Wyandotte County Mayor’s Meeting. They discussed the effects of the Kansas Legislature on local government and the effects of the Mortgage Lien Tax Fee.

➤ Represented the City at the DARE Graduation.

➤ Cooper asked if there was discussion about concealed carry legislation at the Mayor’s Meeting. The Mayor stated participants at the convention discussed the legislation. He stated it is very important to the current legislature to protect and preserve the Second Amendment and the largest effect of legislation is to not allow cities to make regulations about open carry of firearms.

The meeting adjourned at 8:35 p.m.

Rita Hoag, City Clerk

City Council Workshop Meeting – Monday, May 12, 2014 – 7:00 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Joe Peterson, Jack Knight, Eric Freeman and Roger Shannon

Governing Body Absent: Bob Reeves and Racheal Haas

City Staff Present: Jack Helin, City Manager; Rita Hoag, City Clerk; Kevin Bruemmer, Public Works Director; Don Sloan, Planning Director; Rick Sailer, Utilities Director and Matt Beets, Project Manager

WS-1 – 2014 Street and Capital Program – The Public Works Director made a presentation as follows:

- The City Council approved the proposed 2014 Street Program in the Workshop Meeting on March 24 to include two-inch mill and overlay, true and overlay, six-inch and eight-inch full depth asphalt pavement repairs, sidewalk and curb replacement and pavement preservation (chip seal).
- The funds for this work to come from the Streets budget, the Capital Improvements budget and the General Fund in an amount to total \$755,700.
- On May 1, 2014 the City opened bids as follows:
 - Seven bids for Curb Replacement and Sidewalk with the low bid from McAnany Construction in the amount of \$54,672.50.
 - Two bids for the Pavement Preservation Program with the low bid from Harbour Construction in the amount of \$94,550.84.
 - Six bids for the Street Program with the low bid from Metro Asphalt in the amount of \$430,393.90.
- The total of the low bids for the planned work is \$579,617.24
- Additional items that need funds are as follows:
 - New Tiblow Van - \$3,000.
 - Front Street/UPRR - \$32,000.
 - Patch repair on 138 Street - \$2,000.
 - Riverview Avenue section repair - \$16,192.
- Alternate items funded partially or in whole from the Parks and Recreation Budget are as follows:
 - Community Center Rear Parking Lot – The concrete bid included repairs to the Community Center rear parking lot and sidewalk as an add alternate item. The Parks Department budgeted \$18,000 for these repairs but the lowest bid was \$35,602. Staff recommends the difference of \$17,602 come from the Capital Improvements Fund.
 - Walking Trail – The low bid to seal coat the asphalt walking trail from Kansas Avenue to the North Park entrance was \$5,425. The bidder will add the portion of the trail from the North Park entrance to Metropolitan for \$2,100. The Parks Department has sufficient funds to cover the total cost of \$7,525.
- Sources of funds, work to be done and the costs are as follows:
 - Available Funds – All Sources:
 - \$755,700 – Street and Capital Improvement Funds.
 - \$ 18,000 – Parks and Rec –Community Center Parking Lot.
 - \$ 7,525 – Parks and Rec –Seal Coating Trail from Kansas Avenue to North Park.
 - \$781,225 – Total Funds Available.
 - 2014 Street Program:
 - \$579,617 – Base Bid Price (Total of all three programs).
 - \$201,608 – Available for other street work/capital items.
 - Capital Items Outside of Street Program:
 - \$ 3,000 – Tiblow Van.
 - \$ 32,000 – Front Street purchase.
 - \$ 2,000 – 138 Street patch (completed by City contractor).
 - \$164,608 – Balance.
 - Additional Street Work to Base Bid:
 - \$ 16,192 – Riverview pavement repairs.
 - \$ 35,602 – Additional concrete work at Community Center parking lot.
 - \$ 7,525 – Additional seal coat for trail from North Park to Metropolitan.
 - \$105,289 – Balance available for additional street work and capital improvements.

- Staff identified two options to use the balance of the funds (\$105,289) to do additional street work:
 - Option No. 1 – Springdale from Garfield to North Neconi with two-inch mill and overlay - \$30,168; Spring Valley from South Park to Kump with two-inch mill and overlay - \$20,856 and Clark from Morse to Pine with two-inch mill and overlay - \$36,744 to total approximately \$87,768 which leaves a balance of \$17,521. Option No. 1 addresses streets towards the top of the repair list and continues to address streets in the most populated areas of the City.
 - Option No. 2 - Springdale from Garfield to North Neconi with two-inch mill and overlay - \$30,168 and South 241 Street from Woodend to Stillwell with true and overlay - \$55,908 to total approximately \$86,076 which leaves a balance of \$19,213. Option No. 2 completes nearly half of all the resurface of 142 Street and spreads out the balance of work left to do both in and out of town.
- The 2014 Streets budget is \$755,700. The General Fund Parks budget included \$18,000 for the Community Center parking lot. The Special Parks and Recreation Fund included \$7,525. Unused funds will be available for other repairs or to carry over to 2015.
- After discussion the City Council reached consensus to move forward with Option No. 2.

The meeting adjourned at 7:24 p.m.

