

CITY COUNCIL AGENDA

Monday, February 24, 2014

Workshop – 7:00 p.m.

WS-1 Finance Plan Review - G.O. Bond Issue 2014 & Redeem a Portion of the 2006-A G.O. Bonds with Authorization to Staff to Make Additional Redemptions

Council Meeting – 7:30 p.m.

1. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
2. Minutes of the February 10, 2014 City Council Meeting
3. Claims for City Operations for February 24, 2014
4. Public Housing Authority Claims for February 24, 2014
5. Appointments to Boards & Commissions

REGULAR MEETING AGENDA

6. Resolution to Authorize the Bond Sale for the 2014-A G.O. Bonds in the Total Approximate Amount of \$2,010,000
7. Redemption of a Portion of G.O. Bonds, Series 2004-A & Future Redemptions
8. City Manager's Report
9. City Council Items
10. Mayor's Report



City of Bonner Springs

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING

7:00 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, February 24, 2014

Life is Better in Bonner Springs

ITEM NO. WS-1

City Council Workshop Agenda
Monday, February 24, 2014

Present:

Stephens	_____
Cooper	_____
Reeves	_____
Haas	_____
Peterson	_____
Knight	_____
Freeman	_____
Shannon	_____

Staff Present: _____

AGENDA ITEM: Finance Plan Review - G.O. Bond Issue 2014 & Redeem a Portion of the 2006-A G.O. Bonds with Authorization to Staff to Make Additional Redemptions

NARRATIVE: Attached is a memorandum and financial information to issue G.O. Bonds to pay off the 2012-1 Temporary Note and to refinance the 2004-A G.O. Bonds.

Also attached is a memorandum and financial information to redeem a portion of the 2006-A G.O. Bonds issued to pay for the new Library Construction. The memorandum also recommends that the City Council authorize City Staff to make additional redemptions as determined appropriate.

David Arteberry with G. K. Baum, the City's Financial Advisor, will be present at the Workshop Meeting on Monday to review the financial information for the above items and to answer questions the City Council may have.



City Council Staff Report Memorandum

Date: February 19, 2014
To: Mayor & City Council
Through: John Helin, City Manager *JMH*
From: Rita Hoag, City Clerk & Tillie LaPlante, Finance Director

Subject: G.O. Bond Issue 2014-A and Refinance 2004-A Bonds for a Total Amount of \$2,010,000

Recommendation:

The City Manager, City Clerk, Finance Director, Bond Counsel and Financial Advisory recommend the issuance of G.O. Bonds Series 2014-A in the amount of \$2,010,000 to:

1. Pay off the 2012-1 Temporary Notes and issue new G.O. Bonds in the amount of **\$1,150,000**.
2. Refinance the 2004-A G. O. Bonds for an amount of **\$860,000**.

Background:

1. The Bonner Springs City Council authorized the issuance of Temporary Notes Series 2012-1 in the total amount of \$1,750,000 in late 2012 to finance the City's portion of the 134 Street Utility Relocation Project.
2. In October 2012, the City Staff and Financial Advisor recommended that we wait until this time to refinance any of the City's outstanding G.O. Bonds when it could be combined with the new G.O. Bonds for issuance cost savings and a higher bond amount. The City issued the 2004-A Bonds in February 2004 in the total amount of \$1,400,000 to mature September 2024 to pay for: the Nettleton Street Reconstruction and Waterline, the 118 Street Water Main and the Water Tower Construction. This is the only bond issue recommended to be refinanced at this time.

Discussion:

1. The 134 Street Utility Relocation Project is now complete. The Financial Advisor provided the attached financial information for issuance of G.O. Bonds, Series 2014-A in a total amount of **\$1,150,000** for the 134 Street Utility Project. The term for payment of the new bonds is fifteen years. Per the Financial Advisor, a fifteen-year term on a bond issue of this total size is more attractive than a twenty-year bond and should result in a higher number of bidders and a lower interest rate.
2. The enclosed financial information shows the interest cost savings to the City to refinance the 2004-A G. O. Bonds that has a current principal balance of \$910,000. The attached information reflects an estimated cost savings of \$91,816.51 if we refinance these bonds at this time. The payment budgeted for September of this year on these bonds will be used to reduce the principal due on the bonds to \$860,000 and pay issuance costs on the refinanced bonds. The term for the payments for the refinanced bonds will be for ten years to coincide with the original maturity date.

David Arteberry, G. K. Baum, will be present at the meeting on Monday to review the financial calculations and to answer questions the City Council may have.

The schedule for the bond sale for the new bonds and refinanced bonds is March 24, 2014 at 1 p.m. At the regular meeting on March 24, 2014, Staff will present the recommendation for the bond sale based upon the interest rates bid at 1 p.m. on that date. The final total actual bond amount may reduce based upon the bids received. Actions by the City Council for that meeting include: An Ordinance to authorize the issuance of G.O. Bonds, Series 2014-A in the total amount of \$2,010,000 and a Resolution to authorize the delivery of G.O. Bonds, Series 2014-A in the total amount of \$2,010,000.

Financial Impact:

1. The City issued the 2012-1 Temporary Notes for \$1,750,000 based on the estimated City share of the 134 Street Utility Relocation Project. The final City share of the project cost is \$1,150,000 which is a reduction of \$600,000 from the original estimates.
2. The City will save issuance costs to refinance the 2004-A Bonds now with the issuance of the new 2014-A Bonds and the interest estimated savings to refinance the 2004-A Bonds at this time is \$91,816.51.

City of Bonner Springs, Kansas

General Obligation Refunding & Improvement Bonds

Series 2014-A - Preliminary | (Aggregate Issue)

Total Issue Sources And Uses

Dated 04/16/2014 | Delivered 04/16/2014

	Water Project	Sewer Project	Refunding of 2004	Issue Summary
Sources Of Funds				
Par Amount of Bonds	\$640,000.00	\$510,000.00	\$860,000.00	\$2,010,000.00
Transfers from Prior Issue Debt Service Funds	-	-	89,552.50	89,552.50
Other contributions	534,860.43	122,579.25	-	657,439.68
Total Sources	\$1,174,860.43	\$632,579.25	\$949,552.50	\$2,756,992.18
Uses Of Funds				
Total Underwriter's Discount (1.500%)	9,600.00	7,650.00	12,900.00	30,150.00
Costs of Issuance	13,834.83	11,024.62	18,590.55	43,450.00
Deposit to Project Construction Fund	1,147,495.50	614,010.75	-	1,761,506.25
Deposit to Current Refunding Fund	-	-	918,038.25	918,038.25
Rounding Amount	3,930.10	(106.12)	23.70	3,847.68
Total Uses	\$1,174,860.43	\$632,579.25	\$949,552.50	\$2,756,992.18

City of Bonner Springs, Kansas

General Obligation Refunding & Improvement Bonds

Series 2014-A - Preliminary | (Aggregate Issue)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/16/2014	-	-	-	-	-
03/01/2015	-	-	34,055.01	34,055.01	-
09/01/2015	140,000.00	0.450%	19,460.00	159,460.00	193,515.01
03/01/2016	-	-	19,145.00	19,145.00	-
09/01/2016	155,000.00	0.600%	19,145.00	174,145.00	193,290.00
03/01/2017	-	-	18,680.00	18,680.00	-
09/01/2017	160,000.00	0.850%	18,680.00	178,680.00	197,360.00
03/01/2018	-	-	18,000.00	18,000.00	-
09/01/2018	165,000.00	1.100%	18,000.00	183,000.00	201,000.00
03/01/2019	-	-	17,092.50	17,092.50	-
09/01/2019	165,000.00	1.550%	17,092.50	182,092.50	199,185.00
03/01/2020	-	-	15,813.75	15,813.75	-
09/01/2020	165,000.00	1.900%	15,813.75	180,813.75	196,627.50
03/01/2021	-	-	14,246.25	14,246.25	-
09/01/2021	170,000.00	2.150%	14,246.25	184,246.25	198,492.50
03/01/2022	-	-	12,418.75	12,418.75	-
09/01/2022	170,000.00	2.350%	12,418.75	182,418.75	194,837.50
03/01/2023	-	-	10,421.25	10,421.25	-
09/01/2023	170,000.00	2.500%	10,421.25	180,421.25	190,842.50
03/01/2024	-	-	8,296.25	8,296.25	-
09/01/2024	185,000.00	2.700%	8,296.25	193,296.25	201,592.50
03/01/2025	-	-	5,798.75	5,798.75	-
09/01/2025	90,000.00	2.950%	5,798.75	95,798.75	101,597.50
03/01/2026	-	-	4,471.25	4,471.25	-
09/01/2026	90,000.00	3.150%	4,471.25	94,471.25	98,942.50
03/01/2027	-	-	3,053.75	3,053.75	-
09/01/2027	90,000.00	3.250%	3,053.75	93,053.75	96,107.50
03/01/2028	-	-	1,591.25	1,591.25	-
09/01/2028	95,000.00	3.350%	1,591.25	96,591.25	98,182.50
Total	\$2,010,000.00	-	\$351,572.51	\$2,361,572.51	-

Yield Statistics

Bond Year Dollars	\$14,658.75
Average Life	7.293 Years
Average Coupon	2.3983799%
Net Interest Cost (NIC)	2.6040591%
True Interest Cost (TIC)	2.5973479%
Bond Yield for Arbitrage Purposes	2.3679454%
All Inclusive Cost (AIC)	2.9365820%

City of Bonner Springs, Kansas

General Obligation Refunding & Improvement Bonds

Series 2014-A - Preliminary | (Aggregate Issue)

Detail Costs Of Issuance

Dated 04/16/2014 | Delivered 04/16/2014

COSTS OF ISSUANCE DETAIL

Financial Advisor	\$12,500.00
Bond Counsel (estimate)	\$15,000.00
Kansas Attorney General	\$200.00
CUSIP Numbers	\$500.00
Paying Agent & Registrar	\$3,000.00
Rating Agency Fee	\$10,000.00
POS/Official Statement	\$1,000.00
Publication	\$1,000.00
Mailing and Delivery	\$250.00
TOTAL	\$43,450.00

City of Bonner Springs, Kansas

General Obligation Refunding & Improvement Bonds
 Series 2014-A - Preliminary | (Water Project Portion)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/16/2014	-	-	-	-	-
03/01/2015	-	-	12,077.19	12,077.19	-
09/01/2015	35,000.00	0.450%	6,901.25	41,901.25	53,978.44
03/01/2016	-	-	6,822.50	6,822.50	-
09/01/2016	40,000.00	0.600%	6,822.50	46,822.50	53,645.00
03/01/2017	-	-	6,702.50	6,702.50	-
09/01/2017	40,000.00	0.850%	6,702.50	46,702.50	53,405.00
03/01/2018	-	-	6,532.50	6,532.50	-
09/01/2018	45,000.00	1.100%	6,532.50	51,532.50	58,065.00
03/01/2019	-	-	6,285.00	6,285.00	-
09/01/2019	45,000.00	1.550%	6,285.00	51,285.00	57,570.00
03/01/2020	-	-	5,936.25	5,936.25	-
09/01/2020	45,000.00	1.900%	5,936.25	50,936.25	56,872.50
03/01/2021	-	-	5,508.75	5,508.75	-
09/01/2021	45,000.00	2.150%	5,508.75	50,508.75	56,017.50
03/01/2022	-	-	5,025.00	5,025.00	-
09/01/2022	45,000.00	2.350%	5,025.00	50,025.00	55,050.00
03/01/2023	-	-	4,496.25	4,496.25	-
09/01/2023	45,000.00	2.500%	4,496.25	49,496.25	53,992.50
03/01/2024	-	-	3,933.75	3,933.75	-
09/01/2024	50,000.00	2.700%	3,933.75	53,933.75	57,867.50
03/01/2025	-	-	3,258.75	3,258.75	-
09/01/2025	50,000.00	2.950%	3,258.75	53,258.75	56,517.50
03/01/2026	-	-	2,521.25	2,521.25	-
09/01/2026	50,000.00	3.150%	2,521.25	52,521.25	55,042.50
03/01/2027	-	-	1,733.75	1,733.75	-
09/01/2027	50,000.00	3.250%	1,733.75	51,733.75	53,467.50
03/01/2028	-	-	921.25	921.25	-
09/01/2028	55,000.00	3.350%	921.25	55,921.25	56,842.50
Total	\$640,000.00	-	\$138,333.44	\$778,333.44	-

Yield Statistics

Bond Year Dollars	\$5,300.00
Average Life	8.281 Years
Average Coupon	2.6100649%
Net Interest Cost (NIC)	2.7911970%
True Interest Cost (TIC)	2.7841785%
Bond Yield for Arbitrage Purposes	2.3679454%
All Inclusive Cost (AIC)	3.0894741%

City of Bonner Springs, Kansas

General Obligation Refunding & Improvement Bonds Series 2014-A - Preliminary | (Sewer Project Portion)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/16/2014	-	-	-	-	-
03/01/2015	-	-	9,489.38	9,489.38	-
09/01/2015	30,000.00	0.450%	5,422.50	35,422.50	44,911.88
03/01/2016	-	-	5,355.00	5,355.00	-
09/01/2016	35,000.00	0.600%	5,355.00	40,355.00	45,710.00
03/01/2017	-	-	5,250.00	5,250.00	-
09/01/2017	35,000.00	0.850%	5,250.00	40,250.00	45,500.00
03/01/2018	-	-	5,101.25	5,101.25	-
09/01/2018	35,000.00	1.100%	5,101.25	40,101.25	45,202.50
03/01/2019	-	-	4,908.75	4,908.75	-
09/01/2019	35,000.00	1.550%	4,908.75	39,908.75	44,817.50
03/01/2020	-	-	4,637.50	4,637.50	-
09/01/2020	35,000.00	1.900%	4,637.50	39,637.50	44,275.00
03/01/2021	-	-	4,305.00	4,305.00	-
09/01/2021	35,000.00	2.150%	4,305.00	39,305.00	43,610.00
03/01/2022	-	-	3,928.75	3,928.75	-
09/01/2022	35,000.00	2.350%	3,928.75	38,928.75	42,857.50
03/01/2023	-	-	3,517.50	3,517.50	-
09/01/2023	35,000.00	2.500%	3,517.50	38,517.50	42,035.00
03/01/2024	-	-	3,080.00	3,080.00	-
09/01/2024	40,000.00	2.700%	3,080.00	43,080.00	46,160.00
03/01/2025	-	-	2,540.00	2,540.00	-
09/01/2025	40,000.00	2.950%	2,540.00	42,540.00	45,080.00
03/01/2026	-	-	1,950.00	1,950.00	-
09/01/2026	40,000.00	3.150%	1,950.00	41,950.00	43,900.00
03/01/2027	-	-	1,320.00	1,320.00	-
09/01/2027	40,000.00	3.250%	1,320.00	41,320.00	42,640.00
03/01/2028	-	-	670.00	670.00	-
09/01/2028	40,000.00	3.350%	670.00	40,670.00	41,340.00
Total	\$510,000.00	-	\$108,039.38	\$618,039.38	-

Yield Statistics

Bond Year Dollars	\$4,161.25
Average Life	8.159 Years
Average Coupon	2.5963203%
Net Interest Cost (NIC)	2.7801593%
True Interest Cost (TIC)	2.7727142%
Bond Yield for Arbitrage Purposes	2.3679454%
All Inclusive Cost (AIC)	3.0821119%

City of Bonner Springs, Kansas

General Obligation Refunding & Improvement Bonds
Series 2014-A - Preliminary | (Refunding Portion)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
04/16/2014	-	-	-	-	-
03/01/2015	-	-	12,488.44	12,488.44	-
09/01/2015	75,000.00	0.450%	7,136.25	82,136.25	94,624.69
03/01/2016	-	-	6,967.50	6,967.50	-
09/01/2016	80,000.00	0.600%	6,967.50	86,967.50	93,935.00
03/01/2017	-	-	6,727.50	6,727.50	-
09/01/2017	85,000.00	0.850%	6,727.50	91,727.50	98,455.00
03/01/2018	-	-	6,366.25	6,366.25	-
09/01/2018	85,000.00	1.100%	6,366.25	91,366.25	97,732.50
03/01/2019	-	-	5,898.75	5,898.75	-
09/01/2019	85,000.00	1.550%	5,898.75	90,898.75	96,797.50
03/01/2020	-	-	5,240.00	5,240.00	-
09/01/2020	85,000.00	1.900%	5,240.00	90,240.00	95,480.00
03/01/2021	-	-	4,432.50	4,432.50	-
09/01/2021	90,000.00	2.150%	4,432.50	94,432.50	98,865.00
03/01/2022	-	-	3,465.00	3,465.00	-
09/01/2022	90,000.00	2.350%	3,465.00	93,465.00	96,930.00
03/01/2023	-	-	2,407.50	2,407.50	-
09/01/2023	90,000.00	2.500%	2,407.50	92,407.50	94,815.00
03/01/2024	-	-	1,282.50	1,282.50	-
09/01/2024	95,000.00	2.700%	1,282.50	96,282.50	97,565.00
Total	\$860,000.00	-	\$105,199.69	\$965,199.69	-

Yield Statistics

Bond Year Dollars	\$5,197.50
Average Life	6.044 Years
Average Coupon	2.0240441%
Net Interest Cost (NIC)	2.2722403%
True Interest Cost (TIC)	2.2761929%
Bond Yield for Arbitrage Purposes	2.3679454%
All Inclusive Cost (AIC)	2.6733467%

