

**CITY COUNCIL AGENDA
Monday, April 28, 2014**

No Workshop Meeting

Council Meeting – 7:30 p.m.

1. Proclamation Presentation Municipal Clerk's Week May 4 to 10
2. Proclamation Presentation National Drinking Water Week May 4 to 10
3. Proclamation Presentation National Travel & Tourism Week May 3 to 11
4. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
5. Minutes of the April 14, 2014 City Council Meeting
6. Claims for City Operations for April 28, 2014
7. Public Housing Authority Claims for April 28, 2014
8. Appointments to Boards & Commissions
9. Massage Therapist License Renewal for Patricia L. Brough to Operate at Pure Movement

REGULAR MEETING AGENDA

10. Three Party KDOT Agreement for 5311 Capital Ramp Accessible Mini-Van
11. Public Officials Liability Training
12. City Manager's Report
13. City Council Items
14. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

NO WORKSHOP MEETING

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, April 28, 2014

Life is Better in Bonner Springs

ITEM NO. 1.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Proclamation Presentation Municipal Clerk's Week May 4 to 10

ACTION: Proclamation Presentation

STAFF RECOMMENDATION: None

The Mayor will present a Proclamation to the City Clerk's Department in observance of Municipal Clerk's Week.

ITEM NO. 2.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Proclamation Presentation National Drinking Water Week May 4 to 10

ACTION: Proclamation Presentation

STAFF RECOMMENDATION: None

The Mayor will present a Proclamation to the Utilities Director in recognition of National Drinking Water Week.

ITEM NO. 3.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Proclamation Presentation National Travel & Tourism Week May 3 to 11

ACTION: Proclamation Presentation

STAFF RECOMMENDATION: None

The Mayor will present a Proclamation to the Community & Economic Development Director in recognition of National Travel & Tourism Week.

ITEM NO. 4.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION: None

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 5.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Minutes of the April 14, 2014 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on April 14, 2014

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval.

City Council Minutes – Regular Meeting – Monday, April 14, 2014

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, April 14, 2014.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, George Cooper, Bob Reeves, Joe Peterson, Jack Knight, Eric Freeman, Racheal Haas and Roger Shannon

City Staff Present: Jack Helin, City Manager; Rita Hoag, City Clerk and Marcia Harrington, Community and Economic Development Director and Joe Perry, City Attorney

The Mayor opened the meeting with the Pledge of Allegiance to the Flag of the United States of America and asked for a moment of silence to honor Archie Sanders and Cliff Gallagher who both recently passed away and to honor those affected by the tragedy in Overland Park.

Item No. 1 – Proclamation Presentation National Library Week April 13 to 19 – The Mayor presented a Proclamation to Kim Beets, Library Director, Vicky Wheeler and Jane Rink, Library Board members, in observance of National Library Week.

Item No. 2 – Citizen Concerns About Items Not on Today’s Agenda – None Presented.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 3 through 8 and asked the Staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 3 – Minutes of the March 24, 2014 City Council Meeting – Presented for approval.

Item No. 4 – Claims for City Operations – April 14, 2014 – Presented for approval were the Supplement Claims in the amount of \$111,425.58 and Regular Claims in the amount of \$319,602.77.

Item No. 5 – Public Housing Authority Claims – April 14, 2014 – Presented for approval in the amount of \$3,827.07.

Item No. 6 – Cereal Malt Beverage Application for Hometown Thriftway LLC 112 Oak Street – The new owner, Kyu Lee, of the Thriftway grocery store which will now be known as Hometown Thriftway, made application and paid the fee for a Cereal Malt Beverage License for 112 Oak Street.

Item No. 7 – Flip KC Request for Use of Parking Lot Behind 100 Oak Street for Car Show and the Use of Third Street on April 26, 2014 – Kim Scott, Flip KC, made application and paid the fee for Private Use of a Public Parking Lot behind 300 Oak Street and to close Third Street adjacent to their building on Saturday, April 26, 2014 for a small car show.