ITEM NO. 4.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Claims for City Operations for May 27, 2014

ACTION: Make a Motion to Approve the Claims for City Operations for May 27, 2014

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law

Enclosed are the Supplement Claims for City Operations in the amount of \$25,579.60 and the Regular Claims in the amount of \$47,153.86.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 05/16/2014
 Time: 3:58 pm
 Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
123746	05/09/2014	Printed		2470	ATMOS ENERGY	GAS SERVICE	25.86
123747	05/09/2014	Printed		9975	KENNEDY BACON	SOCCER UMPIRE FEES	64.00
123748	05/09/2014	Printed		2699	KELLY BILLINGS	REFUND YOUTH SUMMER BALL FEES	160.00
123749	05/09/2014	Printed		2647	SANTANA ALI CALDERON	SOCCER UMPIRE FEES	70.00
123750	05/09/2014	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	475.00
123751	05/09/2014	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,437.94
123752	05/09/2014	Printed		0981	ING FINANCIAL PARTNERS	PAYROLL DEDUCTIONS	633.75
123753	05/09/2014	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	310.00
123754	05/09/2014	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	851.22
123755	05/09/2014	Printed		2014	KOPL	ELECTRIC SERVICE	492.81
123756	05/09/2014	Printed		0127	JEFF LAVERY	RENTAL DEPOSIT REFUND	100.00
123757	05/09/2014	Printed		2701	JESSICA LUNN	REFUND AMB PMT-BILLED IN ERROR	114.00
123758	05/09/2014	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	2,762.32
123759	05/09/2014	Void	05/09/2014			Void Check	0.00
123760	05/09/2014	Void	05/09/2014			Void Check	0.00
123761	05/09/2014	Printed		6709	NUTS & BOLTS	BUILDING/MAINT/REPAIR SUPPLIES	366.61
123762	05/09/2014	Printed		1594	FAITH L. SEATON	SOCCER UMPIRE FEES	52.00
123763	05/09/2014	Printed		6495	JUSTUS A SEATON	SOCCER UMPIRE FEES	52.00
123764	05/09/2014	Printed		1684	RAENEY SEATON	SOCCER UMPIRE FEES	50.00
123765	05/09/2014	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	12,468.07
123766	05/15/2014	Printed		2052	KANSAS WATER PROTECTION FEE	1ST QTR 2014 WATER TAX	3,094.02

Total Checks: 21	Checks Total (excluding void checks):	25,579.60
Total Payments: 21	Bank Total (excluding void checks):	25,579.60
Total Payments: 21	Grand Total (excluding void checks):	25,579.60

Check Register Report

CHECK REGISTER

Date: 05/21/2014

Time: 3:55 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
123767	05/20/2014	Printed		3562	ALAMAR	UNIFORMS-POLICE	131.98
123768	05/20/2014	Printed		0402	ALDEN-HARRINGTON FUNERAL HOME	PLANTS (2)	96.00
123769	05/20/2014	Printed		0825	ARLAN CO INC	PAINT F/SOCCER FIELDS,CAULKING	236.30
123770	05/20/2014	Printed		7084	AT&T U-VERSE	INTERNET SERVICE 4/10-5/9/14	340.00
123771	05/20/2014	Printed		2470	ATMOS ENERGY	GAS SERVICE	1,142.47
123772	05/20/2014	Printed		6388	AXIOM SECURITY	CEMETERY SECURITY MONITORING	168.00
123773	05/20/2014	Void	05/20/2014			Void Check	0.00
123774	05/20/2014	Void	05/20/2014			Void Check	0.00
123775	05/20/2014	Void	05/20/2014			Void Check	0.00
123776	05/20/2014	Void	05/20/2014			Void Check	0.00
123777	05/20/2014	Void	05/20/2014			Void Check	0.00
123778	05/20/2014	Void	05/20/2014			Void Check	0.00
123779	05/20/2014	Printed		6536	BANKCARD PROCESSING CENTER	ICEMAKER,TILLER,SAFETY GLASSES	5,958.13
123780	05/20/2014	Printed		2129	BARTLETT & WEST INC	DESIGN BACKWASH TANK-UT	1,000.00
123781	05/20/2014	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	235.84
123782	05/20/2014	Printed		4743	BSN SPORTS, INC	BASEBALL SUPPLIES	416.54
123783	05/20/2014	Printed		4356	BUSH FARMS	FLOWERS & POTS-POOL/PARKS	328.50
123784	05/20/2014	Printed		4847	DUSTIN CARE	MILEAGE EXPENSE 4/18-5/16	62.72
123785	05/20/2014	Printed		6248	CLASSIC GRAPHICS INC	HELMET LETTERING-FIRE	5.00
123786	05/20/2014	Printed		2706	CLEAR WATER EQUIPMENT LLC	LAB EQUIPMENT/SUPPLIES	313.66
123787	05/20/2014	Printed		0951	COCA-COLA REFRESHMENTS USA INC	CONCESSION SUPPLIES-PARKS &REC	1,131.64
123788	05/20/2014	Printed		0213	COLEMAN EQUIPMENT INC	MOTOR OIL/WEED EATER SUPPLY-PW	519.93
123789	05/20/2014	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	DUMPSTER RENTALS	97.00
123790	05/20/2014	Printed		4329	JAMES DOBBS	MILEAGE EXPENSE 4/21-5/9/14	132.78
123791	05/20/2014	Printed		1075	DSA PRECISION CLEANING	CUSTODIAL SUPPLIES-LIBRARY	368.07
123792	05/20/2014	Printed		7142	EDWARDS CHEMICALS INC.	CHEMICALS-POOL	1,146.70
123793	05/20/2014	Printed		2621	EXPRESS WASH AMERICA LLC	CAR WASHES-PD	8.00
123794	05/20/2014	Printed		4342	FELDMANS	STRAWGUARD,BUILDING MAINT SUPP	174.89
123795	05/20/2014	Printed		2708	MARCIE FRECKS	COURT BOND REFUND	194.00
123796	05/20/2014	Printed		1942	GRASS PAD INC	FLOWERS&PLANTS F/PD PLANTERS	93.95
123797	05/20/2014	Printed		6621	H & A MEDIA GROUP, INC	AD MAY/JUNE-CTC	273.50
123798	05/20/2014	Printed		4717	HD SUPPLY WATERWORKS, LTD	WATER DISTRIBUTION PARTS-UT	2,974.70
123799	05/20/2014	Printed		1433	HEARTLAND AUTO	SEWER BACKUP CLAIM	128.00
123800	05/20/2014	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN - EMS	107.56
123801	05/20/2014	Printed		6620	HOUR MEDIA LLC	ADS MAY/JUNE -CTC	462.00
123802	05/20/2014	Printed		3289	J & D EQUIPMENT INC	VEHICLE REPAIR-PW	1,774.64
123803	05/20/2014	Printed		1007	JERRYS NURSERY INC	MULCH F/CEMETERY	192.00
123804	05/20/2014	Printed		0359	JIMS LOCK & SAFE SERVICE	LOCK REPAIR & KEYS-POOL	325.00
123805	05/20/2014	Printed		1022	JO CO LANDFILL INC	LANDFILL CHARGES/APRIL 2-15	2,808.52
123806	05/20/2014	Printed		5345	JOHNSON COUNTY WASTEWATER	WASTEWATER CHARGES/APRIL 2014	108.39
123807	05/20/2014	Printed		2705	RICHARD JONES	REFUND COURT OVERPAYMENT	150.00
123808	05/20/2014	Printed		5308	KANSAS ONE-CALL	LOCATE FEES/APRIL 2014	271.20
123809	05/20/2014	Printed		3517	KEY EQUIPMENT & SUPPLY CO	VEH REPAIRS-UT	304.40
123810	05/20/2014	Printed		0852	LANMAN INCORPORATED	COMPUTER & SERVER MAINT	878.75
123811	05/20/2014	Printed		2419	LARUE DISTRIBUTING INC	COFFEE SVC-EMS	227.28
123812	05/20/2014	Printed		9827	LAWN WORKS	TREE INSTALLATION	189.50
123813	05/20/2014	Printed		3603	LEI VALLEY REDEVELOPMENT LLC	REIMBURSE OFF-SITE SEWER	1,500.00
123814	05/20/2014	Printed		1836	LOWE'S CREDIT SERVICES	SUPPLIES FIX POOL LEAK, LAMPS	498.03
123815	05/20/2014	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	157.26