City of Bonner Springs, Kansas

General Obligation Refunding & Improvement Bonds
Series 2014-A - Preliminary | (Refunding Portion)

Savings Report

Calendar Year	Principal	Coupon	Interest	New D/S	OLD D/S	Savings
2014	-	-	-	(23.70)	-	23.70
2015	75,000.00	0.450%	19,624.69	94,624.69	106,515.00	11,890.31
2016	80,000.00	0.600%	13,935.00	93,935.00	108,680.00	14,745.00
2017	85,000.00	0.850%	13,455.00	98,455.00	105,642.50	7,187.50
2018	85,000.00	1.100%	12,732.50	97,732.50	107,605.00	9,872.50
2019	85,000.00	1.550%	11,797.50	96,797.50	104,165.00	7,367.50
2020	85,000.00	1.900%	10,480.00	95,480.00	105,725.00	10,245.00
2021	90,000.00	2.150%	8,865.00	98,865.00	107,070.00	8,205.00
2022	90,000.00	2.350%	6,930.00	96,930.00	103,020.00	6,090.00
2023	90,000.00	2.500%	4,815.00	94,815.00	103,970.00	9,155.00
2024	95,000.00	2.700%	2,565.00	97,565.00	104,600.00	7,035.00
-	\$860,000.00	-	\$105,199.69	\$965,175.99	\$1,056,992.50	\$91,816.51

PV Analysis Summary (Gross to Gross)

Gross PV Debt Service Savings	170,390.93
Transfers from Prior Issue Debt Service Fund	(89,552.50)
Contingency or Rounding Amount	23.70
Net Present Value Benefit	\$80,862.13
Net PV Benefit / \$910,000 Refunded Principal	8.886%
Net PV Benefit / \$860,000 Refunding Principal	9.403%

Refunding Bond Information

Refunding Dated Date	4/16/2014
Refunding Delivery Date	4/16/2014

City of Bonner Springs, Kansas

General Obligation Bonds

Series 2004-A

Bonds to be Refunded

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest Refunded	D/S	Fiscal Total
04/16/2014	-	-	-	-	-	-	-	-
05/15/2014	910,000.00	8,038.25	918,038.25	-	-	-	-	-
09/01/2014	-	-	-	70,000.00	3.700%	19,552.50	89,552.50	89,552.50
03/01/2015	-	-	-	-	-	18,257.50	18,257.50	-
09/01/2015	-	-	-	70,000.00	4.050%	18,257.50	88,257.50	106,515.00
03/01/2016	-	-	-	-	-	16,840.00	16,840.00	-
09/01/2016	-	-	-	75,000.00	4.050%	16,840.00	91,840.00	108,680.00
03/01/2017	-	-	-	-	-	15,321.25	15,321.25	-
09/01/2017	-	-	-	75,000.00	4.050%	15,321.25	90,321.25	105,642.50
03/01/2018	-	-	-	-	-	13,802.50	13,802.50	-
09/01/2018	-	-	-	80,000.00	4.300%	13,802.50	93,802.50	107,605.00
03/01/2019	-	-	-	-	-	12,082.50	12,082.50	-
09/01/2019	-	-	-	80,000.00	4.300%	12,082.50	92,082.50	104,165.00
03/01/2020	-	-	-	-	-	10,362.50	10,362.50	-
09/01/2020	-	-	-	85,000.00	4.300%	10,362.50	95,362.50	105,725.00
03/01/2021	-	-	-	-	-	8,535.00	8,535.00	-
09/01/2021	-	-	-	90,000.00	4.500%	8,535.00	98,535.00	107,070.00
03/01/2022	-	-	-	-	-	6,510.00	6,510.00	-
09/01/2022	-	-	-	90,000.00	4.500%	6,510.00	96,510.00	103,020.00
03/01/2023	-	-	-	-	-	4,485.00	4,485.00	-
09/01/2023	-	-	-	95,000.00	4.600%	4,485.00	99,485.00	103,970.00
03/01/2024	-	-	-	-	-	2,300.00	2,300.00	-
09/01/2024	-	-	-	100,000.00	4.600%	2,300.00	102,300.00	104,600.00
Total	\$910,000.00	\$8,038.25	\$918,038.25	\$910,000.00	-	\$236,545.00	\$1,146,545.00	-

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	4/16/2014
Average Life	5.738 Years
Average Coupon	4.5304285%
Weighted Average Maturity (Par Basis)	5.738 Years

Refunding Bond Information

Refunding Dated Date	4/16/2014
Refunding Delivery Date	4/16/2014



City Council Staff Report Memorandum

Date: February 19, 2014
To: Mayor & City Council
Through: John Helin, City Manager *JH*
From: Rita Hoag, City Clerk & Tillie LaPlante, Finance Director

Subject: Redemption of a Portion of G.O. Bonds, Series 2006-A & Future Bond Redemption

Recommendation:

The City Manager, City Clerk, Finance Director, Bond Counsel and Financial Advisory recommend the City Council Authorize:

1. The Partial Redemption of General Obligation Bonds Series 2006-A in the Amount of \$405,000 Effective April 15, 2014.
2. Staff to Make Additional Redemptions of General Obligation Bonds Series 2006-A in Increments Determined Appropriate and Report Such Redemptions to the City Council.

Background:

The Bonner Springs City Council authorized the issuance of G.O. Bonds, Series 2006-A in December 2006 in the total amount of \$3,500,000 to finance the new Library over a ten-year period with sales tax collections of one-quarter on one percent. Collections of the Library Sales Tax began in January 2007 and will end December 2016.

Discussion:

1. The City has available funds in the Library Sales Tax Fund to redeem \$405,000 of the principal balance of \$1,260,000 after the March 1 bond payment. With the City Council's approval of the partial redemption, the City will pay on April 15, 2014 a total amount of \$406,831.50 that redeems \$405,000 in bonds and pays the interest from March 1 through April 15, 2014. The partial redemption will leave a principal bond balance of \$855,000.

Action on this item on Monday will allow the required forty-five day notice period to the State Treasurer of the City's intent to redeem these bonds on April 15, 2014.

Attached are the financial calculations prepared by the City's Financial Advisor for the partial redemption. David Arteberry, G. K. Baum, will be present at the meeting on Monday to review the financial calculations and to answer questions the City Council may have.

2. The redemption of the \$405,000 Series 2006-A G.O. Bonds, the City will realize interest savings of \$43,123.50 that can be used to redeem additional bonds. As sales tax collections come in, Staff along with the Financial Advisor will review the collections to determine if additional partial redemptions are appropriate. Such additional redemptions will result in additional interest cost savings. If the City Council authorizes City Staff to make future additional redemptions, they will inform the City Council as they make each additional redemption.

Financial Impact:

1. The early redemption of \$405,000 of the 2006-A G.O. Bonds will save the City approximately \$43,123.50 in interest cost that can be used in the future to redeem additional bonds. This savings will lower the amount of sales tax needed to pay off the bonds. Any sales tax collections which exceed the amount needed to pay the bonds can be used for future library expenditures.
2. Additional early redemption of these bonds will result in additional interest cost savings.

City of Bonner Springs, Kansas

General Obligation Bonds

Series 2006-A (Library Project)

Series 2006-A Bonds to be Called

Date	Refunded Bonds	Refunded Interest	D/S To Call	Principal	Coupon	Interest	Refunded D/S
04/14/2014	-	-	-	-	-	-	-
04/15/2014	\$405,000.00	\$1,831.50	\$406,831.50	-	-	-	-
09/01/2014	-	-	-	-	-	7,492.50	7,492.50
03/01/2015	-	-	-	-	3.600%	7,492.50	7,492.50
09/01/2015	-	-	-	-	-	7,492.50	7,492.50
03/01/2016	-	-	-	-	3.650%	7,492.50	7,492.50
09/01/2016	-	-	-	-	-	7,492.50	7,492.50
03/01/2017	-	-	-	405,000.00	3.700%	7,492.50	412,492.50
Total	\$405,000.00	\$1,831.50	\$406,831.50	\$405,000.00	-	\$44,955.00	\$449,955.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	4/14/2014
Average Life	2.881 Years
Average Coupon	3.8534233%
Weighted Average Maturity (Par Basis)	2.881 Years

Refunding Bond Information

Refunding Dated Date	4/14/2014
Refunding Delivery Date	4/14/2014

April 15, 2014 Partial Optional Redemption

of City of Bonner Springs, Kansas

General Obligation Bonds, Series 2006-A | (Library Project)

Savings Report

Date	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
04/14/2014	-	-	-	-	-
04/15/2014	406,831.50	-	406,831.50	-	(406,831.50)
09/01/2014	-	15,512.50	15,512.50	23,005.00	7,492.50
03/01/2015	-	415,512.50	415,512.50	423,005.00	7,492.50
09/01/2015	-	8,312.50	8,312.50	15,805.00	7,492.50
03/01/2016	-	428,312.50	428,312.50	435,805.00	7,492.50
09/01/2016	-	647.50	647.50	8,140.00	7,492.50
03/01/2017	-	35,647.50	35,647.50	448,140.00	412,492.50
Total	\$406,831.50	\$903,945.00	\$1,310,776.50	\$1,353,900.00	\$43,123.50

PV Analysis Summary (Net to Net)

Net PV Cashflow Savings @ 0.000%(AIC)	43,123.50
Net Present Value Benefit	\$43,123.50
Net PV Benefit / \$405,000 Refunded Principal	10.648%
Net PV Benefit / \$406,832 Refunding Principal	10.600%

Refunding Bond Information

Refunding Dated Date	4/14/2014
Refunding Delivery Date	4/14/2014

City of Bonner Springs, Kansas

General Obligation Bonds

Series 2006-A (Library Project)

Series 2006-A Bonds to Remain Outstanding

Date	Principal	Coupon	Interest	Total P+I
09/01/2014	-	-	15,512.50	15,512.50
03/01/2015	400,000.00	3.600%	15,512.50	415,512.50
09/01/2015	-	-	8,312.50	8,312.50
03/01/2016	420,000.00	3.650%	8,312.50	428,312.50
09/01/2016	-	-	647.50	647.50
03/01/2017	35,000.00	3.700%	647.50	35,647.50
Total	\$855,000.00	-	\$48,945.00	\$903,945.00

Yield Statistics

Base date for Avg. Life & Avg. Coupon Calculation	4/14/2014
Average Life	1.454 Years
Average Coupon	3.9380469%
Weighted Average Maturity (Par Basis)	1.454 Years

Refunding Bond Information

Refunding Dated Date	4/14/2014
Refunding Delivery Date	4/14/2014

ITEM NO. 1.

**City Council Regular Agenda
Monday, February 24, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)

ACTION: None

STAFF RECOMMENDATION: None

This item is for comments and questions from the audience about items that are not included on today's agenda.

CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

ITEM NO. 2.

**City Council Regular Agenda
Monday, February 24, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Minutes of the February 10, 2014 City Council Meeting

ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on February 10, 2014

STAFF RECOMMENDATION: The City Clerk Recommends Approval

Enclosed are the minutes for approval.

City Council Workshop Meeting – Monday, February 10, 2014 – 7:15 p.m.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Racheal Haas, Bob Reeves, Joe Peterson, Jack Knight, Eric Freeman and Roger Shannon

Governing Body Absent: Councilmember George Cooper

City Staff Present: Jack Helin, City Manager; Rita Hoag, City Clerk and Marcia Harrington, Community and Economic Development Director and Don Slone, Planning Director

WS-1 – Community and Economic Development Director Presentation – At the January 27, 2014 City Council meeting, Councilmembers requested a presentation by the Community and Economic Development Director similar to what she presented to the Mayor’s Youth Council. She made a presentation as follows:

- The Duty of the Community and Economic Development Director is to create wealth for the community and to create jobs.
- Works to attract businesses and to retain businesses in Bonner Springs.
- Works to improve the quality of life in the community through projects like the Downtown Revitalization Project.
- Markets the seven tourist attractions in the City.
- Supervises the Property Maintenance Code Officer.
- Markets the city to potential developers, commercial realtors, businesses, housing developers and local businesses.
- The Mayor’s Youth Council had an interest in a Long John Silver’s restaurant in Bonner Springs.
- Presented the steps taken to try to attract a business to Bonner Springs.
- Provided copies of the packet presented to developers and businesses which included information as follows:
 - Demographic information for a three, five and ten mile radius of the City and the Polygon Trade Area.
 - Retail Trade Pull Factor for the City.
 - Per capita spending for the City.
 - Map of the area.
 - Information from property realtors.
 - Aerial map of potential locations to include traffic count.
- Provided the City Council with a ten-year Economic Development recap.
- Bonner Springs is ranked fourth highest of forty-four cities in the Kansas City metropolitan area in retail trade pull factor in per capita spending.

General discussion included why businesses fail and what demographics attract new businesses.

The meeting adjourned at 7:25 p.m.

City Council Minutes – Regular Meeting – Monday, February 10, 2014

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, February 10, 2014.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Tom Stephens, Bob Reeves, Racheal Haas, Joe Peterson, Jack Knight, Eric Freeman and Roger Shannon

Governing Body Absent: Councilmember George Cooper

City Staff Present: Jack Helin, City Manager; Rita Hoag, City Clerk; Don Slone, Planning Director and Krista Gentry, Public Housing Authority Director

The Mayor opened the meeting with the Pledge of Allegiance to the Flag of the United States of America.

Item No. 1 – Citizen Concerns About Items Not on Today’s Agenda – Brian Wagner, 512 Sheidley, thanked Public Works for the job they did to clear snow from the streets.

CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 6 and asked the Staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

Item No. 2 – Minutes of the January 27, 2014 City Council Meeting – Presented for approval.

Item No. 3 – Claims for City Operations – February 10, 2014 – Presented for approval were the Supplement Claims in the amount of \$44,235.06 and Regular Claims in the amount of \$114,508.03.

Item No. 4 – Public Housing Authority Claims – February 10, 2014 – Presented for approval in the amount of \$2,030.90.

Item No. 5 – Resolution to Authorize Disposal of Public Housing Authority Equipment – The Department of Housing and Urban Development requires Housing Authorities to comply with their regulations to dispose of equipment that is no longer necessary for operations. The Resolution included in the Agenda provided a list of items for disposal. **Assigned Resolution No. 2014-03.**

Item No. 6 – Massage Therapy Business Establishment License Renewal for Pure Movement Integrated Health Center, LLC – Dr. Kelly Svitak, Pure Movement Integrated Health Center, LLC, located at 13100 Kansas Avenue, made application to renew a Massage Therapy Business Establishment License.

CONSENT AGENDA APPROVAL

Reeves made a Motion to Approve the Consent Agenda as presented. Peterson seconded the motion and it carried on a vote of seven to zero.

REGULAR MEETING AGENDA

Item No. 7 – Approve Final Change Orders, Approve Final Acceptance of the Project and Approve Final Payment to Amino Brothers for the 134 Street Utility Relocation Project – The Planning Director made a presentation as follows:

➤ KDOT directed the relocation of the City’s sewer and water to meet the construction schedule for Phase 1 of the K-7/I-70 Interchange Improvement Project.

➤ The City Council approved the award of the construction contract to Amino Brothers Construction in the amount of \$2,818,092.30 on February 28, 2013.

➤ Staff recommends approval of Final Change Orders No 8 through No. 15, Final Acceptance of the Project and to Authorize Final Payment to Amino Brothers.

➤ Approval of Change Orders No. 8 through No. 15 will result in a contract reduction of \$25,206.33.

➤ Final acceptance of the project releases the Performance and Statutory bond and activates the Maintenance Bond for a period of two years from the date of acceptance.

➤ The final payment to Amino Brothers in the amount of \$513,549.95 includes all retainage.

➤ Commended Amino Brothers Construction and City Staff on the work to complete this project.

➤ The City’s share of the construction costs is \$858,668.49. The City’s costs were \$634,647.30 less than the Engineer’s Estimate.

Stephens made a Motion to Approve Final Change Orders, Approve Final Acceptance of the Project and Approve Final Payment to Amino Brothers for the 134 Street Utility Relocation Project. Reeves seconded the motion and it carried on a vote of seven to zero.

Item No. 8 – City Manager’s Report – The City Manager added items as follows:

➤ Received the scope of services for the engineer work to move forward with an Interlocal Agreement with Edwardsville.

➤Both of Edwardsville's fire pumpers went down Thursday. The Bonner Springs Fire Department loaned a Pumper and Driver to Edwardsville until they are able to repair their trucks.

Item No. 9 – City Council Items – None presented.

Item No. 10 – Mayor's Report – The Mayor presented items as follows:

➤Received more compliments than complaints in regards to snow removal.

➤Attended the Kansas City, Kansas Chamber of Commerce Legislative Forum. Conveyed concerns to local Wyandotte County Legislators.

Item No. 11 – Adjourn to Executive Session – The Mayor called for a Motion to Adjourn Into Executive Session. At 7:44 p.m., Stephens made a Motion to Adjourn Into Executive Session to discuss personnel matters for a period not to exceed thirty minutes. Reeves seconded the motion and it was unanimously approved. At 8:13 p.m., Reeves made a Motion to Return to Regular Session With No Action Taken. Stephens seconded the motion and it was unanimously approved.

The meeting adjourned at 8:14 p.m.

