

**CITY COUNCIL AGENDA  
Monday, January 13, 2014**

**Workshop – 7:15 p.m.**

WS-1 Kansas Public Water Supply Loan Fund for Water System Pipeline & Water Treatment Plan Improvements

**Council Meeting – 7:30 p.m.**

1. Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)  
CONSENT AGENDA - If a Councilmember has a simple question about an item, it can be asked before the Mayor calls for the vote on the Consent Agenda. An item only needs to be removed from the Consent Agenda if it warrants discussion.
2. Minutes of the December 9, 2013 City Council Meeting
3. Claims for City Operations for January 13, 2014
4. Public Housing Authority Claims for January 13, 2014
5. Appointments to Boards & Commissions
6. Unified Government Contract for Senior Center Funds for 2014
7. Adoption of FY2014 HUD Income Limits for the Public Housing Authority

**REGULAR MEETING AGENDA**

8. Award Contract for Lawn Care & Snow Removal Services for the Public Housing Authority
9. Final Change Order, Final Acceptance & Final Payment to John Smith Concrete for the 2013 Concrete Project
10. Amendment to Bonner Springs Center Development Agreement
11. Massage Therapy Regulations Moratorium
12. Ordinance to Adopt Recodification of the City's Code Book
13. Readopt Fees Removed from Various Sections of the Code Book
14. City Manager's Report
15. City Council Items
16. Mayor's Report



# *City of Bonner Springs*

P. O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

## **WORKSHOP MEETING**

**7:15 p.m.**

## **REGULAR CITY COUNCIL MEETING**

**7:30 p.m.**

## **CITY HALL COUNCIL CHAMBERS**

Monday, January 13, 2014

*Life is Better in Bonner Springs*

**City Council Workshop Agenda**  
Monday, January 13, 2014

**Present:**

Stephens	_____
Cooper	_____
Reeves	_____
Haas	_____
Peterson	_____
Knight	_____
Freeman	_____
Shannon	_____

Staff Present: \_\_\_\_\_

**AGENDA ITEM: Kansas Public Water Supply Loan Fund for Water System Pipeline & Water Treatment Plan Improvements**

**NARRATIVE:** The enclosed memorandum explains the recommendation to make application to the Kansas Department of Health & Environment for their loan program funds to use to replace an old water main on Morse Avenue and to construct a 75,000 gallon clearwell at the Water Plant.

Staff requests the City Council to agree, with no opposition, to submit an application for the loan program funds. The Financial Impact section of the memorandum fully explains the costs and increased rates for both improvements.

## BONNER SPRINGS UTILITIES

PROVIDING SAFE DRINKING WATER FOR OUR CITY AND CLEAN WATER FOR THE ENVIRONMENT

### MEMORANDUM

Date: January 6, 2014  
To: Mayor and City Council  
Thru: Jack Helin, City Manager *JH*  
From: Rick Sailer, Director  
Subject: **Use of Kansas Public Water Supply Loan Fund (KPWSLF) for Water System Pipeline and Water Treatment Plant improvements.**

**Recommendation:** The City Council agree, with no opposition, to move forward with a loan application process for KPWSLF to be used for Water Treatment Plant (WTP) water system pipeline improvements.

**Background:** The Kansas Department of Health & Environment (KDHE) has a loan program (KPWSLF) for cities to use for water system improvements. The loans are 60% of current market rates repaid over 20 years. KDHE selected the City to receive funds as part of the KPWSLF program. They approved the use of up to \$2,100,000 in loan funds the City can use for WTP and water system pipeline improvements.

**Discussion:** The Projects that we submitted for KPWSLF program will be completed over a two (2) year period. Staggering the projects over a two-year period will allow us to complete existing projects and adjust rates at lower increments. The two (2) projects are summarized below.

- 1) **Morse Avenue 12" Waterline:** Construct a 12" waterline to replace the old eight-inch (8") Front Street waterline taken out of service due to multiple breaks. The City installed the 8" pipeline in 1951 when the drilled Well No. 1 on the north bank of the Kansas River after the 1951 flood. The preliminary design route is on Morse from K-32 to Cornell, where we can connect to the existing 12" transmission pipeline to the storage tanks. This pipeline will give us the redundancy that we need in case of a failure on the Front Street 12" which is our only transmission line from the WTP to the storage tanks. To restart flow in the Front Street 8" pipeline would possibly lead to additional breaks and street damage. Engineering design will begin in 2014 with a projected constructed date of 2015. The estimated project cost is \$800,000.
- 2) **Water Treatment Plant Clearwell:** This WTP project provides for the construction of a 75,000 gallon clearwell to meet the new Groundwater Treatment Rule to provide longer chlorine contact time (CT). Our present system does not provide detention time for proper chlorine disinfection and requires additional testing if we have a positive coliform sample during our routine monthly sampling. We pump filtered water directly to the distribution system without the availability of any post detention time for mixing and stabilization. Upgrades to the WTP would include filter flow meters and automation for backwash control. Engineering design will be completed in 2015 with a projected construction date of 2016. The estimated project cost is \$1,200,000.

**Financial Impact:** The KDHE loan program allows entities to apply for the loan and then draw the money as needed. The current annual interest rate is 2.78% (plus a one-time origination fee of 0.25%). The annual debt payments would increase over a two (2) year period. The Morse Waterline Project, estimated at \$800,000, will result in an estimated debt payment increase of \$52,700. This will require an estimated 3.12% increase in water rates or about \$1.39 per month (\$0.045/day) on an average monthly residential bill (6,000 gallons). Staff estimates that this rate increase would begin in 2016. The WTP Project, estimated at \$1,200,000, will result in a debt payment increase totaling \$79,000. This will require an estimated 4.68% increase in water rates or about \$2.08 per month (\$0.067/day) on an average monthly residential bill (6,000 gallons). Staff estimates that this rate increase for this project would begin in 2017. An increase in revenue from impact fees due to increased development will reduce the amount of debt to the ratepayer. The rate increases discussed do not include any rate increases for operating costs which ranged from one to five percent over the past five years. We need improvements to the WTP and water system to meet current and future demands and use of low cost interest loan funds is the best financial option we have. We dedicate Cash Reserves to smaller, less costly pipeline improvement projects.

**ITEM NO. 1.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Citizen Concerns About Items Not on Today's Agenda. (Copies of written material presented to the City Council also needs to be provided to the City Clerk.)**

**ACTION: None**

**STAFF RECOMMENDATION: None**

This item is for comments and questions from the audience about items that are not included on today's agenda.

## **CONSENT AGENDA**

**The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.**

**ITEM NO. 2.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Minutes of the December 9, 2013 City Council Meeting**

**ACTION: Make a Motion to Approve the Minutes of the Regular Meeting Held on December 9, 2013**

**STAFF RECOMMENDATION: The City Clerk Recommends Approval**

Enclosed are the minutes for approval. Enclosed are the Workshop Meeting minutes for your information.

## City Council Minutes – Regular Meeting – Monday, December 9, 2013

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, December 9, 2013.

**Governing Body Present:** Mayor Jeff Harrington; Councilmembers: Tom Stephens, Bob Reeves, Racheal Haas, Joe Peterson, Jack Knight, Eric Freeman and Roger Shannon

**Governing Body Absent:** Councilmember George Cooper

**City Staff Present:** Jack Helin, City Manager; Rita Hoag, City Clerk; Tillie Laplante, Finance Director; Carol Sharp, Human Resources Director; Rick Sailler, Utilities Director; Kevin Bruemmer, Public Works Director, Skip Dobbs, Parks and Recreation Director; John Claxton, Emergency Medical Services Chief and Krista Gentry, Public Housing Authority Director

The Mayor opened the meeting with the Pledge of Allegiance to the Flag of the United States of America. The Mayor read the essays written by Erica Brady and Isabell Herrera, the two winners of the "If I were Mayor" League of Kansas Municipalities essay contest, and presented them awards. The Mayor thanked Mr. Moulin, Principal of Clark Middle School and Mrs. McCracken, English teacher at Clark Middle School, for their support of the essay contest.

**Item No. 1 – Citizen Concerns About Items Not on Today's Agenda –** None presented.

### CONSENT AGENDA

The Mayor read the Consent Agenda Items 2 through 15 and asked the Staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

**Item No. 2 – Minutes of the November 25, 2013 City Council Meeting –** Presented for approval.

**Item No. 3 – Claims for City Operations - December 9, 2013 –** Presented for approval were the Supplement Claims in the amount of \$121,737.81 and Regular Claims in the amount of \$323,520.67.

**Item No. 4 – Public Housing Authority Claims - December 9, 2013 –** Presented for approval in the amount of \$1,991.04.

**Item No. 5 – Arcade License Renewal for 2014 –** Walmart Store No.486 made application and paid the fee to renew their Arcade License for 2014.

**Item No. 6 – Massage Therapy Business Establishment License for Bodyworks Massage –** Bill Miller made application for renewal of a 2014 Massage Therapy Business Establishment License.

**Item No. 7 – City Fee and Rate Increases –** Staff briefed the City Council on the fee and rate changes for the City Clerk, EMS, Parks and Recreation and Utility Departments at the November 25 meeting. The list provided in the Agenda of fees to be approved by motion and vote of the City Council included:

- Solid Waste Residential Refuse and Recycle Fee increased to \$13.70.
- A new False Fire Alarm Fee of \$50 for the third occurrence and increments of an additional \$50 for each subsequent false alarm.
- A new Scrap Metal Registration Fee of \$100 and a Renewal Fee of \$50.
- Emergency Medical Services increased and established new fees for transport, treatment, supplies and reports.
- Parks and Recreation Department increased Baseball/Softball, Soccer and Girls Volleyball fees \$10.
- Water Service Fees and Usage Rate Fees increased one percent (1%).
- Wastewater Service Fees and Usage Rate Fees increased five percent (5%).
- Water and Wastewater System Impact Fees increased five percent (5%).
- Water System Meter/Tap Fees increased fifteen percent (15%).

**Item No. 8 – Cereal Malt Beverage License Renewals for 2014 –** Presented for approval were the 2014 Cereal Malt Beverage License renewals.

**Item No. 9 – Resolution to Write Off Uncollected Public Housing Authority Accounts –** The Housing Authority exhausted attempts to collect money due from the vacated tenants. Staff recommended the City Council approve the Resolution to write off uncollected vacated tenant accounts to total \$9,921.92. **Assigned Resolution No. 2013-11**

**Item No. 10 – Write Off Uncollected Accounts – Utility, Weeds and Miscellaneous Charges –** The Finance Director recommended approval of uncollected charges for utilities, weed mowing and other miscellaneous write offs. Collection efforts will continue.

**Item No. 11 – Resolution to Write Off Outstanding Accounts Payable and Payroll Warrants –** Staff recommended approval of a Resolution to Write Off Outstanding Accounts Payable and Payroll Warrants in the total amount of \$1,399.21. **Assigned Resolution No. 2013-12**

**Item No. 12 – City Council Meeting Dates and Holidays for 2014 –** Presented for approval were the 2014 City Council Meeting Dates Schedule. The list included the Holidays observed by the City.

**Item No. 13 – Personnel Handbook Policy Amendments** – Staff presented the Personnel Handbook Policy Amendments which the City Council discussed at the November 25 Workshop meeting that included: the addition of an Inclement Weather Policy, clarification of the General Policy in regards to military leave, updated the Grievance Procedure Policy to allow an employee from the same department to be brought onto the Committee as an advisor, amended the Open Door Policy to allow employees to contact the City Manager after hours and added the clause “as defined by Kansas Law” to all policies related to drug usage.

**Item No. 14 – Amendments to the Governing Body Policy GB-05-03R Adoption of Governing Body Manual** – Staff presented the Amendments to the Governing Body Policy GB-05-03R which the City Council discussed at the November 25 Workshop meeting that included: clarification on how to handle items added by motion at the beginning of the City Council meeting, added a definition of a City of the Second Class and defined the Mayor’s responsibility at City Council meetings.

**Item No. 15 – Authorize City Manager to Sign Claims for Year End 2013** – Staff recommended the City Council authorize the City Manager to approve claims for year-end 2013 and provide a separate 2013 Year-End Claims Register with the January 13, 2014 City Claims Item for that agenda.

#### **CONSENT AGENDA APPROVAL**

Reeves made a Motion to Approve the Consent Agenda as presented. Peterson seconded the motion and it carried on a vote of seven to zero.

#### **REGULAR MEETING AGENDA**

**Item No. 16 – Public Hearing for the 2013 Budget Amendments and Approve 2013 Budget Amendments** – The Mayor opened the public hearing at 7:37 p.m. and the Finance Director made a presentation as follows:

- Staff briefed the City Council at the November 25 meeting on the need to amend four funds in the 2013 Budget.
- The City Council set a Public Hearing for December 9, 2013 to receive public comment to increase the Soccer Fund by \$4,408, the Water Fund by \$115,000, the Tiblow Transit Fund \$3,457 and the Aquatic Facilities Sales Tax Fund by \$41,940.

