

**CITY COUNCIL AGENDA  
Monday, February 10, 2014**

**Workshop – 7:00 p.m.**

WS-1 Presentation by Community & Economic Development Director

**Council Meeting – 7:30 p.m.**

1. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)  
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
2. Minutes of the January 27, 2014 City Council Meeting
3. Claims for City Operations for February 10, 2014
4. Public Housing Authority Claims for February 10, 2014
5. Resolution to Authorize Disposal of Public Housing Authority Equipment
6. Massage Therapy Business Establishment License Renewal for Pure Movement Integrated Health Center, LLC  
REGULAR MEETING AGENDA
7. Approve Final Change Orders, Approve Final Acceptance of the Project & Approve Final Payment to Amino Brothers for the 134 Street Utility Relocation Project
8. City Manager's Report
9. City Council Items
10. Mayor's Report
11. Adjourn to Executive Session - Personnel Matters



# *City of Bonner Springs*

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

## **WORKSHOP MEETING**

**7:00 p.m.**

## **REGULAR CITY COUNCIL MEETING**

**7:30 p.m.**

## **CITY HALL COUNCIL CHAMBERS**

**Monday, February 10, 2014**

*Life is Better in Bonner Springs*

**ITEM NO. 1.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)**

**ACTION: None**

**STAFF RECOMMENDATION: None**

This item is for comments and questions from the audience about items that are not included on today's agenda.

## **CONSENT AGENDA**

**The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.**

**ITEM NO. 2.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Minutes of the January 27, 2014 City Council Meeting**

**ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on January 27, 2014**

**STAFF RECOMMENDATION: The City Clerk Recommends Approval**

Enclosed are the minutes for approval.

## City Council Minutes – Regular Meeting – Monday, January 27, 2014

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, January 27, 2014.

**Governing Body Present:** Mayor Jeff Harrington; Councilmembers: Tom Stephens, Bob Reeves, Racheal Haas, Joe Peterson, Jack Knight and Roger Shannon

**Governing Body Absent:** Councilmembers George Cooper and Eric Freeman

**City Staff Present:** Jack Helin, City Manager; Rita Hoag, City Clerk and Rick Sailer, Utilities Director

The Mayor opened the meeting with the Pledge of Allegiance to the Flag of the United States of America.

**Item No. 1 – Citizen Concerns About Items Not on Today’s Agenda – None Presented.**

### CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 4 and asked the Staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

**Item No. 2 – Minutes of the January 13, 2014 City Council Meeting – Presented for approval.**

**Item No. 3 – Claims for City Operations – January 27, 2014 – Presented for approval** were the Supplement Claims in the amount of \$103,278.95 and Regular Claims in the amount of \$492,246.38.

**Item No. 4 – Public Housing Authority Claims – January 27, 2014– Presented for approval** in the amount of \$20,001.18.

### CONSENT AGENDA APPROVAL

Stephens made a Motion to Approve the Consent Agenda as presented. Reeves seconded the motion and it carried on a vote of six to zero.

### REGULAR MEETING AGENDA

**Item No. 5 – Final Change Order, Final Acceptance and Approve Final Payment for the 118 Street Waterline Relocation Project –** The Utilities Director made a presentation as follows:

- The City awarded the project to Westland Construction in October 2013 for a total amount of \$30,000.
- The change order required the contractor to locate, cut and cap a current service line at 205 North 118 Street due to KDOT’s need to demolish a structure with water service on private property.
- KDOT will reimburse 100% of the project.
- Approval and final acceptance activates the two-year maintenance bond.
- Staff recommends approval of a final change order in the amount of \$1,000, approve final acceptance of the project and approve final payment in the total amount of \$2,500.

Reeves made a Motion to Approve a Final Change Order, Approve Final Acceptance and Approve Final Payment to Westland Construction in the Total Amount of \$2,500 for the 118 Street Waterline Relocation Project. Peterson seconded the motion and it carried on a vote of six to zero.

**Item No. 6 – City Manager’s Report –** The City Manager added items as follows:

- Item No. 3 of the City Manager’s Report should state that the Fire Chief ordered the City to not issue burn permits until further notice due the very dry conditions and high winds.
- The ribbon cutting ceremony for the new dog park is at 9 a.m. on Saturday, February 1 at 221 Pratt Avenue.
- The new Mexican restaurant, El Potro, opened Saturday.

**Item No. 7 – City Council Items –**

- Stephens stated Ms. Harrington gave a presentation to the Mayor’s Youth Council about the Economic Development Department and the work it takes to bring new businesses to the City. Shannon asked for a similar presentation for the City Council.
- Mayor Harrington stated David Block, present in the audience, will be the Chamber of Commerce President.
- Knight asked if there was a water line break on Front Street. The Utilities Director stated the Wagner Service Line broke.

**Item No. 8 – Mayor’s Report –**

- Reported that he, the City Manager and the Economic Development Director met with the City of Edwardsville about a Sewer Service Agreement.

The meeting adjourned at 7:39 p.m.