Rita Hoag, City Clerk

ITEM NO. 3.

**City Council Regular Agenda
Monday, February 24, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Claims for City Operations for February 24, 2014

ACTION: Make a Motion to Approve the Claims for City Operations for February 24, 2014

STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law

Enclosed are the Supplement Claims for City Operations in the amount of \$30,657.37 and the Regular Claims in the amount of \$577,665.44 that includes the final payment to Amino Brothers for the 134 Street Utility Relocation Project.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 02/20/2014

Time: 10:13 am

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
122950	02/14/2014	Printed		2470	ATMOS ENERGY	GAS SERVICE	190.55
122951	02/14/2014	Printed		9904	CAROLYN CAIHARR	RENTAL DEPOSIT REFUND	100.00
122952	02/14/2014	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	475.00
122953	02/14/2014	Printed		2315	SARAH CLOUSE	RENTAL DEPOSIT REFUND	150.00
122954	02/14/2014	Printed		2331	COHEN-MCNEILE-PAPPAS-	PAYROLL DEDUCTIONS	340.27
122955	02/14/2014	Printed		2317	CAMILLA JILL CREASON	RETAIL INCENTIVE REBATE	1.76
122956	02/14/2014	Printed		2327	RYAN SCOTT EKER	COURT BOND REFUND	760.00
122957	02/14/2014	Printed		2267	JOHN E FINCHER	AMBULANCE OVERPAYMENT REFUND	296.70
122958	02/14/2014	Printed		2301	NICOLE HARRIS	RENTAL DEPOSIT REFUND	100.00
122959	02/14/2014	Printed		8192	JOHN HELIN	MPR BOARD MEETING EXPENSE	20.93
122960	02/14/2014	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,681.39
122961	02/14/2014	Printed		0981	ING FINANCIAL PARTNERS	PAYROLL DEDUCTIONS	658.75
122962	02/14/2014	Printed		3108	JC COMMUNICATIONS BEST	AFTER HRS ANSWERING SVC	73.00
122963	02/14/2014	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	310.00
122964	02/14/2014	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	1,354.86
122965	02/14/2014	Printed		2052	KANSAS WATER PROTECTION FEE	4TH QTR 2013 WATER TAX	3,375.09
122966	02/14/2014	Printed		2014	KCPL	ELECTRIC SERVICE	500.80
122967	02/14/2014	Printed		2316	BILLIE KING	COURT BOND REFUND	100.00
122968	02/14/2014	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	3,252.32
122969	02/14/2014	Printed		2318	ELIZABETH MYERS	UTILITY OVERPAYMENT REFUND	6.81
122970	02/14/2014	Printed		0136	NEW DIRECTIONS	1ST QUARTER EAP SERVICES	865.10
122971	02/14/2014	Void	02/14/2014			Void Check	0.00
122972	02/14/2014	Void	02/14/2014			Void Check	0.00
122973	02/14/2014	Printed		6709	NUTS & BOLTS	SNOW SHOVEL,PAINT SUPPLIES,ETC	532.61
122974	02/14/2014	Printed		2303	JOHN OWENS	RENTAL DEPOSIT REFUND	100.00
122975	02/14/2014	Printed		2325	TADD RATLIFF	UTILITY OVERPAYMENT REFUND	4.80
122976	02/14/2014	Printed		1811	RICOH USA, INC.	COPIER LEASE	119.89
122977	02/14/2014	Printed		3714	SAMS CLUB DIRECT	PLATES,TOWELS,SOAP,SPOONS-SC	105.64
122978	02/14/2014	Printed		9542	GARY L SAUNDERS	RENTAL DEPOSIT REFUND	100.00
122979	02/14/2014	Printed		2337	NATHAN SOLTICE	UTILITY OVERPAYMENT REFUND	6.91
122980	02/14/2014	Printed		4441	TMHC SVCS INC	DRUG POOL EXPENSES-FEB	310.25
122981	02/14/2014	Printed		5442	UNITED COMMUNICATIONS CORP	REPLACED CHECK #122615	105.30
122982	02/14/2014	Printed		4137	UNIVERSITY OF KS HOSPITAL AUTH	PHYSICALS & DRUG SCREENS	545.00
122983	02/14/2014	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	12,113.64

Total Checks: 34 Checks Total (excluding void checks): 30,657.37

Total Payments: 34 Bank Total (excluding void checks): 30,657.37

Total Payments: 34 Grand Total (excluding void checks): 30,657.37

Check Register Report

CHECK REGISTER

Date: 02/20/2014

Time: 1:00 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST Checks							
122984	02/19/2014	Printed		1741	2 B INC	MAGNET PROGRAMS F/PARKS & REC	2,040.00
122985	02/19/2014	Printed		0293	ABY MANUFACTURING GROUP INC	AWARD BARS/BADGE-PD	611.15
122986	02/19/2014	Printed		3562	ALAMAR	UNIFORMS-PD/FIRE/EMS	2,267.48
122987	02/19/2014	Printed		0402	ALDEN-HARRINGTON FUNERAL HOME	FLOWER ARRANGEMENTS	88.00
122988	02/19/2014	Printed		5338	AMINO BROTHERS	134TH ST UT RELOCATION COSTS	65,393.87
122989	02/19/2014	Printed		9923	AMINO BROTHERS CO.,INC.	134TH ST UT RELOCATION COSTS	448,156.08
122990	02/19/2014	Printed		6000	APAC	ROCK-PW	2,303.23
122991	02/19/2014	Printed		7084	AT&T U-VERSE	INTERNET SVC 1/10/14-2/9/14	340.00
122992	02/19/2014	Printed		0173	ATHCO	REPLACEMENT WALL PAD-PARKS	70.00
122993	02/19/2014	Printed		2470	ATMOS ENERGY	GAS SERVICE	9,688.64
122994	02/19/2014	Printed		0068	AUTOMOTIVE EQUIPMENT SVC,INC	ENGINE&PARTS F/SANDER-PW	590.60
122995	02/19/2014	Printed		9842	AUTOZONE	WIPER BLADES-PW	40.84
122996	02/19/2014	Printed		6388	AXIOM SECURITY	SECURITY MONITORING-CEMET/PARK	317.70
122997	02/19/2014	Void	02/19/2014			Void Check	0.00
122998	02/19/2014	Void	02/19/2014			Void Check	0.00
122999	02/19/2014	Void	02/19/2014			Void Check	0.00
123000	02/19/2014	Void	02/19/2014			Void Check	0.00
123001	02/19/2014	Void	02/19/2014			Void Check	0.00
123002	02/19/2014	Printed		6536	BANKCARD PROCESSING CENTER	TRAINING GEAR,TRAIL AMENITIES	9,289.81
123003	02/19/2014	Printed		0605	BONNER SPGS FORD INC	VEHICLE MAINT-PW	49.28
123004	02/19/2014	Printed		7027	BONNER SPRINGS ANIMAL CARE CTR	VET SERVICES-PD	568.00
123005	02/19/2014	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	170.27
123006	02/19/2014	Printed		6099	BOYER-KANSAS INC	SHREDDING SVC-EMS	45.00
123007	02/19/2014	Printed		4847	DUSTIN CARE	MILEAGE EXPENSE 1/22-2/12/14	89.04
123008	02/19/2014	Printed		0144	CITY OF BONNER SPRINGS KS	UTILITY DEPOSITS APPLIED	1,000.00
123009	02/19/2014	Printed		0213	COLEMAN EQUIPMENT INC	EQUIP REPLACEMENT PARTS-PW	870.23
123010	02/19/2014	Printed		2360	JULIE CONNER	SECURITY DEPOSIT REFUND	75.00
123011	02/19/2014	Printed		2676	CONOCO	KEROSENE F/ SPACE HEATERS-PW	65.00
123012	02/19/2014	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	DUMPSTER RENTALS	97.00
123013	02/19/2014	Printed		4151	SHARI LEE DEMATO	TUMBLING INSTRUCTOR	325.00
123014	02/19/2014	Printed		2658	DOUBLE D INC.	SNOW CONTROL MATERIAL-PW	10,450.46
123015	02/19/2014	Printed		7178	DS WATERS OF AMERICA INC	COFFEE SVC-EMS	277.10
123016	02/19/2014	Printed		2338	CHRISTINA ELVEN	RENTAL DEPOSIT REFUND	100.00
123017	02/19/2014	Printed		5516	EXECUTIVE MARKETING PROMOTIONS	UNIFORMS F/YOUTH VOLLEYBALL	1,226.73
123018	02/19/2014	Printed		4342	FELDMANS	UNIFORMS,HOSE,HOOKS-PW	953.29
123019	02/19/2014	Printed		2348	LAURA FLOREZ	RENTAL DEPOSIT REFUND	150.00
123020	02/19/2014	Printed		2343	DAVE FOLSOM	RENTAL DEPOSIT REFUND	100.00
123021	02/19/2014	Printed		0781	GOODYEAR WHOLESALE TIRE	TIRES-PD	179.12
123022	02/19/2014	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN - EMS	126.60
123023	02/19/2014	Printed		6581	INLAND TRUCK PARTS CO.	BRAKE REPAIRS-PW	349.27
123024	02/19/2014	Printed		2361	INSIDE THE TAPE LLC	HOMICIDE&CRIME SCENE TRAINING	200.00
123025	02/19/2014	Printed		3289	J & D EQUIPMENT INC	EQUIPMENT MAINT REPAIRS-PW	904.29
123026	02/19/2014	Printed		4262	J W PEPPER	SHEET MUSIC-CITY BAND	189.99
123027	02/19/2014	Printed		2503	JAYS UNIFORMS	UNIFORMS-EMS	39.97
123028	02/19/2014	Printed		4261	JCI INDUSTRIES INC	PUMP INSTALLATION	553.00
123029	02/19/2014	Printed		6800	KACP	KACP MEMBERSHIP FEES-PD	80.00
123030	02/19/2014	Printed		5799	KS DEPT OF AGRICULTURE	LION'S PARK CONCESSION LICENSE	225.00
123031	02/19/2014	Printed		0852	LANMAN INCORPORATED	COMPUTER SVCS/MAINT-PD/FIRE,PK	667.50
123032	02/19/2014	Printed		2359	LEXCO	SECURITY DEPOSIT REFUND	997.63
123033	02/19/2014	Printed		3007	MES-MIDAM	UNIFORMS-EMS	100.29

ITEM NO. 4.

**City Council Regular Agenda
Monday, February 24, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Public Housing Authority Claims for February 24, 2014

ACTION: Make a Motion to Approve the Public Housing Authority Claims for February 24, 2014

STAFF RECOMMENDATION: The City Manager & Public Housing Authority Director Recommend Approval

Enclosed are the claims in the total amount of \$14,032.41.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 02/20/2014

Time: 10:09 am

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Page: 1

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
UNION BANK & TRUST-PHA Checks							
96829	02/20/2014	Printed		P 797	P BANKCARD PROCESSING CENTER	ELECTRICAL/MAINT SUPPLIES	455.73
96830	02/20/2014	Printed		P638	P CHITORINA EWING	UTIL REIMB	1.00
96831	02/20/2014	Void	02/20/2014			Void Check	0.00
96832	02/20/2014	Printed		P506	P CITY OF BONNER SPGS	REIMB WAGES/BENEFITS/UTIL	10,108.65
96833	02/20/2014	Printed		P540	P DEFFENBAUGH DISPOSAL SVC	REFUSE SERVICE	341.72
96834	02/20/2014	Printed		P851	P ENVIRO TECH HEATING & COOLING	SEAL/INSULATE DUCT WORK @VDALE	1,776.00
96835	02/20/2014	Printed		P828	P FACTORY DIRECT APPLIACE	REFRIGERATOR F/ONE UNIT	415.00
96836	02/20/2014	Printed		P664	P JESSICA GILBRETH	UTIL REIMB	11.00
96837	02/20/2014	Printed		P774	P LIGHTFOOT SOFTWARE CO	SOFTWARE CONFERENCE REG.	695.00
96838	02/20/2014	Printed		P753	P RICOH USA, INC	COPIER LEASE	209.31
96839	02/20/2014	Printed		P 712	P TENANT PI LLC	BACKGROUND CHECKS	19.00

Total Checks: 11	Checks Total (excluding void checks):	14,032.41
Total Payments: 11	Bank Total (excluding void checks):	14,032.41
Total Payments: 11	Grand Total (excluding void checks):	14,032.41

ITEM NO. 5.

**City Council Regular Agenda
Monday, February 24, 2014 – 7:30 p.m.**

Present & Vote	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Appointments to Boards & Commissions

ACTION: Make a Motion to Approve an Appointment to the Senior Center Advisory Committee

STAFF RECOMMENDATION: The Mayor & Senior Center Advisory Committee Recommend Approval

Senior Center: Appoint Jacqueline Lee to fill the position held by Deanna Hutchinson. The term for Ms. Hutchinson will expire March 2017 and her bio form is on file in the City Clerk's office.

Library Board - Reappointment of Jane Rink and Emily Thomas Dykes whose terms expire April 2014 for another four-year terms to expire April 2018. There bios forms are on file in the City Clerk's office.

ACTION FOR CONSENT AGENDA

MOTION: _____

SECOND: _____

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
 - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
 - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: _____

REGULAR AGENDA

The City Council will consider the following items individually.

ITEM NO. 6.

**City Council Regular Agenda
Monday, February 24, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Resolution to Authorize the Bond Sale for the 2014-A G.O. Bonds in the Total Approximate Amount of \$2,010,000

ACTION: Make a Motion to Approve a Resolution to Authorize the Bond Sale for the 2014-A G.O. Bonds in the Total Approximate Amount of \$2,010,000

STAFF RECOMMENDATION: The City Manager, City Clerk, Finance Director, Bond Counsel and Financial Advisor Recommend Approval

The City's Bond Counsel prepared the enclosed Resolution for the City Council's approval to authorize the sale of G.O. Bonds Series 2014-A in the total approximate amount of \$2,010,000. Refer to the Workshop Item No. WS-1 for additional information on this item.

RESOLUTION NO. 2014-__

A RESOLUTION TO AUTHORIZE THE OFFERING FOR SALE OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2014-A, OF THE CITY BONNER SPRINGS, KANSAS.

WHEREAS, the City of Bonner Springs, Kansas, (the "City"), previously authorized and issued its General Obligation Bonds, Series 2004, in the original principal amount of \$1,400,000 (the "Series 2004 Bonds");

WHEREAS, the Governing Body of the City has determined that, in order to provide interest cost savings for the City, it may be desirable to issue general obligation refunding bonds to refund all or a portion of the Series 2004 Bonds maturing in the years 2014 through 2024 and aggregating in the principal amount of \$910,000 (the "Refunded Bonds");

WHEREAS, the City previously authorized and issued its General Obligation Temporary Notes, Series 2012-1, in the original principal amount of \$1,750,000 dated November 29, 2012 (the "Outstanding Notes"), which were issued to provide interim financing for certain sewer and water system improvements in the City (the "Improvements"); and

WHEREAS, the Governing Body of the City also determined it is necessary to issue general obligation bonds to pay the principal of and interest on the City's Outstanding Notes;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BONNER SPRINGS, KANSAS, AS FOLLOWS:

Section 1. The General Obligation Refunding and Improvement Bonds, Series 2014-A, of the City in the principal amount of approximately \$2,010,000 (the "Bonds"), shall be offered at competitive public sale on March 24, 2014, at 1:00 p.m., Central Daylight Saving Time or at such other date or time approved by the Mayor that is the date of a City Council meeting.

Section 2. The City Clerk is authorized and directed to receive bids for the purchase of the Bonds on behalf of the City at the specified time and place and to deliver all bids received to the Governing Body at its meeting to be held at 7:30 p.m. on such date, at which meeting the Governing Body shall review the bids and act on the acceptance of the best bid.

Section 3. The Mayor and City Clerk are authorized to cause to be prepared and executed a Preliminary Official Statement for use in connection with the sale of the Bonds.

Section 4. The City Clerk is authorized and directed to give notice of the sale of the Bonds by making copies of a Notice of Bond Sale and Preliminary Official Statement available to prospective purchasers of the Bonds.

Section 5. For the purpose of enabling the purchaser of the Bonds (the "Original Purchaser") to comply with the requirements of Rule 15c2-12(b)(1) of the Securities Exchange Commission, the appropriate officers of the City are authorized, if requested, to provide the Original Purchaser a letter or certification to the effect that the City deems the information contained in the Preliminary Official Statement to be "final" as of its date, except for the omission of such information as is permitted by Rule 15c2-12(b)(1), and to take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Original Purchaser to comply with the requirement of such Rule.

Section 6. The City agrees to provide to the Original Purchaser within seven business days of the date of the sale of Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Original Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Original Purchaser to comply with the requirements of Rule 15c2-12(b)(4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 7. The Mayor; the City Clerk; the Finance Director; Kutak Rock LLP, the City's Bond Counsel; George K. Baum & Company, the City's Financial Advisor; and the other officers and representatives of the City are authorized and directed to take such other action as may be necessary to carry out the public sale of the Bonds and the redemption of all or a portion of the Refunded Bonds.

Section 8. This Resolution shall be in full force and effect from and after its adoption.

Approved by the City Council and Signed by the Mayor on February 24, 2014.

CITY OF BONNER SPRINGS, KANSAS

(Seal)

Jeff Harrington, Mayor

ATTEST:

Rita Hoag, City Clerk

ITEM NO. 7.