The Mayor closed the Public Hearing at 7:40 p.m. Stephens made a Motion to Approve the Budget Certificate to Amend the 2013 Budget for the Aquatic Park Sales Tax Fund, Soccer Fund, Tiblow Transit Fund and the Water Fund. Reeves seconded the motion and it carried on a vote of seven to zero.

**Item No. 17 – Public Housing Authority 2013 Budget Amendments** – The Public Housing Authority Director briefed the City Council on the requested Budget Amendment at the November 25 meeting. Staff recommended to amend the Budget from \$258,770 to \$271,540. Reeves made a Motion to Approve a Resolution to Approve the 2013 Budget Amendments for the Public Housing Authority. Peterson seconded and it carried on a vote of seven to zero. **Assigned Resolution No. 2013-13**

➤ **Item No. 18 – Resolution to Approve Public Housing Authority (PHA) 2014 Budget** – The Public Housing Authority Director made a presentation as follows:

➤ Based the 2014 Budget on the previous year’s information and the expected subsidy from the Department of Housing and Urban Development (HUD).

➤ The 2014 Budget included a software upgrade and plumbing repairs and staff recommends approval. Peterson made a Motion to Approve a Resolution to Approve the Public Housing Authority 2014 Budget. Reeves seconded and it carried on a vote of seven to zero. **Assigned Resolution No. 2013-14**

**Item No. 19 – Ordinance to Repeal Solid Waste (Trash and Recycle) Fee** – The City Clerk made a presentation as follows:

➤ Staff briefed the City Council at the Workshop Meeting on November 25 to remove the fee from the Solid Waste Code to eliminate the need to amend the fee by Ordinance in the future. The Ordinance provides that the City Council shall establish the fee by motion. As part of the action for Item No.7, the City Council approved the increased fee effective January 1, 2014. Stephens made a Motion to Approve an Ordinance to Repeal the Solid Waste (Trash and Recycle) Fee from the Solid Waste Code. Reeves seconded and it carried on a vote of seven to zero. **Assigned Ordinance No. 2377.**

**Item No. 20 – Ordinance to Repeal Water Rates and Sewer Fees from Code Book** – The City Clerk stated that staff recommends the Water Rates and User Fees be removed from the Code Book and be established by the City Council by motion. As part of the Action for Item No.7, the City Council approved the increased fee effective April 1, 2014. Shannon made a Motion to Approve an Ordinance to Amend Chapter XV Utilities, Article 2 Water and Sewers, Rates and Charges, Section 15-204 Water Rates and System Impact Fees. Reeves seconded and it carried on a vote of seven to zero. **Assigned Ordinance No. 2378**

**Item No. 21 – Ordinance to Repeal Sewer Rates from the Code Book** – The City Clerk stated that staff recommends the Sewer Service Charge rate and User Charge rate be removed from the Code Book and be established by the City Council by motion.

As part of the Action for Item No.7, the City Council approved the increased fee effective April 1, 2014. Knight made a motion to Approve an Ordinance to Amend Chapter XV, Water and Sewer – Rates and Charges, Section 15-207 Sewer Rates. Peterson seconded and it carried on a vote of seven to zero. **Assigned Ordinance No. 2379**

**Item No. 22 – Ordinance to Approve Increase to the Municipal Judge Salary –** The City Manager stated the last increase to the Municipal Court Judge Salary was in 2008 and the 2014 Budget includes budget authority for two percent (2%) increase. Freeman made a Motion to Approve an Ordinance to Increase the Municipal Court Judge Salary. Knight seconded and it carried on a vote of seven to zero. **Assigned Ordinance No. 2380**

**Item No. 23 – Resolution in Regard to a Four-Year Exemption of Buildings from the Requirements of KSA 2013 SUPP. 75-7c20 that Relates to Concealed Carry –** The City Manager recommended approval of the Resolution provided in the Agenda to exempt certain City facilities for a four-year period from the new State law effective July 1, 2013. Knight made a Motion to Approve a Resolution in Regard to a Four-Year Exemption of Buildings from the Requirements of KSA 2013 SUPP, 75-7c20 that Relates to Concealed Carry. Reeves seconded and it carried on a vote of seven to zero. **Assigned Resolution No. 2013-15**

**Item No. 24 – Award Bid for the 2013 Storm Water Project -** The Public Works Director made a presentation as follows:

- The project is for extension of a corrugated metal pipe and slope protection along North Bluegrass and the replacement of seven storm water inlets at various locations.
- Staff received three bids on November 27 from Westland Construction, Kansas Heavy Construction and Amino Brothers Company, Inc. The low bidder was Westland Construction for a total amount of \$82,310.
- Staff recommends the deletion of two inlets from the contract for a total reduction of \$15,280 which lowers the contract amount from the low bidder to \$67,030 to leave \$10,470 for contingencies or to carryover to 2014.
- Staff recommends award of the bid for the 2013 Storm Water Repair Program to Westland Construction in an amount not to exceed \$77,500.

Reeves made a Motion to Award the Bid for the 2013 Storm Water Project to Westland Construction in an Amount Not to Exceed \$77,500. Stephens seconded and it carried on a vote of seven to zero.

**Item No. 25 – City Manager’s Report –** The City Manager added items as follows:

- Jim Neal will retire from the City after twenty-two years of service.
- Westboro Baptist Church will protest at Clark Middle School on Thursday, December 12 at 2:00 p.m.
- The Mayor read a letter from Dan Brungardt, Unified School District No. 204 Superintendent, which contained information about the protest.
- A Mexican restaurant will open in the former Mazzio building in Canaan Center.

**Item No. 26 – City Council Items –**

- Councilmember Knight commended City staff on snow removal efforts.
- Councilmember Reeves stated cars park in the No Park zone in front of Clark Middle School and Bonner Springs High School and he has concerns about emergency vehicle access. The City Manager stated it is a private road and the City can alert the school district to the concern but cannot enforce the signs.
- Councilmember Stephens stated tenants and patrons of the Northridge Center complained that drivers use the Northridge Center parking lot to bypass the stop sign at Commercial Drive and Kansas Avenue.
- Councilmember Knight stated drivers also use the Advocacy First lot to bypass the light at Nettleton.

**Item No. 27– Mayor’s Report –** The Mayor made a report as follows:

- Thanked everyone who participated in the Holiday Parade and Mayor’s Tree Lighting ceremony.
- Attended the Council of Mayor’s meeting last week.
- The Kansas Highway Patrol will recognize the actions of Maurice Jodie Stoward during the school bus crash with an Honorary Trooper award December 10 at the Bonner Springs High School Auditorium at 10:00 a.m.
- Invited everyone to attend the City Employee Recognition and Holiday celebration on Wednesday, December 18, 2013.
- Recommended the City Council make an effort of good faith to extend sewer service to the Homestead Motors/KC Homestead business extension in Edwardsville and ask Edwardsville to consider future interlocal agreements with Bonner Springs. The City Council had no opposition to provide sewer service to the Homestead Motors/KC Homestead business extension.
- Wished everyone a Happy Holiday and Happy New Year.

The meeting adjourned at 8:14 p.m.

\_\_\_\_\_  
Rita Hoag, City Clerk

**City Council Workshop Meeting – Monday, December 9, 2013 – 7:00 p.m.**

**Governing Body Present:** Mayor Jeff Harrington; Councilmembers: Tom Stephens, Bob Reeves, Racheal Haas, Joe Peterson, Jack Knight, Eric Freeman and Roger Shannon

**Governing Body Absent:** George Cooper

**City Staff Present:** Jack Helin, City Manager; Rita Hoag, City Clerk and John Haley, Police Chief

**WS-1 – Executive Session – Security Matters–** At 7:15 p.m, Shannon made a Motion to Adjourn Into Executive Session for a period not to exceed ten minutes. Reeves seconded the motion and it was unanimously approved. At 7:20 p.m., Peterson made a motion to return to Regular Session with no action taken. Shannon seconded the motion and it was unanimously approved.

The meeting adjourned at 7:20 p.m. rh

**ITEM NO. 3.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_**

**AGENDA ITEM: Claims for City Operations for January 13, 2014**

**ACTION: Make a Motion to Approve the Claims for City Operations for January 13, 2014**

**STAFF RECOMMENDATION: The City Manager and City Clerk Recommend Approval and State that all Expenditures Comply with the State of Kansas Cash Basis Law**

Enclosed are the Supplement Claims for City Operations in the amount of \$291,209.27 and the Regular Claims in the amount of \$167,105.79. Note that the Supplement Claims includes checks for 2013 year end that the City Council at the December 9 City Council Meeting authorized staff to process.

Note: If a Councilmember has questions on any of the claims, it would be helpful to call or email ahead in order to get a detailed answer.

Check Register Report

SUPPLEMENTAL CHECK REGISTER

Date: 01/09/2014

Time: 12:14 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
122454	12/06/2013	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	450.00
122455	12/06/2013	Printed		2331	COHEN-MCNEILE-PAPPAS-	PAYROLL DEDUCTIONS	340.27
122456	12/06/2013	Printed		2083	DAN HUBERT	RENTAL DEPOSIT REFUND	100.00
122457	12/06/2013	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,671.11
122458	12/06/2013	Printed		0981	ING FINANCIAL PARTNERS	PAYROLL DEDUCTIONS	658.75
122459	12/06/2013	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	355.00
122460	12/06/2013	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	1,466.03
122461	12/06/2013	Printed		2014	KCPL	ELECTRIC SERVICE	491.93
122462	12/06/2013	Printed		1836	LOWE'S CREDIT SERVICES	MAINTENANCE/REPAIR SUPPLIES	29.56
122463	12/06/2013	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	3,277.32
122464	12/06/2013	Void	12/06/2013			Void Check	0.00
122465	12/06/2013	Void	12/06/2013			Void Check	0.00
122466	12/06/2013	Printed		6709	NUTS & BOLTS	HOT WATER TANK/LOCK SETS/MISC	759.84
122467	12/06/2013	Printed		1820	PAYNE & JONES, CHTD	PAYROLL DEDUCTIONS	330.31
122468	12/06/2013	Printed		2082	RANDALL SCHWARTZ	RENTAL DEPOSIT REFUND	100.00
122469	12/06/2013	Printed		2086	DAVID STONER	COURT BOND REFUND	194.00
122470	12/06/2013	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	11,019.47
122471	12/20/2013	Printed		2468	JIM NEAL	REPLACE PAYROLL CHECK	1,401.00
122472	12/20/2013	Printed		7084	AT&T U-VERSE	INTERNET SVC 11/10-12/9/13	340.00
122473	12/20/2013	Printed		2470	ATMOS ENERGY	GAS SERVICE	4,113.11
122474	12/20/2013	Void	12/20/2013			Void Check	0.00
122475	12/20/2013	Void	12/20/2013			Void Check	0.00
122476	12/20/2013	Void	12/20/2013			Void Check	0.00
122477	12/20/2013	Void	12/20/2013			Void Check	0.00
122478	12/20/2013	Printed		6536	BANKCARD PROCESSING CENTER	PAINT,WASHER,BAY LIGHT KITS	3,934.07
122479	12/20/2013	Printed		0122	BONNER SPGS FIREFIGHTERS ASSC	PAYROLL DEDUCTIONS	103.50
122480	12/20/2013	Printed		9904	CAROLYN CAIHARR	RENTAL DEPOSIT REFUND	100.00
122481	12/20/2013	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	450.00
122482	12/20/2013	Printed		2331	COHEN-MCNEILE-PAPPAS-	PAYROLL DEDUCTIONS	340.27
122483	12/20/2013	Printed		2090	ARACELY CORREA	RENTAL DEPOSIT REFUND	100.00
122484	12/20/2013	Printed		3665	W H GRIFFIN, TRUSTEE	PAYROLL DEDUCTIONS	1,656.00
122485	12/20/2013	Printed		2098	JOSEPH GRIMM	UTILITY PAYMENT REFUND	50.91
122486	12/20/2013	Printed		2105	SABRA HOTUJAC	RENTAL DEPOSIT REFUND	100.00
122487	12/20/2013	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,638.98
122488	12/20/2013	Printed		0981	ING FINANCIAL PARTNERS	PAYROLL DEDUCTIONS	658.75
122489	12/20/2013	Printed		3108	JC COMMUNICATIONS BEST	AFTER HRS ANSWERING SVC	93.00
122490	12/20/2013	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	355.00
122491	12/20/2013	Printed		2111	KANSAS DEP. OF AGRICULTURE	WATER RIGHTS EXTENSION	500.00
122492	12/20/2013	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	1,551.42
122493	12/20/2013	Printed		2110	GLASIA LEE	RENTAL DEPOSIT REFUND	100.00
122494	12/20/2013	Printed		2087	JEANETTA LYLES	SECURITY DEPOSIT REFUND	75.00
122495	12/20/2013	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	3,277.32
122496	12/20/2013	Printed		3759	MIDWEST BUS SALES INC	TIBLOW TRANSIT TIRES	1,101.68
122497	12/20/2013	Printed		8001	MIDWEST PUBLIC RISK	HEALTH,DENTAL,VISION INSURANCE	71,995.11
122498	12/20/2013	Printed		7206	NATIONAL INSURANCE MARKETING	PAYROLL DEDUCTIONS	2,317.88
122499	12/20/2013	Printed		6244	NEXTEL	RAVEN-X/AIR CARDS-PD	174.52
122500	12/20/2013	Void	12/20/2013			Void Check	0.00
122501	12/20/2013	Printed		6709	NUTS & BOLTS	LIGHT BULBS, PLUMBING SUPP-PHA	246.79
122502	12/20/2013	Printed		1820	PAYNE & JONES, CHTD	PAYROLL DEDUCTIONS	128.98
122503	12/20/2013	Printed		3334	PITNEY BOWES	QTRLY MAINT/RENT AGMT	462.00
122504	12/20/2013	Printed		1811	RICOH USA, INC.	COPIER LEASES	771.06
122505	12/20/2013	Printed		2091	BETTY SANDERS	RENTAL DEPOSIT REFUND	150.00
122506	12/20/2013	Printed		8307	UNITED WAY	CONTRIBUTIONS	112.00

