



City of Bonner Springs
KANSAS

P.O. Box 38, 205 East Second Street, Bonner Springs, KS 66012

NO WORKSHOP MEETING

REGULAR CITY COUNCIL MEETING

7:30 p.m.

CITY HALL COUNCIL CHAMBERS

TUESDAY, MAY 29, 2018

Life is Better in Bonner Springs

Phone: 913-422-1020 Fax: 913-441-1366 Website: www.bonnersprings.org

CITY COUNCIL MEETING - 7:30 P.M.

1. Citizen Concerns About Items Not On Today's Agenda. (Copies Of Written Material Presented To The City Council Also Needs To Be Provided To The City Clerk.)

This item is for comments and questions from the audience about items that are not included on today's agenda.

2. CONSENT AGENDA

The City Council will consider Consent Agenda items by one motion with no discussion unless the City Council, Staff or the audience requests removal of an item from the Consent Agenda. The City Council will consider an item removed from the Consent Agenda as the next item after their action on the Consent Agenda.

a. Minutes Of The May 14, 2018 City Council Meeting

Action

Make a Motion to Approve the Minutes of the Regular Meeting Held on May 14, 2018

Recommendation The City Manager and City Clerk Recommend Approval

Documents:

[CCM WORKSHOP SUMMARY MAY 14, 2018.DOCX](#)
[CCM MINUTES 05142018.DOCX](#)

b. Claims For City Operations

Enclosed are the Supplement Claims for City Operations in the amount of \$99,145.95 and the Regular Claims in the amount of \$211,653.35.

Action Make a Motion to Approve the Claims for City Operations for May 29, 2018

Recommendation The City Manager, City Clerk, and Finance Director Recommend Approval

Documents:

[SUPPLEMENTAL CHECK REGISTER.XLS](#)
[MAIN CHECK REGISTER.XLS](#)

c. Public Housing Authority Claims

Enclosed are the Regular Claims in the amount of \$18,798.92.

Action Make a Motion to Approve the Public Housing Authority Claims for May 29, 2018

Recommendation The City Manager and Public Housing Authority Director Recommend Approval

Documents:

[PHA CHECK REGISTER.XLS](#)

d. "All Stars" Core Program

Action Make a motion to approve funding for the "All Stars" Core Program in the amount of \$7,780.00.

Recommendation The Drug and Alcohol Advisory Committee Recommends Approval.

Documents:

[ALL STARS.DOCX](#)

e. Public Use Request - Farmers' Market

The Farmers' Market organizers requested to use two rows of the parking lot behind 300 Oak Street for food truck parking prior to and during the City Band Concerts on June 7,14,21 and 28 and July 5, 12, 19 and 26, 2018.

Action Make a Motion to Approve the Public Use Request by the Bonner Springs Farmers' Market for use of two rows of parking in the parking lot behind 300 Oak street on Thursday evenings in June and July

Recommendation The City Manager and City Clerk Recommend Approval

Documents:

[THURSDAY FARMERS MARKET MAP.PDF](#)

f. Electronic Payroll System

The City Council was previously approached by City staff regarding the need to automate and streamline the City's time management and payroll processes. City staff, including the Human Resource Director, Finance Director, and City Clerk met with three vendor representatives. After a thorough review, it is being recommended to proceed with Paycom to provide electronic payroll services.

Action Make a motion to approve an agreement with Paycom and authorize the City Manager to execute the agreement.

Recommendation The City Manager, Finance Director and Human Resources Director recommend approval.

Documents:

[MASTER AGREEMENT.PDF](#)
[PAYCOM PROPOSAL_CITY OF BONNER SPRINGS \(BI-WEEKLY\).PDF](#)
[PAYCOM PROPOSAL_CITY OF BONNER SPRINGS \(MONTHLY\).PDF](#)

g. Bonner Springs Animal Control SPCA Contract

The City of Bonner Springs received official notification of fee increases for services related to housing and caring for animals in the custody of the City. These fees are set to take effect July 1st, 2018 and as such a subsequent agreement was drafted to reflect those changes.

The fee increases are unavoidable at this time. Future budgets need to take into consideration potential increases in the future.

There is sufficient budget authority in the 2018 General Fund Police Budget for the increase in fees for the shelter services.

Action Make a Motion to Approve the Agreement with Great Plains SPCA and Authorize the City Manager to Execute the Agreement

Recommendation The City Manager, Finance Director, Police Chief, and City Attorney Recommend Approval

Documents:

[BONNER ANIMAL CONTROL.PDF](#)
[BONNER SPRINGS.PDF](#)

REGULAR MEETING AGENDA

The City Council will consider the following items individually.

1. Police Department Records Management Purchase, Server Purchase, Rejis Direct Connection

The city council authorized staff to issue a Request for Proposal (RFP) for a

usable records management system and obtain pricing to institute that system. The RFP was issued and concluded on May 18th, 2018 with the receipt of two prospective providers. In review of those providers Enterpol was the only provider who was identified as meeting the needs of the police department. Included with this memorandum is pricing for the additional services which will be required for institution of the system.

Action	Make a motion to execute an Enterpol RMS contract for an amount not to exceed \$43,136, server system from Link –Lite Networking Inc, for an amount not exceed \$13,735 and direct access Rejis connection for an amount not to exceed \$4429.
Recommendation	The City Manager, Finance Director and Police Chief recommend approval.

Documents:

[5-29 POLICE RMS MEMO.DOCX](#)

2. Pool Sandblasting, Repairs, And Paint Project

Action	Make a motion to accept Change Order #1 of the Aquatic Park sandblasting, repair, and paint project and approve final payment of \$8,218.72, to D.E.M. Enterprises, LLC.
Recommendation	The City Manager, Finance Director and Parks and Recreation Director recommend approval.

Documents:

[5-29 POOL SHELL FINAL PAYMENT MEMO.DOC](#)

3. Loring Interlocal Agreement

The one-year agreement is attached. This item goes before the UG Commission for approval on May 31, 2018, and was before the standing committee on May 21, 2018.

Action	Make a Motion to Approve an Interlocal Agreement with the UG for Loring Services Pending Approval by the UG on May 31, 2018
Recommendation	The City Manager, Pubic Works Director, Finance Director, and City Attorney Recommend Approval

Documents:

[LORING SERVICES AGREEMENT 2018.DOCX](#)

REPORTS

1. City Manager's Report

Action	NA
Recommendation	NA

Documents:

CITY MANAGERS UPDATE 5-29-18.DOC
BI-WEEKLY PLANNING SPREADSHEET 5.23.18.PDF
WYEDC PRESIDENT REPORT MAY 2018.PDF

2. City Council Items

3. Mayor's Report