**City Council Regular Agenda
Monday, February 24, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Redemption of a Portion of G.O. Bonds, Series 2004-A & Future Redemptions

ACTION: Make a Motion to Authorize the Redemption of General Obligation Bonds Series 2006-A in the Amount of \$405,000 Effective April 15, 2014 & Authorize Staff to Make Future Additional Redemptions as Determined Appropriate & Report Such Redemptions to the City Council

STAFF RECOMMENDATION: The City Manager, City Clerk, Finance Director, Bond Counsel & Financial Advisor Recommend Approval

The memo and financial information provided in Workshop Agenda Item No. WS-1 contains the information for this item. The action simply requires a simple motion and vote by the City Council. Upon approval, the City Clerk will submit the required redemption notice to the State Treasurer for the redemption of a total \$405,000 effective April 15, 2014.

The recommendation includes authorization to City Staff to make future redemptions as determined appropriate to realize additional interest cost savings.

ITEM NO. 8.

**City Council Regular Agenda
Monday, February 24, 2014 – 7:30 p.m.**

Present & Vote	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Manager's Report

ACTION: None

STAFF RECOMMENDATION: None

Report attached.

City Managers Update

Date: February 24, 2014

To: Mayor and City Council

1. **Department Annual Reports - Attached**
2. **Tiblow Transit Capital Grant** – KDOT notified us that they awarded a capital grant for the purchase of a new vehicle to replace the current 2000 Ford Mini Van. The total grant is \$25,500 of which KDOT pays 80% (\$20,400) and the City pays 20% (\$5,100).
3. **Parks & Recreation Update:**
 - a. Sports and Activities
 - i. Tumbling Session 1 completed: 13 participants
 - ii. Tumbling: Session 2 starting: 19 participants
 - iii. Adult Volleyball: 6 teams - play on Tuesday nights
 - iv. Youth Volleyball: 11 teams - 94 participants; 108 participants in 2013 Games on Saturdays at Community Center
 - v. Mother/Son Dance: 85 people attended: 85 attended 2013
 - vi. Movie in the Gym: 48 people attended “Despicable Me 2”
 - vii. Quest for the Blarney Stone: Clue #1 releases Thursday, February 27
 - viii. Soccer Registration Deadline: Wednesday, February 26
 - ix. Summer Ball Registration Deadline: March 26
 - b. Community Garden – We will be sponsoring a community garden this year in the area between the 1918 building and City Hall – there will be 14 plots available.
 - i. Registration starts for residents - February 26
 - ii. Registration for non-residents – March 5
 - iii. \$15 per 12’ x 12’ plot includes water and FREE gardening class
 - c. Online Registration Software – We have purchased new software that will allow our patrons to register for activities on-line which is significantly better than the old software we used. It will allow us to:
 - i. Register individuals and/or teams for activities and events
 - ii. Reserve shelters and rooms
 - iii. Purchase Pool memberships
 - iv. Instant communication with participants through emails and texts
4. **Community Rating System (CRS)** – The Planning Director briefed the City Council on September 23, 2013 on changes to the National Flood Insurance Program that the U.S. Congress passed in July 2012 known as the Biggert-Waters Flood Insurance Reform Act of 2012 which called on the Federal Emergency Management Agency (FEMA), and other agencies, to make a number of changes to the National Flood Insurance Program (NFIP). Many of these changes occurred with the key provision of the legislation that require the NFIP to raise rates to reflect true flood risk, make the program more financially stable and change how Flood Insurance Rate Maps (FIRM) updates impact policyholders.

In view of these changes to the Program, the City Manager requested the Planning Director work toward being a CRS Community to assist our residents with possibly lower insurance premiums. To that end, the Mayor signed a Letter of Interest to FEMA Region VII on February 4, 2014 that indicated the City's interest to participate in the Community Rating System so that our residents would qualify for discounted flood insurance premiums. The letter states the City agrees to cooperate with FEMA, the Insurance Service Office, Inc. (ISO) and the CRS verification process to ensure that our credited activities are fully earned and warranted.

Note: Attached is a FEMA Fact Sheet that explains the CRS Program implemented in 1990.

5. **2014 KDOT Work Plan** – Attached is the planned KDOT projects or our area for this calendar year. The SB K7 to K32 ramp is not on the list since KDOT plans on doing that work with their maintenance forces.

6. **Community and Economic Development Update** –
 - a. **Goodwill Ribbon Cutting** – This is just a reminder that the ribbon cutting ceremony for the new Goodwill Store is Friday, February 28 at 8:30 a.m. We hope you can attend.
 - b. **Participation in KC Crew Panel** – Marcia Harrington participated in a panel discussion on February 18 at the Kansas City Commercial Real Estate Women's (CREW) monthly luncheon. The discussion centered on the unique economic development challenges of projects, sites and locations and how each have used creative solutions on real-life projects involving infill and secondary sites. Other panelists included Jeff Davis with Intellevue, Jeff Berg with Colliers International, Steve Foutch with Foutch Brothers Real Estate and Jo Nunnick with Integra Realty Resources.

Building Codes Year End Report -2013

Duties and Responsibilities:

- Perform plan review on all new single family and remodel permits as well as on new commercial and commercial remodel, to insure all construction meets the intent of the adopted codes.
- Work with the Planning Director in the planning process for new projects thru construction process.
- Worked with Public Works Director and Utility Director to perform inspections for the Right Of Way permits. Worked with the City Project Manager on ongoing City building projects.
- Attended continuing education classes to remain up to date and current on all certifications I hold.
- Strive to keep a positive working environment with architects, builders, and sub contractors to encourage development and building within the City of Bonner Springs.

	2013	2012	2011
Single Family permits	15	22	14
Residential Remodels	8	9	10
New Commercial	4	5	0
Commercial remodels	13	17	6
Building Inspections	744	875	828
Demolition	8	5	8
Mechanical, Electrical, Plumbing, Fence, Pools, Accessory Bldg., Decks	179	191	186
Fireworks Tent Inspections	11	12	12
Pyrotechnic Inspections	6	3	6
Lineman's Rodeo Tent Inspections	110	110	110
Plan Reviews	49	59	50
Right of Way Inspections	33	48	33

Life Safety Inspection:

Life Safety Inspections on all public buildings was started in 2006. Due to scheduling and training the EMS personnel were unable to perform these inspections. I performed all Life Safety inspection and re-inspections this year.

I perform Life safety Inspections on all arcade, liquor, and day care licenses. I perform Life safety inspections on all the booths at the renaissance Festival.

Life Safety Activities	2013	2012	2011
Life Safety Inspections by EMS personnel		44	55
Life Safety Inspections by Building Official Re-Inspections of Businesses	11	5	8
Life Safety Inspections by Building Official Liquor, Arcade, Daycare.	192	188	153
Renaissance Festival	160	175	194

City Clerk Department – 2013 Major Accomplishments

1. Completed five-year renewal of the Loring Service Area contract.
2. Assisted with the acquisition for the 134 Street Utility Relocation Project.
3. Hired new Deputy City Clerk.
4. Hired new Tiblow Dispatcher.
5. Submitted Annual 5311 KDOT Grant Application.
6. Completed Recodification and loaded the Code Book on the City's website.
7. Finalized City wide computer upgrade.
8. Obtained bids for new server for Fire/EMS, Public Works & Community Center.
9. Completed 2013 City Election process.
10. Prepared annual budget related procedures and procedures for preparation of the State Budget.
11. Caught DSL error in AT&T bill that resulted in a credit to the City of \$389.
12. Updated copier for City Hall, Public Works/Utilities and Community Center for a monthly savings of \$391.
13. Wrote Title VI Policy for Tiblow Transit mandated by KDOT.
14. Completed work necessary for October 1 Mail Ballot for Sales Tax
15. Assisted with the Animal Control Task Force Committee to amend the Animal regulations.
16. Completed work required to redistrict Wards and wrote procedure.
17. Completed items necessary to enact new state law on concealed carry.
18. Assisted with the amendments for the Water Conversation Plan.
19. Assisted with the amended Franchise Agreement with ATMOS Energy.
20. Completed initial work necessary for the IRB for Guy Tiner for Richland Apartments.
21. Assisted with the issuance of \$1,750,000 in temporary notes for the 134 Street Utility Relocation Project.
22. Updated Code Book to authorize staff to issue notices to appear and completed department procedure to issue.
23. Updated Mayor's vote sheet and procedures for City Council meetings.
24. Solicited grants and donations from areas businesses that resulted in donations that totaled \$5,220.
25. Obtained new Tiblow Transit, put into service and transferred old van to the Parks Department.

Attached is additional information on various functions of the department that includes a report for the Tiblow Transit operations.

City Clerk Department Annual Report 2013

LICENSES & PERMITS	2008	2009	2010	2011	2012	2013	Difference Current/ Prior Year
Animal License	236	264	385	218	222	243	21
Arcade Licenses	7	3	3	5	2	1	-1
Burials	53	44	46	47	45	39	-6
Burning Permits	1303	1245	1157	868	1041	1098	57
Cereal Malt Bev.	9	10	18	12	13	15	2
Daycare	10	9	13	12	15	13	-2
Graves Sold	43	63	28	38	43	46	3
Kennel Permits	5	3	6	2	3	5	2
Liquor Licenses	13	16	12	13	11	20	9
Massage Therapy	0	9	9	11	10	6	-4
Merchant Police Licenses	4	0	2	2	0	0	0
Monument Permits	30	38	24	21	32	28	-4
Occup License	568	737	601	567	642	600	-42
Open Records	15	8	5	11	9	5	-4
Refuse Complaints	306	137	82	96	77	60	-17
Renaissance Fest License	170	183	175	165	154	152	-2
Solicitors Permits	0	2	1	11	0	7	7
Street Light Outages	30	87	80	81	23	15	-8
Total	2802	2858	2647	2180	2342	2353	11

TIBLOW TRANSIT	2008	2009	2010	2011	2012	2013	Difference Current/ Prior Year
<u>Demand Response</u>							
Number of Riders	14088	12201	14344	14563	14811	15136	325
Number of Trips	11759	9666	9965	10335	11503	10328	-1175
Total Miles	27507.6	25018	33345.9	33933.7	33585.1	26516.6	-7068.5
<u>Kansas City Route</u>							
Number of Riders	731	501	539	1014	1090	1142	52
Number of Trips	529	348	299	398	590	776	186
Total Miles	7924.1	4356	3889.3	5563.6	7850.6	8490.9	640.3
<u>Senior Center Riders</u>							
Senior Center Riders	1055	816	1080	793	1451	1383	-68
Senior Center Trips	158	150	152	114	126	128	2
Senior Center Miles	2847.7	2704.8	3008	2231.8	2484.2	2208.7	-275.5
<u>Johnson County Route</u>							
Number of Riders	178	150	81	90	56	79	23
Number of Trips	118	112	70	78	47	61	14
Jo. Co. Miles	922	886	594.4	660.8	350.5	420	69.5
Total Number of Riders	16010	13518	16021	16446	17389	17740	351
Total Number of Trips	12534	10164	10465	10915	12251	11293	-958
Total Miles	39201.7	32078.8	40804.7	42358.7	44221.1	37636.2	-6584.9

City of Bonner Springs
Community & Economic Development, Tourism and
Property Maintenance Code Enforcement
2013 Annual Reports

Overall, economic development activity for 2013 reflects both positive and negative results as shown in the table below. Additional comments are provided as follows:

- The number of Bonner Springs licensed businesses was down by seven in 2013, which could be either attributed to closed businesses or licenses not submitted for either new or existing businesses.
- New and expanding business growth was 16 in 2013, which is an increase of 2 from 2012. However, businesses do close for various reasons and there were 9 closures in 2013 resulting in 7 net new businesses. In 2012, eleven businesses closed resulting in three net new businesses. During the last four years, there were 67 new/expanding businesses and 37 closures resulting in a 4- year attrition rate of 55%.
- New job creation of 31 and jobs retained of 34 were both up from 2012.
- The Building Official reports that construction valuations were up \$5,943,714 from 2012.
- Single-family building permits decreased by seven in 2013. Of the fifteen new single-family homes, thirteen were constructed in Lei Valley, one on North Nettleton and one on South 138th Street.
- Construction will commence in 2014 for the two multi-family building permits issued for Richland Apartments. Going back 5 years to 2008, multi-family construction did not occur during that time period, so it will benefit the community to have more multi-family housing.
- In 2013, sales tax revenues were up 5.01% from 2012.
- Assessed valuations were down \$669,476 from 2012, which is a result of lower property values.

Economic Development Overview		
Item	2013	2012
Licensed Businesses	315	322
New & Expanding Businesses- excludes home occupations (Refer to Table A)	16	14
Business Retention	5	3
New Job Creation	31	25
Jobs Relocated to Bonner Springs	5	37
Jobs Retained	34	22.5
Business Retention Visits	18	21
All Construction Valuations	\$14,182,555	\$8,238,841
Single-Family Residential Building Permits	15	22
Multi-Family Building Permits	2 (24 living units)	0
City general sales & use tax - % change from prior year	5.01%	2%
Assessed Valuations	\$65,521,617	\$66,191,093
Total Mill Levy (Wyandotte Co)	162.806	155.196
Bonner Springs City Mill Levy	33.635	30.605

***Table A - 2013 Business & Jobs Activity**

Category	Location	Name of Business	Address	Type	New Jobs Created (FTE)	Jobs Relocated	Jobs Retained
Retail	Downtown	EJs Coffee Shop and Bakery	128 Oak St	New	2		
Service/Retail	Downtown	Story Hair Salon	128 Oak St	New - Relocation from a Shawnee business		3	
Service	Downtown	Visiting Angels KC West	135 Oak St	New	1		
Office	Downtown	E & J Specialty	200 Oak St	New	1		
Retail	Downtown	Eclectables: Junk & Vintage Rediscovered	129 N. Nettleton	New	2		
Service	Downtown	Barger Chiropractic PA	134 N. Nettleton	New - Relocation from KCK		1	
Service	Downtown	Savvy Hair Studio, LLC	619B Front Street	New	1		
Service	Downtown	Terry's Transport Refrigeration Mobile Service	205 Oak St, Suite G	New	1		
Service	Downtown	Righteous Tattoo Studio	609 Front St	New	1		
Retail	Downtown	Bonner Springs Pizza Company	129 Oak St	New	10.5		
Retail	Downtown	This & That Antiques & Collectibles	200 Oak St	Retention – relocated from 201 Oak Street			2
Retail	Downtown	Boyer's Artisan Meatball Catering	216 E Second St	New -Relocation from Basehor		1	
Service	East Morse	Maple Ridge (Apartments & Leasing Office)	515 E. Morse	New	2		
Service	Sheidley	Alfred Benesch & Company	913 Sheidley	Retention-former Delich Roth & Goodwille			25
Service	East K-32	MI-T-Bin, LLC (refuse hauler)	11616 Kaw Dr	New	2		
Service	East K-32	Aitkens Family Chiropractic Center	11645 Kaw Dr	Retention-relocated from 13047 Kansas Ave			2
Retail	K-7/Kansas	Sally Beauty Supply	608 Tulip Dr	New	4.5		
Retail	K-7/Kansas	Grand Slam Liquor	608 Tulip Dr	New	2		
Service	K-7/Kansas	Pride Cleaners	13029 Kansas	Retention – relocated from Price Chopper			3
Service	K-7/Kansas	Shelter Insurance	13043 Kansas	New	1		
Retail/Service	K-7/I-70	Bonner Springs Auto Repair	13040 Canaan Dr	Retention – Former Meineke Car Care			2
TOTAL		**21			31	5	34

* Does not include home occupations.

** This number is comprised of 16 new businesses to Bonner Springs & 5 retention of Bonner Springs businesses.

Convention and Tourism 2013 Annual Report

Tourism marketing efforts involved in promoting Bonner Springs included the following activities:

- 26 ads placed in 19 publications with 4.1+million circulation, which includes on line marketing.
- Participate in various marketing efforts with Kansas Travel and Tourism, Tour Kansas, I-70 Association, Kansas City Regional Destination Alliance, Kansas City Convention & Visitors Association and Greater Kansas City Attractions Association
- I-70 digital billboard
- Mailed 4,010 tourism packets in 2013 compared to 1,329 in 2012.
- Designed new tri-fold tourism brochure for hotel/tourism brochure racks and received “Best Brochure Award – 2013 Regional Award Winner” from CTM Media Group
- PAIR Day event at Fort Leavenworth
- Direct Mailer to 5,000 Shawnee residences
- Convention and Tourism Facebook page
- 2,400 merchant coupon books distributed
- 500 flyers distributed at two area craft fairs
- 20 11x17 Shop Bonner posters distributed to various businesses.
- Redesign of two tourism retractable banners – one for events and one for attractions
- Purchased 50 new fall street light banners for downtown business district

The following 2013 events took place in Bonner Springs and were sponsored/co-sponsored by various groups, such as Convention and Tourism, Bonner Springs-Edwardsville Area Chamber of Commerce, City of Bonner Springs, Specialty Retail Merchants, City Band Commission, Vaughn-Trent Community Services, BPW, DBI and USD 204 Education Foundation:

Marble Day, Bonner Blast, City Band Concerts, Tiblow Days, Scarecrows on Parade, Fall Home & Garden Tour, Howl-oween Pet Parade, and Candy Cane Christmas.