Item No. 8 – Request for Use of City Streets, Parking Lot and Centennial Park for Eighth Annual Marble Day – The Marble Day Committee made application to use City streets, parking lot and Centennial Park for the eighth annual Marble Day on Saturday, May 3, 2014. GB Policy 11-01R provides for staff to administratively approve annual requests if there are no significant changes. This year the event includes a 5K run that staff determined to be a significant change which required City Council approval.

CONSENT AGENDA APPROVAL

Cooper made a Motion to Approve the Consent Agenda as presented. Stephens seconded the motion and it carried on a vote of eight to zero.

REGULAR MEETING AGENDA

Item No. 9 – Ordinance to Define and Establish Wards and Precincts and Combine Ward IV Precincts– The City Clerk made a presentation as follows:

- The City Council approved Ordinance No. 2363 in May 2013 to redefine Wards and Precincts to provide for equal representation.
- In March the City received notification that the Secretary of State approved precinct boundary changes for the City, which only affected Ward IV, to combine two precincts into one.
- The Wards and Precincts in Bonner Springs will now be defined as BS1-1, BS2-1, BS3-1 and BS4-1.
- Two minor changes to census blocks in Ward III and Ward IV now provide equal representation of 1,830 people in each of those two Wards.
- The redefinition of the Wards and Precincts, the combination of Precincts in Ward IV and the census block changes do not require a Ward boundary change or a map change in these Wards.
- Upon City Council approval, Staff will publish the Ordinance and update Ward information on the City’s website.

Reeves made a Motion to Approve an Ordinance to Define and Establish Wards and Precincts and Combine Ward IV Precincts. Shannon seconded the motion and it carried on a vote of eight to zero. **Assigned Ordinance No. 2385.**

Item No. 10 – City Manager’s Report – The City Manager added items as follows:

- Spring Clean Up volunteers did a good job. Volunteer numbers are down and request ideas to get more people involved.
- The Utilities Department will begin to flush water mains city wide on Mondays and Tuesdays for the next six weeks. They will mail post cards ahead of time to every household with the schedule to flush hydrants.
- The City needs to hold the 2015 Budget retreat the week of May 19. The City Council discussed and reached consensus to meet Thursday, May 22, 2014 at 6:00 p.m. at the Fire Station.

Item No. 11 – City Council Items –

- Freeman reported potholes on 122 Street between Riverview and Kansas Avenue.
- Knight stated Kansas Power and Light installed a new light on his street.
- Peterson stated Bonner Springs High School will host a soccer game on April 27 at 9:00 a.m. to benefit special needs students at Bonner Springs Elementary and invited everyone to attend and show support.
- Haas invited everyone to participate in a walk on May 17 at Community America Ball park to raise funds to support research for Children’s Cancer.
- Reeves commended the Police Department on the capture of an escaped prisoner.
- Cooper complimented the Police Chief’s newsletter and asked if Staff will test hydrants when the flush the the mains.
- Knight asked for the City to flush the hydrant in front of his house.
- The Mayor asked for a schedule of when the Utilities Department will test the hydrants.
- Stephens asked if there is a minimum age limit for volunteers for Spring Cleanup. The City Manager reported there is no age limit.

Item No. 12 – Mayor’s Report –

- Joined Mayor McTaggart in Edwardsville to present a joint proclamation to recognize Harold Berry and Norman Steffey, long time members of the Kiwanis Club.
- Appreciates that Councilmembers participate in and invite Staff and others to fundraisers and activities.
- On Thursday of this week, the Mayor’s Youth Advisory Council will tour Cerner.

Item No. 13 – Adjourn to Executive Session - Personnel Policy Matters and Attorney Client Privileged

Matters for a Period Not to Exceed One Hour – At 7:59 p.m., Stephens made a Motion to Adjourn to Executive Session for Personnel Policy Matters and Attorney Client Privileged Matters for a Period Not to Exceed One Hour. Cooper seconded the motion and it carried on a vote of eight to zero. At 8:42 p.m., Reeves made a Motion to Return to Regular Session With No Action Taken. Cooper seconded the motion and it carried on a vote of eight to zero.

