

City Council Minutes – Regular Meeting – Monday, August 13, 2018

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, August 13, 2018.

Governing Body Present: Mayor Jeff Harrington; Councilmembers: Rodger Shannon, Chris Wood, Tom Stephens, Dain Gurley, Mike Thompson, Mark Kipp, Bob Reeves and Jordan Mackey

City Staff Present: Sean Pederson, City Manager; Amber McCullough, City Clerk; Tillie LaPlante, Finance Director and Rick Sailer, Public Works Director; Don Slone, City Planner and Billy Naff, Police Chief

The Mayor led the Pledge of Allegiance to the Flag of the United States of America, and asked Reverend Andy Frazier, Bonner Springs United Methodist Church, to lead the invocation.

Item No. 1 – Northeast Kansas Library System’s Super Volunteer Award – The Mayor presented a certificate of recognition to Patricia Welicky in honor of her Northeast Kansas Library System’s Super Volunteer Award.

Item No. 2 - Citizen Concerns About Items Not on Today’s Agenda – Jason Krone, 13110 Heritage Drive, read a letter to the City Council. Jason expressed concern for the employment termination of his friend Skip Dobbs.

Item No. 3 - CONSENT AGENDA

The Mayor read the Consent Agenda Items and asked the staff, audience or City Council if they wished to remove an item for separate consideration. No items were removed.

a. - Minutes of the July 23, 2018, City Council Meeting – Presented for approval.

b. – Claims for City Operations for August 13, 2018 - Presented for approval were supplement claims in the amount of \$40,9691.38 and regular claims in the amount of \$32,0902.86.

c. - Public Housing Authority Claims for August 13, 2018 – Presented for approval were regular claims in the amount of \$1,168.00.

d. – Carnival Permit – Tiblow Days - The Chamber applied for a Carnival Permit for Tiblow Days for August 23, 24 and 25, 2018. The approval is contingent upon satisfactory inspection. Jones and Company will provide the Carnival and the Chamber requested the permit fee be waived.

e. – League Voting Delegates for Annual Conference Business Meeting – The City Council nominated the Mayor and the Council President for the two voting delegate positions for the business and policy session to be held on October 8, at the annual league meeting in Topeka.

f. - Appointments to Boards and Commissions – Planning Commission and Board of Zoning Appeals: Lloyd Mesmer and Merle Parks to be reappointed for additional three-year terms to both.

Thompson made a Motion to Approve the Consent Agenda as Amended. Shannon seconded the motion and it carried on a vote of eight to zero.

REGULAR MEETING AGENDA

Item No. 1 – Public Hearing for 2018 Budget Amendments and 2019 Budget – The Mayor requested a motion to open the Public Hearing:

Gurley made a Motion to Open a Public Hearing for the 2018 Budget Amendments and the 2019 Budget at 7:45 p.m. Thompson seconded the motion and it carried on a vote of eight to zero.

- The Finance Director reviewed the 2019 Budget:
- Staff met in May and June to complete the financial history and work with councilmembers and individual budget managers, then held two works sessions and a wrap up session and July. If approved at tonight’s hearing, the City Clerk will file the 2019 Budget with the County by August 24th.
- The proposed mill levy is 38.186 (4.5 mill increase).
- City Property taxes are distributed as follows: General Fund – 62%, Debt service – 26%, Library-12%.
- Goals for the 2019 Budget were to provide high quality services, ensure competitive pay and benefits for employees, continue street improve program and to get operating revenue and expenditures balanced while maximizing cash carry-over and State allowed contingencies.
- The City Council prioritized and gave consensus to increase the mill levy in an effort to begin funding for the Government Services Center.
- The 2019 Budget established multi-year capital improvement and equipment plans to fund future needs.
- The 2019 Budget includes 10% of expenditures budgeted for contingencies as they have been for the past couple years.
- The 2019 Budget is within the tax lid limits and does not require a public vote.
- Expected revenue increase of about \$620,000 mainly due to property valuation increase.

- Transfers from Wastewater, Water, and Refuse funds to the General Fund were set at 5% of budgeted revenue.
- Projected revenue is \$8,476,000 which is an estimated 8% increase.
- Revenue sources include the Sales/use tax, property tax, carry-over from prior reserves, casino, franchise fees and miscellaneous other revenue sources.
- The sales tax rate is 9.25% - ¼ goes to Emergency Services Capital, ¼ goes to the cap improve fund.
- Property tax valuations – increased from 2017 to 2018 by approximately \$4 million, estimated increase from 2018 to 2019 of approximately \$5 million.
- Changes to the General Fund include: Combining the Fire and EMS Departments and establishing the multi-year Capital Improvement and Equipment fund.
- Positions changed: moved Economic Development position from the City Manager and changed it to Community and Economic Development Director in the Community and Economic Development Department; removed the unfilled Building Official position and replaced it with contract services; removed the unfilled GIS Analyst position; moved a portion of the Special Events Coordinator from Parks and Recreation to the Community and Economic Development Department; moved the Administrative Assistant Accounting position from the City Manager to the Finance Department and changed the unfilled Public Works position from full-time to seasonal.
- The 2019 Budget contains several large capital items that are now shown in the transfers to the Multi-Year Capital and Equipment funds.
- Reviewed the budgeted City expenditures and the Capital Improvement Fund.
- Reviewed the Street, Utilities, Water and Wastewater budgets including carry-over and approved rate increases.

