



City of Bonner Springs
KANSAS

P.O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

NO WORKSHOP MEETING

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

Monday, June 25, 2018

Life is Better in Bonner Springs

Phone: 913-422-1020 Fax: 913-441-1366 Website: www.bonnerrsprings.org

CITY COUNCIL MEETING - 7:30 P.M.

1. PHA HUD High Performer Score Award

Each property governed by HUD is graded in four categories each year: Management (25 pts), Financial (25 pts), Physical (40 pts) and Capital Fund (10 pts). For the year 2017, Bonner Springs Housing Authority scored 94/100 points, with 100% in three categories, missing only 6 points in the Physical Evaluation. The Physical Inspection is the only category that involves HUD hiring a third party to do a property inspection that includes units, common areas and outside. Due to this designation, the Physical grade from 2017 will be used for the next three years, with the next onsite inspection being in 2020. It is unknown if Bonner Springs Housing Authority has ever received this honor, as records only go back eight years. It took a lot of hard work from staff members and residents alike to earn this honor and we are all very excited!

Action NA
Recommendation NA

2. Proclamation - Parks And Recreation Month

July is Parks and Recreation Month. Councilmembers were given t-shirts to commemorate the events. A calendar of events throughout the month is enclosed.

Action NA
Recommendation NA

Documents:

[CALENDAR 2018.PDF](#)

3. Citizen Concerns About Items Not On Today's Agenda. (Copies Of Written Material Presented To The City Council Also Needs To Be Provided To The City Clerk.)

This item is for comments and questions from the audience about items that are not included on today's agenda.

4. CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

a. Minutes Of The June 11, 2018 City Council Meeting

Action Make a Motion to Approve the Minutes of the Regular Meeting Held on June 11, 2018
Recommendation The City Manager and City Clerk Recommend Approval

Documents:

[CCM WORKSHOP SUMMARY JUNE 11, 2018.PDF](#)
[CCM MINUTES 06112018.PDF](#)

b. Claims For City Operations

Enclosed are the Supplemental Claims for City Operations in the amount of \$98,205.24 and the Regular Claims in the amount of \$177,480.23.

Action Make a Motion to Approve the Claims for City Operations for June 25, 2018
Recommendation The City Manager, City Clerk and Finance Director Recommend Approval

Documents:

[SUPPLEMENTAL CHECK REGISTER.PDF](#)
[SUPPLEMENTAL CHECK REGISTER DETAIL.PDF](#)
[CHECK REGISTER.PDF](#)
[CHECK REGISTER DETAIL.PDF](#)

c. Public Housing Authority Claims

Enclosed are the Regular Claims in the amount of \$15,251.47

Action	Make a Motion to Approve the Public Housing Authority Claims for June 25, 2018
Recommendation	The City Manager and Public Housing Director Recommend Approval

Documents:

[PHA CHECK REGISTER.PDF](#)
[PHA CHECK REGISTER DETAIL.PDF](#)

d. Public Use Request - Create 2 Day/Kobi's

Kobi's and Create 2 Day submitted a request for private use of a public parking lot on Saturday, August 25, 2018 from 8:00 a.m. through 11:00 p.m. to host a band, bier garten and food vendors in the Centennial Park Parking Lot.

Action	Make a Motion to approve Kobi's/Create 2 Days public use request for the Centennial Park parking lot on Saturday, August 25th.
Recommendation	The City Manager and City Clerk recommend approval

Documents:

[CREATE2DAY REQUEST.PDF](#)

e. Public Use Request - Farmers' Market

The Bonner Springs Farmers' Market has requested an extension of hours for the vendors on City Band nights. The request is to extend the time by one hour from 5:30 p.m. to 8:30 p.m. The Farmers' Market also requests closure of Second Street between Oak Street and Elm Street from 5:00 p.m. to 9:00 p.m. to allow the vendors to set up on Second Street and free up parking for City Band spectators. A map of the proposed vendor area is enclosed.

Action	Make a Motion to Approve the Changes to the Bonner Springs Farmers' Market Public Use Request
Recommendation	The City Manager and City Clerk Recommend Approval

Documents:

[CAPTURE.JPG](#)

f. Public Use Request - Festival Of The Arts

The Bonner springs Arts Alliance applied for use of City streets and parking lots for a "Festival of the Arts" to be held Saturday, October 6, 2018 from 9 a.m. to 4 p.m. Set up will begin at approximately 8 a.m. with cleanup completed by 5 p.m. This an annual event, however the location changed which requires Council approval.

The event organizers requested to use the City parking lot behind 200 Oak Street adjacent to the portion the Farmers' Market uses.

Action	Make a Motion to Approve the Bonner Springs Arts Alliance Public Use Request for October 6, 2018.
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Recommendation The City Manager and City Clerk recommend approval

g. Public Use Request - Tiblow Trot

The Bonner springs Rotary Club applied for use of City streets and parking lots for the Tiblow Trot to be held Saturday, August 25, 2018 starting at 7:00 a.m.. This is an annual event, however the Rotary Club is adding a 5K race in honor of the 40th year of the Tiblow Trot. This change requires City Council approval.

