

## City Council Minutes – Regular Meeting – Monday, May 29, 2018

The Bonner Springs City Council met in regular session at 7:30 p.m. on Monday, May 29, 2018.

**Governing Body Present:** Mayor Jeff Harrington; Councilmembers: Rodger Shannon, Chris Wood, Tom Stephens, Mike Thompson, Bob Reeves, Mark Kipp and Jordan Mackey

**Governing Body Absent** – Councilmember, Dani Gurley

**City Staff Present:** Sean Pederson, City Manager; Amber McCullough, City Clerk;

The Mayor led the Pledge of Allegiance to the Flag of the United States of America, and asked Reverend Charles Grant, Bonner Springs United Methodist Church, to lead the invocation.

**Item No. 1 – Citizen Concerns About Items Not on Today’s Agenda** – None presented.

### **Item No. 2 - CONSENT AGENDA**

The Mayor read the Consent Agenda Items 2 through 8 and asked the staff, audience or City Council if they wished to remove an item for separate consideration. Items E and G were removed for individual consideration.

**a. - Minutes of the May 14, 2018, City Council Meeting** – Presented for approval.

**b. - Claims for City Operations for May 29, 2018** - Presented for approval were supplement claims in the amount of \$99,145.95 and regular claims in the amount of \$211,653.35.

**c. - Public Housing Authority Claims for May 29, 2018** – Presented for approval were regular claims in the amount of \$18,798.92.

**d. - Drug and Alcohol Recommendation for Funding All-Stars Program** –In February of this year, the City Council approved funding for the programs recommended by the Drug and Alcohol committee totaling \$13,745. The city’s Drug and Alcohol Advisory Committee recommended the City Council approve \$7,780 for the “All Stars” Core Program.

**e. - Public Use Request – Farmers’ Market** - The Farmers' Market organizers requested to use two rows of the parking lot behind 300 Oak Street for food truck parking prior to and during the City Band Concerts on June 7,14,21 and 28 and July 5, 12, 19 and 26, 2018.

**f. - Electronic Payroll System** – The City Council was previously approached by City staff regarding the need to automate and streamline the City's time management and payroll processes. City staff, including the Human Resource Director, Finance Director, and City Clerk met with three vendor representatives. After a thorough review, it is being recommended to proceed with Paycom to provide electronic payroll services.

**g. - Bonner Springs Animal Control SPCA Contract** - The City of Bonner Springs received official notification of fee increases for services related to housing and caring for animals in the custody of the City. These fees are set to take effect July 1st, 2018 and as such a subsequent agreement was drafted to reflect those changes. The fee increases are unavoidable at this time. Future budgets need to take into consideration potential increases in the future.

Thompson made a Motion to Approve the Consent Agenda without items E and G. Stephens seconded the motion and it carried on a vote of seven to zero.

### **REGULAR MEETING AGENDA**

**Item No. 2e - Public Use Request – Farmers’ Market** – The City Clerk presented:

The Farmers' Market organizers requested to use two rows of the parking lot behind 200 Oak Street prior to and during the City Band Concerts on June 7,14,21 and 28 and July 5, 12, 19 and 26, 2018.

- Councilmembers expressed concerns about food trucks competing with the ice cream social. Staff clarified that the item was not to approve food trucks but only to approve use of the parking lot for the Farmers’ Market vendors.
- Councilmembers were concerned that approving the Public Use Request would restrict available parking spaces and constrict traffic flow too much during the City Band concert.
- Cassandra Long represented the Farmers’ Market, stated the goal of the request is to attract more people to the City Band concerts and answered questions from the Councilmembers.

Stephens Made a Motion to Approve the Public Use Request by the Bonner Springs Farmers' Market for use of two rows of parking in the lot behind 200 Oak street on Thursday evenings until 7:30 p.m. in June and July. Shannon seconded the motion and it carried on a vote of seven to zero.