Check Register Report

CHECK REGISTER

Date: 05/21/2014

Time: 3:55 pm

Page: 2

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
123816	05/20/2014	Printed		1090	MIDWEST PUBLIC RISK	CLAIM FOR ACCIDENT-TIBLOW	600.00
123817	05/20/2014	Printed		5116	MILLER SIGN SHOPPE LLC	GARDEN & GAZEBO SIGNS	420.00
123818	05/20/2014	Printed		6849	MJV-A LLC	UNIFORM CLEANING-PD	1,289.72
123819	05/20/2014	Printed		2650	SALLY MOORE	RETURNED DIRECT DEPOSIT	22.57
123820	05/20/2014	Printed		6244	NEXTEL	RAVEN-X/AIR CARDS-PD	174.52
123821	05/20/2014	Printed		1885	NILL BROS SPORTING GOODS	VOLLEYBALL SUPPLIES	104.70
123822	05/20/2014	Printed		5050	NORTHERN SAFETY CO INC	SAFETY GLASSES-PW	249.70
123823	05/20/2014	Printed		9981	NORTHERN VENTURES INC	2 BANNERS F/SOCCER REGIST.	300.00
123824	05/20/2014	Void	05/20/2014			Void Check	0.00
123825	05/20/2014	Printed		0947	O'REILLY AUTO STORES INC	VEH/PLANT/EQUIP MAINT SUPPLIES	316.36
123826	05/20/2014	Printed		0187	OLATHE WINWATER WORKS	METERS-UT	1,716.00
123827	05/20/2014	Printed		6006	OVERHEAD DOOR COMPANY OF KC	GARAGE DOOR REPAIRS-PW/UT	164.75
123828	05/20/2014	Printed		3531	PERRY & TRENT LLC	LEGAL SERVICES	628.10
123829	05/20/2014	Printed		7008	PETTY CASH	AQUATIC PARK PETTY CASH	400.00
123830	05/20/2014	Printed		0558	PHYSIO CONTROL INC	MEDICAL SUPPLIES-EMS	350.20
123831	05/20/2014	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	160.48
123832	05/20/2014	Printed		0904	PREDATOR TERMITE & PEST CONTRL	PEST CONTROL & MOWING-CHALL,UT	335.00
123833	05/20/2014	Printed		4746	QUEEN'S PRICE CHOPPER	FOOD F/SENIOR ACTIVITIES	202.31
123834	05/20/2014	Printed		3932	QUILL	FILE BOX, CLIPBOARDS,TRAYS-PD	71.71
123835	05/20/2014	Printed		1811	RICOH USA, INC.	COPIER LEASES	664.78
123836	05/20/2014	Printed		7137	SCOTT RUSK	CDL TRAINING	13.00
123837	05/20/2014	Printed		3423	S & W HEALTHCARE	MEDICAL SUPPLIES-EMS	264.06
123838	05/20/2014	Printed		3714	SAMS CLUB DIRECT	CANDY-EGG HUNT, TABLE/CHAIRS-SC	898.29
123839	05/20/2014	Printed		2707	CAROLYN SANDERFORD	COURT BOND REFUND	4.00
123840	05/20/2014	Printed		2380	MICHAEL SAUNDERS	VEH OPERATIONS COURSE EXP.-PD	340.48
123841	05/20/2014	Printed		1594	FAITH L. SEATON	SOCCER UMPIRE FEES	170.00
123842	05/20/2014	Printed		6495	JUSTUS A SEATON	SOCCER UMPIRE FEES	32.00
123843	05/20/2014	Printed		8441	SHAWNEE COPY CENTER	NEWSLETTER & CALENDAR-SC	100.00
123844	05/20/2014	Printed		1332	PATRICIA SHIRLEY	GET ACTIVE CHALLENGE SUPPLIES	40.82
123845	05/20/2014	Printed		8136	SMITH & LOVELESS INC	COLLECTION MAINT-WWT	214.00
123846	05/20/2014	Printed		2653	CHARLES SMITH	SECURITY DEPOSIT REFUND	32.89
123847	05/20/2014	Printed		3578	SPECTRA	PAINT & SAFETY GLASSES-UT	199.68
123848	05/20/2014	Printed		6081	STAPLES ADVANTAGE	WRIST WREST & TONER	47.21
123849	05/20/2014	Printed		4483	SYSCO OF KC	FOOD F/LION'S PARK CONCESSION	1,010.24
123850	05/20/2014	Printed		4441	TMHC SVCS INC	PRE-EMPLOYMENT DRUG TEST	70.00
123851	05/20/2014	Printed		3388	TRINITY AUTOMOTIVE INC	VEH MAINT/REPAIRS-PD/PW	938.39
123852	05/20/2014	Printed		6819	UNIFIRST COPORATION	UNIFORM,RUG RENTAL-PW,UTIL	250.79
123853	05/20/2014	Printed		6039	UNITED INDUSTRIES	CHLORINE PUMP, CHEMICAL SUPPLY	632.74
123854	05/20/2014	Printed		3088	VANCE BROTHERS, INC	ASPHALT-PW	516.20
123855	05/20/2014	Printed		8404	VESTA LEE LUMBER COMPANY	VEH MAINT/REPAIRS-PW	20.00
123856	05/20/2014	Printed		4463	VFW	DONATION TO THE VFW-CEMETERY	50.00
123857	05/20/2014	Printed		0712	W W GRAINGER	BUILDING/EQUIP/PLANT MAINT	845.37
123858	05/20/2014	Printed		6537	WAITT OUTDOOR LLC	BILLBOARD LEASE - CTC	460.00
123859	05/20/2014	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	60.00
123860	05/20/2014	Printed		2845	WATTS UP	BULBS-PW	117.00
123861	05/20/2014	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	1,725.15
123862	05/20/2014	Printed		3012	WORK ZONE	CONES & NO SMOKING SIGNS-PARKS	318.00
123863	05/20/2014	Printed		2362	THE WORLD COMPANY	AD F/KS MAGAZINE-CTC	855.00
123864	05/20/2014	Printed		4400	ZOLL MEDICAL CORP	LIFEBANDS-EMS	1,124.82