Reeves made a Motion to Close the public Hearing at 8:07 p.m. Gurley seconded the motion and it carried on a vote of eight to zero.

Item No. 2 – Approve 2018 Budget Amendments & 2019 Budget and Establish Maximum Expenditures –

Reeves made Motion to Adopt the 2018 Budget Amendments and the 2019 Budget. Shannon seconded the motion and it carried on a vote of eight to zero.

Item No. 3 – Comprehensive Plan Change: BSCP-33 The Fuel House – The City Planner presented:

- The property was previously abandoned for a number of years.
- City Staff met with the new owners to determine the goal of the building.
- The Planning Commission and the City Planner unanimously recommend the City Council approve the Comprehensive Plan Change.

Shannon made a Motion to Approve a Comprehensive Plan Change to the Future Land Use Map From an Industrial to Commercial Designation. Reeves seconded the motion and it carried on a vote of nine to zero.

Item No. 4 – Rezoning: BSZ-141 The Fuel House – The City Planner presented:

- The Planning Commission and the City Planner unanimously recommend the City Council approve the Zone Change.

Stephens made a Motion to Approve an Ordinance to Change the Future Land Use Map From an Industrial to a Commercial Designation and Change the Official Zoning Map from an “I-2”, Heavy Industrial District to a “C-2”, General Business District Classification. Mackey seconded the motion and it carried on a vote of nine to zero.

Item No. 5 – Acquisition of Police Vehicles – The Police Chief presented:

- Staff was notified that Ford is eliminating the production and use of police car models.
- The Police Department is standardizing to utility vehicles and developed a comprehensive replacement program.
- Ford changed the way vehicles are ordered and the deadline for the vehicles is September 21st to get vehicles for 2019-2020.
- Staff requested the City Council approve the purchase of one patrol and two investigation police utility vehicles.

Shannon made a motion to Authorize the Purchase of Three 2018 Ford police Interceptor Utilities from Shawnee Mission Ford and the Purchase and Installation of Emergency Vehicle Equipment and Graphics. Mackey seconded the motion and it carried on a vote of eight to zero.

Item No. 6 – Santa Fe/Scheidt Waterline – The Public Works Director presented: The Public Works Director presented:

- The project was included in the amended 2018 budget. City staff recommends the City Council approve the item.

Mackey made a Motion to Approve the Design Engineering Agreement With Wilson & Company Inc. For an Amount not to Exceed \$32,600. Stephens seconded the motion and it carried on a vote of eight to zero.

REPORTS

Item No. 1 - City Manager's Report –

- Asked drivers to please remember that school is soon back in session and be mindful of students.

Item No. 2 - City Council Items –

- Reeves stated Morse Avenue looks great. He stated the microphone at the table doesn't always pick up sound well. He also asked about the status of the nuisance ordinance. Staff replied they are waiting on an opinion from the City Attorney.
- Stephens thanked staff and the different jurisdictions involved, particularly Edwardsville for taking the lead, in the getting the Fire equipment grant.
- Gurley asked if the pet supply and Hallmark would be inclusive in the Westlake hardware store.
- Wood asked if the church parking issue will be taken care of. The City Manager replied that it will require the City Council changing the ordinance and he is working with the Church Pastor and Emergency Services departments to resolve the issue safely.
- Thompson congratulated the City Manager on his ICMA credentialing.
- Mackey thanked Jason Krone for his comments and stated he supports the City staff's research and professionalism in the matter. He feels the decision was made on a professional level not a personal level .
- Shannon thanked Tillie for her work on the 2019 Budget, thanked the Police Chief for his work and congratulated the City Manager on his ICMA credentialing.
- Wood stated she has notice a greater police presence.

Item No. 3 – Mayor's Report –

- Thanked the Councilmembers and staff for their work on the budget.
- International City/County Management Association (ICMA) Credentialed Manager award is highly regarded and takes a lot of work.
- The Mayor stated he appreciates the comments brought by residents to the City Council and reassured that the issue were well researched and documented prior to action. He asked that the Councilmembers' silence not be taken as lack of knowledge but as meeting the requirement to not discuss personnel issues in public.
- City Band concerts are finished for the summer and he is proud of the City Band and the quality of life it adds to the City.
- The Mayor has received a lot of compliments on the increased level of action and presence. He encouraged everyone to be mindful of their speed and to always buckle their seat belts.
- Tiblow Days is coming up and he looks forward to seeing everyone at the Mayor's Banquet on Friday, August 25th.
- Appreciates the Fire Department grant for breathing packs.

Gurley made a Motion to go into Executive Session to Discuss the Performance of an Employee under the Non-Elected Personnel Matters Pursuant to Exception K.S.A. 75-43(1)(a) and (b)(1). Meeting to resume at 9:00 p.m. Mackey seconded the motion and it carried on a vote of eight to zero.

Gurley made a Motion to Return to Open Session with no Action taken at 9:01 p.m. Shannon seconded the motion and it carried on a vote of eight to zero.

The meeting adjourned at 9:01 p.m.

_____ Amber McCullough, City Clerk