Action Make a Motion to approve the Rotary Club's Public Use Request for use of City streets on Saturday, August 25, 2018.

Recommendation The City Manager and City Clerk recommend approval

Documents:

[PUBLIC USE REQUEST - TIBLOW TROT.PDF](#)

h. Public Use Request - Victory Assembly Of God

Victory Assembly of God church applied for use of City streets and parking lots for Vacation Bible School to be held Sunday, July 8 through Thursday, July 12. The request includes the closure of Third Street from Maple to Cedar from 6:30 p.m. through 9:00 p.m. each day.

Action Make a Motion to Approve the Public Use Request submitted by Victory Assembly of God for July 8-12, 2018 from 6:30-9:00 p.m.

Recommendation The City Clerk and City Manager recommend approval

REGULAR MEETING AGENDA

The City Council will consider the following items individually.

1. Public Housing Authority Lawn Policy

Outside of a small excerpt in the lease, there is currently no detailed policy in regards to maintaining individual lawn areas. For family units, this includes front and back porches as well as grass areas directly around each unit. In order to maintain consistency and detailed expectations, the Housing Authority is proposing the attached policy.

This policy was sent to all residents for a thirty day open comment period and no comments were received.

Action Makes a Motion to Approve the Public Housing Authority Lawn Policy

Recommendation The Public Housing Authority Executive Director Recommends Approval

Documents:

[PHA LAWN POLICY MEMO.PDF](#)
[PHA LAWN POLICY.PDF](#)

2. Telecommunications Services Franchise Agreement

This ordinance repeals Ordinance No. 2459 passed in May 2018 and grants a

franchise agreement to MCImetro Access Transmission Services Corp. d/b/a Verizon Access Transmission Services. The only change for the ordinance is the business name and the contract period. The changes have been reviewed by the City Attorney and MCImetro's attorney.

Action	Make a Motion to Approve an Ordinance Granting a New Contract Franchise Agreement for Telecommunications Services
Recommendation	The City Manager, City Clerk, and City Attorney Recommend Approval

Documents:

[MCI-VZ EDITS FRANCHISE AGREEMENT 2018.PDF](#)

3. Street Resurfacing Bid Award

Resurfacing requires milling down existing roadway surface and laying new asphalt material. This is the most expensive process we used for our street maintenance program, in lieu of new construction.

Action	Award a bid to J.M. Fahey Construction Company in the amount of \$559,025.16 for Mill & Overlay Street Resurfacing.
Recommendation	Street Superintendent, Public Works Director, Finance Director, and City Manager

Documents:

[STREET PROJECT MEMO.PDF](#)
[2018 STREET PROJECT LOCATIONS.PDF](#)

4. Street Chipseal Bid Award

A memo discussing the project and recommendation is attached.

Action	Award bid to Harbour Construction for an Amount Not to Exceed \$153,257.47 for the 2018 Chipseal Project.
Recommendation	The City Manager, Finance Director, Public Works Director, and Street Superintendent Recommend Approval

Documents:

[CHIPSEAL MEMO.PDF](#)
[2018 STREET PROJECT LOCATIONS.PDF](#)

5. Reclamite Street Preservation Award

Streets selected for pavement preservation using the Reclamite process were selected from streets resurfaced approximately two years ago, which has not received any pavement maintenance.

Reclamite is a penetrating, rejuvenating, naphthenic base material which restores the existing asphaltic base material providing extended life. The relatively new process used by the Public Works Department is the least expensive preservation process we

are using to extend the usable life expectancy of City streets.

Action	Award a Bid to ProSeal Inc. for an Amount Not to Exceed \$69,670.72 for the 2018 Reclamite Project
Recommendation	The City Manager, Finance Director, Public Works Director, and Street Superintendent Recommend Approval.

Documents:

[RECLAMITEPROJECT MEMO.PDF](#)
[2018 STREET PROJECT LOCATIONS.PDF](#)

6. Concrete Repairs Award

C&G replacement is being completed on streets that have mill & overlay work scheduled for 2018. Sidewalks selected for this project are included for ADA Ramps on these high traffic sidewalks.

Action	Award a Bid to USA Concrete for an Amount Not to Exceed \$53,280 for Curb and Gutter and Sidewalk repairs.
Recommendation	The City Manager, Finance Director, Public Works Director, and Street Superintendent Recommend Approval

Documents:

[CONCRETE PROJECT MEMO.PDF](#)

REPORTS

1. City Manager's Report

Action	NA
Recommendation	NA

Documents:

[CITY MANAGERS UPDATE 6-25-18.PDF](#)
[BI-WEEKLY PLANNING SPREADSHEET 6.20.18.PDF](#)
[BONNER BLAST INFO.PDF](#)

2. City Council Items

3. Mayor's Report