Total Checks: 98

Checks Total (excluding void checks):

47,153.86

ITEM NO. 5.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Housing Authority Claims for May 27, 2014

ACTION: Make a Motion to Approve the Public Housing Authority Claims for May 27, 2014

STAFF RECOMMENDATION: The City Manager & Public Housing Authority Director Recommend Approval

Enclosed are the claims in the total amount of \$13,497.49.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 05/21/2014

Time: 3:59 pm

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
96908	05/21/2014	Void	05/21/2014			Void Check	0.00
96909	05/21/2014	Printed		P 797	P BANKCARD PROCESSING CENTER	CONF EXPENSE, SMOKE DETECTORS	1,207.32
96910	05/21/2014	Void	05/21/2014			Void Check	0.00
96911	05/21/2014	Void	05/21/2014			Void Check	0.00
96912	05/21/2014	Printed		P506	P CITY OF BONNER SPGS	REIMB WAGES/BENEFITS/UTIL	11,752.83
96913	05/21/2014	Printed		P996	P CORY SCHIMMEL & HANNAH	UTIL REIMB	13.00
96914	05/21/2014	Printed		P540	P DEFFENBAUGH DISPOSAL SVC	REFUSE SERVICE	281.72
96915	05/21/2014	Printed		P994	P JOHN E GUMM	CONTRACT BUILDING MAINTENANCE	36.08
96916	05/21/2014	Printed		P992	P RANDI DEMOTTE	UTIL REIMB	13.00
96917	05/21/2014	Printed		P753	P RICOH USA, INC	COPIER LEASE	180.54
96918	05/21/2014	Printed		P984	P TONI LEDUC	UTIL REIMB	13.00

Total Checks: 11 **Checks Total (excluding void checks): 13,497.49**

Total Payments: 11 **Bank Total (excluding void checks): 13,497.49**

Total Payments: 11 **Grand Total (excluding void checks): 13,497.49**

ITEM NO. 6.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Appointments to Boards & Commissions

ACTION: Make a Motion to Approve Appointments to Boards & Commissions

STAFF RECOMMENDATION: The Mayor Recommends Approval

Bonner Beautiful: Reappoint Betty Rehm and Karen Baxter for another three-year term to expire April 2017. Their bios forms are on file in the City Clerk's office.

ACTION FOR CONSENT AGENDA

MOTION: _____

SECOND: _____

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 7.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Flip KC Use of Parking Lot & Street for June 28 Event

ACTION: Make a Motion to Approve the Use of Third Street & the Parking Lot Behind 300 Oak Street on Saturday, June 28 from 10 a.m. to 4 p.m.

STAFF RECOMMENDATION: The City Manager & City Clerk Recommend Approval

We received an application from Flip KC for the use of Third Street and the City's parking lot behind their building at 300 Oak Street. Kim Scott, the owner, paid the \$50 fee established by the City Council. The request is for Saturday, June 28, from 10 a.m. to 4 p.m. as shown on the enclosed application. This is the same date as the Art Festival and the City Council previously approved the Arts Alliance request for use of City streets and parking lots. Staff did confirm that the closure of Third Street and the use of the City's parking lot behind their building will not conflict with the use requested and approved for the Arts Alliance.