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Rita Hoag, City Clerk

**ITEM NO. 3.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Claims for City Operations for February 10, 2014**

**ACTION: Make a Motion to Approve the Claims for City Operations for February 10, 2014**

**STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law**

Enclosed are the Supplement Claims for City Operations in the amount of \$44,235.06 and the Regular Claims in the amount of \$114,508.03.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

# Check Register Report

## SUPPLEMENTAL CHECK REGISTER

Date: 02/05/2014

Time: 12:58 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
122834	01/31/2014	Printed		2240	ERIC AKINS	RENTAL DEPOSIT REFUND	100.00
122835	01/31/2014	Printed		4413	AT & T 5001	PHONE SERVICE	3,177.39
122836	01/31/2014	Printed		2244	MANDI BETHARD	COURT BOND REFUND	444.00
122837	01/31/2014	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	110.50
122838	01/31/2014	Printed		0121	BONNER SPGS LIBRARY	LV CO TAX DISTRIBUTION	74.45
122839	01/31/2014	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	325.00
122840	01/31/2014	Printed		2331	COHEN-MCNEILE-PAPPAS-	PAYROLL DEDUCTIONS	340.27
122841	01/31/2014	Printed		2243	BILL EGNER	RENTAL DEPOSIT REFUND	100.00
122842	01/31/2014	Printed		0062	ELDER AND DISABILITY LAW FIRM	RENTAL DEPOSIT REFUND	100.00
122843	01/31/2014	Printed		2190	REYNA GONZALES	RENTAL DEPOSIT REFUND	100.00
122844	01/31/2014	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	2,106.60
122845	01/31/2014	Printed		0981	ING FINANCIAL PARTNERS	PAYROLL DEDUCTIONS	461.00
122846	01/31/2014	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	310.00
122847	01/31/2014	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	1,551.42
122848	01/31/2014	Printed		2014	KCPL	ELECTRIC SERVICE	58.29
122849	01/31/2014	Printed		1649	ADAM KHAN	KLETC CONFERENCE EXPENSE-PD	109.81
122850	01/31/2014	Printed		2193	CATHY KING	RENTAL DEPOSIT REFUND	100.00
122851	01/31/2014	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	3,252.32
122852	01/31/2014	Printed		2246	BRITTANY OHLEMEYER	RENTAL DEPOSIT REFUND	100.00
122853	01/31/2014	Printed		3361	PURCHASE POWER	POSTAGE FOR METER	1,485.00
122854	01/31/2014	Printed		2188	EUGENE REYNOLDS	AMBULANCE REFUND-DUP PYMT	81.00
122855	01/31/2014	Printed		2119	RICOH USA, INC	COPIER LEASES	203.77
122856	01/31/2014	Printed		1811	RICOH USA, INC.	COPIER LEASES	2,079.84
122857	01/31/2014	Printed		3455	RITA STARK	COURT BOND REFUND	100.00
122858	01/31/2014	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	27,364.40

