



City of Bonner Springs
KANSAS

P.O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING
6:30 p.m.

REGULAR CITY COUNCIL MEETING
7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Tuesday, November 13, 2018

Life is Better in Bonner Springs

Phone: 913-422-1020 Fax: 913-441-1366 Website: www.bonnerrsprings.org

WORKSHOP AGENDA

1. Classification And Compensation Final Report

Ann Antonsen, from Springsted will be present to provide a review of the final report.

Action NA

Recommendation NA

CITY COUNCIL MEETING - 7:30 P.M.

1. Proclamation - America Recycles Day - November 15

Action NA

Recommendation NA

2. Citizen Concerns About Items Not On Today's Agenda. (Copies Of Written Material Presented To The City Council Also Needs To Be Provided To The City Clerk.)

This item is for comments and questions from the audience about items that are not included on today's agenda.

3. CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

a. Mintues Of The October 22, 2018 City Council Meeting

Action Make a Motion to approve the Minutes of the October 22, 2018 City Council meeting

Recommendation The City Manager and City Clerk recommend approval

Documents:

[CCM MINUTES 10222018.DOCX](#)

b. Claims For City Operations

Enclosed are the Supplement Claims for City Operations in the amount of \$82,797.43 and the Regular Claims in the amount of \$436,399.06.

Action Make a Motion to Approve the Claims for City Operations for November 13, 2018.

Recommendation The City Manager, City Clerk and Finance Director Recommend Approval.

Documents:

[SUPPLEMENTAL CHECK REGISTER.XLS](#)
[CHECK REG SUPPLEMENT - DETAILED INVOICES.XLS](#)
[MAIN CHECK REGISTER.XLS](#)
[MAIN CHECK REGISTER - DETAILED INVOICES.XLS](#)

c. PHA Claims For City Operations

PHA: Enclosed are the Regular Claims in the amount of \$2,794.29

Action Make a Motion to Approve the Public Housing Authority Claims for November 13, 2018.

Recommendation The City Manager and Public Housing Authority Director Recommend Approval

Documents:

[PHA CHECK REGISTER.XLS](#)
[PHA CHECK REGISTER - DETAILED INVOICES.XLS](#)

d. Appointments To Boards And Commissions

Mayor's Youth Council - Appoint Dominic Allen and Zaynah Zlitni; Drug and Alcohol - Appoint Patrick Budy to fill vacant position; reappoint Patrick Paine and Jack Knight for their respective positions.

Action	Make a motion to approve the appointments to boards and commissions
Recommendation	The Mayor recommends approval

REGULAR MEETING AGENDA

The City Council will consider the following items individually.

1. 2019 PHA Utility Allowance

A Memo is included discussing the process and recommendation for the utility allowances.

Action	Make a motion to approve PHA 2019 Utility Allowances
Recommendation	The Public Housing Authority Director Recommends Approval

Documents:

[2019 PHA UTILITY ALLOWANCE.DOCX](#)

2. Approval Of PHA Liability And Property Insurance Contract

The public housing authority (PHA) received two bids for liability and property insurance. HAI Group, the current provider, submitted the lowest bid.

Action	Make a motion to approve the PHA Liability and Property Insurance Contract
Recommendation	Staff recommends approval of the PHA Liability and Property Insurance Contract

Documents:

[PHA INSURANCE CONTRACT MEMO.DOCX](#)

3. K9 And Me Dog Park Parking Lot

Action	Make a motion to award the bid of construction of a parking lot for the K9 and Me Dog Park to McConnell and Associates Corporation in the amount of \$27,762.00.
Recommendation	Jared Masters, Park Maintenance Supervisor and Justine Spease, Interim Director of Parks and Recreation recommend approval.

Documents:

[K9 AND ME PARKING LOT MEMO.DOCX](#)

4. Interlocal Agreement For Arson Investigations Task Force

The Eastern Kansas Multi-County Task Force Reciprocal Investigation Interlocal Agreement allows the Bonner Springs Fire Department to utilize the Multi-County Task Force for arson investigations.