Booths will be set up for sale of items through the Flip KC business. Originally, Flip KC planned to charge a fee to vendors for rental of booth spaces but revised their application to not charge for booth spaces. Use of the public property with a charge for booth spaces by a private commercial business would be a violation of the zoning ordinance.

Flip KC will be responsible to block off the street and parking lot for the event and for cleanup after the event.

City of Bonner Springs
Private Use of Public Parking Lot Application
Fee \$50.00 (Non-Alcohol) - Fee \$250.00 (Alcohol on Premises)

Not-for-profit associations, organizations or individuals exempt from payment of established fees.
Ordinance No. 2304

Date: May 8, 2014

City Receipt Number

Applicant/Sponsor Name: Kim Scott

Business or Organization: Flip KC

Street Address/Mailing Address: 300 Oak Street
Mailing: 16572 149 Court, Bonner Springs, KS 66012
City/State/Zip: Bonner Springs, KS 66012

Phone: Home: _____ Work: 913-205-7194
flipkansascity@gmail.com
Cell: 903-205-7194 Email: Jeralyn 913-669-0481

Date/Time/of Requested Event: June 28, 2014 10 a.m. to 4 p.m.

Public Parking Lot(s) Requested: Third/Elm Park Requested: None

Police, Fire, EMS or Other Municipal Services Needed: Yes No If yes, what services? _____

Clear diagram of the Parking Lot to be used attached. (Cannot be located closer than 30 feet from Centennial Park). Or attach route if use of City Streets requested. Attached

Organization Status Proof Attached. NA

Names of Security Personnel for Chief Police Approval: Jeff Scott

Certificate of Insurance that Names the City as an Additional Insured Attached.

Tent will be Used: Yes No If yes, you must submit an application for a tent permit.

Event to Raise Funds for Charitable Purposes: Yes _____ No X
No Permit Required Pop Ups
If yes, what Charitable Purpose? _____

Provide Full Explanation of Purpose of Event to Include Details of there will be admissions charged or rental of booth spaces charged:

_____ Use of the public parking lot behind 300 Oak Street and Close Third Street from Oak to the
Elm _____
No charge for admissions Or for
Booth Space.

Application Requirements:

- A. Submit this application to the City Clerk's Office Two (2) Weeks Prior to the City Council Meeting prior to the date of the Event for City Council Approval
- B. The applicant shall bag the signs that state alcohol is prohibited before the event, remove the bags after the event and clean the entire parking lot and surrounding area immediately following the end of the event.
- C. Attach sketch/diagram (Exhibit A) of area of the parking lot. Define Fenced Area for Sale/Consumption & Possession of Alcoholic Beverages on the diagram if applicable. Area requires Building Official approval for type of fence material, size and egress.

- D. Submit two copies of the State Temporary Alcoholic Beverage License (**limited to four permits per year per KSA 41-2645**) if applicable. One copy to be attached to the application for a City Temporary Alcoholic Beverage Permit and the other copy attached to this application for an Alcoholic Beverage Consumption/Possession Permit.
- E. Not-for-profit organizations, **as defined by the IRS**, must provide proof of their non-profit status. Applicants of for-profit businesses or organizations must have or obtain an occupational license and ensure vendors that participate in the event have or obtain an occupational license from the City.
- F. Not-for-profit organizations, association or individuals must provide proof of their non-profit status. A not-for-profit certificate of good standing from the Kansas Secretary of State is an acceptable proof for purposes of this subsection.
- G. Unincorporated associations, organizations or individuals not registered with the Kansas Secretary of State Who requests use of a parking lot for a not-for-profit event or activity must provide certification of their not-for-profit status.
- H. All applicants must have or obtain all applicable business licenses and ensure vendors that participate in the event have or obtain an occupational license from the City.
- I. A late or incomplete application will not be placed on the agenda for City Council consideration on the date requested.

Restrictions:

- A. No more than four special event permits will be approved per calendar year to any individual, business, association, or organization for the use of a public parking lot.
- B. Any event or activity that a for-profit individual, business, association or organization co-sponsors, promotes or participates in any way with any not-for-profit qualified individual, business, association or organization as defined in Section 12-703, paragraph J or K of this ordinance, will count as an event for the for-profit entity.
- C. No permit will be approved for more than three consecutive days, except for the carnival for Tiblow Days.
- D. No permit will be issued for use of the Centennial Park Parking Lot that is within thirty (30) feet of Centennial Park.
- E. No permit will be approved that will conflict with the Annual Chamber of Commerce Tiblow Days, Marble Days or any other city approved celebration.
- F. Activities for any approved event shall not take place between the hours of 12 a.m. midnight and 6 a.m. of any day of the permitted event.
- G. No permit will be issued in conflict with any Zoning Ordinance, or other City Ordinance or regulation.
- H. Sale, possession and/or consumption of alcoholic beverages or cereal malt beverages require separate permits per Chapter III Beverages, Article 1 General Provisions, Sections 3-104 and 3-105 and Chapter 8 Temporary Permits of this Code. Applications for these permits shall be submitted at the same time as the permit required in this Article.

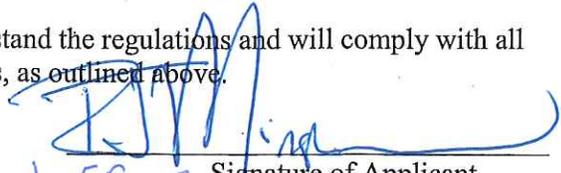
Display of Permit: A permit issued shall prominently display the permit at the special event site or have the permit available to display to any officer or employee of the City upon demand.

Revocation of Permit: The City Manager or designee may suspend or revoke a permit issued if: The permittee fails to meet the conditions imposed on the issuance of the permit; violates any provision of this Code or other ordinance of the City governing the activities permitted by the permit or if the permit was obtained by fraud or misrepresentation.