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
122507	12/20/2013	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	1,739.44
122508	12/20/2013	Printed		2108	LISA WILLIAMS	RENTAL DEPOSIT REFUND	100.00
122509	12/31/2013	Printed		0015	A-1 SEWER & SEPTIC SVC INC	SEWER LINE MAINTENANCE	405.00
122510	12/31/2013	Printed		3167	ACE PIPE CLEANING INC	SEWER LINE TV WORK	4,149.25
122511	12/31/2013	Printed		1592	ACME BRICK & TILE	ENGRAVED BRICK-CENTENNIAL PARK	15.00
122512	12/31/2013	Printed		3169	AKAWAM	COFFEE SERVICE-PW,UT,CH	305.68
122513	12/31/2013	Void	12/31/2013			Void Check	0.00
122514	12/31/2013	Printed		3562	ALAMAR	UNIFORMS-POLICE	912.01
122515	12/31/2013	Printed		7194	ALL AMERICAN TITLE COMPANY	TITLE REPORTS F/134TH ST UT	5,650.00
122516	12/31/2013	Printed		6730	AMERICAN RESPONSE VEHICLES INC	COT LOADING SYSTEM-EMS	2,750.00
122517	12/31/2013	Printed		4413	AT & T 5001	PHONE SERVICE	3,244.06
122518	12/31/2013	Printed		2470	ATMOS ENERGY	GAS SERVICE	455.08
122519	12/31/2013	Printed		1461	AUGUSTINE EXTERMINATORS	PEST CONTROL-FIRE/EMS	75.00
122520	12/31/2013	Printed		0068	AUTOMOTIVE EQUIPMENT SVC,INC	SANDER MOTOR PART-PW	49.95
122521	12/31/2013	Printed		3640	ANDREW BAIR	TUITION REIMBURSEMENT	300.00
122522	12/31/2013	Printed		2129	BARTLETT & WEST INC	DESIGN ENGINEER/130ST MAIN REL	4,000.00
122523	12/31/2013	Printed		0109	BERNING TIRE COMPANY	FLAT REPAIR-TIBLOW TRANSIT	20.50
122524	12/31/2013	Printed		0117	BOARD OF PUBLIC UTILITIES	WATER USAGE/NOVEMBER 2013	8,263.12
122525	12/31/2013	Printed		4172	BOUND TREE MEDICAL	MEDICAL SUPPLIES-EMS	158.11
122526	12/31/2013	Printed		6099	BOYER-KANSAS INC	SHREDDING SERVICES - EMS	45.00
122527	12/31/2013	Printed		6734	BREATHING AIR SERVICES, INC	AIR COMPRESSOR INSPECTION-FIRE	400.00
122528	12/31/2013	Printed		4743	BSN SPORTS, INC	BASEBALL EQUIPMENT-PARKS	496.69
122529	12/31/2013	Printed		3764	CHAD CANNON MD	MEDICAL DIRECTOR SVCS-EMS	1,800.00
122530	12/31/2013	Printed		7102	CENTRAL SECURITY GROUP-	SECURITY SYSTEM MONITORING	122.00
122531	12/31/2013	Printed		0019	CHEMQUEST INC	CHEMICALS-WATER	3,291.75
122532	12/31/2013	Printed		5723	TERRENCE L CHRISTENSEN	CITY BAND SHIRTS	312.00
122533	12/31/2013	Printed		6248	CLASSIC GRAPHICS INC	VINYL HELMET LETTERING-FIRE	20.00
122534	12/31/2013	Printed		0213	COLEMAN EQUIPMENT INC	AERATOR AND BOLTS-PARKS	1,264.96
122535	12/31/2013	Printed		0218	COMMENCO INC	RADIO MAINTENANCE-PD	401.00
122536	12/31/2013	Printed		2676	CONOCO	KEROSENE F/SHOP HEATER-PW	97.50
122537	12/31/2013	Printed		3200	CREATIVE LANDSCAPING &	SIDEWALK & CONCRETE RESTORE-UT	4,434.70
122538	12/31/2013	Printed		5320	CREATIVE PRODUCTS SOURCING INC	UNIFORMS-PD	164.16
122539	12/31/2013	Printed		6683	KENNETH RAY CROSBY	SINK DRAIN REPAIR-UT	132.00
122540	12/31/2013	Printed		4383	CUMMINS CENTRAL POWER LLC	GENERATOR BLOCK HEATER-UT	723.36
122541	12/31/2013	Printed		4716	DAVE'S PLUS CONSTRUCTION	ASPHALT RESTORATION-UT	4,192.57
122542	12/31/2013	Printed		0238	DEFFENBAUGH DISPOSAL SERVICE	DUMPSTER CHARGES	97.00
122543	12/31/2013	Printed		7178	DS WATERS OF AMERICA INC	COFFEE SVC-EMS	181.16
122544	12/31/2013	Printed		7178	DS WATERS OF AMERICA INC	COFFEE SVC-PD	39.95
122545	12/31/2013	Printed		1075	DSA PRECISION CLEANING	CUSTODIAL SUPPLIES	339.57
122546	12/31/2013	Printed		4638	ED M FELD EQUIPMENT CO INC	FIRE HOSE BALL VALVES	345.75
122547	12/31/2013	Printed		0276	ENVIRONMENTAL LABORATORIES	UT SAMPLES/ANALYSIS-NOV	1,119.00
122548	12/31/2013	Void	12/31/2013			Void Check	0.00
122549	12/31/2013	Printed		4342	FELDMANS	UNIFORM BOOT/JEANS,WELDER WIRE	412.50
122550	12/31/2013	Printed		0781	GOODYEAR WHOLESALE TIRE	TIRES-PD/FLAT REPAIR-PW	1,349.89
122551	12/31/2013	Printed		0688	GRAFKA FREELANCE DESIGN LTD	AD DESIGN FEES-CTC	690.00
122552	12/31/2013	Printed		1942	GRASS PAD INC	ICE METL F/ SIDEWALKS-PARKS	381.60
122553	12/31/2013	Printed		6622	SHELDON GUENTHER	EMT CLASS INSTRUCTOR	150.00
122554	12/31/2013	Printed		2430	HAMBLIN PETROLEUM	MOTOR FUEL	14,317.80
122555	12/31/2013	Printed		9428	MARCIA HARRINGTON	MILEAGE EXPENSE 1/15-12/4/13	219.04
122556	12/31/2013	Printed		1089	HAWKINS, INC	CHEMICALS-UT	1,801.60

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<b>UNION BANK &amp; TRUST Checks</b>							
122557	12/31/2013	Printed		4275	HAYNES EQUIPMENT CO INC	PUMP REPAIRS-UT	2,566.36
122558	12/31/2013	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN & CYLINDER RENTAL - EMS	128.04
122559	12/31/2013	Printed		1041	HOMESTEAD MOTORS	OCCUPATIONAL LICENSE REFUND	10.00
122560	12/31/2013	Printed		3289	J & D EQUIPMENT INC	SNOW PLOW PARTS	1,266.62
122561	12/31/2013	Printed		0072	J P COOKE CO	ANIMAL LICENSE TAGS W/HOOKS	70.70
122562	12/31/2013	Printed		1007	JERRYS NURSERY INC	MULCH F/DOWNTOWN & INSECTICIDE	589.45
122563	12/31/2013	Printed		1596	JOHN DEERE LANDSCAPES	TREE EMERGENT-BONNER BEAUTIFUL	87.00
122564	12/31/2013	Printed		5345	JOHNSON COUNTY WASTEWATER	WASTEWATER CHARGES/NOV 2013	108.50
122565	12/31/2013	Printed		2120	BRENDA JUAREZ	RENTAL DEPOSIT REFUND	240.00
122566	12/31/2013	Printed		0400	KANSAS CITY PETERBILT	VEH MAINT-EMS	20.86
122567	12/31/2013	Printed		6093	KANSAS STATE TREASURER	STATE COURT FEES	4,471.00
122568	12/31/2013	Printed		2014	KCPL	ELECTRIC SERVICE	178.95
122569	12/31/2013	Printed		1177	KS DEPT OF REVENUE	CM BEVERAGE STAMP TAX	350.00
122570	12/31/2013	Printed		3629	LADD SERVICE COMPANY	REPLACED HVAC UNIT-CITY HALL	7,895.00
122571	12/31/2013	Printed		0852	LANMAN INCORPORATED	COMPUTER MAINT/REPAIRS	1,167.50
122572	12/31/2013	Printed		6250	LEXIS NEXIS	WEBSITE ACCESS-PD	50.00
122573	12/31/2013	Printed		1836	LOWE'S CREDIT SERVICES	HOT WATER TANK PARTS/PAINT SUP	411.98
122574	12/31/2013	Printed		3373	LUKE HTG & AIR CONDITIONING	HEATER MAINTENANCE-UT	180.00
122575	12/31/2013	Printed		9817	MEDASSURE HEARTLAND, LLC	MEDICAL WASTE DISPOSAL-EMS	70.00
122576	12/31/2013	Printed		6137	METRO COURIER INC	DELIVERY CHARGES-UT	209.14
122577	12/31/2013	Printed		1090	MIDWEST PUBLIC RISK	ACCIDENT DEDUCTIBLES-TIBLOW/PD	2,000.00
122578	12/31/2013	Printed		5116	MILLER SIGN SHOPPE LLC	CITY BAND SIGNS & NAME PLATE	120.00
122579	12/31/2013	Printed		3094	NORRIS EQUIPMENT CO LLC	LAWNMOWER PARTS	32.38
122580	12/31/2013	Void	12/31/2013			Void Check	0.00
122581	12/31/2013	Printed		0947	O'REILLY AUTO STORES INC	ANTIFREEZE,OIL,WIPER FLUID	160.03
122582	12/31/2013	Printed		2126	OMNI SVC GROUP LLC	NOVEMBER AMB BILLING	1,021.42
122583	12/31/2013	Printed		6624	OVIVO USA, LLC	EQUIPMENT MAINT-UT	223.24
122584	12/31/2013	Printed		9985	PONZER YOUNGQUIST P.A.	ENGINEERING DESIGN-UT	2,970.00
122585	12/31/2013	Printed		7022	POSTMASTER	PO BOX RENTAL FEE 2014	180.00
122586	12/31/2013	Printed		0904	PREDATOR TERMITE & PEST CONTRL	PEST CONTROL-PD	96.00
122587	12/31/2013	Printed		2113	PREMIER TOURISM MARKETING	GROUP TRAVEL AD-CTC	630.00
122588	12/31/2013	Printed		7032	PRINTING SYSTEMS	TAX FORMS & ENVELOPES	192.78
122589	12/31/2013	Printed		4784	PUMP & POWER EQUIPMENT INC	PLANT MAINTENANCE-WWT	2,876.43
122590	12/31/2013	Printed		3361	PURCHASE POWER	POSTAGE FOR METER	985.00
122591	12/31/2013	Printed		0646	PUSHWATER ENTERPRISES INC	FLYERS,LETTERHEAD PAPER,ENVELP	763.56
122592	12/31/2013	Printed		4746	QUEEN'S PRICE CHOPPER	FOOD F/EMPLOYEE PARTY & SC	78.28
122593	12/31/2013	Printed		8031	REDDI SERVICES INC	WW REMOVAL F/CEDAR RIDGE LS	270.00
122594	12/31/2013	Printed		2119	RICOH USA, INC	COPIER LEASES	74.85
122595	12/31/2013	Printed		1811	RICOH USA, INC.	COPIER LEASES	470.63
122596	12/31/2013	Printed		7185	RLRA ENTERPRISES, INC	NEW ALARM SYSTEM F/COMM CENTER	900.00
122597	12/31/2013	Printed		1710	KARL SCHUBERT	TUITION REIMBURSEMENT	300.00
122598	12/31/2013	Printed		3663	CAROL SHARP	MILEAGE EXPENSE 10/16-11/20/13	35.60
122599	12/31/2013	Printed		8441	SHAWNEE COPY CENTER	CARBON MONOXIDE ALARM FORMS	45.00
122600	12/31/2013	Printed		3709	SIRCHIE FINGER PRINT LAB INC	EVIDENCE SUPPLIES-PD	341.07
122601	12/31/2013	Printed		7237	SK DESIGN GROUP INC.	ENGINEERING DESIGN-UT	6,751.20
122602	12/31/2013	Printed		4431	SMALLWOOD LOCK SUPPLY	LOCKS CHANGED UT FACILITIES	658.09
122603	12/31/2013	Printed		2114	HARRY SMITH	SECURITY DEPOSIT REFUND	151.22

