



City of Bonner Springs
KANSAS

P.O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

NO WORKSHOP MEETING

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, August 13, 2018

Life is Better in Bonner Springs

Phone: 913-422-1020 Fax: 913-441-1366 Website: www.bonnerrsprings.org

CITY COUNCIL MEETING - 7:30 P.M.

1. Northeast Kansas Library System's Super Volunteer Award

Action	NA
Recommendation	NA

2. Citizen Concerns About Items Not On Today's Agenda. (Copies Of Written Material Presented To The City Council Also Needs To Be Provided To The City Clerk.)

This item is for comments and questions from the audience about items that are not included on today's agenda.

3. CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

a. Minutes Of The July 23, 2018 City Council Meeting

Action	Make a Motion to Approve the Minutes of the Regular Meeting Held on July 23, 2018
Recommendation	The City Manager and City Clerk recommend approval

Documents:

[CCM WORKSHOP SUMMARY JULY 23, 2018.PDF](#)
[CCM MINUTES 07232018.PDF](#)

b. Claims For City Operations

Enclosed are the Supplement Claims for City Operations in the amount of \$409,691.38 and the Regular Claims in the amount of \$320,902.86.

Action	Make a Motion to Approve the Claims for City Operations for August 13, 2018
Recommendation	The City Manager, City Clerk and Finance Director Recommend Approval

Documents:

[MAIN CHECK REGISTER-DETAILED INVOICES.XLS](#)
[SUPPLEMENTAL CHECK REGISTER.XLS](#)
[SUPPLEMENTAL CHECK REGISTER-DETAILED INVOICES.XLS](#)
[MAIN CHECK REGISTER.XLS](#)

c. Public Housing Authority Claims

Enclosed are the Regular Claims in the amount of \$1,168.00

Action	Make a Motion to Approve the Public Housing Authority Claims for August 13, 2018
Recommendation	The City Manager and Public Housing Authority Director Recommend Approval

Documents:

[PHA CHECK REGISTER-DETAILED INVOICES.XLS](#)
[PHA CHECK REGISTER.XLS](#)

d. Carnival Permit - Tiblow Days

Jones & Company will provide the carnival again this year on August 23 through 25 closing by 11:00 p.m. each night. A certificate of insurance is on file. The Chamber requests the permit fee be waived. A safety inspection will be conducted once the carnival equipment is set up prior to its operation.

Action	Make a Motion to Approve a Carnival Permit for the Chamber of Commerce for Tiblow Days and Waive the Permit Fee
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Contingent Upon a Satisfactory Inspection.

Recommendation The City Manager and City Clerk Recommend Approval

Documents:

[CARNIVAL PERMIT APPLICATION.PDF](#)

e. League Voting Delegates For Annual Conference Business Meeting

Annually the League submits voting delegate registration forms to member cities per KSA 12-1610f that provides that the Governing Body may select delegates to participate in the business and policy session to be held Monday Afternoon, October 8 at the conference in Topeka.

Based on our population, Bonner Springs may appoint two voting delegates. The nomination for the voting delegates are the Mayor and Council President.

Upon approval, the City Clerk will submit the required forms to the League.

Action Make a Motion to Approve League Voting Delegates for the Annual League Business Conference Meeting.

Recommendation The Mayor recommends approval

f. Appointments To Boards And Commissions

Planning Commission and Board of Zoning Appeals: Lloyd Mesmer and Merle Parks are requesting a dual reappointment for additional three year terms to both the Planning Commission and Board of Zoning Appeals ending August 2021.

Action Make a Motion to Approve the Appointments to Boards and Commissions

Recommendation The Mayor Recommends Approval

REGULAR MEETING AGENDA

The City Council will consider the following items individually.

1. Public Hearing For 2018 Budget Amendments And 2019 Budget

Enclosed is a copy of the Public Hearing Notice (Summary) approved by the City Council on July 23 which scheduled a Public Hearing for Monday, August 13. The City Clerk published the notice in the Wyandotte Echo on July 26 per State Law.

The Mayor will open the Public Hearing and Staff will make a PowerPoint presentation on the proposed 2018 Budget Amendments and the recommended 2019 Budget. The Mayor will then invite the public to make comment.

The Mayor will close the Public Hearing after receipt of public comment and the City Council will consider the next agenda item to approve the 2018 Budget Amendments and to approve the 2019 Budget.

This Item Requires the Following Actions:

1. Make a Motion to Open a Public Hearing for the 2018 Budget Amendments and 2019 Budget beginning at _____ p.m.;
2. Hear comments.;
3. Make a Motion to Close the Public Hearing at _____ p.m.