Hazard Prohibited: No person shall make any use of the public parking lot that constitutes an immediate hazard requiring immediate action to protect the public.

Penalty: Any person who violates the requirements of Ordinance No. 2304, upon conviction, shall be fined not less than \$20.00 nor more than \$500.00 or be imprisoned for not more than thirty (30) days, or be both so fined and imprisoned. Each day that a person violates the requirements of this Article shall constitute a separate offense.

I hereby confirm by signing this application that I understand the regulations and will comply with all regulations and ordinances of the City of Bonner Springs, as outlined above.


Signature of Applicant
Jeff Scott

Date Approved by the Governing Body: _____

Parking Lot Diagram Public Parking Lot Use Special Event Application

Draw in the diagram below (or attach a separate sheet) the area of the parking lot to be used for the requested event. Draw in area for access that will be available for emergency access. The area outlined in black is the parking lot area available for use. Describe the type of fence material to be used:



ITEM NO. 8.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Acceptance & Final Payment for the West Kansas Avenue Street Improvements

ACTION: Make a Motion to Accept the West Kansas Avenue Street Improvements & Approve Final Payment in the Amount of \$118,915.06

STAFF RECOMMENDATION: The City Manager, City Clerk, Finance Director, Public Works Director & Project Manager Recommend Approval

The enclosed memorandum provides the information for final acceptance and to approve final payment for this project. Acceptance and approval of final payment by the City Council begins the two-year maintenance period.

**CITY OF BONNER SPRINGS
PROJECT MANAGER MEMORANDUM**

DATE: May 15, 2014
TO: Mayor and City Council
THRU: City Manager *SMT*
FROM: Project Manager

SUBJECT: **West Kansas Avenue Street Improvements**

Recommendation

Accept the West Kansas Avenue Street Improvements and approve the final payment to Seal-O-Matic Paving Company in the total amount of \$118,915.06.

Discussion

The City Council awarded this project in September of 2013. The Contractor did not start the project until April of 2014 due to a Westar transmission upgrade and their schedule prior to winter.

The project started on Monday, 07 April as the Contractor began to till the street material eight inches deep. Once the Contractor completed the till portion of the work, they spread four inches of rock over the entire roadway surface and then tilled a second time twelve-inches deep to mix the four inches of rock into the base. Once the Contractor completed the compaction of the roadbed, the City's Public Works Director, Project Manager and the lead Field Inspector for the City Engineer witnessed the proof roll of the entire street.

The Contractor performed the proof roll with a truck loaded with twenty-five tons of asphalt material. As the truck slowly rolled down the street, we watched for areas of soft or spongy roadbed to mark to have the Contractor repair. We did not identify any soft areas as the Contractor compacted the roadway to meet our requirements. We then allowed the Contractor to pave and they completed the project on 23 April. We opened the road to the public in the afternoon on 24 April.

The acceptance of the project and approval of final payment initiates the two-year warranty period. If areas become a problem within the two-year maintenance period, the Contractor will return and make the needed repairs.

Financial Impact

This final payment of \$118,915.06 will complete the work on West Kansas Avenue which we encumbered (obligated) in 2013. This payment does not impact the 2014 Street Repair Program.

ITEM NO. 10.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Lake of the Forest Lift Station Additional Cost for Generator

ACTION: Make a Motion to Approve an Additional Cost of \$50,000 for the Lake of the Forest Lift Station

STAFF RECOMMENDATION: The City Manager & Utilities Director Recommend Approval

The enclosed memorandum provides the recommendation for approval of the additional cost of \$50,000 for a generator for the Lake of the Forest Lift Station. Staff will advertise the Lake Forest Lift Station construction project next week and will bring a recommendation to the City Council for award in early July.

BONNER SPRINGS UTILITIES

PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

MEMORANDUM

Date: May 20, 2014

To: Mayor and City Council
Through: Jack Helin, City Manager *JH*
From: Rick Sailler, Director

Subject: Lake Forest Lift Station Upgrade Project

Recommendation: The City Council approve the additional expenditure of an estimated \$50,000 for the Lake of the Forest Lift Station Upgrade Project.

Background: The City Council approved the Lake of the Forest Lift Station (LFLS) Upgrade Project (LFLSUP) along with a Resolution to fund the estimated \$100,000 Project with temporary note funds at the 9 September 2013 Council Meeting.

Discussion: The LFLS project design included the installation of the refurbished and upgraded (modifications) pump station removed from the Cedar Ridge Lift Station as part of the 134 Street Utility Relocation Project. As part of the design phase for LFLSUP, we determined that a new generator would be required to operate the pump(s) in case of a power failure. We considered portable units; but based on the pump motor size (15 horsepower), we did not select a portable generator. A stand-alone emergency generator with transfer switch will cost \$33,500 and the cost for natural gas service to the facility is \$5,400. The engineer completed the design and the Kansas Department of Health & Environment approved the Project.

The Engineer and Staff completed the bid package and plans for the construction to install the generator. We will advertise this project next week with bids to be received on Thursday, June 26. We expect that the recommendation for award of the bid will be on the agenda for the July 14, 2014 City Council meeting.

Financial Impact: The current known and estimated costs of the LFLSUP are listed below:

<u>Known Costs</u>	
Design Engineering	\$ 11,500
Lift Station Modification	\$ 26,000
Generator	\$ 33,500
Natural Gas Connection	<u>\$ 5,400</u>
Total Known Costs	\$ 76,400
Estimated Construction/Contingencies	<u>\$ 73,600</u>
Total Estimated Project Cost	\$150,000

The current estimated cost of the LFLS upgrade project is \$150,000 that includes contingencies. The estimated \$50,000 additional expenses will be covered by reserves and will require a 2014 budget amendment. This budget amendment leaves an estimated reserve carryover from 2014 to 2015 in the Wastewater Operating Fund of five and a half months for operations which is below our six-month goal.