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
122604	12/31/2013	Printed		6081	STAPLES ADVANTAGE	TONER,CALENDARS,CASES,FOL DERS	628.17
122605	12/31/2013	Printed		0766	T A STOLFUS DVM	VET SERVICES-PD	1,654.00
122606	12/31/2013	Printed		2466	TFM COMM INC	RADIO EQUIPMENT-FIRE	1,121.58
122607	12/31/2013	Printed		7118	THE NEW FINISH LINE PRO CAR	CAR WASHES-PD,UT, PROP MGMT	72.00
122608	12/31/2013	Printed		0483	TINBERG TURF	PRUNING SHRUBS & DEBRIS DISPOS	1,955.00
122609	12/31/2013	Printed		4441	TMHC SVCS INC	DRUG POOL EXPENSES-NOV	221.00
122610	12/31/2013	Printed		6598	TNT ASSETS, LLC	EMPLOYEE PLAQUE-UT	68.00
122611	12/31/2013	Printed		6802	TOTAL ELECTRIC CONTRACTORS INC	TRAFFIC SIGNAL REPAIRS-PW	2,215.97
122612	12/31/2013	Printed		3388	TRINITY AUTOMOTIVE INC	VEH REPAIRS-PD	739.40
122613	12/31/2013	Printed		3736	UNIFIED TREASURER	PRISONER CARE-PD	4,030.25
122614	12/31/2013	Printed		6819	UNIFIRST COPORATION	UNIFORM,RUG RENTAL-PW,UTIL	102.41
122615	12/31/2013	Printed		5442	UNITED COMMUNICATIONS CORP	PAGER-FIRE	105.30
122616	12/31/2013	Printed		1242	UNITED RENTALS	SCISSOR LIFT RENTAL-PARKS	220.48
122617	12/31/2013	Printed		4137	UNIVERSITY OF KS HOSPITAL AUTH	PHYSICALS & DRUG SCREENS	813.00
122618	12/31/2013	Printed		3078	USA BLUE BOOK	MEASURING WHEEL-UT	135.92
122619	12/31/2013	Printed		0915	VERIZON WIRELESS	COMMUNICATION - IND PK - UT	631.77
122620	12/31/2013	Printed		8404	VESTA LEE LUMBER COMPANY	LUMBER & QUICKCRETE-PARKS	93.50
122621	12/31/2013	Printed		9825	VIDACARE	MEDICAL SUPPLIES-EMS	529.34
122622	12/31/2013	Printed		0712	W W GRAINGER	LEVER LOCKSET,ALARM CONTROL	416.04
122623	12/31/2013	Printed		6537	WAITT OUTDOOR LLC	BILLBOARD LEASE-CTC	460.00
122624	12/31/2013	Printed		4731	WALKER TOWEL & UNIFORM SVC INC	RUG RENTAL-FIRE/EMS	60.00
122625	12/31/2013	Printed		2845	WATTS UP	BULBS & SIGN LIGHTS-PARKS,PW	52.98
122626	12/31/2013	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	25,098.04
122627	12/31/2013	Printed		7509	WYANDOTTE VAC JANITOR SUPPLIES	CUSTODIAL SUPPLIES	1,341.03
122628	01/03/2014	Printed		2470	ATMOS ENERGY	GAS SERVICE	220.71
122629	01/03/2014	Printed		7193	CHASE PROCESSING	PAYROLL DEDUCTIONS	450.00
122630	01/03/2014	Printed		2331	COHEN-MCNEILE-PAPPAS-	PAYROLL DEDUCTIONS	340.27
122631	01/03/2014	Printed		0898	ICMA RETIREMENT CORPORATION	PAYROLL DEDUCTS/BENEFITS	3,656.27
122632	01/03/2014	Printed		0981	ING FINANCIAL PARTNERS	PAYROLL DEDUCTIONS	658.75
122633	01/03/2014	Printed		3960	JOHN HANCOCK	PAYROLL DEDUCTS/BENEFITS	280.00
122634	01/03/2014	Printed		2195	KANSAS PAYMENT CENTER	PAYROLL DEDUCTIONS	1,551.42
122635	01/03/2014	Printed		9879	MAINSTREET CREDIT UNION	PAYROLL DEDUCTIONS	3,277.32
122636	01/03/2014	Printed		3790	WESTAR ENERGY	ELECTRIC SERVICE	34.78
<b>Total Checks: 183</b>						<b>Checks Total (excluding void checks):</b>	<b>291,209.27</b>
<b>Total Payments: 183</b>						<b>Bank Total (excluding void checks):</b>	<b>291,209.27</b>
<b>Total Payments: 183</b>						<b>Grand Total (excluding void checks):</b>	<b>291,209.27</b>

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
122637	01/08/2014	Printed		1741	2 B INC	PROGRAM MAILING-POSTAGE	1,636.80
122638	01/08/2014	Printed		0402	ALDEN-HARRINGTON FUNERAL HOME	PLANTS-LIBRARY/CODES	97.00
122639	01/08/2014	Printed		2127	KARI ANDERSON	RENTAL DEPOSIT REFUND	100.00
122640	01/08/2014	Printed		5615	AT & T 5011	SPECIAL CIRCUITS & ALARMS	291.58
122641	01/08/2014	Printed		5184	AT & T MOBILITY	MOBILE PHONE SVC-11/24-12/23	2,316.10
122642	01/08/2014	Printed		2470	ATMOS ENERGY	GAS SERVICE	2,869.87
122643	01/08/2014	Printed		1113	AWWA	AWWA MEMBERSHIP DUES-UT	72.00
122644	01/08/2014	Printed		0341	BLUHM MONUMENT INC	CEMETERY MONUMENT REPAIRS	45.00
122645	01/08/2014	Printed		6869	BONNER SPRNGS PARTNERS II, LLC	CID PAYMENT-4TH QUARTER	19,613.25
122646	01/08/2014	Printed		2133	CCMFOA OF KANSAS	MEMBERSHIP DUES-CITY CLERK	50.00
122647	01/08/2014	Printed		7102	CENTRAL SECURITY GROUP-	SECURITY SYSTEM MONITORING	122.00
122648	01/08/2014	Printed		0204	CHAMBER OF COMMERCE	2014 CHAMBER DUES-CITY CLERK	750.00
122649	01/08/2014	Printed		0144	CITY OF BONNER SPRINGS KS	SECURITY DEPOSITS APPLIED	575.00
122650	01/08/2014	Printed		9965	DEE DEE'S JEWELRY &	RETAIL INCENTIVE REBATE	86.54
122651	01/08/2014	Printed		3134	ESRI	GIS MAINT AGRMT 2014	3,700.00
122652	01/08/2014	Printed		3528	FBI-LEEDA INC	LEEDA MEMBERSHIP DUES-PD	100.00
122653	01/08/2014	Printed		7225	FORTILINE, INC	134TH ST. UT RELOCATE COST	271.32
122654	01/08/2014	Printed		0021	HACH COMPANY	LAB EQUIPMENT MAINTENANCE	705.58
122655	01/08/2014	Printed		1089	HAWKINS, INC	CHEMICALS-UT	596.50
122656	01/08/2014	Printed		4275	HAYNES EQUIPMENT CO INC	PUMP REPAIRS-UT	1,325.09
122657	01/08/2014	Printed		4717	HD SUPPLY WATERWORKS, LTD	NEW METER/REPAIR PARTS-UT	1,165.07
122658	01/08/2014	Printed		7242	HELGET GAS PRODUCTS INC	OXYGEN - EMS	15.40
122659	01/08/2014	Printed		1041	HOMESTEAD MOTORS	RETAIL INCENTIVE REBATE	5,031.98
122660	01/08/2014	Printed		4232	IEDC	IEDC MEMBERSHIP DUES-CTC	385.00
122661	01/08/2014	Printed		0916	IIMC	IIMC MEMBERSHP DUES-CITY CLERK	145.00
122662	01/08/2014	Printed		3886	INTERNATIONAL CITY-COUNTY	ICMA MEMBERSHIP DUES-CM	962.00
122663	01/08/2014	Printed		5902	JC'S SPEEDY LUBE	VEHICLE MAINT - UT	37.05
122664	01/08/2014	Printed		1888	JEFF W. JONES	RETAIL INCENTIVE REBATE	11.78
122665	01/08/2014	Printed		0765	KANSAS I-70 ASSOCIATION	MEMBERSHIP DUES-CTC	3,000.00
122666	01/08/2014	Printed		2975	THE KANSAS JUDICIAL COUNCIL	COURT MANUAL SUPPLEMENT	30.00
122667	01/08/2014	Printed		3703	KANSAS MAYORS ASSOC	MAYOR'S ASSOCIATION DUES	50.00
122668	01/08/2014	Printed		5308	KANSAS ONE-CALL	LOCATE FEES/DECEMBER 2013	84.00
122669	01/08/2014	Printed		3085	KCK CHAMBER OF COMMERCE	MEMBERSHIP INVESTMENT-CTC	790.00
122670	01/08/2014	Printed		2014	KCPL	ELECTRIC SERVICE	497.92
122671	01/08/2014	Printed		5389	KCRDA INC	MEMBERSHIP DUES-CTC	650.00
122672	01/08/2014	Printed		0488	KEYSTONE LABORATORIES INC	GYM FLOOR MERCURY TEST	52.00
122673	01/08/2014	Printed		5387	REBECCA KORGOL	RENTAL DEPOSIT REFUND	100.00
122674	01/08/2014	Printed		3699	KSFFA	KSFFA MEMBERSHIP DUES-FIRE	50.00
122675	01/08/2014	Printed		0852	LANMAN INCORPORATED	COMPUTER SOFTWARE/MAINTENANCE	2,936.25
122676	01/08/2014	Printed		2137	CYNTHIA LAVER	SECURITY DEPOSIT REFUND	65.09
122677	01/08/2014	Printed		4333	LEADSONLINE	MEMBERSHIP FEES - PD	1,068.00
122678	01/08/2014	Printed		3030	LEAGUE OF KANSAS MUNICIPALITIES	MEMBERSHIP DUES-CM & CC	3,432.65
122679	01/08/2014	Printed		6794	LEGGETTE, BRASHEARS & GRAHAM	WELL ENGINEERING SVC-UT	7,500.00
122680	01/08/2014	Printed		1836	LOWE'S CREDIT SERVICES	LIGHTS,PAINT, ELECTRIC SUPP	118.11
122681	01/08/2014	Printed		2165	ANGELA LUTTRELL	SECURITY DEPOSIT REFUND	18.10
122682	01/08/2014	Printed		5803	MAX RIEKE & BROTHERS INC	SECURITY DEPOSIT REFUND	1,413.12
122683	01/08/2014	Printed		3007	MES-MIDAM	UNIFORM JACKET-EMS	99.00
122684	01/08/2014	Printed		8821	METRO CHIEFS & SHERIFFS ASSN	MEMBERSHIP FEES-PD	50.00
122685	01/08/2014	Printed		6826	MID-STATES ORGANIZED CRIME	MOCIC MEMBERSHIP FEES-PD	150.00
122686	01/08/2014	Printed		5116	MILLER SIGN SHOPPE LLC	INTERIOR SIGNS F/COMM CENTER	405.00
122687	01/08/2014	Printed		2122	FABIOLA MIRANDA	RENTAL DEPOSIT REFUND	100.00