The meeting adjourned at 8:43 p.m.

Rita Hoag, City Clerk

ITEM NO. 6.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Claims for City Operations for April 28, 2014

ACTION: Make a Motion to Approve the Claims for City Operations for April 28, 2014

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law

Enclosed are the Supplement Claims for City Operations in the amount of \$34,020.01 and the Regular Claims in the amount of \$141,486.15.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

CHECK REGISTER

Date: 04/23/2014

Time: 11:41 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
123510	04/22/2014	Printed		3562	ALAMAR	UNIFORMS-POLICE	521.22
123511	04/22/2014	Printed		0056	ALCOHOL SAFETY ACTION PROJECT	ADSAP FEES-COURT	20.00
123512	04/22/2014	Printed		7084	AT&T U-VERSE	INTERNET SVC 3/10/14-4/9/14	340.00
123513	04/22/2014	Printed		9842	AUTOZONE	REPL CK #122219,122087,121925	110.86
123514	04/22/2014	Printed		9975	KENNEDY BACON	SOCCER UMPIRE FEES	48.00
123521	04/22/2014	Printed		6536	BANKCARD PROCESSING CENTER	TRAINING, TOURISM BROCHURES ETC	8,157.54
123522	04/22/2014	Printed		2638	BECK & ASSOCIATES INC	ARBOR DAY SUPPLIES	150.00
123523	04/22/2014	Printed		0109	BERNING TIRE COMPANY	2 TIRES-EMS	662.40
123524	04/22/2014	Printed		0605	BONNER SPGS FORD INC	VEH MAINT-POLICE	1,626.16
123525	04/22/2014	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	699.73
123526	04/22/2014	Printed		2630	NICOLE BRAESCH	RENTAL DEPOSIT REFUND	100.00
123527	04/22/2014	Printed		4847	DUSTIN CARE	MILEAGE EXPENSE 2/19-4/8/14	124.32
123528	04/22/2014	Printed		0222	CONRAD FIRE EQUIPMENT INC	VEH MAINT & HELMETS-FIRE	1,937.70
123529	04/22/2014	Printed		0229	CROFT RENTAL CENTER	PRESSURE WASHER RENTAL-POOL	53.18
123530	04/22/2014	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	DUMPSTER RENTALS	97.00
123531	04/22/2014	Printed		4151	SHARI LEE DEMATO	TUMBLING INSTRUCTOR	420.00
123532	04/22/2014	Printed		5724	UBALDO DIAZ	TREE REMOVAL-PW	2,800.00
123533	04/22/2014	Printed		2658	DOUBLE D INC.	SNOW CONTROL MATERIALS-PW	4,276.10
123534	04/22/2014	Printed		1075	DSA PRECISION CLEANING	CUSTODIAL SUPPLIES	175.92
123535	04/22/2014	Printed		2607	JOHN VAN DYKE	AUTOMATIC VACUUM CLEANER-POOL	1,000.00
123536	04/22/2014	Printed		7142	EDWARDS CHEMICALS INC.	CHEMICALS-POOL	19.56