ITEM NO. 11.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION: None

Report attached.

City Managers Update

Date: May 27, 2014

To: Mayor and City Council

1. **Tuesday Council Meeting Reminder** – The Council meeting will be held on **Tuesday, May 27** due to Memorial Day, Monday, May 26. City Offices will be closed in observance of this holiday.
2. **Memorial Day Service** – The Cemetery Advisory Committee invites everyone to attend the Annual Memorial Day Service on **Monday, May 26** at the Soldiers Circle in the Cemetery at **10 a.m.**
3. **Tiblow Transit Donation** – Twisters sent a donation for Tiblow Transit in the amount of \$200. DeGoler Pharmacy submitted a \$100 donation.
4. **Victory Assembly Church** - Vicky Brooks, Victory Assembly Church, 913-908-6208, called to ask if they needed a permit to have live outdoor music on their Church property. They do not need a license as the event is free with no charge or donations accepted and they expect about sixty to be in attendance. Members of their congregation will be in attendance. There will be a band that will play peaceful music (not loud) as an outreach to persons who come to Municipal Court. They will serve drinks and snacks. They plan to do the event on Wednesday, May 28, from 6 to 9 p.m. If this one is successful, they may do another one on another court night.
5. **Salvation Army Harbor Light Village, 6711 State Avenue** – We received official notice that the Salvation Army will close their alcohol and drug treatment program at their facility in existence since 2008. They will continue to offer a variety of social service, emergency assistance and homeless support programs. They relinquished their alcohol and substance abuse license with the state but reserve the opportunity to apply for another license in the future. The City's Drug & Alcohol Program funded their program for a number of years.
6. **Parks & Recreation Update:**
 - a. **Leagues and Programs**
 - i. The Fishing Derby was held this past weekend was a success with 42 youth participants.
 - ii. The Gym floor will be refinished – May 21-30
 - iii. Youth Baseball opening day was May 19. We have 25 teams versus 23 in 2013 and a total of 302 kids this year versus 278 in 2013.
 - iv. The Pool opens Saturday, May 24
 - Weekend hours (Fri-Sun) 11-7
 - Weekday hours (Mon – Thurs) 11-8
 - v. Summer Camp starts, Tuesday, May 27
 - M-F (7:30a-5:30p)
 - For an additional fee a child can be dropped off earlier and picked up later
 - b. **Parks** - Flowers were planted in beds and pots by the Garden Girls (Judy Shelton (lead girl), Betty Coleman, Dorothy Buhrl, Judy Anderson, Linda Kasselmann).

7. Public Works Update:

- a. The New Riverview Avenue bridge over I-70 opened for traffic this past week.
- b. Loring Lane Concrete Repairs - There are several areas along Loring Lane that were replaced as part of the 2013 Concrete Repair Program that have failed. Staff spoke with the Contractor and replacement of these areas is scheduled to begin the week of 26 May 2014.
- c. Kansas Avenue – Installed a No Trucks sign on westbound Kansas Avenue just west of Commercial Drive and there is a No Trucks sign eastbound on the Leavenworth County side.

8. Trash Service Due to Memorial Day Holiday – Next week, trash service will be one day late due to the Holiday on Monday.

9. Community & Economic Development Update –

- a. **Salvation Army** – This new 30,000 square foot store will open the weekend of May 30-31 in the former Goodwill tenant space located in the southwest corner of K-7/Kansas Avenue. You have probably noticed the façade renovation that is occurring on the building. Their hours of operation will be Monday-Saturday from 9:00 a.m.-9:00 p.m. The store is closed on Sundays. They will hire 7 full-time and 14 part-time employees. The drop off location on the north side of the building will remain in place.
- b. **Ford Dealership** – Bonner Springs Ford will close on the sale of their dealership mid-June to Premier Automotive of Bonner Springs KS LLC dba Victory Ford.
- c. **Family Eye Care Center Ribbon Cutting** – The Mayor and City Council are invited to attend the ribbon cutting ceremony and grand opening of Family Eye Care Center on Friday, May 30, 9:00 a.m. sponsored by the Chamber of Commerce. This new professional practice moved into the former Aikens Chiropractic tenant space next to the Nuts and Bolts and completed major renovation work to accommodate their needs. Drs. Jonathan and Ashley Reddell will be working in the Bonner Springs office. The company also owns practices in Lansing and in Kansas City, Kansas.
- d. **Single-Family Building Permits** – The Home Builder’s Association April report for residential building permits is attached. The Building Official has issued four single-family permits for Bonner Springs, all of which are in Lei Valley.