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Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST Checks</b>							
122688	01/08/2014	Printed		6849	MJV-A LLC	UNIFORM CLEANING-PD	583.50
122689	01/08/2014	Printed		2164	NORTHERN PIPELINE CONSTRUCTION	SECURITY DEPOSIT REFUND	982.16
122690	01/08/2014	Void	01/08/2014			Void Check	0.00
122691	01/08/2014	Void	01/08/2014			Void Check	0.00
122692	01/08/2014	Printed		6709	NUTS & BOLTS	GRINDER PUMP PARTS,PAINT SUPP	275.96
122693	01/08/2014	Printed		0947	O'REILLY AUTO STORES INC	PARTS REP	108.34
122694	01/08/2014	Printed		2126	OMNI SVC GROUP LLC	WHEEL,SUSPENSION-PD	979.00
122695	01/08/2014	Printed		3393	PACE ANALYTICAL	DECEMBER AMB BILLING	601.00
122696	01/08/2014	Printed		7003	ERIC PARR B	WWTR REGULATION SAMPLES	601.00
122697	01/08/2014	Printed		3531	PERRY & TRENT LLC	GIS ASSIST & UT MAP DEVELOP	585.00
122698	01/08/2014	Printed		7008	PETTY CASH	LEGAL SERVICES	693.00
122699	01/08/2014	Printed		2162	KELLY PORTING	VEH REGISTRATIONS, POSTAGE	160.65
122700	01/08/2014	Printed		4746	QUEEN'S PRICE CHOPPER	SECURITY DEPOSIT REFUND	5.42
122701	01/08/2014	Printed		1811	RICOH USA, INC.	SC MONTHLY LUNCH-DEC	59.32
122702	01/08/2014	Printed		6120	ROK BROTHERS INC	COPIER LEASE	198.53
122703	01/08/2014	Printed		2146	BRANDON ROWLAND	VEHICLE REPAIR-PD	322.51
122704	01/08/2014	Printed		8441	SHAWNEE COPY CENTER	SECURITY DEPOSIT REFUND	28.78
122705	01/08/2014	Printed		7237	SK DESIGN GROUP INC.	NEWSLETTERS & CALENDARS-SC	175.00
122706	01/08/2014	Printed		6081	STAPLES ADVANTAGE	ENGINEERING SVC-134 UT RELOC	19,771.50
122707	01/08/2014	Printed		0766	T A STOLFUS DVM	SHREDDER BAGS/TONER-PD	63.70
122708	01/08/2014	Printed		5375	TG TECHNICAL SERVICES	VET SERVICES-PD	1,205.00
122709	01/08/2014	Printed		7118	THE NEW FINISH LINE PRO CAR	CALIBRATE GAS DETECTORS-UT	180.00
122710	01/08/2014	Printed		7191	THIS AND THAT, LLC	CAR WASH-UT	6.00
122711	01/08/2014	Printed		2565	TIAK	RETAIL INCENTIVE REBATE	31.44
122712	01/08/2014	Printed		0299	TRAINING @ YOUR PLACE	2014 MEMBERSHIP DUES-CTC	300.00
122713	01/08/2014	Printed		3736	UNIFIED TREASURER	IT SUPPORT-COURT	285.00
122714	01/08/2014	Printed		9984	VAN-WALL EQUIPMENT, INC	PRISONER CARE-PD	4,544.75
122715	01/08/2014	Printed		8403	VARSITY SPORTS INC	UTILITY CART&FIELD GROOMER-PKS	6,000.00
122716	01/08/2014	Printed		8404	VESTA LEE LUMBER COMPANY	UNIFORM SHIRTS-PW	111.80
122717	01/08/2014	Printed		6537	WAITT OUTDOOR LLC	PVC CEMENT& SHOP TABLE PARTS	21.98
122718	01/08/2014	Printed		2169	WALMART	BILLBOARD LEASE-CTC	460.00
122719	01/08/2014	Void	01/08/2014			GIFT CARDS F/WALK CHALLENGE	400.00
122720	01/08/2014	Printed		1315	WALMART COMMUNITY GEGRB	Void Check	0.00
122721	01/08/2014	Printed		4735	WESTLAND CONSTRUCTION	TV-FIRE, BATTERIES	891.92
122722	01/08/2014	Printed		8411	WILSON & COMPANY ENGINEERS	118 ST SVC LINE RELOCATE COSTS	28,500.00
122723	01/08/2014	Printed		2410	CITY TREASURER KCK	ENGINEER SERVICES	698.00
122724	01/08/2014	Printed		6465	GILLILAND GROUP PARTNERSHIP	RESIDENTIAL REFUSE SVC	30,118.38
122725	01/08/2014	Printed		3003	LAKE OF THE FOREST INC	POLICE ADM BLDG LEASE	1,000.00
122726	01/08/2014	Printed		7022	POSTMASTER	REFUSE SUBSIDY	247.00
						FIRST CLASS MAIL POSTAGE	775.00
<b>Total Checks: 90</b>						<b>Checks Total (excluding void checks):</b>	<b>167,105.79</b>
<b>Total Payments: 90</b>						<b>Bank Total (excluding void checks):</b>	<b>167,105.79</b>
<b>Total Payments: 90</b>						<b>Grand Total (excluding void checks):</b>	<b>167,105.79</b>

**ITEM NO. 4.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Public Housing Authority Claims for January 13, 2014**

**ACTION: Make a Motion to Approve the Public Housing Authority Claims for January 13, 2014**

**STAFF RECOMMENDATION: The City Manager & Public Housing Authority Director Recommend Approval**

Enclosed are the claims in the total amount of \$382.18.

# Check Register Report

PUBLIC HOUSING CHECK REGISTER

Date: 01/08/2014

Time: 3:14 pm

Page: 1

Bonner Springs City Hall

BANK: UNION BANK & TRUST-PHA

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>UNION BANK &amp; TRUST-PHA Checks</b>							
96803	01/08/2014	Printed		P808	P MC CLOUD SERVICES	PEST CONTROL SVC	94.00
96804	01/08/2014	Printed		P 837	P MITCH & CAROL RUSK	SECURITY DEPOSIT REFUND	114.00
96805	01/08/2014	Printed		P800	P NUTS & BOLTS	MAINTENANCE/PLUMBING SUPPLIES	63.18
96806	01/08/2014	Printed		P 838	P ZEFFERT & ASSOCIATES	2014 UT ALLOWANCE STUDY	111.00

**Total Checks: 4**                      **Checks Total (excluding void checks): 382.18**

**Total Payments: 4**                      **Bank Total (excluding void checks): 382.18**

**Total Payments: 4**                      **Grand Total (excluding void checks): 382.18**

**ITEM NO. 5.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens	_____	Peterson	_____
Cooper	_____	Knight	_____
Reeves	_____	Freeman	_____
Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Appointments to Boards & Commissions**

**ACTION: Make a Motion to Approve Appointments to Boards & Commissions**

**STAFF RECOMMENDATION: The Mayor Recommends Approval**

Cemetery Advisory Committee: Reappoint Mary Whitney whose term expires January 2014 to another three-year term to expire January 2017. Her bio form is on file in the City Clerk's office.

**ITEM NO. 6.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Unified Government Contract for Senior Center Funds for 2014**

**ACTION: Make a Motion to Approve a Unified Government Contract for Senior Center Funds for 2014**

**STAFF RECOMMENDATION: The City Manager, City Clerk & Senior Center Director Recommend Approval**

The Unified Government submitted the enclosed agreement form for the City to extend the current contract for January 1 through December 31, 2014. The amount of funds to be received is \$6,450 which is the same amount received for the past several years. The Area Agency on Aging receives mill levy funds to assist various programs that includes Senior Centers that they award to various agencies.



# Department of Procurement & Contract Compliance

Sharon Reed, Interim Director

Municipal Office Building  
701 North 7<sup>th</sup> Street, 6<sup>th</sup> Floor  
Kansas City, Kansas 66101-3064

Phone: (913) 573-5440  
Fax: (913) 573-5444

December 13, 2013

Rita Hoag, City Clerk  
City of Bonner Springs  
205 E 2<sup>nd</sup> St., PO Box 38  
Bonner Springs, KS 66012

RE: 2014 Mill Levy Services – Senior Center Services

Currently your firm has a contract with the Unified Government of Wyandotte County/Kansas City Kansas to provide Senior Center Services to the Elderly of Wyandotte County. The initial contract period was from January 1, 2011 through December 31, 2011. This contract has the option to be extended for two additional years.

At this time the Unified Government requests to continue service with your company for the 3rd contract extension period from January 1, 2014 through December 31, 2014. All terms and conditions will remain the same as agreed upon in the initial contract. The amounts for this term will not exceed (\$6,450.00) Six Thousand Four Hundred and Fifty Dollars and Zero Cents for Senior Center Services and will be paid for as the service occur. Please note that these amounts are subject to change if there are changes to the mill levy and state funding. Vendor understands and agrees that this extension is made in reliance on the representations and assurances made by the Vendor in the original agreement.

Please sign and return this extension agreement along with your current certificates of insurance for your general liability, workman's compensation.

Sincerely,

Kelly P. Regan, CPPB

**Bonner Springs Senior Center**

\_\_\_\_\_ Date \_\_\_\_\_

**UNIFIED GOVERNMENT OF WYANDOTTE COUNTY/KANSAS CITY, KANSAS**

\_\_\_\_\_ Date \_\_\_\_\_

Sharon Reed, Interim Director

cc: Margie Alcanter  
Bobbie Lane

**ITEM NO. 7.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Adoption of FY2014 HUD Income Limits for the Public Housing Authority**

**ACTION: Make a Motion to Approve a Resolution to Adopt the FY2014 Income Limits for the Public Housing Authority**

**STAFF RECOMMENDATION: The Public Housing Authority Director Recommends Approval**

The enclosed memorandum provides the recommendation and information for this annual HUD requirement for the Housing Authority to set income limits. The limits determine eligibility for HUD assisted housing programs.

Upon approval, a signed Resolution must be submitted to HUD.

# City of Bonner Springs Public Housing Authority



Date: January 13, 2014  
 To: Mayor & City Council  
 Through: John Helin, City Manager *John*  
 From: Krista Gentry, PHA Executive Director

**Subject: HUD FY 2014 Income Limits**

**Recommendation:**

Staff recommends adoption of the HUD FY 2014 income limits for the public housing program.

**Background:**

The U.S. Department of Housing and Urban Development (HUD) is required by law to set income limits that determine the eligibility for HUD's assisted housing programs which includes the public housing program. The income limits are revised annually and are based on HUD estimates of median family income. HUD uses the 5-year American Community Survey (ACS) income data as the basis of the FY 2014 Income Limits for all areas of geography.

**Discussion:**

HUD defines the income categories for the annual Income Limits as follows:

- Extremely low-income families are defined as families whose income does not exceed 30 percent of the median family income for the area.
- Very low-income families are defined as families whose income does not exceed 50 percent of the median family income for the area.
- Low-income families are defined as families whose income does not exceed 80 percent of the median family income for the area.

Bonner Springs is included in the Kansas City, MO-KS HUD Metro Fair Market Rent (FMR) Area. This area includes 13 counties in the metropolitan area. The HUD FY 2014 Income Limit Categories for the Kansas City, MO-KS HUD Metro FMR Area are:

Income Limit Category	Persons in Household							
	1	2	3	4	5	6	7	8
Extremely Low-Income (30%)	\$14,700	\$16,800	\$18,900	\$20,950	\$22,650	\$24,350	\$26,000	\$27,700
Very Low-Income (50%)	\$24,500	\$28,000	\$31,500	\$34,950	\$37,750	\$40,550	\$43,350	\$46,150
Low-Income (80%)	\$39,150	\$44,750	\$50,350	\$55,900	\$60,400	\$64,850	\$69,350	\$73,800

**Financial Impact:**

The Public Housing Reform Act states that 40 percent of new admissions in public housing must be extremely low-income (at or below 30 percent of the area median income). Remaining new admissions must meet the low- or very low-income categories above. The amount of rent a family will pay is the highest of the following amounts:

- 30% of the family's monthly adjusted income;
- 10% of the family's monthly income; or
- Minimum rent (currently set at \$50)

420 N. Park Avenue • Bonner Springs, KS 66012 • 913-441-3816 • FAX 913-422-3750

**E-mail: [bonnerha@bonnersprings.org](mailto:bonnerha@bonnersprings.org)**

RESOLUTION 2014-\_\_\_\_\_

A RESOLUTION TO ADOPT INCOME LIMITS FOR ADMISSION TO THE PUBLIC HOUSING PROGRAM IN THE CITY OF BONNER SPRINGS, KANSAS.

WHEREAS, The Department of Housing and Urban Development (HUD) is required by law to set income limits that determine the eligibility of applicants for HUD's assisted housing programs; and

WHEREAS, Maximum Income Limits are established in order to achieve and maintain the low-income character of public housing; and

WHEREAS, the amendments in the Quality Housing and Work Responsibility Act of 1998 established a 30 percent of median family income program targeting standard;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BONNER SPRINGS that the income limits listed below are hereby approved and adopted and supersedes Resolution 2013-03.

Income Limit Category	Persons in Household							
	1	2	3	4	5	6	7	8
Extremely Low-Income (30%)	\$14,700	\$16,800	\$18,900	\$20,950	\$22,650	\$24,350	\$26,000	\$27,700
Very Low-Income (50%)	\$24,500	\$28,000	\$31,500	\$34,950	\$37,750	\$40,550	\$43,350	\$46,150
Low-Income (80%)	\$39,150	\$44,750	\$50,350	\$55,900	\$60,400	\$64,850	\$69,350	\$73,800

Approved by the Governing Body of the City of Bonner Springs, Kansas and signed by the Mayor on January 13, 2014.