**Total Checks: 25**                      **Checks Total (excluding void checks): 44,235.06**

**Total Payments: 25**                      **Bank Total (excluding void checks): 44,235.06**

**Total Payments: 25**                      **Grand Total (excluding void checks): 44,235.06**

# Check Register Report

## CHECK REGISTER

Date: 02/05/2014

Time: 12:52 pm

Page: 1

Bonner Springs City Hall

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122861	02/05/2014	Printed		3562	ALAMAR	UNIFORM-EMS/PD	1,360.34
122862	02/05/2014	Printed		6409	ANTHONY CONSTRUCTION	WESTLINK ENGINEERING-PROJ MGR	12,525.00
122863	02/05/2014	Printed		3988	APWA	APWA 2014 MEMBERSHIP DUES	438.00
122864	02/05/2014	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
122865	02/05/2014	Printed		5184	AT & T MOBILITY	MOBILE PHONE SVC-12/4-1/23/14	1,804.26
122866	02/05/2014	Printed		9842	AUTOZONE	ANTI-FREEZE-UT	24.16
122867	02/05/2014	Printed		5979	BILL'S FLOOR MACHINE SVC	CUSTODIAL SUPPLIES	241.76
122868	02/05/2014	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/DEC 2013	2,981.04
122869	02/05/2014	Printed		0605	BONNER SPGS FORD INC	VEH MAINT-PD	558.75
122870	02/05/2014	Printed		0170	BONNER SPGS THRIFTWAY	WATER FOR CITY COUNCIL	7.98
122871	02/05/2014	Printed		3764	CHAD CANNON MD	MEDICAL DIRECTOR SVCS-EMS	900.00
122872	02/05/2014	Printed		0204	CHAMBER OF COMMERCE	CHAMBER GIFT CERTIFICATE-CTC	25.00
122873	02/05/2014	Printed		0019	CHEMQUEST INC	CHEMICALS-WATER	3,291.75
122874	02/05/2014	Printed		2410	CITY TREASURER KCK	RESIDENTIAL REFUSE SVC	30,118.38
122875	02/05/2014	Printed		0213	COLEMAN EQUIPMENT INC	BRACKET BOLT-PW	11.41
122876	02/05/2014	Printed		0218	COMMENCO INC	RADIO MAINTENANCE-PD	401.00
122877	02/05/2014	Printed		0222	CONRAD FIRE EQUIPMENT INC	VEH MAINT/REPAIRS-FIRE	368.21
122878	02/05/2014	Printed		8815	DATA SOURCE TECHNOLOGY	TONER-DEPUTY CITY CLERK	275.00
122879	02/05/2014	Printed		0241	DIVISION OF HEALTH &	WATER SAMPLING/OCT-DEC 2013	536.00
122880	02/05/2014	Printed		2125	DOUBLE CHECK COMPANY, INC.	FUEL SYSTEM REPAIRS	649.29
122881	02/05/2014	Printed		7178	DS WATERS OF AMERICA INC	COFFEE SERVICE-POLICE	94.53
122882	02/05/2014	Printed		1075	DSA PRECISION CLEANING	CUSTODIAL SUPPLIES	2,169.28
122883	02/05/2014	Printed		1716	EKGFOA	EKGFOA MEMBERSHIP DUES-FINANCE	25.00
122884	02/05/2014	Printed		2172	EMS TOOLKIT LLC	SOFTWARE-EMS	2,090.00
122885	02/05/2014	Printed		4736	FASTENAL	PLANT MAINT SUPPLIES-UT	10.68
122886	02/05/2014	Void	02/05/2014			Void Check	0.00
122887	02/05/2014	Printed		4342	FELDMANS	UNIFORMS-UT/PW/PD,ROPE,OIL	627.17
122888	02/05/2014	Printed		6465	GILLILAND GROUP PARTNERSHIP	POLICE ADM BLDG LEASE	1,000.00
122889	02/05/2014	Printed		0021	HACH COMPANY	CHEMICALS-WWT	636.06
122890	02/05/2014	Printed		2430	HAMBLIN PETROLEUM	MOTOR FUEL	10,636.84
122891	02/05/2014	Printed		5271	HARTFORD INS CO OF THE MIDWEST	FLOOD INSURANCE-SOUTH PARK	1,722.00
122892	02/05/2014	Printed		4275	HAYNES EQUIPMENT CO INC	PUMP-UT	2,167.28
122893	02/05/2014	Printed		4717	HD SUPPLY WATERWORKS, LTD	DISTRUBUTION MAINT SUPPLIES	2,475.22
122894	02/05/2014	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN-EMS	19.80
122895	02/05/2014	Printed		6077	IALEFI	IALEFI MEMBERSHIP-PD	55.00
122896	02/05/2014	Printed		1503	INTERSTATE ALL BATTERY CENTER	BATTERIES-PD	142.20
122897	02/05/2014	Printed		3289	J & D EQUIPMENT INC	SNOW PLOW PARTS-PW	1,156.14
122898	02/05/2014	Printed		4261	JCI INDUSTRIES INC	LIFT STATION PUMP REPLACEMENT	5,587.00
122899	02/05/2014	Printed		5590	JERRY'S SPORT CENTER INC	AMMUNITION-PD	2,266.40
122900	02/05/2014	Printed		0359	JIMS LOCK & SAFE SERVICE	KEYS-FIRE	70.00
122901	02/05/2014	Printed		1022	JO CO LANDFILL INC	LANDFILL CHARGES/JANUARY	3,010.92
122902	02/05/2014	Printed		5345	JOHNSON COUNTY WASTEWATER	WASTEWATER CHARGES/DEC 2013	73.29
122903	02/05/2014	Printed		3702	KANSAS DEPT OF AGRICULTURE	FOOD ESTABLISHMENT PERMIT-POOL	160.00
122904	02/05/2014	Printed		5308	KANSAS ONE-CALL	LOCATE FEES/MEMBERSHIP FEE-UT	153.40
122905	02/05/2014	Printed		0300	KANSAS SECRETARY OF STATE	KSA SUPPLEMENTS-CITY CLERK	127.96
122906	02/05/2014	Printed		2014	KCPL	ELECTRIC SERVICE	125.37
122907	02/05/2014	Printed		3906	KPTA	KPTA MEMBERSHIP DUES	70.00
122908	02/05/2014	Printed		3629	LADD SERVICE COMPANY	HVAC UNIT-CITY HALL	4,865.00
122909	02/05/2014	Printed		3003	LAKE OF THE FOREST INC	REFUSE SUBSIDY	247.00