123537	04/22/2014	Printed		2626	EL POTRO MEXICAN CAFE 3 LLC	REIMB JAN -MAR DUMPSTER FEES	496.66
123538	04/22/2014	Printed		0274	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES-EMS	27.60
123539	04/22/2014	Printed		4342	FELDMANS	UNIFORMS, WEED KILLER, PAINT	164.69
123540	04/22/2014	Printed		0501	FINANCIAL PRINTING RESOURCE	2014-A BOND PRINTING	950.00
123541	04/22/2014	Printed		0105	GEORGE K BAUM & CO	FINANCIAL ADVISOR -2014 BOND	12,832.00
123542	04/22/2014	Printed		1942	GRASS PAD INC	FESCUE F/CEMETERY	495.00
123544	04/22/2014	Printed		5035	HARLAND TECHNOLOGY	PRINTER MAINT VARIOUS DEPTS	1,631.00
123545	04/22/2014	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN-EMS	121.52
123546	04/22/2014	Printed		0359	JIMS LOCK & SAFE SERVICE	REPLACES CK # 123407	13.75
123547	04/22/2014	Printed		4354	KANSAS CITY CONVENTION &	KCRDA PARTNERSHIP DUES-CTC	350.00
123548	04/22/2014	Printed		6093	KANSAS STATE TREASURER	STATE COURT FEES	8,304.50
123549	04/22/2014	Printed		3517	KEY EQUIPMENT & SUPPLY CO	EQUIPMENT REPLACEMENT PARTS	741.06
123550	04/22/2014	Printed		4285	KNAPHEIDE EQUIPMENT	VEH MAINT-UT	178.82
123551	04/22/2014	Printed		1177	KS DEPT OF REVENUE	CM BEVERAGE STAMP TAX	25.00
123552	04/22/2014	Printed		3516	KUTAK ROCK LLP	BOND COUNSEL SERVICES	13,762.20
123553	04/22/2014	Printed		0852	LANMAN INCORPORATED	COMPUTER/SERVER MAINT/REPAIRS	848.75
123554	04/22/2014	Printed		2419	LARUE DISTRIBUTING INC	COFFEE SVC-EMS	83.98
123555	04/22/2014	Printed		3030	LEAGUE OF KANSAS MUNICIPALITIES	CONFERENCE REGISTRATION-MAYOR	160.00
123556	04/22/2014	Printed		1836	LOWE'S CREDIT SERVICES	BUILDING MAINT-UT	104.93
123557	04/22/2014	Printed		1258	MARCAN	MARCAN MEMBERSHIP DUES-PD	30.00
123558	04/22/2014	Printed		3007	MES-MIDAM	UNIFORMS-EMS	701.82
123559	04/22/2014	Printed		5912	MID AMERICA REGIONAL COUNCIL	MARCER ANNUAL ASSESSMENT-EMS	350.00
123560	04/22/2014	Printed		2636	CHRISTINE MOLLE	RENTAL DEPOSIT REFUND	100.00
123561	04/22/2014	Printed		2478	MOORE MEDICAL CORP	MEDICAL SUPPLIES-EMS	30.83
123562	04/22/2014	Printed		0136	NEW DIRECTIONS	2ND QUARTER EAP SERVICES	865.10
123563	04/22/2014	Printed		6244	NEXTEL	RAVEN-X/AIR CARDS-PD	174.52
123564	04/22/2014	Printed		3094	NORRIS EQUIPMENT CO LLC	LAWNMOWER PARTS-PARKS/PW	234.94
123565	04/22/2014	Printed		0947	O'REILLY AUTO STORES INC	VEH MAINT SUPPLIES, EQUIP PART	45.85

