



City of Bonner Springs
KANSAS

P.O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

WORKSHOP MEETING
7:00 p.m.

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, July 23, 2018

Life is Better in Bonner Springs

Phone: 913-422-1020 Fax: 913-441-1366 Website: www.bonnerrsprings.org

WORKSHOP AGENDA

1. 7:00 PM Budget Wrap-Up

Staff will present an update regarding the 2019 Budget.

Action NA

Recommendation NA

CITY COUNCIL MEETING - 7:30 P.M.

1. USA Special Olympics Soccer Game Representation

Bonner Springs students and coaches represented the state of Kansas in the USA Special Olympics games July 1-6. Listed below are five athletes (students with

intellectual disabilities) and five partners (students without disabilities) along with three coaches traveled to Seattle, Washington to compete in 8 soccer games over the course of the week.

Karly Brungardt
Laura Gonzalez
David Holt
Lucas Knapp
Jenna McDonnell
Aerina Ortiz
Jaime Ruiz-Villegas
Xavier Seaton
Payton Sprague
Maryam Zlitni
Coach David Toland
Coach Denise Chowning
Coach Tracy Ortiz

Action NA
Recommendation NA

2. Proclamations

Farmers' Market Week - August 5-11
Safe Digging Day - August 11

Action NA
Recommendation NA

3. Citizen Concerns About Items Not On Today's Agenda. (Copies Of Written Material Presented To The City Council Also Needs To Be Provided To The City Clerk.)

This item is for comments and questions from the audience about items that are not included on today's agenda.

4. CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

a. Minutes Of The July 9, 2018 City Council Meeting

Action Make a Motion to Approve the Minutes of the Regular Meeting Held on July 9, 2018
Recommendation The City Manager and City Clerk Recommend Approval

Documents:

[CCM WORKSHOP SUMMARY JULY 9, 2018.PDF](#)
[CCM MINUTES 07092018.PDF](#)

b. Minutes Of The July 16, 2018 Special Meeting Budget Workshop

Action Make a Motion to Approve the Minutes of the July 16, 2018

Special Budget Workshop

Recommendation The City Manager and City Clerk recommend approval

Documents:

[SPEC CCM BUDGET WORKSHOP MINUTES JULY 16 2018.PDF](#)

c. Claims For City Operations

Enclosed are the Supplement Claims for City Operations in the amount of \$27,251.78 and the Regular Claims in the amount of \$298,359.89

Action Make a Motion to Approve the Claims for City Operations for July 23, 2018

Recommendation The City Manager, City Clerk and Finance Director Recommend Approval

Documents:

[MAIN CHECK REGISTER.PDF](#)
[MAIN CHECK REGISTER-DETAILED INVOICES.PDF](#)
[SUPPLEMENTAL CHECK REGISTER.PDF](#)
[SUPPLEMENTAL CHECK REGISTER-DETAILED INVOICES.PDF](#)

d. Public Housing Authority Claims

Enclosed are the Regular Claims in the amount of \$10,411.02

Action Make a Motion to Approve the Public Housing Authority Claims for July 23, 2018

Recommendation The City Manager and Public Housing Authority Director Recommend Approval

Documents:

[PUBLIC HOUSING CHECK REGISTER.PDF](#)
[PUBLIC HOUSING CHECK REGISTER-DETAILED INVOICES.PDF](#)

e. Approve Notice Of Budget Hearing & Schedule Public Hearing For Adoption Of 2019 Budget

Enclosed is the Public Hearing Notice required by State Law to be published ten days prior to the date of the Public Hearing that sets the Public Hearing for the 2018 Budget Amendments and the 2019 Budget for Monday, August 13, 2018. The expenditures for the 2019 Budget reflect the budget information presented to the City Council in Budget Workshop meetings held on July 13, 16 and 23. After publication of the Hearing Notice in the official City newspaper, proposed expenditures cannot be increased but can be decreased with approval of the Certificate on August 13 to establish the maximum expenditures for all funds. The State mill levy sheet to calculate the tax limit is enclosed as well.

Action Make a Motion to Approve the Budget Hearing Notice & Schedule the Public Hearing for the 2018 Budget Amendments & the 2019 Budget for Monday, August 13, 2018

Recommendation The City Manager, Finance Director and City Clerk Recommend Approval

Documents:

[2019 BUDGET SUMMARY.PDF](#)
[2019 COMPUTATION PAGES.PDF](#)

f. IBTS Contract

A contract is attached between the City and the Institute for Building and Technology Safety (IBTS) for building permits and services. The resolution which follows this item sets the fees for the contracted services.