Property Maintenance Code Officer Report 2013 Annual Report

The position of Property Maintenance Code Officer is under the supervision of the Community and Economic Development Director. The annual report of weekly canvassing for property violations, reinspection of properties, investigation of complaints and court cases is provided in the table below.

Item	2013	2012
Weekly Canvassing for Property Violations	646	1109
Violation Re-inspections	958	1219
Complaint-Driven Inspections	112	160
Court Cases	9	14
Total Inspections	1716	2488

Sidewalk/Snow Inspections:

March 2013 – 145 sidewalks in violation; postcard notices mailed; 11 tickets issued.

Dec 2013 – 75 sidewalks in violation; warning handouts distributed; no tickets issued.

January 29, 2014

To: Jack Helin, City Manager

From: John Claxton, EMS Chief *jc*

Subject: 2013 Yearend report

The EMS Departments major accomplishments in 2013 were:

- Hired new 5 EMT or Paramedic volunteers
- Continually updating our medical protocols and equipment to provide the best care to our community
- Provided staff continuing education to satisfy state and national requirements
- Trained Fire Department on skills and protocols
- Handled a major mass causality bus wreck

We have a paid Paramedic on duty 24/7 and use our volunteers to fill in when we do not have paid staff working. The number of volunteer duty hours are as follows.

Volunteer duty hours

2011	2012	2013
12685	10,861	7,526

Combined paid and volunteer hours of service for 2013 were 20,440.

Calls for service and transports to hospitals

EMS Responses

	2011	2012	2013
Responses	943	883	814
Percent increase <decrease>	7.5%	<7%>	<7.8>
Calls per day average	2.58	2.42	2.23
Transports to ED	535	472	479
Refusals	230	304	170
Response time from notification to on scene	5 minutes 27 seconds	5 minutes 49 seconds	3 minutes 57 seconds

Finance Director Memorandum

February 19, 2014

To: Mayor and Council
Thru: John Helin, City Manager
From: Tillie LaPlante, Finance Director
Re: 2013 Year End Financial Summary

The City ended 2013 carrying a General Fund balance of \$2,609,911 into 2014. This is \$1,130,823 more than the estimate used when preparing the 2014 budget last summer. The additional carryover is attributed to additional revenue of \$426,626 and \$704,197 less expenditures than were budgeted. The most significant revenue and expenditures which were over/under estimates are listed below.

Revenue

• Property tax collections	\$ 81,124
• Sales/Use tax collected	\$157,530
• Franchise fees collected	\$ 52,711
• Liquor Sales Tax	\$ 11,525
• Permits	\$ 19,181
• Casino Revenue	\$ 40,367
• Amusement Tax	\$ 18,665
• Reimbursed Expenses	\$ 20,970
• 134 th St. Admin Force Acct Labor	\$ 17,510
• Cemetery Lot Sales	\$ 8,260

Expenditures

• Contingency expenditures	\$348,692
• Wages/Benefits	\$329,163 (hire lag, deferred retirement)
• Street Maintenance Supplies	\$ 24,666

A comparison of 2013 to 2012 revenues and expenditures in the General Fund is listed below.

<u>Revenue</u>	<u>2013</u>	<u>2012</u>	<u>2013-2012 Increase(Decrease)</u>
Sales Tax	\$2,869,530	\$2,735,337	\$134,193
Property Taxes(Gen Fd Only)	\$1,357,901	\$1,370,185	(\$ 12,284)
Franchise Fees	\$ 688,711	\$ 675,717	\$ 12,994
Fines	\$ 236,433	\$ 285,475	(\$ 49,042)
Casino Revenue	\$ 614,867	\$ 439,772	\$175,095
Transfers	\$ 210,470	\$ 197,360	\$ 13,110
Loring Services	\$ 126,686	\$ 124,605	\$ 2,081
Reimbursed Exp	\$ 103,970	\$ 45,741	\$ 58,229
Permits	\$ 80,181	\$ 94,616	(\$ 14,435)
Licenses	\$ 71,025	\$ 68,500	\$ 2,525
Liquor Tax	\$ 56,525	\$ 50,560	\$ 5,965
Miscellaneous Fees	\$ 78,031	\$ 56,472	\$ 21,559
Court Fees	\$ 34,333	\$ 46,254	(\$ 11,921)
Amusement Tax	\$ 46,665	\$ 14,537	\$ 32,128
Interest	\$ 5,683	\$ 8,180	(\$ 2,497)
Miscellaneous	\$ 51,746	\$ 32,657	\$ 19,089
Charges for Services	\$ 31,650	\$ 24,326	\$ 7,324
Total Revenue	\$6,664,407	\$6,270,294	\$394,113

<u>Expenditures</u>	<u>2013</u>	<u>2012</u>	<u>2013-2012</u> <u>Increase(Decrease)</u>
Bonner Beautiful	\$ 5,838	\$ 4,649	\$ 1,189
Budget & Finance	\$ 308,379	\$ 289,766	\$ 18,613
Custodial	\$ 78,428	\$ 72,067	\$ 6,361
Cemetery	\$ 63,737	\$ 66,610	(\$ 2,873)
City Band	\$ 7,590	\$ 7,348	\$ 242
City Clerk	\$ 325,971	\$ 328,129	(\$ 2,158)
City Council	\$ 30,774	\$ 20,976	\$ 9,798
City Manager	\$ 411,396	\$ 410,121	\$ 1,275
Building Codes	\$ 119,606	\$ 110,906	\$ 8,700
Property Maintenance Codes	\$ 66,011	\$ 59,458	\$ 6,553
Fire	\$ 193,657	\$ 171,368	\$ 22,289
Municipal Court	\$ 176,847	\$ 164,401	\$ 12,446
Parks & Recreation	\$ 516,019	\$ 474,772	\$ 41,247
Planning	\$ 113,208	\$ 106,604	\$ 6,604
Police	\$2,417,225	\$2,302,528	\$ 114,697
Project Manager	\$ 89,898	\$ 84,039	\$ 5,859
Public Works	\$ 811,705	\$ 686,290	\$ 125,415
Retail Incentive Rebate	\$ 11,033	\$ 99	\$ 10,934
<u>Transfers:</u>			
BS Center City Contribution	\$ 20,977	\$ 18,144	\$ 2,833
Wastewater	\$ 9,750	\$ 11,888	(\$ 2,138)
Street Projects	\$ 250,428	\$ 276,922	(\$ 26,494)
Walking Trail Project	\$ 2,228	\$ 4,000	(\$ 1,772)
Senior Center	\$ 37,770	\$ 36,652	\$ 1,118
Swimming Pool	\$ 95,115	\$ 112,441	(\$ 17,326)
Tiblow Transit	\$ 27,545	\$ 20,652	\$ 6,893
Ambulance (EMS)	\$ 368,936	\$ 315,630	\$ 53,306
Total Expenditures	\$6,560,071	\$6,156,460	\$ 403,611
Change in fund balance (Revenue less Expenditures)	\$ 104,336	\$ 113,834	

The actual fund balances at the end of 2013 in comparison to the estimated fund balances for the City's other major funds are listed below.

<u>Fund</u>	<u>Estimated Fund balance</u>	<u>Actual Fund balance</u>	<u>Actual over (under) Estimated Fund Balance</u>
Water	\$1,499,371	\$1,611,471	\$112,100
Sewer	\$ 823,748	\$ 877,290	\$ 53,542
Debt Service	\$ 326,706	\$ 365,518	\$ 38,812
Library Sales Tax	\$ 689,633	\$ 718,643	\$ 29,010

Additional fund balances will be used to help support the 2015 budget which we will prepare this summer.

Bonner Springs Fire Department

Year End 2013

There were 47 Personnel on the Year End Roster.

- The 2013 Apprentice Class started with 11 people and turned out 4 Firefighters.
- We have 9 new cadets for 2014
- There were 22 Public Education events held through the year at the Fire Station, public schools and other community events.
Total public attendance: Adults: 675 Children: 1499
- Total Calls - 329

Building Fire: 5

Vehicle Fires: 10

Grass & Brush Fires: 14

Motor Vehicle Accidents with Injury: 33

Motor Vehicle without Injury: 9

Elevator Rescue: 1

Haz-Mat Conditions:

Natural Gas Leak: 11

Carbon Monoxide: 2

Electrical:

Power Line: 6

Illegal Burn: 13

Police Assist: 7

Bonner Springs Fire Department

Year End 2013

Mutual Aid Given:

Shawnee: 2
Sherman Township: 1
Kansas City: 2

Mutual Aid Received:

Kansas City Fire: 3
Sherman Township: 1

Cancelled in Route: 33

False Alarm: 56

Weather: 6

Property Loss Value Total: \$730,150

Structure: \$709,100

Vehicle: \$21,050

EMS

Fire Dept. Ambulance Assist: 81

Mutual aid EMS call for back up unit:

Johnson Co Med-Act: 4

KCK - 23

LV County EMS – 1

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KCK - 23

LV County EMS – 1

**SAFETY YEAR JANUARY 1, 2013 THRU DECEMBER 31, 2013
IN REVIEW**

Accidents by Department and Month for Safety Year 2013

Month	Fire	Parks	Police	Public Works	Utilities	Totals
Jan						
Feb				1		1
Mar						
April						
May		1				1
June			2			2
July						
Aug	1		2			3
Sept					1	1
Oct						
Nov					1	1
Dec			1			1
TOTAL	1	1	5	1	2	10

The chart below shows a comparison of total accidents and related costs paid by insurance for recent years.

Year	Number of Accidents	Costs Paid by Insurance
2009	12	\$30,970.85
2010	22	\$412,039.93*
2011	6	\$77,173.24
2012	10	\$7,990.60
2013	10	\$10,354.50**

* 3 accidents requiring surgery, 2 claims remain open

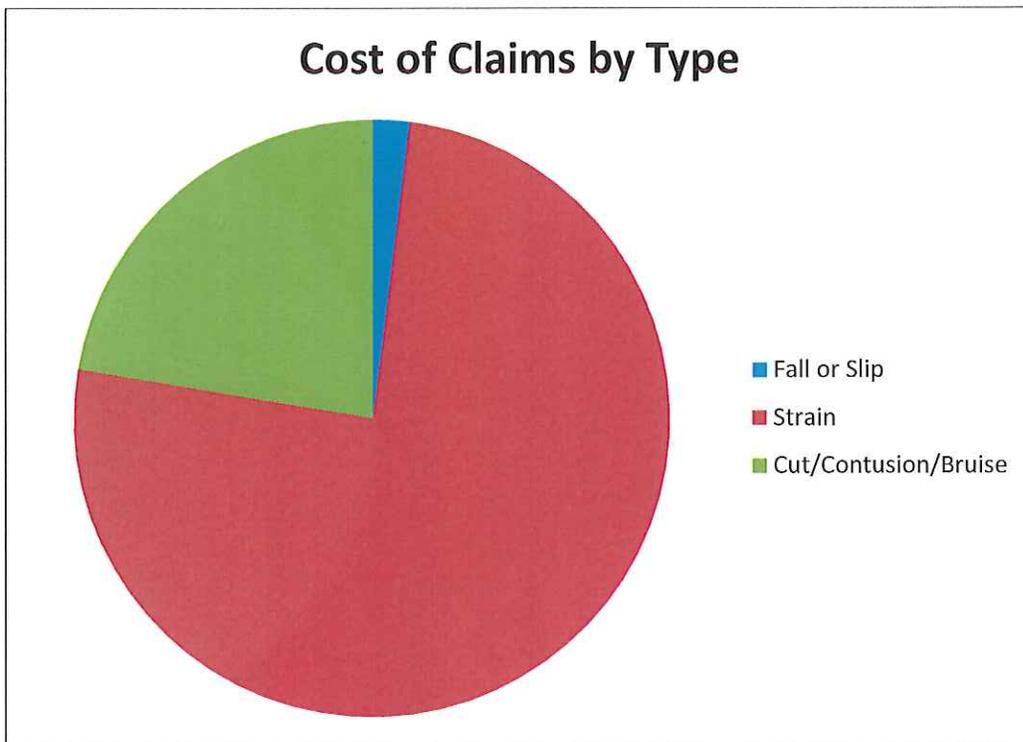
**2 accidents requiring surgery, 4 claims remain open

Accidents by type:

Fall or Slip: 1

Strain: 4

Cut/Contusion/Bruise: 5





2013 Year End Report

MISSION STATEMENT

“The Bonner Springs Parks and Recreation Department is dedicated to enhancing the Quality of Life in our community by continually developing parks, facilities, and programs that meet fitness, leisure, and social needs within a safe environment.”

Bringing Smiles to Faces in 2013

In 2013, people continued to make Parks and Recreation an important part of their lives. People from all demographics utilized the facilities and programs/events offered by the department.

Parks and Recreation staff work hard to make every experience positive in our parks and programs. We continue to encourage people to get active in the community whether it is volunteering to coach, participating in a program, or to walk around their neighborhood. **Get up, Get out, Get active!**

As many communities in the Metro area see substantial drop-offs in numbers of participants, our programs, leagues, and aquatic attendance continues to maintain a steady number of participants and even had growth in some programs. I contribute this to staff's diligence to offer first class customer service and quality facilities. Recreation staff are attentive to customers' needs and communicate effectively with parents, coaches, and adult participants making them feel essential. Parks staff continues to improve the parks' appearance as well as the ball fields' quality. This combination results in high customer satisfaction.

Staff appreciates the support exhibited by the Parks Board, City Council, Jack, and other city departments. It takes a team effort to ensure that “Life is Better in Bonner Springs”.

1) Park Board Members & Staff

Park Board Members

- Kent Wilson, Chair (3 years)
- Angie Thomas (3 year) Secretary
- Jason Schram (1 year)
- Stevie Williams (1 year)
- Vacant
- Vacant
- Vacant
- Jack Knight, Council Liaison

Parks and Recreation Staff

- ❖ Night Building Supervisors
- ❖ Facilities and Recreation Assistant
- ❖ Recreation Coordinator/Aquatics Supervisor
- ❖ Parks Crew Leader
- ❖ Parks Maintenance Worker
- ❖ Recreation Coordinator Sports/Activities
- ❖ Director

Name and Years of service

- Paul Folsom (11), Monte Jenkins (1)
- Ron Clark (1), Gregg Scott (1)
- Nicole Haney (4 months)
- Jordyn Swalley (1)
- Jared Masters (1)
- Blake Tuttle (1)
- Dustin Care (6)
- Skip Dobbs (8)

2) Improving the “Quality of Life” in Bonner Springs

In 2013, the Parks and Recreation Department (PRD) continued to operate within the means of its scope offering quality recreation opportunities and park facilities. Through these recreation opportunities and facilities, Parks and Recreation addressed the following issues facing our community:

- Community Health
- Safety
- Environmental
- Education
- Social Outlets
- Economic Impact

3) RECREATION

Staff offered a variety of recreational pursuits touching the lives of citizens in various ways.

Listed below are the major activities and sports leagues that Recreation offers. The numbers reflect the total number of participants registered for each activity for the entire year.

Easter Egg Hunt	94	-	-	-	-	# of Kids - weather was wet, cool, and windy
Adult Co-Rec Softball	320	360	396	432	467	
Adult Men’s Softball	233	160	96	192	176	Max # of teams that our field can hold registered
Adult Volleyball League	160	120	228	204	198	
Girls’ Volleyball League	240	225	184	150	127	132 in Fall is most ever registered in one season
Kids’ Monster Bash	206	183	121	110	75	Free Halloween Party
Mother/Son Dance	84	61	37	63	85	
Soccer	336	290	232	252	252	178 in Fall – increase of 38 from 2012
Summer Camp	137	102	93	83	91	Registered campers
Toddle Time	195	679	620	551	606	# of visits; Jan – April, Sept - Dec
Tumbling Lessons	89	127	64	142	179	
Youth Baseball/Softball Leagues	283	271	245	256	295	

Activity/League 2013 2012 2011 2010 2009 Additional Information

4) AQUATIC PARK

The Aquatic Park attendance drastically decreased in 2013. There were 89 less memberships sold than in 2012 and total attendance was down an average of 226 people per day. Possible reasons are:

- a. Cooler weather
- b. No new attractions added to the Aquatic Park since its inception 8 years ago

	2013	2012	2011	2010	2009	
Total Attendance	24,332	41,343	35,887	39,356	38,526	Daily admission was extremely low
Season Memberships	365	474	481	478	401	
Swim Team	32	34	49	29	78	2009 Swim coaches formed a competitive team and took many swimmers with them
Swim Lessons	191	329	228	210	252	First two weeks canceled due to cool weather



5) VOLUNTEERS

Volunteers are an essential part of Parks and Recreation. **In 2013 volunteers contributed approximately 14,327 hours** as coaches for sports teams, Girl Scout and Eagle Scouts working in parks, Marble Days, City Band, planting flowers, and special events.

Without volunteers, there aren't any teams, smiles, music, or laughter. Volunteers are the instructors, coaches, mentors, motivators, musicians, skill developers, and the caring hands that mold our youth.