Check Register Report

CHECK REGISTER

Date: 04/23/2014

Time: 11:41 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Page: 2

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
123566	04/22/2014	Printed		4101	OFFICE OF THE STATE TREASURER	REGISTRAR&TRANS AGENT2014 BOND	2,767.50
123567	04/22/2014	Printed		7003	ERIC PARR B	GIS MOBILE SETUP & CONTOURS	420.00
123568	04/22/2014	Printed		1679	PRAXAIR DISTRIBUTION INC	OPERATING MATERIAL-FIRE	152.95
123569	04/22/2014	Printed		0646	PUSHWATER ENTERPRISES INC	FLYERS,MANUALS,TAX FORMS-P&R	462.85
123570	04/22/2014	Printed		4746	QUEEN'S PRICE CHOPPER	CAKE&FLOWERS-RECREATION EVENT	127.95
123571	04/22/2014	Printed		1811	RICOH USA, INC.	COPIER LEASE	656.17
123572	04/22/2014	Printed		2635	THERESE RILEY	RENTAL DEPOSIT REFUND	100.00
123573	04/22/2014	Printed		3714	SAMS CLUB DIRECT	STORAGE CHAIR CARTS, SUPPLIES	1,132.13
123574	04/22/2014	Printed		1651	SEAL-O-MATIC PAVING COMPANY	KANSAS AVE ST IMPROVEMENTS	41,346.14
123575	04/22/2014	Printed		1594	FAITH L. SEATON	SOCCER UMPIRE FEES	78.00
123576	04/22/2014	Printed		6495	JUSTUS A SEATON	SOCCER UMPIRE FEES	42.00
123577	04/22/2014	Printed		2605	KOLBE M. SEATON	SOCCER UMPIRE FEES	52.00
123578	04/22/2014	Printed		8441	SHAWNEE COPY CENTER	NEWSLETTER, TRAFFIC TICKETS	599.00
123579	04/22/2014	Printed		3578	SPECTRA	PAINT-UT	303.00
123580	04/22/2014	Printed		1947	STANDARD & POOR'S FINANCIAL	BOND RATING FEE	9,500.00
123581	04/22/2014	Printed		6081	STAPLES ADVANTAGE	DRY ERASE BOARD, FOLDERS-PD	186.88
123582	04/22/2014	Printed		2637	POLLY STOCK	RENTAL DEPOSIT REFUND	100.00
123583	04/22/2014	Printed		3468	TASK FORCE TIPS INC	EQUIPMENT MAINT-FIRE	642.24
123584	04/22/2014	Printed		2628	THE TOOLKIT GROUP LLC	INVENTORY SOFTWARE-EMS	340.00
123585	04/22/2014	Printed		4441	TMHC SVCS INC	DRUG POOL EXPENSES	1,109.25
123586	04/22/2014	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	TRAFFIC SIGNAL REPAIR-PW	285.98
123587	04/22/2014	Printed		2985	TOUR KANSAS	TOUR KANSAS DUES-CTC	50.00
123588	04/22/2014	Printed		3388	TRINITY AUTOMOTIVE INC	VEH MAINT & ACCIDENT REPAIRS	1,291.94
123589	04/22/2014	Printed		3088	VANCE BROTHERS, INC	ASPHALT-PW	445.89
123590	04/22/2014	Printed		8404	VESTA LEE LUMBER COMPANY	QUIKRETE,LUMBER,ROOFING FELT	125.50
123591	04/22/2014	Printed		0712	W W GRAINGER	BLUE MARKING FLAGS-UT	48.05
123592	04/22/2014	Printed		6537	WAITT OUTDOOR LLC	BILLBOARD LEASE-CTC	460.00
123593	04/22/2014	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	60.00
123594	04/22/2014	Printed		3230	WALLYS BODY SHOP	VEH REPAIRS F/ACCIDENT CLAIM	4,046.11
123595	04/22/2014	Printed		3790	WESTAR ENERGY	ELECTIC SERVICE	1,693.83
123596	04/22/2014	Printed		8399	WESTFALL GMC TRUCK INC	VEH MAINT-EMS	980.64
123597	04/22/2014	Printed		4735	WESTLAND CONSTRUCTION	RELOCATION 3 WATER METERS-UT	4,500.00
123598	04/22/2014	Printed		7509	WYANDOTTE VAC JANITOR SUPPLIES	JANITORIAL SUPPLIES-LIBRARY	215.94

Total Checks: 82 Checks Total (excluding void checks): 141,486.15

Total Payments: 82 Bank Total (excluding void checks): 141,486.15

Total Payments: 82 Grand Total (excluding void checks): 141,486.15

ITEM NO. 7.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Housing Authority Claims for April 28, 2014

ACTION: Make a Motion to Approve the Public Housing Authority Claims for April 28, 2014

STAFF RECOMMENDATION: The City Manager & Public Housing Authority Director Recommend Approval

Enclosed are the claims in the total amount of \$16,660.71.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 04/23/2014