\_\_\_\_\_  
Jeff Harrington, Mayor

Attest:

\_\_\_\_\_  
Rita Hoag, City Clerk

(Seal)

**ACTION FOR CONSENT AGENDA**

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

Stephens \_\_\_\_\_  
Cooper \_\_\_\_\_  
Reeves \_\_\_\_\_  
Haas \_\_\_\_\_

Peterson \_\_\_\_\_  
Knight \_\_\_\_\_  
Freeman \_\_\_\_\_  
Shannon \_\_\_\_\_

- Reminder:**
- 1. Councilmembers need to abstain on check numbers on the claims issued to their personal business.**
  - 2. If a Councilmember has a simple question about a Consent Agenda item, it can be asked before the Mayor calls for a vote on the Consent Agenda.**
  - 3. If a Councilmember feels a Consent Agenda item warrants discussion, then it needs to be removed from the Consent Agenda.**

Staff Present: \_\_\_\_\_

**REGULAR AGENDA**

**The City Council will consider the following items individually.**

**ITEM NO. 8.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Award Contract for Lawn Care & Snow Removal Services for the Public Housing Authority**

**ACTION: Make a Motion to Award the Contract for Lawn Care Services & Snow Removal for the Public Housing Authority to Creative Landscaping & Concrete, Inc.**

**STAFF RECOMMENDATION: The Housing Authority Director Recommends Approval**

The enclosed memorandum provides the recommendation for award of the lawn care and snow removal services for the Housing Authority to Creative Landscaping & Concrete, Inc. It also provides the history of the prior award for these services and the difficulties encountered with the prior awarded contractor.

We did not enclose a copy of the contract due to the number of pages but a full copy will be available for review at the meeting on Monday if City Councilmembers wish to see it.

# City of Bonner Springs Public Housing Authority



Public Housing Memorandum

Date: January 7, 2014  
To: Mayor & City Council  
Through: John Helin, City Manager *OHM*  
From: Krista Gentry, PHA Executive Director

**Subject: Agreement for Public Housing Authority (PHA) Lawn Care & Snow Removal Services**

**Recommendation:**

Staff recommends approval of the Agreement for Lawn Care & Snow Removal Services with Creative Landscaping & Concrete, Inc.

**Background:**

The PHA conducted a solicitation for lawn care services in the summer of 2013. On September 23, 2013 staff presented a contract to the City Council for approval. The City Council awarded the contract to American Advanced Lawncare. The owner, Brian Hardwick, failed to execute the approved contract. Mr. Hardwick reviewed the contract prior to the City Council meeting and did not express any concerns nor did he express any concerns after approval. It is unknown as to the reasons Mr. Hardwick did not contact the PHA or return an executed contract.

**Discussion:**

Creative Landscaping & Concrete, Inc. completed lawn care services for the PHA without a contract for the remainder of the 2013 mowing season. They submitted a bid during the original lawn care solicitation. Creative Landscaping & Concrete, Inc. is a certified Woman Business Enterprise. PHAs are required to make efforts to outreach and contract with Minority and Women Business Enterprises. Creative Landscaping & Concrete, Inc. is a reputable contractor and they also have a contract with the City for correcting code violations.

The PHA intends to renew the Agreement for up to two years if services are satisfactorily performed during the first Agreement term.

**Financial Impact:**

With approval of the Agreement by the City Council with Creative Landscaping & Concrete, Inc., the PHA agrees to provide compensation as indicated in the enclosed contract. The services frequency will be dependent on the weather.

**ITEM NO. 9.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Final Change Order, Final Acceptance & Final Payment to John Smith Concrete for the 2013 Concrete Project**

**ACTION: Make a Motion to Approve a Final Change Order, Approve Final Acceptance & Approve Final Payment to John Smith Concrete for the 2013 Concrete Project**

**STAFF RECOMMENDATION: The City Manager, City Clerk, Finance Director & Project Manager Recommend Approval**

The enclosed memorandum provides the recommendation for approval of a final Change Order, Accept the Project and approval final payment in the total amount of \$41,646.

Approval and acceptance initiates the two-year maintenance bond.

**CITY OF BONNER SPRINGS  
PROJECT MANAGERS MEMORANDUM**

Date: January 3, 2014  
To: Mayor and City Council  
Through: City Manager *gmk*  
From: Project Manager

**Subject: Approve a Final Change Order, Approve Project Acceptance for the 2013 Concrete Repair Program in the Total Amount of \$72,655 and Approve Final Payment to John Smith Concrete in the Amount of \$41,646**

**Recommendation**

1. Approve the final change order in the amount of \$5,555 for additional concrete work on Loring Lane.
2. Approve Project Acceptance for the 2013 Concrete Repair Project in the total amount of \$72,655.
3. Approve Final Payment to John Smith Concrete in the total amount of \$41,646.

**Discussion**

At the August 26, 2013 City Council meeting, Staff recommended to award the annual concrete repair project to John Smith Concrete. Staff identified locations along Loring Lane in need of repair. As Smith Concrete made repairs, they identified some additional spots which expanded outside the original marks and contacted City Staff. We authorized the Contractor to add these expanded areas to the list for repair. The cost of these additional repairs was \$5,555. Once completed, the Contractor repaired a total of 6,605 square feet of concrete along Loring Lane between Archer and South 142 Street and a few areas between Archer and Stillwell. The City made one payment to Smith Concrete in the amount of \$31,009.

This project repaired most areas in need of attention along Loring but there a few areas remain which will need to be repaired in the next few years when funds are available.

Once accepted by the City Council, the two year maintenance period becomes active.

**Financial Impact**

Council awarded concrete repairs for Loring Lane in the amount of \$67,100. The City Council approved an additional \$6,639 for use on this project if needed. The final change order of \$5,555 leaves a balance of \$1,084 which will be carried over to 2014.

**ITEM NO. 10.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Amendment to Bonner Springs Center Development Agreement**

**ACTION: Make a Motion to Approve an Amendment to the Bonner Springs Center Development Agreement**

**STAFF RECOMMENDATION: The Economic Development Task Force Recommends Approval**

Bonner Springs Partners II, LLC requested a six-month extension of their Pad Site Development for the Community Improvement District at K-7/Kansas Avenue. The Economic Development Task Force recommends a nine-month extension.

Enclosed is a simple amendment to the current Development Agreement that provides for the nine-month extension.

*City of Bonner Springs, Kansas*  
**Memorandum**

**DATE:** January 8, 2014  
**TO:** Mayor and City Council  
**THRU:** Jack Helin, City Manager  
**FROM:** Marcia Harrington, Community and Economic Development Director

**SUBJECT: Proposed Amendment to Bonner Springs Center Development Agreement**

**Recommendation:** The Economic Development Task Force recommends approval of a nine-month extension for the Pad Site development under Section 4 of the Development Agreement between the City of Bonner Springs, Kansas and Bonner Springs Partners II, LLC for Implementation of the Bonner Springs Center Community Improvement District.

**Background:** Bonner Springs Center is the development in the southwest quadrant of K7/Kansas Avenue that consists of the True Value Nuts and Bolts Store, the current retail strip center and a "Pad Site". The Pad Site is the paved property south of McDonalds and adjacent to the retail strip center where Mr. Goodcents is currently housed.

Under Section 4 of the Development Agreement between the City of Bonner Springs, Kansas and Bonner Springs Partners II, LLC for Implementation of the Bonner Springs Center Community Improvement District, it states: "The Pad Site, which shall be developed by the Developer, shall be constructed and be in operation by January 24, 2014; provided that failure to meet the development deadline for the Pad Site shall not be considered a default under this Agreement, but shall result in adjustments to the reimbursement procedures as set forth in Section 7(e); and provided further that the Developer may assign its right to develop the Pad Site to a third party with the prior written consent of the City."

Section 7(e) states: "The time limit for disbursements from the CID funds set forth in Section 7(d)(4) shall be shortened by one month for every full month after January 24, 2014, that the Pad Site is not developed and operating as a commercial or retail enterprise..."

**Discussion:** We received the attached letter from Mr. David Christie, developer for Bonner Springs Center. Mr. Christie requests a six-month extension of time to develop the Pad Site. You will note from his letter that they plan to move Mr. Goodcents into the new 5,000 sf retail strip center on the Pad Site in order to accommodate a drive-thru window. The current Mr. Goodcents space in the existing retail strip center will be backfilled with Papa Keno's Pizza. Brandon Graham from Lawrence is the owner of both stores. Great Clips is another proposed tenant of the new strip center and Mr. Christie is currently in negotiation with another confidential retail tenant that would fill the remaining square footage.

I think we all realize that the down-turned economy delayed development and even the ability to fill tenant spaces. Due to unforeseen delays or obstacles that generally surround development projects, the Economic Development Task Force recommends approval of a nine-month extension to October 24, 2014. This amount of time should be adequate based upon information related in the letter. If they encounter minor delays, they won't have to come back again and request more time. If the developer does not meet the new deadline, then Section 7(e) of the Development Agreement will take effect.

**Financial Impact:** The time limit for disbursements from the CID Funds to the Developer will not be shortened due to the deadline extension for development of the Pad Site to nine months. The amount of disbursements is unable to be determined since it is based upon future sales and property tax increments.

# CHRISTIE DEVELOPMENT ASSOCIATES, LLC



REAL ESTATE DEVELOPMENT  
INVESTMENT / BROKERAGE

December 27, 2013

Mr. John "Jack" Helin  
City Manager  
City of Bonner Springs  
205 E. Second Street  
P.O. Box 38  
Bonner Springs, KS 66012

Mrs. Marcia Harrington  
Community & Economic Development Director  
City of Bonner Springs  
205 E. Second Street  
P.O. Box 38  
Bonner Springs, KS 66012

RE; **Strip Center Development  
K-7 Hwy Phase II**

Dear Marcia and Jack,

This letter is being sent to request a formal extension of time relating to the completion of the new strip center in Bonner. We have finalized leases with Mr. Goodcents and Great Clips to occupy 3,000 sq. ft. out of the 5,000 sq. ft. proposed. You might recall that the strip size was limited in size to 5,000 sq. ft. inside the current ECR. We will retenant the Goodcents space with Papa Keno's Pizza. The Goodcents franchiser owns Papa Keno's as well as Jefferson's Bar and Grill in Lawrence. He wanted to control what went in his old space. We are negotiating with [REDACTED] for the remaining 2,000 sq. ft. of the space. Please keep that confidential as the lease is not executed yet. We would like to propose that we submit for a building permit no later than February 28<sup>th</sup> and have the building substantially complete no later than June 30<sup>th</sup> 2014. As you are aware we have been selective as to the Tenant mix after the hiccup with Green Spa. Due to the fact that we had vacant space in the strip we were reluctant to add additional square footage to the market especially since we would need to achieve higher rents due to new construction. The overall rents in Bonner have increased due to our remodel. We are achieving higher rents and thus every property owner is pushing up the rents. It's nice to see a plan work. We are sorry that the timing was miscalculated, however we are prepared to start construction. Thank you for your consideration of the enclosed.

Sincerely,

David J. Christie, Manager  
Bonner Springs Partners II, LLC

**FIRST AMENDMENT TO THE  
DEVELOPMENT AGREEMENT**

**BETWEEN**

**THE CITY OF BONNER SPRINGS, KANSAS**

**AND**

**BONNER SPRINGS PARTNERS II, LLC**

**FOR IMPLEMENTATION OF THE  
BONNER SPRINGS CENTER COMMUNITY IMPROVEMENT DISTRICT**

**DATED AS OF JANUARY 24, 2011**

**AMENDED January 13, 2014**

**FIRST AMENDMENT TO THE  
DEVELOPMENT AGREEMENT**

**BONNER SPRINGS, KANSAS  
BONNER SPRINGS CENTER COMMUNITY IMPROVEMENT DISTRICT**

This Development Agreement dated as of January 24, 2011, for implementation of the Bonner Springs Center Community Improvement District (the "Agreement") was entered into by and between the **CITY OF BONNER SPRINGS, KANSAS**, a municipal corporation (the "City"), and **BONNER SPRINGS PARTNERS II, LLC**, a Kansas limited liability company (the "Developer") (collectively referred to as the "Parties"). In consideration of the mutual covenants and agreements contained herein, the Parties agree that the following sections are hereby amended on January 13, 2014 as follows:

**Section 4. Timeline for Development of Project.** The Developer shall proceed with due diligence to complete the Project and shall cause the Project to be completed in accordance with the timeframe set forth herein. Improvements to the Retail Strip Shopping Center including associated site improvements shall occur by September 1, 2011. The Retail Store improvements shall occur by June 15, 2011. The Pad Site, which shall be developed by the Developer, shall be constructed and be in operation by ~~January 24, 2014~~ **October 24, 2014**; provided that failure to meet the development deadline for the Pad Site shall not be considered a default under this agreement but shall result in adjustments to the reimbursement procedures as set forth in **Section 7(e)**; and provided further that the Developer may assign its right to develop the Pad Site to a third party with the prior written consent of the City. Additionally, the Developer agrees to improve and maintain or cause to be maintained the landscaping within the CID for the duration of its term. The Developer agrees to consult with the City for a review of plans for the Renovation Work. The dates set forth in this **Section 4** shall be extended as mutually agreed upon by the Parties for any acts of *Force Majeure* affecting the development of the Project.