**Item No. 2g - Bonner Springs Animal Control SPCA Contract** – The Police Chief presented - The City of Bonner Springs received official notification of fee increases for services related to housing and caring for animals in the custody of the City. These fees are set to take effect July 1st, 2018 and as such a subsequent agreement was drafted to reflect those changes.

- Great Plains SPCA agreed to phase in the price increase so as not to overburden the City budget.
- Other groups contacted replied they could not support the volume generated by the City.

Stephens made a Motion to Approve the Agreement with Great Plains SPCA and Authorize the City Manager to Execute the Contract. Reeves seconded the motion and it carried on a vote of seven to zero.

**Item No. 1 – Police Department Records Management Purchase, Server Purchase and Rejis Direct Connection** – The Police Chief presented:

- The City Council authorized staff to issue a Request for Proposal (RFP) for a usable records management system and obtain pricing to institute that system.
- The RFP was issued and concluded on May 18th, 2018 with the receipt of two prospective providers. In review of those providers Enterpol was the only provider who was identified as meeting the needs of the police department.
- The pricing for the additional services required for institution of the system was included in the memorandum in the agenda packet.

Shannon made a motion to execute an Enterpol RMS contract for an amount not to exceed \$43,136, server system from Link –Lite Networking Inc., for an amount not exceed \$13,735 and direct access Rejis connection for an amount not to exceed \$4429. Stephens seconded the motion and it carried on a vote of seven to zero.

**Item No. 2 – Pool Sandblasting, Repairs and Paint Project** – The Parks and Recreation Director presented:

- In March, the City contracted with DEM Enterprises to sandblast, repair and paint the aquatic park pool.
- In April a Change Order was issued to replace missing and damaged caulk for \$3,900.
- In April a second Change Order was issued to repair “the eye” of the pool deck after sandblasting.

Thompson made a motion to accept Change Orders #1 and #2 of the Aquatic Park sandblasting, repair, and paint project and approve final payment of \$8,218.72, to D.E.M. Enterprises, LLC. Shannon seconded the motion and it carried on a vote of seven to zero.

**Item No. 3 – Loring Interlocal Agreement** – The City Manager presented:

- The City has had an Interlocal agreement with the Unified Government since about 1996 which expired this year.
- The one-year agreement to reinstate the contract was included in the agenda packet.
- The term “Capital Improvements” was removed from the new contract.

Stephens made a Motion to Approve an Interlocal Agreement with the UG for Loring Services Pending Approval by the UG on May 31, 2018. Shannon seconded the motion and it carried on a vote of seven to zero.

**Item No. 4 - City Manager’s Report** – The City Manager:

- The Cemetery pavilion is completed and a ribbon cutting service was held on Memorial Day.
- Included the Wyandotte Economic Development Investor’s Report in the agenda packet.
- The City Band concerts start on Thursday, June 7<sup>th</sup>.
- The attendance at the aquatic park over the Memorial Day weekend was 1,577 people.

**Item No. 5 - City Council Items** –

- Mackey reported a water leak on the 400 block of Sheidley.
- Thompson commended the Memorial Day Ceremony.
- Wood commended the Memorial Day Ceremony and the Ribbon Cutting ceremony.
- Kipp stated Camp Great Adventures increased enrollment again this year.
- Kipp thanked the Police Chief for bringing the radar and speed check machine out to the Lake of the Forest.
- Reeves stated some of the Memorial Day decorations on graves were disturbed by the trimmers. He suggested they not mow or trim the day after Memorial Day.

**Item No. 6 – Mayor’s Report** – The Mayor:

- The Mayor and City Staff will meet with Commissioner Burroughs, Walters and Mayor Alvey to discuss the RMS project.

- The Mayor will present a proclamation to the Garden Club next week in recognition of National Garden Club Week.
- The Mayor will present a proclamation recognizing Wagner's being in business for 50 years.
- The Lion's Club is having a spaghetti dinner on Thursday, June 7<sup>th</sup>.

The meeting adjourned at 8:35 p.m. \_\_\_\_\_ Amber McCullough, City Clerk