Check Register Report

CHECK REGISTER

Date: 02/05/2014

Time: 12:52 pm

Page: 2

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
122910	02/05/2014	Printed		3603	LEI VALLEY REDEVELOPMENT LLC	REIMBURSE OFF-SITE SEWER	1,500.00
122911	02/05/2014	Printed		2248	LIFELINE TRAINING, LTD	TRAINING-PD	209.00
122912	02/05/2014	Printed		1836	LOWE'S CREDIT SERVICES	SMALL EQUIP-PLIERS,WRENCH, -UT	160.18
122913	02/05/2014	Printed		3373	LUKE HTG & AIR CONDITIONING	FURNACE REPAIR-PD	351.00
122914	02/05/2014	Printed		9817	MEDASSURE HEARTLAND, LLC	MEDICAL WASTE DISPOSAL-EMS	35.00
122915	02/05/2014	Printed		3007	MES-MIDAM	UNIFORMS-EMS	254.32
122916	02/05/2014	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	138.94
122917	02/05/2014	Printed		2478	MOORE MEDICAL CORP	MEDICAL SUPPLIES	3.95
122918	02/05/2014	Printed		5050	NORTHERN SAFETY CO INC	SAFETY GLASSES-UT	25.36
122919	02/05/2014	Printed		0947	O'REILLY AUTO STORES INC	BATTERY,OIL/AIR FILTERS	295.21
122920	02/05/2014	Printed		5261	OLATHE DODGE	VEHICLE SEAT BELT REPAIR-PD	59.85
122921	02/05/2014	Printed		2260	OVERLAND PARK HEATING & COOLING	FURNACE REPAIRS-FIRE	454.50
122922	02/05/2014	Printed		3334	PITNEY BOWES	INK FOR POSTAGE MACHINE	65.44
122923	02/05/2014	Printed		7022	POSTMASTER	FIRST CLASS MAIL POSTAGE	825.00
122924	02/05/2014	Printed		0646	PUSHWATER ENTERPRISES INC	BUSINESS CARDS-PD/FLYERS-PARKS	129.83
122925	02/05/2014	Printed		4746	QUEEN'S PRICE CHOPPER	FOOD-SENIOR CENTER	84.66
122926	02/05/2014	Printed		5302	R E PEDROTTI CO INC	TELEMETRY MAINT-UT	153.00
122927	02/05/2014	Printed		8031	REDDI SERVICES INC	OCCUPATIONAL LICENSE REFUND	10.00
122928	02/05/2014	Printed		1811	RICOH USA, INC.	COPIER LEASE	198.53
122929	02/05/2014	Printed		5662	ROJANE	OCCUPATIONAL LICENSE REFUND	30.00
122930	02/05/2014	Printed		3011	ANTHONY R RUSSO	JUDGE PRO-TEM	200.00
122931	02/05/2014	Printed		8054	SAFETY KLEEN CORP	BULB RECYCLING FEE-UT	499.84
122932	02/05/2014	Printed		6081	STAPLES ADVANTAGE	TONER,PENS,PAPER CLIPS,FOLDERS	266.91
122933	02/05/2014	Printed		9824	STRYKER SALES CORP	MEDICAL SUPPLIES-EMS	195.50
122934	02/05/2014	Printed		9986	JORDYN SWALLEY	MILEAGE EXPENSE 1/24-1/27/14	211.79
122935	02/05/2014	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	SCHOOL FLASHER/TRAF SIGNAL REP	4,541.96
122936	02/05/2014	Printed		3388	TRINITY AUTOMOTIVE INC	VEH MAINT-PD	121.32
122937	02/05/2014	Printed		2247	TRUMAN HEARTLAND COMMUNITY	KCMPRDA MEMBERSHIP FEE-PARKS	25.00
122938	02/05/2014	Printed		6819	UNIFIRST COPORATION	UNIFORM,RUG RENTAL-PW,UTIL	134.86
122939	02/05/2014	Printed		3078	USA BLUE BOOK	CHEMICALS-UT	72.17
122940	02/05/2014	Printed		8404	VESTA LEE LUMBER COMPANY	SANDER AND SIGN PARTS,HAMMER	72.68
122941	02/05/2014	Printed		0712	W W GRAINGER	PACK EXTRACTOR/DOOR SEAL-UT/SC	108.57
122942	02/05/2014	Printed		6537	WAITT OUTDOOR LLC	BILLBOARD LEASE - CTC	460.00
122943	02/05/2014	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	60.00
122944	02/05/2014	Printed		1366	WATER ENVIRONMENT FEDERATION	MEMBERSHIP FEE-UT	360.00
122945	02/05/2014	Printed		2845	WATTS UP	SHOP LIGHTS-PW	383.70
122946	02/05/2014	Printed		4735	WESTLAND CONSTRUCTION	SVC LINE RELOCATION PROJECT	2,500.00
122947	02/05/2014	Printed		8411	WILSON & COMPANY ENGINEERS	ENGINEER SERVICES	474.75
122948	02/05/2014	Printed		3012	WORK ZONE	SPEED SIGNS-PW	93.76
122949	02/05/2014	Printed		4353	THE WORLD COMPANY	CHIEFTAIN SUBSCRIPTION RENEWAL	74.00

Total Checks: 91

Checks Total (excluding void checks): 114,508.03

Total Payments: 91

Bank Total (excluding void checks): 114,508.03

Total Payments: 91

Grand Total (excluding void checks): 114,508.03

**ITEM NO. 4.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Public Housing Authority Claims for February 10, 2014**

**ACTION: Make a Motion to Approve the Public Housing Authority Claims for February 10, 2014**

**STAFF RECOMMENDATION: The City Manager & Public Housing Authority Director Recommend Approval**

Enclosed are the claims in the total amount of \$2,030.90.

Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 02/05/2014

Time: 11:15 am

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST-PHA Checks</b>							
96823	02/05/2014	Printed		P433	P KONE INC	ELEVATOR MAINTENANCE 1/1-3/31	957.54
96824	02/05/2014	Printed		P542	P LINDSEY SOFTWARE SYS INC	ACCOUNTING SVCS	135.00
96825	02/05/2014	Void	02/05/2014			Void Check	0.00
96826	02/05/2014	Printed		P503	P LOWES COMPANIES INC	FLOOR TILE,CEILING PANELS, ETC	825.43
96827	02/05/2014	Printed		P808	P MCCLOUD SERVICES	PEST CONTROL SVC	94.00
96828	02/05/2014	Printed		P800	P NUTS & BOLTS	MAINTENANCE MATERIALS	18.93

<b>Total Checks: 6</b>	<b>Checks Total (excluding void checks):</b>	<b>2,030.90</b>
<b>Total Payments: 6</b>	<b>Bank Total (excluding void checks):</b>	<b>2,030.90</b>
<b>Total Payments: 6</b>	<b>Grand Total (excluding void checks):</b>	<b>2,030.90</b>

**ITEM NO. 5.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Resolution to Authorize Disposal of Public Housing Authority Equipment**

**ACTION: Make a Motion to Approve a Resolution to Authorize Disposal of Public Housing Authority Equipment**

**STAFF RECOMMENDATION: The Housing Authority Director Recommends Approval**

HUD requires Housing Authorities to comply with their regulations to dispose of equipment that is no longer necessary for operations. The enclosed Resolution provides the list of items for disposal.