**Section 7. Reimbursement Procedures.** Reimbursement of Eligible Project Costs is conditioned upon the following:

(e) The time limit for disbursements from the CID Funds set forth in **Section 7(d)(4)** shall be shortened by one month for every full month after ~~January 24, 2014~~ **October 24, 2014**, that the Pad Site is not developed and operating as a commercial or retail enterprise and shall be shortened by one year for every full year after June 15, 2011, that the Retail Store is not operating as a retail enterprise. Notwithstanding the foregoing, if operations of the Pad Site or Retail Store are disrupted due to fire, flooding, wind damage or other natural calamities, the facilities will continue to be deemed to be "operating" for the purposes of this paragraph provided efforts to restore, repair and rebuild the facility are proceeding with due diligence and the owner or tenant of the facility has notified the City of its intent to resume operations. Further, if, during the term of this Agreement, the operations of the Pad Site or Retail Store cease due to a change in tenant or operator or for remodeling but the facility resumes operations within six months, the facility will be deemed to be "operating" for the purposes of this paragraph during the tenant/operator transition or remodeling period.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed as the dates set forth opposite the signatures and represent that the individuals executing this Agreement on behalf of the Parties have the express authority to do so.

**CITY OF BONNER SPRINGS, KANSAS**

(SEAL)

\_\_\_\_\_  
Jeff W. Harrington, Mayor

ATTEST:

\_\_\_\_\_  
Rita Hoag, City Clerk

**BONNER SPRINGS PARTNERS II, LLC,  
a Kansas limited liability company**

By: \_\_\_\_\_  
Typed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Signature: \_\_\_\_\_

**ITEM NO. 11.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Massage Therapy Regulations Moratorium**

**ACTION: Make a Motion to Approve a Resolution to Approve & Authorize a Moratorium on Issuance of New Massage Therapy Establishment Licenses, New In-Office Massage Therapy Establishment Licenses & Place Certain Stipulations on Issuance of New Massage Therapist Licenses**

**STAFF RECOMMENDATION: The City Manager, City Clerk & City Attorney's Office Recommends Approval**

The City Council initially adopted the current Massage Therapy Regulations in 2006 with some amendments since then. The Staff believes that it is time to review the regulations in detail due to national massage therapy certification changes and other industry changes for massage therapy.

The recommended moratorium is to not accept any new applications until adoption of amendments except to allow acceptance for Massage Therapist applications if the therapist will be employed by a Business Establishment that has a current license. The moratorium will not impact establishments or massage therapists currently licensed who will be allowed to renew as long as they meet current requirements.

The end date of the moratorium is June 26, 2014 but could end earlier if we complete the review and the City Council adopts any amendments prior to that date.

**RESOLUTION NO. 2014-\_\_\_\_\_**

A Resolution to Approve and Authorize a Moratorium on the Issuance of New Massage Therapy Establishment and In-Office Massage Therapy Establishment Licenses and Place Certain Stipulations on the Issuance of New Massage Therapist Licenses until the Earlier of June 26, 2014 or the Adoption of an Amended Article 10 of Chapter V of the City Code

WHEREAS, the Bonner Springs Police Department and the Bonner Springs City Clerk's Department oversee the process for approval or denial of all massage therapy establishment and therapist licenses; and

WHEREAS, the City's current massage therapy license and operation requirements and regulations have not been updated in several years and staff recommends that due to experiences with establishments and therapist applications a comprehensive review and update of Article 10, Chapter V of the City Code be made; and

WHEREAS, through practical experience and operation of the City's massage therapy license program, the City Manager, Police Department and the City Clerk's Department believe that improvements to the current license regulations need to be made; and

WHEREAS, the City desires to implement a moratorium on the acceptance or approval of any new Massage Therapy Establishment or any new In-Office Massage Therapy Establishment licenses until the earlier of June 26, 2014 or the adoption of amendments to Article 10 of Chapter V; and

WHEREAS, the City desires to continue to accept and process massage therapist license applications under the City's current Chapter V, Article 10 throughout the moratorium period if the application is for employment at a currently licensed Massage Therapy Establishment or at a currently licensed In-Office Massage Therapy Establishment.

Now, therefore, be it resolved by the Governing Body of the City of Bonner Springs, Kansas:

Section I: The City Council hereby authorizes City Staff to implement a moratorium on acceptance of any new Massage Therapy Establishment and In-Office Massage Therapy Establishment licenses until the earlier of June 26, 2014 or adoption of an amended Article 10 of Chapter V by the Governing Body. Throughout the moratorium, any currently licensed Massage Therapy Establishment or In-Office Massage Therapy Establishment which seeks the annual renewal of its business license will be accepted and processed provided the business is in good standing and otherwise meets the requirements of current regulations.

Section II: The City Council authorizes City Staff to continue to accept and process massage therapist license applications under the City's current Article 10, Chapter V throughout the moratorium if the application is for employment at a currently licensed Massage Therapy Establishment or In-Office Massage Therapy Establishment. Throughout the moratorium, any currently licensed massage therapist who seeks annual renewal of his/her massage therapist license which is in good standing and otherwise meets the requirements of current regulations will be processed.

Section III: This Resolution shall become effective upon passage by the City Council.

Adopted by the City Council and signed by the Mayor on January 13, 2014.

Attest:

\_\_\_\_\_  
Jeff Harrington, Mayor

\_\_\_\_\_  
Rita Hoag, City Clerk

(Seal)

## ITEM NO. 12.

### City Council Regular Agenda Monday, January 13, 2014 – 7:30 p.m.

<b>Present &amp; Vote</b>	Stephens _____	Peterson _____
	Cooper _____	Knight _____
	Reeves _____	Freeman _____
	Haas _____	Shannon _____

Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Ordinance to Adopt Recodification of the City's Code Book**

**ACTION: Make a Motion to Adopt an Ordinance to Adopt the Recodification of the City of Bonner Springs Code Book**

**STAFF RECOMMENDATION: The City Manager & City Clerk Recommend Approval**

On November 12, 2013, City Staff and Larry Kleeman, Citycode Financial, LLC, reviewed the list of major changes to the current Code Book and a list of fees to be removed from the Code Book. The City Council did not express opposition to the recommended changes. The City Attorney's office reviewed the entire recodification draft and made recommended minor changes that Citycode Financial made.

Since that date, the City Council approved a number of Ordinances that we sent to Citycode Financial to incorporate into the draft that included the changes to the Animal Control Chapter. The City Council at the same November 12, 2013 Workshop reviewed the recommendation from the Animal Task Force for amendments to that Chapter that included amendments to remove breed specific regulations. The City Attorney's office also reviewed those recommended amendments and made minor changes that Citycode Financial incorporated into the new Code.

One other change that we made was to follow the State's license period for alcoholic beverage licenses that is for two years. With the new Code, we will only require such licenses to be renewed every two years. The current annual fees will be doubled for a new two-year renewal fee.

The removal of the fees from the Code Book through adoption of the Recodification requires the fees to be readopted by the City Council in the next agenda item.

If approved by the City Council, the City Clerk must publish a summary of the Ordinance and execute the required Certificate of the City Clerk. The effective date of the readoption is upon publication of the Ordinance on January 16.

Full copies of the new Code Book will be available for review at the meeting on Monday. Once approved, the City Clerk will publish the entire code on the City's website under the "Government" tab on the home page.

**ORDINANCE NO. \_\_\_\_\_**

**An Ordinance to Adopt the Codification of Ordinances of the City of Bonner Springs, Kansas, to Provide for the Repeal of Certain Other Ordinances Not Included Therein, Except Certain Ordinances From Repeal And Save Certain Accrued Rights and Liabilities**

**BE IT ORDAINED** by the Governing Body of the City of Bonner Springs, Kansas:

**Section 1. Adoption of the Code of the City of Bonner Springs, Kansas.**

The codification of ordinances of the City of Bonner Springs, Kansas, prepared by Citycode Financial LLC, Wichita, Kansas, as set out in the following chapters, Chapters I to XVI and Appendices A, B and C, all inclusive, and entitled the "Code of the City of Bonner Springs, Kansas," is hereby adopted and ordained as the "Code of the City of Bonner Springs, Kansas." The Code is authorized by ordinance and was made in conformity with K.S.A. 12-3014 and 12-3015 and amendments thereto. Said Code shall be duly certified by the City Clerk. One copy of the Code shall be filed in the office of the City Clerk and shall be designated as and shall constitute the official ordinance book. Three (3) additional copies shall be filed in the office of the City Clerk and shall be designated for use by the public.

**Section 2. Repeal of general ordinances.**

All ordinances and parts of ordinances of a general nature passed prior to January 1, 2014, 2013, are hereby repealed as of the date of publication of said Code except as hereinafter provided.

**Section 3. Same; excepting certain ordinances from repeal.**

In construing this ordinance, the following ordinances shall not be considered or held to be ordinances of a general nature:

- (a) Ordinances pertaining to the acquisition of property or interests in property by gift, purchase, devise, bequest, appropriation or condemnation;
- (b) Ordinances opening, dedicating, widening, vacating or narrowing streets, avenues, alleys and boulevards;
- (c) Ordinances establishing and changing grades of streets, avenues, alleys and boulevards;
- (d) Ordinances naming or changing the names of streets, avenues and boulevards;
- (e) Ordinances authorizing or directing public improvements to be made;
- (f) Ordinances creating districts for public improvements of whatsoever kind or nature;
- (g) Ordinances levying general taxes;

- (h) Ordinances levying special assessments or taxes;
- (i) Ordinances granting any rights, privileges, easements or franchises therein mentioned to any person, firm or corporation;
- (j) Ordinances authorizing the issuance of bonds and other instruments of indebtedness by the city;
- (k) Ordinances authorizing contracts;
- (l) Ordinances establishing the limits of the city or pertaining to annexation or exclusion of territory;
- (m) Ordinances relating to compensation of officials, officers and employees of the city;
- (n) All charter ordinances;
- (o) Any appropriation ordinance or ordinances relating to a specific transfer of funds;
- (p) Any zoning ordinance or ordinances changing the zoning classification of any property within the city or amending the city's zoning map;
- (q) Ordinances of a temporary nature;
- (r) Any ordinance which is special, although permanent in effect;
- (s) Any ordinance, the purpose of which has been accomplished.

Provided, that the above enumeration of exceptions shall not be held or deemed to be exclusive, it being the purpose and intention to exempt from repeal any and all ordinances not of a general nature and general ordinances specifically excepted by this section. Ordinances which are not of a general nature shall be numbered consecutively, approved by the Governing Body, published, and filed with the city clerk, but such ordinances shall not be prepared for insertion in this Code, nor be deemed a part hereof.

#### **Section 4. Arrangement of and notations throughout the Code.**

The arrangement and classification of the several chapters, articles, and sections of the Code adopted by Section 1 of this ordinance and the headnotes and footnotes at the ends of the sections, are made for the purpose of convenience and orderly arrangement, and do not constitute a part of the ordinances, and therefore, no implication or presumption of legislative intent or construction is to be drawn therefrom.

#### **Section 5. Accrued rights and liabilities.**

The repeal of ordinances as provided in Section 2 hereof, shall not affect any rights acquired, fines, penalties, forfeitures or liabilities incurred thereunder, or actions involving any of the provisions of said ordinances or parts thereof. Said ordinances above repealed are hereby

continued in force and effect after the passage, approval and publication of this ordinance for the purpose of such rights, fines, penalties, forfeitures, liabilities and actions therefor.

**Section 6. Severability.**

If for any reason any chapter, article, section, subsection, sentence, portion or part of the "Code of the City of Bonner Springs, Kansas," or the application thereof to any person or circumstances is declared to be unconstitutional or invalid, such decision will not affect the validity of the remaining portions of this Code.

**Section 7. Effective date.**

This Ordinance shall be published in the official city newspaper and shall take effect and be in force from and after the publication of the "Code of the City of Bonner Springs, Kansas" as provided in K.S.A. 12-3015.

**ADOPTED AND PASSED** by the Governing Body of the City on January 13, 2014 and Signed by the Mayor.

(Seal)

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Jeff Harrington, Mayor

Attest:

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Rita Hoag, City Clerk

CERTIFICATE OF THE CITY CLERK

State of Kansas )  
Wyandotte County )

I, Rita Hoag, City Clerk of the City of Bonner Springs, Kansas do hereby certify that said City is a City of the Second Class with a Mayor-Council-Manager form of government under the statutes of Kansas; that this codification of the general ordinances of said City and the publication thereof in book form were ordered and authorized by the Governing Body by Ordinance and in accordance therewith is entitled the "Code of the City of Bonner Springs, Kansas," that said codification was adopted as the "Code of the City of Bonner Springs, Kansas," by the Governing Body by Ordinance No. \_\_\_\_\_ passed on the January 13, 2014, as authorized by Section 12-3015 of the Kansas Statutes Annotated; that said Ordinance No. \_\_\_\_\_ and said codification of general ordinances as contained in this volume will take effect upon publication of three (3) or more copies in book form; that the publication of three (3) or more copies of this Code in book form and adoptive Ordinance No. \_\_\_\_\_ constitute due passage of this Code and all general ordinances contained therein; that the codification and adoptive Ordinance No. \_\_\_\_\_ as contained herein are true and correct copies; and that said publication imports absolute verity and is to be received in evidence in all courts and places without further proof as provided by 12-3015 of the Kansas Statutes Annotated.

I further certify that the "Code of the City of Bonner Springs, Kansas," and the matter therein contained will take effect and be in force from and after January 16, 2014.