Time: 8:43 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
96882	04/23/2014	Void	04/23/2014			Void Check	0.00
96883	04/23/2014	Printed		P 797	P BANKCARD PROCESSING CENTER	PLUMBING REPAIR,SHREDDING SVC	672.32
96884	04/23/2014	Void	04/23/2014			Void Check	0.00
96885	04/23/2014	Void	04/23/2014			Void Check	0.00
96886	04/23/2014	Printed		P506	P CITY OF BONNER SPGS	REIMB WAGES/BENEFITS/UTIL	11,539.13
96887	04/23/2014	Printed		P540	P DEFFENBAUGH DISPOSAL SVC	REFUSE SERVICE	281.72
96888	04/23/2014	Printed		P580	P DENNIS HUNT	PLUMBING REPAIRS & HVAC MAINT	1,165.00
96889	04/23/2014	Printed		P991	P JAMES O. GOSS JR	PEST CONTROL SVC	553.50
96890	04/23/2014	Printed		P986	P KC AFFORDABLE HOUSING	MAKE READY 1 UNIT	605.00
96891	04/23/2014	Printed		P433	P KONE INC	ELEVATOR MAINTENANCE 4/1-6/30	957.54
96892	04/23/2014	Printed		P826	P KRISTA GENTRY	TENMAST CONFERENCE EXPENSE	48.97
96893	04/23/2014	Printed		P422	P KRUEGER CONSULTANTS INC	CONSULTANT/ENG SVC-2012 CFP	650.00
96894	04/23/2014	Printed		P818	P MIKE WALKER	REIMBURSE HAY	6.53
96895	04/23/2014	Printed		P992	P RANDI DEMOTTE	UTIL REIMB	13.00
96896	04/23/2014	Printed		P838	P RH ZEFFERT AND ASSOCIATES	UT ALLOWANCE STUDY-FINAL PYMT	19.00
96897	04/23/2014	Printed		P753	P RICOH USA, INC	COPIER LEASE	136.00
96898	04/23/2014	Printed		P984	P TONI LEDUC	UTIL REIMB	13.00

Total Checks: 17	Checks Total (excluding void checks):	16,660.71
Total Payments: 17	Bank Total (excluding void checks):	16,660.71
Total Payments: 17	Grand Total (excluding void checks):	16,660.71

ITEM NO. 8.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Appointments to Boards & Commissions

ACTION: Make a Motion to Approve an Appointment to Boards & Commissions

STAFF RECOMMENDATION: The Planning Director, Planning Commission & Mayor Recommend Approval

Planning Commission - Appoint Lloyd Mesmer to fill the position held by Robin Neal who resigned and will move out of Bonner Springs. The appointment of Mr. Mesmer is to fill the unexpired term that ends August 2015. A bio form is on file in the City Clerk's office.

ITEM NO. 9.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Massage Therapist License Renewal for Patricia L. Brough to Operate at Pure Movement

ACTION: Make a Motion to Approve a Massage Therapist License Renewal for Patricia L. Brough to Operate at Pure Movement

STAFF RECOMMENDATION: The City Manager, City Clerk, Police Department & Building Official Recommend Approval

Ms. Brough made application for renewal of her Massage Therapist II License, paid the application fee and met the continued education requirements. The Police Department completed a satisfactory background check and the Building Official completed a safety inspection.

We have a moratorium on issuance of new Massage Therapist Licenses. There is an exception for renewals that operate at a Business Establishment in good standing. Ms. Brough operates at Pure Movement at 13100 Kansas Avenue that is in good standing.

We did not include a copy of the application due to the confidential information it contains.

ACTION FOR CONSENT AGENDA

MOTION: _____

SECOND: _____

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 10.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Three Party KDOT Agreement for 5311 Capital Ramp Accessible Mini-Van

ACTION: Make a Motion to Approve the Three Party KDOT Agreement for the Purchase of a 5311 Capital Grant Funded Ramp Accessible Mini-Van

STAFF RECOMMENDATION: The City Manager & City Clerk Recommend Approval

The enclosed memorandum provides the recommendation, background, discussion information and financial impact for approval of the KDOT agreement to purchase a ramp accessible mini-van.