Action Make a Motion to Approve the Agreement and Authorize the Mayor to Execute the Agreement

Recommendation The City Manager and Fire Chief recommend approval

Documents:

[CITY OF BONNER SPRINGS EKMCTF AGREEMENT.PDF](#)

5. Drug And Alcohol Committee Funding Recommendation

Action Make a motion to approve the purchase of Narcan for use by the Police Department in the amount of \$2,497.50.

Recommendation The Drug and Alcohol Advisory Committee Recommends Approval

Documents:

[DRUG AND ALCOHOL RECOMMENDATIONS - 2018 - NARCAN.DOCX](#)

6. Extend Audit Contract With Mize, Houser & Company For 2018 Audit

Action Make a Motion to Approve a One-Year Contract Extension with Mize, Houser & Company to Perform Audit Services for the City for Fiscal Year 2018 for an amount not to exceed \$23,525.

Recommendation The City Manager, City Clerk, and Finance Director Recommend Approval

Documents:

[2018 AUDIT PROPOSAL MEMO.DOCX](#)

7. Charter Ordinance Amending Charter Ordinance No. 13

Charter Ordinance to Amend Charter Ordinance No. 13 "Exempting the City of Bonner Springs, Kansas, from K.S.A. 14-201 and Providing Substitute and Additional Provisions on the Same Subject of and Relating to the Election and Appointment of City Officers and the Terms of Such Officers" The practice of the City of Bonner Springs has been that appointment of the offices listed in the ordinance have been completed administratively, in particular Police Officers. The recommended changes will provide a clearer understanding of how appointments of these offices are filled.

The recommended changes are included in legislative format. The City attorney has reviewed and approved the proposed changes. Upon approval, Chapter 1, Article 4, Section 1-402 of the Code of Ordinances will be updated to match the Charter Ordinance.

Action Make a Motion to Approve the Charter Ordinance Amending Charter Ordinance No. 13.

Recommendation The City Manager and City Clerk recommend approval

Documents:

[CHARTER ORDINANCE NO. 35.DOCX](#)
[8. CHAPTER I - ADMINISTRATION.PDF](#)

8. Resolution Amending Resolution No. 2018-05 "A Resolution Amending The City Fee Schedule For The City Of Bonner Springs, Kansas"

Resolution Amending Resolution No. 2018-05 "A Resolution Amending the City Fee Schedule for the City of Bonner Springs, Kansas"

The recommended changes are included in legislative format.

Action Make a Motion to approve the Resolution Amending Resolution No. 2018-05 "A Resolution Amending the City Fee Schedule for the City of Bonner Springs, Kansas"

Recommendation The City Manager and City Clerk recommend approval

Documents:

[EXHIBIT A.DOCX](#)
[EXHIBIT B.DOCX](#)
[RESOLUTION TO AMEND BUILDING CODE FEES.DOCX](#)

9. Construction Inspection Services - CES Waterline Project

The CES Waterline Project will require contract services for Construction Inspection. The Inspection Services Agreement provides the scope and details of the work needed to ensure that the Project is properly constructed to City specifications.

Action Make a Motion to Award A Construction Inspection Services Agreement for the CES Waterline Project to Anthony Construction Management in an amount not to exceed \$77,805.00

Recommendation Sean Pederson, City Manager Tillie LaPlante, Finance Director Rick Sailler, Public Works Director

Documents:

[CES INSPECTION SERVICES.DOC](#)

10. Change Order Approval - SAK Construction - 24 -Inch Cured-In-Place Pipe

Approve a change order in the amount of \$12,100 to an existing contract with SAK Construction for a change in installation method due to severe pipe deterioration condition.

Action Make a motion to approve a change order in the amount of \$12,100 to SAK Construction.

Recommendation Sean Pederson, City Manager Tillie LaPlante, Finance Director Rick Sailler, Public Works Director

Documents:

[CHANGE ORDER - SAK CONSTRUCTION FRO CIPP.DOC](#)

REPORTS

1. City Manager's Report

Action NA

Recommendation NA

Documents:

[LIBRARY STRATEGIC PLAN 2019-2021.PDF](#)
[CITY MANAGERS UPDATE 11-13-18.DOC](#)

2. City Council Items

3. Mayor's Report