APRIL 2014

	Single Family Units*	M-F Units Sale%	M-F Units Rent	Total Units	S-F Units YTD	M-F Sale YTD	M-F Rent YTD	Total Units YTD		Single Family Units*	M-F Units Sale%	M-F Units Rent	Total Units	S-F Units YTD	M-F Sale YTD	M-F Rent YTD	Total Units YTD									
CASS COUNTY									LEAVENWORTH COUNTY																	
Archie	0	0	0	0	5	0	0	5	Basehor	10	0	0	10	34	0	0	30									
Bellon	0	0	0	0	0	0	0	0	Lansing	1	0	0	1	1	0	0	1									
Cass County	5	0	0	5	12	0	0	12	Leav. County	6	0	0	6	20	0	0	20									
Cleveland	0	0	0	0	0	0	0	0	Leavenworth	2	0	0	2	3	0	0	3									
Drexel	0	0	0	0	0	0	0	0	Tonganoxie	0	0	0	0	0	0	0	0									
Garden City	0	0	0	0	0	0	0	0		19	0	0	19	63	0	0	63									
Harrisonville	1	0	0	1	3	0	0	3	WYANDOTTE COUNTY																	
Lake Winnebago	0	0	0	0	1	0	0	1	Bonner Springs	4	0	0	4	4	0	0	4									
Lee's Summit	1	0	0	1	11	0	0	11	Edwardsville	0	0	0	0	1	0	0	1									
Peculiar	2	0	0	2	2	0	0	7	KCK/Wyandotte Co	8	0	0	8	53	0	0	54									
Pleasant Hill	1	0	0	1	6	0	0	6		12	0	0	12	59	0	0	59									
Raymore	3	0	0	3	15	0	0	15	MIAMI COUNTY																	
Village of Loch Lloyd	0	0	0	0	4	0	0	4	Louisburg	0	0	0	0	0	0	0	0									
	13	0	0	13	64	0	0	64	Miami County	4	0	0	4	15	0	0	15									
CLAY COUNTY									Osawatomie	0	0	0	0	0	0	0	0									
Clay County	10	0	0	10	21	0	0	21	Paola	0	0	0	0	0	0	0	0									
Excelsior Springs	0	0	0	0	0	0	0	0	Spring Hill	1	0	0	1	3	0	0	3									
Gladstone	1	0	0	1	1	0	0	1		5	0	0	5	18	0	0	18									
Kansas City	54	0	12	66	163	0	12	175	APRIL 2014																	
Kearney	2	0	0	2	14	0	0	14	441	0	327	768	1304	0	1159	2463										
Lawson	1	0	0	1	1	0	0	1	Comparison of Single Family Building Units for Greater Kansas City																	
Liberty	0	0	0	0	6	0	0	6	(Cass, Clay, Jackson, Platte, Johnson, Leavenworth, Miami, Wyandotte Counties)																	
North Kansas City	0	0	0	0	3	0	0	3	Comparison of Permits By Units Issued Year to Date*																	
Pleasant Valley	0	0	0	0	0	0	0	0	2007-2014																	
Smithville	5	0	0	5	17	0	0	17	S-F Units M-F Units Total Units																	
	73	0	12	85	226	0	12	238	2007 2008 2009 2010 2011 2012 2013 2014																	
JACKSON COUNTY									2007 2339 180 2519																	
Blue Springs	33	0	0	33	71	0	0	71	2008 1277 1080 2357																	
Buckner	0	0	0	0	0	0	0	0	2009 540 23 563																	
Grain Valley	6	0	0	6	28	0	0	28	2010 762 55 817																	
Grandview	3	0	0	3	5	0	0	5	2011 601 212 813																	
Greenwood	4	0	0	4	13	0	0	13	2012 917 121 1038																	
Independence	5	0	0	5	15	0	0	15	2013 1276 1281 2557																	
Jackson County	5	0	0	5	16	0	0	16	2014 1304 1159 2463																	
Kansas City	7	0	315	322	15	0	457	472																		
Lake Lotawana	2	0	0	2	4	0	0	4																		
Lee's Summit	17	0	0	17	69	0	42	111																		
Oak Grove	1	0	0	1	4	0	0	4																		
Raytown	0	0	0	0	0	0	0	0																		
Sugar Creek	0	0	0	0	0	0	0	0																		
	83	0	315	398	240	0	489	739																		
PLATTE COUNTY									All numbers shown in the box above are ACTUAL numbers.																	
Edgerton	0	0	0	0	0	0	0	0	Comparison of Permits By Units Issued Year to Date*																	
Kansas City	20	0	0	20	54	0	0	54	2007-2014																	
Parkville	7	0	0	7	25	0	0	25	S-F Units M-F Units Total Units																	
Platte City	0	0	0	0	1	0	0	1	2007 2339 180 2519																	
Platte County	12	0	0	12	43	0	0	43	2008 1277 1080 2357																	
Riverside	0	0	0	0	0	0	0	0	2009 540 23 563																	
Weatherby Lake	0	0	0	0	1	0	0	1	2010 762 55 817																	
Weston	0	0	0	0	0	0	0	0	2011 601 212 813																	
	39	0	0	39	124	0	0	124	2012 917 121 1038																	
JOHNSON COUNTY									2013 1276 1281 2557																	
De Soto	3	0	0	3	3	0	0	3	2014 1304 1159 2463																	
Edgerton	0	0	0	0	0	0	0	0																		
Fairway	0	0	0	0	0	0	0	0																		
Gardner	5	0	0	5	15	0	0	15																		
Johnson County	2	0	0	2	8	0	0	8																		
Leawood	15	0	0	15	27	0	0	27																		
Lenexa	23	0	0	23	63	0	246	309																		
Merriam	1	0	0	1	1	0	0	1																		
Mission Hills	0	0	0	0	0	0	0	0																		
Olathe	52	0	0	52	174	0	43	174																		
Overland Park	62	0	0	62	142	0	462	544																		
Prairie Village	2	0	0	2	5	0	0	5																		
Shawnee	22	0	0	22	55	0	0	55																		
Spring Hill	10	0	0	10	17	0	0	17																		
Westwood	0	0	0	0	0	0	0	0																		
	187	0	0	187	510	0	648	1158																		

*The Single Family number is units and includes both attached and detached units.
 %Multi-Family units are in buildings with 5 or more units and are divided by sale/rent.
 # Not available at time of report.

Permit information reflects the most recent data at time of publication. In order to ensure accurate recording of residential building permit statistics, the HBA may revise monthly and year-to-date figures when updated data is made available.

ITEM NO. 12.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION: None

ITEM NO. 13.

**City Council Regular Agenda
Tuesday, May 27, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION: None

The Mayor will give a verbal report at the meeting on Monday.