6) CITY BAND

- ♪ City Band performed 10 concerts for approximately 2300 fans
- ♪ The average number of musicians per concert - 63
- ♪ 119 different musicians took part in the performances
- ♪ Members came from cities across the Kansas City metropolitan area
- ♪ Age of participants ranged from 13 to 83 years old

7) PARKS

The Parks Division continues to make strides in improving the quality of the parks facilities and equipment. Highlights for 2013 were:

1. Outdoor basketball court resurfaced.
2. Renovated the outfields of baseball fields #1 & #3, which included irrigation and sod.
3. Dog Park constructed.
4. Sunflower Room renovation.
5. Adopt-A-Planter program – Garden Girls planted all of the city planters and beds.
6. Gym – installed a gym divider curtain and new wall pads.
7. Renovated walking bridge in Lions Park.

8) FACILITIES

The Community Center and South Park Recreation Center have rooms for rent, while South Park, Kelly Murphy Park, Lions Park (2), and North Park have shelters for rent.

Community Center/South Park	2013	2012	2011	2010
Visits*	27,388	33,567	24,975	22,656
Room rentals	275	374	312	305

*includes rentals, court, Senior Center, gym use, etc.

Shelter reservations	105	194	171	141
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Public Housing Memorandum

Date: January 27, 2014
To: Mayor & City Council
Through: John Helin, City Manager
From: Krista Gentry, PHA Executive Director

Subject: 2013 Annual Report

The Public Housing Authority (PHA) prides itself on providing decent, safe and affordable housing for low-income families. At the end of 2013 the PHA was serving 19 families with 39 children and 27 single-person households in the Public Housing Program. Tenants paid \$220 on average for rent in the program. 61% of tenants were seniors or disabled. 17% of all households had at least one (1) working adult.

The PHA saw a lot of new faces in 2013. At the end of the year the PHA had 52 families consisting of 81 children and 20 single person households on the waiting list. The largest demand in the Public Housing Program is for three-bedroom apartments which has 34 families on the waiting list. The wait to get into Public Housing is currently about two (2) years for most apartment sizes. The wait is largely dependent on unit turnover.

The PHA had a higher than average amount of turnover during 2013. The PHA evicted two (2) tenants utilizing a contract attorney. The PHA transferred four (4) tenants into different units, primarily due to changes in household size. The PHA vacancy rate was 4.6% and the average number of days an apartment was vacant was 47 days. In order to qualify for a perfect score in the occupancy section of the HUD Public Housing Assessment System, the PHA must have less than a 2% vacancy rate.

The PHA experienced challenges in achieving timely unit turnover. The PHA lacked enough maintenance staff to complete the apartment turnover work like repairing flooring, cleaning, painting, etc. while still addressing the daily tenant maintenance needs. The PHA contracted with Swann Painting Co., LLC to help with the turnover painting and the PHA has hired a temporary part-time maintenance laborer to assist the PHA as needed. The PHA is hopeful that this will reduce the vacancy days in 2014.

The PHA has one unit that has been vacant since September 16th due to tenant-caused damage. This apartment will have a bathroom remodel completed in the spring of 2014 using HUD Capital Funds.

The PHA received \$46,228 in HUD Capital Funds and \$120,474 in Operating Subsidy for FY2013.

The PHA hired a new Executive Director in 2013. Under new leadership, the PHA hopes to expand and bring policies up to date to meet HUD requirements, set new utility allowances and flat rate rent amounts, work collaboratively with other Housing Authorities and community partners to better meet the needs of low-income families, complete much needed deferred maintenance, and improve the overall organization of the Bonner Springs Housing Authority.

MEMORANDUM

BONNER SPRINGS PLANNING DEPARTMENT

January 27, 2014

To: Mayor and City Council
CC: John Helin, City Manager
From: Don E. Slone, AICP, CFM, Planning Director
Subject: **Planning Department Annual Report for 2013**



2013 was a busy year for the Planning Department with the construction oversight of the 134th Street Utility Relocation Project. As Project Manager, I logged over 1,100 hours overseeing the construction through December of 2013. Substantial Completion occurred on November 27, 2013. I anticipate project completion and acceptance of the project on February 10, 2014.

The City's Floodplain Management Program was inspected by the Kansas State NFIP Coordinator from the Division of Water Resources in early November. The results of that inspection revealed we are meeting all the requirements of the National Flood Insurance Program (NFIP) and have now been recommended to make application for the Community Rating System (CRS) of the National Flood Insurance Program administered by FEMA.

I also wanted to update you on the City's Neighborhood Revitalization Program (NRP). This has been a very good program for the City. Infill development occurred under the original Plan 1 enacted on July 21, 1997. Plan 2 was enacted on February 9, 2004 that encompassed areas outside the original areas of Bonner Springs that included Lei Valley and Cedar Ridge subdivisions. Both Plans 1 and 2 have since expired and were amended with Plan 3 and Plan 4. Plan 1 was changed to Plan 4 that enacted on January 12, 2009 and Plan 2 was changed to Plan 3 that enacted on February 10, 2009.

As of January 1, 2014, the NRP program status is as follows:

- 531 properties have applied for the NRP program since it was adopted in 1997
- 231 – Properties are currently eligible to receive the Tax Rebate
- 56 – Properties have completed the NRP Program with the 2012 Tax Year rebates in 2013
- 13 – Properties are currently “Under Construction”

As can be seen, the program has been successful in rehabilitating older areas of the City as well as promote new development in other targeted areas of the City.

I have also attached the Planning Department's Annual Report for 2013 that shows the Completed and Ongoing Projects as of January 9, 2014.

Planning Department Annual Report 2013

Ongoing Projects

Case No.	Appl. Date	Project Name	Address	Project Type	Project Status	Action Date	Applicant
BSCP-21	12/13/11	The Village @ Deerfield	708 S. 130th St.	Comp Plan Change	Approved	CC 2/27/12	Dan Foster, Schlagel & Associates
BSZ-127	12/13/11	The Village @ Deerfield	708 S. 130th St.	Rezoning	Approved	CC 2/27/12	Dan Foster, Schlagel & Associates
PT-13-100	12/18/12	The Villages	700 S. 132nd St.	Preliminary Plat	Approved	PC 1/22/13	Dan Foster, Schlagel & Associates
-	3/18/13	134th Street Utility Relocation Project	-	Utility Construction	Under Const.	3/29/13	City of Bonner Springs
ST-13-103	8/27/13	Bonner Springs Pointe I - Lot 3	530 S. 129th St.	Site/Landscape Plan	Approved	PC 9/24/13	Shawn Duke, Luijen, Inc.
PT-13-100	11/18/13	The Villages	700 S. 132nd St.	Preliminary Plat (Extension)	Pending	PC 12/17/13	Joeseph F. Reardon
ST-14-100	12/18/13	Nettleton Manor Parking Lot Revision	111 E. Kump Ave.	Site Plan	Pending	PC 1/28/14	Aaron Hale, P.E. MKEC
ST-14-101	12/12/13	El Potro Mexican Cafe Patio Addition	13035 Canaan Center Drive	Site Plan	Pending	PC 1/28/14	Scott Mosburg, Mosburg & Assoc.

Completed Projects

Case No.	Appl. Date	Project Name	Address	Project Type	Project Status	Action Date	Applicant
-	4/26/12	134th Street Utility Relocation Project	-	Construction Documents	Completed	1/14/13	City of Bonner Springs
BSZP-121	12/5/12	Temporary Election Signs	City Wide	Zoning Ordinance Amendment	Completed	2/14/13	City of Bonner Springs
LS-115	3/26/13	Goodwill@ The Pointe	525 S. 129th St.	Lot Split	LS Filed	5/13/13	Shawn Duke, Luijen, Inc.
ST-13-101	3/26/13	Jamz Bar & Grill Patio Addition	11657 Kaw Dr.	Site Plan	Completed	4/23/13	Mike & Janice Barnes
ST-12-102	7/24/12	Richland Apartments	13100 Richland Ave.	Site/Landscape Plan	Completed	5/16/13	Dan Foster, Schlagel & Associates
ST-13-100	3/26/13	Goodwill@ The Pointe	525 S. 129th St.	Site/Landscape Plan	Completed	5/31/13	Shawn Duke, Luijen, Inc.
ST-13-102	8/5/13	KCB Bank ATM	13100 Kansas Avenue	Site Plan	Completed	8/29/13	Paul Bush, KCB Bank
SUP-129	7/3/13	CSM Bakery Products Office Facility	2410 S. Scheidt Lane	Special Use Permit	Completed	10/14/13	Mike, Brune, Corporate Engineer
BSZP-122	7/16/13	Off-Street Parking & Loading Regs.	City Wide	Zoning Ordinance Amendment	Completed	9/26/13	City of Bonner Springs
BSZP-123	7/16/13	Minimum Sight Triangle	City Wide	Zoning Ordinance Amendment	Completed	9/26/13	City of Bonner Springs
BSZ-129	8/20/13	Lot 2 Replat of Lot 1 Berkel Subdivision	14101 Gibbs Rd. (K-32)	Rezoning	Completed	11/22/13	John T. Amrein
LS-116	8/20/13	Lot 2 Replat of Lot 1 Berkel Subdivision	14101 Gibbs Rd. (K-32)	Lot Split	LS Filed	11/20/13	John T. Amrein
BSCP-22	4/10/12	Richland Apartments	13100 Richland Ave.	Comp Plan Change	Completed	12/12/13	Dan Foster, Schlagel & Associates
BSZ-128	4/10/12	Richland Apartments	13100 Richland Ave.	Rezoning	Completed	12/12/13	Dan Foster, Schlagel & Associates
BSCP-22	7/22/13	Richland Apartments	13100 Richland Ave.	Comp Plan Change (Extension)	Completed	12/12/13	Dan Foster, Schlagel & Associates
BSZ-128	7/22/13	Richland Apartments	13100 Richland Ave.	Rezoning (Extension)	Completed	12/12/13	Dan Foster, Schlagel & Associates

BONNER SPRINGS POLICE DEPARTMENT

MEMORANDUM

January 15, 2014

To: Mayor and City Council

Through: John Helin, City Manager

From: John P. Haley, Chief of Police

Subject: Annual Report

In 2013, like 2012, calls for service for the police department decreased, while Part I crimes, those crimes tracked by the federal government, increased. The following table indicates an 11% increase in Part 1 Crimes for 2013. The most significant increase was in burglaries.

YEAR	2012	2013	Change
CALLS FOR SERVICE	10025	9553	(4.7%)
UNIFORM CRIMES (PART 1 CRIMES)			
HOMICIDE	0	1	Up 1
ROBBERY	1	1	0%
RAPE	0	3	Up 3
ASSAULT (INCLUDES BATTERY)	97	98	Up 1
BURGLARY (NOT INCLUDING AUTO)	28	53	89%
THEFT	269	277	3%
AUTO THEFT	5	12	140%
TOTAL PART 1 CRIMES	400	445	11%

The Police Department also recorded significant traffic activity. As the table below indicates, accidents increased by 3%. There was a significant decrease in injury accidents. Citations also significantly decreased. The accident data may not give us an entirely accurate picture of accidents in the city. Total accident statistics were not yet available for 2013 from the Kansas Department of Transportation.

TRAFFIC ACTIVITY			
INJURY ACCIDENTS	25	13	(48%)
NON-INJURY ACCIDENTS	159	172	8%
PRIVATE PROPERTY ACCIDENTS	6	11	83%
TOTAL ACCIDENTS	190	196	3%
CITATIONS	3301	2386	(28%)

The total number of arrests for the year decreased by 4%. There was an increase in DUI arrests and arrest for all other offenses. There was a notable decrease in Alcohol Related Offences, mostly due to activity at Crickett Wireless Amphitheater. Alcohol Related Offences include those arrests for Minor in Possession of Alcohol.

ARRESTS	2012	2013	Change
DUI	42	57	32%
WARRANT	180	164	(9%)
DOMESTIC VIOLENCE	26	27	Up 1
ALCOHOL RELATED OFFENSES	192	67	(65%)
OTHER	247	345	40%
TOTAL ARRESTS	687	660	(4%)

Animal control calls decreased slightly in 2013. ACO citations have decreased. The table below reflects ACO activity for 2012 and 2013.

ANIMAL CONTROL ACTIVITY

ACO REPORTS	820	725	(12%)
ACO CITATIONS	50	25	(50%)
ANIMALS IMPOUNDED	266	273	3%
PICKED UP BY OWNER	74	65	(12%)
ADOPTED	161	155*	(4%)
EUTHANIZED	30	49**	3%

*The number of adopted animals includes 154 animals that were transferred to Bonner Animal Rescue.

**This number represents a large number of feral cats

The police department has only one officer trained through the Commercial Vehicle Safety Alliance (CVSA) to inspect commercial vehicles. This is reflected in the number of CVSA Violations.

CVSA (TRUCK) ACTIVITY

CVSA CITATIONS	227	61	(73%)
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The Police Department and the Kansas Highway Patrol, along with the Fire and EMS departments, were involved in an incident that garnered national media attention when a school bus transporting students from out of state rolled over on the ramp from K-7 to K-32. The event, involving multiple jurisdictions, was a great example of inter-agency cooperation.

The department also conducted several street level narcotics investigations. The investigations provided probable cause for search and arrest warrants. These warrants were served and had a significant impact on the drug trade in Bonner Springs.

The police department, other first responders, and Unified School District 204, adopted the Standard Response Protocol in all schools in the district in 2012. In 2013, the police department along with the Kansas Highway Patrol and the Kansas City, Kansas Police Department, conducted drills in all the schools to improve the readiness of the schools to protect their students. Bonner Springs is a model for other agencies and school districts wishing to implement the Standard Response Protocol.

The men and women of the Bonner Springs Police Department remain focused on our mission, "to protect and serve...."

2013 PROJECT MANAGER ANNUAL REPORT

City projects completed in 2013:

- Completed Phase IV of the walking Trail system connecting Bonner Springs Elementary School to Lions Park.
- Repaired over 6,600 square feet of concrete street joints along Loring Lane.
- Chip sealed over 17,700 square yards of City Streets.
- Completed design on the final phase of the walking trail system.

New Projects for 2014:

- Re-construct Kansas Avenue between 138th Street and N. 142nd Street. Funds were allocated from the 2013 Street program and the project was bid and approved in 2013.
- Construction of a new settling tank at the water treatment plant.
- Construction of a new well (#6), well house and power and control systems for the new water well #6.
- Replace a portion of the Swingster Sewer Interceptor between Kansas 32 highway and Swingster road. This project will replace the existing 8" sewer main which has partially collapsed to accept flows from the areas along K-32, camp Nash and Lake of the Forest.
- Design of a new water transmission main along East Morse from the water treatment plant to the storage tanks.

Date: 2/5/14
 To: Mayor and City Council
 Thru: Jack Helin
 From: Public Works Director

Subject: Department of Public Works Annual Report

The Public Works Department (PW) employs a Director, an Assistant Director, six field crew personnel, a building/grounds maintenance person, Cemetery Sexton, and an Administrative Assistant.

The Department is responsible for maintenance of approximately 140 lane miles of streets. Maintenance includes asphalt/concrete pavement repairs, crack sealing, curb & gutter repairs, storm drainage, snow/ice removal, street signs, traffic signals, pavement markings, street sweeping and maintains city owned street lights.

Highlights from 2013: Fabricated and installed 60 new banner arms and banners on Front Street decorative light poles. Replaced decorative bench on Oak Street. Hired 3 new employees. Replaced the existing Public Works air compressor with one obtained from the Fire Department. Purchased a new dump truck and sander to replace a 2000 model. Repaired erosion control problem on East Kansas Av. Removed concrete at dead end of Insley to aid in the installation of the Walking Trail. Rocked approx. 1 mile of Steventon Rd. Restriped parking lot across from Nettleton Manor.

Some 2013 Statistics:

Action Taken	2012	2013	Material Type	Notes
Hauled and distribute	265 ton	3,530 ton	Rock	Various locations including alleys
Haul and distribute	15 ton	18 ton	Fill sand	At cemetery
Haul and distribute	28 ton	10 ton	Top soil	At cemetery
Signs, remove/replace/clean	142 each	90 each	Signs (w/post)	Various locations
Haul to recycle center	600 lbs.	500 lbs	Aluminum cans	From PW recycle bin
Sprayed	3,500 Gal	3,650 gal	Weed killer	Various locations
Pothole (hand) patching	20 ton	40 ton	Asphalt, cold patch	1,999 holes
Pothole (hand) patching	21 ton	24	Hot asphalt	218 holes
Mill and patch	70 ton	90 ton	Hot asphalt	128 holes / various locations
Skim patch	157 tons	120 ton	Hot asphalt	4.75 lane miles of road
Asphalt crack seal	3.5 lane miles	2.5 lane miles	Asphaltic Crack Sealant	2 Tons of material used
Snow/Ice removal	300 tons	379 ton	Salt/Sand Mix	
Trash removal	416 cans	416	Trash	8 trash cans once a week (City)

Layout/open/close graves	41 each	53		PW also has to haul off the waste dirt/rock from the cemetery
Mow/Weed Cemetery	18 acres	18 acres		18 acres X 25 mowing = 450 acres mowed
Install Chamber Banners	20	80		Seasonal Banners
Event Banners	6	6		Special Events-Install/Remove
Avenue of flags (cemetery)	120	120		Placed and removed on four separate holidays
Pavement striping	2.7 lane miles	2.8 CL miles	Traffic paint	Various locations/1 parking lot
Sweep streets	265 tons	240 tons		

Public Works also provides assistance for special events such as the annual “DARE “festival, Tiblow Days, Marble Days and the Christmas Parade. These efforts take considerable time and effort including: set up and remove traffic control devices, empty trash receptacles as needed, general cleanup following the events, etc.