**RESOLUTION No. 2014-\_\_\_\_\_**

**Resolution to Dispose of Public Housing Authority Equipment**

Be it Resolved by the Governing Body of the City of Bonner Springs, Kansas:

WHEREAS, the Public Housing Authority (PHA) acquired certain items necessary to the operation of the public housing program; and

WHEREAS, certain items are no longer necessary to the operation of the program due to operability and/or functionality; and

WHEREAS, the PHA must comply with U.S. Department of Housing and Urban Development (HUD) regulations for property disposition (24 CFR Part 85.32).

Now, Therefore, be it Resolved by the Governing Body of the City of Bonner Springs, Kansas, that the following Public Housing Authority equipment may be disposed of:

Refrigerators (4 ct.) Model Number CTX16CYYBLWH (1995)  
Refrigerator Model Number CTX14CYTGLWH (1995)  
Computer Package (1996)  
Computer Upgrade (1996)  
Computer (1998)  
Copier (2001)  
HP Combo Printer (2003)  
Burnisher (2003)  
Broom Attachment (2003)  
Computers (2 ct.) (2004)  
Software (2004)  
Refrigerator Model Number HTR17BB (2005)

Approved by the City Council and Signed by the Mayor on February 10, 2014.

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Jeff Harrington, Mayor

Attest:

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Rita Hoag, City Clerk

(Seal)

**ITEM NO. 6.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Massage Therapy Business Establishment License Renewal for Pure Movement Integrated Health Center, LLC**

**ACTION: Make a Motion to Approve a Massage Therapy Business Establishment License Renewal for Pure Movement Integrated Health Center, LLC**

**STAFF RECOMMENDATION: The City Manager, City Clerk, Police Department & Building Official Recommend Approval**

Dr. Kelly Svitak, owner of Pure Movement Integrated Health Center located at 13100 Kansas Avenue, made application for the renewal of a Massage Therapy Business Establishment License and paid the required fee.

The Police Department completed a satisfactory background check and the Building Official completed a satisfactory safety inspection. Pure Movement Health Center is in good standing and staff recommends the City Council approve the renewal per the Resolution that established a moratorium on issuance of permits for massage therapy.

We did not enclose a copy of the application due to the confidential information it contains.

## ACTION FOR CONSENT AGENDA

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

Stephens \_\_\_\_\_  
Cooper \_\_\_\_\_  
Reeves \_\_\_\_\_  
Haas \_\_\_\_\_

Peterson \_\_\_\_\_  
Knight \_\_\_\_\_  
Freeman \_\_\_\_\_  
Shannon \_\_\_\_\_

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
  - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
  - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: \_\_\_\_\_

## REGULAR AGENDA

**The City Council will consider the following items individually.**

**ITEM NO. 7.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Approve Final Change Orders, Approve Final Acceptance of the Project & Approve Final Payment to Amino Brothers for the 134 Street Utility Relocation Project**

**ACTION: Make a Motion to Approve Change Orders 8 Through 15, Approve Final Acceptance of the Project & Approve Final Payment to Amino Brothers in the Total Amount of \$513,549.95**

**STAFF RECOMMENDATION: The Planning Director, Project Engineer, City Manager, Utilities Director, City Clerk, Finance Director & KDOT Metro Engineer Recommends Approval**

The enclosed memorandum provides the recommendations for the actions necessary to finalize this project. Acceptance and approval of final payment initiates the two-year maintenance bond. Current temporary notes fund this project which will be permanently financed by a G.O. Bond issue in March.

To: Mayor and City Council

Thru: John N. Helin, City Manager *JNH*

From: Don E. Slone, AICP, CFM, Planning Director 

**Subject: Final Change Orders, Final Acceptance and Authorize Final Payment to Amino Brothers – 134 Street Utility Relocation Project – Project No. 70-105 KA-1003-05**

**Recommendation:**

The Planning Director, Project Engineer, City Manager, Utilities Director, City Clerk, Finance Director and the KDOT Metro Engineer recommend:

1. Approve Final Change Orders No. 8 – No. 15 that will result in a reduction of \$25,206.33 that includes:  
Change Order No. 8 (Sanitary Sewer) is a reduction in the amount of \$44,761.41  
Change Order No. 9 (Waterline) is a reduction in the amount of \$16,349.93  
Change Order No. 10 (Restoration 134 Street-Canaan Center Drive) in the amount of \$12,533.55  
Change Order No. 11 (Restoration Kansas Avenue & 132 Street) in the amount of \$413.59  
Change Order No. 12 (General Items) is a reduction in the amount of \$2,684.16  
Change Order No. 13 (Price Chopper) in the amount of \$6,376.45  
Change Order No. 14 (Restoration 134 Street) in the amount of \$18,937.71  
Change Order No. 15 (Cedar Ridge Lift Station Removal) in the amount of \$327.87
2. Final Acceptance of the project, release the Performance and Statutory Bond and activate the Maintenance Bond for a period of two (2) years from date of acceptance; and
3. Authorize Final Payment to Amino Brothers in the amount of \$513,549.95 that includes all retainage.