Upon approval of the Agreement, we will finalize the order through KDOT for the vehicle and encumber the funds.



City Council Staff Report Memorandum

Date: April 23, 2014
To: Mayor & City Council
Through: John Helin, City Manager *JMH*
From: Rita Hoag, City Clerk *RH*

Subject: KDOT Contract for the Purchase of a New Ramp Accessible Mini-Van

Recommendation:

Staff recommends that the City Council Approve a Three-party Agreement Between the City, KDOT and the Tri-County Paratransit Council Inc. for the Purchase of a New Tiblow Transit Ramp Accessible Mini-Van in the Total Amount of \$37,174 and Authorize the City Manager to Sign the Contract.

Background:

In November 2013, we submitted a grant application to KDOT to fund a new vehicle to replace a 2000 Ford Mini -Van that now is over 104,000 miles. KDOT does not allow replacement of vehicles until they have over 100,000 miles and are over ten years old. We budgeted \$5,000 in the Tiblow Transit budget this year to cover the City's twenty (20%) percent share of the total estimated capital cost.

The Tri-County Paratransit Council Inc. is a "Coordinated Transit District" set up per federal transportation requirements. The membership of the Council includes transportation providers in Douglas, Johnson, Leavenworth and Wyandotte Counties that receive KDOT funds for transportation services and capital purchases.

Discussion:

KDOT notified us in February that they awarded Tiblow Transit capital funds to purchase a new mini-van and sent the documents to complete to place an order. Shortly thereafter, KDOT notified us of a problem with a Buy America requirement and that they requested a waiver from the Federal Transit Authority (FTA). On April 16, 2014, KDOT notified us that the FTA denied their waiver request.

They further notified us that we had two options:

1. Wait until the next year and make application for capital funds with the assurance that we would be funded.
2. Order a ramp accessible mini-van at a cost of \$37,174. KDOT's eighty percent share is \$29,739.20 and the City's twenty percent share is \$7,434.80.

After a review of the two options, Staff chose Option 2 as the vehicle that would be available for the next year is a conversion van that will not be handicap accessible. We now use a larger Tiblow Transit vehicle the majority of the time to transport riders into Kansas City, Kansas. A small vehicle will be more efficient to operate and also provide a handicap accessible vehicle for two wheelchair positions.

KDOT requires that all parties execute the contract and it is in the standard KDOT format for vehicle purchases. We did not attach a copy of the contract due to the number of pages but it will be available for review at the meeting.

Financial Impact:

The Tiblow Transit 2014 Budget approved by the City Council includes an amount of \$5,000 to fund the City's twenty percent share. The City's twenty percent share \$7,434.80 is \$2,434.80 short the amount budgeted. Later this year, we may need to do a budget amendment for the Tiblow Transit Fund for this expenditure. This amount does not include the cost to provide required lettering and to move the radio but those costs will be covered with current budgeted expenditures.

ITEM NO. 11.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Officials Liability Training

ACTION: No action required.

STAFF RECOMMENDATION: Not required.

The City Manager will provide the annual required training. A handout will be distributed after completion of the training. The City Clerk will have a attendance form that each City Councilmember will need to sign.

ITEM NO. 12.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION: None

Report attached.

City Managers Update

Date: April 28, 2014

To: Mayor and City Council

1. Council Follow Up Items.

a. **Fire Hydrant Flushing and Testing** - The Utilities Department has begun the annual flushing of waterlines throughout the City. We flush the waterlines to clear the pipes of sediments and mineral buildup that occur naturally within the pipelines. During the process of flushing, we flow test all hydrants for proper operation, thereby ensuring that all fire hydrants are tested and operated annually. We use particular hydrants for flushing that are located in an area that we can flow a large quantity of water without creating problems to landscaping or the public in general. We normally discharge approximately 10,000 -15,000 gallons from the hydrants that are used for flushing. Throughout the six weeks flushing program, we will use approximately 1.5 million gallons. The Department has several fire hydrants scheduled for replacement due to age or working conditions. During the flushing program, we may find some hydrants that are not working as good as "new". We recently repaired a fire hydrant located on the end of Warner, north of Murphy. The hydrant had poor connecting threads on the 2 ½" discharge nozzles that required replacement. We had to order the discharge nozzles, since the hydrant was an older model and parts were not readily available.