Senior Center 2013 Year End Report

The minimum age of 55 years of age or older was set because the Wyandotte Area Agency on Aging provides funding support for only those seniors that are 60 or older. However 87% of the funds to support the Senior Center comes from the City's general fund while the Area Agency on Aging provides only 13%. The Senior Center Director maintains records of all participants for a report to the Wyandotte Area Agency on Aging which they use to determine their funding level for the Senior Center, which has decreased over the past several years by about 30%. Allowing seniors who are 55-60 to participate in Senior Center activities will create a more diversified, robust Senior Center and help increase participation in the future. A strongly committed Advisory Board and continued support from the senior citizens made 2013 very successful.

Budget Information

	2009	2010	2011	2012	2013
AAA	20,900	9,450	6,450	6,450	6,450
City	41,019	46,623	40,697	36,652	41,000
Total	61,919	56,073	47,147	43,102	47,450

Newsletters

Communication with participants is via a monthly newsletter. Newsletters are posted on the City website and are emailed to approximately 60 participants that have email. The mailing list was also edited in 2013 to reduce mailing expenses. Newsletters are handed out to those participants who are already at the center, saving postage.

Monthly distribution for newsletters:

	2009	2010	2011	2012	2013
	<i>650 aver</i>	<i>310 aver</i>	<i>250</i>	<i>200</i>	<i>200</i>
	<i>7,800 yr.</i>	<i>3,720 yr.</i>	<i>2,195yr.</i>	<i>2,400yr</i>	<i>2,400yr</i>

Highlights for 2013

- Senior Center participating in a 6 month Time Line of Life Books where 3rd Grade Delaware Ridge students interview seniors wanting to learn about how people and places have changed over time.
- Update Health History Forms on participants.
- Held our 22nd Annual All-You-Can-Eat Spaghetti Dinner to earn funding for our Scholarship Program; "Seniors Helping Seniors". Proceeds were used to fund two \$800.00 scholarships for Bonner High School Seniors.
- Sponsored a Flu Shot Clinic with the American Red Cross in November.
- Hosted Community Ice Cream Social in June.
- Continued Arthritis Foundation Certified exercise program throughout the year
- Continued to be a Retired Senior Volunteer Program reporting station.
- Implemented a cookie exchange for shut ins in December.
- Updated Senior Center Website page with a slideshow photos of seniors participation in outside activities & Marketed Senior Center in Recreation Brochure.
- Initiated changes to the Senior Center allowing seniors 55 and over to attend the Center.
- Held a Town Hall meeting at the Center with the Area Agency on Aging of Wyandotte County to promote programs and/or give feedback regarding Senior Center services in Wyandotte and Leavenworth Counties.
- Participated in the Tiblow Days parade.
- Basic Computer Training at the center that occurs throughout the month.
- Won Best Not for Profit Organization award for the 2014 Scarecrows on Parade contest.
- Participated in a flash mob led by Area Agency on Aging for the Ribbon cutting Ceremony held for the New Midtown KCK Metro Transit Center and the Agency's new office located in Kansas City Kansas.
- Article written by Clausie Smith and published in the Kansas Government Journal regarding the spaghetti dinner which raises funds for scholarships for Bonner Springs seniors.
- Make presentations to various senior housing facilities to educate on the Senior Center opportunities and activities offered.
- Chieftain now lists senior center activities in the community calendar section.
- Participated in the Bonner Springs City Wide Spring Cleanup
- Lenexa Senior Center was invited to participate in a Wii Bowling Tournament with the Bonner Springs Seniors. They had lunch in Bonner before the tournament.
- Increased marketing strategies with fliers and brochures to distribution at local churches, libraries, Edwardsville, Lansing, Basehor Tonganoxie Senior Living.
- Seniors participated in evening potluck get togethers.

Activities

All activities and the number of participants are tracked and reported to the Area Agency on Aging on a monthly basis. A unit of service represents one specific activity in a specific category. A unit could be a luncheon, day trip, speaker's presentation, craft, theatre and etc... Number of clients shows how many individuals participated in the activities in each specific category.

	2009	2010	2011	2012	2013
<u>Type of Service Provided in Units</u>					
Health	117	112	112	73	61
Education	52	111	105	91	77
Recreation	370	809	700	500	443
Crafts	18	18	8	3	8
Total Units	502	1055	925	667	589
<u>Number of Clients Receiving Service</u>					
Health	1143	1547	1242	1024	883
Education	535	946	1011	861	1006
Recreation	6281	6411	6040	6652	6729
Crafts	143	106	50	30	56
Total Units	8102	9010	8343	8567	8674
Total Daily Registration In our guest book	6119	6268	6204	5633	4779

Summary

Creating new activities for Seniors, providing information about health related issues, supporting the Area Agency on Aging and to continue a comfortable and acceptable atmosphere is our primary mission. Attract seniors of all ages and to increase participation of younger seniors that are entering the population. Communication through our newsletter, programs that we offer and informal socializing is the continued focus for 2014.

UTILITIES DEPARTMENT ANNUAL REPORT 2013

EXECUTIVE SUMMARY

The Utilities Department completed several large projects in 2013, the largest of which was the 134th Street Utilities Relocation Project (URP). The URP consisted of the construction of one-mile of twelve-inch (12") restrained joint PVC pipe from Kansas Avenue to Riverview and two-miles of Sanitary Sewer (SS) pipelines. The major construction project, managed by Don Slone, Planning Director, with assistance from Utilities Department staff for oversight, testing and inspections was one of the largest infrastructure projects the City has undertaken. The URP included several other utility providers besides the City's water and sanitary sewer pipelines. The coordination effort with all utility providers and Kansas Department of Transportation (KDOT), who is partially funding the City's portion of the Project, was massive, and Don's efforts and management of the Project was extremely important to ensure that the Project ran smoothly. The project was designed, inspected and managed by SK Design Engineers.

The new water pipeline made connections to the existing 12" Kansas Avenue waterline, the 12" Riverview waterline as well as connections to the 134 Street eight-inch (8") waterline and the 8" Cedar Ridge waterlines. This new waterline will act the main north-south conduit for water supply north of I-70. In order to improve reliability of the system, valves were installed for the Pressure Control Facility (PCF), to be constructed in 2014, just south of I-70. The PCF will incorporate a control valve that will provide assurance for system pressure when we are using water from the Board of Public Utilities (BPU) in the northern section during high demand months. As you are aware, the Department operates two (2) interconnects with BPU to provide adequate water pressure and flow during high demand season or in case of emergencies. The waterline section was completed and placed in service in October 2013.

The SS portion of the project was more complicated than the waterline portion. The two-mile pipeline included over one-mile of gravity SS that was constructed in three different sections, the lower section (Kansas -K-7), the I-70 section (134 Street) and the Cannan Center Drive section. We also constructed two large sections of pressure SS Force-main (FM) pipeline, the 134 Street FM and the Cannan Center FM. All FM pipe was 12" restrained joint PVC, similar to the waterline pipe; the gravity sections are 12" bell & spigot PVC. All manholes were cast with inhibitor chemicals to protect against deterioration from SS gas, a new process for City infrastructure. The restrained joint pipe technology was also added as a new requirement for both pipelines. The SS system required the construction of a new pump station (lift station) to pump wastewater from the lower elevation south of I-70 over the ridge at Kansas Avenue to the K-7 SS Interceptor pipeline. The 134 Street Lift Station was designed to pump one million gallons per day, ensuring that this facility could handle flows well into the future. The I-70 SS gravity system is located in an area that will allow future development north of Riverview to State Avenue. The area north of this system will utilize additional lift stations to pump wastewater into the I-70 system. The SS system was built not only for the current flows but early design ideas from the Utilities Department and Planning Department ensured that the new system would support growth for the City north of I-70. The lower section of the system has been in operation since late spring 2013. The new lift station and remaining sections were placed in service in November 2013.

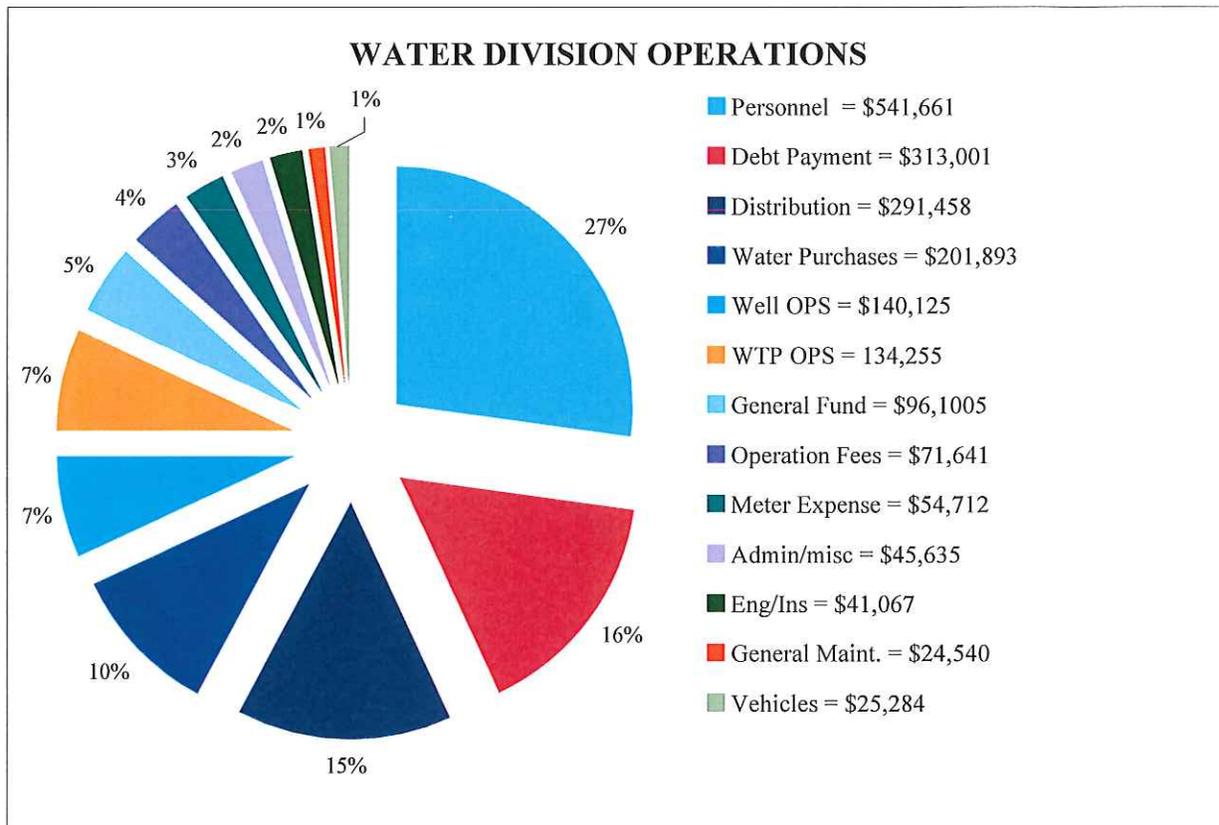
The water division of the Department also completed several other projects during 2013. A waterline relocation (800 feet) was completed (required by KDOT) just north of Nettleton Avenue. Major improvements were completed at the Booster Station Facility (located by the water storage tanks), wells #2 & #3 saw major upgrades, as well as the WTP and a new computerized control system was installed at

the Water Operations Facility. We also completed the transfer of water services on 118 Street, which was part of the KDOT I-70/K-7 Interchange project. These projects along with additional details of the accomplishments for the Department are discussed in more detail on the following pages. The maintenance and improvements of the Water and Wastewater systems continue to improve the “Quality of Life” in Bonner Springs

The following information provides an overview of the Water and Wastewater Operations, detailing the various functions and accomplishments that Utilities Department completed in 2013.

WATER DIVISION OPERATIONS

Overview



Total Water Division cost for 2011 was \$1.98 million or \$4.29/1000 gallons of water produced & purchased totaling 461.5 million gallons. Capital expenditures, debt payments, administration transfer fees to City operations are included. Well #4 operating costs are included, but this well is not being used for water production, it is being operated under a Remediation Permit to reduce high manganese levels. The discharge from Well #4 is being pumped to the River. Total water pumped for Water Production purposes was 322.6 million gallons. Water Treatment Plant O&M costs were \$209,177 including plant personnel expenses. Total water production expense, including well O&M, was \$344,380 equating to \$1.07/1000gals. Water Production expenses were about \$100,000 higher than normal due to the large capital improvement projects completed at the Wells and WTP. When the \$100,000 is subtracted from the \$344,380, the production cost lowers to \$0.76/1000gals. The cost to produce water is used as our comparison to purchasing water from BPU. Our cost for BPU water is \$2.61 / 1000gals, thus our cost to produce water is \$1.85 / 1000 gals less. This amount equates to \$597,000 of additional revenue, based on the amount of water we pumped. Water Purchases were higher in 2013 due to the work on the Booster Station and wells.

Water Resources

Well #	Gals (mg)	Runtime	GPM	Elec. \$	\$/1000 gal	Depth	SWL	PWL	Maintenance Expense
1	133,881	6533 hrs.	342	\$21,869	0.163	88'	65'	74'	
2	100,865	4954 hrs.	339	\$20,000	0.198	82'	62'	68'	Cleaning, Motor & VFD upgrades = \$37,889
3	87,840	6271 hrs.	233	\$16,365	0.186	88'	66'	69'	New pump and VFD = \$11,470
4	72,370	3511 hrs.	344	\$21,251	0.294	82'	53'	61'	Remediation Pumping – High Manganese
5	0	0 hrs.	-	\$ 240	-	-	-	-	None- not in operation

Water Levels are from Top-of-Casing (TOC) down. (SWL = Static Water Level) (PWL = Pumping Water Level)

Our Groundwater levels were lower than normal throughout 2013. The drought condition affects the upstream reservoirs, which affects the levels in the Kansas River. Although our wells are not considered to be under the “direct” influence of the Kansas River, they are subject to the River levels. We have natural occurring sand filtration along the banks that allow our wells to be considered true groundwater source within an alluvial aquifer. The lower water levels produce lower water production.

Well #1 operated throughout the year. Pumping rates are down since the last chemical treatment; we plan to clean this well in 2014, which will increase the pumping capacity. We are cleaning our wells every three (3) years. The Chief Plant Operator monitors the water level, including the River level, in order to initiate cleaning processes prior to complete bio fouling of the formations.

Well #2 experienced a motor failure, which was occurring too often. We researched the continual failure problem and determined that the wire size to this well was undersized. New wires were installed along with a new motor and Variable Frequency Drive (VFD).

Well #3 was completely rehabilitated by installing new column pipe and shafts and a new pump along with chemical treatment, and water level probe. The probe allows us to monitor water levels continuously. The Motor was rebuilt.

Well #4 was operated throughout much of the year. We are pumping the water to the Kansas River as a remediation plan to improve the water quality. The well is pumping high levels of manganese that are nearly impossible to treat through the WTP. We have seen some reduction in the manganese concentration during the remediation process and expect the Well to recover once we get the new Backwash Settling Tank constructed, thus eliminate the high amount of manganese that we dumping in the River just upstream from this well.

Well #5 was not operated in 2013 due to motor failure, which occurred 2 years ago. We are completing the Well #6 project to replace this well due to multiple problems with the well. Our Hydrogeologist and Engineer have completed plans and specifications to construct the new and we are awaiting approval by Kansas Department of Health & Environment (KDHE). We plan to have the well back on line in 2014.

Water Treatment

Water Plant operations continue to improve with new instrumentation and improvement to the control and monitoring. A pH monitor was installed to insure consistent water quality. Electrical upgrades were completed to replace old corroded electrical components and chlorine gas feed system and the gas monitor was upgraded and connections were completed to improve reliability of this system. Major upgrades were made to the monitoring system referred to as SCADA (Supervisory Control and Data Acquisition). The new SCADA system was funded through the Atrazine Class-Action Settlement revenue that the City received. The improve system allows the operators more control and better monitoring of operations. We have identified and verified that our Well meters are reporting high flow totals resulting in the larger than normal “water loss” through the WTP. Meters are scheduled to be replaced in 2014.

	WELLS	BACKWASH	LOSS	WTP METER	WTP CAPACITY	% CAP
2011	352,560	6,140	20,710	325,710	550,000	59.2%
2012	352,366	3,878	20,834	327,654	550,000	59.6%
2013	322,586	5,920	57,392	265,194	550,000	48.2%

(Totals are in million gallons) (Water loss is based on well meters minus backwash & plant effluent meter)

Water Distribution

Major improvements to distribution system in 2013 included the Booster Station Electrical Upgrade project; the 130 Street relocation project required by KDOT and of course the 134 Street project. A developer started a large water extension project for a development in the City of Shawnee, in an area east of Bonner Industrial Park where we provide water. The 118 Street Service Line Transfer project was also completed in 2013.

The Booster Station project was funded through the Atrazine Class-Action Settlement revenue that the City received. New power panels were installed along with a new Variable Frequency Drive (VFD) and pump. This Booster Station is critical to operation and electrical upgrades will provide the reliability that is needed.