**Background:**

KDOT directed the relocation of the City’s sewer and water to meet the construction schedule for Phase 1 of the K-7/1-70 Interchange Improvement Project. The City Council approved the Award of Construction Contract to Amino Brothers Construction in the amount of \$2,818,092.30 on February 28, 2013. The City Council approved Change Orders No. 1 through No. 7 in the total amount of \$155, 535.53. The total contract amount to Amino Brothers with these Change Orders increased to \$2,973,627.83.

**Discussion:**

The final work was to repair the damages to 134 Street from Kansas Avenue to Riverview Avenue that occurred during the relocation project. The City Manager authorized this work with the approval of KDOT under Work Change Directive No. 8 signed on December 6, 2013. KDOT approved these repairs in the amount of \$18,937.71. The City’s costs for these repairs is 38% in the amount \$7,196.33. KDOT’s share is 62% in the amount of \$11,741.38 listed under Change Order No. 14.

**Financial Impact:**

The Change Orders will reduce the total contract amount payable to Amino Brothers by \$25,206.33 for an amended total amount of \$2,948,421.50. The City’s share of the Change Orders results in a reduction of \$3,969.77. KDOT’s share will be reduced in the amount of \$21,236.56.

The City’s share of the construction costs is \$858,668.49. KDOT’s share of the construction costs are \$2,089,753.01. The total construction costs were \$634,647.30 less than the Engineers Estimate.

These costs will be paid with proceeds from temporary notes issued in November, 2012. There is sufficient project authority and temporary notes to fund this Change Order. The City will permanently finance these costs in General Obligation Bond issue later this year.

## Change Order No. 8 (Sanitary Sewer)

### Overruns:

#### Bid Item No.

1.3	2.5 LF – 8” PVC SDR-26 Gravity Sewer at \$72.20 LF =	\$180.50
2.1	7.6 LF – 12” PVC DR-18 Force Main at \$61.55 LF =	\$467.78
2.2	5.7 LF – 8” PVC DR-18 Force Main at \$45.05 LF =	\$256.79
10.0	63.7 CY – Flowable Fill at \$159.00 CY =	\$10,128.30
12.0	20 LF – Concrete Encasement at \$51.30 LF =	\$1,026.00
23.0	17.4 SY – Concrete Driveway to Lift Station at \$49.45 SY =	\$860.43

#### Existing Sanitary Abandonment:

2.1	204 LF – Slurry Fill Sewer Line 8” (I-70) at \$5.80 LF =	\$1,183.20
	<u>Total Overruns =</u>	<u>\$14,103.00</u>

### Additions:

	Gas Regulator (Lift Station) to Atmos Energy at \$334.34 =	\$334.34
	Plumber Re-Work Gas Service Line (Lift Station) at \$556.00 =	\$556.00
	Re-Work Stainless Steel Pump Rail Plates (Lift Station) at \$3,400.00 =	\$3,400.00
	<u>Total Additions =</u>	<u>\$4,290.34</u>

### Credits:

#### Bid Item No.

1.1	10.4 LF – 12” PVC SDR-26 at \$51.25 LF =	-\$533.00
1.2	12.5 LF – 12” PVC SDR-21 at \$70.30 LF =	-\$878.75
2.3	78 LF – 4” PVC DR-18 Force Main at \$40.65 LF =	-\$3,170.70
3.0/3.0A	3” SDR-9 at \$28.20 (Bid) (3’ Yellowmine) at \$21.70 LF =	-\$9,446.20
9.0	1,680.8 CY – Rock Excavation at \$19.25/CY =	-\$32,355.40
13.0	0.33 – Air Release Valve (-Labor) at \$5,697.00 =	-\$1,880.01
14.0	1 – Flushing Assembly at \$944.00 =	-\$944.00
16.0A	Lift Station Telemetry Change (Deduct) =	-\$11,535.00
21.0	18.7 SY – Asphalt Access Drive Lift Station at \$44.85 =	-\$838.69

#### Existing Sanitary Abandonment:

3.0	1 – Remove Existing Manhole and ARV at \$1,573.00 =	-1,573.00
	<u>Total Credits =</u>	<u>-\$63,154.75</u>

**Change Order No. 8 – (PO # 46932) Balance =** **-\$44,761.41**

## Change Order No. 9 (Waterline)

### Overruns:

Bid Item No.		
1.2	57.5 LF – 8” PVC DR-18 Waterline at \$80.00 LF =	\$4,600.00
4.2	1 LF – 24” Steel Casing Pipe (Open Cut) at \$93.20 =	\$93.20
7.0	49 LF – Concrete Encasement at \$51.35 LF =	\$2,516.15
	<u>Total Overruns =</u>	<u>\$7,209.35</u>

### Additions:

Fire Hydrant Extensions – 12” Waterline North of I-70 to Riverview Avenue:

	1 – 2’ fire hydrant extension at \$780.00 each =	\$780.00
	5 – 3’ fire hydrant extensions at \$1,125.00 each =	\$5,625.00
	Ditch Checks – 134 <sup>th</sup> Street North includes installation and removal =	\$560.00
	<u>Total Additions =</u>	<u>\$6,965.00</u>