Action	Make a Motion to Approve the Agreement with IBTS and Authorize the Mayor to Sign the Agreement
Recommendation	The City Manager, City Clerk, and Finance Director Recommend Approval

Documents:

[IBTS SERVICE AGREEMENT.PDF](#)

g. Resolution To Amend The City Fee Schedule

The attached resolution amends the City Fee schedule for Building Code, Fire, and Public Works Fees.

Action	Make a Motion to Adopt a Resolution Amending the City Fee Schedule
Recommendation	The City Manager, Finance Director, and City Clerk Recommend Approval

Documents:

[RESOLUTION - BUILDING CODE FEES.PDF](#)

h. Position Advertising

City Council has previously discussed the hiring of both a 1) paid Fire Chief and, 2) Community and Economic Development Director.

The Fire Chief position was previously discussed in workshop on March 12th along with the consolidation of the Fire and Ems Departments. The City Council reached consensus to move forward with the consolidation. In the recommended 2019 Budget, a paid Fire Chief was included. In an effort to move forward with this hire, it is requested the Council approve the City Manager to advertise for the position of Fire Chief.

The position of Community and Economic Development Director was presented to the City Council in the 2019 Budget. In an effort to move forward with this hire, it is requested the Council approve the City Manager to advertise for the position of Community and Economic Development Director.

Funding is available for filling both positions in 2018.

Action	Make a Motion to Approve the City Manager to Advertise for the Position of Fire Chief and the Position of Community and Economic Development Director
Recommendation	The City Manager, Finance Director, and Human Resources

Recommend Approval

i. Cornell, Emerson, Sheidley (C.E.S.) And Clark Waterline Replacement And Cornell And Sheidley Sidewalk Improvement Project

Action Approve release of Construction Bid Documents for the CES and Clark Waterline Replacement Project and Cornell and Sheidley Sidewalk Improvement Project

Recommendation City Manager, Finance Director, and Public Works Director

Documents:

[7-23 CES BID RELEASE MEMO.PDF](#)

REGULAR MEETING AGENDA

The City Council will consider the following items individually.

1. Presentation And Acceptance Of 2017 Audit

Sean Gordon, with Mize Houser & Company, will present the 2017 Audit and answer City Council questions.

The 2017 Audit contains an unmodified opinion which is the best opinion the City can receive for an audit.

Action Make a Motion to Accept the 2017 Audit

Recommendation The City Manager and Finance Director Recommend Approval

Documents:

[2017 AUDIT.PDF](#)

2. JMS Entertainment LLC Operational Dates

Action Make a Motion to Approve or Deny the 2018 Operational Dates for JMS Entertainment LLC dba Third Street Asylum

Recommendation NA

Documents:

[HAUNTED HOUSE MEMO.PDF](#)
[JMS 2018 OPEN DATES TIMES.PDF](#)
[HAUNTED HOUSE INSPECTION.PDF](#)
[3SA SAFETY PLAN_2018.PDF](#)
[HAUNTED HOUSE AGREEMENT.PDF](#)

3. Electronic Ticketing

Initiate month to month lease agreement with Digi Ticket for Electronic Ticketing Solution and purchase of additional peripheral needed hardware.

Action Make a Motion to Authorize Staff to Initiate a Month to Month Lease Agreement with Digi Ticket for Electronic Ticketing Solution and Purchase Additional Peripheral Items

Recommendation The City Manager, Finance Director, and Police Chief Recommend Approval

Documents:

[7-23 DIGITICKET MEMO.PDF](#)

4. Equipment Reserve Fund Ordinance

The attached ordinance establishes an equipment reserve fund for the City to set aside monies to finance acquisition of equipment needed and future replacements.

Action Make a Motion to Adopt an Ordinance Establishing an Equipment Reserve Fund

Recommendation The City Manager, Finance Director, and City Clerk Recommend Approval

Documents:

[EQUIP RESERVE FUND ORDINANCE.PDF](#)

5. Change Orders For 2018 Streetwork

Action Make a Motion to Approve Change Orders in the total amount of \$185,873.40 for additional Streetwork with the following Contractors: USA Concrete, JM Fahey, Harbour Brothers and ProSeal

Recommendation The City Manager, Finance Director, Public Works Director, and Streets Superintendent Recommend Approval

Documents:

[7-23 STREETS CHANGE ORDER MEMO.PDF](#)

REPORTS

1. City Manager's Report

Action NA

Recommendation NA

Documents:

[CITY MANAGERS UPDATE 7-23-18.PDF](#)
[BI-WEEKLY PLANNING SPREADSHEET 7.18.18.PDF](#)

2. City Council Items

3. Mayor's Report