Action See above
Recommendation The City Manager, City Clerk, and Finance Director Recommend Approval

Documents:

[2019 BUDGET SUMMARY.PDF](#)

2. Approve 2018 Budget Amendments & 2019 Budget & Establish Maximum Expenditures

The enclosed Certificate lists those funds that State Law requires cities to set maximum expenditures for, set the total ad valorem tax dollars and to set the estimated mill levy. The estimated mill levy for the 2019 Budget is 38.186.

After approval of the Certificate, the City Clerk will file the State Budget with the County Clerk's office prior to August 25 per State Law. The County Clerk's office sets the final mill levy when they certify the assessed values in October.

Action Make a Motion to Adopt the 2018 Budget Amendments & the 2019 Budget
Recommendation The City Manager, City Clerk, and Finance Director Recommend Approval

Documents:

[2019 BUDGET CERTIFICATE.PDF](#)

3. Comprehensive Plan Change: BSCP-33 "The Fuel House"

Action Motion to Approve a Comprehensive Plan Change to the Future Land Use Map from an Industrial to a Commercial Designation
Recommendation The Planning Commission and City Planner Recommend Approval

Documents:

[CCMEMO 8-13-18 \(THE FUEL HOUSE\) COMP PLAN CHANGE.DOCX](#)
[CC EXHIBITS COMP PLAN CHANGE BSCP-33 THE FUEL HOUSE 8.13.18.PDF](#)

4. Rezoning: BSZ-141 "The Fuel House"

Action Motion to Approve an Ordinance to Change the Future Land Use Map from an Industrial to a Commercial Designation and Change the Official Zoning Map from an "I-2", Heavy Industrial District to a "C-2", General Business District Classification
Recommendation The Planning Commission and City Planner Recommend Approval

Documents:

[CCMEMO 8-13-18 \(THE FUEL HOUSE\) REZONING.DOCX](#)
[ORD TO CHANGE COMP PLAN AND REZONING FOR THE FUEL HOUSE 8.13.18.DOCX](#)

5. Acquisition Of Police Vehicles

In 2017 the Chief of Police evaluated the existing patrol fleet and increases in maintenance related expenses. During the 2018 Budget preparation a vehicle standardization and rotation plan was discussed and implemented as part of the overall department budget. This plan's intent is to reduce fleet related expenses and ensure the professional representation of the Bonner Springs Police Department.

As part of the 2018 Budget, the Police Department was able to purchase and replace three patrol units and one administrative/investigation vehicle.

Due to recent changes in deliverability and purchasing requirements by vendors; staff is requesting authorization to proceed with ordering and purchasing three more police vehicles in the 2018 Budget year.

Action	Authorize the Purchase of Three 2018 Ford Police Interceptor Utilities from Shawnee Mission Ford, and the Purchase and Installation of Emergency Vehicle Equipment and Graphics
Recommendation	The City Manager, Finance Director, and Police Chief Recommend Approval

Documents:

[UPDATED \(08_2018\) VEHICLE REPLACEMENT.PDF](#)
[2018 POLICE CARS.DOCX](#)

6. Santa Fe / Scheidt Waterline

Background

The City Council approved the expenditures of the Santa Fe / Scheidt Waterline Upgrade Project on July 1, 2018. The existing waterline consisting of four-inch (4") and six-inch (6") pipe is insufficient to provide needed flow and pressure to the Loring Industrial Area located at Front Street and Loring Lane. The proposed project will construct a new twelve-inch (12") waterline from Kump Avenue (K-32) to Front Street. The Water Division of the Public Works Department recently conducted flow testing for a future development and confirmed that the needed fire protection flow and pressure in this area is inadequate.

Discussion

WCI was selected to perform this engineering design work based on their familiarity with the City and to expedite the project to meet development needs. The scope of work includes survey, construction plan design, submittal and approval process by Kansas Department of Health and Environment and construction administrative services were are based on project needs.

Action	Make a Motion to Approve Design Engineering Agreement with Wilson & Company Inc. (WCI) for an Amount Not to Exceed \$32,600
Recommendation	The City Manager, Finance Director, and Public Works Director Recommend Approval

Documents:

DESIGN CONTRACT - S-S WATERLINE.DOCX
EXHIBIT A - SCOPE OF SERVICES - SANTA FE WATER MAIN_REV.PDF
FEEESTIMATE SANTA FE WATER MAIN_REV.PDF
PIF - S-S WATERLINE.DOCX
PROJECT OVERVIEW - S-S WATERLINE.DOC
SANTA FE - SCHEIDT WATERLINE.DOC
CC MINUTES 180709.PDF
SCHEIDT WATERLINE DESIGN PROJECT.DOC

REPORTS

1. City Manager's Report

Action	NA
Recommendation	NA

Documents:

CITY MANAGERS UPDATE 8-13-18.DOC

2. City Council Items

3. Mayor's Report