2. **Date for 2015 Budget Workshop:** I need to nail down a date for our budget workshop as it ended up there was a conflict with the date settled on at the last meeting. As a result, I have selected some other dates in June. So far, of the dates I had offered in an earlier email to you (June 11,12,16,17,18,19,20), I already have one person who can only make June 11 and 12 and one that can most easily make June 18 and 19, so if you can please check your calendars for all the dates so we can finalize a date at this Council meeting.

3. **West Kansas Avenue Paving** - Asphalt paving was completed Wednesday 23 April. The road is scheduled to be reopened on Friday, 25 April.

4. **Donation Tiblow Transit** – The Rotary Club presented a \$550 check to the City Clerk for Tiblow Transit.

5. **Cemetery Landscape Clean Up Day** – The Cemetery Advisory Committee will hold a Landscape Clean Up Day on Saturday, April 26 from 9 a.m. to 12 noon. Volunteers who wish to help clean up landscape beds, trim bushes and trees, do general cleanup and apply fertilizer for plants and bushes should report to the Cemetery. The City will provide bottled water and trash bags. Please bring your gloves and tools to help with this effort.

6. Parks & Recreation Update:

a. Leagues and Programs:

i. Summer Ball: practice has started, games start May 19

ii. Soccer: ends May 3

iii. Easter Egg Hunt: 120-150 children ages 2-10 hunted eggs

- iv. Upcoming: Fishing Derby on Sunday, May 18th 3-5pm at North Park Lake. Free event for ages 15 & under. Prizes for catching the shortest, most, and longest fish.
 - b. Renovation of Lions Park Field #1 spectator area has started – resurfacing and putting in new bleachers
- 7. **Swingster Interceptor Project** - We will start the Swingster Interceptor Project the week of April 28. This Project will replace 450 feet of older ductile iron sanitary sewer pipe that we believe has partially collapsed due to deterioration, similar to the pipe deterioration we experienced on the Front Street pipeline that was replaced in 2012. The Project should be completed within 2 weeks, and then we will move forward with the upgrade Project at Lake Forest Lift Station. This work will improve operations for the lift station handling flow from Lake of the Forest subdivision and should eliminate the by-pass conditions that we have experienced during wet weather events due to the tremendous amount of Inflow and Infiltration (I&I) within this private subdivision.
- 8. **Wyandotte County Museum Cemetery Tour** – The museum plans to tour City cemeteries on Friday, May 9 from 6:30 p.m. to 9:30 p.m. A group of approximately twenty-five in a small bus will participate in the tour. The Bonner Springs Cemetery will be toured last.
- 9. **Wyandotte County Prescription Drug Take Back Locations – April 26, 2014 from 10 a.m. to 2 p.m.** – Residents may dispose of old, unused drugs at these locations:

Price Chopper: 501 Commercial Drive, Bonner Springs

Bond Pharmacy: 3017 Strong Avenue, KCK

CVS Pharmacy: 4645 Shawnee, KCK

DeGoler Pharmacy: 5701 State Avenue, 21 North Twelve Street and 2010 Hutton Road, KCK and 201 Oak Street, Bonner Springs

Hen House: 8120 Parallel Parkway, KCK

Walgreens: 2850 and 7739 State Avenue, KCK

ITEM NO. 13.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION: None

ITEM NO. 14.

**City Council Regular Agenda
Monday, April 28, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION: None

The Mayor will give a verbal report at the meeting on Monday.