We had sixteen (18) water main breaks, compared with the seventeen (17) in 2012. We also repaired 31 service line leaks compared with 35 in 2012. The meter upgrade program continued throughout 2013. We now have radio-read meters throughout 85% of the City

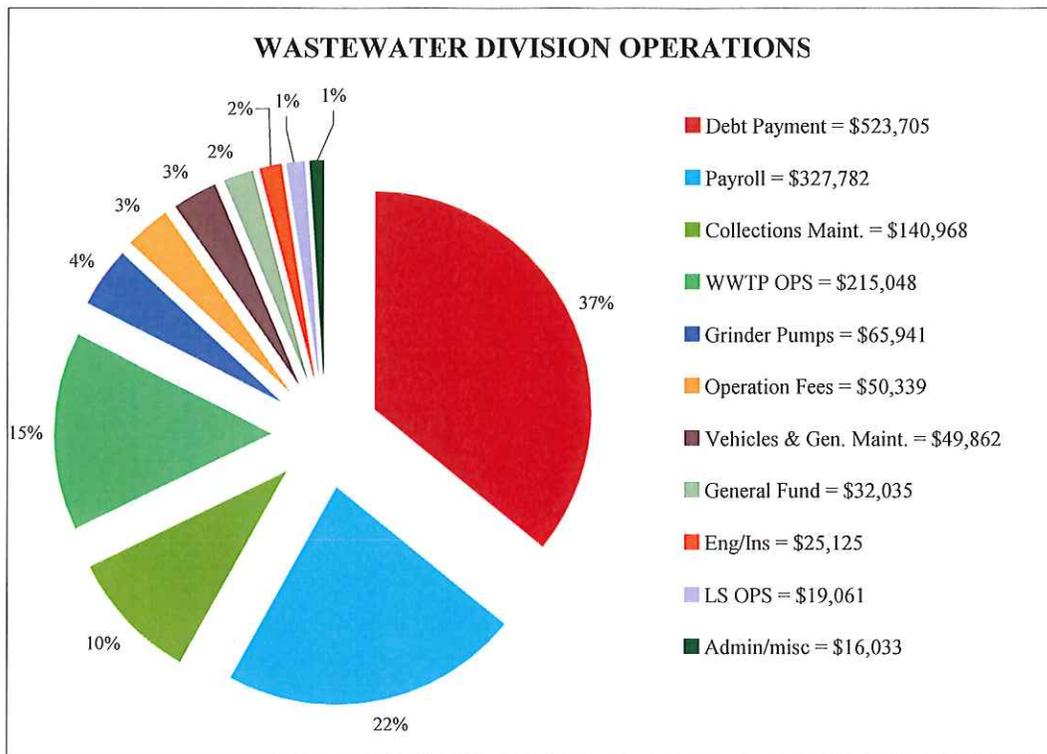
We added 15 residences and 4 commercial businesses in 2013. These new additions increase the demand on our water system and are one of the reasons that our efforts to improve reliability and water quality continue to be our main focus.

Capital Projects

We are planning several water improvement projects to improve water quality and reliability of the system. Pipeline replacement projects are being planned for Sheidley, Emerson and Cornell. A new waterline is planned for Pratt Drive between 137th and 138th Streets. A new waterline will be installed on Riverview Avenue between 122nd and 118th Streets. Pressure Regulating Valves will be installed on 134th and 138th Streets. The Backwash Settling Tank project will be completed in 2014. Engineering work will begin on the new Morse Avenue Transmission main, to be constructed in 2015.

We track all waterline breaks and determine which pipelines are most likely to fail. We have set a plan in motion to replace sections annually to insure reliability for the Citizens of Bonner Springs. The infrastructure of the water system is quite old in some locations and we must maintain the new infrastructure that has been constructed over the last 20 years. It the goal of the Utilities Department to ensure that City's infrastructure is maintain and repaired to the best of out ability and improve the system for the future residents.

WASTEWATER DIVISION OVERVIEW



Total Wastewater Division expenses for 2013 were \$1.47 million or \$11.22/1000 gallons, based on 131 million gallons of wastewater collected and treated. The \$1.47 million expenditure was slightly less than the \$1.52 M for 2012 with a decrease in Collections maintenance but an increase in WWTP operations. WWTP O&M expenses were \$327,246 including plant personnel expenses. Total wastewater treatment cost was \$2.50/1000gals. Collection system O&M expenses totaled \$225,970 (\$1.72/1000 gals), significantly less than 2012. Residential grinder pump maintenance remains a large percentage of the overall Collections System O&M expense. Grinder pump maintenance costs of \$65,941 account for 30% of the total collection system maintenance. There are 185 grinder pumps in the city, versus 2200 total wastewater customers, or 8.5%. Collections system O&M cost per connection is \$73 per year; however, when the grinder pump maintenance cost is included, the “per-connection” cost increases to \$103 per year. The highest expense remains the debt payment expense of \$523,705 at \$4.03/1000 gals.

Personnel cost increased in 2013 due personnel adjustments and a large end of employment payout to Jim Neal. Jim Neal, Wastewater Superintendent, retired in December after 22 years of employment with the City. Jim was a dedicated, exemplary worker for the City and the Utilities Department; his departure certainly affected the Department, but we wished him the best in his retirement and made the necessary adjustments to keep the Department moving forward. Laura Munro, who is responsible for the Collections System operations, has increased her responsibilities and continues to perform her job at a very high level of professionalism and dedication. Jeff Johnson, Chief Plant Operator, has the capabilities to manage day-to-day operations of the WWTP and although he has only worked for the City since November 2012, he has learned quite a bit about the total operations and has been an excellent employee. Ron Wyatt, who had worked as Chief Plant Operator at the WWTP for three (3) years, prior to leaving for a job opportunity at Leavenworth, was rehired in February 2013 as Water Superintendent and promoted to Superintendent of Operations in December after Jim Neal’s retirement. Ron’s ability to oversee operations for the entire Department is possible by relying on the ability of the staff we have in placed and his expertise as a Class 4 Water & Wastewater operator.

Several maintenance projects were completed at the WWTP, including electrical upgrades and renovations for the UV Disinfection Facility, the clarifiers, and the Influent Headworks. A major project to improve operations at the WWTP progressed in 2013, pertaining to the Influent Headworks operations. We constructed the building for the Headworks Operations Facility (HOF), which will house the Variable Frequency Drives (VFD) for the influent pumps, which are currently located in a drywell, 30 feet underground. The location and environment for these pump controllers are not ideal and the new facility will allow better access and a cleaner environment to operate in, reducing maintenance costs. The project will be completed in 2014. The WWTP flow total increased due to influent flow meter calibration performed in October that identified a previous calibration error that resulted in lower flow totals than actual. We notified Kansas Department of Health & Environment (KDHE) regarding the error, which affected flow totals in 2013, 2012 and 2011. Even with the adjustment for the meter error we have seen a 55% reduction in WWTP flows from 2007 when the WWTP recorded flows at over 300 million gallons. This reduction in flow is a direct result of our I&I (Inflow & Infiltration) SS Rehabilitation Plan program started in 2008. The WWTP continues to meet KDHE discharge permit requirements by maintaining effluent water quality well below the required limits.

	INF (MG)	AVG MGD	Sludge Removed	Disposal	Electrical	O&M	\$\$/ 1000 gals
2011	157,993	0.433	1,287 tons	\$55,204	\$66,438	\$50,554	\$1.09
2012	102,871	0.282	1,365 tons	\$63,007	\$71,364	\$87,425	\$2.16
2013	129,740	0.355	1,356 tons	\$59,333	\$105,027	\$105,640	\$2.08

Lift Station operations are major function of the Wastewater Division. One major improvement project that was started in 2013 consisted of the decommissioning of the Cedar Ridge Lift Station (CRLS), which was no longer needed after we redirected the wastewater flow from Cedar Ridge subdivision to the new 134 Street Lift Station. The pumping equipment from CRLS was removed and sent to the manufacturer to be upgraded for use at the Lake Forest Lift Station. We have reported several By-Pass conditions at the LFLS due to excessive flows during rain events. The upgraded pump station will increase pumping capacity by 250%. Design engineering was started in 2013 and the new pump facility should be in operation by summer of 2014.

The SS Rehabilitation Plan (SSRP) was created to make the necessary repairs to the SS collection systems. We have repaired or replaced over \$1,000,000 of SS infrastructure since 2009. Routine SS inspections and maintenance in 2013 included 17,000 feet of jetting using the Sewer Cleaning Truck (SCT) purchased in 2009 and over 4-miles of SS pipe was inspected by Closed Circuit Televised (CCTV). The CCTV work provides us the information and condition of the pipeline to determine which pipelines should be rehabilitated using Cured-in-Place-Pipe (CIPP) technology. In 2013 we relined 5,000 feet of SS pipe and encumbered another 3,000 feet, which will be completed in early 2014. We have relined (CIPP) over 10,000 feet of pipe since 2010 and identified over \$500,000 of needed rehabilitation work. Some sections are not in severe need of rehabilitation but do have some minor deficiencies, such as root intrusion. We use other treatment processes such as root control chemicals to kill and control tree roots within the pipelines that could lead to sewer backups. We also use smoke testing to determine where illegal connections are located or failed SS service lines that are sources for I&I. Manhole rehabilitation work also remains a main priority. Our inspection program discovered several manholes that showed severe deterioration due to hydrogen sulfide contamination. The Wastewater Division received the 2013 Collection System Award from Kansas Water Environment Association as recognition for the best Operations & Maintenance of a Small System in the State of Kansas (second consecutive year!). We are very proud to receive this recognition for the tremendous effort of our staff and the support we have from the City Manager and City Council.



FEMA

Fact Sheet

Federal Insurance and Mitigation Administration

Community Rating System

The National Flood Insurance Program (NFIP) Community Rating System (CRS) was implemented in 1990 as a voluntary program for recognizing and encouraging community floodplain management activities exceeding the minimum NFIP standards. Any community in full compliance with the minimum NFIP floodplain management requirements may apply to join the CRS.

1,211 Communities Participate in the CRS

Nearly 3.8 million policyholders in 1,211 communities participate in the CRS by implementing local mitigation, floodplain management, and outreach activities that exceed the minimum NFIP requirements.

Under the CRS, flood insurance premium rates are discounted to reward community actions that meet the three goals of the CRS, which are: (1) reduce flood damage to insurable property; (2) strengthen and support the insurance aspects of the NFIP; and (3) encourage a comprehensive approach to floodplain management.

Although CRS communities represent only 5 percent of the over 21,000 communities participating in the NFIP, more than 67 percent of all flood insurance policies are written in CRS communities.

CRS Classes

The CRS uses a class rating system that is similar to fire insurance rating to determine flood insurance premium reductions for residents. CRS classes* are rated from 10 to 1. A community that does not apply for the CRS or that does not maintain the minimum number of credit points would be considered a Class 10 community. Today, most communities enter the program at a Class 9 rating, which entitles residents in Special Flood Hazard Areas (SFHAs)

to a 5 percent discount on their flood insurance premiums. As a community engages in additional mitigation activities, its residents become eligible for increased NFIP policy premium discounts. Each CRS Class improvement produces a 5 percent greater discount on flood insurance premiums for properties in the SFHA, with a Class 1 community receiving the maximum 45 percent premium reduction.

Best of the Best

Four communities occupy the highest levels of the CRS. Each has developed a floodplain management program tailored to its own particular hazards, character, and goals. Under these programs, each community carries out numerous and varied activities, many of which are credited by the CRS. The average discount in policyholder premiums varies according to a community's CRS class and the average amount of insurance coverage in place. Some highlights:

Roseville, California was the first to reach the highest CRS rating (Class 1). Damaging floods in 1995 spurred Roseville to strengthen and broaden its floodplain management program. Today the City earns points for almost all CRS creditable activities. The average premium discount for policies in the Special Flood Hazard Area (SFHA) is \$792.

Comprehensive planning for floodplain management has been a key contributor to **Tulsa, Oklahoma's** progress in reducing flood damage from the dozens of creeks within its jurisdiction. The City (Class 2) has cleared more than 900 buildings from its floodplains. The average premium discount for policies in the SFHA is \$514.

King County, Washington (Class 2) has preserved more than 100,000 acres of floodplain open space and receives additional CRS credit for maintaining it in a natural state. The average premium discount for policies in the SFHA is \$586.

Pierce County, Washington (Class 2) maintains over 80 miles of river levees. County officials annually mail informational brochures to all floodplain residents. The average premium discount for policies in the SFHA is \$550.

* CRS class changes occur on May 1 and October 1 of each year. The data contained in this fact sheet were current through May 1, 2012.

CRS Credit

A community accrues points to improve its CRS Class rating and receive increasingly higher discounts. Points are awarded for engaging in any of 18 creditable activities, organized under four categories:

- Public information
- Mapping and regulations
- Flood damage reduction
- Flood preparation

Formulas and adjustment factors are used to calculate credit points for each activity.

The communities listed below are among those that have qualified for the greatest premium discounts:

Class 1: Roseville, California

Class 2: Tulsa, Oklahoma

King County, Washington

Pierce County, Washington

Class 4: Fort Collins, Colorado

Skagit County, Washington

Snohomish County, Washington

Charleston County, South Carolina

Sacramento County, California

Maricopa County, Arizona

Jouisville-Jefferson County, Kentucky

Benefits of the CRS

Lower cost flood insurance rates are only one of the rewards a community receives from participating in the CRS. Other benefits include:

- Citizens and property owners in CRS communities have increased opportunities to learn about risk, evaluate their individual vulnerabilities, and take action to protect themselves, as well as their homes and businesses.
- CRS floodplain management activities provide enhanced public safety, reduced damage to property and public infrastructure, and avoidance of economic disruption and loss.
- Communities can evaluate the effectiveness of their flood programs against a nationally recognized benchmark.

- Technical assistance in designing and implementing some activities is available to community officials at no charge.
- CRS communities have incentives to maintain and improve their flood programs over time.

How to Apply

To apply for CRS participation, a community must initially inform the Federal Emergency Management Agency (FEMA) Regional Office of its interest in applying to the CRS and will eventually submit a CRS application, along with documentation that shows it is implementing the activities for which credit is requested. The application is submitted to the Insurance Services Office, Inc. (ISO)/CRS Specialist. ISO works on behalf of FEMA and insurance companies to review CRS applications, verify communities' credit points, and perform program improvement tasks.

A community's activities and performance are reviewed during a verification visit. FEMA establishes the credit to be granted and notifies the community, the State, insurance companies, and other appropriate parties.

Each year, the community must verify that it is continuing to perform the activities that are being credited by the CRS. In addition, a community can continue to improve its class rating by undertaking new mitigation and floodplain management activities that earn even more points.

CRS Training

CRS specialists are available to assist community officials in applying to the program and in designing, implementing, and documenting the activities that earn even greater premium discounts. In addition, a week-long CRS course for local officials is offered for free at FEMA's Emergency Management Institute (EMI) located on the National Emergency Training Center campus in Emmitsburg, Maryland, and can be field deployed in interested states.

For More Information

A list of resources is available at the CRS website: <http://www.fema.gov/nfip/crs.shtml>. For more information about the CRS or to obtain the CRS application, contact the Insurance Services Office by phone at (317) 848-2898 or by e-mail at nfipcrs@iso.com.

I-70

Project No. 70-105 KA

1003-05

Complete Phase 1 of the K-7/I-70 interchange project

Project work: This project constructs most of the west half of the interchange.

Project Schedule: This project has been let and Clarkson Construction Co., Inc. is the contractor. The project is expected to be completed this calendar year.

Traffic Impacts: Traffic carried through construction. Lane closures will occur on I-70 on off peak times. K-7 will be down to one lane each direction for up to 90 calendar days in 2014.

I-70

Project No. 70-105 KA

1003-07

Construction of a bridge over I-70 at 118th Street

Project work: The new bridge will be constructed over instead of under the interstate. A retaining wall will be constructed at the golf course and the Water One line will be adjusted in the project area.

Project Schedule: This project has been let and Phillips Hardy is the contractor. This project is expected to be completed this calendar year.

Traffic Impacts: 118th Street will be closed at I-70 during construction.

I-70

Project No. 70-105 KA

1003-08

Construction of Phase 3 of the interchange project

Project Work: This project widens I-70 from East of K-7 to 110th Street from two to three lanes.

Project Schedule: The project will be let in December 2014 and be constructed during the 2015 and 2016 construction seasons.

Traffic Impacts: Two lanes will be maintained at all times, except for limited off-peak periods.

I-70

Project No. 70-105

KA TBD

Construction of an asphalt overlay between 110th Street and I 435

Project work: The eastbound lanes will have a 3" asphalt overlay and then both the east and west bound lanes will be covered with a nova-chip surface, with the pavement joints sawed and sealed.

Project Schedule: This project will be let in March and is expected to be completed this calendar year.

Traffic Impacts: The work will be done at night with traffic carried through construction.

ITEM NO. 9.

**City Council Regular Agenda
Monday, February 24, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: City Council Items

ACTION: None

STAFF RECOMMENDATION: None

ITEM NO. 10.

**City Council Regular Agenda
Monday, February 24, 2014 – 7:30 p.m.**

**Present
&
Vote**

Stephens _____
Cooper _____
Reeves _____
Haas _____

Peterson _____
Knight _____
Freeman _____
Shannon _____

Mayor Vote on Charter Ordinances & Planning Items _____

MOTION: _____ **SECOND:** _____

AGENDA ITEM: Mayor's Report

ACTION: None

STAFF RECOMMENDATION: None

The Mayor will give a verbal report at the meeting on Monday.