### Credits:

Bid Item No.		
1.1	28.75 LF – 12” PVC DR-18 at \$58.10 LF =	-\$1,670.37
2.0	1 – Fire Hydrant Assembly at \$4,919.00 =	-\$4,919.00
3.1	3 – 12” Gate Valves at \$2,548.00 each =	-\$7,644.00
3.2	1 – 8” Gate Valve at \$1,526.00 each =	-\$1,526.00
6.0	0.2 – Air Release Valve (-Labor) at \$6,879.00 =	-\$1,375.80
8.0	2.25 CY – Flowable Fill at \$159.00 CY =	-\$357.75
9.0	313.25 CY – Rock Excavation at \$19.25/CY =	-\$6,030.06
10.1	3 – Relocate Existing Water Meter at \$1,224.00 =	-\$3,672.00
12.1	197 LF – New ¾” Water Service Line at \$16.90 =	-\$3,329.30
	<u>Total Credits =</u>	<u>-\$30,524.28</u>

Change Order No. 9 – (PO # 46928) Balance = -\$16,349.93

**Change Order No. 10 (Restoration)**

**Overruns:**

**Restoration 134<sup>th</sup> Street – Canaan Center Drive – 131<sup>st</sup> Street:**

Bid Item No.

4.0 62.4 SY – Remove/Replace Asphalt Drive at \$89.90 SY = \$5,609.76

5.0 79.2 SY – Remove/Replace Gravel Drive at \$11.55 SY = \$914.76

6.0 144.2 SY – Remove/Replace Concrete Drive at \$52.85 SY = \$7,620.97

Total Overruns = \$14,145.49

**Credits:**

Bid Item No.

3.0 18.56 SY – Street Patch (Includes Removal) at \$86.85 SY = -\$1,611.94

Total Credits = -\$1,611.94

**Change Order No. 10 – Balance = Overruns – Credits = \$12,533.55**

**Change Order No. 11 (Restoration)**

**Overruns:**

**Restoration Kansas Avenue & 132<sup>nd</sup> Street:**

Bid Item No.

1.0	97.9 SY – Street Patch (Includes Removal) at \$86.95 SY =	\$8,512.41
2.0	138.3 SY – 2” Mill and Overlay at \$13.35 SY =	\$1,846.31
4.0	1 – Remove/Replace Curb Ramp at \$1,398.00 EA =	\$1,398.00

Total Overruns = \$11,756.72

**Credits:**

Bid Item No.

3.0	170.7 LF – Remove/Replace Curb Gutter at \$22.55 LF =	-\$3,849.28
5.0	132.9 SY – Remove/Replace Sidewalk at \$39.70 SY =	-\$5,276.13
6.0	11.7 SY – Remove/Replace Concrete Drive at \$49.25 SY =	-\$576.22
7.0	134 SY – Remove/Replace Gravel Drive at \$12.25 SY =	-\$1,641.50

Total Credits = -\$11,343.13

**Change Order No. 11 – Balance = Overruns – Credits = \$413.59**

**Change Order No. 12 (General)**

**Credits:**

Bid Item No.		
3.0	Erosion Control (Silt Fence – Cottonwood) at \$2,684.16 =	-\$2,684.16
	<u>Total Credits =</u>	<u>-\$2,684.16</u>
	 <u>Change Order No. 12 – (PO # 46931) Balance =</u>	 <u>-\$2,684.16</u>

## Change Order No. 13 (Price Chopper)

### Overruns:

Bid Item No.		
1.0	35.8 LF – 6” SDR-26 Pipe at \$56.35 LF =	\$2,017.33
5.0	43.9 SY – Asphalt Pavement Repair at \$99.05 SY =	\$4,348.30
6.0	6.1 SY – Concrete Pavement Repair at \$74.15 SY =	\$452.32
	<u>Total Overruns =</u>	<u>\$6,817.65</u>

### Credits:

Bid Item No.		
7.0	10 LF Curb Replacement at \$44.15 =	-\$441.50
	<u>Total Credits =</u>	<u>-\$441.50</u>

Change Order No. 13 – Balance = Overruns – Credits =      \$6,376.45

**Change Order No. 14 (Pavement Repairs – 134 Street)**

**Additions:**

Work Change Directive No. 8 – Pavement Repairs 134 Street:

217.8 SY – Asphalt Pavement Repairs at \$86.95 = \$18,937.71

Total Additions = \$18,937.71

**Note:** Post Construction Street Repairs to 134 Street – “Haul Road”

**Change Order No. 14 – Balance = \$18,937.71**

**Change Order No. 15 (Cedar Ridge Sanitary Sewer)**

**Additions:**

19 CY – Flowable Fill at \$159.00 CY =	\$3,021.00
31.3 SY – Street Patch (Including Removal) at \$86.85 =	\$2,718.41
<u>Total Additions =</u>	<u>\$5,739.41</u>

**Credits:**

Bid Item No.		
2.0	2.7 LF – 8” PVC SDR-26 at \$45.05 LF =	-\$121.64
4.0	274.8 CY – Rock Excavation at \$19.25 CY =	-\$5,289.90
	<u>Total Credits =</u>	<u>-\$5,411.54</u>

**Change Order No. 15 – Balance = Additions – Credits =**      **\$327.87**

**ITEM NO. 8.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items** \_\_\_\_\_

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM:** City Manager's Report

**ACTION:** None

**STAFF RECOMMENDATION:** None

Report attached.