Witness my hand and the seal of the City of Bonner Springs, Kansas, at my office in Bonner Springs, Kansas, this \_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Rita Hoag, City Clerk

**ITEM NO. 13.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

<b>Present &amp; Vote</b>	Stephens	_____	Peterson	_____
	Cooper	_____	Knight	_____
	Reeves	_____	Freeman	_____
	Haas	_____	Shannon	_____

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Readopt Fees Removed from Various Sections of the Code Book**

**ACTION: Make a Motion to Readopt Fees Removed from Various Sections of the Code Book**

**STAFF RECOMMENDATION: The City Manager & City Clerk Recommend Approval**

Enclosed is a list of fees that we removed from the Code Book as part of the Recodification. The City Attorney's office concurred that these fees do not need to be in the Code Book. Their removal eliminates the need to amend them in the future by Ordinance. Such future fee changes will be a part of the annual fees review in the fall.

The fees are all as previously set by Ordinance with no changes except for the biennial fees for Alcoholic Beverage Licenses that we doubled due to the change to a two-year renewal period.

All court costs, fines and penalties for violations will remain in the Code Book in order to properly handle violations in Municipal Court.

# All Fees Recodification Approval

Department	Fee Type	Current Fee	Code Reference
Cemetery	Cremation Opening/Closing M-F after 2:00 p.m. & Sat.	\$250	Section 13-405
Cemetery	Cremation Opening/Closing M-F before 2:00 p.m.	\$165	Section 13-405
Cemetery	Full Size Grave - Resident or Family Buried in Cemetery	\$520	Section 13-403
Cemetery	Full Size Grave Opening/Closing M-F after 2:00 p.m. & Sat.	\$750	Section 13-405
Cemetery	Full Size Grave Opening/Closing M-F before 2:00 p.m.	\$500	Section 13-405
Cemetery	Full Size Grave-Non Resident No Family Buried in Cemetery	\$1,100	Section 13-403
Cemetery	Half Size Grave - Resident or Family Buried in Cemetery	\$260	Section 13-403
Cemetery	Half Size Grave Opening/Closing M-F after 2:00 p.m. & Sat	\$375	Section 13-405
Cemetery	Half Size Grave Opening/Closing M-F before 2:00 p.m.	\$250	Section 13-405
Cemetery	Half Size Grave-Non Resident No Family Buried in Cemetery	\$550	Section 13-403
Cemetery	Monument Permit	\$15.00	Section 13-408
Cemetery	Repurchase of Full-Size Grave	1/3 Current Price or \$50 if Purchased for \$150 or Less	Section 13-403
City Clerk	Amusement Party Permit	\$10.00	Section 5-503(b)
City Clerk	Amusement Public Carnival Permit	\$50.00	Section 5-503(a)

Department	Fee Type	Current fee	Code Reference
City Clerk	Arcade Permit	\$100	Section 5-903
City Clerk	Beverage - Alcoholic Liq. Dist./Ea. Business	\$1,250	Section 3-302
City Clerk	Beverage - Alcoholic Liquor Occupational Tax	\$600-2 Year Fee	Section 3-402
City Clerk	Beverage - Beer Dist./Ea. Place of Business	\$1,000	Section 3-302
City Clerk	Beverage - Caterers	\$1,000-2 Year Fee	Section 3-702
City Clerk	Beverage - Cereal Malt - Ltd. Retailer (Unopened Cont.)	\$50	Section 3-302
City Clerk	Beverage - Cereal Malt - Retailer (Consumption on Premises)	\$200	Section 3-302
City Clerk	Beverage - Class 1 Non-Beverage User	\$10	Section 3-302
City Clerk	Beverage - Class 2 Non-Beverage User	\$50	Section 3-302
City Clerk	Beverage - Class 3 Non-Beverage User	\$100	Section 3-302
City Clerk	Beverage - Class 4 Non-Beverage User	\$200	Section 3-302
City Clerk	Beverage - Class 5 Non-Beverage User	\$500	Section 3-302
City Clerk	Beverage - Class A or B Club	\$500-2 year fee	Section 3-502
City Clerk	Beverage - Drinking Establishment	\$500-2 year fee	Section 3-602
City Clerk	Beverage - Farm Winery License	\$250	Section 3-302

Department	Fee Type	Current Fee	Code Reference
City Clerk	Beverage - Mfg of Alcohol & Spirits	\$2,500	Section 3-302
City Clerk	Beverage - Mfg of Beer - 001-100 Barrels/Day	\$200	Section 3-302
City Clerk	Beverage - Mfg of Beer - 100-150 Barrels/Day	\$400	Section 3-302
City Clerk	Beverage - Mfg of Beer - 150-200 Barrels/Day	\$700	Section 3-302
City Clerk	Beverage - Mfg of Beer - 200-300 Barrels/Day	\$1,000	Section 3-302
City Clerk	Beverage - Mfg of Beer - 300-400 Barrels/Day	\$1,300	Section 3-302
City Clerk	Beverage - Mfg of Beer - 400-500 Barrels/Day	\$1,400	Section 3-302
City Clerk	Beverage - Mfg of Beer - Over 500 Barrels/Day	\$1,600	Section 3-302
City Clerk	Beverage - Mfg of Beer - Undetermined Capacity	\$1000	Section 3-302
City Clerk	Beverage - Mfg of Wines	\$500	Section 3-302
City Clerk	Beverage - Micro-Brewery	\$250	Section 3-302
City Clerk	Beverage - Retailer-Alcohol. Liq./ Beer over 3.2%	\$300	Section 3-302
City Clerk	Beverage - Spirits Distributor	\$1,000	Section 3-302
City Clerk	Beverage - Wine Dist./Ea. Place of Business	\$1,000	Section 3-302
City Clerk	Cereal Malt Beverage License - Change of Location	\$50	Section 3-210

Department	Fee Type	Current Fee	Code Reference
City Clerk	Massage-Business Estab or In Office - New	\$200	Section 5-1007
City Clerk	Massage-Business Estab or in Office - Renewal	\$150	Section 5-1007
City Clerk	Massage-Sole Practitioners with Bus Establishment Lic.	\$0	Section 5-1007
City Clerk	Massage-Therapist - New	\$125	Section 5-1008
City Clerk	Massage-Therapist - Renewal	\$75	Section 5-1008
City Clerk	Merchant Police	\$75 + \$50 Investigation Fee	Section 5-712
City Clerk	Occup License-All Other Businesses in City	\$75.00	Section 5-102, 107
City Clerk	Occupational License - All Businesses Not in City	\$85.00	Section 5-102, 107
City Clerk	Occupational License - Home Occupation	\$45.00	Section 5-102, 107
City Clerk	Occupational License - Renaissance Festival	\$55.00	Section 5-102, 107
City Clerk	Open Record Copy Charge	10 Cents per Copy & \$7.50 for each One-Quarter of an Hour for Labor	Section 1-711
Codes Administration	Blasting Permit	\$100.00	Section 4-1001
Codes Administration	Demolition Permit	\$25.00	Section 4-702
Codes Administration	Electrical Permit	\$35.00	Section 4-202
Codes Administration	Fence Permit	\$25.00	Section 4-603

Department	Fee Type	Current Fee	Code Reference
Codes Administration	Fuel Gas Permit	\$35.00	Section 4-3a02
Codes Administration	Inspection Overtime	\$45/hr Min. 1 Hr.	Section 4-1a02
Codes Administration	Mechanical Permit	\$35.00	Section 4-402
Codes Administration	Moving Building	\$500.00	Section 4-804
Codes Administration	Oil & Gas Operation	\$100.00	Section 8-305
Codes Administration	Plan Review - Outside Consultant	Actual Cost	Section 4-1b02
Codes Administration	Plumbing Permit	\$35.00	Section 4-302
Codes Administration	Reinspection	\$35.00	Section 4-1a02
Codes Administration	Satellite Dish Permit	\$25.00	Section 4-903
Utilities - Refuse	Refuse Rates - Residential	\$13.70	
Utilities - Sewer	Sewer Rate Minimum No Usage	\$13.30	Section 16-339
Utilities - Sewer	Sewer Rate Surcharge	.2707/lb. for BOD	Section 16-339
Utilities - Sewer	Sewer Rate Surcharge	.2270/lb. for SS	Section 16-339
Utilities - Sewer	Sewer Rate-Winter Average Residential or Max 6,000 Gal.	\$5.07/1000 gal.	Section 16-339
Utilities - Storm Water	Non-Residential Fee	\$5.00/Month	Section 16-506

Department	Fee Type	Current Fee	Code Reference
Utilities - Storm Water	Residential Fee	\$2.50/Month	Section 16-506
Utilities - Water	Security Deposit - Commercial & Industrial	1 month estimated bill-but not less than \$75	Section 16-124
Utilities - Water	Security Deposit - Residential	\$75	Section 16-124
Utilities - Water	Unmetered Sprinkler Service 4 Inch Line	\$10	Section 16-204
Utilities - Water	Unmetered Sprinkler Service 6 Inch Line	\$20	Section 16-204
Utilities - Water	Water Rate gals. - 0 to 70,000	\$5.30/1000 gal	Section 16-203
Utilities - Water	Water Rate gals. - 120,001 & over	\$4.29/1000 gal.	Section 16-203
Utilities - Water	Water Rate gals. - 70,000-120,000	\$4.80/1000 gal.	Section 16-203
Utilities - Water	Water Rate Min. - 1 1/2" Meter	\$22.27	Section 16-203
Utilities - Water	Water Rate Min. - 1" Meter	\$17.67	Section 16-203
Utilities - Water	Water Rate Min. - 2" Meter	\$43.73	Section 16-203
Utilities - Water	Water Rate Min. - 3" Meter	\$65.51	Section 16-203
Utilities - Water	Water Rate Min. - 3/4" Meter	\$15.15	Section 16-203
Utilities - Water	Water Rate Min. - 4" Meter	\$110.07	Section 16-203
Utilities - Water	Water Rate Min. - 5/8" Meter	\$12.23	Section 16-203

Department	Fee Type	Current Fee	Code Reference
Utilities - Water	Water Rate Min. - 6" Meter	\$195.04	Section 16-203
Utilities - Water	Water Rate Min. - 8" Meter	\$262.09	Section 16-203
Utilities - Water	Wholesale 5 Yr Agree 20% Discount from Base Rate	\$4.24/1,000 for 3-12,000 Gals/Yr	Section 16-203
Utilities - Water	Wholesale 5 Yr Agree 30% Discount from Base Rate	\$3.71/1,000 for Over 12 Million Gals/Yr	Section 16-203
Utilities - Water	Wholesale 5 Yr Agree 35% Discount from Base Rate	\$3.45/1,000 for 18 Million Gals/Yr	Section 16-203
Utilities - Water	Wholesale 5 Yr Agree 40% Discount from Base Rate	\$3.18/1,000 for 24 Million Gals/Yr	Section 16-203
Utilities - Water	Utility Credit Discount	\$15,600	Section 16-126

**ITEM NO. 14.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens \_\_\_\_\_  
Cooper \_\_\_\_\_  
Reeves \_\_\_\_\_  
Haas \_\_\_\_\_

Peterson \_\_\_\_\_  
Knight \_\_\_\_\_  
Freeman \_\_\_\_\_  
Shannon \_\_\_\_\_

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: City Manager's Report**

**ACTION: None**

**STAFF RECOMMENDATION: None**

1. **Tiblow Transit Donation** – Union Bank and Trust made a \$200 donation in December.
2. **Martin Luther King Day** – City Offices will be closed on Monday, January 20 in observance of this Holiday.
3. **Park & Recreation Programs Update:**
  - Girls VB registration deadline: Wednesday, January 9
  - Tumbling begins Monday, January 13
  - Zumba began Tuesday, January 7. Classes on Tuesday mornings, Tuesday nights, Thursday mornings and Saturday mornings
  - Adult volleyball registration deadline: January 24. \$80 team

**ITEM NO. 15.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens \_\_\_\_\_  
Cooper \_\_\_\_\_  
Reeves \_\_\_\_\_  
Haas \_\_\_\_\_

Peterson \_\_\_\_\_  
Knight \_\_\_\_\_  
Freeman \_\_\_\_\_  
Shannon \_\_\_\_\_

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM:** City Council Items

**ACTION:** None

**STAFF RECOMMENDATION:** None

**ITEM NO. 16.**

**City Council Regular Agenda  
Monday, January 13, 2014 – 7:30 p.m.**

**Present  
&  
Vote**

Stephens \_\_\_\_\_  
Cooper \_\_\_\_\_  
Reeves \_\_\_\_\_  
Haas \_\_\_\_\_

Peterson \_\_\_\_\_  
Knight \_\_\_\_\_  
Freeman \_\_\_\_\_  
Shannon \_\_\_\_\_

**Mayor Vote on Charter Ordinances & Planning Items \_\_\_\_\_**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

**AGENDA ITEM: Mayor's Report**

**ACTION: None**

**STAFF RECOMMENDATION: None**

The Mayor will give a verbal report at the meeting on Monday.