# City Managers Update

Date: February 10, 2014  
To: Mayor and City Council

1. **KDOT Speed Study for K-7:** The following is the speed data received from Jim Picket, KDOT District Engineer from their speed study that was a result of our suggestion that the speed limit on K-7 be reduced. The data was collected at the following two locations:

- K-7 @ K-32 Interchange
- K-7 @ Nettleton Interchange

Results of the speed data are listed below:  
K-7 @ K-32

Direction	Posted	85th	Median of Pace
Combined	60	67.3	62
Northbound	60	67.1	62
Southbound	60	67.4	62

K-7 @ Nettleton

Direction	Posted	85th	Median of Pace
Combined	60	66.8	63
Northbound	60	66.6	62
Southbound	60	67.1	62

The speed study results indicate free flow traffic is traveling 7 mph above the posted speed limit.

Posted speed limits on mainline are not set for ramp traffic at interchanges. Exit speeds and advisories are the devices for that on a case by case basis.

We do not recommend changing the posted speed limit of 60 mph. We do suggest law enforcement be approached and asked to monitor this area more heavily, if possible, so better compliance with the posted speed limit might be achieved. I have copied Captain Kruger, Kansas Highway Patrol, so he will be aware of this study and information.

2. **Update on Sewer Interlocal Agreement with Edwardsville:** We will be working with Edwardsville's Engineer Company, BHC RHODES, to evaluate the potential impacts and accommodations associated with providing sewer service to the Assman property (~160 acres on southwest corner of Edwardsville Drive and Riverview) with respect to Edwardsville current plans for sewer improvements in that area. The basic scope of services for this evaluation will include:

- a. Meetings with the City to kickoff and review the recommendations developed from this evaluation
- b. Develop estimated sewage flow rates for the property

- c. Evaluate the most feasible connection(s) for sewage to be pumped from the property into Edwardsville gravity sewer mains.
- d. Assess what modifications to their proposed lift station would be needed to accommodate the additional flow from the Assman property.
- e. Estimate a preliminary cost opinion for accommodations for the Assman property within their sewer project.
- f. Prepare a written summary of our findings and recommendations and submit to the City for review and consideration

Their Engineers will perform these services as “additional work” under the terms of their existing sewer preliminary design services agreement with the City of Edwardsville. This additional work will cost (time and expenses) \$6,200. When this work is completed, we will be able to develop an interlocal agreement with Edwardsville that will work for both cities.

**3. Community and Economic Development Update –**

- a. **Goodwill Ribbon Cutting Ceremony** – An invitation is attached for the new Goodwill store’s grand opening and ribbon cutting ceremony scheduled for Friday, February 28, 8:30 a.m. We hope you can attend to support the new store and relocation of their business in Bonner Springs.
- b. **Flip Kansas City** – This new retail business will be moving into the top floor of 300 Oak Street during the month of March. The business will initially have twelve different vendors staged in this large tenant space on the first and third weekends of each month. All sales will be handled through one cash register, much like they conduct business in the KCMO West Bottoms for First Fridays. Kim Scott and GERALYN Minshew are sisters and the owners of Flip Kansas City.
- c. **Bonner Springs Plaza Retail Strip Center** – David Christie of Christie Development Associates has submitted a site/landscape plan to the Planning Department for the new retail strip center proposed for the pad site next to Mr. Goodcents at K-7/Kansas Avenue. This item will be considered by the Planning Commission at their February 25 meeting.

**4. President’s Day – February 17** – City offices will be closed on February 17 in observance of President’s Day.



**Goodwill of  
Western Missouri & Eastern Kansas  
and  
City of Bonner Springs**

**cordially invite you to a**

***Ribbon Cutting Ceremony  
& Grand Opening  
of the new Goodwill Store - No. 206***

**Friday, February 28, 2014, 8:30 a.m.  
Bonner Springs Pointe  
525 S. 129th Street, Bonner Springs, KS**

**Goodwill Project Development**

<b>Developer:</b>	Tim Harris   KAVE, Inc.
<b>Leasing Agent:</b>	David Hickman   CB Richard Ellis
<b>Architect:</b>	Jeff Schroeder   Herman A. Scharhag Architects
<b>Engineer:</b>	Shawn Duke   Lutjen, Inc.
<b>Contractor:</b>	KAVE, Inc.

**ITEM NO. 9.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens \_\_\_\_\_  
Cooper \_\_\_\_\_  
Reeves \_\_\_\_\_  
Haas \_\_\_\_\_

Peterson \_\_\_\_\_  
Knight \_\_\_\_\_  
Freeman \_\_\_\_\_  
Shannon \_\_\_\_\_

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM:** City Council Items

**ACTION:** None

**STAFF RECOMMENDATION:** None

**ITEM NO. 10.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Mayor's Report**

**ACTION: None**

**STAFF RECOMMENDATION: None**

The Mayor will give a verbal report at the meeting on Monday.

**ITEM NO. 11.**

**City Council Regular Agenda  
Monday, February 10, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Adjourn to Executive Session - Personnel Matters**

**ACTION: Make a Motion to Adjourn to Executive Session to Discuss Personnel Matters  
for a Period Not to Exceed Thirty Minutes**

**STAFF RECOMMENDATION: NA**